



CITY OF HOBART

AGENDA

Finance and Governance Committee Meeting

Open Portion

Tuesday, 18 February 2020

at 4:30 pm

Lady Osborne Room, Town Hall

THE MISSION

Working together to make Hobart a better place for the community.

THE VALUES

The Council is:

People	We value people – our community, our customers and colleagues.
Teamwork	We collaborate both within the organisation and with external stakeholders drawing on skills and expertise for the benefit of our community.
Focus and Direction	We have clear goals and plans to achieve sustainable social, environmental and economic outcomes for the Hobart community.
Creativity and Innovation	We embrace new approaches and continuously improve to achieve better outcomes for our community.
Accountability	We work to high ethical and professional standards and are accountable for delivering outcomes for our community.

ORDER OF BUSINESS

Business listed on the agenda is to be conducted in the order in which it is set out, unless the committee by simple majority determines otherwise.

APOLOGIES AND LEAVE OF ABSENCE

1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY	4
2. CONFIRMATION OF MINUTES.....	4
3. CONSIDERATION OF SUPPLEMENTARY ITEMS	4
4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST	4
5. TRANSFER OF AGENDA ITEMS.....	5
6. REPORTS	6
6.1 2019-20 Annual Plan - Progress Report Period Ended 31 December 2019	6
7. COMMITTEE ACTION STATUS REPORT	48
7.1 Committee Actions - Status Report.....	48
8. RESPONSES TO QUESTIONS WITHOUT NOTICE.....	60
8.1 Council Delegations	61
8.2 Council Meeting Costs	64
9. QUESTIONS WITHOUT NOTICE	66
10. CLOSED PORTION OF THE MEETING.....	67

Finance and Governance Committee Meeting (Open Portion) held Tuesday, 18 February 2020 at 4:30 pm in the Lady Osborne Room, Town Hall.

COMMITTEE MEMBERS

Zucco (Chairman)
Deputy Lord Mayor Burnet
Sexton
Thomas
Dutta

Apologies:

Leave of Absence: Nil.

NON-MEMBERS

Lord Mayor Reynolds
Briscoe
Harvey
Behrakis
Ewin
Sherlock
Coats

1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY

2. CONFIRMATION OF MINUTES

The minutes of the Open Portion of the Finance and Governance Committee meeting held on [Tuesday, 10 December 2019](#), are submitted for confirming as an accurate record.

3. CONSIDERATION OF SUPPLEMENTARY ITEMS

Ref: Part 2, Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Recommendation

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the General Manager.

4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Ref: Part 2, Regulation 8(7) of the *Local Government (Meeting Procedures) Regulations 2015*.

Members of the Committee are requested to indicate where they may have any pecuniary or conflict of interest in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Committee has resolved to deal with.

5. TRANSFER OF AGENDA ITEMS

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

A Committee may close a part of a meeting to the public where a matter to be discussed falls within 15(2) of the above regulations.

In the event that the committee transfer an item to the closed portion, the reasons for doing so should be stated.

Are there any items which should be transferred from this agenda to the closed portion of the agenda, or from the closed to the open portion of the agenda?

6. REPORTS

6.1 2019-20 Annual Plan - Progress Report Period Ended 31 December 2019 File Ref: F20/13106

Report of the Manager Economic Development Engagement & Strategy
and the Director Community Life of 7 February 2020 and attachment.

Delegation: Council

**REPORT TITLE: 2019-20 ANNUAL PLAN - PROGRESS REPORT
PERIOD ENDED 31 DECEMBER 2019**

REPORT PROVIDED BY: Manager Economic Development Engagement &
Strategy
Director Community Life

1. Report Purpose and Community Benefit

- 1.1. The purpose of this report is to present the 2019-20 Annual Plan progress report for the period ended 31 December 2019 (refer **Attachment A**).

2. Report Summary

- 2.1. The Annual Plan sets out the major actions and initiatives for the 2019-20 financial year and is aligned with the City's strategic plan.
- 2.1.1. For the purposes of the 2019-20 Annual Plan the major actions and initiatives are aligned with the Capital City Strategic Plan 2015-25 as the annual plan was developed prior to the endorsement of the Capital City Strategic Plan 2019-29.
- 2.2. This is the second progress report of the 2019-20 Annual Plan and covers the period 1 October to 31 December 2019. The attached progress reports provides commentary on progress against the major actions and initiatives in the annual plan and highlights for the period.
- 2.3. The 2019-20 Annual Plan has 136 major actions and initiatives listed. Eleven (8 per cent) of the initiatives have been completed and 118 (88 per cent) of the initiatives are ongoing or commenced in the six months from July 2019.

3. Recommendation

That the Council endorse the Annual Plan 2019-20 summary report for the period ending 31 December 2019, marked as attachment A to this report.

4. Strategic Planning and Policy Considerations

- 4.1. The preparation of the report provides an account of the major actions and initiatives identified for the 2019-20 financial year as set out in the Annual Plan.
- 4.2. The Annual Plan progress report provides commentary on the progress on the achievement of the major actions and initiatives in the 2019-20 Annual Plan and aligns with various strategies in the Capital City Strategic Plan 2019-29 including best practice, transparency and accountability to the community.

Capital City Strategic Plan 2019-29

Pillar 8: Governance and civic involvement

Outcome 8.1: Hobart is a city of best practice, ethical governance and transparent decision-making.

- 8.1.2 Practice and communicate good city governance and decision-making.
- 8.1.3 Ensure systematic and useful measurement of community outcomes and the City's performance.

5. Delegation

- 5.1. This matter is delegated to the Council.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Luke Doyle
**MANAGER ECONOMIC
DEVELOPMENT ENGAGEMENT &
STRATEGY**



Tim Short
DIRECTOR COMMUNITY LIFE

Date: 7 February 2020
File Reference: F20/13106

Attachment A: Annual Plan Progress Report - 1 October to 31 December 2019
↓



ANNUAL PLAN

PROGRESS REPORT 2019–20

PERIOD ENDING 31 DECEMBER 2019



City of **HOBART**

CITY OF HOBART ANNUAL PLAN 2019-20
PROGRESS REPORT FOR PERIOD ENDED 31 DECEMBER 2019

INTRODUCTION.....2

PROGRESS FOR PERIOD ENDED 31 DECEMBER 2019.....3

QUARTER HIGHLIGHTS FOR THE PERIOD ENDED 31 DECEMBER 20194

GOAL ONE—ECONOMIC DEVELOPMENT, VIBRANCY AND CULTURE.....7

GOAL TWO—URBAN MANAGEMENT15

GOAL THREE—ENVIRONMENT AND NATURAL RESOURCES21

GOAL FOUR—STRONG, SAFE AND HEALTHY COMMUNITIES26

GOAL FIVE—GOVERNANCE32

INTRODUCTION

The City of Hobart Annual Plan 2019-20 sets out the major action and initiatives for the year to achieve the outcomes of the City's Strategic Plan. In 2018-19 a review was undertaken of the City of Hobart Capital Strategic Plan 2015-25 and a new strategic plan was developed that integrated and reflected the community vision; *Hobart: A community vision for our island capital*. The new strategic plan; the City of Hobart Capital Strategic Plan 2019-29 was endorsed by the Council in September 2019. As adoption of the new strategic plan came after the annual planning process for the 2019-20 financial year this Annual Plan is aligned with the 2015-25 strategic plan and based around the following goals:

- Goal one—Economic development, vibrancy and culture
- Goal two—Urban management
- Goal three—Environment and natural resources
- Goal four—Strong, safe and healthy communities
- Goal five—Governance.

This report provides a snapshot of progress for the major actions and initiatives for the period 1 October to 31 December 2019.

✓ Completed

⇒ Underway

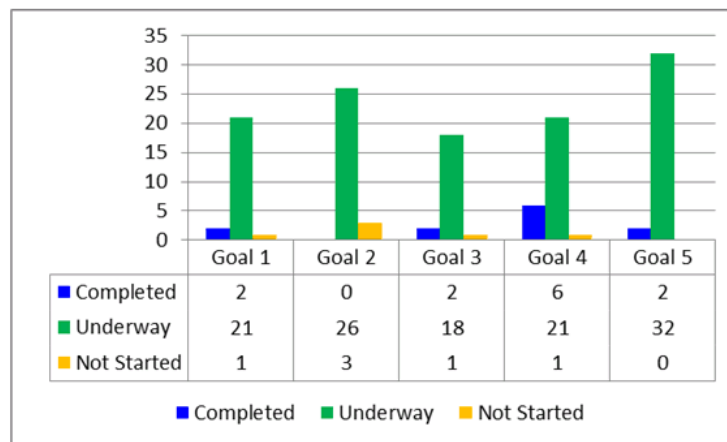
X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

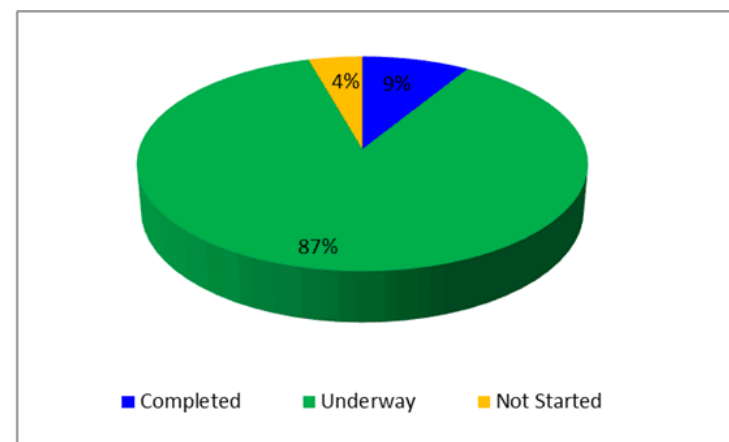
PROGRESS FOR PERIOD ENDED 31 DECEMBER 2019

The implementation of the Annual Plan for the period of 1 October to 31 December has seen the continuation of 88 per cent of major actions and initiatives. As illustrated in the following graphs, 119 (88 per cent) are underway, 11 (8 per cent) are complete and 6 (4 per cent) not started.

OVERVIEW OF PROGRESS OF IMPLEMENTATION OF MAJOR ACTIONS AND INITIATIVES BY GOAL



OVERVIEW OF PROGRESS OF IMPLEMENTATION OF MAJOR ACTIONS AND INITIATIVES



✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

QUARTER HIGHLIGHTS FOR THE PERIOD ENDED 31 DECEMBER 2019

Through the major actions and initiatives in the Annual Plan the City of Hobart continues to progress its major and medium-term projects during 2019-20 including Transforming Hobart (the City's most ambitious capital works plan to date), the ongoing implementation of new business systems (Project Phoenix), implementation of actions from the Connected Hobart Framework and leading discussions in relation to a Capital City Act and a City Deal for Hobart.

Transforming Hobart projects underway for 2019-20 include the Brooker Highway all abilities shared access bridge; the upgrade of Kemp Street (including a commercial waste and recycling receiving facility); local retail precinct upgrades and several public toilet upgrades.

<p>Goal one Economic development, vibrancy and culture</p>	<ul style="list-style-type: none"> - A Hello Hobart Gift Guide was published to promote Christmas shopping in the CBD and the retailers. - The City hosted several events to celebrate its Antarctic this included lighting up key locations in blue in acknowledgement of the importance of the Australian Antarctic Program. - The City's Aboriginal Art project, Feeling the Country by Michelle Maynard was unveiled in the Elizabeth Mall. - The Public Art Framework was endorsed by Council. - The City in partnership with the RACT and the State Government held driverless bus demonstrations during November.
<p>Goal two Urban management</p>	<ul style="list-style-type: none"> - The Hobart Rivulet wall at Degraes Street has been reinstated. - The City and UTAS received an award for the joint project SPECULATE, at the Tasmanian Planning Institute of Australia Awards Tasmania in the Cutting Edge Research and Teaching category. - Improvement works on the Post Office side of the bus mall have been completed with new paving, trees and bus shelters installed.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

<p>Goal three Environment and natural resources</p>	<ul style="list-style-type: none"> – The FOGO service was implemented in November. – Salamanca Market was awarded a Finalist in the prestigious EPA Sustainability Award at the 2019 Tasmanian Community Achievement Awards for its commitment to waste reduction. – The development of new public toilet facilities at Long Beach Reserve was endorsed by Council, construction will commence this financial year. – The concept design for new public toilets and BBQ and shelter facilities at the Tolmans Hill Playground was endorsed by Council, community engagement to commence in early 2020. – The redevelopment of Fern Tree Park was completed, including a new bus shelter, public toilet and bbq and shelter facilities. – Improvements to the City fire trail and fire break network.
<p>Goal four Strong, safe and healthy communities</p>	<ul style="list-style-type: none"> – Youth Arc was reopened. – The Aboriginal Commitment and Action Plan was endorsed by Council and Reconciliation Australia. – The City was awarded a Community Partner Award for the efforts of the staff uMake the Team volunteer community giving group who worked on the Colony 47 Mara House Project. – Successful events were held of the International Day of People with DisAbility were held in November. These included a music extravaganza and a 'You CAN ask that' panel discussion. – A mural by a local artist in Caldew Park was unveiled. The mural delivered a road safety message. – A team of six staff members represented the City at the inaugural Mind Games challenge. – The City supported the Ride2Work Day Breakfast. – The Kalang Avenue playground upgrade was completed. – The multi-purpose loop track, Max's Infinity Loop, was officially opened in November 2019.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

Goal five Governance	<ul style="list-style-type: none"> - A procurement showcase was held at the Cleary's Gates Depot. - The City and The 20 received a commendation for the project to develop the community vision at the Tasmanian Planning Institute of Australia Awards Tasmania in the Public Engagement and Community Planning category.
-------------------------	--

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

GOAL ONE—ECONOMIC DEVELOPMENT, VIBRANCY AND CULTURE*City growth, vibrancy and culture comes when everyone participates in city life***FD1—offers opportunities for all ages and a city for life**

In 2025 Hobart will be a city that provides opportunities for education, employment and fulfilling careers. A city that is able to retain its young people and provide a lifestyle that will encourage all ages to see the city as a desirable location and lifelong home.

FD7—is dynamic, vibrant and culturally expressive

In 2025 Hobart will be a city that is a destination of choice and a place for business. Clever thinking and support for creativity will help build a strong economic foundation, and entertainment, arts and cultural activities promote the distinctive character of the city. Lifestyle opportunities and strong communities will ensure a vibrancy and way of life that is Hobart.

Strategic Objectives

- 1.1 Partnerships with government, the education sector and business create city growth.
- 1.2 Strong national and international relationships.
- 1.3 Vibrant city centre and suburban precincts.
- 1.4 An enriched visitor experience.
- 1.5 Cultural and creative activities build community wellbeing and economic viability.

Key Function Areas

This will be delivered through the following City of Hobart functions:

- | | |
|---|--------------------------------|
| • Community and Cultural Programs | • Cleansing and Solid Waste |
| • Tasmanian Travel and Information Centre | • City Activation |
| • Communications and Marketing | • Events |
| • Economic Development | • The Taste of Tasmania |
| • Salamanca Market | • Traffic Engineering |
| • Infrastructure Planning | • Tourism |
| • Community Development Policy and Management | • Project Delivery Civil Works |

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

- City Design

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
1.1.1	Deliver Economic Development activities in line with the Guiding Principles.	✓	⇒	⇒	A draft action plan has been developed from the guiding principles to inform the activities of the economic development unit. The action plan is scheduled to be finalised in the first quarter of 2020.
1.1.1	Continue to engage with the Hobart business community through City programs, such as Hello Hobart and Connected Hobart.	✓	⇒	⇒	The Hello Hobart marketing campaign has expanded its footprint to include more businesses in the wider Hobart area. Business welcome packs are being delivered to new businesses within the campaign footprint. The program continues to promote retail stores through social media to consumers. Several networking events for Hobart retailers have now been held. Internal discussions have been held regarding the potential development of a business engagement strategy.
1.1.2	Respond to and support the consolidation of the University of Tasmania's campus in central Hobart as part of the development of a Hobart Precinct Plan.	✓	⇒	⇒	Consultation with UTAS is ongoing.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
1.1.6	Deliver the actions associated with the Welcoming Cities Program.	✓	⇒	⇒	<p>A Welcoming Cities Luncheon and networking meeting was held in October in conjunction with the Federation of Ethnic Communities' Councils of Australia (FECCA) Conference in Hobart. Welcoming Cities branding has been developed and displayed through the city.</p> <p>The multicultural strategy continues to be delivered and a new Multicultural Commitment is in development.</p>
1.2.4	Continue to review and deliver actions from the International Relations Action Plan 2016.	✓	⇒	⇒	<p>The international relations program continues to be guided by the international relations action plan which will be reviewed in June 2020.</p> <p>A tool to measure the value of international relations is being developed by a third party which may influence the content of the action plan and Council's current policy: "Guidelines for Future International Relationships".</p>
1.3.1	Develop a strategic plan for Salamanca Market.		⇒	✓	A strategic plan for Salamanca Market has been completed.
1.3.1	Deliver the 2019-20 Taste of Tasmania festival.		⇒	✓	The 2019-20 Taste of Tasmania was successfully delivered. The festival focused on promoting local communities in Tasmania with the involvement of local community groups and associations. Initial figures show that attendance across all five days was in the range of 225,700.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
1.3.1	Deliver a range of community events, including the Christmas program, annual floral shows and other activities as required.	✓	⇒	⇒	Dogs on the Domain was successfully delivered in October. The annual Christmas program included installation of the inner city decorations and banners. The Christmas Pageant was successfully delivered in mid-November and installation and lighting of the Christmas Tree in late November. Seven Community Christmas Carols and 12 smaller Christmas activations were funded through the Community Grants Program and took place through November and December.
1.3.1	Continue to work in partnership with key event organisers to deliver major events and festivals through sponsorship agreements and the City Partnership Program.	✓	⇒	⇒	The City is working in partnership with the organisers of the Sandy Bay Regatta and the Royal Hobart Regatta events which will be held in January and February respectively.
1.3.1	Develop Terms and Conditions of Use for Salamanca Square, Mathers Place, Collins Court, Wellington Court and Elizabeth Mall.		⇒	⇒	This work is being progressed in alignment with the development of the Activation Framework.
1.3.1 1.3.3 1.4.1	Adopt and implement initiatives within the Connected Hobart Action Plan smart city program.	✓	⇒	⇒	Several initiatives in early to advanced stages of planning. These include initiatives around city dashboards, smart bins, environmental monitoring, smart metering, smart poles, lighting upgrades, smart parking, micro mobility, EV charging, connected precincts, digital wayfinding and crime prevention.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
1.3.1 1.3.4	Continue to deliver and further develop the City of Hobart Food Truck Program.	✓	⇒	⇒	There has been an increase in participation in the food truck program over the previous 12 months. A review of the program started in December with launch of the 'Your Say' survey, and a targeted survey for mobile food vendors. Stakeholder workshops will be held January/February 2020
1.3.1 1.3.5	Provide support of events, festivals and activities that activate the Hobart local government area through the City of Hobart Grant Programs.	✓	⇒	⇒	The City of Hobart grants program supported over 126 organisations and community groups between November 2018 and October 2019.
1.3.1 1.4.1	Provide cleansing services to support events, festivals and markets and ensure that city streets, public toilets and other streetscape infrastructure are cleaned and maintained to a high standard.	✓	⇒	⇒	The City continues to deliver quality cleansing services to maintain public amenity
1.3.2	Investigate opportunities for improved pedestrian connections between Elizabeth Mall and Wellington Court.	✓	X	X	Oh hold until the Kemp Street works are complete.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
1.3.3	<p>Progress the Local Retail Precincts Plan:</p> <ul style="list-style-type: none"> Complete detailed designs for the New Town Retail Precinct. Complete the construction of the New Town Retail Precinct. Complete the New Town Retail Precinct Interpretation Project. Develop concept designs for the Elizabeth Street (Midtown) Retail Precinct. 	✓	<p>✓</p> <p>⇒</p> <p>⇒</p> <p>⇒</p>	<p>⇒</p> <p>⇒</p> <p>⇒</p>	<p>Construction on stage 1 of the New Town Retail Precinct is now complete. Officers are now engaging with residents and the business community on the second stage of the works which are due to commence in July 2020.</p> <p>A request for quote process for the New Town Retail Precinct Interpretation project has been undertaken.</p> <p>The Elizabeth Street (Midtown) Retail Precinct upgrade is progressing to the next stage of community engagement. The concepts designs will take into consideration the community Project Action Team's desired outcomes and recommendations. Subject to Council approval, the project is anticipated to commence construction in July 2021.</p>
1.3.4	Develop an innovative activation framework for city facilities.		⇒	⇒	The draft framework is being reviewed in light of changes to divisional responsibilities. Consultation will take place in January/February 2020.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
1.4.1	Implement the Hobart Waterfront Interpretation Project.	✓	⇒	⇒	Initial scoping and project planning work has been undertaken. The final scope of the project is being reviewed.
1.4.2 1.4.3	Undertake consultation with the State government and tourism stakeholder groups on the development of a Tourism Strategy for the City of Hobart.		⇒	⇒	Internal engagement has been undertaken with managers and key personnel.
1.4.3	Develop the information and booking service at the enhanced Elizabeth Mall information booth to provide services to locals, visitors and students.		⇒	⇒	Additions have been made to the booth including aboriginal artwork by Michelle Maynard, updated window signage and roof signage. There has been good revenue growth with additional volunteer support on cruise days.
1.5.1	Implement the Creative Hobart Strategy, including hosting forums that engage the community and the cultural sector.	✓	⇒	⇒	The Creative Hobart Strategy is being implemented with support being provided for a range of creative initiatives. A public forum on public art is being held on 19 February.
1.5.1	Implement the Public Art Framework.	✓	⇒	⇒	The Public Art Framework was approved by Council in September 2019 with several initiatives underway. A further report on potential developer contributions for public art will be presented to the Council in early 2020.
1.5.1	Implement the biennial multi-disciplinary creative program in partnership with the Tasmanian Museum and Art Gallery.	✓	⇒	⇒	The Hobart Current program is well underway with the theme for the 2020 exhibition in September being <i>Liberty</i> . The Creative Director is currently working on content with the selected artists. Broad community engagement is a key aspect of the project and a program has been developed.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
1.5.3	Deliver a range of public art projects including the New Town Public Art Project.		⇒	⇒	<p>The New Town Public Art Project has been fabricated by the artist and is awaiting installation in New Town to fit in with the construction schedule.</p> <p>The resilience project 'Rain Coming' was launched in December at the Hobart Rivulet park adjacent to Tara Street, this project was led by the City's Public Art Team.</p>

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

GOAL TWO—URBAN MANAGEMENT

City Planning promotes our city's uniqueness, is people focused and provides connectedness and accessibility

FD4—achieves good quality development and urban management

In 2025 Hobart will be a city that remains unique in its own right, protecting its built heritage and history while pursuing quality development, the principles of sustainable cities and the reduction of ecological impacts. It will value access to the waterfront, foreshores, public and open spaces and continue to enjoy the benefits of scale and proximity.

FD5—is highly accessible through efficient transport systems

In 2025 Hobart will be a city that maintains its convenience and accessibility through the greater use of transport alternatives and an effective road and travel network. An integrated approach to transport planning within the city and across the wider metropolitan region will be the result of improved public transport options, cycleways and walking tracks linking open spaces for transport and recreation, the availability of adequate parking for commuters and shoppers, the take-up of sustainable transport options, the reduction of through traffic and the management of a safe and efficient road network.

Strategic Objectives

- 2.1 A fully accessible and connected city environment.
- 2.2 A people-focused city with well-designed and managed urban and recreation spaces.
- 2.3 City and regional planning ensures quality design, meets community needs, and maintains residential amenity.
- 2.4 Unique heritage assets are protected and celebrated.

Key Function Areas

This will be delivered through the following City of Hobart functions:

- | | |
|--|---|
| <ul style="list-style-type: none"> • Traffic Engineering • Design Services • Parking Operations • Road and Environmental Engineering • Development Appraisal • Civil Works • Project Delivery | <ul style="list-style-type: none"> • Parks and Recreation • Community and Cultural Programs • Cleansing and Solid Waste • Community Development Policy and Management • Open Space Planning • City Design • Planning Policy and Heritage |
|--|---|

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
2.1.1 2.1.2	Finalise the Transport Strategy and commence the implementation of the strategy actions.	✓	⇒	⇒	The strategy is being revised and an Action Plan prepared to report to the Council in April 2020. Implementation of some actions has commenced.
2.1.2	Undertake construction of the Elizabeth Street Bus Mall improvements.	✓	⇒	⇒	Improvement works on the Post Office side of the Mall are complete, with planning and design progressing for the other side of the road.
2.1.2 2.1.3 2.1.6	Design and commence construction of Huon Road widening between Hillborough Road and Pillinger Drive to provide improved uphill overtaking opportunities.	✓	⇒	⇒	Design is complete, community consultation and Council reporting has occurred and documentation to tender for construction is currently being finalised.
2.1.2 2.1.6 2.2.5	Develop concept designs for improved infrastructure for cyclists in the city centre and undertake temporary installations to connect the new Brooker Avenue bridge and the city.	✓	⇒	⇒	Concept design for consultation with key stakeholders on potential separated bicycle facilities on Argyle Street, Campbell Street, Bathurst Street, and Liverpool Street have been prepared.
2.1.2 2.1.3 2.1.6 2.3.3	Prepare the concept design for new traffic signals at the Collins and Molle Street intersection to improve safety for cyclists and pedestrians.	✓	⇒	⇒	Detailed design to commence first quarter of 2020.
2.1.2 2.1.3	Undertake road shoulder improvements at Weld Street, South Hobart.		⇒	⇒	Onsite works underway.
2.1.2 2.1.3	Undertake footpath and road surface improvements at New Town Road from Argyle Street to Risdon Road.		⇒	⇒	Works progressing.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
2.1.2 2.1.3	Undertake footpath renewal at Digney Street, Dynnyrne from Antill Street to Pillinger Street.	✓	⇒	⇒	Planning and concept design progressing for works to be scheduled in 2021-22.
2.1.2 2.1.3	Undertake footpath and road surface improvements at Abermere Avenue to Elphinstone Road, Mount Stuart.		⇒	⇒	Works and design progressing.
2.1.2 2.1.7	Understand the movement and access impacts of the future relocation of the University of Tasmania from Sandy Bay into the city.	✓	⇒	⇒	These considerations will be addressed in the Central Hobart Precincts Plan, as well as current network and urban design planning for lower Campbell Street and the inner city cycling network more generally.
2.1.2	Increase the availability of parking in North Hobart through expansion of existing car parks and identification of new parking areas.	✓	⇒	⇒	Officers are negotiating the expansion of the Lefroy Street Car Park, and they are also exploring an expression of interest process for the development of the Condell Street Car Park.
2.1.2 2.2.5	Complete network and urban design planning for lower Campbell Street.	✓	X	⇒	Trial treatment in the RHH block has been approved and implemented. Modelling is progressing for this project and the related Argyle, Campbell, Bathurst and Liverpool Streets Bicycle lane project.
2.1.3	Commence installation of the guard rails on Pinnacle Road.	✓	⇒	⇒	Statutory planning and procurement are progressing.
2.1.4	Review parking operations and develop and implement a new Parking Plan.	✓	⇒	⇒	A Parking Operations review is underway which was formally scheduled to take place following the EBA process but has now been brought forward and is currently taking place.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
2.1.6 2.2.5 2.3.3	Finalise the concept design for improved bicycle connections along Collins Street.	✓	X	X	Works have not progressed due to resourcing issues, the Campbell Street and Argyle Street proposals are being progressed as priority projects.
2.1.7 2.3.3	Partner with the State government to undertake the development of a Central Hobart Precinct Plan.	✓	⇒	⇒	Progressing in accordance with the project plan.
2.1.7 2.3.2	Commence the development of a Road Network Plan to provide guidance and direction for the future development of the City's road and access network.	✓	⇒	⇒	The development of the plan is ongoing.
2.2.1	Undertake the redevelopment of the South Hobart Community Centre.		⇒	⇒	The planning permit has been issued for the redevelopment of the South Hobart Community Centre. Tenders closed in October 2019. Only one tender was received didn't meet requirements. The tender has been re-advertised.
2.2.1 2.2.2	Undertake the construction of the Stage 2 upgrade of Collins Court, including the 'Playful City' element.	✓	⇒	⇒	Design work on the first 'Playful City' project continues as part of the stage two upgrade of Collins Court. On completion of the design work community engagement will be undertaken with a report to Council to follow.
2.2.1 2.2.2	Develop a Hobart Design Manual to guide public placemaking initiatives.	✓	X	⇒	This project will be undertaken by the end of the current financial year.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
2.2.1 4.2.2	Investigate the establishment of a Park-lets Program.	✓	⇒	⇒	Detailed background research has been undertaken and a draft proposal developed. Further internal stakeholder engagement will be undertaken with a report to Council later in the current financial year.
2.2.1	Investigate the development of guidelines for outdoor dining infrastructure in Hobart.	✓	X	X	This project will be undertaken by the end of the current financial year.
2.2.2	Continue the implementation of the Public Toilet Strategy 2015 – 2025 by completing the following projects: <ul style="list-style-type: none"> • Annual Accessibility Upgrades • Swan Street, North Hobart • Long Beach, Sandy Bay • Hobart Central Car park • Undertake the concept design for the Tolmans Hill Public convenience. 	✓	⇒ ⇒ ⇒ X ⇒	⇒ ⇒ ⇒ ⇒ ⇒	<ul style="list-style-type: none"> • Annual accessibility upgrades are ongoing. • Works nearing completion. • Proposal endorsed by the Council following community engagement. Construction will commence this financial year. • Onsite works underway. • Concept endorsed by the Council to allow for community engagement to commence in early 2020.
2.2.2	Undertake the redevelopment of Swan Street park.		⇒	⇒	Statutory planning progressing

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
2.2.5	Oversee the completion of the Brooker Avenue pedestrian and cycling bridge.		⇒	⇒	The bridge was scheduled to open to the public at the beginning of December 2019. However due to safety concerns about the surface coating the opening was delayed. The City is working with the contractor to resolve these concerns and it is anticipated that the bridge will be open to the public in February 2020.
2.2.5 2.3.3	Complete Stage 2 of the Salamanca Place Precinct Upgrade Project.	✓	⇒	⇒	Onsite works are progressing.
2.2.5 2.3.3	Complete the design and commence construction of Stage 3 of the Salamanca Place Precinct Upgrade Project.	✓	X	⇒	Development of concept design options are underway.
2.3.3	Review the status of Inner City Action Plan (ICAP) projects in the context of a Central Hobart Precinct Plan.	✓	⇒	⇒	The review is progressing and it is anticipated that a paper on the status of ICAP will be published in February 2020.
2.3.4	Exhibit the Hobart Local Provisions Schedule and implement through the Tasmanian Planning Scheme.	✓	X	X	Awaiting Tasmanian Planning Commission assessment to be completed before exhibition.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

GOAL THREE—ENVIRONMENT AND NATURAL RESOURCES

An ecologically sustainable city maintains its unique character and values our natural resources

FD2—is recognised for its natural beauty and quality of environment

In 2025 Hobart will be a city that respects the natural beauty of kunanyi/Mount Wellington, the River Derwent, the bushland surrounds and foreshore locations. The community connection to the environment has been enhanced through the protection of views, vistas, access and linkages. The physical environment has been conserved in a manner that will ensure a healthy and attractive city.

Strategic Objectives

- 3.1 Increased resilience to climate change.
- 3.2 Strong environmental stewardship.
- 3.3 A highly valued natural and cultural open space network.
- 3.4 Leadership in environmental performance with the efficient use of natural resources.

Key Function Areas

This will be delivered through the following City of Hobart functions:

- Road and Environmental Engineering
- Asset Services
- Cleansing and Solid Waste
- Environmental Health
- Planning Policy and Heritage
- Open Space Group
- Civil Works
- Parks and Recreation

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
3.1.1	Finalise the Hobart Climate Change Strategy.	✓	⇒	⇒	A report was provided to the City Planning Committee in December 2019, where the item was deferred to an Elected Member workshop to be held in early 2020.
3.1.3	Finalise the Hobart Coastal Hazards Strategy.	✓	⇒	⇒	A peer review of the background report on coastal hazards will be completed by April 2020.
3.2.1	Progress the City's Fire Trail Renewal Program.	✓	⇒	⇒	Year 3 of the 4-year program is progressing on schedule.
3.2.1	Continue to plan and implement a multi-year works program to improve the City's fuel break network, including the enhancement and extension of existing breaks and new breaks, which are consistent with current Tasmania Fire Service Fuel Break Guidelines.	✓	⇒	⇒	Progressing with the final stage of fuel breaks in Fern Tree. Neika to commence in early 2020.
3.2.2	Complete stormwater system management plans for all of the City's catchments.		⇒	⇒	Plan development progressing.
3.2.3	Progress the completion of design work for flood mitigation works for the lower reaches of the Maypole Rivulet and New Town Rivulet catchments.	✓	⇒	⇒	Scoping works progressing.
3.2.3	Continue with the program to repair flood damage to stormwater systems and rivulets.		⇒	⇒	On-site works underway.
3.2.4	Implement the Single-use Plastics by-law in a staged manner, maximising stakeholder engagement and educational opportunities, and providing information and tools to enable affected businesses to transition to compliance.	✓	⇒	⇒	Report to be presented to City Infrastructure Committee in February 2020.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
3.2.4	Participate in the Local Government Association of Tasmania / Environment Protection Authority five-year Work Program, including Environmental Health Officer Workforce Development Plan and the shared resources project.	✓	⇒	⇒	Participation is ongoing.
3.2.4	Consider and scope a background noise survey for the waterfront night time entertainment precinct to establish baseline data on reasonable levels of noise for the area.		⇒	✓	The background noise survey was completed in late 2019. The outcomes currently being finalised.
3.2.4 3.2.5 3.4.3 3.4.4	Implement actions and initiatives from the Connected Hobart Action Plan.	✓	⇒	⇒	Several initiatives are proposed and in early to advanced stages of planning. These include initiatives around city dashboards, smart bins, environmental monitoring, smart metering, smart poles, lighting upgrades, smart parking, micromobility, EV charging, connected precincts, digital wayfinding and crime prevention.
3.2.5	Implement year three of the Waste Management Strategy Action Plan 2016-2019.	✓	⇒	⇒	The Strategy continues to be implemented, including the City's new FOGO service which commenced in November 2019.
3.2.5	Consider the implementation of kerbside collection of Food Organics and Garden Organics (FOGO).		⇒	✓	The FOGO service was introduced in November 2019.
3.2.5	Deliver the Waste Education Plan in accordance with the Waste Management Strategy 2015-2030.	✓	⇒	⇒	Public and stakeholder education continues to be undertaken, in particular in respect to the new FOGO service, public events and at Salamanca Market.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
3.2.5	Complete construction and upgrade works for Kemp Street, specifically the streetscape and waste compactor installation works.		⇒	⇒	Waste compactor installation works progressing onsite.
3.2.6	Progress implementation of the Environmental Management Plan for the McRobies Gully landfill.	✓	⇒	⇒	The site continues to operate in accordance with its Environmental Management Plan. The City has also undertaken significant repair works following the May 2018 flood event.
3.3.1	Continue support of the Bushcare Program to assist in maintaining and improving the bushland network.	✓	⇒	⇒	750 volunteers are actively engaged within the City's Bushcare and Trackcare programs.
3.3.2	Complete the works associated with the Fern Tree Visitor Node Master Plan (including the new toilet).		⇒	⇒	Redevelopment of Fern Tree Park is complete, this included a new bus shelter, public toilet and bbq and shelter facilities. Civil roadworks and the Fern Glade car park and pathway works will be progressed in early 2020.
3.3.2	Progress the implementation of the Queens Domain Summit Redevelopment Plan.	✓	⇒	⇒	Planning and statutory approvals progressing.
3.3.5	Progress the implementation of actions from the Biodiversity Plan.	✓	⇒	⇒	The second year of Orange Hawke Weed inspection program is underway. A She-Oak Thinning Research Trial being undertaken.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
3.4.4	Install a further 70 kilowatts of solar power panels on the City's buildings.	✓	⇒	X	The proposed site for the installation is under review pending analysis of the efficacy of the PV program and comparison to technologies that have become available since its inception (e.g. solar storage or other microgrid technologies).

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategy ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
4.1.1 4.2.2	Complete the redevelopment of the Youth ARC facility.	✓	⇒	✓	The construction, fit out and setup completed was completed in late November and a launch held. The full program of events have now resumed.
4.1.1 4.1.2	Review the Social Inclusion Strategy 2014 – 2019 and associated plans. (Children and Families; Youth; Positive Ageing; Equal Access; Multicultural; Resilience).	✓	⇒	⇒	The review has commenced with engagement planning underway.
4.1.1 4.1.2	Complete the Reconciliation Action Plan.	✓	⇒	✓	The Aboriginal Commitment and Action Plan was endorsed by Council in December 2019 with subsequent final endorsement from Reconciliation Australia. A launch is now being planned for late February 2020. Actions in the plan are being delivered.
4.1.2 4.4.1 4.4.3	Strengthen links with the Aboriginal community through involvement in City programs, community and cultural events and engagement activities.	✓	⇒	⇒	Engagement and activities continue through the delivery of the Aboriginal Commitment and Action Plan. Support has been provided for the Balawinne Festival and projects are underway in partnership with Aboriginal people including public art, bushland track naming, interpretation, and engagement on development.
4.1.2	Deliver the Still Gardening Program in accordance with the Department of Social Services funding agreement.	✓	⇒	⇒	A continuous improvement audit of the program is scheduled for January 2020.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategy ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
4.1.4 4.1.7 4.2.4 4.4.1	Deliver and support community events, including Children and Families Week, National Youth Week, Harmony Day, Seniors Week, Adult Learners' Week, Homelessness Week, Anti-Poverty Week and Mental Health Week.	✓	⇒	⇒	A range of activities have been successfully delivered including: National Homelessness Week Launch; Seniors Week events, Children's and Families Week events; Mental Health Week event; International Day of People with Disability events and Anti-Poverty Week launch.
4.1.5	Deliver the Community Development Grants Program and explore opportunities to support applicants and recipients.	✓	⇒	⇒	All grant guidelines, application and assessment forms have been simplified to increase accessibility and ease of application in time for the February 2020 grants round.
4.1.6	Strengthen and develop the Community and Culture volunteer programs.	✓	⇒	⇒	Development of training for Positive Ageing Volunteers is ongoing. Peer development opportunities are being investigated for the volunteers on the Housing with Dignity Reference Group.
4.2.1	Deliver a wide variety of health and wellbeing, aquatic and recreational programs and activities at the Doone Kennedy Hobart Aquatic Centre.	✓	⇒	⇒	The restructure of program areas is nearing completion with the leadership team now in place. Strategic vision planning for DKHAC will begin in the next quarter, to allow each core area of the business to target improvements and growth opportunities that will come with the redevelopment.
4.2.1	Progress the refurbishment of the Donne Kennedy Hobart Aquatic Centre in accordance with the master plan.	✓	⇒	⇒	The refurbishment is progressing with construction expected to start in the second quarter of the 2020-21 financial year.
4.2.2	Complete the Intercity Cycleway extension from McVilly Drive to the boundary Macquarie Point.		⇒	⇒	Procurement for works underway.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategy ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
4.2.2	Complete the connection of 'City to Gardens Way' from the Brooker Avenue Bridge to the Bridge of Remembrance.		⇒	⇒	On-site works progressing with the Aberdeen Street crossing soon to commence.
4.2.2	Progress the connection of 'City of Gardens Way' from Davies Avenue to the Royal Tasmanian Botanical Gardens	✓	⇒	⇒	The concept plans have been endorsed by the Council for community engagement to take place.
4.2.2	Undertake sporting grounds playing surface upgrades at Sandown Park and John Turnbull Park.	✓	⇒	⇒	Design works being finalised for implementation in 2020-21.
4.2.2	Work with sporting clubs to deliver major projects funded by external grants.	✓	⇒	⇒	Construction of the North Hobart Oval facilities is underway.
4.2.2 4.3.3 4.3.8	Implement actions from the Connected Hobart Action Plan.	✓	⇒	⇒	Several initiatives are proposed and in early to advanced stages of planning. These include initiatives around city dashboards, smart bins, environmental monitoring, smart metering, smart poles, lighting upgrades, smart parking, micromobility, EV charging, connected precincts, digital wayfinding and crime prevention.
4.3.1 4.3.2	Prepare Evacuation Centre Operating Procedures.		✓		Complete.
4.3.1 4.3.2 4.3.3	Implement recommendations from the evaluations of the May 2018 storm event and the January 2019 Southern Tasmanian fires.	✓	⇒	⇒	Storm damage repair works to the Fire Trail Network (stage 1) are complete and stage 2 works are progressing.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategy ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
4.3.2 4.3.6	Implement resilience projects which have been funded jointly by the Australian and Tasmanian governments under the Natural Disaster Relief and Recovery Arrangements		⇒	✓	All projects have been successfully delivered. The website for the Stories of Resilience project to further share these stories is currently being developed and will be finalised soon.
4.3.3	Commence implementation of actions arising from Hobart's Crowded Spaces public safety review.	✓	⇒	⇒	Several initiatives have commenced, including installation of camera technology in various CBD locations, particularly around the waterfront. A grant application has been submitted for significant federal funding to augment the City's commitment to crowded space safety.
4.3.5	Undertake regular outfall testing of stormwater systems.	✓	⇒	⇒	Regular testing is programmed.
4.3.5	Effectively implement the newly declared smoke-free areas and finalise an awareness and enforcement program for future management of these areas.	✓	⇒	⇒	Three new smoke-free areas were declared in October 2019 and planning is underway for a CBD smoke-free celebration in April 2020.
4.3.5	Provide Meningococcal ACWY vaccination extension programs for Grade 10 students.		✓		Program completed.
4.3.5	Participate in the Department of Health pilot project for allergen management resources for food businesses.		⇒	✓	Complete.
4.3.5	Develop a local food policy/framework.		X		Development of a local food framework will not be undertaken in 2019-20. To be reconsidered as part of budget deliberations for 2020-21 financial year.
4.3.6	Review and update the Hobart Corporate Climate Adaptation Plan.	✓	⇒	⇒	The review will occur following the completion of the Climate Change Strategy.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategy ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
4.3.7	Complete the review of the Affordable Housing and Homelessness Strategy.	✓	⇒	⇒	The review of the Affordable Housing and Homelessness Strategy is underway. Several forums have been delivered throughout the year to date with a proposed forum on transient populations to be delivered in February 2020.
4.3.8	Implement actions from the Community Safety Commitment.	✓	⇒	⇒	The Safety Commitment continues to be delivered. A focus has continued to be late night safety and amenity across the waterfront precinct and CBD 'hotspots' with ongoing security presence and a range of initiatives trialled to improve safety and perceptions of safety.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

GOAL FIVE—GOVERNANCE

Leadership provides for informed decision-making for our capital city

FD3—is well governed at a regional and community level

In 2025 Hobart will be a city that works effectively to lead an integrated approach to the planning and development of the metropolitan region. Partnerships with governments, the private sector and local communities in achieving significant regional, city and community goals will be created.

Strategic Objectives

- 5.1 The organisation is relevant to the community, and provides good governance and transparent decision-making.
- 5.2 Opportunities are embraced and risks are recognised and managed.
- 5.3 Quality services are delivered in the most safe, cost effective and efficient way.
- 5.4 An engaged civic culture where people feel part of decision-making.
- 5.5 Capital city leadership is provided.

Key Function Areas

This will be delivered through the following City of Hobart functions:

- Financial Services
- Rates
- Civil Works
- Procurement
- The General Manager's Office
- Communications and Marketing
- People and Capability
- Planning Policy and Heritage
- Cleansing and Solid Waste
- Environmental Health
- Future Communities
- City Innovation and Technology
- Customer Services
- City Governance
- Asset Services
- Council Support
- Economic Development
- Development Appraisal
- Information, Communications and Technology
- Records and Information
- Legal and Governance
- Design Services
- The Executive Leadership Team
- Development Appraisal
- Community and Cultural Programs
- Project Delivery

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
5.1.1 5.1.2	Deliver the new Asset Management Information System (AMIS) conversion from Conquest to AssetMaster.	✓	⇒	⇒	Workshops were held with the vendor in December 2019, an updated work plan to go live in 2020 to be finalised in the New Year.
5.1.2	Progress the ongoing implementation and development of new management frameworks, procedures and business systems including: <ul style="list-style-type: none"> • Finance (Navision) • Customer Services • Property and Rating • Project and Portfolio Management • Fleet Management • Records Management. 	✓	⇒	⇒	The Property and Rating system has been successfully implemented. Navision (the finance system) was implemented for all areas at the beginning of December. Ongoing support and training for staff is being provided.
5.1.2	Progress the implementation of integrated business systems and processes throughout the organisation.	✓	⇒	⇒	Work continues to refine the business systems and processes. Ongoing training and support is being provided for staff.
5.1.2	Continue the enhancement of capabilities to manage the integration of business systems.	✓	⇒	⇒	Officers are still progressing this matter with enhanced pilot integrations to be developed in the first half of 2020.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
5.1.3	Implement the enhancement of audio-visual systems in the Council Chambers and Lady Osborne Room.		⇒	⇒	A preferred supplier has been appointed to enhance audio-visual systems for the Council Chamber, Lady Osborne Room and Town Hall. Further investigations to refine the scope of work are being undertaken before proceeding to implementation.
5.1.3	Implement live minute taking for Council meetings.		⇒	⇒	Ongoing.
5.1.4	Undertake effective qualitative assessment of all grant programs.	✓	⇒	⇒	The review of the grant acquittal process and data collection is ongoing.
5.1.4	Develop and implement a Strategic Measurement System to provide systematic and useful measurement of community outcomes and the City's performance	✓	⇒	⇒	A request for quote to engage a consultant to assist with the development of a Strategic Measurement Framework was advertised at the beginning of January 2020.
5.1.4	Undertake a review of the City's Planning and Reporting Framework.		⇒	⇒	This review is being undertaken in conjunction with the development of the Strategic Measurement Framework.
5.1.7	Review and update the Long-term Financial Management Plan.		⇒	⇒	The City's financial model is being updated regularly. In accordance with normal practice, the final updated Long-term Financial Management Plan will be presented to Council for adoption in June, along with the 2020-21 budget.
5.1.7	Prepare annual budgets in the context of the Long-term Financial Management Plan.		⇒	⇒	The 2020-21 budgeting process to commence in January 2020 will be prepared in the context of the Long-term Financial Management Plan.
5.1.7	Develop and implement a new Budget Management Strategy.		⇒	⇒	Development is underway.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
5.1.8	Improve system and process capability for rates management.		⇒	⇒	Underway - The City's new property and rating system went live on 1 June 2019.
5.1.9	Implement the 2019-20 actions from the City of Hobart Procurement Strategy, including: <ul style="list-style-type: none"> Increased procurement performance reporting through new business systems. Increased contract management system and process capability and engagement with the market. Develop a policy framework around procurement sustainability and ethical purchasing. 		⇒	⇒	Actions in the Procurement Strategy for 2019-20 are underway.
5.2.4	Commence with the development of a program to reduce flooding impacts through mitigation works in the stormwater drainage system.	✓	⇒	⇒	Program development and actions progressing.
5.3.1	Establish the Enterprise Data Governance Council and Data Management Executive to support contemporary data management functions required to perform the City's future information (reporting and analytics) needs.	✓	⇒	⇒	Policies and a framework for data management are currently being drafted.
5.3.1	Enhance spatial services delivery through technology augmentation and alignment with data management and integration initiatives.	✓	⇒	⇒	This will be progressed further following the establishment of the data management framework.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
5.3.1	Progress the establishment of an organisation-wide program to support a continuous improvement culture.	✓	⇒	⇒	Planning is underway to address all three phases of the continuous improvement program with high priority units and functions areas within the organisation.
5.3.3 5.3.4	Highlight critical infrastructure assets in the City's asset register.	✓	⇒	⇒	Currently with individual portfolio Asset Managers to highlight their critical assets and include in their Asset Management Plans to enhance the Asset Register.
5.3.5 5.3.6	Implement the new Values and Code of Conduct.		⇒	⇒	Awaiting finalisation of Enterprise Agreement and Consultative Committee.
5.3.5	Implement and promote new recruitment standards and processes.		⇒	⇒	Development is ongoing.
5.3.5	Commence development of a Workforce Planning Framework.		⇒	⇒	Awaiting finalisation of Enterprise Agreement and Consultative Committee.
5.3.6	Deliver an integrated social media business policy for the whole organisation.		⇒	⇒	Draft developed.
5.3.6	Continue with the implementation of the Managers' Leadership Development Program with the rollout of the third cohort at Team Leader/Supervisor level.	✓	⇒	⇒	The second cohort is nearing completion and will graduate in February 2020. The rollout of the third cohort has been deferred to July 2020.
5.3.6	Facilitate the development of a cohesive and supportive corporate culture across the newly formed City Governance Division.		⇒	⇒	Actions have been undertaken to promote a cohesive and supportive culture in the division with more planned for 2020.
5.3.6	Consolidate the new organisational structure.		⇒	✓	The new organisational structure has been resolved.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
5.3.6	Develop and deliver a mental health and well-being program.		⇒	⇒	Development of the program is ongoing.
5.3.7	Deliver the Customer Service Strategy.		⇒	✓	The Customer Service Strategy has been completed.
5.4.1 5.4.3	Provide, through workshops and other methods, International Association of Public Participation (IAP2) training for elected members, the executive leadership team and staff.	✓	⇒	⇒	Community engagement workshops have been delivered for Managers, ELT and Elected Members. Key staff from both the community engagement team and open space planning attended the IAP2 Engagement Essentials and Design course in December 2019.
5.4.1	Develop a staff community engagement toolkit.		⇒	⇒	Significant work has been undertaken on the development of a staff toolkit. The first draft is under review by community engagement officers.
5.4.1	Design community engagement plans that are in line with the IAP2 best practice.	✓	⇒	⇒	The community engagement team continues to develop project specific engagement plans for a wide range of programs and projects across the City.
5.4.3	Provide regular opportunities through 'community conversations' for communities to interact with the City officers and elected members.	✓	⇒	⇒	Significant planning has been undertaken for the 2020 program of community conversations with the first event expected to take place in February 2020.
5.5.1	Support the implementation of the Hobart City Deal and the Greater Hobart Act.	✓	⇒	⇒	Progress continues to be made with a resource being appointed to support the four metropolitan councils in the implementation of the Hobart City Deal and Greater Hobart Act.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

2019-20 Actions and initiatives					
Strategic Plan ref	Actions and initiatives	Multi-Year or ongoing	30 Sept	31 Dec	Progress update
5.5.1	Actively participate in the Council of Capital City Lord Mayors (CCCLM) activities and support projects that will benefit Hobart.	✓	⇒	⇒	The Council continues to be an active participant in the activities of the Council of Capital City Lord Mayors (CCCLM) with the Lord Mayor undertaking the role of Chair for 2019. Issues which have been supported by CCCLM this year include, housing and climate change.

✓ Completed

⇒ Underway

X Not commenced

Indicate with a ✓ in column 3 if the action or initiative is multi-year project or ongoing

7. COMMITTEE ACTION STATUS REPORT

7.1 Committee Actions - Status Report

A report indicating the status of current decisions is attached for the information of Elected Members.

RECOMMENDATION

That the information be received and noted.

Delegation: Committee

Attachment A: Committee Action Status Report - Open

FINANCE AND GOVERNANCE COMMITTEE - STATUS REPORT

OPEN PORTION OF THE MEETING

February 2020

Ref	Title	Report / Action	Action Officer	Comments
1.	<p>CITY HALL – DEVELOPMENT OPPORTUNITIES – VENUES Council, 23/2/2015, Item 12</p> <p>CITY HALL RESTORATION Council, 22/02/2016 Item 19</p>	<p>That: 1. A consultant be engaged to develop a business plan for the City Hall, as a matter of urgency to inform long term infrastructure investment, the future management and operational model for the facility, at an approximate cost of \$100,000 to be funded from 2015/2016 operational savings.</p> <p>2. A further report also be prepared that provides details of all Council physical building assets and their current uses including options for maximising community usage for buildings that are underutilised.</p>	Executive Manager City Place Making	<p>1. A report presenting a summary of Draft Master Plan options for the Hobart City Hall was considered in the closed portion of the June 2019 Finance and Governance Committee meeting.</p> <p>2. Officers are currently scoping the preparation of a report detailing Council physical building assets and their current and potential use.</p>

Ref	Title	Report / Action	Action Officer	Comments
2.	NOTICE OF MOTION COUNCIL CAR PARKS - SECURE SHORT TERM BICYCLE FACILITIES Council, 23/05/2016 Item 14	That a report be prepared on options for appropriate secure short-term cycling facilities with a focus on the 42 vacant spaces in the Argyle Street car park along with other Council car parks, for people who choose to cycle into the city.	Director City Innovation	<p>An Elected Member workshop was held on 16 July to discuss a range of strategic options relating to the City's off-street parking facilities.</p> <p>Additionally, an initiative has been included for public consideration in the <i>Connected Hobart Action Plan</i>.</p>
3.	SANDY BAY BATHING PAVILION, LONG BEACH Council, 24/7/2017 Item 15	That proposals associated with the development of a new second floor restaurant above the Sandy Bay Bathing Pavilion be proceeded with and the expenditure of \$16,800 be approved.	General Manager	<p>Upper floor: Architects Terroir have developed a new design in conjunction with the Pavilion's original architect, Mr Dirk Bolt who supports the design.</p> <p>Pre-application advice has been received from City of Hobart Planning and Heritage teams, as well as Heritage Tasmania.</p> <p>Endorsement for the design was granted by Council on 17 June 2019. The next step is to lodge a DA.</p> <p>Ground floor: A new lease has been offered to Surf Life Saving Tasmania for a reduced footprint (this is subject to community consultation).</p> <p>A new proposal for the use of the ground floor of the Pavilion has been submitted to Council for a café. Control over the leasable area for a café has been retained by the City of Hobart.</p>

Ref	Title	Report / Action	Action Officer	Comments
				<p>The proponent will be consulting with Heritage Tasmania and the original architect of the Pavilion before lodging a DA.</p> <p>It is anticipated that both DAs will be considered at the same time.</p>
4.	<p>ELECTRIC VEHICLES AND CHARGING STATIONS</p> <p>Council, 25/7/2016 Item 20</p>	<p>That:</p> <ol style="list-style-type: none"> 1. Council officers continue to monitor the types of electric and hybrid vehicles available on the market to determine whether any would be suitable for inclusion in the City's fleet. 2. City employees be canvassed to determine demand for electric bicycle charging stations at the City's corporate buildings. If there is sufficient demand, then power outlets be installed in suitable locations. 3. Appropriate street signage be installed to direct users of electric vehicles (EV) and bicycles to the charging stations located at the Hobart Central Car park. 4. That the Hobart Bicycle Advisory Committee be requested to consider initiatives to encourage the wider use of electric bicycles. 	Director City Innovation	<ol style="list-style-type: none"> 1. Officers are monitoring electric and hybrid vehicle models for potential inclusion in the fleet. Models have now been added to the State Government list and we are looking to include these on the City's list. The range of suitable vehicles available in Australia continues to be very limited, though is expected to improve over the next 12-24 months. 2. Options for canvassing employees are being considered. Charging stations have been installed in the Hobart Central Car Park on a trial basis. Further assessment is required. 3. Officers are progressing the signage installation and further assessment is required due to in-ground utilities and significant civil projects in Melville Street 4. The Committee has provided input into the Connected Hobart development process and will be further consulted on the draft framework and action plan in 2019.

Ref	Title	Report / Action	Action Officer	Comments
5.	COUNCIL AND COMMITTEES - STRUCTURE AND GOVERNANCE MATTERS Council 4/12/2017 Item 21	That further consideration of the strategic realignment of its existing committee structure occur after the completion of the Council's visioning project.	Deputy General Manager	Possible options for the structure of Committees were discussed at a workshop on 4 February 2020. This will be further considered and a report provided later in the year.
6.	SHAPING THE CITIES OF HOBART AND GLENORCHY – DETERMINING THE BENEFITS OF ENHANCED LAND VALUE THROUGH INVESTMENT IN A PUBLIC TRANSIT SYSTEM Council 9/2/2016 Supp Item 16	That the Council initiate a Public Transit Corridor Urban Utilisation and Economic Benefit project for the current rail corridor, based on the proposal titled 'Shaping the Cities of Hobart and Glenorchy – Determine the Benefits of Enhanced Land Value through Investment in a Public Transit System', subject to the matched support of the Glenorchy City Council.	General Manager	At its 20 August 2018 meeting, the Council resolved that further activities by the Hobart Glenorchy Public Transit Corridor Committee be put on hold pending finalisation of the Hobart City Deal process.
7.	UNIVERSITIES CONFERENCE AND STUDY TOUR Council 6/2/2017 Item 17.	That a further report be provided to investigate extending an invitation to Gehl Architects to visit the City for the purposes of reviewing the urban transformation work the City has done to date and to provide a public lecture.	General Manager	A suitable opportunity to invite Gehl Architects has not been identified at this time. Investigations on future opportunities is ongoing.
8.	REVIEW OF PARKING - NORTH HOBART (UPDATE ON ACTIONS) Council 19/2/2018 Item 15	That 1. Following the finalisation of the consultation, a Council workshop open to the public be held to review all data collected and to consider all options, and potential costs, including;	Director City Innovation	As detailed in Item 9, Assessment of clauses 1(a), (b) and (c) have been included in the Place Vision and an Access and Parking Plan project currently being undertaken.

Ref	Title	Report / Action	Action Officer	Comments
		(a) additional on-street car parking spaces; (b) additional metered parking spaces; (c) development of the Condell Place car park.		
9.	CONDELL PLACE CAR PARK - DEVELOPMENT OPPORTUNITIES AND EOI REQUEST Council, 23/7/2018 Item 17 NOTICE OF MOTION CONDELL PLACE CAR PARK - REDEVELOPMENT Council, 23/9/2019 Item 17	That: 1. An urgent report be prepared addressing any issues for the Council immediately pursuing expressions of interest for the redevelopment of the Condell car park in North Hobart, as per the most recent report to Council (as attached to the agenda for the Finance and Governance Committee meeting held on 17 July 2018). 2. A further report to also address the broader parking, mobility and smart cities issues and solutions for North Hobart (as per the Council decision of 23 July 2018).	Deputy General Manager / Director City Planning	<p>Placemaking specialists Village Well and sustainable transport planners MRCagney have been engaged to develop an integrated Place Vision and an Access and Parking Plan to guide the future delivery of better public amenity, access and parking in the Elizabeth Street retail and restaurant strip.</p> <p>As advised to Elected Members via the Hub on Friday 31 January 2020, correspondence has been distributed to North Hobart business operators and residents inviting them to participate in a series of workshops (between Wednesday, 12 February and Friday, 21 February) to inform this work.</p> <p>Preliminary findings are expected in mid-March. The project will be complete in mid-April 2020.</p>

Ref	Title	Report / Action	Action Officer	Comments
		3. The report to consider any other existing report relevant to the development of car parking within the North Hobart precinct. 4. The Council's preferred position be subject to community engagement at the appropriate time.		A report regarding an EOI for Condell Place is awaiting the outcome of this work.
10.	OUTSTANDING PARKING DEBT DECEMBER 31, 2017 Finance and Governance Committee 15/5/18 Item 6.1	That: 1. The General Manager investigate owners of vehicles who have at least 3 outstanding infringements of 90 days old having their vehicles clamped. 2. Costs associated with the clamping of vehicles and subsequent recoveries be charged to the owner of the vehicle. 3. A warning be included in the second infringement notice that the Council will clamp vehicles where 3 or more infringements exceeding 90 days are currently outstanding on a vehicle.	Director City Innovation	A strategy for debt collection, including the capacity to clamp vehicles is currently being undertaken.
11.	2019-20 FEES and CHARGES – CITY GOVERNANCE Council, 20/05/2019 Item 26	That a fee structure be investigated for hall and venue hire which represents potential full cost recovery or a percentage thereof.	Deputy General Manager	A revised fee structure will be investigated prior to considering fees and charges for the 2020/21 year.

Ref	Title	Report / Action	Action Officer	Comments
12.	<p>2019-20 FEES and CHARGES – PARKING OPERATIONS</p> <p>Council, 20/05/2019 Item 27</p> <p>Finance and Governance Committee, 13/08/19 Item 6.3</p>	<p>That. 1. Investigations be undertaken with appropriate hotel and accommodation establishments for the use of the Council's off street parking facilities outside of normal business hours.</p> <p>2. That the Finance and Governance Committee note the following nine topical areas to be reviewed by officers within the City Innovation Division, and report back to Council:</p> <p>(a) Early bird parking;</p> <p>(b) Pensioner voucher parking scheme;</p> <p>(c) 90 minute free parking in short term car parks;</p> <p>(d) On-street rates (floating rates);</p> <p>(e) Off-street parking technologies;</p> <p>(f) Hours of operation of car parks;</p> <p>(g) Peripheral parking (commuter shuttle service);</p>	Director City Innovation	<p>A report is being prepared for the Committee in the New Year following completion of pending commercial negotiations with new hotel operators.</p> <p>Reports will be provided on each individual topical area once reviews have been completed.</p> <p>2(a) Action is now complete. A report on early bird parking was provided to the Committee in December 2019.</p>

Ref	Title	Report / Action	Action Officer	Comments
		<p>(h) Commuter parking in inner city areas; and</p> <p>(i) Off-street, off-peak parking demand management solutions to encourage the spread of shopping and trade, including late night trading and night-shift worker safety.</p>		
13.	<p>MAWSON PLACE – MATILDA Council, 21/10/2019 Item 19</p>	<p>That: 1. The Council authorise the General Manager to formally approach the Port Arthur Historic Site with regard to the return of the Matilda.</p> <p>2. If the Port Arthur Historic Site is not interested in the return, an Expression of Interest be called to identify possible options for the future of The Matilda</p>	Deputy General Manager	Initial approach made to Port Arthur Historic Site.
14.	<p>ELECTED MEMBERS DEVELOPMENT AND SUPPORT – POLICY Council, 18/11/2019 Item 12</p>	<p>That: 1. Clause G titled <i>International Relationships</i> of the Elected Members' Development and Support policy be deferred and be the subject of a further report</p>	Deputy General Manager	A report was provided to the Risk and Audit Panel at its meeting of 3 December 2019 advising of the Council's decision. The RAP considered that its role was to review the process of setting limits within the policy and would consider this at a meeting early in the New Year.

Ref	Title	Report / Action	Action Officer	Comments
		<p>following the outcomes of the following investigations:</p> <ul style="list-style-type: none"> (i) The future of international city relationships. (ii) The Risk and Audit Panel be engaged to assess and provide a recommendation to the Council on an appropriate budget allocation for Elected Members in regards to travel for international relationships. <p>2. The General Manager refer the following allocation amounts, contained within the Elected Members' Development and Support Policy, to the Risk and Audit Panel for consideration with a recommendation provided back to Council:</p> <ul style="list-style-type: none"> (i) Section C – Elected Member Professional Development - \$5,000 per annum; (ii) Section H – General Provisions - \$40 daily travel allowance; (iii) Section K – Expense Reimbursement: <ul style="list-style-type: none"> 1. Telecommunications - \$2,000 per annum. 		

Ref	Title	Report / Action	Action Officer	Comments
		<p>2. Local travel – 1,500 litres of fuel per annum, and other transport costs.</p> <p>(iv) Section M – Benefits:</p> <p>1. Community Activities Participation:</p> <p>(a) Lord Mayor \$5,000 per annum.</p> <p>(b) Deputy Lord Mayor \$2,500 per annum.</p> <p>(c) Elected Members \$1,000 per annum.</p>		
15.	<p>PARKING IN NORTH HOBART - HOURS OF OPERATION OF CAR PARKS</p> <p>Council, 18/11/2019 Item 12</p>	<p>That: 1. The sign-posted and enforceable times for paid parking in both the Condell Place and Lefroy Street Car Parks in North Hobart be reduced from 8.30am - 10pm to 8.30am - 8pm.</p> <p>2. Dynamic pricing options for paid parking in both the Condell Place and Lefroy Street Car Parks in North Hobart be explored and be the subject of a further report.</p>	Director City Innovation	<p>1. The changes to the operating times of the car parks were amended in the week commencing 2 December 2019. Action is now complete.</p> <p>2. Dynamic pricing is currently being addressed as referenced in clause 13, 2(d) above.</p>
16.	<p>CITY OF HOBART MULTI-STORY CAR PARKS – REMOVAL OF EARLY BIRD PARKING</p> <p>Council, 16/12/2019 Item 19</p>	<p>That: 1. The Early Bird parking program be removed completely from the Hobart Central and Centrepont Car Parks from 1 January 2021.</p>	Director City Innovation	<p>1. Early Bird parking recommenced in Hobart Central and Centrepont car parks on the 2 January 2020. Operation will continue throughout the year and will be removed on or before the 31 December 2020.</p>

Ref	Title	Report / Action	Action Officer	Comments
		<ol style="list-style-type: none"> 2. The Council notify the removal of the service to relevant stakeholders including customers, businesses, car park operators and Metro and collaborate regarding alternative transport options. 3. Number plate recognition be brought forward as a matter of urgency. 		<ol style="list-style-type: none"> 2. The process of notification will commence with advice to customers by way of advertising in the car parks. Notification to all other stakeholders will progress throughout the year. 3. Licence Plate Recognition is currently operating in both early bird car parks. Modification of the system to detect "turn-around" drivers will be progressed with the system suppliers.
17.	BUSHFIRE ASSISTANCE Council, 28/01/2020 Item 10	<p>That</p> <ol style="list-style-type: none"> 1. The Hobart City Council donate \$25,000 to the mainland bushfire appeal via an appropriate charity, subject to the full quantum of the donation being used to assist with the bushfire recovery. 2. The General Manager provide details of the placement and use of the Council's donation. 3. The General Manager consider the most appropriate funding source including but not limited to the elected member professional development allocation in order to retain funding within Council's community grants program. 	General Manager / Director Community Life	Information is being prepared for the consideration of the General Manager.

8. RESPONSES TO QUESTIONS WITHOUT NOTICE

Regulation 29(3) *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

The General Manager reports:-

"In accordance with the procedures approved in respect to Questions Without Notice, the following responses to questions taken on notice are provided to the Committee for information.

The Committee is reminded that in accordance with Regulation 29(3) of the *Local Government (Meeting Procedures) Regulations 2015*, the Chairman is not to allow discussion or debate on either the question or the response."

8.1 Council Delegations**File Ref: F19/132878**

Memorandum of the Acting Director City Governance of 13 February 2020.

8.2 Council Meeting Costs**File Ref: F19/161334; 13-1-10**

Memorandum of the Manager Legal and Governance of 13 February 2020.

Delegation: Committee

That the information be received and noted.



City of **HOBART**

Memorandum: Lord Mayor
Deputy Lord Mayor
Elected Members

Response to Question Without Notice

COUNCIL DELEGATIONS

Meeting: Finance and Governance Committee **Meeting date:** 15 October 2019

Raised by: Alderman Sexton

Question:

It is acknowledged that the use of delegations allows Council to respond more effectively to the community and provide for timely, consistent decisions. However, a Council can still choose to exercise a power themselves even after a power has been delegated.

Once a power is delegated, the delegate has the authority to use the power and does not need to seek further approval or endorsement before exercising the power.

Good governance requires that delegations be reviewed annually, or at least on the occasion of a new Council being elected, to ensure that the delegations are still appropriate.

Delegations register:

The Local Government Act requires under section 22 that:

- (4) The general manager is to –
 - (a) keep a register of any **delegation**; and
 - (b) make the register available for inspection at a public office.

Is there a delegations policy?

Can a quarterly report be made available to Council detailing the delegations exercised during each quarter?

Response:

Council maintains a Delegations Register which contains all Delegated Authorities. The Register is reviewed annually. There are three types of Delegations which grant authority to Council employees:

1. Council delegations which delegate authority to the General Manager and other employees.
2. Delegations under certain Acts and Authorities.
3. Financial Delegations which delegate authority to employees to authorise expenditure from \$1,000 up to an unlimited delegation for the General Manager.

The day to day business of the Council is dependent on the exercise of delegations. In terms of financial delegations alone, it is estimated that some 34,000 transactions are authorised annually. The enactment of financial delegations are reviewed in the annual audit process.

Delegations under certain Acts and Authorities are wide ranging and include:

- *Local Government Act 1993*
- *Land Use Planning and Approvals Act 1993*
- *Building Regulations 2014*
- *Plumbing Regulations 2014*
- *Building Act 2016*
- *Local Government (Building and Miscellaneous Provisions) Act 1993*
- *Environmental Management and Pollution Control Act 1994*
- *Urban Drainage Act 2013.*
- *Local Government (Highways) Act 1982*
- *Heavy Vehicle National Law (Tasmania) 2013*
- *Weed Management Act 1999*
- *Dog Control Act 2000*
- *Public Health Act 1997*
- *Food Act 2003*
- *Public Interest Disclosures Act 2002.*
- *Right to Information Act 2009*
- *By-Laws*

On the basis of discussion with Alderman Sexton it is understood that his primary interest relates to planning and financial delegations. Planning Permits issued under Delegation are already reported in a quarterly report to the City Planning Committee.

Expenditure over \$100,000 is already collated and reported in the Annual Report. This information could be provided on a quarterly basis to the Finance and Governance Committee.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Margaret Johns
**ACTING DIRECTOR CITY
GOVERNANCE**

Date: 13 February 2020
File Reference: F19/132878



City of **HOBART**

Memorandum: Lord Mayor
Deputy Lord Mayor
Elected Members

Response to Question Without Notice

COUNCIL MEETING COSTS

Meeting: Finance and Governance Committee **Meeting date:** 10 December 2019

Raised by: Alderman Behrakis

Question:

Could the General Manager please provide the average cost of conducting a Council meeting, with the estimation to include the cost incurred for staff to draft and prepare reports for the consideration of a Council Committee and Council, together with supporting the meetings?

Response:

The average cost of a Council committee and Council meeting is difficult to ascertain, as the preparation of documentation (reports, agendas and minutes), the administration required for each Council committee (organisation of deputations, presentations etc) and the duration of meetings can fluctuate. An indicative estimate of average costs is set out below, based on an average hourly rate of pay of \$40 for those employees responsible for facilitating Council committees and Council meeting preparation and execution):

Council Committee Meeting:

Preparation of say five reports on average per committee (including research, writing, reviewing and approving reports), Committee meeting agenda preparation and administration, committee meeting support and minutes preparation and issuing actions arising:

Average cost per Council committee meeting: \$10,400.00

Council Meeting:

Preparation of any reports delegated directly to Council (including research, writing, reviewing and approving reports), Council meeting agenda preparation and administration, Council meeting support and minutes preparation and issuing actions arising:

Average cost per Council meeting: \$ 1,200.00

Based on the figures above and each Council agenda comprising recommendations from three Council committees, the total average cost of each Council meeting cycle is estimated to be \$32,400.00.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Paul Jackson
**MANAGER LEGAL AND
GOVERNANCE**

Date: 13 February 2020
File Reference: F19/161334; 13-1-10

9. QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

An Elected Member may ask a question without notice of the Chairman, another Elected Member, the General Manager or the General Manager's representative, in line with the following procedures:

1. The Chairman will refuse to accept a question without notice if it does not relate to the Terms of Reference of the Council committee at which it is asked.
2. In putting a question without notice, an Elected Member must not:
 - (i) offer an argument or opinion; or
 - (ii) draw any inferences or make any imputations – except so far as may be necessary to explain the question.
3. The Chairman must not permit any debate of a question without notice or its answer.
4. The Chairman, Elected Members, General Manager or General Manager's representative who is asked a question may decline to answer the question, if in the opinion of the respondent it is considered inappropriate due to its being unclear, insulting or improper.
5. The Chairman may require a question to be put in writing.
6. Where a question without notice is asked and answered at a meeting, both the question and the response will be recorded in the minutes of that meeting.
7. Where a response is not able to be provided at the meeting, the question will be taken on notice and
 - (i) the minutes of the meeting at which the question is asked will record the question and the fact that it has been taken on notice.
 - (ii) a written response will be provided to all Elected Members, at the appropriate time.
 - (iii) upon the answer to the question being circulated to Elected Members, both the question and the answer will be listed on the agenda for the next available ordinary meeting of the committee at which it was asked, where it will be listed for noting purposes only.

10. CLOSED PORTION OF THE MEETING

RECOMMENDATION

That the Committee resolve by majority that the meeting be closed to the public pursuant to regulation 15(1) of the *Local Government (Meeting Procedures) Regulations 2015* because the items included on the closed agenda contain the following matters:

- Contract, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal;
- Expression of interest involving Council land; and
- Information provided to the Council on the condition it is kept confidential.

The following items are listed for discussion:-

Item No. 1	Minutes of the last meeting of the Closed Portion of the Committee Meeting
Item No. 2	Consideration of supplementary items to the agenda
Item No. 3	Indications of pecuniary and conflicts of interest
Item No. 4	Reports
Item No. 4.1	Contract Extension - Contract No. 5856 - Commercial Tenancy Management LG(MP)R 15(2)(d)
Item No. 4.2	Civic Square - Expression of Interest Process LG(MP)R 15(2)(f)
Item No. 4.3	Derwent Estuary Program Lease - Part of Level 4, Council Centre LG(MP)R 15(2)(g)
Item No. 4.4	Service Tasmania - Proposed Temporary Co-Location - Customer Service Centre LG(MP)R 15(2)(d)
Item No. 5	Committee Action Status Report
Item No. 5.1	Committee Actions - Status Report LG(MP)R 15(2)(b), (c)(i), (c)(ii), (d), (f), (g), (i) and (j)
Item No. 6	Responses to Questions Without Notice
Item No. 6.1	Lord Mayoral Receptions LG(MP)R 15(2)(g)
Item No. 6.2	Installation of Parking Sensors LG(MP)R 15(2)(c)(i)
Item No. 6.3	Property Council Luncheon LG(MP)R 15(2)(g)
Item No. 7	Questions Without Notice