



CITY OF HOBART

AGENDA

Finance and Governance Committee Meeting

Open Portion

Tuesday, 16 March 2021

at 4:30 pm

Council Chamber, Town Hall

THE MISSION

Working together to make Hobart a better place for the community.

THE VALUES

The Council is:

People	We care about people – our community, our customers and colleagues.
Teamwork	We collaborate both within the organisation and with external stakeholders drawing on skills and expertise for the benefit of our community.
Focus and Direction	We have clear goals and plans to achieve sustainable social, environmental and economic outcomes for the Hobart community.
Creativity and Innovation	We embrace new approaches and continuously improve to achieve better outcomes for our community.
Accountability	We are transparent, work to high ethical and professional standards and are accountable for delivering outcomes for our community.

ORDER OF BUSINESS

Business listed on the agenda is to be conducted in the order in which it is set out, unless the committee by simple majority determines otherwise.

APOLOGIES AND LEAVE OF ABSENCE

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Finance and Governance Committee Meeting (Open Portion) held Tuesday, 16 March 2021 at 4:30 pm in the Council Chamber, Town Hall.

This meeting of the Finance and Governance Committee is held in accordance with a Notice issued by the Premier on 3 April 2020 under section 18 of the *COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020*.

COMMITTEE MEMBERS

Zucco (Chairman)
Deputy Lord Mayor Burnet
Sexton
Thomas
Coats

Apologies:

Leave of Absence: Nil.

NON-MEMBERS

Lord Mayor Reynolds
Briscoe
Harvey
Behrakis
Dutta
Sherlock
Ewin

1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY

2. CONFIRMATION OF MINUTES

The minutes of the Open Portion of the Finance and Governance Committee meeting held on [Tuesday, 16 February 2021](#), are submitted for confirming as an accurate record.

3. CONSIDERATION OF SUPPLEMENTARY ITEMS

Ref: Part 2, Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Recommendation

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the General Manager.

4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Ref: Part 2, Regulation 8(7) of the *Local Government (Meeting Procedures) Regulations 2015*.

Members of the Committee are requested to indicate where they may have any pecuniary or conflict of interest in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Committee has resolved to deal with.

5. TRANSFER OF AGENDA ITEMS

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

A Committee may close a part of a meeting to the public where a matter to be discussed falls within 15(2) of the above regulations.

In the event that the Committee transfer an item to the closed portion, the reasons for doing so should be stated.

Are there any items which should be transferred from this agenda to the closed portion of the agenda, or from the closed to the open portion of the agenda?

6. REPORTS

6.1 Finance and Governance Committee - Review of COVID-19 Format - Outcome of Consultation File Ref: F21/19210

Memorandum of the General Manager of 9 March 2021.

Delegation: Committee



City of **HOBART**

MEMORANDUM: FINANCE AND GOVERNANCE COMMITTEE

Finance and Governance Committee - Review of COVID-19 Format - Outcome of Consultation

The Finance and Governance Committee at its meeting of 8 December 2020 resolved the following position in respect to the Committee convening its future meetings:

That the Finance and Governance Committee continue to conduct its meetings via a virtual meeting platform in accordance with and subject to the Notice issued by the Premier on 3 April 2020 under section 18 of the COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020.

During the February Committee meeting it was requested that the members of the Committee be consulted 'out of session' in relation to the future of Finance and Governance Committee meetings being conducted physically rather than on a virtual platform.

Following that consultation the consensus of the Committee is to resume physical meetings.

Therefore, the position of the Finance and Governance Committee in regards to the conduct of all meetings of the Committee will now be convened in the Council Chamber at Town Hall in accordance with the COVID-19 Safe Plan for the operation of Council and Council Committee meetings approved on 19 November 2020.

The Committees position is submitted for formal adoption.

RECOMMENDATION

That the Finance and Governance Committee resume physical meetings in the Council Chamber at Town Hall in accordance with the COVID-19 Safe Plan for the operation of Council and Council Committee meetings approved on 19 November 2020.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



N D Heath
GENERAL MANAGER

Date: 9 March 2021
File Reference: F21/19210

6.2 2020-21 Annual Plan - Progress Report
Period Ended 31 December 2020
File Ref: F21/17096

Report of the Manager Economic Development Engagement and Strategy and the Acting Director Community Life of 10 March 2021 and attachment.

Delegation: Council

**REPORT TITLE: 2020-21 ANNUAL PLAN - PROGRESS REPORT
PERIOD ENDED 31 DECEMBER 2020**

REPORT PROVIDED BY: Manager Economic Development Engagement and Strategy
Acting Director Community Life

1. Report Purpose and Community Benefit

1.1. The purpose of this report is to present the 2020-21 Annual Plan progress report for the period ending 31 December 2020 (refer **Attachment A**).

2. Report Summary

2.1. The Annual Plan sets out the major actions and initiatives for the 2020-21 financial year and is aligned with the City's strategic plan.

2.1.1. The main focus of the 2020-21 Annual Plan is supporting community and economic recovery due to COVID-19, and the plan demonstrates the City's high-level objectives for supporting the recovery.

2.2. This is the second progress report of the 2020-21 Annual Plan and covers the period 1 October to 31 December 2020. The attached progress reports provide commentary on progress against the major actions and initiatives in the annual plan and highlights for the period.

2.3. The 2020-21 Annual Plan has 99 major actions and initiatives listed. For the period 1 October to 31 December 2020, 80 of the actions and initiatives are underway, 18 have been completed and one is on hold.

3. Recommendation

That the Council endorse the Annual Plan 2020-21 progress report for the period ending 31 December 2020, marked as Attachment A to this report.

4. Strategic Planning and Policy Considerations

4.1. The preparation of the report provides an account of the major actions and initiatives identified for the 2020-21 financial year as set out in the Annual Plan.

- 4.2. The Annual Plan progress report provides commentary on the progress on the achievement of the major actions and initiatives in the 2020-21 Annual Plan and aligns with various strategies in the Capital City Strategic Plan 2019-29 including best practice, transparency and accountability to the community.

Capital City Strategic Plan 2019-29

Pillar 8: Governance and civic involvement

Outcome 8.1: Hobart is a city of best practice, ethical governance and transparent decision-making.

- 8.1.2 Practice and communicate good city governance and decision-making.
- 8.1.3 Ensure systematic and useful measurement of community outcomes and the City's performance.

5. Delegation

- 5.1. This matter is delegated to the Council.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



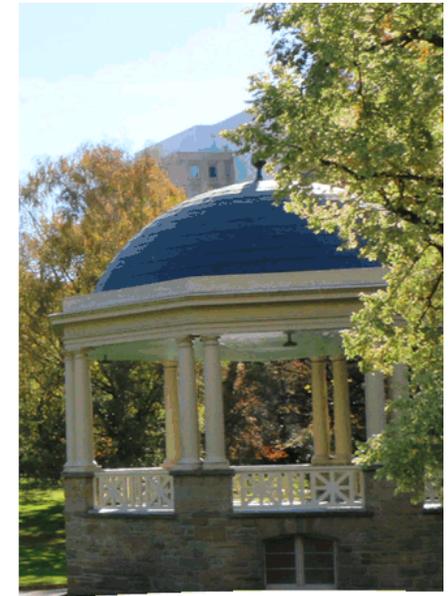
Luke Doyle
**MANAGER ECONOMIC
DEVELOPMENT ENGAGEMENT AND
STRATEGY**



Kimbra Parker
ACTING DIRECTOR COMMUNITY LIFE

Date: 10 March 2021
File Reference: F21/17096

Attachment A: Annual Plan Progress Report for the Period Ending
31 December 2020 ↓ 



ANNUAL PLAN

PROGRESS REPORT 2020-21

PERIOD ENDING 31 DECEMBER 2020



City of HOBART

CITY OF HOBART ANNUAL PLAN 2020-21 PROGRESS REPORT FOR THE PERIOD ENDED 31 DECEMBER 2020

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INTRODUCTION

The Council endorsed the ten-year *Capital City Strategic Plan 2019-29* at its meeting on 23 September 2019. The Strategic Plan sets out the outcomes and strategies which will lead to the achievement of the community's vision, *Hobart: A community vision for our island capital*. The City of Hobart Annual Plan 2020-21 sets out the major action and initiatives for the year to achieve the outcomes of the City's Strategic Plan. Reports on the progress of the Annual Plan are provided quarterly to the Council.

Achievement of the outcomes and strategies in the strategic plan are guided by the pillars from the community vision:

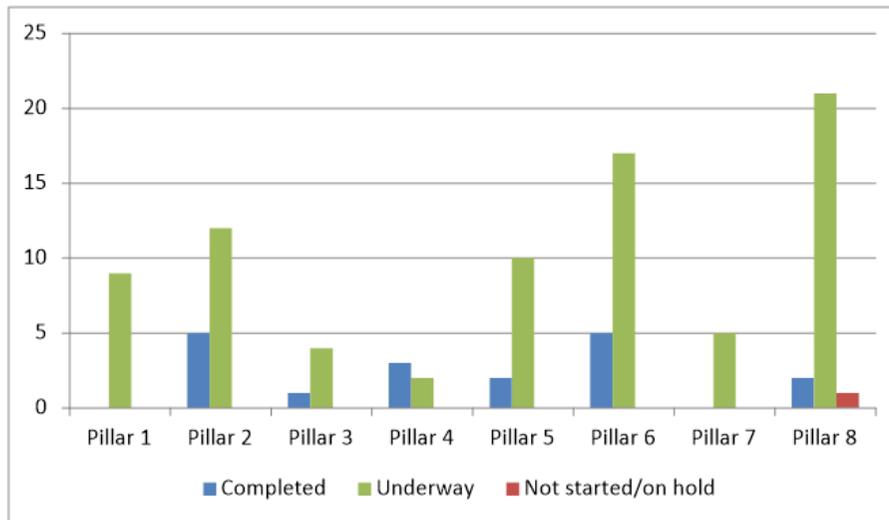
- Pillar 1: Sense of place
- Pillar 2 : Community inclusion, participation and belonging
- Pillar 3: Creativity and culture
- Pillar 4: City economies
- Pillar 5: Movement and connectivity
- Pillar 6: Natural environment
- Pillar 7: Built environment
- Pillar 8: Governance and civic involvement

This report provides a snapshot of progress for the major actions and initiatives in the annual plan and provides highlights for the period 1 October to 31 December 2020. Quarterly highlights are provided at page 4 of this report.

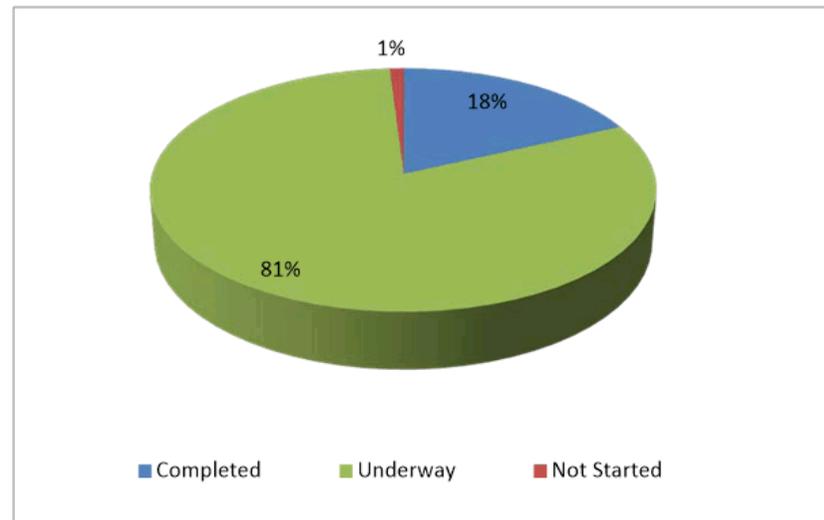
PROGRESS FOR THE PERIOD ENDED 31 DECEMBER 2020

The 2020-21 Annual Plan has 99 major actions and initiatives listed. For the period 1 October to 31 December 2020, 81 per cent of the major actions and initiatives are underway, 18 per cent have been completed and 1 per cent have not been started or on hold.

OVERVIEW OF PROGRESS OF IMPLEMENTATION OF MAJOR ACTIONS AND INITIATIVES BY GOAL



OVERVIEW OF PROGRESS OF IMPLEMENTATION OF MAJOR ACTIONS AND INITIATIVES



QUARTER HIGHLIGHTS FOR THE PERIOD ENDED 31 DECEMBER 2020

The main focus of the 2020-21 Annual Plan is the support of community and economic recovery due to COVID-19, however the City of Hobart has continued to progress major and medium-term projects and programs during this period.

Highlights for the quarter include:

- Grant funding of \$885,000 secured through the Safer Communities Fund to contribute to the upgrading of security infrastructure, first payment of \$162,450 received.
- A community-driven innovation competition in consultation with Metro and other Greater Hobart Councils was undertaken to create a new design for Connected Hobart bus shelters. The competition attracted 120 entries which are now being assessed.
- Public consultation for the Sustainable Hobart Action Plan was completed with the Plan endorsed by Council in November 2020.
- Four community carol events and four block parties were supported by the City as part of the Christmas activation program.
- The year 2020 was farewelled through two New Year's Eve fireworks displays on the waterfront.
- The City was successful in a number of awards including:
 - A National Commendation for Urban Design at the 2020 National Architecture Awards for the Bridge of Remembrance.
 - The Award for Improved Planning Processes and Practices from the Planning Institute of Australia for the Connected Hobart Smart City Framework and Action Plan.
 - The 2020 Resilient Australia National Local Government Award. The award recognised the projects that were implemented following the 2018 flood event to help the community recover.
- The first year of the FOGO program saw more than 500 tonnes of food waste being diverted from landfill.
- The Fern Tree Park upgrade was completed and the official launch was held on 9 February.

PILLAR 1: SENSE OF PLACE***Community panel's vision statement***

We are a city of unique beauty, environment, heritage and people, built on a shared sense of ownership, pride and wonder. This spirit of place has been shaped by Tasmanian Aboriginal people for tens of thousands of years and continues to be shaped by all who have called Hobart home. It is developed jointly by community, private enterprise and government, valuing and enhancing our Hobart identity.

Outcomes:

- 1.1 Hobart keeps a strong sense of place and identity, even as the city changes.
- 1.2 Hobart's cityscape reflects the heritage, culture and natural environment that make it special.
- 1.3 In City decision-making, we consider how different aspects of Hobart life connect and contribute to sense of place.

Summary

All nine of the actions and initiatives under pillar 1 are underway.

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
1.2.1	Implement the 2020-21 Capital Works Program.	✓	⇒	⇒	Ongoing.
1.2.1	Complete stages 2B and 3 of the Salamanca Place upgrade works.		⇒	⇒	Stage 2B works were completed on 18 December 2020. Stage 3 work will commence in April 2021.
1.2.1	Manage and oversee the completion of detailed designs for the New Town Retail Precinct and commence construction of stage 2 and 3 if funding becomes available.	✓	⇒	⇒	Given the financial impact of COVID-19, this project can now only proceed in full if external funding can be secured. External funding has been sought, but has not been successful at this time.
1.2.1 1.2.2	Progress project planning for the Elizabeth Street (Midtown) Retail Precinct, including concept design, stakeholder engagement, reporting and overseeing design development.	✓	⇒	⇒	The draft streetscape concept design for Elizabeth Street (Midtown) was endorsed by the Council in December 2020. Work will continue on the detailed design, costing, and implementation planning for the project. A further report is to be

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
					provided to the Council in the first half of 2021 with an implementation outline, including funding sources, cost estimate, financial implications and proposed timing of any on-ground works.
1.2.1 1.2.2	Initiate and develop a Connected Precincts infrastructure program.	✓	⇒	⇒	Work is underway with the Hobart City Deal Smart Cities Working Group to plan regional connected precincts. Work has commenced in South Hobart and at the Springs on City of Hobart connected precincts.
1.2.4	Create physical and digital spatial, historical and cultural wayfinding infrastructure.	✓	⇒	⇒	Underway. An initial trial will commence in 2021.
1.2.5 1.2.3 7.4.4	Respond to and support, the consolidation of the University of Tasmania's campus in central Hobart as part of the development of the Central Hobart Precincts Plan, including providing guidance in regard to quality and appropriate urban design outcomes.	✓	⇒	⇒	Officers are continuing to work closely with the University of Tasmania (UTAS) to support the transition of UTAS into the City, with a current focus on Melville Street.
1.2.6	Develop Public Realm Hobart Design Manuals and Guidelines to support the City's placemaking and urban design work.	✓	⇒	⇒	Further internal stakeholder engagement underway.
1.3.2	Develop and implement the Project and Portfolio Management software system to improve integrated project governance and community outcomes of city projects.	✓	⇒	⇒	Release 1 of the software system was launched in October 2020. Development of release 2, which will have complete functionality, will be ready to launch in April 2021.

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 2: COMMUNITY INCLUSION, PARTICIPATION AND BELONGING***Community panel's vision statement***

We are an island capital city that is socially inclusive and coherently connected, whose people are informed, safe, happy, healthy and resilient.

Outcomes:

- 2.1 Hobart is a place that recognises and celebrates Tasmanian Aboriginal people, history and culture, working together towards shared goals.
- 2.2 Hobart is a place where diversity is celebrated and everyone can belong, and where people have opportunities to learn about one another and participate in city life.
- 2.3 Hobart communities are active, healthy and engaged in lifelong learning.
- 2.4 Hobart communities are safe and resilient, ensuring people can support one another and flourish in times of hardship.

Summary

Of the 17 actions and initiatives in pillar 2, five have been completed and 12 are underway.

2020-21 Annual Plan					
Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
2.1.2	In collaboration with Aboriginal communities deliver the Hobart Waterfront Interpretation Plan to maximise the visibility of Aboriginal stories in Sullivan's Cove, delivering stories, text and images ready for next stage detailed design and construction.	✓	⇒	⇒	Initial scoping and project planning work has been undertaken. There is currently no funding allocation for this project in the forward capital works budget. External funding will be investigated.
2.2.6	Review and implement the Social Inclusion Strategy, Housing and		⇒	⇒	Sector and staff engagement has been undertaken as part of the review of the Social Inclusion Strategy with an Elected Member

✓ Completed ⇒ Underway X Not commenced or on hold

2020-21 Annual Plan					
Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
	Homelessness Strategy and associated community commitments.				workshop held on 1 December to present the of draft <i>Hobart: A City For All – Social Inclusion Framework</i> . The framework will be presented to Council in March 2021. Engagement continues on the Housing and Homelessness Strategy with a draft document being prepared for consideration. Sector engagement has commenced for the review of the community strategies and development into community commitments.
2.2.6 7.1.1	Continue to work in collaboration with government bodies and the not-for-profit sector to address issues of housing and homelessness.		⇒	⇒	<i>The Greater Hobart Homelessness Alliance</i> has met regularly bringing together representatives from the State Government, Greater Hobart Councils and key agencies involved in addressing affordable housing and homelessness issues. <i>The Housing With Dignity Reference Group</i> continued to meet providing an opportunity for people with a lived experience of homelessness to highlight, discuss and support Council actions, plans and projects that address housing and homelessness issues. <i>The Safe Night Space</i> has continued to be supported by Council through the provision of a venue at the Youth Arts & Recreation Centre at no cost.
2.3.1	Deliver a wide variety of health and wellbeing, aquatic and recreational programs and activities at the Doone Kennedy Hobart Aquatic Centre.		⇒	⇒	This is ongoing, with a current focus on rebuilding memberships and visitation within the limitations of existing COVID-19 restrictions. During this quarter to December 2020, the Centre has been extremely restricted in what it can offer to the community, due to restrictions in relation to the

✓ Completed ⇒ Underway X Not commenced or on hold

2020-21 Annual Plan					
Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
					COVID-19 pandemic and construction projects underway. However, recent positive responses from Public Health have allowed for DKHAC to increase its maximum numbers to 500 people in the pool hall from January 2021 (previously 250). This allows the Centre to now focus on promotion of activities and programs to encourage higher levels of visitation.
2.2.3 8.5.11	Seek funding opportunities for the refurbishment of the Doone Kennedy Hobart Aquatic Centre in accordance with the master plan.	✓	⇒	⇒	Ongoing. Funding opportunities continue to be sought for a variety of capital works, refurbishment and/or new infrastructure projects (as well as operational program deliverables). The City was successful in securing grant funding from the Department of Community, with \$250K received towards the change room refurbishments and \$101,480 towards the installation of two accessible pool hoists/lifts to replace and improve the existing infrastructure. During next quarter, an application will be submitted under the Building Better Regions Fund (BBRF) Round 5, for infrastructure funding to allow for the construction of the new warm water pool in accordance with the DKHAC Master Plan.
2.4.1	Support the health and wellbeing of the community in recovery from the COVID-19 pandemic through the implementation		⇒	⇒	The Social Recovery Plan continues to be delivered, particularly through the delivery of grant programs and liaison with the community sector

✓ Completed ⇒ Underway X Not commenced or on hold

2020-21 Annual Plan					
Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
	of the City of Hobart Social Recovery Plan.				and Greater Hobart Councils. Significant support was provided to community custodians of the City's halls to ensure capacity to deliver programs in a COVID safe environment.
2.4.1 4.5.1	Support the economic recovery of the Hobart business community from COVID-19 through the development and implementation of the City of Hobart Economic Recovery Plan.		⇒	⇒	The COVID-19 Economic Response and Recovery Framework and Action Plan 2020-22 was endorsed by Council on 17 December 2020. The Hobart Economic Recovery Business Consultative Group has been established and endorsed the Plan. The Plan will be updated in mid-2021 following internal and external engagement.
2.4.3	Implement the Single-Use Plastics By-Law of 2020.		⇒	⇒	The implementation plan has been heavily disrupted in 2020 due to COVID-19. The education and support phase is ongoing with many businesses seeking advice to transition to replacement products. A marketing and communications plan to support the transition is being finalised for roll out in the first half of 2021.
2.4.3	Continue the implementation of the Smoke-free Hobart initiative.		⇒	✓	Smoke-free Hobart has been implemented.
2.4.4	Update the Public Health Emergency Management Plan to include all knowledge and learnings developed as a result of the response and recovery undertaken in relation to COVID-19.		⇒	⇒	The Plan will be updated with pandemic appendices at a suitable time and with input from Department of Health.
2.4.4	Review requirements for establishing Evacuation Centres to include all knowledge and learnings developed as a		✓		

✓ Completed ⇒ Underway X Not commenced or on hold

2020-21 Annual Plan					
Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
	result of the response to the COVID-19 pandemic.				
2.4.5 2.4.6 5.3.2	Undertake security infrastructure renewals, upgrades and installations to increase and enhance public and community safety.	✓	⇒	⇒	Numerous CCTV updates have been completed this quarter. The Safer Communities Round 5 infrastructure grant program of works are underway. Major installations include the Salamanca upgrade area and the Argyle Street car park.
2.4.5 2.4.6 5.3.2	Undertake Vehicle Dynamic Assessments for crowded places at key sites to increase and enhance public safety and security.	✓	⇒	✓	Now completed. Vehicle Dynamic Assessments have been undertaken for the new Salamanca upgraded area.
2.4.5 2.4.6 8.5.11	Seek funding opportunities to upgrade security infrastructure through the Safer Communities Fund infrastructure grant.	✓	✓	✓	Grant funding of \$885,000 secured and first payment of \$162,450K received.
2.4.5	Develop a place and mobility response, including direct actions to make the city's streets, spaces and active travel routes safe and healthy, in the context of the COVID-19 pandemic, to support the resilience of our community.		⇒	⇒	The Active and Healthy Streets initiative was established in August 2020. Construction work for the Ready for Business project in Elizabeth Street (Midtown) is scheduled for mid-February 2021, and will be completed in stages over approximately two weeks to minimise disruption to traffic and local businesses. Installation will include a trial up-hill bike lane, new street furniture, bike racks and planter boxes.
2.4.6 3.1.5	Support and deliver a range of community programs, projects, initiatives and events that encourage participation and build community resilience.		⇒	⇒	A broad range of community programs continue to be delivered at Mathers/Criterion Houses with some classes having to be duplicated to meet high demand. YouthARC has expanded programs offering a range of new workshops/programs delivered

✓ Completed ⇒ Underway X Not commenced or on hold

2020-21 Annual Plan					
Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
					during the day outside of the Open Access program. Visitation to Open Access by a diverse range of young people has continued to be very popular with between 34-71 young people attending each session. The Still Gardening Program continues to be highly valued by both clients and volunteers and is being delivered to capacity.
2.4.6 4.1.6	Deliver a Resilient Hobart Recovery Grants Program to support the business, creative and community sectors to recover post COVID-19.		⇒	✓	Sixty-one Resilient Hobart Recovery Grants were awarded with most activity undertaken between June and December 2020.

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 3: CREATIVITY AND CULTURE***Community panel's vision statement***

We are a city connected, embracing our diverse communities in cultural expression and creative and artistic participation; a city that enhances our homes, lifestyles and heritage; a city that bravely puts its people first.

Outcomes:

- 3.1 Hobart is a creative and cultural capital where creativity is a way of life.
- 3.2 Creativity serves as a platform for raising awareness and promoting understanding of diverse cultures and issues.
- 3.3 Everyone in Hobart can participate in a diverse and thriving creative community, as professionals and hobbyists.
- 3.4 Civic and heritage spaces support creativity, resulting in a vibrant public realm.

Summary

Of the five actions and initiatives in pillar 3, four are underway and one has been completed.

2020-21 Annual Plan					
Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
3.1.1	Deliver Hobart Current in partnership with the Tasmanian Museum and Art Gallery.		⇒	⇒	Planning is well underway for the Hobart Current Exhibition to be held in March 2021. A public program to engage the community in the project has commenced with a media campaign being developed to promote the exhibition. Eight artists will be showcased in TMAG with two utilising public space.
3.1.1 3.1.4 3.2.1	Provide opportunities for the creative and cultural sectors to utilise creative facilities including the billboard, soapbox and Loop platforms.		⇒	⇒	The Soapbox billboards continue to be highly utilised with content changing regularly. Many Creative Hobart grant recipients include display of their projects on these platforms. Recently the Loop has programmed content for "I am Somebody"; films and footage during Antarctic

✓ Completed ⇒ Underway X Not commenced or on hold

2020-21 Annual Plan					
Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
					Week; Kinetic Hobart films for International Day of People with Disability; and the SKITfaced comedy program.
3.2.1 3.2.3 2.1.3	Undertake an interpretation project to tell the layered story of Crowther in Franklin Square, in collaboration with Aboriginal people.		⇒	⇒	An expression of interest process was held with strong interest in this project. Four artists have been selected with the first commission to be installed in March 2021.
3.3.2	Establish a Creative Hobart Advisory Group to provide advice on Resilient Hobart Recovery Grants guidelines for the creative sector.		✓		The Creative Hobart Advisory Group has been established.
3.4.1 2.3.3	Oversee the detailed designs for the Stage 2 upgrade of Collins Court, including a 'Playful City' element and commence construction if funding becomes available.		⇒	⇒	Community engagement for Stage 2 of Collins Court is scheduled to commence in March 2021.

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 4: CITY ECONOMIES***Community panel's vision statement***

We are a city whose economies connect people, businesses, education and government to create a high-quality lifestyle in a thriving and diverse community. Our city is our workshop. We collaborate, embracing ideas, inventiveness and initiative.

Outcomes:

- 4.1 Hobart's economy reflects its unique environment, culture and identity.
- 4.2 People have a range of opportunities to participate in the economic life of the city.
- 4.3 Diverse connections help Hobart's economy, businesses and workers thrive.
- 4.4 Hobart is a place where entrepreneurs and businesses can grow and flourish.
- 4.5 Hobart's economy is strong, diverse and resilient.

Summary

Of the five actions and initiatives in pillar 4, two are underway and three have been completed.

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
4.1.5 7.3.2 7.3.3 8.5.10	Develop a City of Hobart Strategic Asset Management Plan (SAMP) to inform infrastructure growth and service enhancement decisions.	✓	⇒	⇒	On track for completion in April 2021. The current priority is the completion of Asset Management Plans for 12 major asset categories, plans for Roads, Stormwater, Parks & Recreation, Bushland & Buildings are substantially completed.
4.1.6 6.3.3 6.3.4	Coordinate actions to encourage businesses to identify innovative ways to increase energy efficiency and sustainable business practices.	✓	⇒	✓	Targets now set within the Sustainable Hobart Action Plan.
4.1.6 4.3.2 4.4.1	Establish a Business Advisory Group to provide advice in determining business grant guidelines and support strategies for City businesses.		✓		The Hobart Economic Recover Business Consultative Group has been established with the inaugural meeting held in December 2020. The second meeting is scheduled for February 2021.

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
4.3.3 4.3.5 3.1.5	Support economic and social recovery by delivering the Salamanca Market in a form that adapts to the public safety requirements associated with the COVID-19 pandemic.		⇒	✓	<p>New public health requirements came into force during this quarter which required the City to take contact details for market patrons for the purposes of contact tracing. In addition, the gathering limit was extended to a maximum of 4000 people at any time during the operation of the market.</p> <p>The need to record contact details has placed considerable demand on resourcing, above and beyond patron counting. To meet these requirements a roster of up to 100 volunteers has been established, many from UTAS, to assist with managing contact tracing as well as patron counting. In order to ensure sufficient volunteers for these two tasks, additional cleaning contractors have been engaged for onsite sanitization. In addition to this there have been extra costs associated with signage to support the contact tracing requirement and to create a queuing system for patrons wanting to enter the market.</p>
4.3.6	Work in partnership with tourism bodies and continue to contribute to building the Tasmanian tourism brand.	✓	⇒	⇒	<p>The City has participated in the <i>Review of the Visitor Economy Network Roles and Responsibilities</i> consultation undertaken by the T21 Recovery Committee as well as a 'Stretch Think' workshop – <i>Reimagining the visitor experience</i> through Tourism Tasmania.</p> <p>The TTIC reopened its Davey Street centre operation on 1 December.</p>

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 5: MOVEMENT AND CONNECTIVITY***Community panel's vision statement***

We are a city where everyone has effective, safe, healthy and environmentally-friendly ways to move and connect, with people, information and goods, and to and through spaces and the natural environment. We are able to maintain a pace of life that allows us to fulfil our needs, such as work, study, business, socialising, recreation, accessing services, shopping, entertainment and spending time with loved ones.

Outcomes:

- 5.1 An accessible and connected city environment helps maintain Hobart's pace of life.
- 5.2 Hobart has effective and environmentally sustainable transport systems.
- 5.3 Technology serves Hobart communities and visitors and enhances quality of life.
- 5.4 Data informs decision-making.

Summary

Of the 12 actions and initiatives in pillar 5, ten are underway and two have been completed.

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
5.1.1 5.1.2 5.1.4	Draft the Hobart Transport Strategy 2030 Implementation Plan for internal consultation.		⇒	⇒	Implementation Plan to be considered by Council at its' March 2021 meeting.
5.1.1	Commence a policy review of temporary traffic management works on roads.		⇒	✓	Completed in accordance with national requirements and time frames in January 2021.
5.1.1	Oversee the completion of construction and upgrade works for Kemp Street, specifically streetscape and public use connections associated with the Vibe Hotel and Kemp Street.		⇒	⇒	Kemp Street and Purdy's Mart are open to traffic. Traffic signage, paving and line marking works to be completed in February 2021. The lower speed shared (pedestrian/vehicle) zone for the area will then be implemented. Street lighting and a new doorway entrance to Argyle Street ground floor lift lobby are anticipated to be completed in March 2021.

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
5.1.3 5.1.6	Initiate a micro-mobility transport (electric scooter) trial.	✓	⇒	⇒	An Expression of Interest has been developed but is on hold pending collaboration discussions with State Growth and the City of Launceston.
5.1.3 5.2.8	Undertake a community-driven innovation competition in consultation with Metro and other Greater Hobart Councils to potentially create a new design for Connected Hobart bus shelters.		⇒	⇒	The competition has now closed. There were in excess of 120 entries and judging is now underway.
5.1.5 5.1.6 5.2.2 5.2.4 7.4.3	Install one or more high rate electric vehicle chargers.	✓	✓		Now completed. An electric vehicle charging station has been installed in Dunn Place Car Park.
5.2.1 5.2.2	Develop the first stage of the Network Operations Plan in conjunction with the Department of State Growth.	✓	⇒	⇒	The phase 1 report has been completed.
5.2.3 5.2.4	Plan and oversee the delivery of improved infrastructure for cyclists in the city centre, and specifically undertake the trial of the Campbell, Argyle, Liverpool and Bathurst Street cycling network.	✓	⇒	⇒	The consultation with businesses, intersection modelling and cycling safety audit have been completed. The detailed design and cost estimate are nearing completion.
5.2.3 5.2.4 5.2.2 5.2.7	Oversee the delivery of the Collins Street / Molle Street Intersection Signalisation.		⇒	⇒	The detailed design is underway, it is expected that these works will be advertised for tender in the first half of 2021.
5.2.11 5.3.2	Enhance customer features available through the EasyPark mobile parking app.	✓	⇒	⇒	EasyPark is currently working on upgrades to facilitate off-street parking and other city functions.
5.3.1	Enhance building access and control systems utilising smart city concepts and associated technologies.	✓	⇒	⇒	The Council Centre building, Town Hall and Town Hall Annex have been scoped for upgrades with a planned completion date of June 2021.

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
5.4.4	Implement a Cyber Security Program including development of a Cyber Security Framework.	✓	⇒	⇒	Engagement with an external vendor has commenced.

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 6: NATURAL ENVIRONMENT***Community panel's vision statement***

We are a city whose people see ourselves as part of a beautiful and unique natural environment, from the mountain to the river, which embrace us and shape our identity. We are proud custodians and advocates, ensuring resources are appreciated rather than wasted, supporting biodiverse ecosystems in honour of past, current and future generations.

Outcomes:

- 6.1 The natural environment is part of the city and biodiversity is preserved, secure and flourishing.
- 6.2 Education, participation, leadership and partnerships all contribute to Hobart's strong environmental performance and healthy ecosystems.
- 6.3 Hobart is a city with renewable and ecologically sustainable energy, waste and water systems.
- 6.4 Hobart is responsive and resilient to climate change and natural disasters.
- 6.5 Hobart's bushland, parks and reserves are places for sport, recreation and play.

Summary

Of the twenty-two actions and initiatives in pillar 6, 17 are underway and five have been completed.

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	30 Dec	Comment
6.1.4	Continue the Orange Hawkweed Control project in the Fern Tree area.		⇒	⇒	Annual late spring and summer surveys continue with this project targeting areas of infestation. The results are encouraging with little additional areas of infestation discovered and treated areas showing effective control.
6.1.7 7.3.2 8.5.10	Implement the street lighting asset capture program including lighting redesign for efficiency, and dark skies outcomes.	✓	⇒	⇒	The Street Lighting Asset Plan is being drafted. A single dataset containing GIS information from TasNetworks and the lighting capture exercise is being developed.

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	30 Dec	Comment
					<p>Electrical meter data has been captured in GIS and linked to the lights they feed for better understanding of lighting bills.</p> <p>Various remote-control lighting methods are being trialed at sites around Hobart, starting with sportfield lighting where need is greatest. Technology and smart-lighting options are being trialed at sites when opportunity arises e.g. Dunn Place Car Park and Kemp Street redevelopment.</p>
6.2.1 6.2.3	Continue the Bushland Bush Adventures and Mountain Ambassadors programs.		⇒	⇒	<p>The Bush Adventures program recommenced in September with the program heavily subscribed, Mountain Ambassador staff are assisting with the program. COVID-19 safe plans have been developed and approved to allow the program to continue during the current restrictions.</p> <p>With the closure of Wellington Park and the absence of overseas visitors the Mountain Ambassadors program has only been used during high use periods over Christmas and New Year.</p>
6.2.3	Continue support of the Bushcare Program to assist in maintaining and improving the bushland network.		⇒	⇒	<p>The popularity of the Bushcare program continues growing with events being regularly oversubscribed.</p> <p>Roaming mid-week activities have been provided to allow people to be engaged without adding additional pressure to regular coordinators, this approach has been very successful.</p>
6.3.1	Deliver waste services in accordance with the <i>Waste Management Strategy 2015-2030</i> .		⇒	⇒	Services and programs continue to be provided in accordance with the strategy.

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	30 Dec	Comment
6.3.2	Progress implementation of the Environmental Management Plan for the McRobies Gully landfill.		⇒	⇒	Progressing in accordance with the management plan.
6.3.3 6.3.4 6.4.1	Update the Greenhouse Gas and Energy Annual Report, and Energy Action Plan.	✓	⇒	⇒	The latest data for 2018-19 and 2019-20 has been compiled and is being prepared for publishing. Various automatic data collection options are being investigated and trialed for real-time access to this data in future.
6.3.7	Complete the program to repair flood damage.		⇒	⇒	The majority of repair works are complete.
6.4.1 1.1.4	Release the draft of <i>Sustainable Hobart</i> for public consultation.		✓		Sustainable Hobart Action Plan completed and endorsed by Council in November 2020.
6.4.1 4.5.5 7.3.2	Implement environmental sensors and utilise climate projections and models to understand and respond to Hobart's present and future climate.	✓	⇒	⇒	First batch of sensors purchased, the IoT database for receiving information from the sensors has been created and is currently being trialed.
6.4.4	Progress the City's Fire Trail Renewal Program.	✓	⇒	⇒	The fire trail upgrades are progressing with works on Big Bend Fire Trail nearing completion and repair to the Lenah Valley Fire Trail wall commencing. A review of Fire Trail vegetation clearance works has been undertaken to determine how this work can be achieved more effectively.
6.4.4	Continue the Fuel Reduction Program to mitigate the risk of bushfire to the City through a strategic burning program.	✓	⇒	⇒	The rolling three-year burn plan continues to identify planned burns however, some of the current year burns have not progressed due to unsuitable weather and ground conditions. These have been rolled forward into future seasons which is becoming an issue. To address this

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	30 Dec	Comment
					some sites have been assessed for their suitability for mechanical treatment instead. Current weather conditions and forecast indicate the Autumn burning season could start early which could provide an opportunity to catch up on some of the delayed burns.
6.4.4	Continue to plan and implement an ongoing works program to improve the City's fuel break network, consistent with current Tasmania Fire Service Fuel Break Guidelines.	✓	⇒	⇒	The Fuel Break extension project was completed before the start of December in line with the strategy to implement mitigation works before the fire season. The early rain and good growing season has meant a second cut will be required on some sites.
6.4.6 6.4.7 7.3.2	Release the draft <i>Coastal Hazard Strategy</i> for public consultation.		⇒	⇒	Work is ongoing with the Southern Tasmanian Councils Association.
6.4.9 1.1.4 7.3.2	Ensure that the City's Asset Management Plans incorporate future climate impacts and demand.	✓	⇒	✓	Asset Management Plans now incorporate future climate impacts and demands in line with the IPWEA and IIMM standard template.
6.4.10 6.4.11	Digital, audio and visual communication resources developed to enhance awareness and participation in <i>Sustainable Hobart</i> programs.	✓	✓		Public consultation completed to inform this action and it is now included in the Sustainable Hobart Action Plan.
6.4.10 6.4.11 8.4.2	Engage with all areas of the community in the <i>Sustainable Hobart</i> program to increase participation and resilience across Hobart's communities.	✓	⇒	✓	Public consultation completed to inform this action and it is now included in the Sustainable Hobart Action Plan.
6.4.11	Increase community awareness and engagement in understanding the risks	✓	⇒	✓	Public consultation completed to inform this action and it is now included in the Sustainable Hobart Action Plan.

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	30 Dec	Comment
	and opportunities to manage climate change.				
6.5.3	Work with sporting clubs to deliver major projects funded by external grants.		⇒	⇒	North Hobart Oval and the North Hobart Cricket Club (at the TCA) have been successful in obtaining funds for the upgrade of facilities and are working with the City to implement the works.
6.5.3 2.3.1	Support and promote participation in sport and health and wellbeing activities by working with sporting bodies to encourage increased use of the city's facilities.		⇒	⇒	Discussions with sporting clubs has led to positive benefits for the City and the clubs with increased and broader use of the City's grounds clearly recognised.
6.5.4 1.3.3 7.3.1	Progress the development of the Foothills Mountain Bike Network Project and complete Stage 1 of the State Cycle grant funded project for trails.		⇒	⇒	The Draft Mountain Bike Network Plan for the Foothills of kunanyi/ Mount Wellington was approved by the Council in December 2020 and has been used to submit grant applications. Planning Applications for Stage One tracks 1A and 1B will be submitted in March 2021.
6.5.5	Strengthen the community's awareness of dog access to the City's reserves and promote responsible dog management through signage, education and enforcement.		⇒	⇒	Ongoing through the roll-out of new signage, continuous education of dog owners and formal enforcement actions.

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 7: BUILT ENVIRONMENT***Community panel's vision statement***

We are a city that maintains our unique built and ecological character, where we all have a safe, secure and healthy place to live. We are a city where people and communities can access world-class services and infrastructure and provide for their social, cultural and economic wellbeing. We embrace change but not at the expense of our Hobart identity and character.

Outcomes:

- 7.1 Hobart has a diverse supply of housing and affordable homes.
- 7.2 Development enhances Hobart's unique identity, human scale and built heritage.
- 7.3 Infrastructure and services are planned, managed and maintained to provide for community wellbeing.
- 7.4 Community involvement and an understanding of future needs help guide changes to Hobart's built environment.

Summary

Of the five actions and initiatives in pillar 7, all five are underway.

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
7.3.1 7.3.2	Finalise the review and progress implementation of Asset Management Plans.		⇒	⇒	Progressing as scheduled.
7.3.2 8.5.10	Implement an Asset Management system in conjunction with asset management planning standards.		⇒	⇒	Asset Master implementation is underway with phase 1 of Project Asset financials expected to 'Go Live' in mid-February 2021.
7.3.4	Cleanse and maintain the City's public areas including its public streets, footpaths, parks, reserves, public areas and public toilet facilities.		⇒	⇒	All services undertaken as required, including those that were scheduled and unscheduled.
7.4.1 7.4.7	Exhibit the Hobart Local Provisions Schedule and implement through the Tasmanian Planning Scheme.		X	⇒	Report being prepared to go to Council in February, relating to changes to the previously endorsed Local Provisions Schedule (LPS). Once

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
					the updated LPS is endorsed it will be submitted to the Tasmanian Planning Commission for their review and approval to exhibit.
7.4.2 1.2.3	Complete the Central Hobart Precincts Plan that guides future development and public infrastructure provision and funding in Central Hobart.		⇒	⇒	The Central Hobart Precincts Plan program, activities and budget have been reviewed and a new program established.

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 8: GOVERNANCE AND CIVIC INVOLVEMENT

Community panel’s vision statement

We are a city of ethics and integrity. We govern with transparency and accountability, encouraging and welcoming active civic involvement. We collaborate for the collective good, working together to create a successful Hobart.

Outcomes:

- 8.1 Hobart is a city of best practice, ethical governance and transparent decision-making.
- 8.2 Strong partnerships and regional collaboration make Hobart a thriving capital city.
- 8.3 City leadership is accessible and reflects Hobart communities.
- 8.4 People are involved in civic life, and the City’s communication and engagement with Hobart communities are proactive and inclusive.
- 8.5 Quality services are delivered efficiently, effectively and safely.

Summary

Of the twenty-four actions and initiatives in pillar 8, two have been completed, one is on hold and 21 are underway.

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
8.1.1 8.1.2 8.1.3 8.5.2 8.5.9	Develop a Governance Compliance Plan which includes reporting on the Long-Term Financial Management Plan, City Policies and Work Health and Safety.		⇒	⇒	The Compliance Plan has been developed and is regularly updated.
8.1.1 8.1.2 8.1.4	Develop policy and governance requirements for the City’s systems and to support the use, monitoring and sharing of data.	✓	⇒	⇒	A draft three to five year technical roadmap is progressing.
8.1.1 8.1.3	Implement the Strategic Measurement Framework to measure progress against the strategic plan and vision.		⇒	⇒	The community and business stakeholder focus group sessions which were postponed in April were rescheduled and held in October 2020. Input from the focus group and engagement with staff

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
					has helped to inform the development of draft strategic indicators. Strategic indicators and design work for the Framework will be finalised in the next quarter.
8.1.5	Replace the City's legacy records management system with a contemporary information management platform.	✓	⇒	⇒	The first component of the project is completed with two further components currently underway. Migration of the first business functions is expected this financial year.
8.2.1 8.2.3	Support implementation of the Hobart City Deal and the Greater Hobart Act.		⇒	⇒	Hobart City Council representatives actively participated in all Hobart City Deal and Greater Hobart Act Working Groups. The draft Vision for Greater Hobart was further developed during this quarter; and the MetroPlan for Greater Hobart was also progressed.
8.2.4	Actively participate in the Council of Capital City Lord Mayors (CCCLM) activities and support projects that will benefit Hobart.		⇒	⇒	<p>A package of economic stimulus projects is being developed by the CCCLM to support jobs and economic recovery.</p> <p>The City is also supporting the 'City Pulse' project which will identify, collate and visualise data for capital city councils to inform decision making that supports Australian people and businesses during the COVID-19 economic response and recovery.</p> <p>The CCCLM has also made submissions to a number of inquiry's including ones around climate change and telecommunications.</p>
8.3.1 8.3.2 8.5.2	Align and embed the City's values in the Leadership Charter, Recruitment and Performance Management standards and the Code of Conduct.		⇒	⇒	Ongoing.

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
8.3.3	Support Elected Members to undertake their roles in accordance with new Elected Member behaviour policies.		⇒	⇒	The policies have been approved by the Council and are available for Elected Members as required.
8.3.3	Finalise the installation of enhanced audio facilities in the Council Chamber.		⇒	X	This project is on hold however as an impact of COVID-19 improvements have been made to the AV facilities in the Council chamber to cater for the hybrid meetings and the streaming of Council and Committee meetings on YouTube.
8.4.1	Provide opportunities for the community to be engaged in conversations about community and economic recovery following COVID-19.		⇒	⇒	Opportunities for engagement on community and economic recovery following COVID-19 have been ongoing through the Business Consultative Group (a key action of the Economic Response and Recovery Framework and Action Plan 2020-2022) and through the Social Recovery Action Plan, in liaison with the community sector and Greater Hobart Councils.
8.5.1 8.5.5	Implement a partnership with Service Tasmania for co-location of front of house customer services.		⇒	✓	The co-location of Service Tasmania concluded in January 2021.
8.5.1	Implement the customer request system to support customer service standards and processes.		⇒	⇒	Mid November 2020 The expected release in mid-November has been delayed due to ongoing issues with latest version of Open Office Community suite.
8.5.2	Co-ordinate the organisational recovery from the COVID-19 pandemic including development of a 3-5 year Recovery and Resilience Plan.	✓	⇒	⇒	Crisis and Pandemic Plans have been developed. Council's Recovery and Resilience Team has commenced work on addressing the Council decision to achieve \$6M in recurrent operational savings from the 2021-22 financial year. This work will be done in conjunction with the internal auditors.

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
8.5.3	Work towards development of a new Enterprise Agreement.		⇒	⇒	Ongoing, discussions to recommence in March 2021.
8.5.3	Enact the City's Consultative Committee as a forum for discussion of employee matters.		⇒	⇒	The Committee has been meeting regularly.
8.5.4	Implement the 2020-21 actions from the City of Hobart Procurement Strategy, which includes: <ul style="list-style-type: none"> • Development of a policy framework and guidelines around local benefit procurement. • Increased contract management capability and engagement with the market. 		⇒	⇒	<p>The Council approved a Local Preference Procurement Policy (the Policy) at its meeting on 26 October 2020. The City's new Policy aims to foster a positive economic impact on the Tasmanian economy through increased use of local Tasmanian suppliers. All Request for Tenders and Quotations are issued to the market in line with this Policy.</p> <p>A review of the City's contract management capability and engagement with the market has occurred. Improvements are proposed in respect to policy, methodology and process, support tools and templates, training, support and knowledge sharing and systems. A draft Council Contract Management Policy has been prepared for consideration.</p> <p>A schedule of upcoming procurement opportunities for the market has been prepared for upload to the City's website.</p>
8.5.4	Implement new contractual arrangements for transactional banking services.		⇒	⇒	Following a public tender process, the City has entered into a new contract for banking and bill paying services. Migration to the new banking and bill paying services provider is scheduled for 1 July 2021. Communications to explain what's changing and what the change means for the

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
					City's customers will occur in the lead-up to 1 July 2021.
8.5.5	Ongoing refinement of finance business practices following the implementation of Navision finance system.		⇒	⇒	Refinement and review of the finance business practices is being addressed through the Business Systems Improvement Steering Committee.
8.5.5 8.5.6	Progress implementation of the new fleet management system and integrate with other systems as required.		⇒	⇒	Implementation is ongoing.
8.5.5 4.1.4 6.3.4	Embed strategic climate considerations across the City's policies and operations.	✓	⇒	⇒	To be implemented as part of the Sustainable Hobart Action Plan.
8.5.8	Implement the City's financial hardship assistance program to provide support for ratepayers impacted by COVID-19 and experiencing financial hardship.		⇒	⇒	In April 2020, the Council approved a rates City of Hobart Financial Hardship Assistance Policy, which enabled ratepayers experiencing genuine financial hardship to apply to the City for support meeting rates payment obligations. For 2020-21 Council approved a COVID-19 community support package, which included a 0% increase to the 2020-21 rates and a \$4.6 million rates relief support package. As at 31 December 2020, the City had granted rates assistance to 494 properties in the Hobart municipal area experiencing financial hardship due to the impacts of COVID-19, in the form of rate remissions, postponements and/or payment arrangements.
8.5.9	Review and update the Long-term Financial Management Plan to incorporate the effects of COVID-19 and return the City to a financially sustainable position.		⇒	⇒	The Long-term Financial Management Plan 2021-41 has been reviewed and updated and preparation for the development of the 2022-42 plan is underway.

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	Comment
8.5.10 7.3.2	Commence the development of an asset management plan, asset condition assessment and asset register for all City security infrastructure.	✓	✓		The Asset Management Plan for city security infrastructure has been completed, further updates of asset conditions and asset data is ongoing.
8.5.11	Pursue external funding and stimulus package opportunities to support the delivery of programs and improve City facilities.		⇒	⇒	External funding opportunities continue to be sought.

✓ Completed ⇒ Underway X Not commenced or on hold

6.3 City of Hobart Contract Management Policy
File Ref: F20/128810

Report of the Manager Rates, Procurement and Finance Operations of
10 March 2021 and attachment.

Delegation: Council

REPORT TITLE: CITY OF HOBART CONTRACT MANAGEMENT POLICY**REPORT PROVIDED BY:** Manager Rates, Procurement and Finance Operations**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this report is to present a draft City of Hobart Contract Management Policy to the Council for formal adoption.
- 1.2. Effective and planned contract management is essential for the City to realise value for money, manage risk and achieve high quality outcomes and benefits for the community from its procurement and purchasing activities.

2. Report Summary

- 2.1. A draft City of Hobart Contract Management Policy (the Policy) is attached for the consideration of Council – refer **Attachment A**.
- 2.2. This is a proposed new policy that reinforces the importance and benefits of the effective management of the City's contractual relationships with contractors and service delivery partners.
- 2.3. The City spends considerable monies annually on goods, services and works with third parties for a range of activities and requirements including consultancy work, construction and maintenance works, goods, equipment and general services.
- 2.4. The City does so to support the delivery of over 300 programs and services to the community as well as deliver the City's capital works program of new and renewed assets. As a result, the City has established contracts with suppliers and service providers.
- 2.5. Effective and planning management of these contracts is essential if the City is to:
 - 2.5.1. Achieve value for money by ensuring that all parties to the contract (including Council, the supplier and any subcontractors) meet their obligations in line with agreed performance measures, timeframes, expected deliverables, payments and quality standards.
 - 2.5.2. Ensure risk minimisation for the City including in relation to safety.
 - 2.5.3. Prevent misunderstandings about the requirements under the contract / scope, which could lead to increased costs or legal disputes.

- 2.5.4. Manage improvement in supplier performance where necessary.
- 2.5.5. Achieve agreed outcomes in a timely manner.
- 2.6. The Policy objectives are to ensure that:
 - 2.6.1. Contracts are managed in a manner that allows the City to fully realise community benefits, value for money, quality outcomes, while minimising risk;
 - 2.6.2. The City prioritises contract management and provides leadership at all levels to ensure buy-in and commitment to effective contract management;
 - 2.6.3. The City and contractor / supplier relationship is managed effectively and to ensure the market continues to show interest in doing business with the City to support its programs and services.
 - 2.6.4. A consistent approach and framework is adopted to managing contracts across Council;
 - 2.6.5. Contract management roles and responsibilities are clearly identified and understood by the Officers that undertake them;
 - 2.6.6. The City's contract managers are adequately skilled and trained.
 - 2.6.7. The principles of ethical behaviour, probity and conflict of interest are adhered to in the management of all contracts; and
 - 2.6.8. The City adheres to its legislative obligations and requirements.
- 2.7. Procedures for implementation of this Policy and related policies will be contained in the City's Integrated Management System.
- 2.8. The Policy is consistent with the City of Hobart Capital City Strategic Plan 2019-2029, specifically:
 - 2.8.1. Strategy 8.5.4 Delivery best value for money through strategic procurement decision-making.
- 2.9. It is proposed that Council approve the City of Hobart Contract Management Policy.
- 2.10. If approved it is proposed that the new policy be widely communicated to Council officers and made available from the City's website.

3. Recommendation

That:

- 1. The report 'City of Hobart Contract Management Policy' be received and noted.**
- 2. The Council adopt the City of Hobart Contract Management Policy marked as Attachment A to the report.**
- 3. The General Manager be authorised to finalise the City of Hobart Contract Management Policy and arrange for it to be made available from the City's website.**

4. Delegation

- 4.1. This matter is delegated to the Council for determination.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Lara MacDonell
**MANAGER RATES, PROCUREMENT
AND FINANCE OPERATIONS**

Date: 10 March 2021
File Reference: F20/128810

Attachment A: City of Hobart - Draft Contract Management Policy  

City of Hobart

Policy

Title: Contract Management Policy

Category: Corporate Governance

Date Last Adopted: xx

1. Objectives

The objectives of this Policy are to ensure that:

- Contracts are managed in a manner that allows the City to fully realise community benefits, value for money, quality outcomes, while minimising risk.
- The City prioritises contract management and provides leadership at all levels to ensure buy-in and commitment to effective contract management.
- The City and contractor / supplier relationship is managed effectively to ensure the market continues to show interest in doing business with the City to support its programs and services.
- A consistent approach and framework is adopted to managing contracts across Council.
- Contract management roles and responsibilities are clearly identified and understood by the Officers that undertake them.
- The City's contract managers are adequately skilled and trained.
- The principles of ethical behaviour, probity and conflict of interest are adhered to in the management of all contracts.
- The City adheres to its legislative obligations and requirements.

2. Background

The City routinely seeks quotes, tenders and expressions of interest for a range of activities and requirements including consultancy work, construction and maintenance works and the purchase of goods, equipment and general services. The City does so to support the delivery of over 300 programs and services to the community as well as

delivery of the City's capital works program of new and renewed assets. As a result the City has established contracts with suppliers and service providers.

Effective and planned contract management is essential if the City is to realise value for money, manage risk, and achieve high quality outcomes and benefits for the community from its procurement and purchasing activities.

3. Scope

This Policy applies to all Council Officers and any business or organisation that is involved in the management of contracts on behalf of the City of Hobart.

While this Policy applies to all types of contracts and any legal agreement that binds Council for the procurement of goods, services and works, this Policy is particularly relevant to contracts that are high in value, risk or complexity, that are delivered over an extended period of time, have significant implementation issues and/or involve complex performance measures or service level agreements. Many one off purchases that are simple and low in value and risk may not require or benefit from a formal contract management approach although the general principles in this policy are relevant to all contracts.

This Policy applies to a contract until all contractual obligations have been met. It should be noted that depending upon the contract, this could extend beyond practical completion or the delivery/implementation of goods, services or works, particularly where there are ongoing obligations under the contract such as warranties, guarantees or maintenance agreements.

This Policy does not apply to the following activities:

- Employment contracts
- Leases
- Licences
- Grants where Council is the recipient.

While this policy is not for the express purpose of these activities, the concepts in this Policy would still be useful in managing these types of activities.

4. Policy

1. The City of Hobart will pro-actively manage all contractual relationships between a supplier and Council, including managing performance, effective relationships, risk & safety, cost, quality, service levels, deliverables and disputes, to achieve the agreed outcomes under the contract.
2. The City will pro-actively manage its contracts in order to:

- Achieve value for money for the community by ensuring that the all parties to the Contract (including Council, the supplier and any subcontractors) meet their obligations in line with agreed performance measures, timeframes, expected deliverables, payments and quality standards.
 - Ensure risk minimisation for the City including in relation to safety.
 - Prevent misunderstandings about the requirements under the Contract / scope and ensure Council's objectives are met.
 - Manage improvement in supplier performance where necessary.
 - Achieve agreed outcomes in a timely manner.
 - Achieve continual improvement and sustainability.
3. The City will manage its contracts in a manner consistent with the following procurement principles, set out in the *Local Government (General) Regulations 2015*:
- Open and effective competition
 - Value for money
 - Enhancement of the capabilities of local business and industry
 - Ethical behaviour and fair dealing.
4. Procedures and guidelines for implementation of this Policy and related policies will be contained in the City's Integrated Management System.

5. Legislation, Terminology and References

Local Government Act 1993 (Tas)

Local Government (General) Regulations 2015 (Tas)



Responsible Officer:	Manager Rates, Procurement and Finance Operations
Policy first adopted by the Council:	xxxx New Policy
History	
Amended by Council	

Next Review Date:	xxxx
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6.4 Australian Local Government Association Call for Motions
File Ref: F21/19103

Report of the General Manager of 11 March 2021 and attachment.

Delegation: Council

**REPORT TITLE: AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
CALL FOR MOTIONS****REPORT PROVIDED BY:** General Manager**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this report is to request the Council's support for the lodgement of a motion to the Australian Local Government Association National General Assembly.
- 1.2. The National General Assembly provides a platform for Local Government to address national issues and advocate to the Australian Government on critical matters facing the sector.

2. Report Summary

- 2.1. The Australian Local Government Association's (ALGA) National General Assembly (NGA) is scheduled to be held in Canberra between 20 and 23 June 2021.
- 2.2. ALGA is now calling for Notices of Motion for the NGA.
- 2.3. The theme for the 2021 NGA is 'Working Together for our Communities'.
- 2.4. In considering the request for motions, Council management suggests that a motion be submitted to ALGA for debate at the NGA that calls for a fairer balance between the requirements of telecommunications carriers to roll out 5G technology and our public spaces.

3. Recommendation***That:***

1. ***The Council submit the following motion to the Australian Local Government Association's National General Assembly:***

The National General Assembly calls upon the Australian Government to ensure a fair balance is made between the requirements of telecommunications carriers to roll out 5G technology and the protection of public spaces from undesirable infrastructure proliferation as has occurred in other jurisdictions.

2. ***The Council determine whether it wishes to submit any other motions to the Australian Local Government Association's National General Assembly.***

4. Background

- 4.1. The Australian Local Government Association's (ALGA) National General Assembly (NGA) is scheduled to be held in Canberra between 20 and 23 June 2021.
- 4.2. ALGA is now calling for Notices of Motion for the NGA.
- 4.3. The theme for the 2021 NGA is 'Working Together for our Communities'. This theme acknowledges the need to come together with other partners, including the Australian Government, to deliver for the community. To help inform the submission of motions, a discussion paper has been prepared and is attached.
- 4.4. For motions to be eligible for inclusion they must:
 - Be relevant to the work of local government nationally;
 - Be consistent with the themes of the NGA;
 - Compliment or build on the policy objectives of state and territory local government associations;
 - Be from a Council which is a financial member of a state or territory local government association;
 - Propose a clear action and outcome; and
 - Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
- 4.5. In considering the request for motions, Council management suggests that the following be submitted to ALGA for debate at the NGA:

The National General Assembly calls upon the Australian Government to ensure a fair balance is made between the requirements of telecommunications carriers to roll out 5G technology and the protection of public spaces from undesirable infrastructure proliferation as has occurred in other jurisdictions.
- 4.6. The supporting rationale to accompany this motion states that Councils are generally supportive of the 5G rollout, however, the Australian Government's recent 'improving the telecommunications powers and immunities framework' proposal included some recommendations from telecommunications carriers (particularly the request for poles to be considered 'low impact installations') that would severely impact local councils' ability to control urban clutter and manage the amenity and DDA compliance and accessibility of public spaces. Given this we are calling on the Australian Government to ensure a fairer balance between the requirements of the telecommunications carriers and our public spaces.

4.7. In addition to the above, the Council is asked to determine whether it wishes to submit any other motions to the NGA that are consistent with this year's theme.

5. Proposal and Implementation

5.1. The Council's motions will be submitted to ALGA.

6. Strategic Planning and Policy Considerations

6.1. A submission to the ALGA NGA provides an opportunity to influence government policy in the areas of particular interest to the City of Hobart.

7. Financial Implications

7.1. Funding Source and Impact on Current Year Operating Result

7.1.1. Nil.

7.2. Impact on Future Years' Financial Result

7.2.1. Nil.

7.3. Asset Related Implications

7.3.1. Nil.

8. Legal, Risk and Legislative Considerations

8.1. Not applicable.

9. Delegation

9.1. This matter is delegated to the Council.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



N D Heath
GENERAL MANAGER

Date: 11 March 2021

File Reference: F21/19103

Attachment A: ALGA Discussion Paper ↓ 



Call for Motions

20 - 23 June 2021

National Convention Centre Canberra

KEY DATES

16 November 2020
Opening of Call for Motions

26 March 2021
Acceptance of Motions Close

20 - 23 June 2021
National General Assembly

To submit your motion go to:
alga.asn.au

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

The 2020 NGA “Working Together for Our Communities” was unfortunately cancelled due to COVID-19 but the ALGA Board has decided to retain the theme and emphasise the importance of partnerships to building and maintaining resilience in our councils and our communities.

To assist you to identify motions that address the theme of the 2021 NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all the sections of the paper but are not expected to respond to every question. Your motion/s can address one or more of the issues identified in the discussion paper.

Remember that the focus of the NGA is on partnerships, working together, and resilience so your questions could focus on how local governments can work in partnership with the Australian Government to address the challenges our communities face, or the opportunities that are arising to build back better.

Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic national importance and should be discussed at a national conference;
3. be consistent with the themes of the NGA;
4. complement or build on the policy objectives of your state and territory local government association;
5. be submitted by a council which is a financial member of their state or territory local government association;
6. propose a clear action and outcome i.e. call on the Australian Government to do something;
7. be a new motion that has not already been debated at an NGA in the preceding two years; and
8. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

OTHER THINGS TO CONSIDER

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. Motions should commence as follows: This National General Assembly calls on the Australian Government to restore funding for local government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

To ensure efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and the endorsement of your council. Motions should be received no later than 11:59pm AEST on Friday 26 March 2021.

Please note that for every motion it is important to complete the background section on the form. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. There is a word limit of 150 for the motion and 200 for the national objective and 300 for the key arguments.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government and whether the motions meet all the criteria detailed above.

Please note that motions should not be prescriptive in directing how the matter should be pursued.

With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, the ALGA Secretariat will raise these with the nominated contact officer.

Any motion deemed to be primarily concerned with local, state or territory issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

There is an expectation that any council that submits a motion will be present at the National General Assembly to move and speak to the motion.

INTRODUCTION

2020 has been a year like no other. A year that many individuals and organisations, including councils, would wish to forget. While the drought lessened its hold on parts of the country to be replaced by floods, more than 110 local government areas were severely impacted by the Black Summer (2019-20) bushfires - and no one was spared the effects of the battle against COVID-19. The 2020-21 storm and fire season may add to the sense that it was a year of disasters.

Friedrich Nietzsche said: "That which does not kill us, makes us stronger." So how can councils become stronger after 2020? How can we ensure that our communities are stronger and more resilient? How do we work together and with our partners to ensure that we build back better from the series of unprecedented events that have marked 2020?

COUNCIL RESILIENCE

In the first quarter of 2020, state and territory Governments closed facilities where people gathered in numbers to reduce the probability that hospitals would be overwhelmed by a rise in COVID-19 cases. This included a substantial number of council owned and operated revenue generating facilities which had flow-on effects for other revenue- generating enterprises such as paid parking. Major funding gaps rapidly emerged in many councils that typically generated significant amounts of own revenue.

Councils that cannot generate significant amounts of the own revenue are typically dependent on grant funding from other levels of government, including Financial Assistance Grants from the Australian Government. These councils tend to service rural, regional and remote communities that are often large in area but small in terms of population. The capacity of these councils to deliver all their required services and infrastructure can be severely strained at any time.

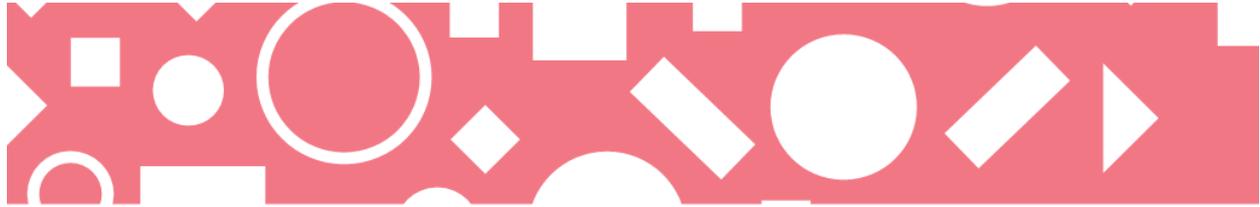
With local government funding under pressure across the nation, and other levels of government facing fiscal constraints, councils may need to do more with less in the near term and be innovative with both budgeting, service delivery, balancing competing demands and longer term financial planning. Services may need to be scaled down or delivered in innovative ways. Asset management and maintenance programs may need to be varied. Working collaboratively with neighbouring councils or forming alliances may be a way of achieving efficiencies and enhancing service delivery along with fostering innovation, cutting red tape, and working in partnership with third parties may be others.

Digital service delivery and working from home - adopted during the height of the pandemic - may become the new norm. This may increase opportunities for councils to innovate, work together and share resources, and fill long term skill gaps. New challenges may emerge including how staff are supported and how productivity, collaboration and motivation maintained. There may be significant consequences for local democracy and council's ability to engage authentically with their communities. Digital transformation and technology modernisation will be essential for some councils. Even already well-established adopters of digital technology may need to rethink their approach.

Can the Australian Government assist councils with efficiency measures that reduce the cost of services without a major change in service levels experienced by the community?

What opportunities are available to enhance the adaptive capacity of councils and its potential to 'weather the storm' through innovation and creativity? How can the Australian Government assist?

Apart from Financial Assistance Grants, how can the Australian Government assist councils to become more financially sustainable and able to better meet the needs of their communities? Are there new partnership programs or policy changes the Government



COMMUNITY RESILIENCE

Community resilience is the capacity of communities to respond to, withstand, and recover from adverse situations including natural disasters, persistent drought, pandemics, fluctuations in global trade, recession, and a rise in inequality. In some circumstances in response to these pressures and stresses, local communities are not able to recover to their previous state. Instead they need to adapt to cope with long term stresses. But ideally, we want all communities to not only survive but thrive.

Local governments play a critical role in building resilient and sustainable communities and helping to buffer people and places against social, economic, and environmental disruptions and overcome adversity. One critical area is through the provision of resilient infrastructure. Councils' infrastructure should meet the community's current and future demand, be built to contemporary standards, be affordable for both the council and the user, and be reliable with appropriate asset management practices in place to ensure maximum return on investment.

In addition to physical infrastructure, social infrastructure is also vital for resilience. Social infrastructure is broader than just buildings, it includes the individuals and groups, places, and institutions, including councils, that foster community cohesion and social support. Communities and individuals with good social networks and connections demonstrate greater resilience.

The loneliness epidemic is challenging social resilience. Research produced before the coronavirus pandemic revealed that one in four adult Australians are experiencing loneliness with over half the nation reporting they feel lonely for at least one day each week. In addition to its impacts on community resilience, feeling lonely can pose a bigger risk for premature death than smoking or obesity and can be associated with depression, poorer cardiovascular health and, in old age, a faster rate of cognitive decline and dementia.

Communities that are more vulnerable to shocks and disasters are often reliant on only one industry, have minimal redundancy or no backups for essential services and infrastructure such as only one source of water, one powerline or one access road. They also often only have few voluntary or charitable organisations working in the community. Often community leadership is weak or fails to inspire, engage, and unleash the power of other leaders and critical social networks.

Community resilience cannot be built and then left to its own devices. It needs to be strengthened continuously, not just in times of crisis. It involves people getting together to create sustainable links within their community and the community and its leaders having the ability to learn from experience and improve over time.

How can councils work in partnership with the other tiers of government to adopt a community development approach that builds resilience?

What are the best models available to councils to ensure that our communities thrive and focus on prevention and preparation rather than relief and recovery? How can the Australian Government partner with councils to ensure thriving communities?

What actions can councils take, in partnership with others including the Australian Government to promote community resilience and protect against external shocks such as industry closures or natural disasters? Are tools available to assist councils build community resilience or do we need new or different tools?

COLLABORATION AND PARTNERSHIPS

Creating a resilient community and ensuring a resilient and sustainable council requires partners. Councils can work with partners in different ways to find local solutions to local problems. They can partner with a wide range of organisations including other councils, other levels of government, the voluntary and community sector or business and research sector organisations. The aims of these partnerships are typically to improve services and deliver changes to benefit the local area.

Collaboration and partnerships with other councils and public or private organisations can also bring benefit from economies of scale in providing services or purchasing in bulk for example. Procurement partnerships have been a particularly successful example of this. Working in partnership can make a considerable contribution to efficiency improvements, such as through cost savings in back-office functions or sharing of plant and equipment.

Other benefits associated with partnerships and collaboration include opening the way for local communities to share ideas and connect with others. Partnerships enhance the ability of a council to access innovation, enhance skills development, work across council boundaries to address regional issues, and maximise competitive advantage in the delivery of major infrastructure projects.

Strategic collaboration is not just about savings and sharing resources. It is also about maximising capacity in addressing community expectations, or working with members of the community to overcome challenges and seize opportunities. For example, building and maintaining productive partnerships with Aboriginal and Torres Strait Islander people and communities is critical for councils committed to Closing the Gap and involving Aboriginal and Torres Strait Islander communities in decision-making and service development and delivery.

Collaboration and partnerships that work well are underpinned by good governance, an agreed purpose, and mutual benefit.

There is a long history of local government partnering with the Australian Government to deliver projects and programs that benefit local communities, achieve fairness and equity across the nation, and support local delivery of services and infrastructure. In the absence of constitutional change, how do we further build and strengthen this partnership with the Australian Government?

How do we encourage and incentivise councils to embrace partnerships and collaborative arrangements more enthusiastically including those which seek to ensure the development of economic development supporting infrastructure?

What are the obstacles to working in partnership with other councils or organisations? Can the Australian Government help overcome these?

How do councils, together with their communities, work in partnership to build resilience and entrench it into everyday life?



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
8 Geils Court Deakin ACT 2600 PHONE (02) 6122 9400
EMAIL alga@alga.asn.au WEB www.alga.asn.au

7. COMMITTEE ACTION STATUS REPORT

7.1 Committee Actions - Status Report

A report indicating the status of current decisions is attached for the information of Elected Members.

RECOMMENDATION

That the information be received and noted.

Delegation: Committee

Attachment A: Finance and Governance Committee Status Report
- Open

FINANCE AND GOVERNANCE COMMITTEE - STATUS REPORT
OPEN PORTION OF THE MEETING
March 2021

Ref	Title	Report / Action	Action Officer	Comments
1.	<p>NORTH HOBART PARKING OPERATIONAL POLICY CHANGES Council, 23/11/2020 Item 15</p> <p>NOTICE OF MOTION CONDELL PLACE CAR PARK - REDEVELOPMENT Council, 23/9/2019 Item 17</p> <p>CONDELL PLACE CAR PARK - DEVELOPMENT OPPORTUNITIES AND EOI REQUEST Council, 23/7/2018 Item 17</p>	<p>That:</p> <p>9. A further report be provided in June 2021 providing an operational update on the outcomes arising from implementation of new parking controls in North Hobart.</p> <p>10. A further report be provided in June 2021 that considers that money raised from North Hobart parking charges be reinvested into amenity upgrades to the area of North Hobart.</p>	Director City Innovation	A report will be provided to the June 2021 Committee meeting.
2.	<p>OUTSTANDING PARKING DEBT DECEMBER 31, 2017 Finance and Governance Committee 15/5/18 Item 6.1</p>	<p>That:</p> <p>1. The General Manager investigate owners of vehicles who have at least 3 outstanding infringements of 90 days old having their vehicles clamped.</p> <p>2. Costs associated with the clamping of vehicles and subsequent recoveries be charged to the owner of the vehicle.</p> <p>3. A warning be included in the second infringement notice that the Council will clamp vehicles where 3 or more infringements exceeding 90 days are currently outstanding on a vehicle.</p>	Director City Innovation	<p>A strategy for debt collection, including the capacity to clamp vehicles is currently being investigated.</p> <p>A report will be provided in mid-2021.</p>

Ref	Title	Report / Action	Action Officer	Comments
3.	<p>2019-20 FEES AND CHARGES – PARKING OPERATIONS</p> <p>Finance and Governance Committee, 13/08/2019 Item 6.3</p> <p>Council, 20/05/2019 Item 27</p>	<p>That.</p> <ol style="list-style-type: none"> 1. Investigations be undertaken with appropriate hotel and accommodation establishments for the use of the Council's off street parking facilities outside of normal business hours. 2. The Finance and Governance Committee note the following nine topical areas to be reviewed by officers within the City Innovation Division, and report back to Council: <ol style="list-style-type: none"> (a) Pensioner voucher parking scheme; (b) 90 minute free parking in short term car parks; (c) On-street rates (floating rates); (d) Off-street parking technologies; (e) Hours of operation of car parks; (f) Peripheral parking (commuter shuttle service); (g) Commuter parking in inner city areas; and (i) Off-street, off-peak parking demand management solutions to encourage the spread of shopping and trade, including late night trading and night-shift worker safety. 	Director City Innovation	<ol style="list-style-type: none"> 1. A report is being prepared for the Committee following completion of pending commercial negotiations with new hotel operators. Automatic door installation is complete and Hobart Central is able to facilitate the proposed activities. 2. Responses are being consolidated in the Parking Action Plan 2020-25 currently in draft and proposed changes (specifically for items 2. (c), (d), (e) and (g)) have been addressed in item 1 above that went to Council on 23/11/2020. Ongoing discussions are occurring with Elected Members through the budget workshop process in March 2021. Clauses 2(a) and (b) will be the subject of a report to the Committee in mid-2021.

Ref	Title	Report / Action	Action Officer	Comments
4.	<p style="text-align: center;">NOTICE OF MOTION INVESTIGATION OF ASSET HOLDINGS Council, 26/10/2020 Item 11</p>	<p>That:</p> <ol style="list-style-type: none"> 1. The General Manager provide a report with a proposal, including an estimation of costs, to the extent that it is needed to engage an external consultant to undertake and complete an analysis of better strategic use of or possible asset sales and/or the potential to allow council assets of all types to provide support as collateral security to reduce debt levels without having to sell the assets for consideration by the Council when developing a post COVID-19 recovery and resilience plan. 2. The following commercial attributes are to be addressed as part of the analysis: <ol style="list-style-type: none"> (a) Current and potential use to value; (b) Commercial value to commercial return; (c) Rent return to capital return. 	Deputy General Manager	KPMG have been engaged to assist with this analysis. A report is expected for the April 2021 Committee meeting.
5.	<p style="text-align: center;">EV CHARGING STATION AND PRICING Council, 23/11/2020 Item 14</p>	A further report be provided in June 2021, detailing actual usage and costs associated with operation of the Dunn Place EV park and charge service.	Director City Innovation	A report will be provided to the June 2021 Committee meeting.
6.	<p style="text-align: center;">REINVESTMENT OF PARKING REVENUE IN THE CBD Council, 7/12/2020 Item 12</p>	<ol style="list-style-type: none"> 1. A report be prepared that a percentage of CBD parking revenue be reinvested in the CBD. <ol style="list-style-type: none"> i) The report be prepared consistent with the Council's decision of 23 November 2020 requesting a report considering North Hobart parking charges being reinvested into amenity upgrades to the area of North Hobart. ii) The Parking Benefit District Policy be developed in line with the General Manager's advice. 2. The report also give consideration for all precinct shopping strips and centres within the City. 	Director City Innovation	Officers are actioning the decision and a report will be provided to the June 2021 Committee meeting.

Ref	Title	Report / Action	Action Officer	Comments
7.	<p style="text-align: center;">CITY OF HOBART FINANCIAL HARDSHIP ASSISTANCE POLICY Council, 17/12/2020 Item 17</p>	<p>That:</p> <ol style="list-style-type: none"> 1. The memorandum 'City of Hobart Financial Hardship Assistance Policy' marked as item 6.3 of the Open Finance and Governance Committee agenda of 8 December 2020 be noted. 2. The granting of remission of rates under the City of Hobart Financial Hardship Assistance Policy cease as of 31 March 2021, to be reviewed if deemed necessary. 	Deputy General Manager	A report considering any revisions to the current City of Hobart Financial Hardship Assistance Policy post 31 March 2021 is included on this agenda.
8.	<p style="text-align: center;">POLICY FOR LOBBYISTS AND DEVELOPERS Council, 22/02/2021 Item 14</p>	<p>That:</p> <ol style="list-style-type: none"> 1. The Council endorse a holistic statewide approach to the registration of lobbyist and developer contact. 2. The Council write to the Minister for Local Government in regard to developing a statewide legislative approach for the registration of local government lobbyists and developers for elected members during the consultation process for the Draft Local Government Bill. 3. A report be provided to the Council on the outcome, at the appropriate time. 	General Manager	<ol style="list-style-type: none"> 1. Noted 2. Correspondence has been drafted. 3. A report will be provided at the appropriate time.
9.	<p style="text-align: center;">PARKING INFRASTRUCTURE Council, 22/02/2021 Item 11</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the work being undertaken under the Hobart City Deal to improve public transport infrastructure within Greater Hobart, and continue to work with the State Government to expedite the implementation of policies to improve public transport services within the City; 2. Note that the choice to work to improve public transport services and road/parking infrastructure are not mutually exclusive solutions to improving the commute of Hobartians, and that a combination of policies are required; 3. Investigates locations within the municipality which could be utilised as full day park and ride facilities. 	Director City Innovation	Officers are investigating the matter and a report will be provided in the second half of 2021.

Ref	Title	Report / Action	Action Officer	Comments
10.	<p>RONALD MCDONALD HOUSE CHARITY - PARKING SPACES IN ARGYLE STREET CAR PARK - LONG TERM PROVISION</p> <p>Council, 22/02/2021 Item 13</p> <p>Council, 12/10/2020 Item 11</p>	<p>That:</p> <ol style="list-style-type: none"> 1. The provision of seven (7) free parking spaces to Ronald McDonald House Charity in the Argyle Street Car Park be discontinued, on the provision of 30-days written notice, following the conclusion of the initial 3-month period on 3rd February 2021. 2. A new Patient Assisted Travel Scheme rate of \$5 per day, or other similar contribution, be established to replace the Special Circumstances Rate of \$8 per day. 3. A simple process be implemented by Council officers to provide Ronald McDonald House Charity guests with access to the new Patient Assisted Travel Scheme rate of \$5 per day equalling a total annual benefit of approximately \$10,757. 	<p>Director City Innovation</p>	<p>Delaying notification to Ronald McDonald House pending work on the Patient Assisted Travel Scheme. Action expected to be resolved (new policies and procedures in place) by 30 June 2021.</p>

8. RESPONSES TO QUESTIONS WITHOUT NOTICE

Regulation 29(3) *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

The General Manager reports:-

“In accordance with the procedures approved in respect to Questions Without Notice, the following responses to questions taken on notice are provided to the Committee for information.

The Committee is reminded that in accordance with Regulation 29(3) of the *Local Government (Meeting Procedures) Regulations 2015*, the Chairman is not to allow discussion or debate on either the question or the response.”

8.1 Debt Profile and Maturities
File Ref: F21/16265; 13-1-10

Memorandum of the Chief Financial Officer and the General Manager of 10 March 2021.

Delegation: Committee

That the information be received and noted.



City of **HOBART**

Memorandum: Lord Mayor
Deputy Lord Mayor
Elected Members

Response to Question Without Notice

DEBT PROFILE AND MATURITIES

Meeting: Finance and Governance Committee **Meeting date:** 16 February 2021

Raised by: Councillor Coats

Question:

Could the General Manager please advise if it is possible for the Elected Members to be provided with the total debt facilities that the City of Hobart has and any maturities and interest rates?

Response:

The City of Hobart's total borrowings at 30 June 2021 will be \$50 million. The addition of the anticipated \$15 million borrowing in late June will increase this facility to \$65 million.

The table below provides the requested details of the current facilities.

LENDER	TERM (YEARS)	MATURITY DATE	INTEREST RATE	AMOUNT OF LOAN	LOAN BAL. 30/6/21
Commonwealth Bank	30	30-Jun-2036	6.41%	\$4,800,000	3,458,677.78
TASCORP	10	30-Jun-2021	6.24%	\$1,000,000	0.00
TASCORP	10	30-Jun-2021	6.24%	\$850,000	0.00
TASCORP	10	29-Jun-2022	4.89%	\$1,000,000	123,095.95
TASCORP	10	29-Jun-2022	4.89%	\$4,000,000	492,383.77
TASCORP	10	30-Jun-2023	5.13%	\$1,000,000	242,424.32
TASCORP	10	30-Jun-2023	5.13%	\$1,500,000	363,636.47
TASCORP	10	30-Jun-2024	4.56%	\$1,375,000	479,311.11
TASCORP	10	30-Jun-2024	4.56%	\$1,000,000	348,589.91
National Australia Bank	15	30-Jun-2033	4.02%	\$10,000,000	8,440,299.86
TASCORP	15	18-Jan-2034	3.59%	\$20,000,000	17,908,422.28
National Australia Bank	15	27-Mar-2035	2.45%	\$20,000,000	18,249,072.20
Total Debt					50,105,913.65

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Fiona Dixon
CHIEF FINANCIAL OFFICER



N D Heath
GENERAL MANAGER

Date: 10 March 2021
 File Reference: F21/16265; 13-1-10

9. QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

An Elected Member may ask a question without notice of the Chairman, another Elected Member, the General Manager or the General Manager's representative, in line with the following procedures:

1. The Chairman will refuse to accept a question without notice if it does not relate to the Terms of Reference of the Council committee at which it is asked.
2. In putting a question without notice, an Elected Member must not:
 - (i) offer an argument or opinion; or
 - (ii) draw any inferences or make any imputations – except so far as may be necessary to explain the question.
3. The Chairman must not permit any debate of a question without notice or its answer.
4. The Chairman, Elected Members, General Manager or General Manager's representative who is asked a question may decline to answer the question, if in the opinion of the respondent it is considered inappropriate due to its being unclear, insulting or improper.
5. The Chairman may require a question to be put in writing.
6. Where a question without notice is asked and answered at a meeting, both the question and the response will be recorded in the minutes of that meeting.
7. Where a response is not able to be provided at the meeting, the question will be taken on notice and
 - (i) the minutes of the meeting at which the question is asked will record the question and the fact that it has been taken on notice.
 - (ii) a written response will be provided to all Elected Members, at the appropriate time.
 - (iii) upon the answer to the question being circulated to Elected Members, both the question and the answer will be listed on the agenda for the next available ordinary meeting of the committee at which it was asked, where it will be listed for noting purposes only.

10. CLOSED PORTION OF THE MEETING

RECOMMENDATION

That the Committee resolve by majority that the meeting be closed to the public pursuant to regulation 15(1) of the *Local Government (Meeting Procedures) Regulations 2015* because the items included on the closed agenda contain the following matters:

- Request to waive requirement to tender;
- Information of a personal and confidential nature;
- Personal hardship; and
- Commercial information of a confidential nature.

The following items are listed for discussion:-

- | | |
|--------------|---|
| Item No. 1 | Minutes of the last meeting of the Closed Portion of the Committee Meeting |
| Item No. 2 | Consideration of supplementary items to the agenda |
| Item No. 3 | Indications of pecuniary and conflicts of interest |
| Item No. 4 | Reports |
| Item No. 4.1 | Request to Waive Requirement to Tender - The Mercury Newspaper Advertising
LG(MP)R 15(2)(d) |
| Item No. 4.2 | Review of City of Hobart Financial Hardship Assistance Policy
LG(MP)R 15(2)(g) and (j) |
| Item No. 4.3 | Lease of Part of Level 2 of the Council Centre - Digital Ink Pty Ltd
LG(MP)R 15(2)(c)(i) and (g) |
| Item No. 4.4 | Sandy Bay Bathing Pavilion Update
LG(MP)R 15(2)(c)(i) |
| Item No. 5 | Committee Action Status Report |
| Item No. 5.1 | Committee Actions - Status Report
LG(MP)R 15(2)(b), (c)(i), (f) and (g) |
| Item No. 6 | Questions Without Notice |