



CITY OF HOBART

AGENDA

Finance and Governance Committee Meeting

Open Portion

Tuesday, 24 May 2022

**at 4.30 pm
Council Chamber, Town Hall**

THE MISSION

Working together to make Hobart a better place for the community.

THE VALUES

The Council is:

| | |
|----------------------------------|--|
| People | We care about people – our community, our customers and colleagues. |
| Teamwork | We collaborate both within the organisation and with external stakeholders drawing on skills and expertise for the benefit of our community. |
| Focus and Direction | We have clear goals and plans to achieve sustainable social, environmental and economic outcomes for the Hobart community. |
| Creativity and Innovation | We embrace new approaches and continuously improve to achieve better outcomes for our community. |
| Accountability | We are transparent, work to high ethical and professional standards and are accountable for delivering outcomes for our community. |

ORDER OF BUSINESS

Business listed on the agenda is to be conducted in the order in which it is set out, unless the committee by simple majority determines otherwise.

APOLOGIES AND LEAVE OF ABSENCE

| | |
|---|-----------|
| 1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY | 4 |
| 2. CONFIRMATION OF MINUTES..... | 4 |
| 3. CONSIDERATION OF SUPPLEMENTARY ITEMS | 4 |
| 4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST | 5 |
| 5. TRANSFER OF AGENDA ITEMS..... | 5 |
| 6. REPORTS | 6 |
| 6.1 Financial Report as at 31 March 2022 | 6 |
| 6.2 Grants and Benefits Listing as at 31 March 2022 | 15 |
| 6.3 Procurement - Quotation Exemption Report..... | 24 |
| 7. COMMITTEE ACTION STATUS REPORT | 32 |
| 7.1 Committee Actions - Status Report..... | 32 |
| 8. RESPONSES TO QUESTIONS WITHOUT NOTICE..... | 40 |
| 8.1 Committee Meeting - Attendance | 41 |
| 9. QUESTIONS WITHOUT NOTICE | 43 |
| 10. CLOSED PORTION OF THE MEETING..... | 44 |

Finance and Governance Committee Meeting (Open Portion) held Tuesday, 24 May 2022 at 4.30 pm in the Council Chamber, Town Hall.

This meeting of the Finance and Governance Committee is held in accordance with a Notice issued by the Premier on 3 April 2020 under section 18 of the COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020.

The title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant s.61 of the *Local Government Act 1993* (Tas).

COMMITTEE MEMBERS

Alderman M Zucco (Chairman)
Deputy Lord Mayor Councillor H Burnet
Alderman Dr P T Sexton
Alderman D C Thomas
Councillor W Coats

Apologies:

Leave of Absence:

Alderman Dr P T Sexton
Alderman D C Thomas

NON-MEMBERS

Lord Mayor Councillor A M Reynolds
Alderman J R Briscoe
Councillor W Harvey
Alderman S Behrakis
Councillor M Dutta
Councillor J Fox
Councillor Dr Z Sherlock

1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY

2. CONFIRMATION OF MINUTES

The minutes of the Open Portion of the Finance and Governance Committee meeting held on [Wednesday, 27 April 2022](#) and the Special Finance and Governance Committee meeting held on [Monday, 16 May 2022](#), are submitted for confirming as an accurate record.

3. CONSIDERATION OF SUPPLEMENTARY ITEMS

Ref: Part 2, Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Recommendation

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the Chief Executive Officer.

4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Ref: Part 2, Regulation 8(7) of the *Local Government (Meeting Procedures) Regulations 2015*.

Members of the Committee are requested to indicate where they may have any pecuniary or conflict of interest in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Committee has resolved to deal with.

5. TRANSFER OF AGENDA ITEMS

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

A Committee may close a part of a meeting to the public where a matter to be discussed falls within 15(2) of the above regulations.

In the event that the Committee transfer an item to the closed portion, the reasons for doing so should be stated.

Are there any items which should be transferred from this agenda to the closed portion of the agenda, or from the closed to the open portion of the agenda?

6. REPORTS

6.1 Financial Report as at 31 March 2022 File Ref: F22/42730

Report of the Chief Financial Officer and the Acting Director City Enablers of 17 May 2022.

Delegation: Council

REPORT TITLE: FINANCIAL REPORT AS AT 31 MARCH 2022

REPORT PROVIDED BY: Chief Financial Officer
Acting Director City Enablers

1. Report Purpose and Community Benefit

- 1.1. The purpose of this report is to provide the year to 31 March 2022 financial results and to seek approval for changes to the 2021-22 Estimates (budget).

2. Report Summary

- 2.1. As at 31 March 2022, the forecast for the year end underlying result is a surplus of \$2.102M. This exceeds the original budget forecast surplus of \$1.493M by \$0.609M and the December forecast by \$1.039M.
- 2.2. The reason for the improved position compared to the December revised budget is an improved revenue forecast of \$0.988M which is primarily due to increased rates and charges attributable to growth in the rate base driven by development in the city.
- 2.3. In addition, expenditure is forecast to reduce by \$0.052M as a result of transfers to the capital works program.

| | | YTD Actual (\$,000) | YTD Budget (\$,000) | Variance Fav/(Unfav) (\$,000) | Variance % | 2021-22 Original Budget (\$,000) | 2021-22 Revised (Approved) Budget (\$,000) | 2021-22 Revised (Pending) Budget (\$,000) | 2021-22 Forecast Full Year Result (\$,000) |
|--------------------------|------------------------------------|------------------------|---------------------------|---|---------------|---|---|---|--|
| Expenses | | | | | | | | | |
| | Labour | 41,871 | 45,413 | 3,542 | 7.8% | 61,741 | 62,672 | 0 | 62,672 |
| | Materials and Services | 22,347 | 22,438 | 91 | 17.2% | 29,725 | 29,491 | (51) | 29,440 |
| | Finance Costs | 1,248 | 1,225 | (23) | -1.9% | 2,168 | 2,219 | 0 | 2,219 |
| | Fire Levy | 9,415 | 9,415 | 0 | 0.0% | 12,553 | 12,553 | 0 | 12,553 |
| | Depreciation | 22,744 | 22,744 | 0 | 0.0% | 27,325 | 30,325 | 0 | 30,325 |
| | Other Expenses | 3,468 | 4,447 | 979 | 55.3% | 7,675 | 7,676 | (1) | 7,675 |
| | Total | 101,092 | 105,681 | 4,589 | 4.3% | 141,187 | 144,936 | (52) | 144,884 |
| Revenues | | | | | | | | | |
| | Rates and Charges | 72,723 | 71,495 | 1,228 | 1.7% | 95,266 | 95,326 | 857 | 96,183 |
| | Fire Levy Commission | 377 | 377 | (0) | 0.0% | 502 | 502 | 0 | 502 |
| | Fines | 5,191 | 5,427 | (235) | -4.3% | 5,250 | 7,399 | 0 | 7,399 |
| | Fees and Charges - Car Parks | 8,751 | 9,070 | (319) | -3.5% | 10,857 | 12,239 | 0 | 12,239 |
| | Fees and Charges - On Street Pking | 5,285 | 5,456 | (171) | -3.1% | 8,175 | 7,500 | 0 | 7,500 |
| | Other Fees and Charges | 10,836 | 10,502 | 334 | 3.2% | 13,740 | 13,592 | 136 | 13,728 |
| | Operating Grants | 1,811 | 1,972 | (161) | -8.2% | 3,354 | 3,820 | 0 | 3,820 |
| | Interest | 178 | 206 | (28) | -13.6% | 130 | 270 | 0 | 270 |
| | Rents | 1,824 | 2,012 | (189) | -9.4% | 2,801 | 2,744 | (5) | 2,739 |
| | Tas Water Distributions | 1,086 | 1,086 | 0 | 0.0% | 2,606 | 2,606 | 0 | 2,606 |
| | Total | 108,062 | 107,602 | 460 | 0.4% | 142,680 | 145,997 | 988 | 146,986 |
| Underlying Result | | 6,970 | 1,921 | 5,049 | 263% | 1,493 | 1,062 | 1,040 | 2,102 |

3. Recommendation

That:

1. *The financial report for the nine month period ending 31 March 2022, be noted.*
2. *The changes to the Council's 2021-22 Estimates as detailed in the following tables be approved.*

(i) Operational Budget reallocations and amendments:

| Budget Increases | | Budget Decreases | |
|------------------------------------|----------|----------------------|-----------------|
| Item | Amount | Item | Amount |
| | | Materials & Services | \$0.051M |
| | | Other Expenses | \$0.001M |
| TOTAL | | TOTAL | \$0.052M |
| NET EXPENDITURE REDUCTION | | | \$0.052m |
| Rates and Charges | \$0.857M | Rents | \$0.005M |
| Other Fees and Charges | \$0.136M | | |
| | | | |
| | | | |
| TOTAL | \$0.993M | TOTAL | \$0.005M |
| NET REVENUE INCREASE | | | \$0.988M |
| CHANGE IN UNDERLYING RESULT | | | \$1.040M |

(ii) Capital works program re-allocations and changes:

| Capital Budget Increases | | Capital Budget Decreases or Grant Funding | |
|---------------------------------|----------|---|-----------------|
| Item | Amount | Item | Amount |
| Per tables in report: | | Per tables in report: | |
| Expensed Projects | \$0.342M | Expensed Projects | |
| New capital works | \$0.367M | New capital works | \$0.870M |
| Renewal capital works | \$1.658M | Renewal capital works | \$1.571M |
| Upgrade capital works | \$0.418M | Upgrade capital works | |
| Capital revenue reduction | \$0.500M | Capital revenue increase | \$0.685M |
| TOTAL | \$3.285M | TOTAL | \$3.126M |
| NET EXPENDITURE INCREASE | | | \$0.159M |

3. *Capital Works, as detailed in the table included in section 4.8 of the report, attached to the Finance and Governance Committee agenda of 24 May 2022, and totalling \$19.083M, be deferred for completion in the 2022-23 financial year.*

4. Background

- 4.1. Following a detailed analysis of the Council's financial position it has been identified that, based on the figures as at 31 March 2022, the forecast for the year end underlying result is a surplus of \$2.102M.

- 4.2. These figures continue to be high level forecasts based on updated date as it becomes available.
- 4.3. The reasons for the \$1.040M improvement in the forecast underlying result are reflected in the following Income Statement:

| Expense Budget Increases | | Expense Budget Decreases | |
|--|----------|--|-----------------|
| Item | Amount | Item | Amount |
| Materials and Services - \$36K dry hire and minor equipment purchases relating to landfill soil management - \$4K stormwater maintenance training course | \$0.040M | Materials and Services - \$63K transfer to capital works program - \$28K reduction in civil and structural engineering consultants costs | \$0.091M |
| | | Net materials and services reduction | \$0.051M |
| | | Other Costs - \$1K reduction in rates remissions budget | \$0.001M |
| | | Net finance costs decrease | \$0.001M |
| NET EXPENDITURE REDUCTION | | \$0.052M | |

| Revenue Budget Increases | | Revenue Budget Decreases | |
|--|----------|--|----------|
| Item | Amount | Item | Amount |
| Rates and Charges - \$0.857K due to rates and charges associated with rate base growth driven by development activity in the city | \$0.857M | | |
| Other Fees and Charges - \$120K additional income for McRobies Gully tip - \$35K reimbursement from Glenorchy City Council for regional flood warning system - \$14K additional nurse income - \$4K additional stormwater maintenance income | \$0.173M | Other Fees and Charges \$22K Myer Christmas pageant cancellation - \$15K reduction in equipment hire and events income | \$0.037M |
| | | Rent - \$1K Lenah Valley RSL reduced rental income | \$0.005M |
| NET REVENUE INCREASE | | \$0.988M | |

Capital Expenditure

- 4.4. As has been the case for the first two quarters, the capital works and Plant and Equipment spend to 31 March 2022 is trending behind budget.
- 4.5. Actual Plant and Equipment year to date expenditure only amounts to 6.4% of the annual budget, however the addition of committed expenditure increases this to 56%.
- 4.6. Capital works expenditure for the year is 26.8% of the annual budget, and with the inclusion of commitments this increases to 41.8%. While the addition of commitments provides a more accurate reflection of progress on capital works and Plant and Equipment purchases, some commitments may have a long lead time and therefore may not yet be incurred.

- 4.7. This report requests the re-allocation of capital budget funds between projects and to seeks approval to increase the capital works program by \$0.159M, namely:

| Capital Budget Increases | | Capital Budget Decreases or Grant Funding | |
|--|-------|--|---------|
| Item | \$M | Item | \$M |
| EXPENSED PROJECTS - Investigate Stormwater & Flooding Constraints CHP | 0.267 | | |
| CAPITAL REV REDUCTION - Elizabeth Street Retail Precinct Upgrade UTAS not proceeding this year | 0.500 | NEW-Elizabeth Street Retail Precinct Upgrade UTAS not proceeding this FY | (0.500) |
| NEW-376 Huon Road - Stormwater Contribution | 0.007 | RENEWAL-96a Summerleas Road - DN150 Stormwater extension | (0.007) |
| UPGRADE-Clare St Oval Changerooms Refurbishment and Upgrad | 0.250 | RENEWAL-Clare St Oval Public Convenience Renewal | (0.250) |
| RENEWAL-Vauxhall and Timbercutters Fire Trail renewal | 0.150 | NEW-Fire Trail Upgrades | (0.288) |
| UPGRADE-Clare St Oval Changerooms Refurbishment and Upgrad | 0.100 | | |
| UPGRADE-Vincents Rivulet Fire Trail Upgrade | 0.038 | | |
| UPGRADE-Kerb Ramps - Girvan St/Baker St Intersection | 0.030 | NEW-Road Strat. Project Annual Alloc-Disability Access | (0.030) |
| RENEWAL-Elizabeth Street/ Patrick Street Kerb Extensions | 0.050 | NEW-Traffic Project Annual Alloc - Blackspot | (0.050) |
| NEW-Tolmans Hill New Public Convenience | 0.297 | RENEWAL-Centrepont Public Toilet Refurbishment | (0.147) |
| | | RENEWAL-Darcy St Wall Replacement | (0.080) |
| | | RENEWAL-Parks other assets annual allocation | (0.070) |
| | 0.685 | INCR CAPITAL REV - R2R funding for Pedder St - Fraser to Montagu - Pavement Reconstruction | (0.685) |
| RENEWAL-R2R funding for Pedder St - Fraser to Montagu - Pavement Reconstruction | | | |
| EXPENSED PROJECTS - Turnip Fields Road Landslip Repair | 0.075 | RENEWAL-Road Other Assets-Yearly Amount (Not To Be Issued) | (0.075) |
| RENEWAL-Pinnacle Road Guardrail Renewal | 0.674 | RENEWAL-Pedder St - Fraser to Montagu - Pavement Reconstru | (0.671) |
| RENEWAL-Old Farm Fire Trail | 0.084 | RENEWAL-Parks Fences, Walls & Edges - Yearly Amounts | (0.050) |
| RENEWAL-Tara St/ Stevens Farm Dr - Grading & Drainage impr | 0.015 | RENEWAL-Playgrounds - Yearly Amounts (Not To Be Issued) | (0.050) |
| NEW-Central Hobart Precinct Plan | 0.063 | NEW-99 Steps - 362 Liverpool Street | (0.002) |
| | | RENEWAL-Maypole Stormwater Upgrade | (0.100) |
| | | RENEWAL-Feltham - Wellington Street DN1200 SW Upgrade | (0.071) |
| TOTAL | 3.285 | TOTAL | (3.126) |
| NET EXPENDITURE INCREASE | | | \$0.159 |

- 4.8. Significant work has been undertaken to identify projects that (for a number of reasons) cannot be delivered by 30 June 2022.

- 4.8.1. As a result this report seeks approval to defer \$19.083M of the current year capital works budget (as detailed in the following table to the following year.

- 4.9. With these changes in place, the actual year to date spend (and commitments) as a percentage of the annual budget excluding the capital to be deferred sees 63.3% of the adjusted annual budget spent as at 31 March 2022.

| Capital Budget Decreases or Grant Funding | |
|---|---------|
| Item | \$M |
| NEW-Lower Sandy Bay Playground Toilet Renewal | (0.122) |
| NEW-Tolmans Hill New Public Convenience | (0.765) |
| NEW-Connected Precincts Infrastructure (CCTV, etc) | (0.123) |
| NEW-City Laneways - Access and Lighting Upgrades | (0.099) |
| NEW-Crowded Spaces Response | (0.005) |
| NEW-Elizabeth Street Retail Precinct Upgrade | (0.149) |
| NEW-North Hobart Parking Expansion | (1.263) |
| NEW-Smart Cities and Lighting Upgrades | (0.137) |
| NEW-Action 14 - Salamanca Ped. Wks Stage 3 - Morrison | (0.399) |
| NEW-DKHAC Major Refurb & Upgrade Works | (0.350) |
| NEW-Swan Street Reserve Refurbishment | (0.490) |
| NEW-Halls Saddle Master Plan | (0.093) |
| NEW-CSR07 - Precinct Security Upgrade Condell Place | (0.010) |
| NEW-CSR09 - Precinct Security Upgrade North Hobart | (0.014) |
| NEW-Bracken Lane Roundabout | (0.019) |
| NEW-Argyle and Campbell Bicycle Facilities | (1.500) |
| NEW-Safer Communities Grant Funding | (0.045) |
| NEW-Davies Ave Spine Lighting | (0.293) |
| NEW-TCA Car Park Design | (0.050) |
| NEW-Davies Ave - DKHAC to Tennis Centre - Gravel Path | (0.035) |
| NEW-MTB Tracks 12 and 17 - Upper Luge & Skid Rd | (0.134) |
| NEW-MTB Tracks 1a & 1b - Rocky Wheel'n & Free Wheel'n | (0.059) |
| NEW-Multistory Car Parks - Roof Safety Fence | (0.220) |
| NEW-DKHAC Tile 50m concourse | (0.454) |
| NEW-Queens Domain Traffic and Mobility Plan | (0.050) |
| NEW-Davies Avenue - Tennis Centre New concrete path | (0.057) |
| NEW-Davies Avenue - TCA Oval to Domain Athletics Centr | (0.015) |
| RENEWAL-New Town Rivulet Outfall - Bank Reinstatement | (0.600) |
| RENEWAL-2A Mitah Cres Outlet Improvements | (0.300) |
| RENEWAL-Providence Catchment Detention | (0.136) |
| RENEWAL-Parliament Lawns & Salamanca Place - Relining | (0.600) |
| RENEWAL-Wignal St to Ryde 450 mm Relining and Pipe Replace | (0.180) |
| RENEWAL-Hobart Rivulet - Rock Tunnel - Rockfall Remediation | (0.080) |
| RENEWAL-Hobart Rivulet Wall Repair Left Bank 82-84 Liverpo | (0.372) |
| RENEWAL-Federal Street 25 - Park Rivulet Stormwater Renewa | (0.100) |
| RENEWAL-Hobart Rivulet - Debris Iron Renewals | (0.080) |
| RENEWAL-Council Centre - LED Feature Lighting to Replace N | (0.049) |
| RENEWAL-Domain Beaumaris Depot Shed 3 (Turf Wicket Clay Sh | (0.090) |
| RENEWAL-DKHAC Ceiling Insulation and Moisture Barrier Renwl | (0.200) |
| RENEWAL-DKHAC Painting Pool Hall & Building External Walls | (0.150) |
| RENEWAL-Argyle St Car Park upgrades 2010/11 New Asset | (0.150) |
| RENEWAL-City Parking Fund Annual Upgrades | (0.141) |
| RENEWAL-Giblin St - Pedder to Augusta - Partial Full Recon | (0.755) |
| RENEWAL-Federal Street - Elizabeth to Argyle - RK&C, Conc | (0.289) |
| RENEWAL-Reynolds Crt - No.14 to No.16 Retaining Wall | (0.459) |
| RENEWAL-Pinnacle Road Guardrail Renewal | (2.610) |
| RENEWAL-Old Farm Road - Bridge (BD075) - Full Replacement | (0.344) |
| RENEWAL-Barrack Street - Hobart Rivulet Bridge - Bridge | (0.033) |
| RENEWAL-Elizabeth St - Macquarie to Davey - Overlay | (0.200) |
| RENEWAL-Darcy St Wall Replacement | (0.017) |
| RENEWAL-Parks Fences, Walls & Edges - Yearly Amounts | (0.029) |

| Item | \$M |
|--|-----------------|
| RENEWAL-Waterworks Master Plan | (0.050) |
| RENEWAL-Clearys Gates Road - footpath/safety improvements | (0.398) |
| RENEWAL-Smart Cities and Lighting Renewals | (0.397) |
| RENEWAL-Clare St - Honora to Harding - L K&C and Ash LFP | (0.261) |
| RENEWAL-Pipeline Track Lower Section Resurface | (0.046) |
| RENEWAL-Pipeline Track Extension | (0.261) |
| RENEWAL-Pinnacle Boardwalks Renewal | (0.015) |
| RENEWAL-Domain Athletics Centre Pavilion/Grandstand Change | (0.100) |
| RENEWAL-Clearys Gates Water Workshop Ground Floor Level 1 | (0.030) |
| RENEWAL-DKHAC Chemical Delivery Area/Vehicle Bay Fitout Re | (0.049) |
| RENEWAL-New Town Senior Citizens Club 22 Creek Road Provid | (0.030) |
| RENEWAL-Clearys Gates Water Workshop Change Rooms and Toil | (0.262) |
| RENEWAL-Regent St Footbridge | (0.020) |
| RENEWAL-Clare St - Seymour to Fraser - RK&G and Ash RFP | (0.199) |
| RENEWAL-Pirie St - Roope to Bay - Partial L&R Ash FP and K | (0.225) |
| RENEWAL-Bridges - Minor Renewals | (0.124) |
| RENEWAL-Road Retaining Walls Yearly Amount | (0.200) |
| RENEWAL-Bushland Bridges - Yearly Amount | (0.162) |
| RENEWAL-McAulays Reserve Track & Bridge Renewal | (0.060) |
| RENEWAL-Parliament St Oval Retaining wall/garden planters | (0.110) |
| RENEWAL-New Town Rd Bridge - Remediation - Design | (0.022) |
| RENEWAL-Proctors Rd Embank, Localised Pavement and G/rail | (1.012) |
| UPGRADE-Clare St Oval Changerooms Refurbishment and Upgrad | (1.067) |
| UPGRADE-City to Gardens Way-Design & Imp. Interps & Signs | (0.020) |
| UPGRADE-City to Gardens Way-Resurfacing Footpath | (0.080) |
| UPGRADE-City to Gardens Way_Gravel Path between SMA-RTBG | (0.114) |
| UPGRADE-City to Gardens Way - Widening Roadside Footpath | (0.083) |
| UPGRADE-City to Gardens Way - Lower Domain Rd Ped cross | (0.010) |
| UPGRADE-Kerb Ramps at Bay Rd and Swanston St | (0.030) |
| UPGRADE-New Town Retail Precinct | (0.149) |
| UPGRADE-Clearys Gates & Vehicles - 2 Way Radio Sys.Upgrade | (0.050) |
| UPGRADE-Kerb Ramps - Girvan St/ Baker St Intersection | (0.030) |
| REVENUE-Lower Sandy Bay Playground Toilet Renewal | 0.342 |
| REVENUE-Tolmans Hill New Public Convenience | 0.331 |
| REVENUE-Swan Street Reserve Refurbishment | 0.276 |
| REVENUE-Clearys Gates Road - footpath/safety improvements | 0.356 |
| REVENUE-MTB Tracks 12 and 17 - Upper Luge & Skid Rd | 0.190 |
| TOTAL | (19.083) |

Borrowings and Cash

4.10. Council approved additional borrowings of \$5M as part of the 2021-22 Budget Estimates.

4.10.1. The Council drew down the \$5M borrowing from Tascorp in August 2021 with repayment over three years. This loan meets the eligibility criteria under the grant funding deed with the State for reimbursement of interest costs on the loan.

4.11. The Council's cash balance at 31 March 2022 was \$72M. This balance is expected to decrease to around \$45M at 30 June 2022 based on current forecasts.

Financial Sustainability Indicators

4.12. Council has previously adopted financial sustainability measures identified as key to securing long-term financial security. These eight financial sustainability measures are in the table below which shows the achievement of each of the measures against the year to date budget and against the medium to long term benchmark. The first two measures are measures of profitability, the next three are measures of indebtedness and the last three are measures of asset management.

4.12.1. The current forecasts in the table below are consistent with the expected outcomes adopted by Council in the 2021-22 Budget Estimates.

| Indicator No: | Description | Target (Original Budget) 2021-22 | December 2021 Forecast |
|---------------|----------------------------------|----------------------------------|------------------------|
| 1 | Underlying Result | 1,493 | 2,102 |
| 2 | Underlying Result ratio | 1.05% | 1.43% |
| 3 | Net Financial Liabilities | (76,783) | (76,783) |
| 4 | Net Financial Liabilities ratio | -53.81% | -52.24% |
| 5 | Net Interest Expense Cover ratio | 1.47% | 1.33% |
| 6 | Asset Sustainability ratio | 109.32% | 109.3% |
| 7 | Asset Consumption ratio | 53.0% | 53.0% |
| 8 | Asset Renewal Funding ratio | 92.2% | 92.2% |

5. Proposal and Implementation

- 5.1. Following Council approval the required internal transfers will be progressed and future reports will be based on the revised allocations.
- 5.2. Planning associated with the deferred capital works projects will be progressed to ensure their delivery in the 2022/ 2023 financial year.

6. Financial Implications

- 6.1. Funding Source and Impact on Current Year Operating Result
 - 6.1.1. As detailed earlier in this report it has been identified that the forecast for the year end underlying result is a surplus of \$2.102M. This exceeds the original budget forecast surplus of \$1.493M by \$0.609M and the December forecast by \$1.039M.
- 6.2. Impact on Future Years' Financial Result
 - 6.2.1. The funding for the deferred capital works will be transferred to a reserve and be available for the implementation of those projects in the 2022/2023 financial year.

6.3. Asset Related Implications

6.3.1. The deferred capital works will be incorporated into the City's assets management system as individual projects are completed.

6.3.2. The uptake of the upgraded (and new) assets will be phased over an additional year than originally planned.

7. Legal, Risk and Legislative Considerations

7.1. There have been no legal, risk of legislative issues identified as a result of the recommendations contained within this report.

8. Social and Customer Considerations

8.1. Communication will take place with stakeholders to ensure community expectations are managed as a result of the proposed capital works deferrals.

9. Delegation

9.1. The recommendations contained in this report require consideration by full Council.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Fiona Dixon
CHIEF FINANCIAL OFFICER



Glenn Doyle
ACTING DIRECTOR CITY ENABLERS

Date: 17 May 2022
File Reference: F22/42730

6.2 Grants and Benefits Listing as at 31 March 2022
File Ref: F22/39546; 25-2-1

Report of the Manager Rates, Procurement and Finance Operations and the Acting Director City Enablers of 18 May 2022 and attachment.

Delegation: Committee

REPORT TITLE: GRANTS AND BENEFITS LISTING AS AT 31 MARCH 2022**REPORT PROVIDED BY:** Manager Rates, Procurement and Finance Operations
Acting Director City Enablers**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this report is to provide a listing of the grants and benefits provided by the Council for the period 1 July to 31 March 2022.

2. Report Summary

- 2.1. A report outlining all grants and benefits provided by Council Committees and Council for the period 1 July to 31 March 2022 is attached.
- 2.2. It is proposed that the listing of grants and benefits provided for the period 1 July to 31 March 2022 be noted and that these (as required) pursuant to Section 77 of the *Local Government Act 1993* (“the Act”), to be included in the annual report of Council.

3. Recommendation

That the information contained in the report titled ‘Grants and Benefits Listing as at 31 March 2022, marked as Attachment A to this report be noted.

4. Background

- 4.1. A report outlining the grants and benefits provided for the period 1 July to 31 March 2022 is provided at **Attachment A**.
- 4.2. Pursuant to Section 77 of “the Act”, the details of any grant made or benefit provided will be included in the Council’s Annual Report.
- 4.3. The listing of grants and benefits marked as **Attachment A**, has been prepared in accordance with the Council policy titled *Grants and Benefits Disclosure*.

5. Proposal and Implementation

- 5.1. It is proposed that the grants and benefits listing as at 31 March 2022 be noted.
- 5.2. The grants and benefits listed are required to be included in the Council’s Annual Report and will be listed on the City of Hobart’s website.

6. Strategic Planning and Policy Considerations

- 6.1. Grants and benefits are provided to organisations which undertake activities and programs that strongly align with the City's Community Vision, the City of Hobart Capital City Strategic Plan 2019-2029 as well as other relevant City of Hobart strategies.
- 6.2. The linkage between the City's grants and benefits provided and the City of Hobart Capital City Strategic Plan 2019-2029 is referenced in **Attachment A**.

7. Financial Implications

- 7.1. Funding Source and Impact on Current Year Operating Result
 - 7.1.1. All grants and benefits provided as at 31 March 2022 were funded from the 2021-22 budget estimates.

8. Legal, Risk and Legislative Considerations

- 8.1. The Council provides grants and benefits within the requirements of Section 77 of "the Act" as follows:
 - 8.1.1. **Grants and benefits**
 - (1) *A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.*
 - (1A) *A benefit provided under subsection (1) may include:*
 - (a) *in-kind assistance; and*
 - (b) *fully or partially reduced fees, rates or charges; and*
 - (c) *remission of rates or charges under Part 9 (rates and charges)*
 - (2) *The details of any grant made or benefit provided are to be included in the annual report of the council.*
- 8.2. Section 72 of "the Act" requires Council to produce an Annual Report with Section 77 of "the Act" providing an additional requirement where individual particulars of each grant or benefit given by the Council must be recorded in the Annual Report.
- 8.3. Section 207 of "the Act" provides for the remitting of all or part of any fee or charge paid or payable.
- 8.4. Section 129 of "the Act" provides for the remitting of rates.

9. Delegation

- 9.1. This report is provided to the Finance and Governance Committee for information.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Lara MacDonell
**MANAGER RATES, PROCUREMENT
AND FINANCE OPERATIONS**



Glenn Doyle
ACTING DIRECTOR CITY ENABLERS

Date: 18 May 2022
File Reference: F22/39546; 25-2-1

Attachment A: Grants and Benefits Listing as at 31 March 2022 ↓ 

Grants, Assistance and Benefits Provided as at 31 March 2022

Section 77 (1)

| Detail | Policy grouping | Program grouping Level 1 | Program grouping Level 2 (Stream) | Program grouping Level 3 (Grant) | Approval | Strategic Plan Reference | Cash (GST Inclusive) | In-kind (GST Inclusive) | Total (GST inclusive) |
|---|---|--------------------------|-----------------------------------|--|---------------------------|--------------------------|----------------------|-------------------------|-----------------------|
| Enne World Pty Ltd - Community Disaster Resilience Project | Community | Grants Program | Business | Local Business for a Better Community Grant | Under CEO Delegation | 2.2.3 | 2,310 | | 2,310 |
| The Little Poet Pty Ltd | Community | Grants Program | Business | Local Business for a Better Community Grant | Under CEO Delegation | 2.2.3 | 5,500 | | 5,500 |
| The Trustee for Chris Hood Family Trust | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Business | Local Business for a Better Community Grant | Under CEO Delegation | 2.3.1 | 5,500 | | 5,500 |
| The Trustee for Hadley's Unit Trust | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Business | Local Business for a Better Community Grant | Under CEO Delegation | 3.1.5 | 5,500 | | 5,500 |
| Families Tasmania Inc. | Community | Grants Program | Christmas | Community Christmas Carols Grant | Under CEO Delegation | 2.2.3 | 16,500 | | 16,500 |
| Inscape Tas Incorporated | Community | Grants Program | Christmas | Community Christmas Carols Grant | Under CEO Delegation | 2.2.3 | 15,000 | | 15,000 |
| Multicultural Council of Tasmania (auspicing Milena Suarez Aceros, Angela Maria Esquivel Pardo and Robert Campbell) | Community | Grants Program | Christmas | Community Christmas Carols Grant | Under CEO Delegation | 2.2.3 | 16,500 | | 16,500 |
| Roman Catholic Church trust Corporation of the Archdiocese of Hobart | Community | Grants Program | Christmas | Community Christmas Carols Grant | Under CEO Delegation | 2.2.3 | 16,500 | | 16,500 |
| Pets in the Park | Community | Grants Program | Christmas | Festive Season Charitable Quick Response Grant | Under Director Delegation | 2.2.3 | 1,100 | | 1,100 |
| Battery Point Community Association Inc. | Community | Grants Program | Community | Community Quick Response Grant | Under Director Delegation | 2.2.3 | 650 | | 650 |
| Brain Injury Association of Tasmania Inc. | Community | Grants Program | Community | Community Quick Response Grant | Under Director Delegation | 2.2.3 | 1,036 | | 1,036 |
| Hobart City Mission Inc | Community | Grants Program | Community | Community Quick Response Grant | Under Director Delegation | 2.2.3 | 1,000 | | 1,000 |
| Menzies Institute for Medical Research (University of Tasmania) | Community | Grants Program | Community | Community Quick Response Grant | Under Director Delegation | 2.2.3 | 1,100 | | 1,100 |
| Neighbourhood Watch Tasmania Inc. | Community | Grants Program | Community | Community Quick Response Grant | Under Director Delegation | 2.2.3 | 500 | | 500 |
| South Hobart Sustainable Community Incorporated | Community | Grants Program | Community | Community Quick Response Grant | Under Director Delegation | 2.2.3 | 975 | | 975 |
| Tasmanian Ethiopian Association Inc | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Community | Community Quick Response Grant | Under Director Delegation | 3.1.5 | 1,000 | | 1,000 |
| Cancer Council Tasmania | Community | Grants Program | Community | Community Small Grant | Under CEO Delegation | 2.2.3 | 3,947 | | 3,947 |
| Mosaic Support Services (Tas) Inc. | Community | Grants Program | Community | Community Small Grant | Under CEO Delegation | 2.2.3 | 8,228 | | 8,228 |
| Multicultural Council of Tasmania | Community | Grants Program | Community | Community Small Grant | Under CEO Delegation | 2.3.7 | 5,500 | | 5,500 |
| Multicultural Council of Tasmania (auspicing the Tasmanian Prejudice Related Working Group) | Community | Grants Program | Community | Community Small Grant | Under CEO Delegation | 2.2.6 | 5,427 | | 5,427 |
| Pets in the Park | Community | Grants Program | Community | Community Small Grant | Under CEO Delegation | 2.2.3 | 5,500 | | 5,500 |
| Salvation Army Housing | Community | Grants Program | Community | Community Small Grant | Under CEO Delegation | 2.2.3 | 4,598 | | 4,598 |
| St John Ambulance Australia | Community | Grants Program | Community | Community Small Grant | Under CEO Delegation | 2.2.3 | 5,300 | | 5,300 |
| St. Giles Society Ltd | Community | Grants Program | Community | Community Small Grant | Under CEO Delegation | 2.2.3 | 5,000 | | 5,000 |
| Multicultural Council of Tasmania Inc. (auspicing ENE World) | Community | Grants Program | Community | International Student Support Quick Response Grant | Under Director Delegation | 2.2.3 | 2,200 | | 2,200 |

| Detail | Policy grouping | Program grouping Level 1 | Program grouping Level 2 (Stream) | Program grouping Level 3 (Grant) | Approval | Strategic Plan Reference | Cash (GST Inclusive) | In-kind (GST Inclusive) | Total (GST inclusive) |
|---|---|--------------------------|-----------------------------------|-----------------------------------|----------------------|--------------------------|----------------------|-------------------------|-----------------------|
| Archipelago Productions | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Creative Hobart | Creative Hobart Medium Grant | Under CEO Delegation | 3.1.5 | 5,700 | | 5,700 |
| Blue Cow Theatre Inc. (auspicing Rown Harris) | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Creative Hobart | Creative Hobart Medium Grant | Under CEO Delegation | 3.1.5 | 16,500 | | 16,500 |
| Drill Performance Company Inc. | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Creative Hobart | Creative Hobart Medium Grant | Under CEO Delegation | 3.1.5 | 11,118 | | 11,118 |
| Salamanca Arts Centre | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Creative Hobart | Creative Hobart Medium Grant | Under CEO Delegation | 3.1.5 | 10,450 | | 10,450 |
| Singers of Southern Tasmania | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Creative Hobart | Creative Hobart Medium Grant | Under CEO Delegation | 3.1.5 | 15,000 | | 15,000 |
| Terrapin Puppet Theatre Limited | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Creative Hobart | Creative Hobart Medium Grant | Under CEO Delegation | 3.1.5 | 16,500 | | 16,500 |
| Julian Bugden | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Creative Hobart | Creative Hobart Small Grant | Under CEO Delegation | 3.1.5 | 3,400 | | 3,400 |
| Matt Daniels | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Creative Hobart | Creative Hobart Small Grant | Under CEO Delegation | 3.1.5 | 5,500 | | 5,500 |
| Rose Ertler | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Creative Hobart | Creative Hobart Small Grant | Under CEO Delegation | 3.1.5 | 5,000 | | 5,000 |
| Tasmanian Museum and Art Gallery | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Creative Hobart | Major Cultural Organisation Grant | Council | 3.1.5 | 38,500 | | 38,500 |
| Tasmanian Symphony Orchestra Pty Ltd | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Creative Hobart | Major Cultural Organisation Grant | Council | 3.1.5 | 27,500 | | 27,500 |
| Theatre Royal Management Board | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Creative Hobart | Major Cultural Organisation Grant | Council | 3.1.5 | 38,500 | | 38,500 |
| City of Hobart Eisteddfod Society Inc. | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Event | City Partnership Grant | Council | 3.1.5 | 2,500 | 12,555 | 15,055 |
| Royal Hobart Regatta Association | In-kind Assistance | Grants Program | Event | City Partnership Grant | Council | 2.3.1 | 1,690 | | 1,690 |
| Theatre Council of Tasmania | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Event | City Partnership Grant | Council | 3.1.5 | 10,273 | | 10,273 |
| Kickstart Arts Incorporated | Community | Grants Program | Event | Event Medium Grant | Under CEO Delegation | 2.2.3 | 20,900 | | 20,900 |
| Salamanca Arts Centre | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Event | Event Medium Grant | Under CEO Delegation | 3.1.5 | 20,900 | | 20,900 |
| TasPride Inc. | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Event | Event Medium Grant | Under CEO Delegation | 3.1.5 | 10,000 | | 10,000 |
| Trial Ventures Pty Ltd | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Event | Event Medium Grant | Under CEO Delegation | 3.1.5 | 16,500 | | 16,500 |

| Detail | Policy grouping | Program grouping Level 1 | Program grouping Level 2 (Stream) | Program grouping Level 3 (Grant) | Approval | Strategic Plan Reference | Cash (GST Inclusive) | In-kind (GST Inclusive) | Total (GST inclusive) |
|---|---|--------------------------|-----------------------------------|---|---------------------------|--------------------------|----------------------|-------------------------|-----------------------|
| Van Diemen's Band | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Event | Event Medium Grant | Under CEO Delegation | 3.1.5 | 13,266 | | 13,266 |
| Australian Antarctic Festival | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Event | Event Partnership Grant | Council | 3.1.5 | 66,000 | | 66,000 |
| Australian Institute of Architects | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Event | Event Partnership Grant | Council | 3.1.5 | 36,300 | | 36,300 |
| Beaker Street Ltd. | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Event | Event Partnership Grant | Council | 3.1.5 | 47,300 | | 47,300 |
| Festival of Voice Inc. | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Event | Event Partnership Grant | Council | 3.1.5 | 93,500 | | 93,500 |
| Tasmanian Museum and Art Gallery | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Grants Program | Event | Event Partnership Grant | Council | 3.1.5 | 48,400 | | 48,400 |
| Alcohol, Tobacco and other Drugs Council (Tas) Inc. - International Overdose Awareness Day - Waterside Pavilion - Remission of Hire Charges | Reduced Fees or Charges | Grants Program | Event | In-kind Venue and Event Resource Quick Response Grant | Under Director Delegation | 2.3.1 | | 1,100 | 1,100 |
| Archie's 100 - Fundraising for Royal Hobart Hospital Neonatal and Paediatric Intensive Care Unit - Cornelian Bay Oval - Reduced Fees and Charges | Reduced Fees or Charges | Grants Program | Event | In-kind Venue and Event Resource Quick Response Grant | Under Director Delegation | 2.3.1 | | 1,215 | 1,215 |
| Hobart Doll Club Inc. - Doll and Fair Show - In-Kind Venue & Event Resource Quick Response Grant - Reduced Fees and Charges | Reduced Fees or Charges | Grants Program | Event | In-kind Venue and Event Resource Quick Response Grant | Under Director Delegation | 2.3.1 | | 1,100 | 1,100 |
| Hobart Social Skates Group - Roller Dance Skate Night - City Hall - Remission of Hire Charges | Reduced Fees or Charges | Grants Program | Event | In-kind Venue and Event Resource Quick Response Grant | Under Director Delegation | 2.3.1 | | 1,100 | 1,100 |
| Indian Cultural Society of Tamar Inc. - In-kind Assistance | In-kind Assistance | Grants Program | Event | In-kind Venue and Event Resource Quick Response Grant | Under Director Delegation | 2.3.1 | | 712 | 712 |
| John De'Laney (trading as Pregnancy and Infant Loss Remembrance Day) - In Kind Venue & Event Resource Quick Response Grant - Reduced Fees and Charges | Reduced Fees or Charges | Grants Program | Event | In-kind Venue and Event Resource Quick Response Grant | Under Director Delegation | 2.3.1 | | 800 | 800 |
| Moorilla Estate Pty Ltd - Mona Foma 2022 - Town Hall - Remission of Hire Charges | Reduced Fees or Charges | Grants Program | Event | In-kind Venue and Event Resource Quick Response Grant | Under Director Delegation | 2.3.1 | | 1,100 | 1,100 |
| Mr Dominic Flynn - Line Tracing: Music for Solo Instruments - Town Hall - Remission of Hire Charges | Reduced Fees or Charges | Grants Program | Event | In-kind Venue and Event Resource Quick Response Grant | Under Director Delegation | 2.3.1 | | 716 | 716 |
| Wattle Day Association Inc. - National Wattle Day - In-Kind Venue & Event Resource Quick Response Grant - Reduced Fees and Charges | Reduced Fees or Charges | Grants Program | Event | In-kind Venue and Event Resource Quick Response Grant | Under Director Delegation | 2.3.1 | | 425 | 425 |
| Eat Well Tasmania Incorporated | Environmental and Climate Change | Grants Program | Urban Sustainability | Urban Sustainability Grant | Under CEO Delegation | 6.3.4 | 16,500 | | 16,500 |
| Good Life Permaculture | Environmental and Climate Change | Grants Program | Urban Sustainability | Urban Sustainability Grant | Under CEO Delegation | 6.3.4 | 8,250 | | 8,250 |

| Detail | Policy grouping | Program grouping Level 1 | Program grouping Level 2 (Stream) | Program grouping Level 3 (Grant) | Approval | Strategic Plan Reference | Cash (GST Inclusive) | In-kind (GST Inclusive) | Total (GST inclusive) |
|---|--|--------------------------|---|--|---------------------------|--------------------------|----------------------|-------------------------|-----------------------|
| Kickstart Arts Incorporated (auspicing Nipaluna Nursery Landcare) | Environmental and Climate Change | Grants Program | Urban Sustainability | Urban Sustainability Grant | Under CEO Delegation | 6.3.4 | 16,385 | | 16,385 |
| Sustainable Living Tasmania Inc. | Environmental and Climate Change | Grants Program | Urban Sustainability | Urban Sustainability Grant | Under CEO Delegation | 6.3.4 | 16,474 | | 16,474 |
| Department of Police, Fire and Emergency Management - Contribution to Search and Rescue Unit 2021-22 | Community | Other program | Community | Annual Contribution | | 3.1.5 | 7,700 | | 7,700 |
| State Emergency Service - Southern Regional Volunteer SES Unit - Annual Contribution 2021-22 | Community | Other program | Community | Annual Contribution | | 3.1.5 | 23,808 | | 23,808 |
| Domain Tennis Centre Hobart - Annual Grant | Community | Other program | Community | Annual Maintenance Grant (3 year agreement) | Council | 2.2.3 | 52,641 | | 52,641 |
| Derwent Estuary Program Limited - Member Contribution 2021-22 | Community | Other program | Community | Annual Partner Contribution | | 2.2.3 | 60,347 | | 60,347 |
| Derwent Sailing Squadron Inc. - Grant Payment | Community | Other program | Community | | | 2.2.3 | 4,867 | | 4,867 |
| South Hobart Primary School - Compost for Market Garden - Reduced Fees and Charges | Reduced Fees or Charges | Other program | Reduced Fees or Charges | Community Fee Waiver | Under Director Delegation | 2.3.1 | 360 | | 360 |
| Remission of hire charges for Council halls, sport fields and parks | Reduced Fees or Charges | Other program | Reduced Fees or Charges | Community Hire | Under Director Delegation | 2.3.1 | 40 | | 40 |
| Sea Shepherd Marine Debris Campaign 14 November 2021 -Cornelian Bay Foreshore and Bushland Tracks - Remission of Hire Charges | Reduced Fees or Charges | Other program | Reduced Fees or Charges | Community Hire | Under Director Delegation | 2.3.1 | 125 | | 125 |
| North Hobart Football Club Rental Rebate | Reduced Fees or Charges | Other program | Reduced Fees or Charges | Community Lease Agreement | Council | 8.5.8 | 4,061 | | 4,061 |
| Surf Life Saving Tasmania Inc. - Long Beach Pavilion Sandy Bay - Lease Offset Grant | Reduced Fees or Charges | Other program | Reduced Fees or Charges | | | 2.3.1 | 1,100 | | 1,100 |
| Business Events Tasmania - Annual Grant 2021-22 | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Other program | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Annual Contribution | Council | 3.1.5 | 120,291 | | 120,291 |
| Cycling South - 2021-22 Contribution | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Other program | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Annual Contribution | | 3.1.5 | 13,200 | | 13,200 |
| Dogs' Homes of Tasmanian Canine Defence League - Funding Contribution | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Other program | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Annual Contribution | Council | 3.1.5 | 74,698 | | 74,698 |
| Hockey Tasmania Inc. - Annual Grant - Maintenance | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Other program | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Annual Maintenance Grant (3 year agreement) | Council | 3.1.5 | 82,585 | | 82,585 |
| Southern Tasmanian Netball Association - Annual Maintenance Grant 2021 | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Other program | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Annual Maintenance Grant (3 year agreement) | Council | 3.1.5 | 34,338 | | 34,338 |
| Bicycle Network Incorporated - Sponsorship of the National Ride2Work Day Breakfast in Hobart | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Other program | Sponsorship / Investment - Economic, Cultural, Festivals and Events | | | 3.1.5 | 1,000 | | 1,000 |
| Wellington Park Management Trust - Contribution to WPMT Administration and Technical Support Costs for 2021-22 | Wellington Park Management Trust - Contribution to WPMT Administration and Technical Support Costs for 2021-22 | Other program | Wellington Park Management | Memorandum of Understanding (3 year agreement) | Council | 3.1.5 | 34,985 | | 34,985 |

| Detail | Policy grouping | Program grouping Level 1 | Program grouping Level 2 (Stream) | Program grouping Level 3 (Grant) | Approval | Strategic Plan Reference | Cash (GST Inclusive) | In-kind (GST Inclusive) | Total (GST inclusive) |
|---|---|--------------------------|---|--|----------|--------------------------|----------------------|-------------------------|-----------------------|
| Wellington Park Management Trust - Contribution to WPMT Regulations Awareness Program for 2021-22 | Wellington Park Management Trust - Contribution to WPMT Regulations Awareness Program for 2021-22 | Other program | Wellington Park Management Trust - Contribution to WPMT Regulations Awareness Program for 2021-22 | Memorandum of Understanding (3 year agreement) | Council | 3.1.5 | 34,917 | | 34,917 |
| 240L Wheelie Bin Rebate | Reduced Rates | Reduced Rates | - | - | Council | 8.5.8 | 3,840 | | 3,840 |
| E Kalis Properties Pty Ltd - Development Assistance - Rates Remission | Reduced Rates | Reduced Rates | - | - | Council | 1.2.5 | 811,102 | | 811,102 |
| Native Vegetation Protection Rebate | Reduced Rates | Reduced Rates | - | - | Council | 8.5.8 | 388 | | 388 |
| Stormwater Removal Service Rates Remission | Reduced Rates | Reduced Rates | - | - | Council | 8.5.8 | 58,614 | | 58,614 |
| Sultan Holdings Pty Ltd - Development Assistance - Rates Remission | Reduced Rates | Reduced Rates | - | - | Council | 1.2.5 | 419,793 | | 419,793 |
| Epic Events & Marketing Pty Ltd - Sponsorship Instalment 1 - Run The Bridge 2022 | Sponsorship / Investment - Economic, Cultural, Festivals and Events | Sponsorship Program | Sponsorship / Investment - Economic, Cultural, Festivals and Events | - | Council | 3.1.5 | 7,700 | | 7,700 |
| Total | | | | | | | 2,627,677 | 20,823 | 2,648,499 |

6.3 Procurement - Quotation Exemption Report
File Ref: F22/41887; 18/311

Report of the Manager Rates, Procurement and Finance Operations and the Acting Director City Enablers of 18 May 2022 and attachment.

Delegation: Committee

REPORT TITLE: PROCUREMENT - QUOTATION EXEMPTION REPORT

REPORT PROVIDED BY: Manager Rates, Procurement and Finance Operations
Acting Director City Enablers

1. Report Purpose and Community Benefit

- 1.1. The purpose of this report is to provide a listing of exemptions from the requirement to seek three written quotations granted for the period 1 January to 31 March 2022.
- 1.2. Under regulation 28(j) of the *Local Government (General) Regulations 2015* it is a requirement for a council to establish and maintain procedures for reporting by the Chief Executive Officer to the Council in relation to the purchase of goods or services in circumstances where a public tender or quotation process is not used.
- 1.3. The community benefit is providing transparency and delivering best value for money through strategic procurement decision-making.

2. Report Summary

- 2.1. At its meeting on 19 March 2018, the Council resolved, in line with legislative requirements that a report of exemptions granted from the requirement to seek three written quotes, be presented to the Finance and Governance Committee quarterly as at 31 March, 30 June, 30 September and 31 December each year.
- 2.2. A report is attached for the period 1 January to 31 March 2022.
- 2.3. It is proposed that the list of exemptions from the requirement to seek three written quotes granted for the period 1 January to 31 March 2022 be noted.

3. Recommendation

That the list of exemptions granted from the requirement to seek three written quotations for the period 1 January to 31 March 2022, marked as Attachment A to this report be noted.

4. Background

- 4.1. At its meeting on 19 March 2018, the Council resolved inter alia that:
 - 4.1.1. *A report of exemptions granted from the requirement to seek three written quotes be presented to the Finance and Governance Committee as at 31 March, 30 June, 30 September and 31 December each year.*

- 4.2. A report outlining the quotation exemption from the requirement to seek three written quotes granted during the period 1 January to 31 March 2022 is attached – **refer Attachment A.**
- 4.3. As outlined in the City's Code for Tenders and Contracts (the Code) where a Council Contract does not exist the City will seek a minimum of three written quotes for procurements between \$50,000 and \$249,999.
- 4.4. There may be occasions where, for a number of reasons, quotation(s) cannot be obtained / sought from the market or where doing so would have no additional benefit to the City or the market.
- 4.5. Therefore, exemptions from the requirement to seek written quotes can be sought from the Divisional Director but only if an acceptable justification exists as outlined in the Code, as follows:
 - (a) where, in response to a prior notice, invitation to participate or invitation to tender:
 - no tenders were submitted; or
 - no tenders were submitted that conform to the essential requirements in the tender documentation;
 - (b) where the goods, services or works can be supplied only by a particular supplier and no reasonable alternative or substitute goods, services or works exist for the following reasons:
 - the requirement is for works of art;
 - the protection of patents, copyrights or other exclusive rights or proprietary information; or
 - due to an absence of market competition for technical reasons.
 - (c) for additional deliveries of goods, services or works by the original supplier that are intended either as replacement parts, extensions or continuing services for existing equipment, software or installations, where a change of supplier would result in the purchase of goods, services or works that do not meet requirements of interchangeability with existing goods, services or works;
 - (d) for goods purchased on a commodity market;
 - (e) where there is an emergency and insufficient time to seek quotes for goods, services or works required in that emergency;
 - (f) for purchases made under exceptionally advantageous conditions that only arise in the very short term, such as from unusual disposals, liquidation, bankruptcy or receivership and not for routine purchases from regular suppliers; or
 - (g) for a joint purchase of goods or services purchased with funds contributed by multiple entities, where Council is one of those entities and does not have express control of the purchasing decision.

- 4.6. For the period 1 January to 31 March there were two exemptions granted, where expenditure was between \$50,000 and \$249,999 and therefore three written quotations were required to be sought in line with the Code.
- 4.7. The first exemption was granted as a prior invitation to quote resulted in no additional quotations received. The second exemption was granted on the grounds that it was a joint purchase of goods and services purchased with funds contributed by multiple entities, where Council was one of those entities and did not have express control of the purchasing decision.

5. Proposal and Implementation

- 5.1. It is proposed that the Committee note the exemption granted from the requirement to seek three written quotes for the period 1 January to 31 March 2022.
- 5.2. As outlined in the Code, quotation exemptions for a value under \$50,000, that is where one or two written quotations are required to be sought but an exemption from that requirement has been granted by the relevant Divisional Director and has been reported to the Chief Executive Officer.
- 5.3. All approvals for the exemptions from the requirement to Tender are sought and reported through the formal Committee / Council approval processes.

6. Strategic Planning and Policy Considerations

- 6.1. The City's Code for Tenders and Contracts is referenced in this report as it provides a framework for best practice procurement and sets out how the City will meet its legislative obligations in respect to procurement, tendering and contracting.
- 6.2. This report is consistent with strategy 8.5.4 in the City of Hobart Capital City Strategic Plan 2019-29, being to *deliver best value for money through strategic procurement decision-making*.

7. Financial Implications

- 7.1. Funding Source and Impact on Current Year Operating Result
 - 7.1.1. All expenditure noted in the attached listing of quotation exemptions granted was funded from the 2021-22 budget estimates.
- 7.2. Impact on Future Years' Financial Result
 - 7.2.1. Not applicable.
- 7.3. Asset Related Implications

7.3.1. Not applicable.

8. Legal, Risk and Legislative Considerations

- 8.1. Regulation 28 of the *Local Government (General) Regulations 2015* states that the Council's Code for Tenders and Contracts must (j) *establish and maintain procedures for reporting by the general manager to the council in relation to the purchase of goods or services in circumstances where a public tender or quotation process is not used.*

9. Delegation

- 9.1. This report is provided to the Finance and Governance Committee for information.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Lara MacDonell
**MANAGER RATES, PROCUREMENT
AND FINANCE OPERATIONS**



Glenn Doyle
ACTING DIRECTOR CITY ENABLERS

Date: 17 May 2022
File Reference: F22/41887; 18/311

Attachment A: Report - Quotation Exemptions Granted (3 Quotes) 1 January to 31 March 2022 ↓ 

Purchasing Quotation Exemptions Granted: 1 January to 31 March 2022

(Exemptions granted from the requirement to seek 3 written quotations)

| Date | Supplier | Description of Goods / Services / Works | Amount (ex GST) | Policy Exemption Clause | Exemption Reason | Purchasing Officer | Approved by |
|------------|-------------------------------|--|-----------------|-------------------------|--|------------------------------------|------------------------------|
| 31/01/2022 | Bridgepro Engineering Pty Ltd | Fern Glade and Neika Bridge construction | \$140,000 | 10.1 (a) | <p>This exemption was granted because in response to a prior invitation to quote (RFQ), no quotations were submitted to Council for these works. Therefore, under Council's policy a quotation was subsequently sought directly from this supplier who was the only contractor that attended the on-site quotation briefing during the RFQ process and was the only supplier who had responded to a similar RFQ released to the market earlier and performed the works on that Contract to a high standard.</p> <p>There are a number of constraints and challenges with construction works of this nature, including tight access to the sites and surrounding topography. These works are also of a relatively low value. These factors have all contributing to the low level of interest from the market to perform these works.</p> | Project Officer – Thriving Capital | Acting Director City Amenity |

| Date | Supplier | Description of Goods / Services / Works | Amount (ex GST) | Policy Exemption Clause | Exemption Reason | Purchasing Officer | Approved by |
|------------|----------------|---|-----------------|-------------------------|--|--------------------------------------|-------------------------|
| 24/03/2022 | The20 Pty Ltd. | Media Services – assets for a Joint Safety and Rider Education Campaign | \$60,000 | 10.1 (g) | <p>The exemption was granted on the grounds that it was a joint purchase of goods and services purchased with funds contributed by multiple entities, where Council is one of those entities and does not have express control of the purchasing decision.</p> <p>Media services were required to complete a series of digital assets promoting e-scooter safety and positive rider behaviour to a professionally acceptable level for government, stakeholder and public distribution.</p> <p>After the Council motion on 30 January 2022 requesting urgent consultation with the Tasmanian Police, a joint e-scooter safety/rider education campaign has been created and funded by City of Hobart and the two e-scooter providers Beam and Neuron at the Tasmanian Police request.</p> <p>As this is a joint procurement process involving micro mobility companies with pre-existing expertise in this area, as well as community PR contacts engaging external stakeholders such as the Jack Jumpers for filming opportunities. Council</p> | Manager Smart and Sustainable Hobart | Director Connected City |

| Date | Supplier | Description of Goods / Services / Works | Amount (ex GST) | Policy Exemption Clause | Exemption Reason | Purchasing Officer | Approved by |
|------|----------|---|-----------------|-------------------------|--|--------------------|-------------|
| | | | | | <p>is not in control of procurement decisions and believes the campaign outcomes will be enhanced through utilizing the external resources available.</p> <p>The20 Pty Ltd created the State Government's 'Ride with Respect' campaign and thus have an in-depth awareness of e-scooter messaging and distribution channels in Hobart.</p> | | |

7. COMMITTEE ACTION STATUS REPORT

7.1 Committee Actions - Status Report

A report indicating the status of current decisions is attached for the information of Elected Members.

RECOMMENDATION

That the information be received and noted.

Delegation: Committee

Attachment A: Finance and Governance Committee Action Status
Report - Open

FINANCE AND GOVERNANCE COMMITTEE - STATUS REPORT
OPEN PORTION OF THE MEETING
24 May 2022

| Ref | Title | Report / Action | Action Officer | Comments |
|-----|---|---|----------------|---|
| 1 | <p>SPECIAL REPORT – CEO NORTH HOBART PETITION, DIGITAL SIGNS AND REINVESTMENT Council, 20/9/2021 Item 16</p> <p>NORTH HOBART PARKING OPERATIONAL POLICY CHANGES Council, 23/11/2020 Item 15</p> <p>NOTICE OF MOTION CONDELL PLACE CAR PARK – REDEVELOPMENT Council, 23/9/2019 Item 17</p> <p>CONDELL PLACE CAR PARK –</p> | <p>That the Council:</p> <ol style="list-style-type: none"> 1. Approve the preparation of a Precinct Plan for North Hobart to be developed in consultation with key agencies and stakeholders including North Hobart traders, landowners and residents. 2. Facilitate place-making activities across North Hobart that are community driven; and deliver on feedback received during the period of community consultation. 5. Explore and implement enhanced mobility options; to encourage visitors into the precinct using alternate modes of transport; including trialling low-cost micro mobility modes. 6. Authorise the CEO to undertake all necessary actions to pursue opportunities to increase off street car parking stock within the coming months to accommodate future growth and install dynamic signage to alter motorists to available on street and off street parking. 7. Engage with North Hobart Traders to design and implement a marketing campaign; as part of Hello Hobart to promote (NoHo) and encourage visitation. | CEO | <p>An update to all Your Say North Hobart survey participants, including the provision of the engagement summary report and the key actions arising from the Council's decision (20 September 2021), has been provided.</p> <p>Further:</p> <ol style="list-style-type: none"> 1. The development of a Precinct Plan for North Hobart will be progressed following the development of the draft Central Hobart Precincts Plan in 2022. 2. Place-making activities will be |

| Ref | Title | Report / Action | Action Officer | Comments |
|-----|---|-----------------|----------------|---|
| | DEVELOPMENT OPPORTUNITIES AND EOI REQUEST Council, 23/7/2018 Item 17 | | | <p>developed once the marketing campaign has been established with the North Hobart trader community.</p> <p>.....</p> <p>5. Micromobility trial launched December 17 2021 and ongoing.</p> <p>In excess of 180,000 rides to date across the two operators.</p> <p>Throughout the trial, the footpath and road of Elizabeth Street North Hobart have both been off limits to e-scooters, so there has been limited ability for e-scooters to alleviate car use in the precinct.</p> |

| Ref | Title | Report / Action | Action Officer | Comments |
|-----|-------|-----------------|----------------|---|
| | | | | <p>6. Two new off-street locations being prepared for use as car parks in North Hobart, increasing off-street parking stock from 95 to about 140 spaces.</p> <p>Planning associated with the extension of the Lefroy Street car park extension is underway with the application for a planning permit lodged now.</p> <p>Investigations for the public usage of other sites are being progressed.</p> <p>The digital signs have been procured with officers now working through the DA process,</p> |

| Ref | Title | Report / Action | Action Officer | Comments |
|-----|---|--|---|--|
| | | | | <p>power and communications conduits and integrating with the parking system.</p> <p>7. Campaign under development.</p> |
| 2 | <p>2019-20 FEES AND CHARGES – PARKING OPERATIONS</p> <p>Finance and Governance Committee, 13/08/2019 Item 6.3</p> <p>Council, 20/05/2019 Item 27</p> | <p>That.</p> <p>2. The Finance and Governance Committee note the following nine topical areas to be reviewed by officers within the City Innovation Division, and report back to Council:</p> <p>(b) Pensioner voucher parking scheme;</p> <p>(g) Peripheral parking (commuter shuttle service);</p> <p>(h) Commuter parking in inner city areas; and</p> <p>(i) Off-street, off-peak parking demand management solutions to encourage the spread of shopping and trade, including late night trading and night-shift worker safety.</p> | <p>Director City Life and Director City Futures</p> | <p>No changes were applied to the Pensioner Voucher Parking Scheme (Item 2.b) in 2021-22.</p> <p>Item 2 g), h) and i) are part of a broader access parking policy being undertaken by the Manager City Mobility.</p> <p>Further, these items will be addressed as part of the Central Hobart Precincts Plan.</p> |

| Ref | Title | Report / Action | Action Officer | Comments |
|-----|--|--|-----------------------|--|
| 3 | REINVESTMENT OF PARKING REVENUE IN THE CBD Council, 7/12/2020 Item 12 | <ol style="list-style-type: none"> 1. A report be prepared that a percentage of CBD parking revenue be reinvested in the CBD. <ol style="list-style-type: none"> i) The report be prepared consistent with the Council's decision of 23 November 2020 requesting a report considering North Hobart parking charges being reinvested into amenity upgrades to the area of North Hobart. ii) The Parking Benefit District Policy be developed in line with the General Manager's advice. 2. The report also give consideration for all precinct shopping strips and centres within the City. | Director City Life | Officers are actioning the decision and a report will be provided to Committee in 2022. |
| 4 | PARKING INFRASTRUCTURE Council, 22/02/2021 Item 11 | <p>That Council:</p> <ol style="list-style-type: none"> 1. Note the work being undertaken under the Hobart City Deal to improve public transport infrastructure within Greater Hobart, and continue to work with the State Government to expedite the implementation of policies to improve public transport services within the City; 2. Note that the choice to work to improve public transport services and road/parking infrastructure are not mutually exclusive solutions to improving the commute of Hobartians, and that a combination of policies are required; 3. Investigates locations within the municipality which could be utilised as full day park and ride facilities. | Director City Futures | Officers are investigating the matter and a report will be provided to Committee in 2022 |
| 5 | PARKING METERS IN THE CITY Council, 11/10/2021 Item 10 | <p>That:</p> <ol style="list-style-type: none"> 1. The Hobart City Council re-evaluate on street parking meters in Salamanca & the central business districts as per any impact that the meters may have either in general or the recent parking fee increases on the relevant business areas and a report be forthcoming. 2. The CEO be provided delegated authority to consult with business owners and traders as per the current on street parking requirements and implement their needs as per signage and as part of the re-evaluation in accordance with the Council's engagement/communications policy. | Director City Life | Officers are investigating the matter and will report back to the Council. |

| Ref | Title | Report / Action | Action Officer | Comments |
|-----|--|---|----------------------------|--|
| | | 3. The CEO also investigate the possibility of a "Shop and Save" incentive similar to "Victoria Gardens" whereby shoppers swipe their receipt and receive discounts on parking. 4. The CEO also provide a report that evaluates the re-establishment of a "parking fund" similar to previous and prior to changes to the Local Government Act. a. This could be that the entire parking or a percentage being used for Parking & Park and Ride purposes rather than consolidated revenue. | | |
| 6 | PETITION – REDUCTION TO ON-STREET PARKING FEES Council, 11/10/2021 Item 6.2 | The Chief Executive Officer tabled a petition from Mr Edwin Johnstone of Battery Point calling for the Council to drop the maximum on street parking rate from \$5.00 per hour to \$3.00 per hour and that there are no further increases above CPI until a detailed report on the impacts of parking costs are published and consulted on. There were 3,784 signatories to the petition. | Director Connected City | A report was presented at the Special Finance and Governance Committee meeting and Council meeting on Monday 16 th May 2022. CLOSED. |
| 7 | LEASE OF SEMAPHORE COTTAGE, PRINCES PARK, BATTERY POINT Council, 28/02/2022 Item 13 | That: 1. The Council grant a lease of the Semaphore Cottage, Princes Park, Battery Point, to the Collection of Medical Artefacts (Tasmania) for a period of 5 years at a nominal rent in accordance with the Council's Policy: Leases to Non-Profit Organisations. 2. The benefit provided by Council be reported in the Council's Annual Report in accordance with the Council's Policy: Leases to Non-Profit Organisations. 3. The Chief Executive Officer be delegated the authority to negotiate and agree to the final lease terms. | CEO | The lease has been provided to the tenant and response is awaited. |

| Ref | Title | Report / Action | Action Officer | Comments |
|-----|---|---|---|---|
| 8 | UTAS Move to the City Council, 15/03/2022 Item 10 | That: 1. A report be provided that addresses the following; (i) The consultation, the steps and decisions and reports that both the UTas and the City Council have taken to date from 2015. (ii) Effect on amenity or otherwise on the residents of Sandy Bay and other inner city suburbs. (iii) Effect on the CBD businesses. (iv) Effect on traffic flow and parking in the CBD and in Sandy Bay and other inner city suburbs. (v) The short and long term ramifications to the budget of the City. (vi) The capital expenditure on infrastructure by the City Council that is required and over what period. | Head of Intergovernmental Relations and Partnerships Director City Futures | A report is being prepared for Council and is expected to be provided for consideration at the end of May 2022. |
| 9 | Applying Variable (Differential) Rates to Encourage Better Housing Options in Hobart Council, 15/03/2022 Item 12 | That: 1. An urgent report be prepared to determine appropriate variable (differential) rates for the following: a. Properties listed as whole house visitor accommodation that currently have rates based on the Assessed Annual Value as a residential property; and b. Vacant land zoned as Residential 2. The report also provide advice on rates rebates and possible state government incentives for (new) residential properties approved and built as either the principle place of residence for the applicant, or that are tenanted through long-term rental." | Director City Enablers | Analysis of data and information for the report is underway. A report will be provided to the June 2022 Committee meeting. |

8. RESPONSES TO QUESTIONS WITHOUT NOTICE

Regulation 29(3) *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

The Chief Executive Officer reports:-

"In accordance with the procedures approved in respect to Questions Without Notice, the following responses to questions taken on notice are provided to the Committee for information.

The Committee is reminded that in accordance with Regulation 29(3) of the *Local Government (Meeting Procedures) Regulations 2015*, the Chairman is not to allow discussion or debate on either the question or the response."

8.1 Committee Meeting - Attendance
File Ref: F22/21083; 13-1-10

Report of the Manager Legal and Governance of 24 May 2022.

That the information be received and noted.

Delegation: Committee



City of **HOBART**

**MEMORANDUM: LORD MAYOR
DEPUTY LORD MAYOR
ELECTED MEMBERS**

COMMITTEE MEETING - ATTENDANCE

**Meeting: Community, Culture and Events
Committee**

Meeting date: 3 March 2022

Raised by: Councillor Dutta

Question:

Can the Director advise how many committee meetings an elected member can miss, is there a Council policy on this?

Response:

The Meetings: Procedures and Guidelines Policy does not address non-attendance at council committee meetings, nor does any other Council policy.

Clause 3(1)(c) of Schedule 5 of the *Local Government Act 1993* ("the Act") states that the office of an elected member becomes vacant if the elected member is absent without leave from 3 consecutive ordinary meetings of the Council.

Section 72(1)(cc) of the Act states that a council must prepare an annual report containing a statement detailing the attendance of each councillor at meetings of the council or any council committee during the preceding financial year.

The Act and *Local Government (Meeting Procedures) Regulations 2015* are otherwise silent with respect to any repercussions for non-attendance at council committee meetings.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.

A handwritten signature in black ink, appearing to read 'Paul Jackson', with a stylized, flowing end.

Paul Jackson
**MANAGER LEGAL AND
GOVERNANCE**

Date: 17 May 2022
File Reference: F22/21083; 13-1-10

9. QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

An Elected Member may ask a question without notice of the Chairman, another Elected Member, the Chief Executive Officer or the Chief Executive Officer's representative, in line with the following procedures:

1. The Chairman will refuse to accept a question without notice if it does not relate to the Terms of Reference of the Council committee at which it is asked.
2. In putting a question without notice, an Elected Member must not:
 - (i) offer an argument or opinion; or
 - (ii) draw any inferences or make any imputations – except so far as may be necessary to explain the question.
3. The Chairman must not permit any debate of a question without notice or its answer.
4. The Chairman, Elected Members, Chief Executive Officer or Chief Executive Officer's representative who is asked a question may decline to answer the question, if in the opinion of the respondent it is considered inappropriate due to its being unclear, insulting or improper.
5. The Chairman may require a question to be put in writing.
6. Where a question without notice is asked and answered at a meeting, both the question and the response will be recorded in the minutes of that meeting.
7. Where a response is not able to be provided at the meeting, the question will be taken on notice and
 - (i) the minutes of the meeting at which the question is asked will record the question and the fact that it has been taken on notice.
 - (ii) a written response will be provided to all Elected Members, at the appropriate time.
 - (iii) upon the answer to the question being circulated to Elected Members, both the question and the answer will be listed on the agenda for the next available ordinary meeting of the committee at which it was asked, where it will be listed for noting purposes only.

10. CLOSED PORTION OF THE MEETING

RECOMMENDATION

That the Committee resolve by majority that the meeting be closed to the public pursuant to regulation 15(1) of the *Local Government (Meeting Procedures) Regulations 2015* because the items included on the closed agenda contain the following matters:

- Minutes of a Closed Committee meeting.
- Lease Agreement of Council Property
- Closed Questions Without Notice

The following items are listed for discussion:-

- | | |
|--------------|--|
| Item No. 1 | Minutes of the last meeting of the Closed Portion of the Committee Meeting |
| Item No. 2 | Consideration of supplementary items to the agenda |
| Item No. 3 | Indications of pecuniary and conflicts of interest |
| Item No. 4 | Reports |
| Item No. 4.1 | Lease Agreement - Level 4 Council Centre Building - Enterprize Tasmania Ltd LG(MP)R 15(2)(c)(i), (c)(iii) and (d) |
| Item No. 5 | Committee Action Status Report |
| Item No. 5.1 | Committee Actions - Status Report - Closed LG(MP)R 15(2)(b), (c)(i), (f) and (g) |
| Item No. 6 | Questions Without Notice |