



# MOUNT STUART HALL INC

14 BYARD St, Mount Stuart, Tas. 7000.....ABN 48 639 071 260

President: Lynden Howells Ph 6234 1024

Secretary: Stewart Gardner Ph 0427 783560

Treasurer & Public Officer: Eric Pinkard Ph 0409 285 743

26 May 2022

The Chief Executive Officer  
City of Hobart  
GPO Box 503  
HOBART TAS 7000

Dear Ms Grigsby

## re LEASE OF MOUNT STUART MEMORIAL HALL

This representation letter is provided in connection with of the application for a lease arrangement for Mount Stuart Hall Inc ("the entity"). We recognise that obtaining representations from us concerning the information contained in this letter is a significant procedure in enabling you to form an opinion as to whether we meet the requirements of the Council's Leases to non-profit Organisations policy ("Policy").

Accordingly, we make the following representations, which are true to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

### A. Compliance with Laws, Regulations and Council Policy

We have disclosed to you all known actual or suspected non-compliance with laws and regulations.

We confirm that we are a Not-for-profit Organisation for the purposes of the Policy and that we comply with the terms of the Policy.

### B. Information Provided and Completeness of Information and Transactions

We confirm the completeness of information provided regarding the identification of related parties. We have disclosed to you the identity of the entity's Directors or Committee Members, related parties and all related parties and related party transactions of which we are aware, including sales, purchases, loans, transfers of assets, liabilities and services, leasing arrangements, guarantees, non-monetary transactions and transactions for no consideration for the period ended, as well as related balances due to or from such parties at the year end.

### C. Not for profit status

We confirm our not-for-profit purpose and intent. We confirm we have obtained CBOS and ATO registration. If the purpose of our entity changes, we confirm we are under obligation to inform the Council and we understand that this can mean we no longer satisfy the terms of the Council's policy or lease agreement in place.

Booking Officer Gwen Vonk Ph 0478 983 624

Email: [hallbookings@mountstuarttas.org.au](mailto:hallbookings@mountstuarttas.org.au)

Further to the above we advise:

- a. A copy of our Annual Return (CBOS) for last year is attached.
- b. Current committee members are:
  - Lynden Howells (President)
  - Stewart Gardner (Secretary)
  - Eric Pinkard (Treasurer and Public Officer)
  - David Reeve
  - Louis Barnett
  - Rosemary Gardner
  - Scott Faulkner
- c. The only related party is Mount Stuart Residents Inc.
- d. The only conflicts of interest are:
  - i. We do not charge rent for Mount Stuart Residents Inc monthly meetings.
  - ii. We rent the Hall to Mount Stuart Scout Group at concessional rates
- e. Summary of hall users and benefits:
  - i. Community Hall
  - ii. The community benefits as we provide the Hall to regular tenants including:
    - a. Mount Stuart Scout Group
    - b. T'meika Knapp (Kimekai Tas Karate)
    - c. Sue Naden (Tai Chi)
    - d. Hobart Walking Club (meetings only)
    - e. Forward in Faith Ministry (Church)
    - f. Faith Baptist Church (Church)
    - g. Vicki Sauvage (Tai Chi)
    - h. Clare Sullivan (Yoga and wellness)
    - i. Mary Norman (Yoga)
    - j. Peter Hampson (Boot Camp)
    - k. Inado Masato (Kendo martial arts)
    - l. Katrina Keane (Belly dancing)
    - m. YuanYuan He (Dancing)
    - n. Margaret Egan (Yoga)
    - o. Meeta Gupta
    - p. Gilda Taurian (Dog training)
    - q. Dianne Gillie
    - r. Elise Dewar (Yoga)
    - s. Lee Kwang Ho (Kendo martial arts)
    - t. Wendy Hartshorn (Fitness and Exercise)
  - iii. Mount Stuart Hall Inc aligns with the following aspects of the Council's Strategic plan by providing opportunities for others:
    - a. To welcome people of all backgrounds
    - b. To facilitate inclusion, participation and belonging
    - c. To establish connections between nature, history, culture, businesses and each other
    - d. To develop meaningful experiences for residents
    - e. For entrepreneurs to grow and flourish
    - f. To encourage community engagement
    - g. To encouraging residents to be active, healthy and engaged in life-long learning
  - iv. Whilst no information has been provided on the annual rent Mount Stuart Hall Inc will be required to pay, we do not believe we will have any difficulty being able to meet this if the annual rent remains much the same as currently. We recommend a tenure period of 10 years.

We look forward to your response and finalisation of a new lease.

Yours faithfully

Stewart Gardner (Sec)