



CITY OF HOBART

AGENDA

Finance and Governance Committee Meeting

Open Portion

Tuesday, 17 March 2020

at 4:30 pm

Lady Osborne Room, Town Hall

THE MISSION

Working together to make Hobart a better place for the community.

THE VALUES

The Council is:

People	We value people – our community, our customers and colleagues.
Teamwork	We collaborate both within the organisation and with external stakeholders drawing on skills and expertise for the benefit of our community.
Focus and Direction	We have clear goals and plans to achieve sustainable social, environmental and economic outcomes for the Hobart community.
Creativity and Innovation	We embrace new approaches and continuously improve to achieve better outcomes for our community.
Accountability	We work to high ethical and professional standards and are accountable for delivering outcomes for our community.

ORDER OF BUSINESS

Business listed on the agenda is to be conducted in the order in which it is set out, unless the committee by simple majority determines otherwise.

APOLOGIES AND LEAVE OF ABSENCE

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Finance and Governance Committee Meeting (Open Portion) held Tuesday, 17 March 2020 at 4:30 pm in the Lady Osborne Room, Town Hall.

COMMITTEE MEMBERS

Zucco (Chairman)
Deputy Lord Mayor Burnet
Sexton
Thomas
Coats

Apologies:

Leave of Absence: Nil.

NON-MEMBERS

Lord Mayor Reynolds
Briscoe
Harvey
Behrakis
Dutta
Ewin
Sherlock

1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY

2. CONFIRMATION OF MINUTES

The minutes of the Open Portion of the Finance and Governance Committee meeting held on [Tuesday, 18 February 2020](#), are submitted for confirming as an accurate record.

3. CONSIDERATION OF SUPPLEMENTARY ITEMS

Ref: Part 2, Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Recommendation

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the General Manager.

4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Ref: Part 2, Regulation 8(7) of the *Local Government (Meeting Procedures) Regulations 2015*.

Members of the Committee are requested to indicate where they may have any pecuniary or conflict of interest in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Committee has resolved to deal with.

5. TRANSFER OF AGENDA ITEMS

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

A Committee may close a part of a meeting to the public where a matter to be discussed falls within 15(2) of the above regulations.

In the event that the Committee transfer an item to the closed portion, the reasons for doing so should be stated.

Are there any items which should be transferred from this agenda to the closed portion of the agenda, or from the closed to the open portion of the agenda?

The meeting was abandoned due to COVID-19

6. REPORTS

6.1 Australian Local Government Association Call for Motions File Ref: F20/1768

Report of the General Manager of 12 March 2020 and attachment.

Delegation: Council

The meeting was abandoned due to COVID-19

**REPORT TITLE: AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
CALL FOR MOTIONS****REPORT PROVIDED BY:** General Manager**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this report is to advise the Council of the upcoming Australian Local Government Association National General Assembly.
- 1.2. The National General Assembly provides an opportunity for Council's to submit motions on national issues.

2. Report Summary

- 2.1. The Australian Local Government Association's National General Assembly provides a platform for local government to address national issues.
- 2.2. The theme for the 2020 National General Assembly is 'Working Together for our Communities'.
- 2.3. It will consider how strategic partnerships can assist councils to address the challenges and opportunities they are facing today and tomorrow.
- 2.4. The National General Assembly discussion paper identifies critical areas local government needs to consider now and into the future based on the *Australia National Outlook 2019*.

3. Recommendation

That the Council not submit any motions to the 2020 Australian Local Government Association's National General Assembly.

4. Background

- 4.1. The Australian Local Government Association's (ALGA) National General Assembly (NGA) provides a platform for local government to address national issues and advocate to the Australian Government on critical issues facing the sector.
- 4.2. The theme for the 2020 NGA is '*Working Together for our Communities*'.
- 4.3. The NGA will focus on working together for communities and how local governments can achieve success through partnerships. It will consider how strategic partnerships can assist councils to address the challenges and opportunities we are facing today and tomorrow.

4.4. ALGA has prepared a discussion paper (attached) that identifies critical areas local government needs to consider now and into the future based on the *Australia National Outlook 2019*. The National Outlook identified six important challenges already taking hold or on the horizon. They are:

- The rise of Asia;
- Technological change;
- Climate change and environment;
- Demographics;
- Trust; and
- Social cohesion

4.5. Motions submitted for consideration must meet a range of criteria, including:

- Being relevant to the work of local government nationally;
- Being consistent with the themes of the NGA;
- Complement or build on the policy objectives of state and territory local government associations;
- Be from a council which is a financial member of their state and territory local government association;
- Propose a clear action and outcome; and
- Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

4.6. Whilst the Council was successful in having four motions carried at the 2019 NGA, including those listed below, no motions have been identified for submission this year.

- The NGA calls on the Australian Government to establish an infrastructure fund for the construction of active transport initiatives including pedestrian and bicycle facilities.
- The NGA calls on the Australian Government to give consideration to indemnifying Councils that undertake climate change mitigation initiatives.

- The NGA calls on the Australian Government to review the National Disaster Relief and Recovery Arrangements to consider broadening the definition of essential assets to include assets that are currently regarded as non-essential.
- The NGA calls on the Australian Government to extend and increase the funding of the Smart Cities and Suburbs Program.

5. Proposal and Implementation

5.1. Not applicable.

6. Strategic Planning and Policy Considerations

6.1. Not applicable.

7. Financial Implications

7.1. Funding Source and Impact on Current Year Operating Result

7.1.1. Not Applicable.

7.2. Impact on Future Years' Financial Result

7.2.1. Not Applicable.

7.3. Asset Related Implications

7.3.1. Not Applicable.

8. Delegation

8.1. This matter is delegated to the Council.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



N D Heath
GENERAL MANAGER

Date: 12 March 2020
File Reference: F20/1768

Attachment A: ALGA 2020 NGA Discussion Paper ↓

**WORKING
TOGETHER
FOR
OUR
COMMUNITIES
NGA20**

Call for Motions
Discussion Paper 2020

14-17 June 2020
National Convention Centre Caberra

nga20.com.au



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

KEY DATES

18 November 2019

Opening of Call for Motions

27 March 2020

Acceptance of motions close

14 - 17 June 2020

National General Assembly

To submit your motion go to:

alga.asn.au/nga20-motions/

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the 2020 NGA – Working Together for Our Communities, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all the sections of the paper but are not expected to respond to every question. Your motion/s can address one or more of the issues identified in the discussion paper.

Remember that the focus of the NGA is on partnerships and working together so your questions could focus on how Local Governments can work in partnership with the Australian Government to address the challenges our communities face, or the opportunities that are arising as we approach the crossroads before us.

Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic importance and should be discussed at a national conference
3. be consistent with the themes of the NGA
4. complement or build on the policy objectives of your state and territory local government association
5. be submitted by a council which is a financial member of their state or territory local government association
6. propose a clear action and outcome i.e. call on the Australian Government to do something
7. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

OTHER THINGS TO CONSIDER

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. Motions should commence as follows - This National General Assembly calls on the Australian Government to

e.g. This National General Assembly calls on the Australian Government to restore funding for local government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

In order to ensure efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. **Motions should be received no later than 11:59pm AEST on Friday 27 March 2020.**

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government.

Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

There is an expectation that any Council that submits a motion will be present at the National General Assembly to move and speak to the motion.

INTRODUCTION

The purpose of this discussion paper is to provide guidance to councils developing Motions for Debate at the 2020 National General Assembly (NGA). This NGA will focus on working together for our communities and how local governments can achieve success through partnerships. It will consider how strategic partnerships can assist councils to address the challenges and opportunities we are facing today and tomorrow.

Some of the challenges and opportunities facing Australia were outlined in the CSIRO's Australian National Outlook 2019. Many of the challenges have direct implications for local governments and the communities they represent and provide services for. These challenges can also be opportunities that, if seized and managed appropriately, can ensure that our councils and communities thrive. This will require long-term planning, significant effort, and a cultural shift that will rebuild trust in institutions and all tiers of government, encourage healthy risk taking, and incorporate environmental and social outcomes in decision-making.

Collaboration and partnerships across sectors and with a diverse range of organisations will be vital to develop and implement solutions to the challenges ahead and to seizing the opportunities that emerge.

The National Outlook

The Australia National Outlook 2019 released by the CSIRO¹ revealed that Australia is at a crossroads. The research highlighted that we need to think and act differently if we are to ensure a bright future where GDP per capita could be as much as 36% higher in 2060 and growth is environmentally sustainable and inclusive. Failure to adequately address the significant economic, environmental and social challenges identified would result in a slow decline.

The CSIRO identified six important challenges that are already taking hold or on the horizon:

- **The rise of Asia** – The development boom in China that fuelled strong demand for Australian commodities (particularly resource and energy exports) is tapering off as China transitions to a new phase of growth fuelled by domestic consumption and services. However, growth in Asia could also create significant opportunities for Australia. By 2030, the Asia-Pacific region is set to consume more than half of the world's food, 40% of its energy, and be home to an estimated 65% of the world's middle class, resulting in increased demand for Australia's quality produce and service exports including tourism, education, health and aged care services, entertainment and financial and professional services.

How can local government position its communities to reap the benefits of the rise of the Asian middle class and manage any impacts? What partnerships are important?

- **Technological change** – New disruptive technologies are transforming industries and the way people live, work, and interact with each other. They are also changing the skills that will be needed in the workforce of the future. In the face of declining academic results Australia faces difficulties in ensuring that the workforce is prepared for the jobs of the future. With adaptation strategies in place embracing technology can have a net positive outlook for jobs.



What are the pre-requisites for commitments to take advantage of technological change?

What adaptation strategies are required at a local level to ensure councils and local communities are ready for the jobs of the future? What partnerships may be required?

- **Climate change and environment** – a broad range of impacts will be experienced in Australia as a result of global climate change, the severity of which will depend on the effectiveness of global emission reductions and local adaptation. The impacts include more extremely high temperatures and few extremely low temperatures, less rainfall and more droughts in southern Australia, less snow, more intense rainfall and fire weather, and fewer but stronger cyclones, and sea level rise. These changes will increase stress on Australia's ecosystems that are already threatened, and significantly affect agriculture, forestry, fisheries, transport, health, tourism, finance and disaster risk management. It is possible to strive towards zero emissions through a range of actions that target key sectors including energy, land use, urban infrastructure and industrial systems.

How do we work together to ensure that there is local adaptation to climate change and climate extremes? What partnerships are available to achieve zero emissions?

- **Demographics** – Australia's population is estimated to reach 41 million by 2060. This increase will be accompanied by an ageing of the population resulting in a reduction in the proportion of working age people from 66% in 2018 to an estimated 60% in 2060. This will impact economic output and infrastructure requirements and place pressure on government budgets. The impacts of population growth are likely to be felt most strongly in urban environments, with Sydney and Melbourne projected to be home to 8-9 million people and Brisbane and Perth increasing to 4-5 million people. If density does not increase, more and more people will be distanced from jobs, higher education, health services and transport.

What partnerships and forward planning are required to manage the impact of population growth in urban areas? How do regional and rural areas work in partnership to realise the benefit of population growth?

- **Trust** – Trust in institutions including governments, businesses, non-government organisations and the media has declined significantly since 1993 when 42% trusted government compared with just 26% in 2016. The loss of trust threatens the social licence to operate for Australia's institutions, restricting their ability to enact long term strategies.

How can local governments utilise partnerships to strengthen our social licence to operate?

- **Social cohesion** – like trust, social cohesion has declined falling from a baseline of 100 in 2007 to 88.5 in 2017, according to the Scanlon Foundation Index. This index considers survey respondents' sense of belonging and worth, social justice and equity, political participation and attitudes towards minorities and newcomers. The drivers of social cohesion are not fully understood but the following factors may all play a role: issues related to trust; financial stress, slow wage growth; poor housing affordability and its disproportionate affect on low income earners; and the rise of inequity.

How can local governments work in partnership with their communities and others to build and maintain social cohesion?

If Australia tackles these six challenges head on using a collaborative approach, we can achieve a bright future as a nation. However, there are five major shifts or changes that must occur. Each of these shifts have several “levers” that support their attainment. Local government has a role in some of the levers.

- An industry shift to enable a productive, inclusive and resilient economy with new strengths in both the domestic and export sectors
 - o Increase the adoption of technology to boost productivity in existing industries that have historically supported Australia's growth, as well as new industries.
 - o Invest in skills to ensure a globally competitive workforce that is prepared for technology-enabled jobs of the future.
 - o Develop export-facing growth industries that draw on Australia's strengths and build competitive advantage in global markets and value chains.

What can be achieved through partnerships that can address the gap between regions that are struggling and those that are well-off?

- An urban shift to enable well-connected, affordable cities that offer more equal access to quality jobs, lifestyle amenities, education and other services.
 - o Plan for higher-density, multicentre and well-connected capital cities to reduce urban sprawl and congestion.
 - o Create mixed land use zones with diverse high-quality housing options to bring people closer to jobs, services and amenities.
 - o Invest in transportation infrastructure, including mass-transit, autonomous vehicles and active transit, such as walking and cycling.

Rural communities are essential to Australia's wellbeing. What is required to ensure equitable access to quality jobs, lifestyle amenities, education and other services? What role do partnerships have to play in this?

Local governments are vital partners in achieving the urban shift? What needs to be brought to the partnerships by other parties? What policies need to be developed or changed?

- An ENERGY shift to manage Australia's transition to a reliable, affordable, low-emissions energy economy that builds on Australia's existing sources of comparative advantage.
 - o Manage the transition to renewable sources of electricity, which will be driven by declining technology costs for generation, storage and grid support.
 - o Improve energy productivity using available technologies to reduce household and industrial energy use.
 - o Develop new low-emissions energy exports, such as hydrogen and high-voltage direct current power.



What role do local governments play in the energy shift? How will local governments and communities benefit?

- A LAND shift to create a profitable and sustainable mosaic of food, fibre and fuel production, carbon sequestration and biodiversity.
 - o Invest in food and fibre productivity by harnessing digital and genomic technology, as well as using natural assets more efficiently.
 - o Participate in new agricultural and environmental markets, such as carbon forestry, to capitalise on Australia's unique opportunities in global carbon markets.
 - o Maintain, restore and invest in biodiversity and ecosystem health, which will be necessary to achieve increased productivity.

How can rural and regional communities' benefit from the land shift? What partnerships are required to achieve this shift?

- A CULTURE shift to encourage more engagement, curiosity, collaboration and solutions, and should be supported by inclusive civic and political institutions.
 - o Rebuild trust and respect in Australia's political, business and social institutions.
 - o Encourage a healthy culture of risk taking, curiosity and an acceptance of fear of failure to support entrepreneurship and innovation.
 - o Recognise and include social and environmental outcomes in decision-making processes.

How can local governments build partnerships with their local communities that also benefit the nation as a whole?

How can local governments work in partnership with the Australian Government and other key stakeholders to achieve these shifts and other significant policy challenges?

Can a partnership approach address the current infrastructure backlog and ensure that infrastructure (including transport infrastructure) is available and fit for the future?

Trust

To effectively implement the scale of change and reform that will be required for the growing Australian population, government needs to focus on rebuilding trust. According to the *Edelman Trust Barometer*², trust in government around the world fell to record lows in 2018. While modest increases were reported in the 2019 study including in Australia, citizens around the world are struggling to trust that their governments are working in their best interest.

The 2018 report *Trust and Democracy in Australia: Democratic decline and renewal*³ revealed that Members of the Australian Parliament (MPs) in general are distrusted by nearly half the population (48 per cent) with only one in five (21 per cent) are willing to express that they trust them "a little bit". For State MPs and local councillors, the figure is slightly better with 31 % and 29 % respectively indicating they "trust them a little bit". Table 1 details the level of trust in different generations.

	Generation Z (1995-present)	Millennials (1980-94)	Generation X (1965-79)	Baby Boomers (1946-64)	Builders (1925-45)
State/Territory Government	38.5%	40.0%	26.7%	35.7%	44.1%
Federal Government	39.5%	31.5%	21.5%	30.8%	39.2%
Political parties	26.9%	15.6%	12.2%	16.7%	15.7%
Local Government	66.5%	47.1%	33.6%	47.5%	54.9%
Government ministers	27.5%	24.5%	15.7%	24.3%	31.1%
MPs in general	26.9%	23.2%	16.1%	20.2%	22.3%
Local Councillors	33.8%	31.7%	24.7%	27.2%	33.3%
Public Servants	45.4%	40.4%	34.4%	39.4%	35.9%
Your local MP	29.2%	30.5%	27.5%	31.2%	39.8%

Table 1: Levels of political trust in different generations (source: Stoker et al 2018)

The report revealed that one thing that appears to unite most Australians is complaining about their politicians with the three biggest grievances being:

- politicians are not accountable for broken promises;
- that they don't deal with the issues that really matter; and
- that big business/trade unions have too much power.

Professor Ken Smith, the Dean and CEO of the Australia and New Zealand School of Government (ANZSOG), is intent on understanding the factors that drive distrust in government and developing innovative ways to counter some of these trends. He has highlighted⁴ that people look at central government and see bureaucrats far removed from their own local circumstances. In Australia, where people live in very varied conditions, it is crucial for policymaking to be based in local realities. Yet locally-based solutions have not been the method of choice so far in Australian politics. The answer, according to Professor Smith, is devolved government, or subsidiarity where "policies are driven by and tailored to the needs of the local community – to avoid the problem of service provision that completely misses the mark".

Some commentary suggests that declining trust and confidence is driven by a perceived failure of our institutions to uphold promises and deliver outcomes. Research undertaken for *Trust and Democracy in Australia: Democratic decline and renewal*⁵ revealed a significant appetite for reform including the co-design of policies with ordinary Australians, citizen juries, to solve complex problems that parliament can't fix, and reforms aimed at creating a stronger community or local focus to decision-making.

The Review into the Australian Public Service (APS) had a focus on delivering local solutions⁶ not only in terms of place-based policy making but also by paying attention to communities (often specific communities determined by interest or identity). The review found that there is currently no guiding set of administrative principles or coordinated holistic architecture either within the APS or across the APS and other levels of government to fully support and enable local delivery solutions.

The report⁷ went on "evidence suggest the need for increasing localised solutions in genuine partnership with communities to achieve best social, economic and environmental outcomes. Top down policy making is no longer sufficient alone to deal with community expectations or the complexity of challenges faced in community settings. Communities themselves need to be part of the solutions, right from problem conception to design, implementation and evaluation". "There are opportunities for the APS to get closer to the communities it services directly and indirectly (through effective partnerships with other levels of government and civil society".

How can local governments address the trust deficit with their local communities and assist the Australian Government to do the same?

How can the Australian Government and local governments maximise the strengths and abilities of the public service (including council staff) and deliver in partnership for our communities?

How can we draw on the strengths and resourcefulness of local governments and local communities to work in partnership with the Australian Government to tackle issues of national significance and lift key economic and social indicators?

What do local governments bring to the table to tackle issues of national significance?

REFERENCES

PAGE 4

1. CSIRO (2019) Australian National Outlook 2019 Commonwealth Scientific and Industrial Research Organisation

PAGE 7

2. Edelman (2019) 2019 Edelman Trust Barometer Global Report
<https://www.edelman.com.au/research/trust-barometer-2019>

3. Stoker, G; Evans, M and Halupka, M (2018) Trust and Democracy in Australia: Democratic decline and renewal. Report No.1 Democracy 2025 Canberra

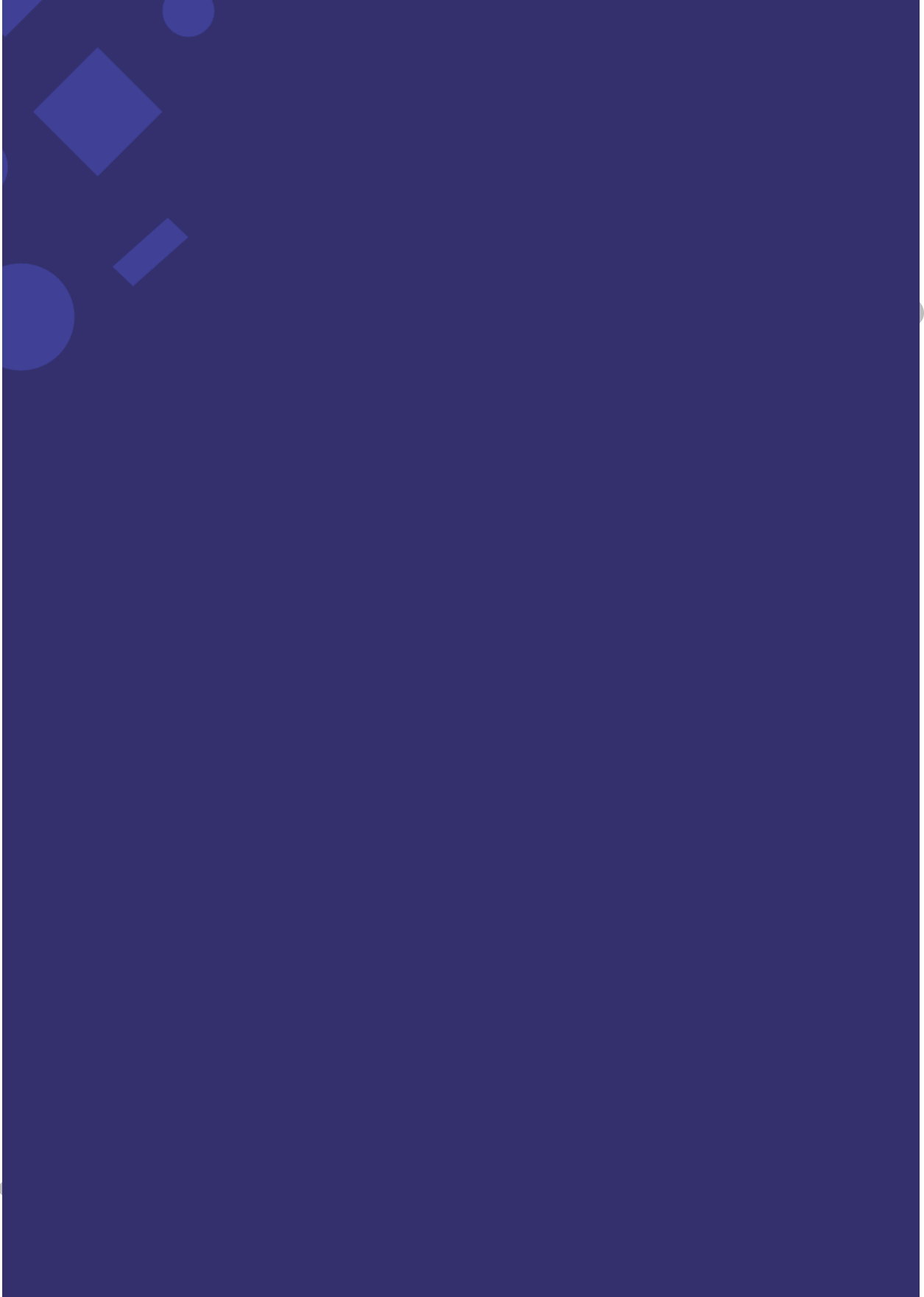
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4. Centre for Public Impact (2019) Subsidiarity, leadership and an empowered public service: keys to rebuilding trust in government. <https://www.themandarin.com.au/98763-subsidiarity-leadership-and-an-empowered-public-service-keys-to-rebuilding-trust-in-government/>

5. Stoker, G; Evans, M and Halupka, M (2018) Trust and Democracy in Australia: Democratic Decline and Renewal. Report No.1 Democracy 2025 Canberra

6. Althaus, C and McGregor C (2019) Ensuring a world-class Australian Public Service: delivering local solutions. An ANZSOG research paper for the Australian Public Service Review Panel Australian & New Zealand School of Government ANZSOG.EDU.AU

7. Ibid.





AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
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6.2 Working With Vulnerable People Registration - Elected Members
File Ref: F20/23046

Memorandum of the General Manager of 12 March 2020.

Delegation: Council

The meeting was abandoned due to COVID-19



City of **HOBART**

MEMORANDUM: FINANCE AND GOVERNANCE COMMITTEE

Working With Vulnerable People Registration - Elected Members

At its meeting of 16 December 2019 the Council resolved the following:

“Given Elected Members often attend functions where there are young and vulnerable community members present a report be prepared investigating the requirement for Elected Members to undertake a Police check and registration to work with vulnerable people. The report to also consider the referral of the matter to the Local Government Association of Tasmania for consideration.”

In consideration of elected members attaining the proposed accreditation there are many examples and instances of interactions that may take place in the course of an elected member carrying out their duties and or acting in a volunteering capacity.

This may include:

- Conducting Town Hall tours with students
- Sister City delegations with accompanying school groups
- Volunteering in emergency response situations
- Children’s week festivities
- YouthArc activities
- Citizenship Ceremonies
- Christmas Pageant

When an application for Working with Vulnerable People (Children) registration is lodged, an applicant gives consent to undergo a national background check.

Costs associated with attaining registration are:

- | | |
|--------------------------|----------|
| • Employment / volunteer | \$113.40 |
| • Volunteer only | \$19.44 |

It is proposed the costs for registration will be met from the elected member allowances and expenses budget function and there is funding available in the current financial year’s budget. The cost, however, would not be attributed to individual elected members as it is considered a cost related to carrying out the duties of the role as an elected member.

RECOMMENDATION**That:**

1. ***Elected members be provided the opportunity to attain a Working with Vulnerable People (Children) registration.***
2. ***As a cost related to carrying out the duties of the role as an elected member, the costs associated with the registration will be met from the elected member allowances and expenses budget function.***
3. ***The Local Government Association of Tasmania be advised of the resolution, recommending it encourage other Council's to adopt the initiative.***

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



N D Heath
GENERAL MANAGER

Date: 12 March 2020
File Reference: F20/23046

6.3 Grants and Benefits Listing as at 31 December 2019
File Ref: F20/24141; 25-2-1

Report of the Manager Finance and City Procurement of 12 March 2020
and attachments.

Delegation: Committee

The meeting was abandoned due to COVID-19

**REPORT TITLE: GRANTS AND BENEFITS LISTING AS AT
31 DECEMBER 2019****REPORT PROVIDED BY:** Manager Finance and City Procurement
Deputy General Manager**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this report is to provide a listing of the grants and benefits provided by the Council for the period 1 October to 31 December 2019.

2. Report Summary

- 2.1. A report outlining all grants and benefits provided by Council Committees and Council for the period 1 October to 31 December 2019 is attached.
- 2.2. It is proposed that the Committee note the listing of grants and benefits provided for the period 1 October to 31 December 2019, and that these are required, pursuant to Section 77 of the *Local Government Act 1993* ("LG Act"), to be included in the annual report of Council.

3. Recommendation

That the Finance and Governance Committee receive and note the information contained in the report titled 'Grants and Benefits Listing as at 31 December 2019'.

4. Background

- 4.1. A report outlining the grants and benefits provided for the period 1 October to 31 December 2019 is provided at **Attachment A**.
- 4.2. Pursuant to Section 77 of the LG Act, the details of any grant made or benefit provided will be included in the annual report of the Council.
- 4.3. The listing of grants and benefits marked as **Attachment A**, has been prepared in accordance with the Council policy titled *Grants and Benefits Disclosure* – refer **Attachment B**.

5. Proposal and Implementation

- 5.1. It is proposed that the Committee note the grants and benefits listing as at 31 December 2019.
- 5.2. It is also proposed that the Committee note that the grants and benefits listed are required to be included in the Annual Report of the Council and will be listed on the City of Hobart's website.

6. Strategic Planning and Policy Considerations

- 6.1. Grants and benefits are provided to organisations which undertake activities and programs that strongly align with the City of Hobart Capital City Strategic Plan 2019-2029 as well as other relevant City of Hobart strategies.
- 6.2. The linkage between the City's grants and benefits provided and the City of Hobart Capital City Strategic Plan 2019-2029 is referenced in Attachment A.

7. Financial Implications

- 7.1. Funding Source and Impact on Current Year Operating Result
 - 7.1.1. All grants and benefits provided as at 31 December 2019 were funded from the 2019-20 budget estimates.

8. Legal, Risk and Legislative Considerations

- 8.1. The Council provides grants and benefits within the requirements of Section 77 of the LG Act as follows:
 - 8.1.1. **Grants and benefits**
 - (1) *A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.*
 - (1A) *A benefit provided under subsection (1) may include:*
 - (a) *in-kind assistance; and*
 - (b) *fully or partially reduced fees, rates or charges; and*
 - (c) *remission of rates or charges under Part 9 (rates and charges)*
 - (2) *The details of any grant made or benefit provided are to be included in the annual report of the council.*
- 8.2. Section 72 of the LG Act requires Council to produce an Annual Report with Section 77 of the LG Act providing an additional requirement where individual particulars of each grant or benefit given by the Council must be recorded in the Annual Report.
- 8.3. Section 207 of the LG Act provides for the remitting of all or part of any fee or charge paid or payable.
- 8.4. Section 129 of the LG Act provides for the remitting of rates.

9. Delegation

- 9.1. This report is provided to the Finance and Governance Committee for information.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Lara MacDonell
**MANAGER FINANCE AND CITY
PROCUREMENT**



Heather Salisbury
DEPUTY GENERAL MANAGER

Date: 12 March 2020
File Reference: F20/24141; 25-2-1

Attachment A: Grants and Benefits Listing as at 31 December 2019 ⇓
Attachment B: Council Policy - Grants and Benefits Disclosure ⇓

The meeting was abandoned due to COVID-19

Grants, Assistance and Benefits Provided as at 31 December 2019
Section 77 (1)

Detail	Strategic Plan Reference	GST Inclusive Amount
Reduced Fees or Charges		
Mount Nelson Primary School - Waste and Recycling Bins - Reduced Fees and Charges	2.3.1	448
North Hobart Football Club Limited - Rental Rebate	2.3.1	5,124
North Hobart Football Club Limited - Building and Planning Fees for Kiosk and Coaches Boxes - Reduced Fees and Charges	2.3.1	2,940
Water Polo Tasmania - Under 14 National Championships 2019 - Doone Kennedy Hobart Aquatic Centre - Remission of Hire Charge	2.3.1	9,983
Remission of hire charges for Council halls, sports fields and parks	2.3.1	120
In-kind Assistance		
Global Climate Strike - in-kind	6.4.2	812
Reduced Rates		
E Kalis Properties Pty Ltd - Development Assistance - Rate Remission	1.2.5	425,984
Native Vegetation Protection Rebate	8.5.8	386
Stormwater Removal Service Rate Remission	8.5.8	57,795
Sultan Holdings Pty Ltd - Development Assistance - Rate Remission	1.2.5	402,579
240L Wheelie Bin Rebate	8.5.8	4,030
Charitable Donations and Gifts		
Sponsorship / Investment - Economic, Cultural, Festivals and Events		
Australian Fujian Association Tasmania - Tasmanian Chinese Lantern Festival 2020 - Festivals and Events Grant 2019-20	3.1.5	13,000
Australian Society of Marine Artists Inc. - The ASMA 2019 National Exhibition - Community Quick Response Grant 2019-20	3.1.5	500
Business Events Tasmania - Annual Grant	3.1.5	116,111
Constance ARI - Shadows on the Hill - Grant	3.1.5	1,000
Cycling South - 2019-20 Contribution	3.1.5	13,200
Kath Melbourne - Quick Response Grant	3.1.5	1,000
Salamanca Arts Centre - Grant 2019	3.1.5	27,500
Salamanca Arts Centre - Jazzamanca 2020 - Grant	3.1.5	15,818
Salamanca Arts Centre - Older Than Language Community Engagement Program - Grant	3.1.5	11,000
State Emergency Service - Southern Regional Volunteer SES Unit - Annual Contribution 2019-20	3.1.5	22,677
Surf Life Saving Tasmania Inc. - Grant	3.1.5	1,100
Tasmanian Canine Defence League - Funding Contribution	3.1.5	31,528
Tasmanian Museum and Art Gallery - 2020 TMAG Children's Festival - Grant	3.1.5	33,000
Tasmanian Museum and Art Gallery - Major Cultural Grant	3.1.5	38,500
Tasmanian Symphony Orchestra - Creative Hobart Major Cultural Grant	3.1.5	27,500
TasPride - 'Artfully Queer - Are We There Yet' - Creative Hobart Quick Response Grant	3.1.5	1,000
Theatre Council of Tasmania - Tasmanian Theatre Awards - Contribution	3.1.5	10,000
Theatre Royal Management Board - Cultural Grant	3.1.5	16,500
Vibrance Festival Pty Ltd - Festivals and Events Grant	3.1.5	77,000
West Moonah Community House Inc. - Wellness Expo 2020 - Festivals and Events Grant	3.1.5	5,500
Youth Network of Tasmania - Contribution	3.1.5	215
Community		
Anglican Diocese of Tasmania - Project Christmas Concern, Argyle Choir and Orchestra - Community Christmas Activation Quick Response Grant	2.3.8	825
Battery Point Sullivans Cove Community Association Inc. - Battery Point Community Christmas Party - Community Christmas Activation Quick Response Grant	2.3.8	750
Cancer Patients Foundation Limited - Look Good Feel Better - Grant	2.3.8	5,500

Detail	Strategic Plan Reference	GST Inclusive Amount
CatholicCare Tasmania - Awareness Raising for Issues of Homelessness - Community Quick Response Grant	2.3.8	550
Colony 47 Inc. - National Homelessness Week Sound Scape - Community Quick Response Grant	2.2.3	550
Department of Police, Fire and Emergency Management - SES Southern Regional Unit - Contribution to the Incident Management Unit for 2019-20	2.3.8	2,500
Department of Police, Fire and Emergency Management - SES Southern Regional Unit - Contribution to the Search and Rescue Unit for 2019-20	2.3.8	5,000
Derwent Estuary Program Limited - Member Contribution to the Derwent Estuary Program 2019-20	2.3.8	59,164
Derwent Sailing Squadron Inc. - Annual Grant	2.3.8	3,042
Domain Tennis Centre Hobart - Annual Maintenance Grant 2018-19	2.3.8	50,027
Down Syndrome Association of Tasmania - Step UP! For Down Syndrome - Community Quick Response Grant	2.3.8	500
Hobart Accueil Inc. - European Christmas Fair 2019 - Community Christmas Activation Quick Response Grant 2019-20	2.3.8	650
Hockey Tasmania Inc. - Annual Maintenance Grant 2019-20	2.3.8	78,793
JCC Tas Benevolent Society Inc. - Public Menorah Lighting and Celebration - Community Quick Response Grant 2019-20	2.3.8	500
Korean Full Gospel Church in Hobart Incorporated - Carols Together - Under the Steeple - Community Christmas Carols 2019 Grant	2.3.8	4,983
Landcare Tasmania Inc. - Landcare Tasmania 25th Anniversary Celebration Welcome to Country - Community Quick Response Grant	2.3.8	550
Lansdowne Crescent Primary School Community Association - West Hobart Community Christmas Carols - Community Christmas Carols 2019 Grant	2.3.8	13,920
Lenah Valley Community Association Inc. - Carols at John Turnbull - Community Christmas Carols 2019 Grant	2.3.8	16,335
Mount Stuart Residents Inc. - Christmas Carols in Mount Stuart - Community Christmas Carols 2019 Grant	2.3.8	6,150
Multicultural Womens Council of Tasmania Inc. - JoinUs - Christmas Carols 2019 - Community Christmas Carols 2019 Grant	2.3.8	5,850
New Town Community Association - New Town Community Christmas Carols 2019 - Community Christmas Carols 2019 Grant	2.3.8	14,850
Roman Catholic Church Trust Corporation of The Archdiocese of Hobart - Carols on the Hill 2019 - Community Christmas Carols 2019 Grant	2.3.8	16,335
Royal Hobart Hospital Research Foundation Incorporated - Christmas Family Fun in Salamanca Square - Community Christmas Activation Quick Response Grant 2019-20	2.3.8	825
Singers of Southern Tasmania Inc. - Christmas Carol Concert - Community Christmas Activation Quick Response Grant	2.3.8	750
South Hobart Living Arts Centre Ltd - Let's Light It Up! - Community Christmas Activation Quick Response Grant 2019-20	2.3.8	825
St John's Park Bowls Club - Ray O'Sullivan Christmas Party - Community Christmas Activation Quick Response Grant 2019-20	2.3.8	650
The Trustee for the Salvation Army (TAS) Social Work - Community Creative Mentorship - Community Quick Response Grant	2.3.8	550
Van Diemen's Band Inc. - Christmas Activation Quick Response Grant 2019-20	2.3.8	750
Vietnamese Student Association Tasmania - Music Heat - The Vietnamese Society Show - Community Quick Response Grant	2.3.8	500
Women for Palestine Inc. - Run for Palestine - Community Quick Response Grant	2.3.8	550
Environmental and Climate Change		
Heritage and Conservation		
Anglican Diocese of Tasmania - St George's Battery Point Anglican Church Stone Work Restoration - Heritage Grant	1.2.4	255,508
Wellington Park Management Trust - 2019-20 Contribution	3.1.5	33,403
Wellington Park Management Trust - Contribution to WPMT Administration and Technical Support Costs for 2019-20	1.2.4	33,467
TOTAL		1,988,503

City of Hobart

Policy

Title: Grants and Benefits Disclosure

Category: Corporate Governance

Date Last Adopted: 23 September 2019

1. Objectives

1. To articulate the Council's interpretation of grants and benefits for the purposes of disclosure within the Annual Report under Section 77 of the *Local Government Act 1993* (S77 LGA).
2. This Policy only applies to S77 LGA. There may be other legislative requirements to be considered when assessing grants and benefits.
3. To address the relevant transactions of the Council that meet the definition of the disclosure.
4. To identify the delegations for approval of 'benefits'.
5. To identify the methodology of disclosing amounts in aggregate or individually, and the basis for determining the value of the benefits provided.

2. Definition of Grant and Benefit

A "grant" is defined as non-repayable funds or products that are disbursed from one party (grant maker) to a recipient (grant seeker). All support provided through the City of Hobart Grants Program, be it cash or in-kind is referred to as a "grant" and recognised as an actual cost.

A "benefit" is either pecuniary or non-pecuniary, that is provided to people or organisations for which they would otherwise be liable to pay. This often includes goods or services provided free of charge or at reduced rates or cash contributions given to organisations in the form of charity donations or sponsorship.

3. Policy

This policy interprets the grants and benefits transactions within the Council; identifies the transaction types which meet the definition for disclosure in accordance with S77 LGA; and determines the requirements and process for disclosing grants and benefits within the Council's Annual Report.

4. Classifications of Grants and Benefits

Grants and benefits are provided to organisations which undertake activities and programs that strongly align with the Council's Strategic Framework – Hobart 2025, the City of Hobart Capital City Strategic Plan 2015-2025 as well as other relevant City of Hobart strategies.

The Council provides the following classifications of grants and benefits:

1. Reduced fees or charges

A full or partial reduction in fees or charges imposed by the Council pursuant to Section 205 of the *Local Government Act 1993*, which are published in the Council's Annual Fees and Charges Booklet, for the use of recreational, community or other Council owned facilities or services.

2. In-kind assistance

The provision of a Council service, including staff and/or equipment at nil or reduced charge.

3. Reduced rates

A full or partial reduction in rates including:

- (i) Pensioner rate remissions (net of reimbursements provided by the State Government and associated bodies).
- (ii) Remissions of rates pursuant to Section 129 of the *Local Government Act 1993*.
- (iii) Rate rebates.

4. Charitable Donations and Gifts

A donation or gift is given as cash with no expectation of receiving a benefit.

5. Sponsorship

A sponsorship is a commercial arrangement in which the City of Hobart provides a contribution of money or in-kind support for a specified benefit such as brand exposure or naming rights.

Assistance of a sponsorship is provided to support large scale commercial events or activities that are considered high profile. As a result, these sponsorships must have the potential for the City of Hobart to benefit from significant promotional leverage, economic benefits, improved visitation and enrichment to the community. Most sponsorships will be with well-established proven projects.

6. Grants

Assistance through the provision of cash grants to support programs and activities in support of community participation and valuing diversity to support a safe, friendly and compassionate society. Currently the City of Hobart provides grants supporting Community, Creative, Christmas, Event, Marketing and Urban Sustainability programs.



City of **HOBART**

7. Heritage and Conservation Grants

Cash grants for small to medium scale works, heritage studies and conservation plans, education projects on heritage listed places to protect the built heritage and history of the City.

5. Delegations for approval

All grants and benefits are approved in accordance with the Council's Delegations Register (Financial Delegations), Council Committee's Terms of Reference and Council Policy Manual.

6. Disclosure of all Grants and Benefits

1. Section 72 of the *Local Government Act 1993*, sets out the mandated requirements for the material to be included in the Annual Report. S77 LGA provides an additional requirement, which is the documenting of individual particulars of each grant or benefit given by the Council being reported in the Annual Report.
2. S77 LGA does not require the disclosure of Council decisions of a commercial nature or the disclosure of reduced rents on Council owned properties.
3. For the purposes of S77 LGA, the following grants and benefits will be disclosed in the Annual Report:
 - (i) Reduced fees and charges;
 - (ii) Established monetary value of in-kind assistance;
 - (iii) Reduced rates;
 - (iv) Charitable donations and gifts;
 - (v) Sponsorship;
 - (vi) Community grants;
 - (vii) Heritage and Conservation grants; and
 - (viii) Reduced Rentals.
4. All grants and benefits requiring disclosure under S77 LGA will be reported on an individual basis in the Annual Report except for the following classifications which will be aggregated for each individual classification, except where approved under the Major Developments Assistance/Incentives Policy, and captured by S77 LGA;
 - (i) Reduced fees and charges for Council halls, sports fields, and parks up to an individual value of \$500;
 - (ii) Pensioner rate remissions (net expenditure);
 - (iii) Rate rebates up to an individual value of \$600;

7. Financial treatment:

The accounting treatment of grants and benefits will be in accordance with Accounting Standards and other pronouncements issued by the Australian Account Standards Board.

All grants and benefits will be captured and recorded in the financial management system and will be recorded as a total benefit. The total benefit will include cash and in-kind assistance.

8. Legislation, Terminology and References:

Relevant legislation and Council's procedures that should be referred to when interpreting this policy are:

Local Government Act 1993, specifically Sections 72, 77, 129 and 205

Procedures for grants and benefits as contained within the Council's Integrated Management System

Delegations Register

Policy Manual

Policy titled *Application for Grants – City of Hobart Grants Program*

Policy titled *Inbound requests for sponsorship*



Responsible Officer:	Director City Governance
Policy first adopted by the Council:	
History	
Amended by Council	21/9/2015
Amended by Council	7/3/2016
Amended by Council	23/9/2019
Next Review Date:	March 2020



6.4 Outstanding Long Term Parking Permit Debts as at 29 February 2020
File Ref: F20/24837

Memorandum of the Manager Finance of 12 March 2020 and attachment.

Delegation: Committee

The meeting was abandoned due to COVID-19



City of **HOBART**

MEMORANDUM: FINANCE AND GOVERNANCE COMMITTEE

Outstanding Long Term Parking Permit Debts as at 29 February 2020

Information on sundry and long term parking permit debts is provided to the Finance and Governance Committee on a quarterly basis. At the Finance Committee meeting of 15 June 2016, it was resolved that the debts be reported separately to allow the reporting of long term parking debts to appear on the Open portion of the Finance and Governance Committee agenda.

This memorandum provides information on long term parking permit debts only. Debts relating to rates, sundry debts and parking fines are reported separately to the Finance and Governance Committee.

The table below provides a comparison to the same period last year and shows:

- A decrease (\$18,623) in total debts outstanding;
- An increase (\$1,178) in the 90 days and over category; and
- A decrease (\$6,448) in debts 30 days and older (*).

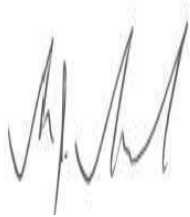
	28-Feb-19	% of total O/S	31-Jan-20	% of total O/S	29-Feb-20	% of total O/S
	\$		\$		\$	
Current	75,805	85%	55,417	85%	63,630	91%
30 days	8,531	10%	4,467	7%	1,432	2%
60 days	803	1%	576	1%	276	0%
90 days	3,514	4%	4,898	7%	4,692	7%
Total	88,653		65,358		70,030	
* 30 days+(all)	12,848	15%	9,941	15%	6,400	9%

Attachment A shows a three year comparison of outstanding long term parking permit debts.

RECOMMENDATION

That the information contained in the memorandum of the Manager Finance and the Deputy General Manager of 3 March 2020 titled "Outstanding Long Term Parking Permit Debts as at 29 February 2020" be received and noted.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Michael Greatbatch
MANAGER FINANCE

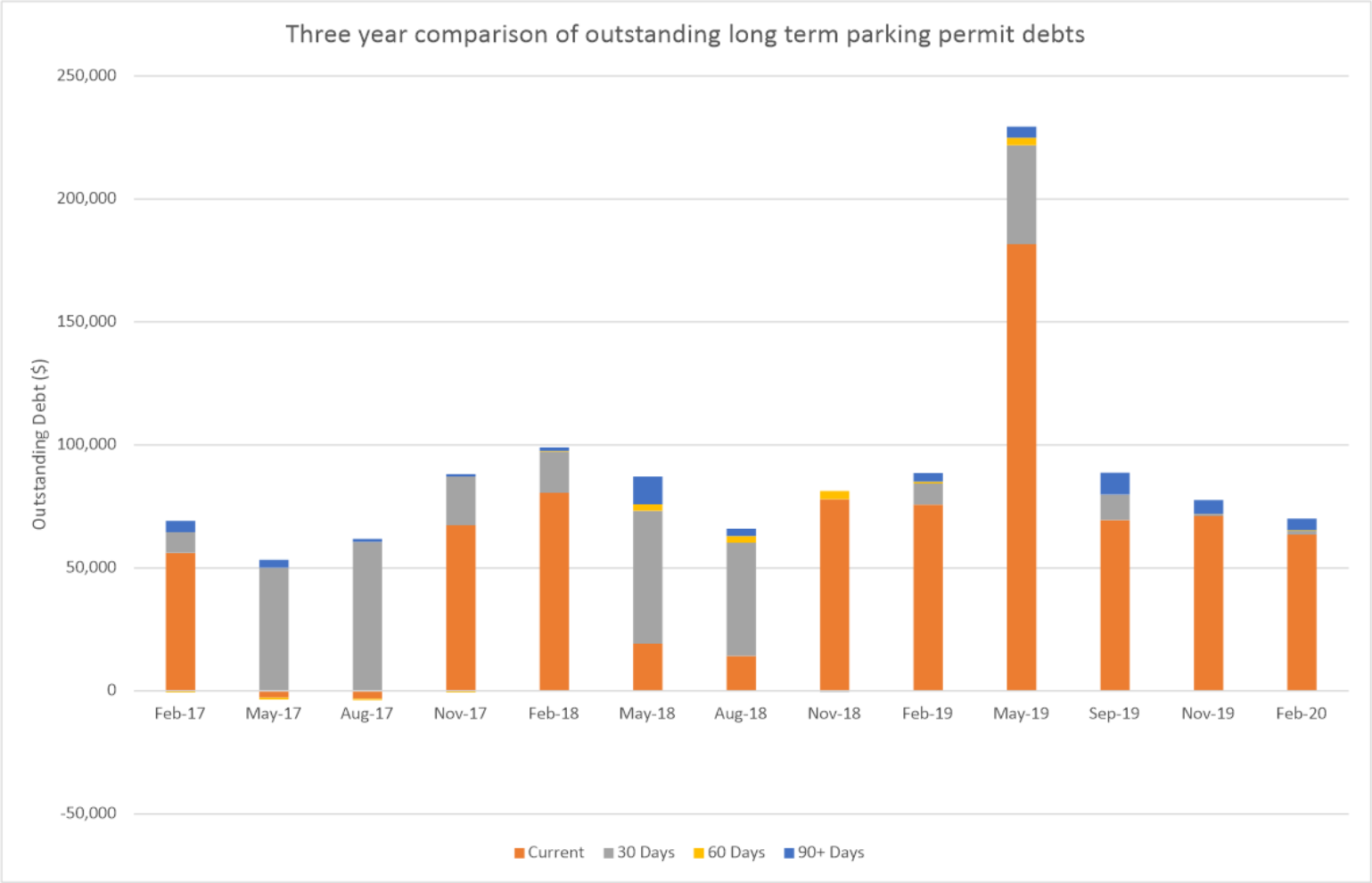


Heather Salisbury
DEPUTY GENERAL MANAGER

Date: 12 March 2020
File Reference: F20/24837

Attachment A: Three Year Comparison of Outstanding Long Term Parking Permit Debts ↓

The meeting was abandoned due to COVID-19



7. COMMITTEE ACTION STATUS REPORT

7.1 Committee Actions - Status Report

A report indicating the status of current decisions is attached for the information of Elected Members.

RECOMMENDATION

That the information be received and noted.

Delegation: Committee

Attachment A: Finance and Governance Committee Status Report
- Open

The meeting was abandoned due to COVID-19

FINANCE AND GOVERNANCE COMMITTEE - STATUS REPORT

OPEN PORTION OF THE MEETING

March 2020

Ref	Title	Report / Action	Action Officer	Comments
1.	<p>CITY HALL – DEVELOPMENT OPPORTUNITIES – VENUES Council, 23/2/2015, Item 12</p> <p>CITY HALL RESTORATION Council, 22/02/2016 Item 19</p>	<p>That: 1. A consultant be engaged to develop a business plan for the City Hall, as a matter of urgency to inform long term infrastructure investment, the future management and operational model for the facility, at an approximate cost of \$100,000 to be funded from 2015/2016 operational savings.</p> <p>2. A further report also be prepared that provides details of all Council physical building assets and their current uses including options for maximising community usage for buildings that are underutilised.</p>	Executive Manager City Place Making	<p>1. A report presenting a summary of Draft Master Plan options for the Hobart City Hall was considered in the closed portion of the June 2019 Finance and Governance Committee meeting.</p> <p>2. Officers are currently scoping the preparation of a report detailing Council physical building assets and their current and potential use.</p>

Ref	Title	Report / Action	Action Officer	Comments
2.	NOTICE OF MOTION COUNCIL CAR PARKS - SECURE SHORT TERM BICYCLE FACILITIES Council, 23/05/2016 Item 14	That a report be prepared on options for appropriate secure short-term cycling facilities with a focus on the 42 vacant spaces in the Argyle Street car park along with other Council car parks, for people who choose to cycle into the city.	Director City Innovation	<p>An Elected Member workshop was held on 16 July to discuss a range of strategic options relating to the City's off-street parking facilities.</p> <p>Additionally, an initiative has been included for in the <i>Connected Hobart Action Plan</i>.</p> <p><i>Further actions will be identified in the Parking Action Plan 2020-2025 currently in draft.</i></p>
3.	SANDY BAY BATHING PAVILION, LONG BEACH Council, 24/7/2017 Item 15	That proposals associated with the development of a new second floor restaurant above the Sandy Bay Bathing Pavilion be proceeded with and the expenditure of \$16,800 be approved.	General Manager	<p>Upper floor: Architects Terroir have developed a new design in conjunction with the Pavilion's original architect, Mr Dirk Bolt who supports the design.</p> <p>Pre-application advice has been received from City of Hobart Planning and Heritage teams, as well as Heritage Tasmania.</p> <p>Endorsement for the design was granted by Council on 17 June 2019. The next step is to lodge a DA.</p> <p>Ground floor: A new lease has been offered to Surf Life Saving Tasmania for a reduced footprint (this is subject to community consultation).</p> <p>A new proposal for the use of the ground floor of the Pavilion has been submitted to Council for a café. Control over the leasable area for a café has been retained by the City of Hobart.</p>

Ref	Title	Report / Action	Action Officer	Comments
				<p>The proponent will be consulting with Heritage Tasmania and the original architect of the Pavilion before lodging a DA.</p> <p>It is anticipated that both DAs will be considered at the same time.</p>
4.	<p>ELECTRIC VEHICLES AND CHARGING STATIONS</p> <p>Council, 25/7/2016 Item 20</p>	<p>That:</p> <ol style="list-style-type: none"> 1. Council officers continue to monitor the types of electric and hybrid vehicles available on the market to determine whether any would be suitable for inclusion in the City's fleet. 2. City employees be canvassed to determine demand for electric bicycle charging stations at the City's corporate buildings. If there is sufficient demand, then power outlets be installed in suitable locations. 3. Appropriate street signage be installed to direct users of electric vehicles (EV) and bicycles to the charging stations located at the Hobart Central Car park. 	Director City Innovation	<ol style="list-style-type: none"> 1. Officers are monitoring electric and hybrid vehicle models for potential inclusion in the fleet. Models have now been added to the State Government list and we are looking to include these on the City's list. The range of suitable vehicles available in Australia continues to be very limited, though is expected to improve over the next 12-24 months. A draft initiative has been included for public consideration in the Sustainable Hobart program. 2. Options for canvassing employees are being considered. Charging stations have been installed in the Hobart Central Car Park on a trial basis. Further assessment is required. Charging stations are being modified to allow two different types of charge ports to increase useability. 3. Officers are progressing the signage installation and further assessment is required due to in-ground utilities and significant civil projects in Melville Street

		4. That the Hobart Bicycle Advisory Committee be requested to consider initiatives to encourage the wider use of electric bicycles.		4. The Committee has provided input into the Connected Hobart development process and will be further consulted on the draft framework and action plan in 2019.
5.	COUNCIL AND COMMITTEES - STRUCTURE AND GOVERNANCE MATTERS Council 4/12/2017 Item 21	That further consideration of the strategic realignment of its existing committee structure occur after the completion of the Council's visioning project.	Deputy General Manager	Possible options for the structure of Committees were discussed at a workshop on 4 February 2020. This will be further considered and a report provided at the mid point of the Council term (November 2020).
6.	SHAPING THE CITIES OF HOBART AND GLENORCHY – DETERMINING THE BENEFITS OF ENHANCED LAND VALUE THROUGH INVESTMENT IN A PUBLIC TRANSIT SYSTEM Council 9/2/2016 Supp Item 16	That the Council initiate a Public Transit Corridor Urban Utilisation and Economic Benefit project for the current rail corridor, based on the proposal titled 'Shaping the Cities of Hobart and Glenorchy – Determine the Benefits of Enhanced Land Value through Investment in a Public Transit System', subject to the matched support of the Glenorchy City Council.	General Manager	At its 20 August 2018 meeting, the Council resolved that further activities by the Hobart Glenorchy Public Transit Corridor Committee be put on hold pending finalisation of the Hobart City Deal process.
7.	UNIVERSITIES CONFERENCE AND STUDY TOUR Council 6/2/2017 Item 17.	That a further report be provided to investigate extending an invitation to Gehl Architects to visit the City for the purposes of reviewing the urban transformation work the City has done to date and to provide a public lecture.	General Manager	A suitable opportunity to invite Gehl Architects has not been identified at this time. Investigations on future opportunities is ongoing.

8.	<p>REVIEW OF PARKING - NORTH HOBART (UPDATE ON ACTIONS)</p> <p>Council 19/2/2018 Item 15</p>	<p>That 1. Following the finalisation of the consultation, a Council workshop open to the public be held to review all data collected and to consider all options, and potential costs, including;</p> <ul style="list-style-type: none"> (a) additional on-street car parking spaces; (b) additional metered parking spaces; (c) development of the Condell Place car park. 	Director City Innovation	<p>As detailed in Item 9, Assessment of clauses 1(a), (b) and (c) have been included in the Place Vision and an Access and Parking Plan project currently being undertaken.</p>
9.	<p>CONDELL PLACE CAR PARK - DEVELOPMENT OPPORTUNITIES AND EOI REQUEST</p> <p>Council, 23/7/2018 Item 17</p> <p>NOTICE OF MOTION CONDELL PLACE CAR PARK - REDEVELOPMENT</p> <p>Council, 23/9/2019 Item 17</p>	<p>That: 1. An urgent report be prepared addressing any issues for the Council immediately pursuing expressions of interest for the redevelopment of the Condell car park in North Hobart, as per the most recent report to Council (as attached to the agenda for the Finance and Governance Committee meeting held on 17 July 2018).</p>	Deputy General Manager / Director City Planning	<p>Placemaking specialists Village Well and sustainable transport planners MRCagney have been engaged to develop an integrated Place Vision and an Access and Parking Plan to guide the future delivery of better public amenity, access and parking in the Elizabeth Street retail and restaurant strip.</p> <p>As advised to Elected Members via the Hub on Friday 31 January 2020, correspondence was distributed to North Hobart business operators and residents inviting them to participate in a series of workshops (between Wednesday, 12 February and Friday, 21 February) to inform this work.</p>

		<ol style="list-style-type: none"> 2. A further report to also address the broader parking, mobility and smart cities issues and solutions for North Hobart (as per the Council decision of 23 July 2018). 3. The report to consider any other existing report relevant to the development of car parking within the North Hobart precinct. 4. The Council's preferred position be subject to community engagement at the appropriate time. 		<p>Preliminary findings are expected in March. The project will be complete in mid-April 2020.</p> <p>A report regarding an EOI for Condell Place is awaiting the outcome of this work.</p>
10.	<p>OUTSTANDING PARKING DEBT DECEMBER 31, 2017</p> <p>Finance and Governance Committee 15/5/18 Item 6.1</p>	<p>That:</p> <ol style="list-style-type: none"> 1. The General Manager investigate owners of vehicles who have at least 3 outstanding infringements of 90 days old having their vehicles clamped. 2. Costs associated with the clamping of vehicles and subsequent recoveries be charged to the owner of the vehicle. 3. A warning be included in the second infringement notice that the Council will clamp vehicles where 3 or more infringements exceeding 90 days are currently outstanding on a vehicle. 	Director City Innovation	<p>A strategy for debt collection, including the capacity to clamp vehicles is currently being undertaken.</p>

11.	<p>2019-20 FEES and CHARGES – CITY GOVERNANCE</p> <p>Council, 20/05/2019 Item 26</p>	That a fee structure be investigated for hall and venue hire which represents potential full cost recovery or a percentage thereof.	Deputy General Manager	A revised fee structure is being investigated prior to considering fees and charges for the 2020-21 year.
12.	<p>2019-20 FEES and CHARGES – PARKING OPERATIONS</p> <p>Council, 20/05/2019 Item 27</p> <p>Finance and Governance Committee, 13/08/19 Item 6.3</p>	<p>That. 1. Investigations be undertaken with appropriate hotel and accommodation establishments for the use of the Council's off street parking facilities outside of normal business hours.</p> <p>2. That the Finance and Governance Committee note the following nine topical areas to be reviewed by officers within the City Innovation Division, and report back to Council:</p> <ul style="list-style-type: none"> (a) Pensioner voucher parking scheme; (b) 90 minute free parking in short term car parks; (c) On-street rates (floating rates); (d) Off-street parking technologies; (e) Hours of operation of car parks; 	Director City Innovation	<p>1. A report is being prepared for the Committee in the New Year following completion of pending commercial negotiations with new hotel operators.</p> <p>All suppliers have been issued purchase orders to facilitate 24h access at Hobart Central and currently awaiting parts from Germany to commence works.</p> <p>2. Responses are being consolidated in the Parking Action Plan 2020-2025 currently in draft.</p>

		<ul style="list-style-type: none"> (f) Peripheral parking (commuter shuttle service); (g) Commuter parking in inner city areas; and (i) Off-street, off-peak parking demand management solutions to encourage the spread of shopping and trade, including late night trading and night-shift worker safety. 		
13.	MAWSON PLACE – MATILDA Council, 21/10/2019 Item 19	That: 1. The Council authorise the General Manager to formally approach the Port Arthur Historic Site with regard to the return of the Matilda. 2. If the Port Arthur Historic Site is not interested in the return, an Expression of Interest be called to identify possible options for the future of The Matilda	Deputy General Manager	Initial approach made to Port Arthur Historic Site.
14.	ELECTED MEMBERS DEVELOPMENT AND SUPPORT – POLICY Council, 18/11/2019 Item 12	That: 1. Clause G titled <i>International Relationships</i> of the Elected Members' Development and Support policy be deferred and be the subject of a further report	Deputy General Manager	A report was provided to the Risk and Audit Panel at its meeting of 3 December 2019 advising of the Council's decision. The RAP considered that its role was to review the process of setting limits within the policy and would consider this at a meeting early in the New Year.

		<p>following the outcomes of the following investigations:</p> <ul style="list-style-type: none"> (i) The future of international city relationships. (ii) The Risk and Audit Panel be engaged to assess and provide a recommendation to the Council on an appropriate budget allocation for Elected Members in regards to travel for international relationships. <p>2. The General Manager refer the following allocation amounts, contained within the Elected Members' Development and Support Policy, to the Risk and Audit Panel for consideration with a recommendation provided back to Council:</p> <ul style="list-style-type: none"> (i) Section C – Elected Member Professional Development - \$5,000 per annum; (ii) Section H – General Provisions - \$40 daily travel allowance; (iii) Section K – Expense Reimbursement: <ul style="list-style-type: none"> 1. Telecommunications - \$2,000 per annum. 		<p>The matter was formally considered by the RAP on 5 March 2020. The RAP advice will be provided to the Council at its meeting on 23 March 2020.</p>
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		<p>2. Local travel – 1,500 litres of fuel per annum, and other transport costs.</p> <p>(iv) Section M – Benefits:</p> <p>1. Community Activities Participation:</p> <p>(a) Lord Mayor \$5,000 per annum.</p> <p>(b) Deputy Lord Mayor \$2,500 per annum.</p> <p>(c) Elected Members \$1,000 per annum.</p>		
15.	<p>PARKING IN NORTH HOBART - HOURS OF OPERATION OF CAR PARKS</p> <p>Council, 18/11/2019 Item 12</p>	<p>1. Dynamic pricing options for paid parking in both the Condell Place and Lefroy Street Car Parks in North Hobart be explored and be the subject of a further report.</p>	Director City Innovation	<p>1. Dynamic pricing is currently being addressed as referenced in clause 12, 2(d) above.</p>
16.	<p>CITY OF HOBART MULTI-STORY CAR PARKS – REMOVAL OF EARLY BIRD PARKING</p> <p>Council, 16/12/2019 Item 19</p>	<p>That:</p> <p>1. The Early Bird parking program be removed completely from the Hobart Central and Centrepont Car Parks from 1 January 2021.</p> <p>2. The Council notify the removal of the service to relevant stakeholders including customers, businesses, car park operators and Metro and collaborate regarding alternative transport options.</p>	Director City Innovation	<p>1. Early Bird parking recommenced in Hobart Central and Centrepont car parks on the 2 January 2020. Operation will continue throughout the year and will be removed on or before the 31 December 2020.</p> <p>2. The process of notification will commence with advice to customers by way of advertising in the car parks. Notification to all other stakeholders will progress throughout the year.</p>

		3. Number plate recognition be brought forward as a matter of urgency.		3. Licence Plate Recognition is currently operating in both early bird car parks. Modification of the system to detect "turn-around" drivers will be progressed with the system suppliers.
17.	BUSHFIRE ASSISTANCE Council, 28/01/2020 Item 10	That <ol style="list-style-type: none"> 1. The Hobart City Council donate \$25,000 to the mainland bushfire appeal via an appropriate charity, subject to the full quantum of the donation being used to assist with the bushfire recovery. 2. The General Manager provide details of the placement and use of the Council's donation. 3. The General Manager consider the most appropriate funding source including but not limited to the elected member professional development allocation in order to retain funding within Council's community grants program. 	General Manager / Director Community Life	<p>A memo on this matter was circulated to Elected Members on the Hub on 12 March 2020.</p> <p style="text-align: center;">COMPLETE</p>

8. RESPONSES TO QUESTIONS WITHOUT NOTICE

Regulation 29(3) *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

The General Manager reports:-

"In accordance with the procedures approved in respect to Questions Without Notice, the following responses to questions taken on notice are provided to the Committee for information.

The Committee is reminded that in accordance with Regulation 29(3) of the *Local Government (Meeting Procedures) Regulations 2015*, the Chairman is not to allow discussion or debate on either the question or the response."

8.1 TASCORP Loan Re-Negotiations**File Ref: F20/23580; 13-1-10**

Memorandum of the Deputy General Manager of 12 March 2020 and attachments.

8.2 Family and Domestic Violence Leave**File Ref: F19/160946; 13-1-10**

Memorandum of the Deputy General Manager of 12 March 2020.

8.3 Family and Domestic Violence Leave**File Ref: F19/160940; 13-1-10**

Memorandum of the Deputy General Manager of 12 March 2020.

Delegation: Committee

That the information be received and noted.



City of **HOBART**

Memorandum: Lord Mayor
Deputy Lord Mayor
Elected Members

Response to Question Without Notice

TASCORP LOAN RE-NEGOTIATIONS

Meeting: Finance and Governance Committee **Meeting date:** 18 February 2020

Raised by: Alderman Sexton

Question:

In 2019, the Council resolved to write to TASCORP to re-negotiate interest on our current loans. Could the General Manager please advise if this has transpired, and if so, could the General Manager please circulate to Elected Members copies of the correspondence from the City of Hobart and TASCORP's response?

Response:

Council Officers met with TASCORP to discuss debt refinancing options. The response from TASCORP is attached – refer **Attachment A**.

Council Officers have also spoken with the Commonwealth Bank of Australia, with which the City has a loan. The response from the Commonwealth Bank is attached – refer **Attachment B**.

Given the further questions raised at the Elected Member Budget Workshop held on 3 March 2020, Officers will seek an independent financial analysis of the options available to Council and a report will be provided to Council in due course.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Heather Salisbury
DEPUTY GENERAL MANAGER

Date: 12 March 2020
File Reference: F20/23580; 13-1-10

Attachment A: Letter from Tascorp ↓
Attachment B: Email from the Commonwealth Bank of Australia ↓

The meeting was abandoned due to COVID-19

**Tasmanian Public Finance Corporation**

114 Murray Street Hobart Tasmania 7000
GPO Box 1207 Hobart Tasmania 7001
Phone (03) 8396 1200 Intl 61 3 8396 1200
Fax (03) 9086 4195 Intl 61 3 9086 4195

6 March 2020

Ms Heather Salisbury
Deputy General Manager
Hobart City Council
16 Elizabeth St
Hobart TAS 7000

Dear Heather

Hobart City Council (HCC) - Loan Portfolio with TASCORP

Thank you for the opportunity for Heath Baker and I to meet with you this week to discuss your loan portfolio.

Concerning the specific query raised by one of your elected members, I am happy to provide the following response.

2019 Banking Code of Practice

I note your elected member's question referred to the 2019 Banking Code of Practice. The Code was developed by the Australian Banking Association (ABA) whose members are the four major banks, regional banks and international banks with an Australian banking licence. TASCORP was established under an Act of Parliament and operates in accordance with the *Tasmanian Public Finance Corporation Act 1985* and the *Government Business Enterprises Act 1995*. As a central financing authority, TASCORP's operations and customer base are very different to those of retail and investment banks. TASCORP is therefore not a member of the ABA, nor a signatory to the Code.

Having said that, I can assure Council of TASCORP's commitment to its customers. TASCORP's principal purpose is to develop and implement borrowing and investment programs for the benefit of its Tasmanian public sector clients, which includes councils. TASCORP's goal is to meet the borrowing and investment needs of its clients at the best possible price, and thereby deliver economic value to the State of Tasmania.

Debt Refinancing Options

With regard to the question raised by your elected member on debt refinancing options, under the existing loan documentation, HCC may prepay a loan or any part of a loan on terms and conditions approved by TASCORP. The prepayment calculation method for loan break costs for Council will be the market value of the debt plus any actual costs incurred by TASCORP in unwinding any related market transactions.

The market value of a loan, in simplistic terms, calculates the value of the existing loan using current interest rates for the remaining term of that loan. If interest rates have risen

since the loan was taken out, the market value of the loan and loan break costs will be lower as TASCORP can re-lend the loan proceeds at a higher interest rate to another client. Conversely, if interest rates have fallen, the market value of the loan and loan break costs will be higher to compensate TASCORP for the lower return it will make going forward on the re-lent loan proceeds. The concept of market value ensures that TASCORP does not make a loss from refinancing a fixed interest rate loan with a client. This is important because, as the lender, TASCORP also locks in its own funding cost in the financial markets at the time the loan with a client is transacted.

If Council were to refinance by prepaying their existing loans and re-borrowing at current lower interest rates, it would result in no overall reduction in loan costs to Council. This is because, while Council's interest costs on the new loan would be lower going forward, these would be offset by the break cost when the existing loans were refinanced and prepaid.

With regard to broader strategies to assist in managing interest rate risks for HCC, TASCORP notes that council clients generally borrow for specific projects using amortising loans (paying down principal and interest) where the cost and retirement of capital for these projects is budgeted at the time of project approval. TASCORP is happy to work closely with HCC on its debt management strategy, irrespective of whether TASCORP is the lender, as it progresses with its upcoming capital works and borrowing program.

A copy of the market value of HCC's loans with TASCORP as at 28 February 2020 is included as Attachment 1 for your reference.

Please do not hesitate to contact me, or Heath Baker, on 8396 1231 if you wish to discuss the matter further.

Yours sincerely



Anton Voss
Chief Executive Officer

Attachment 1

Portfolio Report

Quantum

Deal No.	Instrument	Currency	Rating	Settled	Maturity	Face Value	Coupon/Freq	Yield	Planned	Prepaid	Prepaid/Planned	Interest/Coupon	Book Value	Mid Value
TASCORP GROUP														
ASSETS														
Credit Facilities														
Credit Facilities No Review														
202079	Credit Facility No Review	USD	HC	30/02/2020	30/02/2020	66,559.45		6.40000	FD/020	66,559.45	0.00	702.79	67,262.24	68,262.82
202080	Credit Facility No Review	USD	HC	30/02/2020	30/02/2020	48,518.83		6.40000	FD/020	48,518.83	0.00	540.10	49,461.71	51,086.66
202081	Credit Facility No Review	USD	HC	30/02/2021	30/02/2021	354,132.87		4.30000	FD/020	354,132.87	0.00	2,700.79	358,540.90	372,841.27
202082	Credit Facility No Review	USD	HC	30/02/2021	30/02/2021	1,454,702.89		4.30000	FD/020	1,454,702.89	0.00	10,166.82	1,468,868.86	1,505,668.12
202083	Credit Facility No Review	USD	HC	30/02/2020	30/02/2020	1,021,870.12		4.30000	FD/020	1,021,870.12	0.00	8,206.86	1,030,752.39	1,061,100.12
202084	Credit Facility No Review	USD	HC	30/02/2024	30/02/2024	1,201,702.12		4.30000	FD/020	1,201,702.12	0.00	9,103.12	1,210,894.42	1,246,504.22
202085	Credit Facility No Review	USD	HC	18/01/2019	18/01/2024	18,872,814.00		3.90000	FD/020	18,872,814.00	0.00	86,402.46	19,022,277.52	20,071,021.40
Gross Total:						22,152,499.12				22,152,499.12	0.00	115,613.80	22,268,113.51	22,298,288.24
Less Total:						22,152,499.12				22,152,499.12	0.00	115,613.80	22,268,113.51	22,298,288.24
Net Total:						0.00				0.00	0.00	0.00	0.00	0.00
Currency Total:						22,152,499.12				22,152,499.12	0.00	115,613.80	22,268,113.51	22,298,288.24
Australian Dollar						22,152,499.12				22,152,499.12	0.00	115,613.80	22,268,113.51	22,298,288.24

[CBA Information Classification: Customer and Personal]

The decision on whether or not to break a fixed rate loan will be up to Council to consider based on a range of factors.

The current details of the loan as at today are:

Principal Balance:	\$3,656,594.48 (does not include accrued interest)
Fixed Interest Rate:	6.41%
Loan & Fixed Rate Maturity Date:	30/06/2036
Indicative Early Repayment Adjustment (ERA):	\$1,735,537 (as at 3 rd March 2020, subject to change)

Note: The Reserve Bank reduced the Cash Rate to 0.50% today (0.25% reduction). The indicative ERA has been calculated following this reduction.

Although interest rates on new borrowings are now significantly lower than the interest rate on this borrowing, there would be a large ERA payable to break this loan interest rate. When a fixed rate loan is entered into the Bank locks in its funding costs at a fixed rate in the wholesale money market. We do this so that we can manage the risk of interest rate changes and lock in our own funding costs. If Council chooses to break a fixed rate loan the Bank is still required to pay our commitment in the wholesale market for the remaining period of the loan, so if we've made a loss as a result an ERA will apply. The ERA is not a charge we profit from it's an adjustment to recoup our estimated loss from the breaking of the fixed rate agreement. This rate can change on a daily basis and for this reason an ERA quote is only valid for the day it is issued and is subject to change.

Council would need to consider a wide range of factors in deciding whether or not to break a fixed rate loan, these may include (this is not an exhaustive list):

- Whether Council would enter into new borrowings and the timing of this;
- Whether any new borrowings would be fixed or variable;
- The amortisation structure of any new borrowings (if any change);
- Interest rate forecasts for both debt and investments;
- The total cost of any new borrowings (including any upfront and ongoing fees);
- If Council is not entering into new borrowings and using investment funds, the expected rate of return on Council investments;
- Council's short and long term financial strategies;
- Council's overall gearing level, debt structure and balance sheet management, including cash management and liquidity;



City of **HOBART**

Memorandum: Lord Mayor
Deputy Lord Mayor
Elected Members

Response to Question Without Notice

FAMILY AND DOMESTIC VIOLENCE LEAVE

Meeting: Finance and Governance Committee **Meeting date:** 10 December 2019

Raised by: Alderman Behrakis

Question:

Under the current City of Hobart Enterprise Bargaining Agreement, staff are able to access Family and Domestic Violence Leave. Could the General Manager please advise how this leave is triggered?

Response:

Under the current Hobart City Council Enterprise Agreement 2016 an employee (other than a casual employee) experiencing family and domestic violence is entitled to five (5) days per year of paid family and domestic violence leave in addition to access to paid personal leave for the purpose of: (a) attending legal proceedings, counselling, appointments with a legal practitioner; (b) relocation or making other safety arrangements; or (c) other activities associated with the experience of family and domestic violence.

In addition, an employee (other than a casual employee) who provides support to a person experiencing family and domestic violence is entitled to access the family and domestic violence leave for the purpose of: (a) accompanying that person to legal proceedings, counselling, or an appointment with legal practitioner; (b) assisting with relocation or other safety arrangements; or (c) other activities associated with family and domestic violence.

The family and domestic violence leave provided under this sub-clause is in addition to existing leave entitlements and may be taken as consecutive or single days or as a fraction of a day, and can be taken without prior approval.

In order to provide support to an employee experiencing family and domestic violence and to provide a safe work environment to all employees, Council will approve any reasonable request from an employee experiencing family and domestic violence for: (a) changes to their span of hours or pattern of hours and/or shift patterns; (b) job redesign or changes to duties; (c) relocation to suitable employment within Council; (d) a change to their telephone number or email address to avoid harassing contact; or (e) any other appropriate measure including those available under existing provisions for family friendly and flexible work arrangements. Family Violence Leave is dealt with under a Special Leave Application that is completed by the employee and approved by their direct Manager.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Heather Salisbury
DEPUTY GENERAL MANAGER

Date: 12 March 2020
File Reference: F19/160946; 13-1-10



City of **HOBART**

Memorandum: Lord Mayor
Deputy Lord Mayor
Elected Members

Response to Question Without Notice FAMILY AND DOMESTIC VIOLENCE LEAVE

Meeting: Finance and Governance Committee **Meeting date:** 10 December 2019

Raised by: Alderman Sexton

Question:

In the event that Family and Domestic Violence Leave is taken, is there any procedure in place to follow-up and is the incident reported to Tasmania Police?

Response:

Since this leave was introduced in the 2016 HCC EA, there has been one employee who has made an application for family and domestic violence leave. In this particular case the Police were already involved.

The Council offers support through its Employee Assistance Program, currently provided by Amovita, to employees affected by family and domestic violence. Extended sessions are offered, depending upon the individual circumstances.

Support for the employee is also provided by the Work Health and Safety team where this is appropriate.

If an incident has not been reported to Police, part of the support process would be to advise the employee this is an avenue that they may wish to consider.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.

Heather Salisbury
DEPUTY GENERAL MANAGER

Date: 12 March 2020
File Reference: F19/160940; 13-1-10

9. QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

An Elected Member may ask a question without notice of the Chairman, another Elected Member, the General Manager or the General Manager's representative, in line with the following procedures:

1. The Chairman will refuse to accept a question without notice if it does not relate to the Terms of Reference of the Council committee at which it is asked.
2. In putting a question without notice, an Elected Member must not:
 - (i) offer an argument or opinion; or
 - (ii) draw any inferences or make any imputations – except so far as may be necessary to explain the question.
3. The Chairman must not permit any debate of a question without notice or its answer.
4. The Chairman, Elected Members, General Manager or General Manager's representative who is asked a question may decline to answer the question, if in the opinion of the respondent it is considered inappropriate due to its being unclear, insulting or improper.
5. The Chairman may require a question to be put in writing.
6. Where a question without notice is asked and answered at a meeting, both the question and the response will be recorded in the minutes of that meeting.
7. Where a response is not able to be provided at the meeting, the question will be taken on notice and
 - (i) the minutes of the meeting at which the question is asked will record the question and the fact that it has been taken on notice.
 - (ii) a written response will be provided to all Elected Members, at the appropriate time.
 - (iii) upon the answer to the question being circulated to Elected Members, both the question and the answer will be listed on the agenda for the next available ordinary meeting of the committee at which it was asked, where it will be listed for noting purposes only.

10. CLOSED PORTION OF THE MEETING

RECOMMENDATION

That the Committee resolve by majority that the meeting be closed to the public pursuant to regulation 15(1) of the *Local Government (Meeting Procedures) Regulations 2015* because the items included on the closed agenda contain the following matters:

- Proposals for the council to acquire land or an interest in land or for the disposal of land; and
- Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

The following items are listed for discussion:-

- | | |
|--------------|---|
| Item No. 1 | Minutes of the last meeting of the Closed Portion of the Committee Meeting |
| Item No. 2 | Consideration of supplementary items to the agenda |
| Item No. 3 | Indications of pecuniary and conflicts of interest |
| Item No. 4 | Reports |
| Item No. 4.1 | Giblin Street Ex-Asphalt Plant Site - Future Options for Residential Zoned Land
LG(MP)R 15(2)(f) |
| Item No. 4.2 | Outstanding Sundry Debts as at 29 February 2020
LG(MP)R 15(2)(g) |
| Item No. 5 | Committee Action Status Report |
| Item No. 5.1 | Committee Actions - Status Report
LG(MP)R 15(2)(b), (c)(i), (c)(ii), (d), (f), (g), (i) and (j) |
| Item No. 6 | Questions Without Notice |