



City of **HOBART**

MEMORANDUM: GOVERNANCE COMMITTEE

Officer Appointments on External Bodies - Hobart International Airport Pty Ltd - Planning Coordination Forum

The purpose of this memorandum is to provide the Council with an update on the Hobart International Airport Planning Coordination Forum (HIAPCF).

During 2016 there have been four meetings of the HIAPCF; these were held during February, May, August and November.

HIAPCF participants represent the following organisations:

- Hobart International Airport
- Clarence City Council
- Sorell Council
- Hobart City Council
- Tasmanian Planning Commission
- Department of State Growth
- Tourism Tasmania
- Australian Government
- Hobart Airport Community Aviation Consultation Group
- Air Services Australia
- Destination Southern Tasmania
- Southern Tasmanian Councils Authority
- Infrastructure Tasmania

Each meeting has a standard set of agenda items which include:

- Hobart Airport update
- Department of State Growth update
- Destination Southern Tasmania update
- Department of Infrastructure and Regional Development update
- Updates from other participants

A number of key highlights are listed below for the Council to note, including:

Hobart Airport has had its strongest performing year and is the second fastest growing airport in Australia. There has been a 6% increase in passenger numbers with growth across all months of the year thus far.

Construction of Grueber Avenue has commenced paving the way for the extension of the Hobart Airport runway. Grueber Avenue will enable the Seven Mile Beach community to have continued access following the closure of Surf Road to vehicle traffic.

Progress continues to be made on the runway extension. The Australian Government's \$38million financial support of this project is coupled with a \$2million contribution by Hobart Airport. The extension of the runway will open up new opportunities for Tasmania and will enable larger aircraft to fly further from Hobart which will have a positive impact on freight networks and tourism as well as strengthening Hobart's position as the preferred Antarctic Gateway.

Commitment to upgrade Holyman Avenue roundabout with options to be narrowed down for submission to the Australian Government.

Significant redevelopment of the Airport's terminal, including a new \$14.5 million arrivals hall.

300-plus flights each week operated by Qantas, Virgin Australia, Jetstar and Tigerair.

In conclusion, the HIAPCF continues to fulfil its role as a high level group of Federal, State and Local Government representatives who discuss issues critical to the smooth operation of the Airport.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



N.D Heath
GENERAL MANAGER

Date: 16 November 2016
File Reference: F16/129708; S13-015-40

18 January, 2017

MEMORANDUM: GOVERNANCE COMMITTEE

ANNUAL REPORTS FROM REPRESENTATIVES ON EXTERNAL BODIES

- **WELLINGTON CENTRE/ BODY CORPORATE**
- **SALAMANCA SQUARE BODY CORPORATE**
- **CENTREPOINT MANAGEMENT COMMITTEE**

The Group Manager Parking Operations is the representative of the City of Hobart on the above committees.

The purpose of the Body Corporate Committees is to manage the physical and financial responsibilities between the joint tenants of specific property, in the case of all three of the above the properties are City of Hobart car parks.

Wellington Centre Body Corporate

The Wellington Centre Body Corporate meets monthly. There are two representatives, one from Council and one from Sultan Holdings. The purpose of the meetings is approve payment of invoices relating to areas of joint responsibility, including lift maintenance, security, cleaning etc, and to conduct property inspections in relation to the common areas of the property to ensure standards of maintenance, cleaning and security are maintained.

The Annual General Meeting of the Body Corporate was held on the 14th of April 2016, the minutes were distributed on the 24th of April 2016. Decisions from the Annual General Meeting included – the continuation of security patrols of the Wellington Centre of an afternoon and evening, repainting of walls in common areas including the lift foyer and lower level stairwells and repairing of damage caused by anti-social behaviour (walls, doors, fire extinguisher cabinets and graffiti). There were no major upgrades of significant replacement of assets during the year.

The Body Corporate expenditure budget was within the expected costing and there were no insurance claims lodged by the Body Corporate through its insurers (Willis Australia).

Salamanca Square Body Corporate

The Salamanca Square Body Corporate meets bi-monthly. Representatives on the committee other than the Group Manager Parking Operations include Nigel Burridge

from the Strata Management Group and various property owners and tenants of the Salamanca Square residential and commercial properties.

During the 2015/16 financial year there were a number of requests made through the Body Corporate in relation to matters that required either the attention or cooperation of the City of Hobart. These included:

- A request for increased inspections of outdoor dining areas by the City Inspector to ensure licence agreement compliance.
- A request for letters to be forwarded to tenants of commercial properties in relation to smoking in the square.
- Adoption of new procedures in relation to building security during late openings of the car park during events such as the Taste and Dark MOFO.
- A request for flower boxes to be placed in public areas of the square.
- Additional cleaning on Saturdays to reduce the build up of rubbish.

All of the above has been attended too and as of the most recent meeting there were no outstanding matters.

The Annual General Meeting of the Body Corporate was held on the 12th of September 2016. The minutes were distributed on the 23rd of September 2016. There were no major decisions in relation to upgrades of significant replacement of assets during the year that would have any impact on Council owned/occupied areas of the square.

Centrepoint Management Committee

The Centrepoint Management Committee comprises two representatives, one from Council and one from the Centrepoint Management Group. Meetings are not scheduled under a set timetable, but instead on an "as needs" basis.

During the 2015/16 financial year there was only one meeting that took place, that being just prior to the commencement of the Christmas pageant and subsequent launch of the Christmas shopping period.

Council's relationship with the Centrepoint management group is strong and through cooperative efforts we have assisted the group in conducting shopping centre promotions throughout the year and facilitated late openings of the car park to allow stores to remain open for individual promotion nights.

A handwritten signature in black ink, appearing to read 'Matt Tyrrell', with a stylized flourish at the end.

(Matt Tyrrell)

GROUP MANAGER PARKING OPERATIONS

REPORT TITLE: EXTERNAL BODIES - REPRESENTATION AND REPORTING ON ACTIVITIES - TASMANIAN POLAR NETWORK

REPORT PROVIDED BY: Group Manager Executive & Economic Development

1. Report Purpose and Community Benefit

1.1. In accordance with the Council's policy titled *External Bodies – Representation and Reporting on Activities*, the purpose of this report is to provide an update to the Council on the activities of the Tasmanian Polar Network (TPN) for the 2015/16 financial year.

2. Report Summary

2.1. The report highlights the importance of the TPN as an active industry group for one of Hobart and Tasmania's key industry sectors and recommends that the Council continue as a member.

3. Recommendation

That the Council continue its annual membership of the Tasmanian Polar Network.

4. Background

4.1. The TPN is the peak Antarctic and Southern Ocean sector industry body comprising a group of businesses and scientific organisations based in Tasmania that all have a common focus on serving commercial and scientific activity in the Antarctic, sub-Antarctic and the Southern Ocean.

4.2. The TPN is supported by the Tasmanian State Government through Antarctic Tasmania.

4.3. The Council has been a member of the TPN since 2002. Alderman Reynolds is currently the Council's nominated representative.

4.4. During the 2015-16 financial year, TPN meetings were attended by Alderman Reynolds, the Group Manager Executive & Economic Development and the Project Officer Economic Development.

4.5. Over the past 12 months, the TPN has continued to be an important and active industry group for one of Hobart and Tasmania's key industry sectors and has contributed in the following ways (further detail is provided in **Attachment A** – Report from the Chair, Annual General Meeting, September 2016):

- 4.5.1. The TPN attended the City of Hobart 7th annual Antarctic Season Reception, held in October 2016, with Karen Rees (TPN Chair) acting as the master of ceremonies for the event.
- 4.5.2. Supported the inaugural Australian Antarctic Festival held 8 to 11 September 2016.
- 4.5.3. Provided input into the Antarctic Regulatory Forum. The forum involved government presentations and advise on the regulatory environment affecting the Antarctic sector as well as feedback and input from industry on any regulatory issues that affects business.
- 4.5.4. The TPN are a major stakeholder in the development of an Antarctic precinct as part of the Macquarie Point development.
- 4.5.5. TPN submissions to the Senate Select Committee into Scrutiny of Budget Measures, included the *Future Vision for Infrastructure* (2 Nov 2015) and the *CSIRO Job Cuts Potentially Undermine Tasmania's Community and Economy* (March 2016).
- 4.5.6. A delegation attended the biennial Council for Managers of National Antarctic Programs (COMNAP), in Goa, India, held in August. It is noted that Hobart will host the COMNAP AGM in August 2020.
- 4.5.7. The production of the third edition of the [TPN Business Directory](#).
- 4.5.8. The implementation of the 2015 – 2018 Tasmanian Polar Network Strategic Plan.
- 4.5.9. Commissioned the next Economic Impact Study of the Antarctic sector. The work will be done by Graeme Wells of Wells Economics. Graeme will be approaching suppliers to the major institutions managing Antarctic programs for data which will form the basis for his analysis.

5. Proposal and Implementation

- 5.1. It is proposed that the Council maintain its membership of the Tasmanian Polar Network.

6. Strategic Planning and Policy Considerations

- 6.1. Membership with the TPN aligns with Goal 1 of the Capital City Strategic Plan 2015-2025 as outlined below:
 - 6.1.1. Strategic Objective 1.2.1
Strong national and international relationships

Develop strategic relationships with export-focussed industries such as education, arts, tourism and Antarctic research

- 6.2. The Council's policy titled *External Bodies – Representation and Reporting on Activities* requires reports from representative on external bodies be made each year.

7. Financial Implications

- 7.1. Funding Source and Impact on Current Year Operating Result

7.1.1. Annual membership of the TPN is \$330. This is funded from the Economic Development Function and has been budgeted for in the 2016-17 budget.

8. Legal, Risk and Legislative Considerations

- 8.1. None arise from this report.

9. Environmental Considerations

- 9.1. None arise from this report.

10. Social and Customer Considerations

- 10.1. The Antarctic sector has generated wealth, expertise and supports the establishment of Hobart as the Antarctic gateway, providing both social and economic benefits to the City.

- 10.2. A report titled [Tasmania's Antarctic, sub-Antarctic and Southern Ocean sector 2011-2012](#) examined the value of the sector to the Tasmanian economy revealing:

10.2.1. **Jobs:** 1185 Tasmanians employed with a further 473 in wider Australia.

10.2.2. **High Value:** The average wage for a FTE in this industry is \$118,400 nearly double the Tasmanian average which ensures significant spend in the local economy.

10.2.3. **Spend:** Antarctic research organisations spent over \$121m in wages and buying local goods and services.

10.2.4. **Gross State Product (GSP):** \$444.2m was contributed to the Tasmanian GSP (direct, indirect and induced) in 2011-12

10.2.5. **Visiting Delegates:** spent \$2,748m in the local economy while attending conferences.

- 10.3. The Antarctic Sector differentiates Hobart from other capital cities and evidently is one of economic importance.

11. Delegation

11.1. This matter is delegated to the Council.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Tim Short
**GROUP MANAGER EXECUTIVE &
ECONOMIC DEVELOPMENT**

Date: 22 November 2016
File Reference: F16/128639; 13-15-73

Attachment A: Report from the Tasmanian Polar Network Chair - Annual
General Meeting - 14 September 2016

REPORT FROM THE CHAIR
ANNUAL GENERAL MEETING 2015/2016
Wednesday 14 September 2016

I am pleased to submit this my final report as Chair.

Over the last twelve months much has been achieved by the TPN:

- Membership numbers have increased and the type of activities that members are involved in is more diverse. This signifies that we are becoming better known and secondly that business may sense that there are opportunities ahead.
- We have a renewed three-year strategic plan. This plan is a movable feast that dove-tails with the strategic direction of the state government and it compliments the 20 year national Antarctic strategy.
- We launched version 3 of our membership directory. This quality publication showcases the broader offerings of our membership.
- We have recently developed a compilation of service offerings that will be packaged for the Chinese Antarctic program.
- The TPN's public profile has been elevated over the last period. This has been a deliberate move to position the sector and the TPN.
- We continue to contribute to the Tasmanian Antarctic Gateway group. This high-level group of influencers is important to the future of the sector.
- TPN has had input as an invited member of a sub-committee, reporting to the Joint Commonwealth Tasmania Economic Council, about reforms for the sector (e.g. red tape, Antarctic precinct etc.).
- A workshop about reducing red tape for business in the sector was held and a simple guide is being formulated by the federal government for users (yet to be launched).
- We submitted to a senate enquiry about the loss of CSIRO jobs. It is a shame we still have to cope with disjointed decision making that puts at risk our reputation and great work we have done.
- The TPN lobbied for the area closest to the port to be allocated for Antarctic activities. The proposed Antarctic Precinct, which is a potential game changer for the sector, continues to progress.

- International engagement occurred with a recent delegation to COMNAP.
- We have committed to the most detailed economic study for the sector to be undertaken and finalised by the end of the year.
- We have supported the Australian Antarctic Festival.

For the most part TPN is rock solid. We have money in the bank, our profile is good, we have record membership, and we have an experienced, enthusiastic and well balanced committee ready to make the most of the opportunities that lie ahead. I am especially pleased that have had strong interest from the science and research sector to continue input at the committee level.

There will always be something to address and I believe that the following require focus in the immediate future:

- Resourcing for our "partners" at Antarctic Tasmania is at an all time low. It is fair to say that the secretariat support we receive is not as we would like and this is starting to have a negative impact on the effectiveness of TPN. This is a risk which can be overcome by two simple actions; consistent resourcing of AT staff; and secondly by the government re establishing a separate identity for AT. This is a task that the new committee should embrace as soon as they can because it is my opinion that the success of the sector depends upon it. The actual TPN-AT formula is a good one, it is not broken, it is only wanting for the resources it rightly deserves.
- One of the greatest opportunities is before the sector with the potential development of an Antarctic precinct dedicated adjacent to the port. So far the process has been painfully slow. It has taken several years and many meetings to get to where we are now. Pressure must be continued to ensure that the Antarctic precinct has room to expand to accommodate future needs, it cannot get rolled or built in by an incompatible alternative. We need to make space and have a vision to attract new users. Compatible organisations (e.g. BOM, CSIRO etc.) being relocated to Hobart is a key to building the precinct and taking the sector to the next level.

Over the last seven years my role as Chair has provided me with many

opportunities. I have been surrounded by a motivated, positive and intelligent bunch of people. For this I am very grateful and it has been an honour and privilege to represent the TPN.

I would like to express my gratitude to the AT crew and of course to the entire TPN committee present and past. In closing, I wish to thank you all for your support and I wish you every success.

18 November, 2016

MEMORANDUM: GOVERNANCE COMMITTEE

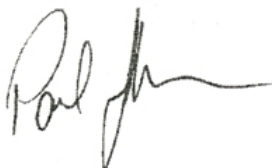
ANNUAL REPORTS FROM REPRESENTATIVES ON EXTERNAL BODIES - NUCLEAR POWERED WARSHIPS VISITS COMMITTEE

The Manager Legal and Governance (in his capacity as Municipal Emergency Management Coordinator) is the representative of the City of Hobart on the Tasmanian Nuclear Powered Warships Visits Committee (NPWVC).

The NPWVC was established to prepare a special plan and to coordinate the procedures necessary to deal with the visit of a nuclear powered warship to the Port of Hobart.

There have been no meetings of the NPWVC over the last year and as a result no participation by the City's representative on this external body.

It has, however, undertaken a review of the *State Special Hazmat CBRN Sub-plan for Visits of Nuclear Powered Warships to Hobart*, known as the Port Safety Plan via consultation with members and without convening a meeting.



(Paul Jackson)
MANAGER LEGAL & GOVERNANCE

22 November, 2016

MEMORANDUM: GOVERNANCE COMMITTEE

SOUTHERN TASMANIAN COUNCILS AUTHORITY - WASTE STRATEGY SOUTH

The Waste Strategy South Waste Reference Group was formed after the Southern Tasmanian Councils Authority formed a waste Regional Waste Group to determine how waste strategy would be implemented for the southern region after the Southern Waste Strategy Authority ceased operations.

The nominee from City of Hobart is Alderman Helen Burnet with Alderman Eva Ruzicka as proxy.

The two groups comprise the same membership; the Waste Reference Group membership was rolled over to Waste Strategy South once the southern regional councils had signed off on membership and budgets.

The Waste Reference Group met on:

- 1 December to agree on terms of reference and to discuss a draft timeline to agree what form a new regional waste group would take (Alderman Helen Burnet and David Holman – Manager Cleansing and Solid Waste in attendance)
- 16 February to finalise terms of reference and a proposed budget for 2016 – 2017 Financial Year (Alderman Helen Burnett and David Holman – Manager Cleansing and Solid Waste in attendance)

Waste Strategy South met on:

- 3 August 2016 to discuss the development of a series of strategic actions for the region and to discuss state waste policy reviews and in particular nominations for the Local Government of Tasmania Waste Reference Group (David Holman – Manager Cleansing and Solid Waste in attendance).

A handwritten signature in blue ink, consisting of a stylized 'D' and 'H' followed by a long horizontal flourish.

(David Holman)
MANAGER CLEANSING AND SOLID WASTE

22 November, 2016

MEMORANDUM: GOVERNANCE COMMITTEE

LOCAL GOVERNMENT ASSOCIATION OF TASMANIA - WASTE REFERENCE GROUP

The Local Government Association of Tasmania Waste Reference Group was formed through nominations of Officers from each of the three regional waste groups to form a state wide strategic waste group.

The nominee from City of Hobart is David Holman, Manager Cleansing and Solid Waste.

The Waste Reference Group met on:

- 11 November 2016 to discuss terms of reference and plan a response to the state government request to contribute to a new state waste strategy by nominating key actions for consideration (David Holman – Manager Cleansing and Solid Waste in attendance)



(David Holman)
MANAGER CLEANSING AND SOLID WASTE

External Bodies – Representation and Reporting on Activities

Lenah Valley Community Association Hall Trustees

The Manager Community and Cultural Programs or her representative has attended each of the four trustees meetings held over the past 12 months. The trustees are managing the operations and hiring of the facility to a very high standard. The facility is very highly utilised for a broad range of community uses. There have been no issues or concerns raised over this period.

South Hobart Community Centre – Management Committee

The Manager Community and Cultural Programs does not attend the meetings of this committee unless requested with all concerns being dealt with through email and telephone. Over the past 12 month period a new lease arrangement has been implemented and a community artwork was installed on the rear of the building. The building continues to be well utilised and managed.

Maritime Museum of Tasmania – Management Committee (proxy)

The Manager Community and Cultural Programs has attended several meeting of the Maritime Museum of Tasmania – Management Committee as proxy. The majority of the meetings attended were during the design and construction phase of the lift installation project into the Carnegie Gallery space of the building. This project was successfully completed and a new lease arrangement has been implemented.



Kimbra Parker
Manager Community and Cultural Programs