



Tasmanian Branch
The Lea Scout Centre
330 Proctors Road
Kingston 7050

Phone 03 6229 9385 or 1800 072 688
Email office@tas.scouts.com.au
ABN 88 436 518 233

30th June 2022

Kelly Grigsby
Chief Executive Officer
Hobart City Council
50 Macquarie Street
Hobart TAS 7000

Dear Kelly

Scouts Australia (Tasmania Branch)

This representation letter is provided in connection with of the application for a lease arrangement for *Scouts Australia (Tasmania Branch)* ('the entity'). We recognise that obtaining representations from us concerning the information contained in this letter is a significant procedure in enabling you to form an opinion as to whether we meet the requirements of the Council's Leases to non-profit Organisations policy ("Policy").

Accordingly, we make the following representations, which are true to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

A. Compliance with Laws, Regulations and Council Policy

We have disclosed to you all known actual or suspected noncompliance with laws and regulations.

We confirm that we are a Not-for-profit Organisation for the purposes of the Policy and that we comply with the terms of the Policy.

B. Information Provided and Completeness of Information and Transactions

We confirm the completeness of information provided regarding the identification of related parties. We have disclosed to you the identity of the entity's Directors or Committee Members, related parties and all related parties and related party transactions of which we are aware, including sales, purchases, loans, transfers of assets, liabilities and services, leasing arrangements, guarantees, non-monetary transactions and transactions for no consideration for the period ended, as well as related balances due to or from such parties at the year end.

C. Not for profit status

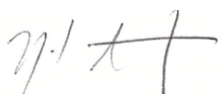
We confirm our not-for-profit purpose and intent. We confirm we have obtained CBOS or ACNC registration. If the purpose of our entity changes, we confirm we are under obligation to inform the Council and we understand that this can mean we no longer satisfy the terms of the Council's policy or lease agreement in place.

D. Enclosures

We have provided the following as an appendix to this letter:

- Evidence of ACNC or CBOS registration.
- List of all past and present Directors or Committee Members.
- List of all related parties, transactions and arrangements in place; and
- details of any conflicts of interest within the governance of the Entity (including, but not limited to, the provision of services)

Yours faithfully,



Nigel Clutterbuck
Branch President
Scouts Tasmania



Phil Harper
Board Member / Chief Commissioner
Scouts Tasmania