



City of **HOBART**

City of Hobart

Access Advisory Committee

Terms of Reference

The role of the Access Advisory Committee is to provide advice and assistance to the City of Hobart on matters related to access, specifically:

- in the implementation of the City of Hobart's Social Inclusion Policy, Community Inclusion and Equity Framework and Equal Access Commitment;
- in setting priorities each year for works to improve access for all in parks and streetscapes;
- through identifying and recommending solutions to access issues in any relevant Council projects, events, new Council works or upgrades to Council facilities or services;
- by identifying and advising the Council of other access issues in the City for which Council has an interest and/or responsibility;
- by identifying and supporting participation programs and projects through funding for International Day of People with Disability and Ability to Create initiatives.

Membership

The Advisory Committee will comprise of community members, from the following groups who have an interest in access issues in the City:

- people with physical, sensory, intellectual and psychological disability;
- older people;

- people from other cultural backgrounds (people of Non-English Speaking background, Indigenous people and Torres Strait Islanders);
- advocates for children and families;
- relevant public sector agencies;
- City of Hobart Elected Members and staff.

City of Hobart staff in the areas of Road Engineering, Smart Cities, Building Services, Parks and Recreation and Community Programs will attend and participate in meetings. Staff from other areas of the Council, including Parking and Customer Services, Bushlands, Environmental Services and Events and Activation will participate on the Committee when required.

Community members representing organisations or as individuals are considered to be City of Hobart volunteers. The Volunteer Management System Manual – October 2017 provides a comprehensive resource to ensure consistent management of volunteers across the whole of Council. Copies of the manual are accessible for all City of Hobart volunteers.

The role of a community member is detailed in the attached role description. Community members are required to complete a volunteer registration form and sign a volunteer agreement.

Membership of the Advisory Committee will be reviewed every two years to ensure all sectors are represented on the Committee and to confirm that organisations are happy for their representative to continue on the Committee.

Administration

The Advisory Committee will be chaired by an Elected Member of the Council.

Secretarial and other administrative support will be provided by the Connected City Division.

The Advisory Committee will meet every three months, with additional sub-committee meetings, on-site visits, workshops and working groups convened if / as required.