



CITY OF HOBART

AGENDA

Finance and Governance Committee Meeting

Open Portion

Tuesday, 17 August 2021

**at 4:30 pm
Council Chamber, Town Hall**

THE MISSION

Working together to make Hobart a better place for the community.

THE VALUES

The Council is:

| | |
|----------------------------------|--|
| People | We care about people – our community, our customers and colleagues. |
| Teamwork | We collaborate both within the organisation and with external stakeholders drawing on skills and expertise for the benefit of our community. |
| Focus and Direction | We have clear goals and plans to achieve sustainable social, environmental and economic outcomes for the Hobart community. |
| Creativity and Innovation | We embrace new approaches and continuously improve to achieve better outcomes for our community. |
| Accountability | We are transparent, work to high ethical and professional standards and are accountable for delivering outcomes for our community. |

ORDER OF BUSINESS

Business listed on the agenda is to be conducted in the order in which it is set out, unless the committee by simple majority determines otherwise.

APOLOGIES AND LEAVE OF ABSENCE

| | |
|---|-----------|
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Finance and Governance Committee Meeting (Open Portion) held Tuesday, 17 August 2021 at 4:30 pm in the Council Chamber, Town Hall.

This meeting of the Finance and Governance Committee is held in accordance with a Notice issued by the Premier on 3 April 2020 under section 18 of the *COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020*.

The title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant s.61 of the *Local Government Act 1993* (Tas).

COMMITTEE MEMBERS

Zucco (Chairman)
Deputy Lord Mayor Burnet
Sexton
Thomas
Coats

Apologies:

Leave of Absence: Nil.

NON-MEMBERS

Lord Mayor Reynolds
Briscoe
Harvey
Behrakis
Dutta
Sherlock
Ewin

1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY

2. CONFIRMATION OF MINUTES

The minutes of the Open Portion of the Finance and Governance Committee meeting held on [Tuesday, 20 July 2021](#), are submitted for confirming as an accurate record.

3. CONSIDERATION OF SUPPLEMENTARY ITEMS

Ref: Part 2, Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Recommendation

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the Chief Executive Officer.

4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Ref: Part 2, Regulation 8(7) of the *Local Government (Meeting Procedures) Regulations 2015*.

Members of the Committee are requested to indicate where they may have any pecuniary or conflict of interest in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Committee has resolved to deal with.

5. TRANSFER OF AGENDA ITEMS

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

A Committee may close a part of a meeting to the public where a matter to be discussed falls within 15(2) of the above regulations.

In the event that the Committee transfer an item to the closed portion, the reasons for doing so should be stated.

Are there any items which should be transferred from this agenda to the closed portion of the agenda, or from the closed to the open portion of the agenda?

6. REPORTS

6.1 2020-21 Annual Plan - Final Report Period Ended 30 June 2021 File Ref: F21/76961

Report of the Senior Advisor Strategic Planning, Manager Economic Development Engagement and Strategy, and the Director Community Life of 11 August 2021 and attachment.

Delegation: Council

**REPORT TITLE: 2020-21 ANNUAL PLAN - FINAL REPORT
PERIOD ENDED 30 JUNE 2021**

REPORT PROVIDED BY: Senior Advisor Strategic Planning
Manager Economic Development Engagement and Strategy
Director Community Life

1. Report Purpose and Community Benefit

1.1. The purpose of this report is to present the 2020-21 Annual Plan Final report for the period ended 30 June 2021 (refer **Attachment A**)

1.1.1. Performance on each of the major actions and initiatives will be included in the City of Hobart 2020-21 Annual Report.

2. Report Summary

2.1. The Annual Plan sets out the major actions and initiatives for the 2020-21 financial year and is aligned with the City's strategic plan.

2.2. The final progress report for the 2020-21 Annual Plan covers a three month period from 1 April 2021 to 30 June 2021.

2.3. The 2020-21 Annual Plan has 99 major actions and initiatives listed. 60 (61 per cent) of the actions have been completed, 34 (34 per cent) are ongoing or underway and five (5 per cent) have not been started or are on hold.

2.3.1. Of the 34 actions and initiatives listed as being underway 22 are multi-year programs or projects, three are nearing completion and two were impacted lack of funding.

2.3.2. By comparison the 2019-20 Annual Plan had 136 major actions and initiatives listed. 60 (44 per cent) had been completed, 56 (69 per cent) were underway and six (4 per cent) had not been started or were on hold.

2.3.3. The actions and initiatives on hold are:

| Major action and initiative | Reason for being hold |
|--|---|
| Develop Public Realm Hobart Design Manuals and Guidelines to support the City's placemaking and urban design work. | Resourcing in relation to the Hobart Design Manual was been redirected due to budget restraints, therefore the development of the manual is currently on hold. This project will be further considered as work on the Central Hobart Precinct Plan continues. |
| In collaboration with Aboriginal communities deliver the Hobart Waterfront Interpretation Plan to maximise the visibility of Aboriginal stories in Sullivan's Cove, delivering stories, text and images ready for next stage detailed design and construction. | Initial scoping and project planning work has been undertaken. There is currently no funding allocation for this project in the forward capital works budget. Options for external funding are being explored. |
| Implement the Strategic Measurement Framework to measure progress against the strategic plan and vision. | Potential indicators have been developed but any further implementation is now on hold pending development and agreement of key strategic priorities to ensure alignment. |
| Align and embed the City's values in the Leadership Charter, Recruitment and Performance Management standards and the Code of Conduct. | This project is on hold pending development and agreement of key strategic priorities and results from the staff survey. |
| Finalise the installation of enhanced audio facilities in the Council Chamber. | This project is on hold however as an impact of COVID-19 improvements have been made to the AV facilities in the Council chamber to cater for the streaming of Council and Committee meetings. |

3. Recommendation

That the Council endorse the Annual Plan Final report for the period ending 30 June 2021, marked as Attachment A to this report.

4. Strategic Planning and Policy Considerations

- 4.1. The preparation of the report provides an account of the major actions and initiatives identified for the 2020-21 financial year as set out in the Annual Plan.
- 4.2. The Annual Plan final report provides commentary on the progress of the major actions and initiatives in the 2020-21 Annual Plan and aligns with various strategies in the Capital City Strategic Plan 2019-29 including best practice, transparency and accountability to the community.

Pillar 8: Governance and civic involvement

Outcome 8.1: Hobart is a city of best practice, ethical governance and transparent decision-making.

- 8.1.2 Practice and communicate good city governance and decision-making.
- 8.1.3 Ensure systematic and useful measurement of community outcomes and the City's performance.

5. Delegation

- 5.1. This matter is delegated to the Council.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Paula Gudgeon
**SENIOR ADVISOR STRATEGIC
PLANNING**



Luke Doyle
**MANAGER ECONOMIC
DEVELOPMENT ENGAGEMENT AND
STRATEGY**



Tim Short
DIRECTOR COMMUNITY LIFE

Date: 11 August 2021
File Reference: F21/76961

Attachment A: 2020-21 Annual Plan Final Report for the period ending 30 June 2021 ↓ 



ANNUAL PLAN

FINAL REPORT 2020-21

PERIOD ENDING 30 JUNE 2021



City of **HOBART**

CITY OF HOBART ANNUAL PLAN 2020-21

Contents

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INTRODUCTION

The Council endorsed the ten-year Capital City Strategic Plan 2019-29 at its meeting on 23 September 2019. The Strategic Plan sets out the outcomes and strategies which will lead to the achievement of the community's vision, Hobart: A community vision for our island capital. The City of Hobart Annual Plan 2020-21 sets out the major action and initiatives for the year to achieve the outcomes of the City's Strategic Plan. Reports on the progress of the Annual Plan are provided quarterly to the Council.

Achievement of the outcomes and strategies in the strategic plan are guided by the pillars from the community vision:

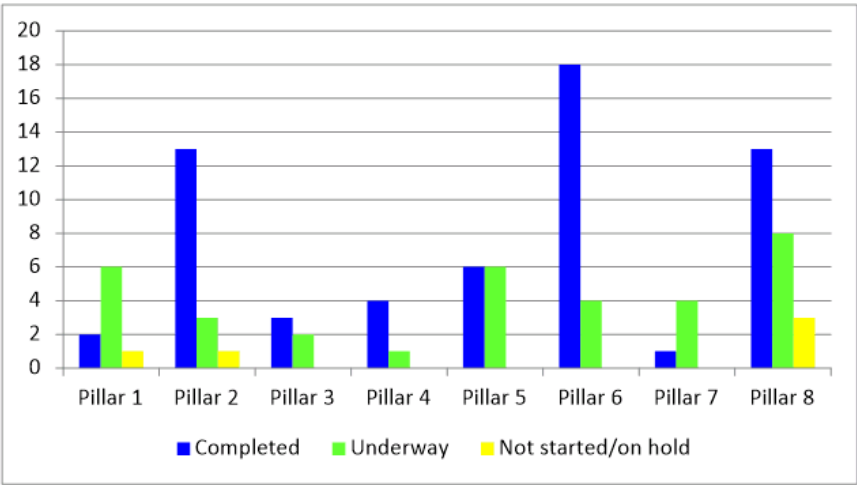
- Pillar 1: Sense of place
- Pillar 2 : Community inclusion, participation and belonging
- Pillar 3: Creativity and culture
- Pillar 4: City economies
- Pillar 5: Movement and connectivity
- Pillar 6: Natural environment
- Pillar 7: Built environment
- Pillar 8: Governance and civic involvement

This report provides a final snapshot of progress for the major actions and initiatives in the annual plan for 2020-21 and provides highlights for the year. Highlights are provided at page 4 of this report.

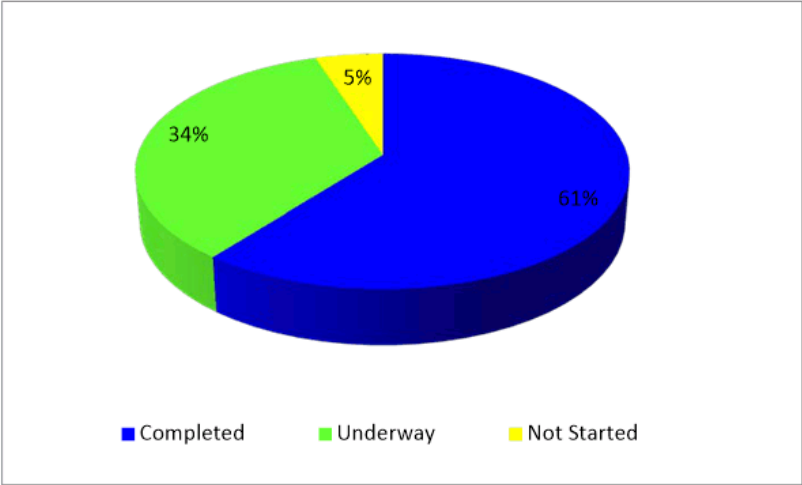
Progress for the period ended 30 June 2021

The 2020-21 Annual Plan has 99 major actions and initiatives listed. The results for the full financial year show that 61 percent of projects have been completed, 34 per cent of the major actions and initiatives are underway or are ongoing actions and 5 per cent are on hold.

OVERVIEW OF PROGRESS OF IMPLEMENTATION OF
MAJOR ACTIONS AND INITIATIVES BY PILLAR



OVERVIEW OF PROGRESS OF IMPLEMENTATION OF
MAJOR ACTIONS AND INITIATIVES



Highlights for the 2020-21 financial year

The main focus of the 2020-21 Annual Plan was to support community and economic recovery due to COVID-19, however the City of Hobart has continued to progress major and medium-term projects and programs during this period.

Highlights for the year include:

- Finalisation of the Smarter Hobart Challenge (Digital Bus Shelter) competition with the winner announced on 21 July 2021.
- Grant funding of \$885,000 secured through the Safer Communities Fund to contribute to the upgrading of security infrastructure.
- Upgraded security infrastructure installed in the Salamanca precinct, Wellington Court and Elizabeth Mall.
- Works starting on the new toilets at Long Beach, Sandy Bay and stage 1 of the Girrabong Playground upgrade has been completed.
- Endorsement and implementation of the Sustainable Hobart Action Plan – Responding to Climate Change.
- The *Hobart Respects All* campaign, which raised awareness of racism received a Human Rights Week Tasmania Organisation Award.
- Installation of the Midtown Expanded Outdoor Dining Trial which provides temporary expanded outdoor dining and street seating space, greening and bicycle racks in Elizabeth Street between Melville Street and Brisbane Street. Community engagement and evaluation of the trial is underway.
- Completion of Stage 2B Salamanca Place upgrade providing a new multi-purpose plaza space and safer pedestrian connection between Castray Esplanade and Salamanca Place.
- The first of four temporary artworks was installed in April and the second in June. The first artwork was by artist Allan Mansell and the second artwork was by Greg Lehman and Roger Scholes.
- The inaugural Hobart Current was held from 11 March until 9 May 2021.
- A number of community events were held including the Light Up the Lane youth event, Ability to Create exhibition, Harmony Week events and the Vibrance Festival.
- A number of initiatives to activate public spaces were developed and trialled this year including an increase in the number of busking and street performance locations and the Speakers' Corner.
- The single-use plastic takeaway food packaging ban was adopted and implemented.
- An upgrade was completed to the Big Bend Fire Trail in partnership with Glenorchy City Council and TasWater. The trail now provides an alternative emergency/egress from the summit of kunanyi/Mt Wellington.

- Renewal programs of bushwalking and mountain bike tracks in the City's reserves and Wellington Park was enhanced with State funding for three Mountain Bike Tracks on the foothills of Mt Wellington, renewal of the iconic North South Track and improved signage for other sites.
- The City initiated a trial installation of an asphalt mix, made from discarded plastic bags, printer cartridges and crushed glass, as part of its road surface refurbishment works of Beaumont Road, Lenah Valley.

PILLAR 1: SENSE OF PLACE

Community panel's vision statement

We are a city of unique beauty, environment, heritage and people, built on a shared sense of ownership, pride and wonder. This spirit of place has been shaped by Tasmanian Aboriginal people for tens of thousands of years and continues to be shaped by all who have called Hobart home. It is developed jointly by community, private enterprise and government, valuing and enhancing our Hobart identity.

Outcomes:

- 1.1 Hobart keeps a strong sense of place and identity, even as the city changes.
- 1.2 Hobart's cityscape reflects the heritage, culture and natural environment that make it special.
- 1.3 In City decision-making, we consider how different aspects of Hobart life connect and contribute to sense of place.

Summary

Of the nine actions and initiatives in pillar 1, two have been completed, six are underway and one is on hold.

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|--------------|---|-----------------------|---------|--------|--------|--------|---|
| 1.2.1 | Implement the 2020-21 Capital Works Program. | ✓ | ⇒ | ⇒ | ⇒ | ✓ | Implementation of the Capital Works Program has been completed. |
| 1.2.1 | Complete stages 2B and 3 of the Salamanca Place upgrade works. | | ⇒ | ⇒ | ⇒ | ⇒ | The stage 2B works have been completed. The construction of Stage 3 of the Salamanca Place upgrade will commence in 2022. |
| 1.2.1 | Manage and oversee the completion of detailed designs for the New Town Retail Precinct and commence construction of stage 2 and 3 if funding becomes available. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | Given the financial impact of COVID-19, this project was placed on hold for the 2021-22 financial year. The project will be nominated for federal government funding through the Local Road and Community Infrastructure |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|----------------|--|-----------------------|---------|--------|--------|--------|--|
| | | | | | | | Program. Planning is underway to re-start the project in early 2022 in anticipation of government funding support. |
| 1.2.1 1.2.2 | Progress project planning for the Elizabeth Street (Midtown) Retail Precinct, including concept design, stakeholder engagement, reporting and overseeing design development. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | <p>The draft streetscape concept design for Elizabeth Street (Midtown) was endorsed by the Council in December 2020. Funding for Block 1 (between Melville Street and Brisbane Street) has been secured and this work will commence in 2022.</p> <p>The Midtown Expanded Outdoor Dining Trial, providing temporary expanded outdoor dining and street seating space, greening and bicycle racks in Elizabeth Street between Melville Street and Brisbane Street is now fully installed, with the associated community engagement and evaluation process underway.</p> <p>The Vibrance Festival was successfully staged in Midtown from 22 to 28 February 2021.</p> |
| 1.2.1 1.2.2 | Initiate and develop a Connected Precincts infrastructure program. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | Work is underway with the Hobart City Deal Smart Cities Working Group to plan regional connected precincts. Work has commenced in South Hobart and at the Springs. |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|-------------------------|--|-----------------------|---------|--------|--------|--------|---|
| 1.2.4 | Create physical and digital spatial, historical and cultural wayfinding infrastructure. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | Ongoing with an initial trial scheduled to commence in 2021. |
| 1.2.5 1.2.3 7.4.4 | Respond to and support, the consolidation of the University of Tasmania's campus in central Hobart as part of the development of the Central Hobart Precincts Plan, including providing guidance in regard to quality and appropriate urban design outcomes. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | The City is continuing to work closely with UTAS and internal stakeholders, to support the transition of UTAS into the City Centre. |
| 1.2.6 | Develop Public Realm Hobart Design Manuals and Guidelines to support the City's placemaking and urban design work. | ✓ | ⇒ | ⇒ | X | | On hold - resourcing in relation to the Hobart Design Manual has been redirected due to budget restraints, therefore the development of the manual is currently on hold. This project will be further considered as work on the Central Hobart Precinct Plan continues. |
| 1.3.2 | Develop and implement the Project and Portfolio Management software system to improve integrated project governance and community outcomes of city projects. | ✓ | ⇒ | ⇒ | ✓ | | The first release of the system has been completed. The second release is scheduled for September 2021. |

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 2: COMMUNITY INCLUSION, PARTICIPATION AND BELONGING

Community panel's vision statement

We are an island capital city that is socially inclusive and coherently connected, whose people are informed, safe, happy, healthy and resilient.

Outcomes:

- 2.1 Hobart is a place that recognises and celebrates Tasmanian Aboriginal people, history and culture, working together towards shared goals.
- 2.2 Hobart is a place where diversity is celebrated and everyone can belong, and where people have opportunities to learn about one another and participate in city life.
- 2.3 Hobart communities are active, healthy and engaged in lifelong learning.
- 2.4 Hobart communities are safe and resilient, ensuring people can support one another and flourish in times of hardship.

Summary

Of the 17 actions and initiatives in pillar 2, 13 have been completed and three are underway and one is on hold.

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|--------------|--|-----------------------|---------|--------|--------|--------|--|
| 2.1.2 | In collaboration with Aboriginal communities deliver the Hobart Waterfront Interpretation Plan to maximise the visibility of Aboriginal stories in Sullivan's Cove, delivering stories, text and images ready for next stage detailed design and construction. | ✓ | ⇒ | ⇒ | ⇒ | X | Initial scoping and project planning work has been undertaken. There is currently no funding allocation for this project in the forward capital works budget. Options for external funding are being explored. |
| 2.2.6 | Review and implement the Social Inclusion Strategy, Housing and Homelessness Strategy and associated community commitments. | | ⇒ | ⇒ | ⇒ | ⇒ | A City for All: Community Inclusion and Equity Strategy was approved by Council on 10 May 2021. Broad community engagement has taken place on the associated |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|-----------------|--|-----------------------|---------|--------|--------|--------|---|
| | | | | | | | community commitments and it is expected that the final documents will be considered by Council in the first quarter of 2021-22. The draft Affordable Housing and Homelessness Commitment was endorsed by Council on 5 July 2021 for broad community engagement. The engagement is underway. |
| 2.2.6 7.1.1 | Continue to work in collaboration with government bodies and the not-for-profit sector to address issues of housing and homelessness. | | ⇒ | ⇒ | ⇒ | ✓ | The Greater Hobart Homelessness Alliance and the Housing With Dignity Reference Group met regularly throughout the year to address affordable housing and homelessness issues. The Safe Night Space program has been approved to continue operating from the Youth ARC facility until the end of June 2021 or until planning approval is granted for the new facility. |
| 2.3.1 | Deliver a wide variety of health and wellbeing, aquatic and recreational programs and activities at the Doone Kennedy Hobart Aquatic Centre. | | ⇒ | ⇒ | ⇒ | ✓ | Ongoing, with a focus on rebuilding memberships and visitation within the limitations of COVID-19 restrictions. |
| 2.2.3 8.5.11 | Seek funding opportunities for the refurbishment of the Doone Kennedy Hobart Aquatic Centre in accordance with the master plan. | ✓ | ⇒ | ⇒ | ⇒ | ✓ | Ongoing. The City was successful in securing grant funding from the Department of Communities, towards the cost of refurbishments to the change rooms and the installation of two |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|----------------|---|-----------------------|---------|--------|--------|--------|--|
| | | | | | | | <p>accessible pool hoists/lifts to replace and improve the existing infrastructure.</p> <p>An application has also been submitted under the Building Better Regions Fund (BBRF) Round 5, for infrastructure funding to allow for the construction of the new warm water pool. An announcement is expected in mid to late 2021.</p> |
| 2.4.1 | Support the health and wellbeing of the community in recovery from the COVID-19 pandemic through the implementation of the City of Hobart Social Recovery Plan. | | ⇒ | ⇒ | ⇒ | ✓ | The Social Recovery Plan continues to be delivered through the delivery of grant programs, health and wellbeing programs and liaison with the community sector and Greater Hobart Councils. |
| 2.4.1 4.5.1 | Support the economic recovery of the Hobart business community from COVID-19 through the development and implementation of the City of Hobart Economic Recovery Plan. | | ⇒ | ⇒ | ⇒ | ✓ | <p>The second update of the COVID-19 Economic Response and Recovery Framework and Action Plan 2020-22 was provided to Council on 5 July 2021. It is planned to be the final update, unless the COVID-19 situation changes such that there are renewed economic impacts in Hobart that require an immediate or short-term response. Going forward the focus will shift to economic development and responding to ongoing/longer-term impacts of the pandemic.</p> |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|--------------------------|--|-----------------------|---------|--------|--------|--------|--|
| 2.4.3 | Implement the Single-Use Plastics By-Law of 2020. | | ⇒ | ⇒ | ⇒ | ✓ | Complete, the Single Use Plastic By-law has been implemented and will be enforced from the 1 July. Resources and information are available for community and businesses on the City website. |
| 2.4.3 | Continue the implementation of the Smoke-free Hobart initiative. | | ⇒ | ✓ | | | |
| 2.4.4 | Update the Public Health Emergency Management Plan to include all knowledge and learnings developed as a result of the response and recovery undertaken in relation to COVID-19. | | ⇒ | ⇒ | ⇒ | ⇒ | The Public Health Emergency Management Plan will be updated with pandemic appendices at a suitable time and with input from Department of Health. |
| 2.4.4 | Review requirements for establishing Evacuation Centres to include all knowledge and learnings developed as a result of the response to the COVID-19 pandemic. | | ✓ | | | | Completed. |
| 2.4.5 2.4.6 5.3.2 | Undertake security infrastructure renewals, upgrades and installations to increase and enhance public and community safety. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | Numerous CCTV upgrades have been completed this year. Major installations include the Salamanca upgrade area and the Argyle Street Car Park. |
| 2.4.5 2.4.6 5.3.2 | Undertake Vehicle Dynamic Assessments for crowded places at key sites to increase and enhance public safety and security. | ✓ | ⇒ | ✓ | | | Vehicle Dynamic Assessments have been undertaken for the new Salamanca upgrade area. |
| 2.4.5 2.4.6 8.5.11 | Seek funding opportunities to upgrade security infrastructure through the Safer Communities Fund infrastructure grant. | ✓ | ✓ | ✓ | | | Grant funding of \$885,000 secured and a program of works is underway. |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|----------------|--|-----------------------|---------|--------|--------|--------|--|
| 2.4.5 | Develop a place and mobility response, including direct actions to make the city's streets, spaces and active travel routes safe and healthy, in the context of the COVID-19 pandemic, to support the resilience of our community. | | ⇒ | ⇒ | ⇒ | ✓ | The Active and Healthy Streets initiative was established in August 2020. The Midtown Expanded Outdoor Dining Trial was fully installed in February 2021. It provides temporary expanded outdoor dining and street seating space, greening and bicycle racks in Elizabeth Street between Melville Street and Brisbane Street. The project also included a trial up-hill bike lane. The community engagement and evaluation process for the trial is underway. |
| 2.4.6 3.1.5 | Support and deliver a range of community programs, projects, initiatives and events that encourage participation and build community resilience. | | ⇒ | ⇒ | ⇒ | ✓ | <p>A diverse range of community programs through YouthARC, Mathers House and Still Gardening continued to be successfully delivered.</p> <p>Several community events were held including the Light up the Lane youth event, the Ability to Create all ability exhibition, Harmony Week and Vibrance Festival.</p> <p>A number of activities to activate public spaces and retail areas were held throughout the year including activities in Wellington Court, expansion of the number of busker and street performance locations, the launch of the new Speakers' Corner and Block Parties.</p> |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|----------------|--|-----------------------|---------|--------|--------|--------|---|
| 2.4.6 4.1.6 | Deliver a Resilient Hobart Recovery Grants Program to support the business, creative and community sectors to recover post COVID-19. | | ⇒ | ✓ | | | Grants were awarded to 147 recipients across seven streams of the grant program. The total value of the grants awarded was \$908 569 and went towards activities that had a total value of \$4.6M, meaning for every \$1 awarded there was a return to the community of \$5.16. The new Business Adaptation and Assistance grants and the Quick Response Grant supported 49 businesses in their recovery from COVID-19 to the value of \$90,480. |

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 3: CREATIVITY AND CULTURE

Community panel's vision statement

We are a city connected, embracing our diverse communities in cultural expression and creative and artistic participation; a city that enhances our homes, lifestyles and heritage; a city that bravely puts its people first.

Outcomes:

- 3.1 Hobart is a creative and cultural capital where creativity is a way of life.
- 3.2 Creativity serves as a platform for raising awareness and promoting understanding of diverse cultures and issues.
- 3.3 Everyone in Hobart can participate in a diverse and thriving creative community, as professionals and hobbyists.
- 3.4 Civic and heritage spaces support creativity, resulting in a vibrant public realm.

Summary

Of the five actions and initiatives in pillar 3, three have been completed and two are underway.

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|-------------------------|---|-----------------------|---------|--------|--------|--------|--|
| 3.1.1 | Deliver Hobart Current in partnership with the Tasmanian Museum and Art Gallery. | | ⇒ | ⇒ | ✓ | | Hobart Current was launched in March and ran until the beginning of May. The exhibition, public programs and works in public space were well received. |
| 3.1.1 3.1.4 3.2.1 | Provide opportunities for the creative and cultural sectors to utilise creative facilities including the billboard, soapbox and Loop platforms. | | ⇒ | ⇒ | ⇒ | ✓ | The Soapbox billboards continue to be highly utilised with content changing regularly. Twelve new traffic signal boxes have been painted around the City. |
| 3.2.1 3.2.3 2.1.3 | Undertake an interpretation project to tell the layered story of Crowther in Franklin Square, in collaboration with Aboriginal people. | | ⇒ | ⇒ | ⇒ | ⇒ | The first of four temporary artworks was installed in April and the second in June. The first artwork was by artist Allan |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|----------------|---|-----------------------|---------|--------|--------|--------|--|
| | | | | | | | Mansell and the second artwork was by Greg Lehman and Roger Scholes. |
| 3.3.2 | Establish a Creative Hobart Advisory Group to provide advice on Resilient Hobart Recovery Grants guidelines for the creative sector. | | ✓ | | | | The Creative Hobart Advisory Group was established. |
| 3.4.1 2.3.3 | Oversee the detailed designs for the Stage 2 upgrade of Collins Court, including a 'Playful City' element and commence construction if funding becomes available. | | ⇒ | ⇒ | ⇒ | ⇒ | The community engagement process for Stage 2 of Collins Court has concluded and will be subject to a report to Council in the second half of 2021. |

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 4: CITY ECONOMIES***Community panel's vision statement***

We are a city whose economies connect people, businesses, education and government to create a high-quality lifestyle in a thriving and diverse community. Our city is our workshop. We collaborate, embracing ideas, inventiveness and initiative.

Outcomes:

- 4.1 Hobart's economy reflects its unique environment, culture and identity.
- 4.2 People have a range of opportunities to participate in the economic life of the city.
- 4.3 Diverse connections help Hobart's economy, businesses and workers thrive.
- 4.4 Hobart is a place where entrepreneurs and businesses can grow and flourish.
- 4.5 Hobart's economy is strong, diverse and resilient.

Summary

Of the five actions and initiatives in pillar 4, four have been completed and one is underway.

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|-----------------------------------|--|-----------------------|---------|--------|--------|--------|---|
| 4.1.5 7.3.2 7.3.3 8.5.10 | Develop a City of Hobart Strategic Asset Management Plan (SAMP) to inform infrastructure growth and service enhancement decisions. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | The Strategic Asset Management Plan is scheduled to be completed by September 2021. |
| 4.1.6 6.3.3 6.3.4 | Coordinate actions to encourage businesses to identify innovative ways to increase energy efficiency and sustainable business practices. | ✓ | ⇒ | ✓ | | | Stakeholders and businesses have been engaged. |
| 4.1.6 4.3.2 4.4.1 | Establish a Business Advisory Group to provide advice in determining business grant guidelines and support strategies for City businesses. | | ✓ | | | | The Hobart Economic Recovery Business Consultative Group has been established. City officers will continue to engage with the group to seek their input on the |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|-------------------------|--|-----------------------|---------|--------|--------|--------|--|
| | | | | | | | economic development strategy as it is progressed. |
| 4.3.3 4.3.5 3.1.5 | Support economic and social recovery by delivering the Salamanca Market in a form that adapts to the public safety requirements associated with the COVID-19 pandemic. | | ⇒ | ✓ | | | Tasmania's Own Market was established in August 2020 as a flexible, COVID-19 safe alternative to Salamanca Market. More than 260 stallholders are trading, some on a fortnightly rotation, with a maximum of 250 stallholders per week. On average the market attracts 13,000 patrons each Saturday. |
| 4.3.6 | Work in partnership with tourism bodies and continue to contribute to building the Tasmanian tourism brand. | ✓ | ⇒ | ⇒ | ⇒ | ✓ | The TTIC reopened its Davey Street centre operation on 1 December. The TTIC collaborated with Tourism Tasmania and local radio networks to support the City Breaks radio competition. The Tourism Tasmania 'Make Yourself at Home' campaign was promoted at the Elizabeth Mall Info Hub. |

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 5: MOVEMENT AND CONNECTIVITY

Community panel's vision statement

We are a city where everyone has effective, safe, healthy and environmentally-friendly ways to move and connect, with people, information and goods, and to and through spaces and the natural environment. We are able to maintain a pace of life that allows us to fulfil our needs, such as work, study, business, socialising, recreation, accessing services, shopping, entertainment and spending time with loved ones.

Outcomes:

- 5.1 An accessible and connected city environment helps maintain Hobart's pace of life.
- 5.2 Hobart has effective and environmentally sustainable transport systems.
- 5.3 Technology serves Hobart communities and visitors and enhances quality of life.
- 5.4 Data informs decision-making.

Summary

Of the 12 actions and initiatives in pillar 5, six have been completed and six are underway.

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|-------------------------|---|-----------------------|---------|--------|--------|--------|---|
| 5.1.1 5.1.2 5.1.4 | Draft the Hobart Transport Strategy 2030 Implementation Framework for internal consultation. | | ⇒ | ⇒ | ⇒ | ✓ | Draft framework completed and circulated for stakeholder feedback. |
| 5.1.1 | Commence a policy review of temporary traffic management works on roads. | | ⇒ | ✓ | | | The review was completed in accordance with national requirements and time frames in January 2021. |
| 5.1.1 | Oversee the completion of construction and upgrade works for Kemp Street, specifically streetscape and public use connections associated with the Vibe Hotel and Kemp Street. | | ⇒ | ⇒ | ⇒ | ✓ | All works for Kemp Street and Purdy's Mart are now complete. Funding has been secured to undertake an additional project - a bespoke 'Asphalt Art' design on the road surface |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|---|--|-----------------------|---------|--------|--------|--------|--|
| | | | | | | | to reinforce the shared zone in Kemp Street. |
| 5.1.3 5.1.6 | Initiate a micro-mobility transport (electric scooter) trial. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | A joint Expressions of Interest process with the City of Launceston has been launched to find a suitable supplier and operator for a 12-month E-scooters trial. A decision is expected in August 2021. |
| 5.1.3 5.2.8 | Undertake a community-driven innovation competition in consultation with Metro and other Greater Hobart Councils to potentially create a new design for Connected Hobart bus shelters. | | ⇒ | ⇒ | ⇒ | ⇒ | Over 120 entries were received for the competition. A public display of the competition entries was held in the customer service centre during April which provided people with an opportunity to vote for their favourite design in a People's Choice Award. The winner was announced on 21 July 2021. |
| 5.1.5 5.1.6 5.2.2 5.2.4 7.4.3 | Install one or more high rate electric vehicle chargers. | ✓ | ✓ | | | | An electric vehicle fast charging station has been installed in Dunn Place Car Park. |
| 5.2.1 5.2.2 | Develop the first stage of the Network Operations Plan in conjunction with the Department of State Growth. | ✓ | ⇒ | ✓ | | | |
| 5.2.3 5.2.4 | Plan and oversee the delivery of improved infrastructure for cyclists in the city centre, and specifically undertake the trial of the Campbell, Argyle, Liverpool and Bathurst Street cycling network. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | Funding has been secured for this project and tender documentation is being finalised. |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|----------------------------------|--|-----------------------|---------|--------|--------|--------|---|
| 5.2.3 5.2.4 5.2.2 5.2.7 | Oversee the delivery of the Collins Street / Molle Street Intersection Signalisation. | | ⇒ | ⇒ | ⇒ | ⇒ | Funding has been secured for the majority of the cost of this project. Tender documents have been finalised and construction is scheduled to commence in late 2021. |
| 5.2.11 5.3.2 | Enhance customer features available through the EasyPark mobile parking app. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | The upgrade for the EasyPark app has been completed but the functionality has not yet been rolled out due to requirements to upgrade car park access and egress infrastructure. These upgrades are expected to be advertised for tender in August 2021. |
| 5.3.1 | Enhance building access and control systems utilising smart city concepts and associated technologies. | ✓ | ⇒ | ⇒ | ⇒ | ✓ | System upgrades have been completed. |
| 5.4.4 | Implement a Cyber Security Program including development of a Cyber Security Framework. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | Engagement with an external vendor has commenced. |

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 6: NATURAL ENVIRONMENT

Community panel's vision statement

We are a city whose people see ourselves as part of a beautiful and unique natural environment, from the mountain to the river, which embrace us and shape our identity. We are proud custodians and advocates, ensuring resources are appreciated rather than wasted, supporting biodiverse ecosystems in honour of past, current and future generations.

Outcomes:

- 6.1 The natural environment is part of the city and biodiversity is preserved, secure and flourishing.
- 6.2 Education, participation, leadership and partnerships all contribute to Hobart's strong environmental performance and healthy ecosystems.
- 6.3 Hobart is a city with renewable and ecologically sustainable energy, waste and water systems.
- 6.4 Hobart is responsive and resilient to climate change and natural disasters.
- 6.5 Hobart's bushland, parks and reserves are places for sport, recreation and play.

Summary

Of the twenty-two actions and initiatives in pillar 6, 18 have been completed and four are underway.

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|--------------------------|--|-----------------------|---------|--------|--------|--------|---|
| 6.1.4 | Continue the Orange Hawkweed Control project in the Fern Tree area. | | ⇒ | ⇒ | ⇒ | ✓ | The program for this year has been completed. |
| 6.1.7 7.3.2 8.5.10 | Implement the street lighting asset capture program including lighting redesign for efficiency, and dark skies outcomes. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | The Street Lighting Asset Management Plan is being developed. Information from TasNetworks, lighting capture done over COVID and other lighting datasets are being integrated into a single dataset for better understanding and future control. |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|-------------------------|---|-----------------------|---------|--------|--------|--------|---|
| | | | | | | | Various remote-control methods are being trialled at sites around Hobart, starting with sports-field lighting. Technology options and smart-lighting are being trialled at sites when opportunities arise e.g. Dunn Place Car Park and Kemp Street redevelopment. |
| 6.2.1 6.2.3 | Continue the Bushland Bush Adventures and Mountain Ambassadors programs. | | ⇒ | ⇒ | ⇒ | ✓ | Programs and activities for this year have been completed. |
| 6.2.3 | Continue support of the Bushcare Program to assist in maintaining and improving the bushland network. | | ⇒ | ⇒ | ⇒ | ✓ | The program for this year has been completed. |
| 6.3.1 | Deliver waste services in accordance with the <i>Waste Management Strategy 2015-2030</i> . | | ⇒ | ⇒ | ⇒ | ✓ | Services and programs have been provided in accordance with the actions in the strategy. |
| 6.3.2 | Progress implementation of the Environmental Management Plan for the McRobies Gully landfill. | | ⇒ | ⇒ | ⇒ | ✓ | Continued compliance, internal and external audits undertaken in November/December 2020 with no non-conformances identified. |
| 6.3.3 6.3.4 6.4.1 | Update the Greenhouse Gas and Energy Annual Report, and Energy Action Plan. | ✓ | ⇒ | ⇒ | ⇒ | ✓ | The Greenhouse Gas and Energy Annual Report for 2019-20 has been published. Various automatic data-collection options are being investigated and trialled for real-time access to this data in future (with annual snapshot report as an output). |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|-------------------------|--|-----------------------|---------|--------|--------|--------|---|
| 6.3.7 | Complete the program to repair flood damage. | | ⇒ | ⇒ | ⇒ | ✓ | The repair works have been completed. |
| 6.4.1 1.1.4 | Release the draft of Sustainable Hobart for public consultation. | | ✓ | | | | The Sustainable Hobart Action Plan was endorsed by Council in November 2020. |
| 6.4.1 4.5.5 7.3.2 | Implement environmental sensors and utilise climate projections and models to understand and respond to Hobart's present and future climate. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | A database for receiving information from the sensors has been created and is currently being trialed. |
| 6.4.4 | Progress the City's Fire Trail Renewal Program. | ✓ | ⇒ | ⇒ | ⇒ | ✓ | The program for this year has been completed. A review of Fire Trail vegetation clearance works has been undertaken to determine how this work can be achieved more effectively. |
| 6.4.4 | Continue the Fuel Reduction Program to mitigate the risk of bushfire to the City through a strategic burning program. | ✓ | ⇒ | ⇒ | ⇒ | ✓ | Some sites have been assessed for the suitability of mechanical treatment as an alternative to controlled burning to counter the challenge of unsuitable weather conditions. |
| 6.4.4 | Continue to plan and implement an ongoing works program to improve the City's fuel break network, consistent with current Tasmania Fire Service Fuel Break Guidelines. | ✓ | ⇒ | ⇒ | ⇒ | ✓ | The work program for the year has been completed. |
| 6.4.6 6.4.7 7.3.2 | Release the draft <i>Coastal Hazard Strategy</i> for public consultation. | | ⇒ | ⇒ | ⇒ | ⇒ | Work is ongoing with the Southern Tasmanian Councils Association. |
| 6.4.9 1.1.4 7.3.2 | Ensure that the City's Asset Management Plans incorporate future climate impacts and demand. | ✓ | ⇒ | ✓ | | | Asset Management Plans are using the IPWEA and IIMM standards to address future climate impacts on assets. |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|---------------------------|---|-----------------------|---------|--------|--------|--------|---|
| 6.4.10 6.4.11 | Digital, audio and visual communication resources developed to enhance awareness and participation in <i>Sustainable Hobart</i> programs. | ✓ | ✓ | | | | Community consultation has been completed to inform this action and it is now included as an action in the Sustainable Hobart Action Plan. |
| 6.4.10 6.4.11 8.4.2 | Engage with all areas of the community in the <i>Sustainable Hobart</i> program to increase participation and resilience across Hobart's communities. | ✓ | ⇒ | ✓ | | | Community consultation has been completed to inform this action and it is now included as an action in the Sustainable Hobart Action Plan. |
| 6.4.11 | Increase community awareness and engagement in understanding the risks and opportunities to manage climate change. | ✓ | ⇒ | ✓ | | | Community consultation has been completed to inform this action and it is now included as an action in the Sustainable Hobart Action Plan. |
| 6.5.3 | Work with sporting clubs to deliver major projects funded by external grants. | | ⇒ | ⇒ | ⇒ | ✓ | Work has continued with sporting clubs. North Hobart Oval and the North Hobart Cricket Club (at the TCA) have been successful in obtaining funds for the upgrade of facilities and are working with the City to implement the works. |
| 6.5.3 2.3.1 | Support and promote participation in sport and health and wellbeing activities by working with sporting bodies to encourage increased use of the city's facilities. | | ⇒ | ⇒ | ⇒ | ✓ | Discussions with sporting clubs has led to positive benefits for the City and the clubs via increased and broader use of the City's grounds. |
| 6.5.4 1.3.3 7.3.1 | Progress the development of the Foothills Mountain Bike Network Project and complete Stage 1 of the State Cycle grant funded project for trails. | | ⇒ | ⇒ | ⇒ | ⇒ | Planning Applications for Stage One tracks (1A, 1B, 3 and 12) were submitted in June 2021. |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|--------------|--|-----------------------|---------|--------|--------|--------|--|
| 6.5.5 | Strengthen the community's awareness of dog access to the City's reserves and promote responsible dog management through signage, education and enforcement. | | ⇒ | ⇒ | ⇒ | ✓ | This action is an on-going and is being addressed through the roll-out of new signage, education of dog owners and formal enforcement actions. |

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 7: BUILT ENVIRONMENT

Community panel's vision statement

We are a city that maintains our unique built and ecological character, where we all have a safe, secure and healthy place to live. We are a city where people and communities can access world-class services and infrastructure and provide for their social, cultural and economic wellbeing. We embrace change but not at the expense of our Hobart identity and character.

Outcomes:

- 7.1 Hobart has a diverse supply of housing and affordable homes.
- 7.2 Development enhances Hobart's unique identity, human scale and built heritage.
- 7.3 Infrastructure and services are planned, managed and maintained to provide for community wellbeing.
- 7.4 Community involvement and an understanding of future needs help guide changes to Hobart's built environment.

Summary

Of the five actions and initiatives in pillar 7, one has been completed and four are underway.

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|-----------------|---|-----------------------|---------|--------|--------|--------|--|
| 7.3.1 7.3.2 | Finalise the review and progress implementation of Asset Management Plans. | | ⇒ | ⇒ | ⇒ | ⇒ | Officers are focusing on completing Asset Management Plans for 12 major asset categories. Asset Management Plans for Roads, Stormwater, Parks and Recreation, Bushland and Buildings are substantially completed. Work is in progress for Solid Waste, Lighting, Smart City, Fleet and Enterprise Technology Asset Management Plans. |
| 7.3.2 8.5.10 | Implement an Asset Management system in conjunction with asset management planning standards. | | ⇒ | ⇒ | ⇒ | ⇒ | The Asset Master system implementation is underway. Phase 1 of Project Asset financials went live in April 2021. Phase 2 which is related to |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|----------------|---|-----------------------|---------|--------|--------|--------|---|
| | | | | | | | Buildings and Trees asset classes is scheduled to be live in September 2021. Phase 3, the balance of asset classes will be completed by March 2022. |
| 7.3.4 | Cleanse and maintain the City's public areas including its public streets, footpaths, parks, reserves, public areas and public toilet facilities. | | ⇒ | ⇒ | ⇒ | ✓ | All services undertaken as required, including scheduled and unscheduled cleansing and maintenance. |
| 7.4.1 7.4.7 | Exhibit the Hobart Local Provisions Schedule and implement through the Tasmanian Planning Scheme. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | This item is ongoing. It is now with the Tasmanian Planning Commission to consider before they approve it for exhibition. |
| 7.4.2 1.2.3 | Complete the Central Hobart Precincts Plan that guides future development and public infrastructure provision and funding in Central Hobart. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | Consultancies are underway for both the built form feasibility assessment and the economic, environmental and social impact assessment. Key stakeholder engagement is being undertaken with infrastructure providers, key government agencies and key landowners of under utilised sites. |

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 8: GOVERNANCE AND CIVIC INVOLVEMENT

Community panel's vision statement

We are a city of ethics and integrity. We govern with transparency and accountability, encouraging and welcoming active civic involvement. We collaborate for the collective good, working together to create a successful Hobart.

Outcomes:

- 8.1 Hobart is a city of best practice, ethical governance and transparent decision-making.
- 8.2 Strong partnerships and regional collaboration make Hobart a thriving capital city.
- 8.3 City leadership is accessible and reflects Hobart communities.
- 8.4 People are involved in civic life, and the City's communication and engagement with Hobart communities are proactive and inclusive.
- 8.5 Quality services are delivered efficiently, effectively and safely.

Summary

Of the twenty-four actions and initiatives in pillar 8, thirteen have been completed, eight are underway and three are on hold.

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|---|---|-----------------------|---------|--------|--------|--------|--|
| 8.1.1 8.1.2 8.1.3 8.5.2 8.5.9 | Develop a Governance Compliance Plan which includes reporting on the Long-Term Financial Management Plan, City Policies and Work Health and Safety. | | ⇒ | ⇒ | ⇒ | ✓ | The Compliance Plan has been developed and is regularly updated. |
| 8.1.1 8.1.2 8.1.4 | Develop policy and governance requirements for the City's systems and to support the use, monitoring and sharing of data. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | The draft of a 3-5 year technical roadmap is progressing. |
| 8.1.1 8.1.3 | Implement the Strategic Measurement Framework to measure progress against the strategic plan and vision. | | ⇒ | ⇒ | ⇒ | X | Potential indicators have been developed but any further implementation is now on hold pending |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|----------------|---|-----------------------|---------|--------|--------|--------|---|
| | | | | | | | development and agreement of key strategic priorities. |
| 8.1.5 | Replace the City's legacy records management system with a contemporary information management platform. | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | Migration of the first business functions to a new information management platform has commenced with an expected completion date of December 2021. It is expected that the project will be operationalised by the end of 2022. |
| 8.2.1 8.2.3 | Support implementation of the Hobart City Deal and the Greater Hobart Act. | | ⇒ | ⇒ | ⇒ | ⇒ | Hobart City Council representatives collaborated in all Hobart City Deal and Greater Hobart Act Working Groups. The draft Vision for Greater Hobart continued to be developed and the draft Greater Hobart Metro Plan Settlement Strategy was approved by the Greater Hobart Committee. |
| 8.2.4 | Actively participate in the Council of Capital City Lord Mayors (CCCLM) activities and support projects that will benefit Hobart. | | ⇒ | ⇒ | ⇒ | ✓ | The Council was an active participant in CCCLM activities during 2020-21. A significant highlight was the opportunity to present to National Cabinet on the importance of cities in a post-COVID-19 environment in early June 2021. In addition a series of meetings were held in May with Australian Government Ministers and Shadow Ministers to discuss issues such as waste, climate change and affordable housing. |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|-------------------------|--|-----------------------|---------|--------|--------|--------|---|
| 8.3.1 8.3.2 8.5.2 | Align and embed the City's values in the Leadership Charter, Recruitment and Performance Management standards and the Code of Conduct. | | ⇒ | ⇒ | ⇒ | X | This project is on hold pending development and agreement of key strategic priorities and results from the staff survey. |
| 8.3.3 | Support Elected Members to undertake their roles in accordance with new Elected Member behaviour policies. | | ⇒ | ⇒ | ✓ | | |
| 8.3.3 | Finalise the installation of enhanced audio facilities in the Council Chamber. | | ⇒ | X | | | This project is on hold however as an impact of COVID-19 improvements have been made to the AV facilities in the Council chamber to cater for the hybrid meetings and the streaming of Council and Committee meetings on YouTube. |
| 8.4.1 | Provide opportunities for the community to be engaged in conversations about community and economic recovery following COVID-19. | | ⇒ | ⇒ | ⇒ | ✓ | Opportunities for engagement on community and economic recovery following COVID-19 have been ongoing through the Business Consultative Group and through the Social Recovery Action Plan, in liaison with the community sector and Greater Hobart Councils. |
| 8.5.1 8.5.5 | Implement a partnership with Service Tasmania for co-location of front of house customer services. | | ⇒ | ✓ | | | The co-location of Service Tasmania concluded in January 2021. |
| 8.5.1 | Implement the customer request system to support customer service standards and processes. | | ⇒ | ⇒ | ⇒ | ⇒ | The release has been delayed. Several mitigating actions are underway to assist Open Office with the release to production. |
| 8.5.2 | Co-ordinate the organisational recovery from the COVID-19 pandemic including | ✓ | ⇒ | ⇒ | ⇒ | ⇒ | Crisis and Pandemic Plans have been developed. The Recovery and |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|--------------|--|-----------------------|---------|--------|--------|--------|--|
| | development of a 3-5 year Recovery and Resilience Plan. | | | | | | Resilience Team has commenced work on addressing the Council decision to achieve \$6M in recurrent operational savings from the 2021-22 financial year. This work will be done in conjunction with the internal auditors. |
| 8.5.3 | Work towards development of a new Enterprise Agreement. | | ⇒ | ⇒ | ⇒ | ⇒ | Voting documentation is currently being prepared. |
| 8.5.3 | Enact the City's Consultative Committee as a forum for discussion of employee matters. | | ⇒ | ⇒ | ✓ | | The committee has been meeting regularly. |
| 8.5.4 | Implement the 2020-21 actions from the City of Hobart Procurement Strategy, which includes: <ul style="list-style-type: none"> Development of a policy framework and guidelines around local benefit procurement. Increased contract management capability and engagement with the market. | | ⇒ | ⇒ | ⇒ | ✓ | <p>The Council approved a Local Preference Procurement Policy (the Policy) at its meeting on 26 October 2020.</p> <p>A review of the City's contract management capability and engagement with the market has occurred. Improvements in respect to policy, methodology and process, support tools and templates, training, support and knowledge sharing and systems are underway.</p> <p>A new City of Hobart Contract Management Policy was approved by Council on 31 March 2021. A Contract Management Guideline has been prepared with training and coaching for</p> |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|-------------------------|---|-----------------------|---------|--------|--------|--------|---|
| | | | | | | | all Contract Managers to be rolled out over the following months. |
| 8.5.4 | Implement new contractual arrangements for transactional banking services. | | ⇒ | ⇒ | ⇒ | ⇒ | Migration to the new banking and bill paying services provider will occur in the first quarter of 2021-22. |
| 8.5.5 | Ongoing refinement of finance business practices following the implementation of Navision finance system. | | ⇒ | ⇒ | ⇒ | ⇒ | Identified issues are being addressed. |
| 8.5.5 8.5.6 | Progress implementation of the new fleet management system and integrate with other systems as required. | | ⇒ | ⇒ | ⇒ | ✓ | The new Fleet Management System has been implemented and is operational. |
| 8.5.5 4.1.4 6.3.4 | Embed strategic climate considerations across the City's policies and operations. | ✓ | ⇒ | ⇒ | ⇒ | ✓ | Ongoing implementation will be actioned through the Sustainable Hobart Action Plan. |
| 8.5.8 | Implement the City's financial hardship assistance program to provide support for ratepayers impacted by COVID-19 and experiencing financial hardship. | | ⇒ | ⇒ | ⇒ | ✓ | As at 30 June 2021, the City had granted rates assistance to over 550 properties in the Hobart municipal area experiencing financial hardship due to the impacts of COVID-19. The assistance was in the form of rate remissions, postponements and/or payment arrangements. |
| 8.5.9 | Review and update the Long-term Financial Management Plan to incorporate the effects of COVID-19 and return the City to a financially sustainable position. | | ⇒ | ⇒ | ⇒ | ✓ | The Long-term Financial Management Plan was adopted by Council on 22 June 2021. |

✓ Completed ⇒ Underway X Not commenced or on hold

| Strategy Ref | Actions and initiatives | Multi-year or ongoing | 30 Sept | 31 Dec | 31 Mar | 30 Jun | Comment |
|-----------------|---|-----------------------|---------|--------|--------|--------|--|
| 8.5.10 7.3.2 | Commence the development of an asset management plan, asset condition assessment and asset register for all City security infrastructure. | ✓ | ✓ | | | | The Asset Management Plan for city security infrastructure has been completed. |
| 8.5.11 | Pursue external funding and stimulus package opportunities to support the delivery of programs and improve City facilities. | | ⇒ | ⇒ | ⇒ | ✓ | External funding continues to be pursued. |

✓ Completed ⇒ Underway X Not commenced or on hold

6.2 Procurement - Quotation Exemption Report
File Ref: F21/77349; 18/311

Report of the Manager Rates, Procurement and Finance Operations and the Director Community Life of 11 August 2021 and attachment.

Delegation: Committee

REPORT TITLE: PROCUREMENT - QUOTATION EXEMPTION REPORT**REPORT PROVIDED BY:** Manager Rates, Procurement and Finance Operations
Director Community Life**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this report is to provide a listing of exemptions from the requirement to seek three written quotations granted for the period 1 April to 30 June 2021 for the information of Elected Members as requested by the Finance and Governance Committee.
- 1.2. The community benefit is providing transparency and delivering best value for money through strategic procurement decision-making.

2. Report Summary

- 2.1. At its meeting on 19 March 2018, the Council resolved that a report of exemptions granted from the requirement to seek three written quotes be presented to the Finance and Governance Committee quarterly as at 31 March, 30 June, 30 September and 31 December each year.
- 2.2. A report is attached for the period 1 April to 30 June 2021.
- 2.3. It is proposed that the Committee note the exemption from the requirement to seek three written quotes granted for the period 1 April to 30 June 2021.

3. Recommendation***That:***

- 1. The Finance and Governance Committee receive and note the report titled 'Procurement – Quotation Exemption Report'.***
- 2. The Committee note the exemption granted from the requirement to seek three written quotations for the period 1 April to 30 June 2021.***

4. Background

- 4.1. At its meeting on 19 March 2018, the Council resolved inter alia that:
 - 4.1.1. *A report of exemptions granted from the requirement to seek 3 written quotes be presented to the Finance and Governance Committee as at 31 March, 30 June, 30 September and 31 December each year.*

- 4.2. A report outlining the quotation exemption from the requirement to seek three written quotes granted during the period 1 April to 30 June 2021 is attached – **refer Attachment A.**
- 4.3. As outlined in the City's Code for Tenders and Contracts (the Code) where a Council Contract does not exist the City will seek a minimum of three written quotes for procurements between \$50,000 and \$249,999.
- 4.4. There may be occasions where, for a number of reasons, quotation(s) cannot be obtained / sought from the market or where doing so would have no additional benefit to the City or the market.
- 4.5. Therefore, exemptions from the requirement to seek written quotes can be sought from the Divisional Director but only if an acceptable reason exists as outlined in the Code, as follows:
 - (a) where, in response to a prior notice, invitation to participate or invitation to tender:
 - no tenders were submitted; or
 - no tenders were submitted that conform to the essential requirements in the tender documentation;
 - (b) where the goods, services or works can be supplied only by a particular supplier and no reasonable alternative or substitute goods, services or works exist for the following reasons:
 - the requirement is for works of art;
 - the protection of patents, copyrights or other exclusive rights or proprietary information; or
 - due to an absence of market competition for technical reasons.
 - (c) for additional deliveries of goods, services or works by the original supplier that are intended either as replacement parts, extensions or continuing services for existing equipment, software or installations, where a change of supplier would result in the purchase of goods, services or works that do not meet requirements of interchangeability with existing goods, services or works;
 - (d) for goods purchased on a commodity market;
 - (e) where there is an emergency and insufficient time to seek quotes for goods, services or works required in that emergency;
 - (f) for purchases made under exceptionally advantageous conditions that only arise in the very short term, such as from unusual disposals, liquidation, bankruptcy or receivership and not for routine purchases from regular suppliers; or
 - (g) for a joint purchase of goods or services purchased with funds contributed by multiple entities, where Council is one of those entities and does not have express control of the purchasing decision.

- 4.6. For the period 1 April to 30 June 2021 there were four exemptions granted, where expenditure was between \$50,000 and \$249,999 and therefore three written quotations were required to be sought in line with the Code.
- 4.7. Three exemptions were granted on the grounds that the goods or services could only be supplied by one particular supplier and one exemption was granted on the grounds where, in response to a prior invitation to quote, no quotations were submitted.

5. Proposal and Implementation

- 5.1. It is proposed that the Committee note the exemption granted from the requirement to seek three written quotes for the period 1 April to 30 June 2021.
- 5.2. As outlined in the Code, quotation exemptions for a value under \$50,000, that is where 1 or 2 written quotations are required to be sought but an exemption from that requirement has been granted by the relevant Divisional Director, have been reported to the Chief Executive Officer.
- 5.3. All approvals for the exemptions from the requirement to Tender are sought and reported through the formal Committee / Council approval processes.

6. Strategic Planning and Policy Considerations

- 6.1. The City's Code for Tenders and Contracts is referenced in this report as it provides a framework for best practice procurement and sets out how the City will meet its legislative obligations in respect to procurement, tendering and contracting.
- 6.2. This report is consistent with strategy 8.5.4 in the City of Hobart Capital City Strategic Plan 2019-29, being to *deliver best value for money through strategic procurement decision-making*.

7. Financial Implications

- 7.1. Funding Source and Impact on Current Year Operating Result
 - 7.1.1. All expenditure noted in the attached listing of quotation exemptions granted was funded from the 2020-21 budget estimates.

8. Legal, Risk and Legislative Considerations

- 8.1. Regulation 28 of the *Local Government (General) Regulations 2015* states that the Council's Code for Tenders and Contracts must (j) *establish and maintain procedures for reporting by the general manager to the council in relation to the purchase of goods or services in circumstances where a public tender or quotation process is not used.*

9. Delegation

- 9.1. This report is provided to the Finance and Governance Committee for information.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.




Lara MacDonell
**MANAGER RATES, PROCUREMENT
AND FINANCE OPERATIONS**



Tim Short
DIRECTOR COMMUNITY LIFE

Date: 11 August 2021
File Reference: F21/77349; 18/311

Attachment A: Report - Quotation Exemptions Granted (3 Quotes) 1 April to 30 June 2021 ↓ 

Purchasing Quotation Exemptions Granted: 1 April to 30 June 2021

(Exemptions granted from the requirement to seek 3 written quotations)

| Date | Supplier | Description of Goods / Services | Amount (ex GST) | Policy Exemption Clause | Exemption Reason | Purchasing Officer | Approved by |
|---------------|-------------------------|---|-----------------|-------------------------|---|-----------------------------------|-------------------------|
| 21 April 2021 | Total Turf Care | Wicket soil for various grounds including TCA | \$60,000 | 10.1 (b) | <p>The exemption was granted on the grounds that the goods could only be provided by this supplier and no reasonable alternative exists.</p> <p>Wicket soil can only be sourced from Total Turf Care.</p> | Program Leader Sport & Recreation | Director City Amenity |
| 17 May 2021 | Ixom Operations Pty Ltd | Supply of Sodium Hypochlorite for Doone Kennedy Hobart Aquatic Centre (DKHAC) | \$100,000 | 10.1 (b) | <p>The exemption was granted on the grounds that the goods could only be provided by this supplier and no reasonable alternative exists.</p> <p>The City of Hobart (CoH) purchases large and regular quantities of sodium hypochlorite for DKHAC. IXOM is the only provider that can currently supply sodium hypochlorite to DKHAC in the quantities it requires.</p> <p>As there is only one supplier who can meet the CoH's requirements, there are no other suppliers in the market from which to obtain competitive quotations.</p> | Acting Manager DKHAC | Director Community Life |

| | | | | | | | |
|--------------|----------------|---|-----------|----------|--|--------------------------------------|-------------------------|
| 22 June 2021 | PoolQuip | Supply of CMA Pool Access Platform Lift and Mighty 600 Multipurpose Hoist for Doone Kennedy Hobart Aquatic Centre (DKHAC) | \$101,480 | 10.1 (b) | <p>The exemption was granted on the grounds that the goods and services could only be provided by this supplier and no reasonable alternative exists.</p> <p>A quotation for each access hoist was obtained for the purpose of seeking a Grant from The Crown in Right of Tasmania under the 2020-21 Improving the Playing Field (Large) Grants Program. The Grant was approved for the exact amount of the combined quotations and the approved purpose for the grant is to purchase the hoists specified. It is therefore not feasible to seek additional quotes.</p> <p>Based on extensive research, the nominated hoists are specialised in nature and are also Australian made which provide warranty, servicing and maintenance benefits for the City of Hobart. Suitable alternatives that meet all requirements are not readily available.</p> | Programs Officer Facility Operations | Director Community Life |
| 24 June 2021 | Nu Jet Pty Ltd | Stormwater Pipe Relining | \$95,000 | 10.1 (a) | <p>The exemption was granted because the City of Hobart ran a Request For Quotation (RFQ) process but did not receive any quotations.</p> <p>In early June 2021, a RFQ was sent out for the project P21/50 Stormwater Relining. The City received no responses to its RFQ</p> | Stormwater and Waterways Engineer | Director City Amenity |

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|--|--|--|--|--|--|--|--|
| | | | | | <p>process.</p> <p>However, Nu Jet Pty Ltd expressed its interest in quoting one day after the closure of RFQ. Therefore, for completeness and transparency purpose, an exemption was sought and approved in order to engage Nu Jet Pty Ltd.</p> | | |
|--|--|--|--|--|--|--|--|

7. COMMITTEE ACTION STATUS REPORT

7.1 Committee Actions - Status Report

A report indicating the status of current decisions is attached for the information of Elected Members.

RECOMMENDATION

That the information be received and noted.

Delegation: Committee

Attachment A: Finance and Governance Committee Status Report
(Open)

FINANCE AND GOVERNANCE COMMITTEE - STATUS REPORT
OPEN PORTION OF THE MEETING
August 2021

| Ref | Title | Report / Action | Action Officer | Comments |
|-----|--|--|--------------------------|--|
| 1. | <p>NORTH HOBART PARKING OPERATIONAL POLICY CHANGES Council, 23/11/2020 Item 15</p> <p>NOTICE OF MOTION CONDELL PLACE CAR PARK - REDEVELOPMENT Council, 23/9/2019 Item 17</p> <p>CONDELL PLACE CAR PARK - DEVELOPMENT OPPORTUNITIES AND EOI REQUEST Council, 23/7/2018 Item 17</p> | <p>That:</p> <p>9. A further report be provided in June 2021 providing an operational update on the outcomes arising from implementation of new parking controls in North Hobart.</p> <p>10. A further report be provided in June 2021 that considers that money raised from North Hobart parking charges be reinvested into amenity upgrades to the area of North Hobart.</p> | Director City Innovation | A report will be provided to the September 2021 Committee meeting. |

| Ref | Title | Report / Action | Action Officer | Comments |
|-----|---|--|--------------------------|---|
| 2. | <p>2019-20 FEES AND CHARGES – PARKING OPERATIONS</p> <p>Finance and Governance Committee, 13/08/2019 Item 6.3</p> <p>Council, 20/05/2019 Item 27</p> | <p>That.</p> <ol style="list-style-type: none"> Investigations be undertaken with appropriate hotel and accommodation establishments for the use of the Council's off street parking facilities outside of normal business hours. The Finance and Governance Committee note the following nine topical areas to be reviewed by officers within the City Innovation Division, and report back to Council: <ul style="list-style-type: none"> (b) Pensioner voucher parking scheme; (g) Peripheral parking (commuter shuttle service); (h) Commuter parking in inner city areas; and (i) Off-street, off-peak parking demand management solutions to encourage the spread of shopping and trade, including late night trading and night-shift worker safety. | Director City Innovation | <p>1. Now complete.</p> <p>A further report will be provided to the September 2021 meeting.</p> <p>Clauses 2 g), h) and i) are part of a broader access parking policy being undertaken by the Manager City Mobility.</p> |
| 3. | <p>INVESTIGATION OF ASSET HOLDINGS</p> <p>Council, 26/10/2020 Item 11</p> | <p>That:</p> <ol style="list-style-type: none"> The General Manager provide a report with a proposal, including an estimation of costs, to the extent that it is needed to engage an external consultant to undertake and complete an analysis of better strategic use of or possible asset sales and/or the potential to allow council assets of all types to provide support as collateral security to reduce debt levels without having to sell the assets for consideration by the Council when developing a post COVID-19 recovery and resilience plan. The following commercial attributes are to be addressed as part of the analysis: <ul style="list-style-type: none"> (a) Current and potential use to value; (b) Commercial value to commercial return; (c) Rent return to capital return. | CEO | <p>KPMG have been engaged to assist with this analysis.</p> <p>A report is expected for a Committee meeting in the second half of 2021.</p> |

| Ref | Title | Report / Action | Action Officer | Comments |
|-----|--|--|--------------------------|--|
| 4. | EV CHARGING STATION AND PRICING Council, 23/11/2020 Item 14 | A further report be provided in June 2021, detailing actual usage and costs associated with operation of the Dunn Place EV park and charge service. | Director City Innovation | A report addressing this matter will be provided to the September 2021 Committee meeting. |
| 5. | REINVESTMENT OF PARKING REVENUE IN THE CBD Council, 7/12/2020 Item 12 | <ol style="list-style-type: none"> 1. A report be prepared that a percentage of CBD parking revenue be reinvested in the CBD. <ol style="list-style-type: none"> i) The report be prepared consistent with the Council's decision of 23 November 2020 requesting a report considering North Hobart parking charges being reinvested into amenity upgrades to the area of North Hobart. ii) The Parking Benefit District Policy be developed in line with the General Manager's advice. 2. The report also give consideration for all precinct shopping strips and centres within the City. | Director City Innovation | Officers are actioning the decision and a report will be provided to Committee in the second half of 2021. |
| 6. | PARKING INFRASTRUCTURE Council, 22/02/2021 Item 11 | <p>That Council:</p> <ol style="list-style-type: none"> 1. Note the work being undertaken under the Hobart City Deal to improve public transport infrastructure within Greater Hobart, and continue to work with the State Government to expedite the implementation of policies to improve public transport services within the City; 2. Note that the choice to work to improve public transport services and road/parking infrastructure are not mutually exclusive solutions to improving the commute of Hobartians, and that a combination of policies are required; 3. Investigates locations within the municipality which could be utilised as full day park and ride facilities. | Director City Innovation | Officers are investigating the matter and a report will be provided to Committee in the second half of 2021. |

| Ref | Title | Report / Action | Action Officer | Comments |
|-----|---|---|--------------------------|---|
| 7. | RONALD MCDONALD HOUSE CHARITY - PARKING SPACES IN ARGYLE STREET CAR PARK - LONG TERM PROVISION Council, 22/02/2021 Item 13 Council, 12/10/2020 Item 11 | That: 1. The provision of seven (7) free parking spaces to Ronald McDonald House Charity in the Argyle Street Car Park be discontinued, on the provision of 30-days written notice, following the conclusion of the initial 3-month period on 3rd February 2021. 2. A new Patient Assisted Travel Scheme rate of \$5 per day, or other similar contribution, be established to replace the Special Circumstances Rate of \$8 per day. 3. A simple process be implemented by Council officers to provide Ronald McDonald House Charity guests with access to the new Patient Assisted Travel Scheme rate of \$5 per day equalling a total annual benefit of approximately \$10,757. | Director City Innovation | A report addressing this matter will be provided to the September 2021 Committee meeting. |
| 8. | YOUTH ARC - DANCE STUDIO AND OFFICE/MEETING ROOM LEASE - EXPRESSION OF INTEREST PROCESS Council, 26/04/2021 Item 12 | That: 1. The Council approve the commencement of an Expression of Interest process to identify a new tenant for the upper level of the Youth ARC facility (also known as the City Hall Supper Room) for a two-year lease period. 2. A further report detailing the outcomes of the Expression of Interest process be presented to the Council in due course. | Director Community Life | A further report will be provided in relation to the leasing of Part B of the upper level Youth ARC facility following a further EOI process. |
| 9. | LEASE OF PART OF THE LEVEL 4 COUNCIL CENTRE Council, 24/05/2021 Item 23 | That: 4. A further report be provided on appropriate Expression of Interest processes in respect to community organisations leasing temporary office space in the Hobart Council Centre. | CEO | Part 1, 2 and 3 have been completed. A further report will be provided in relation to part 4 of the resolution prior to any further non-profit leases in the Council Centre building being considered. |

| Ref | Title | Report / Action | Action Officer | Comments |
|-----|---|--|----------------|--|
| 10. | BUDGET ESTIMATES 2021-22 Council, 22/06/2021 Item xx | <p>That:</p> <p>14. Council officers review the level of the current interest rate applied to unpaid rates as stated in clause 6 of the recommendation considering:</p> <ul style="list-style-type: none">(i) Whether discounts can be provided at the discretion of the Chief Executive Officer; and(ii) Consistency with interest applied to other unpaid fees and charges. <p>The findings be reported to a future Finance and Governance Committee meeting.</p> | CEO | Officers are investigating the matter and a report will be provided to Committee in the second half of 2021. |

8. RESPONSES TO QUESTIONS WITHOUT NOTICE

Regulation 29(3) *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

The Chief Executive Officer reports:-

"In accordance with the procedures approved in respect to Questions Without Notice, the following responses to questions taken on notice are provided to the Committee for information.

The Committee is reminded that in accordance with Regulation 29(3) of the *Local Government (Meeting Procedures) Regulations 2015*, the Chairman is not to allow discussion or debate on either the question or the response."

8.1 TasWater Briefing
File Ref: F21/71548

Memorandum of the Manager Legal and Governance of 11 August 2021.

That the information be received and noted.

Delegation: Committee



City of **HOBART**

Memorandum: Lord Mayor
Deputy Lord Mayor
Elected Members

Response to Question Without Notice

TASWATER BRIEFING

Meeting: Finance and Governance Committee **Meeting date:** 20 July 2021

Raised by: Deputy Lord Mayor Councillor Burnet

Question:

Could the Director advise when the Council, as shareholders of TasWater, were likely to receive a briefing from TasWater?

Response:

A briefing by TasWater was originally scheduled to be held in March 2021 however this was postponed by TasWater.

Officers have been working with TasWater to re-schedule this briefing which has been tentatively booked for the Tuesday 2 November 2021, in the workshop timeslot within the Council and Committee Meeting Schedule.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.

Paul Jackson
**MANAGER LEGAL AND
GOVERNANCE**

Date: 11 August 2021
File Reference: F21/71548

9. QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

An Elected Member may ask a question without notice of the Chairman, another Elected Member, the Chief Executive Officer or the Chief Executive Officer's representative, in line with the following procedures:

1. The Chairman will refuse to accept a question without notice if it does not relate to the Terms of Reference of the Council committee at which it is asked.
2. In putting a question without notice, an Elected Member must not:
 - (i) offer an argument or opinion; or
 - (ii) draw any inferences or make any imputations – except so far as may be necessary to explain the question.
3. The Chairman must not permit any debate of a question without notice or its answer.
4. The Chairman, Elected Members, Chief Executive Officer or Chief Executive Officer's representative who is asked a question may decline to answer the question, if in the opinion of the respondent it is considered inappropriate due to its being unclear, insulting or improper.
5. The Chairman may require a question to be put in writing.
6. Where a question without notice is asked and answered at a meeting, both the question and the response will be recorded in the minutes of that meeting.
7. Where a response is not able to be provided at the meeting, the question will be taken on notice and
 - (i) the minutes of the meeting at which the question is asked will record the question and the fact that it has been taken on notice.
 - (ii) a written response will be provided to all Elected Members, at the appropriate time.
 - (iii) upon the answer to the question being circulated to Elected Members, both the question and the answer will be listed on the agenda for the next available ordinary meeting of the committee at which it was asked, where it will be listed for noting purposes only.

10. CLOSED PORTION OF THE MEETING

RECOMMENDATION

That the Committee resolve by majority that the meeting be closed to the public pursuant to regulation 15(1) of the *Local Government (Meeting Procedures) Regulations 2015* because the items included on the closed agenda contain the following matters:

- Minutes of a Closed Portion of a meeting
- Information regarding personal hardship of ratepayers
- Questions Without Notice in the Closed Portion of a Meeting.

The following items are listed for discussion:-

- | | |
|--------------|--|
| Item No. 1 | Minutes of the last meeting of the Closed Portion of the Committee Meeting |
| Item No. 2 | Consideration of supplementary items to the agenda |
| Item No. 3 | Indications of pecuniary and conflicts of interest |
| Item No. 4 | Reports |
| Item No. 4.1 | Outstanding Rates as at 30 June 2021 LG(MP)R 15(2)(g) and (j) |
| Item No. 5 | Committee Action Status Report |
| Item No. 5.1 | Committee Actions - Status Report LG(MP)R 15(2)(b), (c)(i), (f) and (g) |
| Item No. 6 | Questions Without Notice |