



CITY OF HOBART

## AGENDA

The Hobart Workshop Committee Meeting  
Open Portion  
Monday, 11 August 2025  
at 4.00pm  
Lady Osborne Room



City of **HOBART**

## THE MISSION

**Working together to make Hobart a better place for the community.**

## THE VALUES

**The Council is:**

<b>People</b>	We care about people – our community, our customers and colleagues.
<b>Teamwork</b>	We collaborate both within the organisation and with external stakeholders drawing on skills and expertise for the benefit of our community.
<b>Focus and Direction</b>	We have clear goals and plans to achieve sustainable social, environmental and economic outcomes for the Hobart community.
<b>Creativity and Innovation</b>	We embrace new approaches and continuously improve to achieve better outcomes for our community.
<b>Accountability</b>	We are transparent, work to high ethical and professional standards and are accountable for delivering outcomes for our community.

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## ORDER OF BUSINESS

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**Business listed on the agenda is to be conducted in the order in which it is set out, unless the committee by simple majority determines otherwise.**

### **APOLOGIES AND LEAVE OF ABSENCE**

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**The Hobart Workshop Committee Meeting (Open Portion) held Monday, 11 August 2025 at 4.00pm in the Lady Osborne Room.**

The title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant s.61 of the *Local Government Act 1993* (Tas).

**COMMITTEE MEMBERS**

Councillor G H Kitsos (Chairperson)  
Deputy Lord Mayor Councillor Dr Z E Sherlock  
Councillor J L Kelly  
Councillor L M Elliot  
Alderman L A Bloomfield  
Councillor R J Posselt  
Councillor B Lohberger

**Apologies:**Nil.

**Leave of Absence:**Nil.

**NOMINEE MEMBERS**

Lord Mayor Councillor A M Reynolds  
Alderman M Zucco  
Councillor M S C Dutta  
Councillor W F Harvey  
Councillor W N S Coats

**1. ACKNOWLEDGEMENT OF COUNTRY**

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**2. CONFIRMATION OF MINUTES**

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The minutes of the Open Portion of the Hobart Workshop Committee meeting held on [Monday, 21 July 2025](#), are submitted for confirming as an accurate record.

**3. CONSIDERATION OF SUPPLEMENTARY ITEMS**

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Ref: Part 2, Regulation 10(7) of the *Local Government (Meeting Procedures) Regulations 2025*.

**Recommendation**

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the Chief Executive Officer.

**4. INDICATIONS OF CONFLICTS OF INTEREST**

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Ref: Part 2, Regulation 10(8) of the *Local Government (Meeting Procedures) Regulations 2025*.

Members of the Committee are requested to indicate where they may have, or are likely to have, interest in the agenda.

## **5. TRANSFER OF AGENDA ITEMS**

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Regulation 17 of the *Local Government (Meeting Procedures) Regulations 2025*.

A Committee may close a part of a meeting to the public where a matter to be discussed falls within 17(2) of the above regulations.

In the event that the Committee transfers an item to the closed portion, the reasons for doing so should be stated.

Are there any items which should be transferred from this agenda to the closed portion of the agenda, or from the closed to the open portion of the agenda?

## **6. REPORTS OF SPECIAL COMMITTEES**

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### **6.1 Climate, Sustainability and Biodiversity Committee** **File Ref: F25/44747**

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Report of the Director Infrastructure and Assets of 31 July 2025 and attachment.

Delegation: Committee



City of **HOBART**

## MEMORANDUM: HOBART WORKSHOP COMMITTEE

### Climate, Sustainability and Biodiversity Committee

The purpose of this report is to inform the committee of the outcomes of the inaugural meeting of the Climate, Sustainability and Biodiversity Committee that was held on Tuesday 27 May 2025.

The Committee:

- were invited to think about how they can best use their combined expertise to assist the City in continuing to develop and improve on climate, sustainability and biodiversity goals.
- noted the Climate Ready Hobart strategy and were invited to the Climate Ready Forum on 13 August 2025.
- were given an overview of the 'Integrated Hazard Vulnerability Assessment
- were introduced to the Hobart Design Guidelines, were invited to participate an engagement activity and provide feedback on the Urban Design Guidelines.


### RECOMMENDATION

***That the Hobart Workshop Committee receive and note the minutes of the Climate, Sustainability and Biodiversity Committee of 27 May 2025, marked as Attachment A.***

*As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.*

David Reeve  
**DIRECTOR INFRASTRUCTURE AND  
ASSETS**

Date: 31 July 2025  
File Reference: F25/44747

Attachment A: Climate, Sustainability and Biodiversity Committee Minutes 27  
May 2025 (Supporting information) 



**6.2 Place and Wellbeing Committee**  
**File Ref: F25/55782**

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Report of the Head of Executive Services of 31 July 2025 and attachment.

Delegation: Committee



City of **HOBART**

## **MEMORANDUM: HOBART WORKSHOP COMMITTEE**

### **Place and Wellbeing Committee**

The purpose of this report is to inform the Committee of the outcomes of the Place and Wellbeing Committee held on 17 June 2025.

At the meeting the Committee focused on the following items:

- The development of the City's new Urban Tree Strategy, with feedback sought from Committee Members on the Strategy, as well as actions the City could be taking to increase its tree canopy cover to 40% by 2046.
- A new interactive online mobility map tool, set to be launched later this year. The new web based, and mobile friendly map provides visitors to the City with access information and amenities available (such as accessible toilets and parking, tourism information).
- The Committee were also briefed on the Ability to Create exhibition, held in July this year, with Committee members invited to attend and promote via their networks.
- 12-month Committee Workplan discussion.

### **RECOMMENDATION**

***That the Hobart Workshop Committee receive and note the minutes of the City Place and Wellbeing Committee of 17 June 2025, marked as attachment A.***


*As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.*



Laura Eaton

**HEAD OF EXECUTIVE SERVICES**

Date: 31 July 2025  
File Reference: F25/55782

Attachment A: Place and Wellbeing Committee - Notes - 17 June 2025  
(Supporting information) 

## **7. OFFICER REPORTS**

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### **6.3 Procurement Strategy Performance Report for the Period Ending 30 June 2025** **File Ref: F25/49447**

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Report of the Manager Rates, Procurement and Risk and Director Corporate Services of 31 July 2025 and attachment.

Delegation: Committee

**REPORT TITLE:                   PROCUREMENT STRATEGY PERFORMANCE  
REPORT FOR THE PERIOD ENDING 30 JUNE 2025****REPORT PROVIDED BY:** Manager Rates, Procurement and Risk  
Director Corporate Services**1.     Report Summary and Key Issue**

- 1.1.   The purpose of this report is to present the performance report for the City of Hobart Procurement Strategy 2023-27 for the period ending 30 June 2025.
- 1.2.   At its meeting on 20 March 2023 the Council approved the City of Hobart Procurement Strategy 2023-27 and approved that a performance report from implementation progress be prepared annually to the community from the City's website.
- 1.3.   The community benefit is consistent with strategy 8.2.6 in the City of Hobart Capital City Strategic Plan 2023 being to deliver high quality and timely procurement to support the delivery of programs, projects and services while achieving value for money.

**2.     Recommendations*****That:***

- 1.   That the report 'Procurement Strategy Performance Report for the Period Ending 30 June 2025' be received, noted and made available from the City's website.***
- 2.   It be noted that the City of Hobart Procurement Strategy 2023-27 will be subject to a mid-term review during 2025-26.***

### 3. Discussion and Background

- 3.1. At its meeting on 20 March 2023 Council approved the City of Hobart Procurement Strategy 2023-27 (Procurement Strategy). This is the second Procurement Strategy for the City, with the inaugural City of Hobart Procurement Strategy 2018-2022 completed as at 31 December 2022. The Procurement Strategy is available from the City's website.
- 3.2. The aim of the Procurement Strategy is to ensure the City's procurement activities are legislatively compliant and undertaken within the City's policy framework, whilst realising the economic, social and environmental benefits for the City and its communities, aligning with the strategic objectives of the City of Hobart Capital City Strategic Plan 2023, including:
  - 3.2.1. Strategy 8.2.6 – Delivery of high quality and timely procurement to support the delivery of programs, projects and services while achieving value for money.
- 3.3. The Procurement Strategy has eight strategic objectives that outline where the City needs to take its procurement activities over the 4-year period. These eight strategic objectives provide the structure and framework from which work and priorities are planned and implemented. Each are interrelated and designed around a key procurement theme with actions to be undertaken to realise the objective over the period.
- 3.4. In approving the Procurement Strategy Council noted that performance against the action plan will be reported to the City's Executive Leadership Team on a quarterly basis as at 30 September, 31 December, 31 March and 30 June each year and resolved that a performance report be provided annually to the community.
- 3.5. The Procurement Strategy is being implemented across the four years period 2023-27 and an Action Plan has been created.
- 3.6. The eight interrelated strategic procurement objectives provide the structure and framework from which work and priorities are implemented in the Action Plan.
- 3.7. 53% of actions in the 2023-27 Action Plan are complete, a further 33% are in progress and 14% are not yet scheduled to commence. This is up from 30%, 46% and 24% being complete, in progress and not yet scheduled to commence respectively as at 30 June 2024. A number of actions in-progress will remain that way for the life of the Action Plan because they are ongoing actions.
- 3.8. The Action Plan includes the benefits achieved in implementing the actions to meet the outcomes the City wants to achieve as set out in the City's Procurement Strategy.

- 3.9. The Procurement Strategy Performance report for the period to 30 June 2025 is attached – refer **Attachment A**.

#### 4. Legal, Risk and Legislative Considerations

- 4.1. A council Procurement Strategy is not required under legislation; however, it is considered best practice. The City of Hobart is the only council in Tasmania that has a procurement strategy.

#### 5. Strategic Planning and Policy Considerations

- 5.1. This report is consistent with strategy 8.2.6 in the City of Hobart Capital City Strategic Plan 2023, being:

- 5.1.1. Delivery high quality and timely procurement to support the delivery of programs, projects and services while achieving value for money.

#### 6. Financial Viability

- 6.1. Financial Considerations:

	2025-26	2026-27	2027-28	2028-29
	\$'000	\$'000	\$'000	\$'000
<b>Revenue</b>				
Existing Revenue				
Additional Revenue				
<b>Total Revenue</b>	0	0	0	0
<b>Expenditure</b>				
Operating				
Capital				
<b>Total Expenditure</b>	0	0	0	0
<b>Net Cost</b>	0	0	0	0

#### FTE Impact

	2025-26	2026-27	2027-28	2028-29
Change in FTE	0	0	0	0

*Detail the change in the level of full-time equivalents within the group should the requested level of additional funding be required.*

- 6.1.1. There are no financial implications arising from this report. All actions in the Procurement Strategy are undertaken in-house using exiting resourcing.

- 6.2. City Economy Strategy:

- 6.2.1. This proposal aligns to the following strategic priorities listed in the City of Hobart City Economy Strategy 2023 – 2028:

- 6.2.1.1. Strategic Priority 1: Plan for our collective social, economic and environmental prosperity.
- 6.2.1.2. Strategic Priority 3: Position Hobart as an enviable place to visit, live and do business.
- 6.2.1.3. Strategic Priority 4. Promote and leverage Hobart's uniqueness and celebrate the Hobart difference.

6.3. Economic Impact:

6.3.1. N/A

6.4. Consultants

- 6.4.1. There were no consultants engaged in delivering the Procurement Strategy actions. Work to deliver the actions and benefits for the community is undertaken in-house using existing resources.

**7. Climate and Sustainability Considerations**

- 7.1. Sustainable, responsible and social procurement is one of the strategic objectives of the Procurement Strategy and progress against the relevant actions is included in the performance report at attachment A.

**8. Community and Business Engagement and Collaboration**

- 8.1. As outlined in the Procurement Strategy, procurement has a key role to play in ensuring that the Council continues to deliver high quality services to our residents, supporting the local economy and providing opportunities for businesses to easily and intuitively engage with the Council.

**9. Innovation and Continuous Improvement**

- 9.1. Innovation is one of the procurement strategic objectives of the Procurement Strategy and progress against the relevant actions is included in the performance report at attachment A. The Procurement Strategy is also subject to mid-term review and quarterly reporting, continual improvement is embedded.



*As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.*




Lara MacDonell  
**MANAGER RATES, PROCUREMENT  
AND RISK**



Michael Reynolds  
**DIRECTOR CORPORATE SERVICES**

Date: 31 July 2025  
File Reference: F25/49447

Attachment A: City of Hobart Procurement Strategy Performance Report as at  
30 June 2025 (Supporting information) 

**7.2 Revised City of Hobart Risk Management Framework**  
**File Ref: F25/49459**

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Report of the Manager Rates, Procurement and Risk and Director  
Corporate Services of 31 July 2025 and attachments.

Delegation: Committee

**REPORT TITLE: REVISED CITY OF HOBART RISK MANAGEMENT FRAMEWORK****REPORT PROVIDED BY:** Manager Rates, Procurement and Risk  
Director Corporate Services**1. Report Summary and Key Issue**

- 1.1. The purpose of this report is to seek Council's approval of the revised City of Hobart Risk Management Framework.
- 1.2. As part of its Risk Management Strategy, in 2011 the City adopted a Risk Management Framework pursuant to the risk management Australian Standard, currently AS/NZS ISO 31000:2018 Risk Management – Principles and Guidelines.
- 1.3. The City's Risk Management Framework (the Framework) outlines the City's approach to risk management and includes all the roles, systems, policies and processes that identify, assess, mitigate and monitor all material internal and external sources of risks.
- 1.4. The Framework was last revised in late 2023 and approved by Council in January 2024 and has recently been reviewed to ensure it remains contemporary, up to date and reflects the City's current approach to risk management.
- 1.5. The review process included assessment of the Framework against best practice, benchmarking the Framework against comparable Australian councils, reviewing against the current Australian Standard for risk management and stakeholder feedback, including from the City's internal auditors, the internal Corporate Risk Management Committee, the Executive Leadership Team and the City's Risk and Audit Panel.
- 1.6. At its meeting on 16 April 2025 the Risk and Audit Panel considered the revisions to the City's Risk Management Framework and provided feedback and resolved that a final version be presented to Council for approval.

**2. Recommendation*****That the Council approve the revised City of Hobart Risk Management Framework referenced at attachment A to this report.***

### 3. Discussion and Background

- 3.1. The Framework represents one of the key documents that underpins the Council's approach to risk and includes the City's risk appetite statements. It provides a comprehensive overview of the City's approach to risk management and includes the roles, systems, policies and processes that identify, assess, mitigate and monitor all material internal and external sources of risks.
- 3.2. It was last reviewed and update in late 2023 and was therefore due for review.
- 3.3. The review process commenced in late 2024 and included benchmarking, research and consideration of contemporary risk management approaches in place in other councils and like organisations.
- 3.4. The review process also included the following:
  - 3.4.1. A workshop with Elected Members on 21 October 2024.
  - 3.4.2. Consideration by the City's internal Corporate Risk Management Committee.
  - 3.4.3. Consideration by the Executive Leadership Team.
  - 3.4.4. Consideration by the City's Risk and Audit Panel.
  - 3.4.5. Consideration by the Hobart Workshop Committee.
- 3.5. A revised version of the Risk Management Framework is attached – refer **Attachment A**.
- 3.6. One of the roles and responsibilities of the Risk and Audit Panel in relation to risk management is to review the Council's risk management processes and their effectiveness in identifying and managing risks.
- 3.7. At its meeting on 16 April 2025 the Risk and Audit Panel considered the revisions to the City's Risk Management Framework and provided feedback and resolved that a final version be presented to Council for approval.
- 3.8. The revised Framework includes a number of important enhancements from the previous version, including:
  - 3.8.1. Aligning the City's risk categories with the JLT Public Sector Risk Report, which benchmarks the key issues being experienced by 200+ councils in Australia, as reported by their GM/CEOs from the JLT risk survey undertaken.
  - 3.8.2. Revised risk appetite statements for all of the existing risk categories, a risk appetite statement for the new risk categories

and a methodology for how risk appetites are developed and the risk appetite levels for the City.

- 3.8.3. The City has developed its risk appetite across its risk categories by defining its strategic objectives, identifying and categorising its strategic risks, assessing the City's risk capacity against risk consequence and likelihood, consulting with the Executive Leadership Team and Council through workshops, the latest with the Elected Members in October 2024, and defining the desired level of risk appetite across the different risk categories. This methodology has been included in the Framework for transparency and visibility.
- 3.8.4. A new table that shows the degree of risk that will be accepted in pursuit of the city's objectives across all risk categories, including one for 'strategic', which shows that the City will accept an increased degree of risk in pursuit of key strategic objectives where required.
- 3.8.5. An improved risk rating, which shows the description, criteria for risk acceptance and responsibility for levels of risk.
- 3.8.6. One revised risk matrix setting – converting a moderate consequence with a possible likelihood from a high risk to a medium risk. This change is considered to better reflect the risk outcome and enable the City to manage risk within the City's risk appetite. The risk rankings are proposed as follows:
  - 3.8.6.1. Extreme 20-25
  - 3.8.6.2. High 10-16
  - 3.8.6.3. Medium 4-9
  - 3.8.6.4. Low 1-3
- 3.8.7. The Likelihood Matrix has been revised. The likelihood of occurrence for rare and unlikely has been amended, as follows:
  - 3.8.7.1. A rare likelihood is now a <5% chance of occurring with it occurring once every 20 years or less frequently (amended to be consistent with emergency likelihood).
  - 3.8.7.2. An unlikely likelihood is now 5-35% chance of occurring with it occurring within the next 2-10 years (amended to reflect the change to 'rare').

- 3.8.8. The Consequence Matrix has been revised. Firstly, the mapping of risk appetites across the risk categories has been removed. This has been found to be confusing and restrictive when used to assess risk.
- 3.8.9. New risk categories have been added together with a risk category description for each (consistent with the JLT Public Sector Risk report). A description for each consequence on the consequence scale and risk category has been created.
- 3.8.10. A change to the review frequency, proposing that the Framework is reviewed every four year with a mid-term review to be undertaken instead of a biennial review. It is considered that the City needs stability in the Framework to be able to manage risk for the term of the Council within the City's risk appetites instead of annual review.
- 3.9. While some of the changes made have been minor, the most important elements revised were the City's risk appetite statements, the risk matrix settings, the likelihood and consequence matrices, outlined above.
- 3.10. It is considered that the revisions will enable the City to better assess and manage risk.
- 3.11. It is considered that the revised Framework is consistent with contemporary risk management frameworks.
- 3.12. If approved, the City's existing strategic and operational risks will be re-evaluated in light of the proposed changes in the Framework. Furthermore, the City's risk policies, procedures and templates will be updated to reflect the revised Framework and appropriate communications and support undertaken.
- 3.13. The City's Risk Appetite Statement is made available as a standalone document available from the City's website.

#### **4. Legal, Risk and Legislative Considerations**

- 4.1. These have been considered elsewhere in the report.

## 5. Strategic Planning and Policy Considerations

- 5.1. The Framework is consistent with the strategy 8.2.7 in the City of Hobart Capital City Strategic Plan 2023, being:

*Ensure risks and legal processes are identified and managed effectively to achieve organisational priorities and strategic objectives and legislative requirements.*

## 6. Financial Viability

- 6.1. Financial Considerations:

	2024-25	2025-26	2026-27	2027-28
	\$'000	\$'000	\$'000	\$'000
<b>Revenue</b>	N/A	N/A	N/A	N/A
Existing Revenue				
Additional Revenue				
<b>Total Revenue</b>				
<b>Expenditure</b>	N/A	N/A	N/A	N/A
Operating				
Capital				
<b>Total Expenditure</b>				
<b>Net Cost</b>				
<b>FTE Impact</b>				
	2024-25	2025-26	2026-27	2027-28
Change in FTE	N/A	N/A	N/A	N/A

*Detail the change in the level of full-time equivalents within the group should the requested level of additional funding be required.*

- 6.1.1. There are no financial implications arising from this report.

- 6.1.2. There are no FTE or asset implications arising from this report.

## 7. Innovation and Continuous Improvement

- 7.1. The City will continually review its risk management maturity.

*As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.*




Lara MacDonell  
**MANAGER RATES, PROCUREMENT  
AND RISK**



Michael Reynolds  
**DIRECTOR CORPORATE SERVICES**

Date: 31 July 2025  
File Reference: F25/49459

Attachment A: Revised City of Hobart Risk Management Framework  
(Supporting information) 



**7.3 City Venues Policy**  
**File Ref: F25/52466; 16/119**

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Report of the Manager Creative City, Manager Legal and Corporate Governance and Director Community and Economic Development of 31 July 2025 and attachment.

Delegation: Committee

**REPORT TITLE: CITY VENUES POLICY**

**REPORT PROVIDED BY:** Manager Creative City  
Manager Legal and Corporate Governance  
Director Community and Economic Development

**1. Report Summary and Key Issue**

- 1.1. This purpose of this report is to provide the City of Hobart City Venues Policy (the Policy), and attachments for consideration and endorsement.
- 1.2. The City recognises the need to balance the rights of venue hirers with its obligations to staff and the broader public. Venues are provided for the purpose of supporting various activities that provide a public benefit.
- 1.3. This Policy applies to all of the City's venues, which are available for hire to the public, excluding third party run venues, and includes any hall, facility, room, building or public space which is or may be available for hire or booking.

**2. Recommendation**

***That:***

1. ***The Council adopt the City Venues Policy, marked as Attachment A attached to this report.***
2. ***The Chief Executive Officer be authorised to make any minor amendments necessary to finalise the City of Hobart City Venues Policy and arrange for it to be made available from the City's website.***

### 3. Discussion and Background

- 3.1. The aim of the City Venues Policy is to establish the City of Hobart's approach to assessing applications to use venues owned and managed by the City of Hobart (the City).
- 3.2. The objectives of this policy are to:
  - 3.2.1. Encourage community use of the City's venues for a diverse range of suitable activities;
  - 3.2.2. Acknowledge that several of the City's venues are primarily for use by the City for civic, ceremonial and administrative purposes;
  - 3.2.3. Clarify and optimise the intended social outcomes of the venues listed that are managed by the City of Hobart;
  - 3.2.4. Establish principles for the setting of fees and charges;
  - 3.2.5. Ensure that the City and the public comply with all applicable laws.
- 3.3. The Policy incorporates Council's Waste reduction and sustainability principles as follows;
  - 3.3.1. *In accordance with the City of Hobart's Waste Reduction Statement of Commitment, people hiring the City's venues must avoid using single-use plastics including pallet wraps, microplastic products including glitter, balloons and promotional paraphernalia such as plastic buntings and flags.*
  - 3.3.2. The Policy follows a risk-based decision-making model, which takes into account the following Acts:
    - *Anti Discrimination Act 1998*
    - *WHS Act 2012*
    - *Emergency Management Act 2006*
    - *Public Health Act 1997*
  - 3.3.3. The City reserves the right to refuse applications for hire when the use is deemed unsuitable and following the risk assessment process, the risks cannot be mitigated effectively.

### 4. Legal, Risk and Legislative Considerations

- 4.1. The City requires a transparent and consistent decision-making process for any City Venue hire bookings.

- 4.1.1. The Policy has been the subject of internal and external legal advice. In consideration of that advice the document seeks to make it expressly clear that there are multiple areas of legislation, ranging from WHS to Anti-Discrimination and that any policy must be both framed and exercised in accordance with those laws. An event cannot be refused or relocated purely because the subject matter may be inconsistent with a policy position of the Council.
- 4.1.2. The Policy also creates a framework for engaging with potential hirers for proposed events that could carry a higher degree of risk.
- 4.1.3. Upon conclusion of a risk assessment, staff are then required to communicate that information to the potential hirer as part of a process to agree any appropriate risk mitigations.
- 4.1.4. If at the end of that process the CEO has a discretion to refuse a booking but in doing so must provide written reasons for decision to the potential hirer, as is best practice for any administrative decision.

## **5. Strategic Planning and Policy Considerations**

- 5.1. The recommendations of this report are consistent with the following Pillars in the Hobart: Capital City Strategic Plan 2023, namely;

### *Pillar 1: Sense of Place*

*1.1 Hobart keeps a strong sense of place and identity, even as the City changes.*

### *Pillar 3: Creativity and Culture*

*3.4 Civic and heritage spaces support creativity, resulting in a vibrant public realm.*

## **6. Financial Viability**

- 6.1. Financial Considerations:

- 6.1.1. The City Venues Policy establishes that City Venues Fees and Charges are approved by the Council as part of the annual budget. The fees and charges are reviewed and published annually.
- 6.1.2. In setting fees for the use of the City's venues, the Council will set a community rate and a non-community rate and may set a major events rate.

- 6.1.3. The community rate is applied when there is a charitable purpose under the legislation. 'Not for profits' are usually also registered as a charity but do not always have Deductible Gift Recipient (DGR) status.
- 6.1.4. The eligibility criteria for receiving the community rate underpin the nature of charitable purpose, and if in doubt would be considered by the CEO or delegate.

	2025-26	2026-27	2027-28	2028-29
	\$'000	\$'000	\$'000	\$'000
<b>Revenue</b>				
Existing Revenue				
Additional Revenue				
<b>Total Revenue</b>				
<b>Expenditure</b>				
Operating				
Capital				
<b>Total Expenditure</b>				
<b>Net Cost</b>				

#### FTE Impact

	2025-26	2026-27	2027-28	2028-29
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Change in FTE

*Detail the change in the level of full-time equivalents within the group should the requested level of additional funding be required.*

#### 6.2. City Economy Strategy:

- 6.2.1. This proposal aligns to the following strategic priorities listed in the City of Hobart City Economy Strategy 2023 – 2028:

*1. Plan for our collective social, economic and environmental prosperity*

*1.1 Advocate for City's lead role in harnessing the opportunity presented by the visitor economy*

*3. Position Hobart as an enviable place to visit, live and do business*

*3.4 Advocate for infrastructure which is strategically important to the city and the region including cultural, transport and community infrastructure*

**7. Climate and Sustainability Considerations**

- 7.1. Hiring parties must not, as far as practical, include the use of single-use plastics, including pallet wraps, balloons, promotional paraphernalia, plastic bunting and flags and microplastic products such as glitter in their activity.
- 7.2. The City Venues Terms and Conditions have also been updated to include the City of Hobart's Waste Reduction Statement of Commitment.

**8. Community and Business Engagement and Collaboration**

- 8.1. The Policy has been developed through internal consultation, precedent research and feedback from venue hirers.

**9. Innovation and Continuous Improvement**

- 9.1. This new Policy will establish the City's approach to venue hire and encourage community use of the City's venues for a diverse range of suitable activities.

*As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.*



Justyne Wilson  
**MANAGER CREATIVE CITY**



Wes Young  
**MANAGER LEGAL AND CORPORATE GOVERNANCE**



Ben Artup  
**DIRECTOR COMMUNITY AND ECONOMIC DEVELOPMENT**

Date: 31 July 2025  
File Reference: F25/52466; 16/119

Attachment A: City Venues Policy (Supporting information) 

**7.4 Memorials Policy**  
**File Ref: F25/52851; 16/119**

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Report of the Manager Creative City and Director Community and Economic Development of 31 July 2025 and attachments.

Delegation: Committee

**REPORT TITLE: MEMORIALS POLICY**

**REPORT PROVIDED BY:** Manager Creative City  
Director Community and Economic Development

**1. Report Summary and Key Issue**

- 1.1. This report proposes that Council adopt the City of Hobart *Memorials Policy* (marked as Attachment A to this report).
  - 1.1.1. This report also proposes that Council rescind the existing *City of Hobart Donation of Park Furniture and Equipment, Memorial Plaques and Tree Plantings in Parks, Bushland and Reserves Policy* (marked as Attachment E to this report).
- 1.2. The Policy has been developed as a single reference point for commemoration in the City, providing a clear and transparent process for decision-making that is aligned with the City's Community Vision and Strategic Plan.
- 1.3. The City receives regular requests from members of the public for new memorials and, with finite public space, requires a clear and transparent process for decision-making, aligned with the community vision and strategic plan.
- 1.4. The subsequent Policy has been developed through a process of consultation with Council officers from across the organisation.
- 1.5. The resulting Policy has been developed for use by applicants, the community and Council officers for all proposals for addition or removal of memorials.

**2. Recommendation*****That:***

- 1. *The Council adopt the 'City of Hobart Memorials Policy', (marked as Attachment A to this report).***
- 2. *The Council rescind the 'City of Hobart Donation of Park Furniture and Equipment, Memorial Plaques and Tree Plantings in Parks, Bushland and Reserves Policy' (marked as Attachment E to this report).***
- 3. *The Chief Executive Officer be authorised to make any minor amendments necessary to finalise the 'City of Hobart Memorials Policy' and arrange for it to be made available from the City's website.***



### 3. Discussion and Background

- 3.1. The City receives regular requests from members of the public for new memorials and, with finite public space, a clear and transparent process is required for decision-making, aligned with the community vision and strategic plan.
- 3.2. At its meeting of 9 March 2021, the Council endorsed that:
  - 3.2.1. A report be prepared addressing the development of a policy in respect to appropriate ways to commemorate citizens or events that have made a significant impact on the City of Hobart.
- 3.3. At its meeting of 15 August 2022, the Council approved, that:
  - 3.3.1. *the Council support the development of a Monuments policy to inform future additions or removals to the City's collection.*
- 3.4. The City has broad forms of memorials, with the majority of requests currently assessed by the Open Space, Parks and Waterways Units under the existing Policy (marked as Attachment E to this report). Memorials predominantly take the form of plaques or simple dedications with the planting of new trees.
- 3.5. The proposed Memorials Policy has been prepared in response to the resolutions noted in items 3.2 and 3.3, ensuring a holistic approach to memorials across Council owned land and buildings.
- 3.6. The Policy has been developed through a process of engagement with Council officers through an internal working group and further refined with internal reviews with Legal and Corporate Governance, Open Space and Cultural Heritage advice.
- 3.7. Engagement with Elected Members was undertaken at the Elected Member Workshop of 20 May 2024, and the Hobart Workshop Committee of 14 July 2025.
- 3.8. It is recommended that a Memorials Advisory Group (the Advisory Group) will make recommendations to the Council for decision making and adoption, as set out in the Terms of Reference shown at Attachment D.
- 3.9. The Advisory Group would meet biannually to consider all proposals for establishment, maintenance, removal or relocation of memorials from its collections of memorials in public space, or on public buildings, when submitted in accordance with this Policy.
- 3.10. All decisions made by the Advisory Group would be summarised in a report with a recommendation for Council's consideration twice each year at the conclusion of the biannual assessment process.

- 3.11. The Special Areas schedule denotes special conditions and exemptions for areas within the City of Hobart Open Spaces, including Queens Domain, Cenotaph/Regatta Grounds, Hobart Waterfront, Mawson Place, Franklin Square, Friendship Wall, St David's Park, Salamanca Lawns, St Andrew's Park, and Kunanyi/Mt Wellington Park. This is shown at Attachment C.

#### **4. Legal, Risk and Legislative Considerations**

- 4.1. The City requires a transparent and consistent decision-making process for any proposals for additions or removal of memorials.
- 4.2. The proposed Policy will not impact any consequential legislative requirements of an approved addition or removal of a memorial.

#### **5. Strategic Planning and Policy Considerations**

- 5.1. The recommendations of this report are consistent with the following Pillars in the *Hobart: A Community Vision For Our Island Capital*:

*Pillar 1: Sense of Place.*

- 1.1 *Hobart keeps a strong sense of place and identity, even as the City changes.*

*Pillar 2: Community inclusion, participation and belonging.*

- 2.2.2 *Support and advocate for all people and communities to celebrate their cultures, histories and identities, encouraging mutual understanding the community.*

*Pillar 3: Creativity and culture.*

- 3.2 *Creativity services as a platform for raising awareness and promoting understanding of diverse cultures and issues.*

*Pillar 8: Governance and civic involvement.*

- 8.1 *Hobart is a city that is well governed that recognises the community as an active partner that informs decisions.*

- 5.2. Approaches to memorials tend to be localised, with municipal Councils having their own specific policies.
- 5.3. There are no clear regional or State Plans that interact or inform with this policy.

- 5.4. The Wellington Park Management Plan is the only other local plan with a distinct policy regarding memorials. This plan includes the following wording:

“At the discretion of the Trust, the placement of memorials and plaques in the Park will only be approved if they commemorate events or people of outstanding significance to the Park. Approved memorials will only be permitted in The Springs Zone and Recreation Zone. Existing memorials and plaques may remain” (Section 7.5.6, part 5)

## **6. Financial Viability**

### **6.1. Funding Source and Impact on Current Year Operating Result**

- 6.1.1. There is no direct financial impact on Current Operating Year as a result of the recommendations of this report.

### **6.2. Impact on Future Years' Financial Result**

- 6.2.1. There will be no direct financial impact for future financial years as a result of the recommendations of this report.
- 6.2.2. Any financial impacts resulting from future proposed memorials will be quantified at such time as the proposal is presented to Council.

### **6.3. Asset Related Implications**

- 6.3.1. The Memorials Policy Eligibility Criteria establishes that:
- 6.3.1.1. all costs of memorials installation are to be met by the applicant.
  - 6.3.1.2. The City will be responsible for ongoing maintenance costs in accordance with standard Council practices for the standard service life of the memorial, but generally for a minimum of ten (10) years.
  - 6.3.1.3. Should a plaque be lost or damaged beyond repair through vandalism or another event, the replacement costs will be the responsibility of the applicant.
- 6.3.2. Any asset related implications resulting from future proposed memorials will be quantified at such time as the proposal is presented to Council.

	2025-26	2026-27	2027-28	2028-29
	\$'000	\$'000	\$'000	\$'000
<b>Revenue</b>				
Existing Revenue				
Additional Revenue				
<b>Total Revenue</b>	\$0	\$0	\$0	\$0
<b>Expenditure</b>				
Operating				
Capital				
<b>Total Expenditure</b>				
<b>Net Cost</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### FTE Impact

	2025-26	2026-27	2027-28	2028-29
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Change in FTE

*Detail the change in the level of full-time equivalents within the group should the requested level of additional funding be required.*

## 7. Climate and Sustainability Considerations

- 7.1. Environmental elements significantly influence the durability and integrity of memorials and are part of the Eligibility Criteria of the establishment, maintenance, removal or relocation of memorials.
- 7.2. Particular factors such as climate, soil composition, and surrounding vegetation play crucial roles in determining the longevity of memorials sites and are addressed in the Eligibility Criteria as considerations of ongoing maintenance, end of life and removal.

## 8. Community and Business Engagement and Collaboration

- 8.1. A draft version of the Policy was provided to the community for written comment via the City's Yoursay page from 1 June – 12 July 2024 with a total of 39 page visits, and 1 survey response.
- 8.2. The Community Engagement team also directly emailed over 70 organisations requesting written feedback and providing five weeks to respond.
- 8.3. These organisations were reminded two weeks prior to the deadline for submissions.
- 8.4. The proposed Policy will not negate the need for community consultation for future proposed memorials.
- 8.5. A communication plan will be drafted with the communications team to advise interested stakeholders and the broader community of the requirements of the Policy.

- 8.5.1. Communications will include internal teams to ensure that all staff are aware of the Policy.
- 8.6. The Policy will be made available on the City of Hobart's website.
- 8.7. The Policy has been developed in collaboration with officers from the following Council areas:
- Arts and Culture
  - Community Engagement
  - Community Programs
  - Open Spaces, Parks and Waterways
  - Heritage committee and officers
  - Legal and Corporate Governance
  - Policy Lab
  - Placemaking
  - Planning
  - Urban Design
- 8.8. It is proposed that future revisions of the Policy would again engage with the above Council areas for their review and input.

## 9. Innovation and Continuous Improvement

- 9.1. The Policy ensures the City's approach to memorials is contemporary and brings the City's approach in greater alignment with the City's Community Vision and Strategic Plan.
- 9.2. It is proposed that the policy be reviewed periodically, both in accordance with the Council Policy Manual Review and on an as needed basis.

*As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.*








Justyne Wilson  
**MANAGER CREATIVE CITY**



Ben Artup  
**DIRECTOR COMMUNITY AND  
ECONOMIC DEVELOPMENT**

Date: 31 July 2025  
File Reference: F25/52851; 16/119

- Attachment A: Memorials Policy (Supporting information) 
- Attachment B: Memorial Policy - Eligibility Criteria (Supporting information) 
- Attachment C: Special Area Schedule (Supporting information) 
- Attachment D: Memorials Policy - Terms of Reference (Supporting information) 
- Attachment E: Donation of Park Furniture and Equipment, Memorial Plaques and Tree Plantings in Parks, Bushland and Reserves (Supporting information) 

**8. ITEMS FOR WORKSHOPPING**

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The City of Hobart utilises the workshop forum as allowed under the *Local Government (Meeting Procedures) Regulations 2025* as a mechanism to receive information in relations to specific matter.

In accordance with the Terms of Reference of the Committee, any matter that is listed on the agenda for workshoping may not be the subject of a Committee decision, other than a resolution that the item be noted.

**8.1 Trees for the Future Trust (Our City Canopy)**  
**File Ref: F25/37378**

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Report of the Chief Executive Officer of 31 July 2025 and attachment.

**REPORT TITLE: TREES FOR THE FUTURE TRUST (OUR CITY CANOPY)**

**REPORT PROVIDED BY:** Chief Executive Officer

**1. Report Summary and Key Issue**

- 1.1. The Trees for the Future Trust (“the Trust”) was established in August 2022 and was publicly launched under the branding of “Our City Canopy”.
- 1.2. Donations to the Trust are not tax deductible because it is incapable of obtaining Deductable Gift Recipient (DGR) status due to its current governance structure.
- 1.3. Other than a generous initial donation in 2022, the Trust has received very few additional donations and has a relatively low balance of \$25,000.
- 1.4. The purpose of the Trust could be broadened beyond its current limited purpose/scope (i.e. street trees) which would then expand the potential funding recipients well beyond the City of Hobart that could open up other DGR categories that may make the structure workable.
- 1.5. There are various local government based charitable trusts which are successfully operating in capital cities across Australia, such as the City of Melbourne’s Lord Mayor’s Charitable Foundation, which may be a more appropriate Trust model.

**2. Workshop Purpose**

- 2.1 This report is seeking feedback from the Council on the proposal to seek approval from the Council for officers to investigate and report back on the feasibility and implications for broadening the Trees for the Future Trust to a Lord Mayor’s Charitable Foundation (or similar).



### 3. Discussion and Background

- 3.1. In 2019, the City of Hobart was approached by philanthropic couple Douglas and Jenny Armati who wish to leave a lasting legacy by accelerating the City's goal of creating an urban tree canopy across 40 per cent of the city by 2046.
- 3.2. Following extensive review of the best mechanism to pursue this legacy donation, a Trust was established that was capable of receiving donations. A copy of the Trust Deed is attached.
- 3.3. The Trees for the Future Fund was established in August 2022 and was publicly launched under the branding of "Our City Canopy".
- 3.4. The general features of the Trust structure are that:
  - The Council is the sole trustee of the Trust and is one of two beneficiaries with the other one being Greening Australia. The Trust requires two beneficiaries in order to be valid. Greening Australia was selected as it has a shared purpose with that of the Trust.
  - The Council would have discretion over whether a distribution of the income generated from the capital is made each year or whether this amount should be accumulated to be distributed at a later time.
  - Any income distributed must be used towards the purpose of increasing the number of trees in urban spaces within the Hobart municipality.
  - The outgoings of the Trust are to be paid firstly from the income on investments and secondly from the capital (i.e. if the income is not enough to cover the costs then the costs can be covered by the capital).
  - Investment management costs are capped at a maximum of 1 per cent of the value of the capital per annum and certain provisions are made to discourage ad hoc changes to investments except in certain circumstances (i.e. if the investment is delivering a poor return across a period of time etc.).
  - The Council would be required on an annual basis to publicly report on the main operations of the Trust during the year, the net income of the Trust during that period and the total amount of capital held at the conclusion of that period.
- 3.5. The primary purposes of establishing the Trust are:
  - To directly or indirectly provide financial assistance to varying degrees for any one or more of the beneficiaries.

- Without limiting the dot point above, to assist a beneficiary to undertake and pay for activities and projects of the beneficiary relating to the consideration and/or the enhancement of the natural environment in the Hobart geographical area, particularly in relation to trees in public streets and trees in urban areas.
  - To provide a legal structure that can receive gifts by supporters of any or all the beneficiaries and the activities and projects of the beneficiary relating to the consideration and/or enhancement of the natural environment in the Hobart geographical area, particularly in relation to trees in public streets and trees in urban areas.
- 3.6. Donations are made via credit card on the Our City Canopy website through a secure Westpac payment gateway. The donations are not tax deductible.
- 3.7. The money donated to the Trust is to be used to support the City of Hobart's tree planting program.
- 3.7.1. The City has an annual tree planting program, however, additional funding is required to increase the street tree program and ensure the City can meet its canopy goals as outlined in the Street Tree Strategy.
- 3.8. Other than the initial generous donation, the Trust has attracted few additional donations as the lack of DGR status is a disincentive for people to make donations, despite the laudable intent of the Fund. Its low profile and singular focus are also likely to be disincentives for community members to make donations.
- 3.9. The Trust is currently holding approximately \$25,000 in funds and has a Board in place consistent with the Trust Deed.
- 3.10. Legal advice has demonstrated that the Trust is incapable of obtaining DGR status as the City of Hobart is a main beneficiary. Accordingly, it is considered unlikely that the Trust will generate a substantial number of donations in the future unless changes are made to improve its attractiveness.
- 3.11. The legal advice suggests that the purpose of the Trust could be broadened beyond the limited purpose/scope of the existing Trust (i.e. street trees) and the potential funding recipients (City of Hobart and Greening Australia), to a purpose that could open up other DGR categories that may make the structure workable.
- 3.12. A more appropriate solution may be to broaden the Trust to be a "Lord Mayor's Charitable Trust" which is similar to what operates in other capital cities in Australia.
- 3.13. Local government based philanthropic organisations, such as Lord Mayor Charitable Foundations, are successful in other capital cities in

Australia in part, because they enable people to make donations to fund works across a wider range of areas that impact their respective cities.

- 3.14. These are models by which the Trust could be expanded to achieve the significant and lasting impact that its founders sought.
- 3.15. An example is the Lord Mayor's Charitable Foundation in Melbourne which has operated successfully for many years ([www.lmcf.org.au](http://www.lmcf.org.au)). The Foundation identifies and funds scalable solutions that address Greater Melbourne's big social and environmental challenges at a project and systems level. It seeks to deliver impact in the following areas:
- First Nations Support
  - Climate Change Action
  - Homelessness and Affordable Housing
  - Social Enterprise
  - Community Climate Resilience
  - Economic Policy Justice
- 3.16. In the City of Hobart's case, it would need to include "Our City Canopy" on its list of action areas, particularly given it would form the basis for the expanded philanthropic organisation.
- 3.17. It is noted that whilst the name of the Charity Trust may reference the Lord Mayor, it would be administered by a committee of council officers and be reportable to the Chief Executive Officer. This would be similar to the current *Management and Investment Framework for the Trees for the Future Fund Policy* which details that:
- The Council will implement a management framework for the administration of the Fund, that:
    - Establishes a committee ("Committee") that is responsible for discharging the Council's obligations as trustee of the Fund and is comprised of not less than three (3) Council officers appointed by the General Manager with at least one appointment from each of the following categories of person, being a Council officer who holds, or partly holds:

A legal appointment, or person with a legal qualification or similar experience;

A financial appointment, or a person with a relevant financial qualification or similar experience; and

An appointment that has operational involvement in the conservation or enhancement of the natural environment in the Hobart geographical area.

#### 4. Legal, Risk and Legislative Considerations

- 4.1. The investigation and report would need to be guided by the City's Legal and Governance Team and may require expert legal advice.

#### 5. Strategic Planning and Policy Considerations

- 5.1. The *Capital City Strategic Plan 2019-2029* includes the following relevant actions:

6.1.6 *Increase urban tree canopy cover and greenery throughout Hobart.*

8.2 *Hobart is a city that delivers public value and excellence by being financially responsible, high performing and accountable organisation that is responsive to the needs of the community.*

#### 6. Financial Viability

- 6.1. Financial Considerations:

	2024-25	2025-26	2026-27	2027-28
	\$'000	\$'000	\$'000	\$'000
<b>Revenue</b>				
Existing Revenue				
Additional Revenue				
<b>Total Revenue</b>				
<b>Expenditure</b>				
Operating		20		
Capital				
<b>Total Expenditure</b>		20		
<b>Net Cost</b>				

#### FTE Impact

	2024-25	2025-26	2026-27	2027-28
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Change in FTE

*Detail the change in the level of full-time equivalents within the group should the requested level of additional funding be required.*

- 6.1.1. The report is seeking Council support for officers to prepare a report only, at this stage. Accordingly, the financial support would involve officer time and approximately \$20,000 in legal support.

- 6.1.2. It is likely that there would be financial implications for the Council if it determines to broaden the Trust, however, this would be considered in the resultant officer report.

## 6.2. City Economy Strategy:

6.2.1. This is not considered relevant to this report.

**7. Community and Business Engagement and Collaboration**

7.1. Engagement has occurred with Douglas Armati and Council officers in respect to this report and wider engagement would occur as part of a further report if the Council resolves to expand the Trust.

*As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.*



Michael Stretton  
**CHIEF EXECUTIVE OFFICER**

Date: 31 July 2025  
File Reference: F25/37378

Attachment A: Trust Deed (Supporting information) 

**8.2 2024 Christmas and New Year's Eve Debrief and 2025 Planning**  
**File Ref: F25/22899**

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Report of the Manager Creative City and Director Community and  
Economic Development of 31 July 2025.



City of **HOBART**

## **MEMORANDUM: HOBART WORKSHOP COMMITTEE**

# **2024 Christmas and New Year's Eve Debrief and 2025 Planning**

### **1. REPORT PURPOSE AND SUMMARY**

The purpose of this memorandum report is to provide Elected Members with a debrief of the 2024 Christmas and New Year's Eve (NYE) programs for Elected Member information, as well as to provide an overview of the proposed 2025 Christmas and NYE programs for Elected Member feedback.

This memorandum report, which will be accompanied by a brief presentation, responds to a request received from Elected Members at the Hobart Workshop Committee meeting of 2 December 2024, to receive information and to be able to share feedback on the 2024 and 2025 Christmas and NYE programs.

This report also provides an update on Crowd Management planning for both the 2024 and 2025 programs.

### **2. WORKSHOP PURPOSE**

For the Hobart Workshop Committee to receive this report, titled 2024 Christmas and New Year's Eve Debrief and 2025 Planning, and to review and provide feedback on the proposed 2025 Christmas and New Year's Eve Planning.

### **3. 2024 CHRISTMAS AND NEW YEAR'S EVE PROGRAMS**

#### **2024 Christmas in the City Overview**

The City's Christmas program, known as the *Christmas in the City* program, encompasses Christmas decorations, the Christmas Pageant and a range of City of Hobart led activations, together with Community Christmas Grants.

#### **Christmas decorations**

In 2024, new decorations were distributed across the City, with minimal impact to the City during the installation and demount. These decorations included:

- Elizabeth Mall windbreaker panels, refurbished gold stars and pole decorations;
- Elizabeth Street new festive garland wraps installed on the streetlights The light pole decorations in the city (absent in 2023) made a welcome return to the city landscape;
- Franklin Square new live tree lighting displays;
- Mawson's Place Christmas Tree new light display and base;
- Town Hall Refurbished wreaths.

### Christmas Pageant

The 41<sup>st</sup> Myer City of Hobart Christmas Pageant was held on 23 November 2024 from 10.30 am – 12 midday, with an audience of over 35,000 people, over 2,500 participants and 49 community floats.

### City of Hobart Activations

Updates from activations occurring from 23 November to 23 December 2024 that aimed at enlivening the city's major shopping precincts included:

- Charities involved in the Charity Christmas Gift Wrapping Service indicated an upturn in patrons taking advantage of the service especially on days coinciding with office Christmas parties;
- Festive Season photo cut out boards by local artists were set up in Midtown, Sandy Bay, Mawson Place, and Wellington Court;
- Nine (9) rooftop festive performances in Wellington Court with positive feedback from businesses to festival atmosphere leading up to Christmas;
- A "Letter to Santa Mailbox", which received and replied to seventy-nine (79) letters.
- Roving characters spread the festive spirit across the city including giant walking talking Christmas tree and three (3) oversized Terrapin puppets.

Unfortunately, the "Roll on Santa" activation, a public event developed in partnership with community groups including Paraquad Tasmania, New Horizon Tasmania, Hobart Social Skates, and She Shreds Australia, was cancelled due to extreme weather conditions.

### Community Christmas Grants

The City of Hobart Community Christmas Grants 2024 program, which opened for applications on 3 July and closed on 13 August 2024, had a total funding pool of \$75,000, with a maximum funding allocation of \$15,000 per activity.

In 2024, there were eight (8) successful applicants awarded funding to host events across the City of Hobart municipality. A total of \$54,343 funding was distributed, as per the below table.



Activity	Community Group	Activity Location	Funding Distributed
Christmas Carols in Mount Stuart	The Mount Stuart Residents Inc.	Mount Stuart	\$ 4,850
Carols on the Hill	Archdiocese of Hobart	Barrack Street, Hobart	\$ 15,000
Singing Shed Christmas Chorus Project	Hobart Men's Barbershop Harmony Club	CBD, Lenah Valley	\$ 4,045
Christmas Carol Concert	St David's Cathedral	CBD	\$ 11,450
Carols at John Turnbull Park	Lenah Valley Community Association	Lenah Valley	\$ 7,223
Christmas Carols	The Multicultural Women's Council of Tas	CBD	\$ 6,000
Carols in the Park	Soul Presbyterian Church	North Hobart	\$ 5,000
Christmas Carol Singing	Sing Australia Hobart	Elizabeth St Mall	\$ 775
<b>Total Funding Distributed</b>			<b>\$ 54,343</b>

Due to adverse weather, the Carols at John Turnbull Park, run by the Lenah Valley Community Association, was forced to be cancelled. The Carols on the Hill event, run by the Archdiocese of Hobart on 7 December, was forced to relocate to inside, still recording 350 attendees. All other groups reported successful events.

### **2024 New Year's Eve Program & Crowd Management Plan Overview**

On 31 December 2024, an estimated crowd of 40,000-45,000 people enjoyed festivities across a range of planned viewing areas to watch the fireworks.

#### **Crowd Management Plan**

The Crowd Management Plan 2024-25 (the Plan) was developed to facilitate safe movement around the City over the New Year period where an estimated 25,000 people attended combined events of Taste of Summer, the Sydney to Hobart Yacht Race Village, and the two fireworks displays.

The four key components of the Crowd Management Plan in 2024-25 included:

1. Safety and security
2. Crowd services
3. Traffic management
4. Signage and wayfinding

The Plan was developed in collaboration with TasPorts through research conducted during the 2023 event. Road closures were implemented for the 2024 event at the

waterfront, between Salamanca Place and Hunter Street to convert the area into a pedestrian-friendly space.

### 1. Safety and security

Key safety and security measures included:

- Event control room, operational in the City's Safe City Hub
- Emergency Management Plan, developed and implemented in collaboration with Tasmania Police, the City's security contractor, Council officers and contracted crowd controllers
- Multiple first aid points in Salamanca Plaza, Franklin Wharf and the Regatta Grounds, with services provided by Medical Edge paramedics and St John Ambulance
- Eight (8) security and five (5) Council officers trained in first aid
- Police and eight (8) contracted security/crowd control officers managed anticipated issues with anti-social behaviour.

Key issues reported included:

- Individual and / or small-scale incidents including trespass, attempted robbery, taxi queuing, responsible service of alcohol, hawking without a permit, unauthorised vehicle movements and an outdoor arson incident
- Multiple ambulances were called to the waterfront area, for injuries, allergies or other health conditions
- Two popular bars were evacuated with services provide by the Tasmanian Fire Service.

Key outcomes of these proactive safety and security measures included

- Issues being identified and mitigated in a timely manner
- Secure opportunities for commercial traders such as late-night restaurants, bars and retail outlets
- People with diverse needs feeling protected and supported
- Safe and convenient public transport, parking and pedestrian access.

### 2. Crowd services

Annual attendance numbers are influenced by cruise ships and the various events hosted by individual businesses across Hobart. There were two (2) cruise ships in port during the 2024 event.

Key crowd service measures included:

- City of Hobart Angels – these were Council officers located at key points who provided vital city welcome services, as well as reporting any potential issues or improvements needed
- Two information tents and lost child services were set-up and well used
- Extra late-night street-food vendors were positioned in Salamanca Plaza and at the Regatta Grounds to provide affordable food after permanent food businesses closed
- Street Eats @ Franko's market in Franklin Square held a special event for New Year's Eve, which dispersed the crowd and provided additional food and entertainment before and between the fireworks
- Provision of four (4) permanent water fountains, two (2) TasWater portable units and two portable water tanks holding 500 litres per unit to bolster fresh water supply and replaced the out-of-service permanent fountains
- Twelve (12) standard and two (2) accessible toilets portable toilets installed along the waterfront from 27 December 2024 to 1 January 2025
- Toilets were serviced daily, cleaned four (4) times daily and overnight security patrols reported no issues. Council-owned toilets had additional cleaning, security and extended opening hours
- Additional lighting, wayfinding, seating, two-way radio communication, and a larger taxi rank.

The provision of these crowd services improved the experience for attendees, businesses and residents.

### 3. Traffic management

A Memorandum of Understanding (MOU) between the City of Hobart and TasPorts was established in 2023 and endures for three (3) years until the 2025-26 event is delivered. Through this MOU, TasPorts contributes \$10,000 towards the cost of traffic management in the waterfront area for New Year's Eve.

Traffic management for the 2024 event prioritised pedestrian safety and vehicle traffic flow, prepared through extensive consultation with emergency services, Metro buses, taxi services, businesses, event managers in the area, traffic controllers and TasPorts.

The Plan included:

- Improvements to the Regatta Ground parking with space for more vehicles and overflow parking
- A Park and Ride service to the waterfront

- The creation of a “family” viewing area on the hill facing the waterfront, with an estimated 1,200 people using this viewing area
- The closure of Salamanca Place to vehicles from 7 pm until 4 am, as requested by the TasPol to provide safe space for people leaving bars or walking home in the early hours as cars returned to the streets
- Closing Franklin Wharf between Brooke Street and Elizabeth Street from 5 am until 2 am on New Year’s Day, created a safer, promenade-style area. The City utilised this area with umbrellas and lounge chairs placed for attendees
- Pedestrian safety was improved significantly in Montpelier Retreat and Kirksway Place by controlling vehicle access and utilising the Sultan Holdings’ car park as a turnaround point
- Elizabeth Street, between Macquarie and Davey Streets, was closed from 6 – 11 pm. This strip is the major pedestrian thoroughfare, even more so this year with the Street Eats @ Franko’s event in Franklin Square.

Overall, the team reported that there appeared to be fewer cars on the road this year, despite the larger crowd numbers.

#### 4. Signage and wayfinding

Temporary signage was installed across the event site, including directional and information signs, to assist with wayfinding during the event.

A QR code was also provided, linking to the City’s webpage for New Year’s Eve which included details such as parking, road closures, accessible event information and a map.

### **Community and Business Engagement and Collaboration**

#### Christmas in the City

Bluey proved a major highlight, with the Meet-and Greet Bluey tickets sold out in four (4) hours, with ninety-eight (98) registrations, and a hundred and two (102) on the wait list.

The Pageant received three hundred and eight (308) total media mentions, with the City’s Marketing & Communications Group generating numerous organic posts. The Pageant webpage received 20,500 total event page visits.

Promotional coverage was captured by the media through television-based media calls, interviews with Elected Members on ABC radio and commercial stations.

#### New Year’s Eve Program

In preparation for New Year’s Eve, extensive consultation was undertaken with business groups including Tasmania Police, TasPorts’ lease holders and other waterfront businesses, Ambulance and Fire Services, major venue owners in the CBD and waterfront areas, large hotels adjacent to the waterfront, the Taxi Industry

Association, Marine and Safety Tasmania, Metro Buses, the Sydney to Hobart Yacht Race Village, the Taste of Summer, Tasmanian Parliament and State Growth, amongst others.

Letters were delivered to all businesses and residents within the road closure area six-weeks and one-week prior to NYE. The letters including key contacts for further information before, during and after the event.

The team continued to work closely with local businesses and community groups in the lead up to New Year's Eve to build city cohesion and a unified approach to the festive season.

Public communication focussed on the Regatta Grounds, promoted through social, print and online media as a 'family viewing area' for the first time this year, in addition to the free parking message. The area was popular with families and the free parking utilised by a broad demographic.

The New Year's Eve received a hundred and three (103) total media mentions, with two (2) print media articles, ninety-nine (99) online mentions and two (2) TV news stories, and 19,900 people visited the dedicated New Year's Eve webpage.

#### **4. 2025 CHRISTMAS AND NEW YEAR'S EVE PROGRAMS**

##### **2025 Christmas in the City Overview**

The 2025 *Christmas in the City* program is proposed to still encompass the four components of Christmas decorations, the Christmas Pageant, City of Hobart led activations and Community Christmas Grants.

##### **Christmas decorations**

The current Christmas brand is approximately end of life ten (10+ years old), and is required to be sustainably and responsibly replaced.

The City is developing a unified and contemporary look and feel for Christmas, with the intention to increase the sense of vibrancy and joy festival cheer, and in turn attract visitation to CBD businesses. The new look and feel will be guided by the community, and will replace the current Christmas brand that is on the banners, planter boxes, light poles and the base of Christmas tree.

A competitive process to select an agency has been completed through an open market round with the panel being provided with a project brief, and Megan Perkins selected as the successful agency.

Christmas assets that will be updated include banners, mall and court pole wrapping, and panels, planter boxes, and Christmas tree base will be rolled out for the 2025 Christmas period.

Other decorations require continual renewal within their finite life span, in which the 14 metre Christmas tree is currently seven (7) years into its estimated ten (10) years of active life.

### Christmas Pageant

The 42<sup>nd</sup> Myer City of Hobart Christmas Pageant will be held on 15 November 2025, with the City recently entering into a three (3) year sponsorship arrangement with Myer. In addition to cash sponsorship, this includes the provision of one (1) \$2,500 gift card per annum for each year's Pageant float winner, and a one-off investment of \$10,000 to refurbish the Santa Float.

### City of Hobart Activations

Key activations for Christmas in 2025 include:

- Lighting of the Christmas Tree - 28 November, Mawsons Place
- Roll on Santa - 6 December, Salamanca and Mawsons Place
- Free Family Concert - date and location to be confirmed
- Letter to Santa - Elizabeth Mall
- Community gift wrapping - Elizabeth Mall.

New activation initiative includes Christmas pop-up performances, which will be roving activations in Elizabeth Mall, Collins Court, Wellington Court, and Midtown. These will include a pop-up choir and street performers, with full schedule to be released publicly.

Officers are also currently exploring initiatives around the theme of nighttime economy which may include partnering with existing markets, late night shopping and a Christmas themed Salamanca Market.

### Community Christmas Grants

The City of Hobart Community Christmas Grants 2025 program opened for applications on Monday 4 August 2025. The program, which will close for applications at 3 pm Monday 1 September 2025, will continue to support free festive events and activities, including Christmas carols.

## **2025 New Year's Eve Program & Crowd Management Plan Overview**

### Crowd Management Plan

It has been identified that New Year's Eve Plan will require additional food, parking directions, toilets and lighting will be added to the Regatta Grounds area.

The 2025 Plan will build on the learnings from 2024, with the following proposed changes:

- Crowd services, including waste management and portable toilets, will be added at other Council-owned spaces that are heavily used for viewing the fireworks. The areas identified are Nutgrove Park, Nutgrove Beach, the parkland around Sandy Bay Sailing Club and Princes Park
- The closure of Salamanca Place to vehicles from 2 pm until 4 am, as requested by the TasPolice
- Changes will be made to signage to make it larger, higher and illuminated as required, ensuring that directions are visible from a distance.

### **Financial Considerations**

The 2025 Christmas in the City and New Year's Eve Programs have been allocated within the current, 2025-26 operating budget.

### **Community and Business Engagement and Collaboration**

#### **Christmas in the City**

Council officers finalised debrief meetings with providers and partners in preparation for the 2025 festive season events.

Additionally, community consultation, seeking feedback on the City's Christmas decorations, events and activities, occurred between 20 June to 25 July 2025 via the City's Have Your Say platform. Insights gained through this engagement are intended to support the design of a festive experience that reflects the unique character of Hobart, spreads joy and encourages consumers to visit Hobart.

For the 2025 Christmas in the City program, the City is shifting to a more centralised approach to communications and marketing, which will strengthen brand consistency, make better use of resources, and overall deliver a more impactful campaign.

Other highlights will include promotion and paid advertising, planned to commence from 1 November, a dedicated Christmas webpage with calendar of events and activations, social media tiles for distribution and the return of Elf on the Shelf "Bart" social media campaign.

#### **New Year's Eve Program and Crowd Management Plan**

To strengthen our New Year's Eve program, earlier communication, particularly around map updates and event logistics, will be essential to ensure accuracy and allow sufficient time for promotional planning.

It is anticipated that Council will continue to work closely with all relevant parties to deliver the Crowd Management Plan, which includes improved crowd safety, city mobility and essential services to the community during the festive period.

These include emergency services, businesses, major events, community groups, and residents.

*As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.*



Justyne Wilson  
**MANAGER CREATIVE CITY**



Ben Artup  
**DIRECTOR COMMUNITY AND  
ECONOMIC DEVELOPMENT**

Date: 31 July 2025  
File Reference: F25/22899



**8.3 Electric Vehicle Charging Infrastructure Policy**  
**File Ref: F25/58058**

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Report of the Manager City Transport and Director Strategic and Regulatory Services of 31 July 2025 and attachment.

**REPORT TITLE: ELECTRIC VEHICLE CHARGING INFRASTRUCTURE POLICY****REPORT PROVIDED BY:** Manager City Transport  
Director Strategic and Regulatory Services**1. Report Summary and Key Issue**

- 1.1. The purpose of this paper is to present to the Council a new draft policy titled, Electric Vehicle Charging Infrastructure Policy (the Policy), provided at Attachment A.
- 1.2. The Policy aims to support Hobart's transition to zero emissions vehicles by:
  - 1.2.1. Specifying the conditions for the installation of public electric vehicle (EV) charging stations on Council land;
  - 1.2.2. Ensuring a consistent and transparent approach to the provision of this information; and
  - 1.2.3. Defining the roles and responsibilities of both the Hobart City Council ("Council") and EV charging infrastructure and service providers ("Providers") that enable an effective and reliable EV charging network for the community.
- 1.3. The Policy to be presented to Council may differ slightly from the draft Policy (attached) to reflect input received at this Workshop, along with feedback heard during presentations in August to the City Transport Committee.
- 1.4. From time-to-time, Council is approached by providers of EV charging infrastructure interested in installing charging stations. Additionally, community members have approached Council with questions related to charging EVs on-street when they do not have off-street parking. This Policy provides certainty of response to such enquiries regarding the roles of Council and of Providers. It also reaffirms Council's commitment to facilitating the transition to net zero emissions vehicles through a strategic approach.

**2. Workshop Purpose**

- 2.1. For the Council to review and provide feedback on the draft Electric Vehicle Charging Infrastructure Policy for future consideration.

### 3. Discussion and Background

- 3.1. National and state commitments to reduce carbon emissions to net zero, or lower, by 2030 demand collaboration, creativity and dedication from all sectors of the community including transport. In Hobart, transport accounts for half of the community emissions.
- 3.2. From time-to-time, Council is approached by providers of EV charging infrastructure interested in installing charging stations. Additionally, community members have approached Council with questions related to charging EVs on-street when they do not have off-street parking.
- 3.3. Council currently owns and manages all eight of the chargers on Council land. However, it has not typically been the role of Local Government to provide fuel for private use. In fact, approximately 44 charging stations operate throughout Greater Hobart initiated by various industries including, but not limited to, educational institutions, state-owned and private companies, and developers, and operated under varying models.
- 3.4. In September 2024, the Council endorsed the *2040 Climate Ready Hobart* that prioritises “develop[ing] a policy and partner[ing] with government and private sector to support an effective and reliable electric vehicle charging network” (Priority 1.3).
- 3.5. That endorsement followed the Council’s adoption of the *Hobart Transport Strategy 2024* in July 2024, from which a key priority action has been to “develop a policy and clarify community expectations around future fuels and infrastructure for all transport modes, clearly defining the City of Hobart’s role, broader strategy objectives and vision” (Action 25).
- 3.6. Developing this Policy was a direct product of those Council-endorsed Strategies.
- 3.7. In a related motion on 31 March 2025, of which notice was given, Council officers provided an administrative response.
- 3.8. The Policy will be presented for Council endorsement at the 25 August 2025 Council meeting.
- 3.9. It is recommended that the Policy be reviewed within one year of its first adoption to allow Council to respond to changes in law or best practice in this rapidly evolving space.
- 3.10. This Policy provides certainty of response to such enquiries regarding the roles of Council and of Providers. It also reaffirms Council’s commitment to facilitating the transition to net zero emissions vehicles through a strategic approach.

**4. Legal, Risk and Legislative Considerations**

- 4.1. There appear to be no direct legal, risk or legislative implications for Council

**5. Strategic Planning and Policy Considerations**

- 5.1. The *Hobart Transport Strategy 2024* and the *2040 Climate Ready Hobart Strategy* are top tier strategies to inform and deliver on the Capital City Strategic Plan. The key strategic outcomes supported by the Strategies are:

- 5.1.1. Outcome 5.2 Hobart has effective and environmentally sustainable transport systems.
- 5.1.2. Outcome 5.3 Technology serves Hobart communities and visitors and enhances quality of life.
- 5.1.3. Outcome 6.4 Hobart is a leader on climate change moving toward a zero emissions and climate-resilient city.

**6. Financial Viability**

- 6.1. Financial Considerations:

- 6.1.1. Funding for development of the Policy is being met from existing budget.

- 6.2. Impact on Future Years' Financial Result

- 6.2.1. Any future initiatives resulting from the Policy that require an additional budget allocation would be subject to the same budget considerations as any other program or project.

**7. Climate and Sustainability Considerations**

- 7.1. The Policy supports implementation of the *2040 Climate Ready Hobart Strategy* and will help move toward the zero emissions and climate resilience goals of a climate ready Hobart.

**8. Community and Business Engagement and Collaboration**

- 8.1. Presentations on the development of the Policy were given to the City Transport Committee on 4 March and on 5 August 2025.
- 8.2. A Hobart City webpage began publicising safe options available to residents to charge EVs in March 2025.
- 8.3. Related educational campaigns, discussed in 9.1.3, led by the Climate Futures Office are in development and have a role in communicating Hobart's approach to EV charging infrastructure.

## 9. Innovation and Continuous Improvement

- 9.1. Transition to a net zero fleet is one method to reduce transport emissions. City Transport is leading development of the EV Charging Infrastructure Policy against a backdrop of many EV-related initiatives at Council contributing to this goal:
- 9.1.1. The City of Hobart Fleet Transition is being led by Fleet and Operations to meet Climate Strategy targets to transition the City's passenger fleet to 100% electric by 2030 and our medium and large vehicles fleet to 100% electric by 2035.
  - 9.1.2. Procurement of EV charging infrastructure and service providers for the City's public EV charging infrastructure assets is being led by Economic Development.
  - 9.1.3. Educational campaigns are being led by the Climate Futures Office. Climate Ready Hobart is a campaign to raise awareness, engage community and drive forward action across the Climate Strategy's priority areas to achieve zero emissions and build climate resilience. The Electrify Hobart campaign will outreach to households and businesses specifically around electric alternatives to transport and other gas, petrol and diesel-powered devices.
- 9.2. An internal work group convened initially to assist with review of the draft Policy will continue to meet to move these and other EV-related actions forward across the organisation.

*As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.*



Daniel Verdouw  
**MANAGER CITY TRANSPORT**



Neil Noye  
**DIRECTOR STRATEGIC AND  
REGULATORY SERVICES**

Date: 31 July 2025  
File Reference: F25/58058

Attachment A: Draft EV Charging Policy\_253107 (Supporting information) 

**8.4 Elected Member Dispute Resolution Policy**  
**File Ref: F25/58991**

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Report of the Chief Executive Officer of 6 August 2025 and attachments.

**REPORT TITLE: ELECTED MEMBER DISPUTE RESOLUTION POLICY****REPORT PROVIDED BY:** Chief Executive Officer**1. Report Summary and Key Issue**

- 1.1. In accordance with the *Local Government Act 1993* ("the Act") it is necessary for the Council to review its *Elected Member Issues Resolution Policy* as the current policy it is now out-of-date and does not comply with the Act.
- 1.2. A revised policy needs to be reviewed and in place by 10 September 2025.
- 1.3. The Local Government Association of Tasmania (LGAT) has developed a Model Dispute Resolution Policy which complies with both the Act and Regulations.
- 1.4. Council Officers have reviewed the LGAT model policy in light of the Council's experiences in applying the dispute resolution process and have recommended some minor changes to the model policy to clarify the circumstances in which an Elected Member may opt out of a dispute resolution process.
- 1.5. A report recommending that the Council adopt the LGAT Model Dispute Resolution Policy (as amended) will be provided to the Council following this workshop.
  - 1.5.1. The report will recommend that:
    1. *The Council rescind the City of Hobart Elected Members Issues Resolution Policy, marked as Attachment A to this report.*
    2. *The Council endorse the Local Government Association of Tasmania's (LGAT) Model Dispute Resolution Policy, as amended and marked as Attachment B to this report)*
    3. *The Council authorises the Chief Executive Officer to make any minor administrative changes to the Model Dispute Resolution Policy or other policies that reference the Elected Member Issue Resolution Policy.*

**2. Workshop Purpose**

- 2.1. For the Council to review and provide feedback on the Model Dispute Resolution Policy, provided as Attachment B and the proposed recommendation ahead of final consideration the August 2025 Council meeting.

### 3. Discussion and Background

- 3.1. The *Local Government Act 1993* (“the Act”) requires that a Council must have a dispute resolution policy for the handling of Code of Conduct complaints with and between Elected Members.
- 3.2. The Council has an existing *Elected Member Issues Resolution Policy* which was last approved by the Council on 20 February 2020, however, it is now out-of-date and does not comply with the Act.
- 3.3. A revised policy needs to be reviewed and in place by 10 September 2025.
- 3.4. The Act prescribes the following requirements under section 28JA:
  - (i) A council must adopt a dispute resolution policy.
  - (ii) A dispute resolution policy adopted by a council under subsection (i) is to specify the processes to be followed if there is a dispute as to matters that may be the subject of a code of conduct complaint.
  - (iii) A dispute resolution policy is to –
    - a. contain the prescribed information; and
    - b. include the processes to be followed in respect of prescribed matters.
  - (iv) The general manager of a council must ensure that a copy of the council’s dispute resolution policy is available –
    - a. on the website of the council; and
    - b. on the request of a person.
  - (v) In resolving, or attempting to resolve, disputes in respect of a council, each of the following persons involved in the dispute resolution is to comply with the provisions of the dispute resolution policy adopted by the council under this section:
    - a. the general manager of the council;
    - b. a councillor of the council;
    - c. a council employee of the council;
    - d. if the complainant participates in the dispute resolution process of the council, the complainant.
  - (vi) Each council must adopt a dispute resolution policy under this section within 12 months after this section commences.



- 3.5. The *Local Government (General) Regulations 2025* specify the prescribed information that is to be included in a dispute resolution policy.
- 3.6. The Local Government Association of Tasmania (LGAT) has developed a Model Dispute Resolution Policy which complies with both the Act and the Regulations.
- 3.7. The model policy differs slightly from the Council's existing policy in that it requires that we appoint a Dispute Resolution Advisor, who is a person external to the council to undertake the dispute resolution process with the parties in dispute.
- 3.8. The LGAT has established a Dispute Resolution Advisors Multi-Use Register to support councils in their selection of advisors to resolve disputes under the Dispute Resolutions Policy.
- 3.9. Under the model policy the dispute resolution process is as follows:

#### **Commencement**

- In commencing the dispute resolution process, the Advisor will bring together the parties to conduct an initial facilitated discussion or mediation. Where needed, they may also undertake initial individual interviews with the parties and others.
- The initial discussion is to provide a general picture of the dispute and to allow the Advisor to provide an estimate of the timeframe for the process based on the parties' willingness and availability. This discussion will support the Advisor's consideration of the appropriateness of undertaking the process including:
  - The parties' willingness to participate in the process;
  - Health and safety risks to the parties, or others.
- The Advisor may determine that the process cannot continue due to:
  - The risk that the process may cause harm to the health and safety of either of the parties; or
  - One of the parties is unwilling to unable to participate; or
  - Initial engagement reveals circumstances that must be addressed through a different process; or
- The Party alleging a potential harm is to provide evidence to support their claim for the purpose of aiding the Advisor to make an objective assessment. Evidence to support such claims may include, but are not limited to, a medical certificate, statutory

declaration or court order such as a restraining order.

- Where the Advisor has determined the process cannot continue, they will provide a report to the Dispute Resolution Officer. The report will provide their reasons and state their determination that the dispute will need to be resolved through alternative avenues. The Advisor may make recommendations regarding these avenues.

### **Process**

- The Advisor will determine the appropriate resolution processes based on their expertise and experience. This may include, but not be limited to, approaches such as mediation and facilitated restorative processes. Resolutions may include, but not be limited to:
    - A commitment to changing behaviours;
    - A commitment to cease the behaviour;
    - A commitment to apologise;
    - Counselling;
    - Undertaking professional development.
  - The Advisor may also make a recommendation to the council that it review a policy, procedure, or other document related to the dispute.
  - The parties must represent themselves.
  - The maximum timeframe for a dispute resolution process is three months. At this time, the Advisor is to provide a report to the Dispute Resolution Officer and close the dispute. This timeframe may be extended on the Advisor's recommendation and with the mutual agreement of the parties.
- 3.10. Council Officers have reviewed the Model Policy and are suggesting an amendment to provide that an Elected Member who seeks not to participate in a dispute resolution process on basis that the process may cause harm to the health and safety is to provide evidence to support their claim. Evidence may include, but is not limited to, a medical certificate, statutory declaration or court order such as a restraining order. The purpose of this amendment is to encourage dispute resolution processes to be carried out for most complaints that arise.
- 3.11. The amendment suggested by Council Officers is underlined in Attachment B and is supported by the LGAT.

#### 4. Legal, Risk and Legislative Considerations

- 4.1. Under the *Local Government Act 1993*, a Council must have a Dispute Resolution Policy for the handling of Code of Conduct complaints for Elected Members.
- 4.2. The *Local Government (General) Regulations 2025* specify the prescribed information that is to be included in a policy. The LGAT Model Policy complies with these legislative requirements.

#### 5. Strategic Planning and Policy Considerations

- 5.1. The *Capital City Plan 2023* includes Strategy 8.1.1:

“Build community trust through the implementation of effective civic leadership, ethical conduct and responsible governance processes that ensure accountability, transparency and compliance with all legislated and statutory requirements.”

#### 6. Financial Viability

- 6.1. Financial Considerations:

	2025-26	2026-27	2027-28	2028-29
	\$'000	\$'000	\$'000	\$'000
<b>Revenue</b>				
Existing Revenue				
Additional Revenue				
<b>Total Revenue</b>	<b>Nil</b>			
<b>Expenditure</b>				
Operating				
Capital				
<b>Total Expenditure</b>	<b>Nil</b>			
<b>Net Cost</b>	<b>Nil</b>			
<b>FTE Impact</b>				
	2025-26	2026-27	2027-28	2028-29

Change in FTE

*Detail the change in the level of full-time equivalents within the group should the requested level of additional funding be required.*

- 6.1.1. There are no additional financial impacts associated with the implementation of the Dispute Resolution Policy.

- 6.2. City Economy Strategy:
  - 6.2.1. Not applicable to this report
- 6.3. Economic Impact:
  - 6.3.1. Not applicable to this report
- 6.4. Consultants
  - 6.4.1. Not applicable to this report

## **7. Community and Business Engagement and Collaboration**

- 7.1. Not applicable to this report

## **8. Innovation and Continuous Improvement**

- 8.1. Not applicable to this report


*As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.*



Michael Stretton  
**CHIEF EXECUTIVE OFFICER**

Date: 6 August 2025  
File Reference: F25/58991

Attachment A: Elected Members Issues Resolution Policy (Supporting information) 

Attachment B: Draft Dispute Resolution Policy (Supporting information) 

**9. RESPONSES TO QUESTIONS WITHOUT NOTICE**

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Regulation 34(3) *Local Government (Meeting Procedures) Regulations 2025*.  
File Ref: 13-1-10

**The Chief Executive Officer reports:-**

"In accordance with the procedures approved in respect to Questions Without Notice, the following responses to questions taken on notice are provided to the Committee for information.

The Committee is reminded that in accordance with Regulation 34(3) of the *Local Government (Meeting Procedures) Regulations 2025*, the Chairperson is not to allow discussion or debate on either the question or the response."

***RECOMMENDATION***

*That the following responses to questions without notice be received and noted.*

**9.1 Councillor Posselt - Wellington Court Lifts**

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Memorandum of the Director Community and Economic Development of 6 August 2025.

**9.2 Roy Cazaly Stand Capacity**

---

Memorandum of the Director Strategic and Regulatory Services of 28 July 2025.



**MEMORANDUM: LORD MAYOR  
DEPUTY LORD MAYOR  
ELECTED MEMBERS**

## **COUNCILLOR POSSELT - WELLINGTON COURT LIFTS**

**Meeting: Hobart Workshop Committee**

**Meeting date: 14 July 2025**

**Raised by:** Councillor Posselt

**Question:**

Why does council pay for 85% of the lift maintenance contract on a part of the building that we have nothing to do with, namely the lifts that go to the Wellington Centre which is not our strata?

**Response:**

The Wellington Centre Body Corporate (of which there are two members - City of Hobart and Sultan Holdings Pty Ltd) financial obligations are dictated by a set of by-laws, which in turn is managed by the Strata Corp that includes representatives from Sultan Holdings and Council.

A range of items are included in the Strata Corp annual budget, and the percentage share each member is required to contribute is based on the by-laws.

In relation to lift maintenance, the lifts that are shared for access to the Argyle Street Car Park and Wellington Centre are 83.3% the responsibility of City of Hobart and 16.7% the responsibility of Sultan Holdings. These lifts provide critical access between the Car Park, Wellington Centre and the CBD, with the responsibility determined based on this and the numbers of floors owned by the City, vs the number of floors owned by Sultan Holdings, that are accessed by the lifts.

There are another set of lifts in the Wellington Centre, which are deemed to be for the sole benefit of the Medical Clinics and these are the responsibility of Sultan Holdings alone.

*As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.*



Ben Artup  
**DIRECTOR COMMUNITY AND  
ECONOMIC DEVELOPMENT**

Date: 6 August 2025  
File Reference: F25/53172; F25/53097

Attachment A: Wellington Centre (Lots 1 and 2) Plan (Supporting information)





**MEMORANDUM:** LORD MAYOR  
DEPUTY LORD MAYOR  
ELECTED MEMBERS

## **ROY CAZALY STAND CAPACITY**

**Meeting:** Hobart Workshop Committee

**Meeting date:** 21 July 2025

**Raised by:** Councillor Ben Lohberger

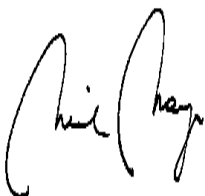
**Question:**

What is the seating capacity of the Roy Cazaly Stand at the North Hobart Oval?

**Response:**

The North Hobart Oval Site Capacity report has determined the capacity of the Roy Cazaly Stand as providing seating for 820 spectators.

*As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.*



Neil Noye  
**DIRECTOR STRATEGIC AND  
REGULATORY SERVICES**

Date: 28 July 2025  
File Reference: F25/55851



## 10. QUESTIONS WITHOUT NOTICE

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Regulations 33 and 34 of the *Local Government (Meeting Procedures) Regulations 2025*.  
File Ref: 13-1-10

*33(2) A question asked at a meeting is to, as far as is practicable -*

- (a) be concise; and*
- (b) be clear; and*
- (c) not be a statement; and*
- (d) have minimal pre-amble*

*34. Questions without notice by a Councillor*

- (1) A councillor at a meeting may ask a question without notice –*
  - (a) of the chairperson; or*
  - (b) through the chairperson, of –*
    - (i) another councillor; or*
    - (ii) the Chief Executive Officer.*
- (2) In asking a question without notice at a meeting, a councillor must not –*
  - (a) offer an argument or opinion; or*
  - (b) draw any inferences or make any imputations –*  
*except so far as may be necessary to explain the question.*
- (3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.*
- (4) The chairperson, councillor or Chief Executive Officer who is asked a question without notice at a meeting may decline to answer the question.*
- (5) The chairperson of a meeting may require a councillor to put a question without notice in writing.*

## 11. CLOSED PORTION OF THE MEETING

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### RECOMMENDATION

That the Committee resolve by majority that the meeting be closed to the public pursuant to regulation 17(1) of the *Local Government (Meeting Procedures) Regulations 2025* because the items included on the closed agenda contain the following matters:

- Minutes of a closed committee meeting
- Closed Questions without Notice
- Response to a closed Question without Notice

The following items are listed for discussion:-

- |            |  |
|------------|--|
| Item No. 1 | Minutes of the last meeting of the Closed Portion of the Committee Meeting |
| Item No. 2 | Consideration of supplementary items to the agenda                         |
| Item No. 3 | Indications of conflicts of interest                                       |
| Item No. 4 | Questions Without Notice   |
| Item No. 5 | Response to a closed Question without Notice                               |