



CITY OF HOBART

AGENDA

Finance and Governance Committee Meeting

Open Portion

Tuesday, 14 May 2019

at 5:00 pm

Lady Osborne Room, Town Hall

THE MISSION

Our mission is to ensure good governance of our capital City.

THE VALUES

The Council is:

about people	We value people – our community, our customers and colleagues.
professional	We take pride in our work.
enterprising	We look for ways to create value.
responsive	We're accessible and focused on service.
inclusive	We respect diversity in people and ideas.
making a difference	We recognise that everything we do shapes Hobart's future.

ORDER OF BUSINESS

Business listed on the agenda is to be conducted in the order in which it is set out, unless the committee by simple majority determines otherwise.

APOLOGIES AND LEAVE OF ABSENCE

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Finance and Governance Committee Meeting (Open Portion) held Tuesday, 14 May 2019 at 5:00 pm in the Lady Osborne Room, Town Hall.

COMMITTEE MEMBERS

Zucco (Chairman)
Deputy Lord Mayor Burnet
Sexton
Thomas
Dutta

Apologies:

Leave of Absence: Nil

NON-MEMBERS

Lord Mayor Reynolds
Briscoe
Denison
Harvey
Behrakis
Ewin
Sherlock

1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY

2. CONFIRMATION OF MINUTES

The minutes of the Open Portion of the Finance and Governance Committee meeting held on [Tuesday, 9 April 2019](#), are submitted for confirming as an accurate record.

3. CONSIDERATION OF SUPPLEMENTARY ITEMS

Ref: Part 2, Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Recommendation

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the General Manager.

4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Ref: Part 2, Regulation 8(7) of the *Local Government (Meeting Procedures) Regulations 2015*.

Members of the Committee are requested to indicate where they may have any pecuniary or conflict of interest in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the committee has resolved to deal with.

5. TRANSFER OF AGENDA ITEMS

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

A committee may close a part of a meeting to the public where a matter to be discussed falls within 15(2) of the above regulations.

In the event that the committee transfer an item to the closed portion, the reasons for doing so should be stated.

Are there any items which should be transferred from this agenda to the closed portion of the agenda, or from the closed to the open portion of the agenda?

6. REPORTS

6.1 Local Government Association of Tasmania - Membership File Ref: F19/49400

Report of the General Manager of 9 May 2019.

Delegation: Council

**REPORT TITLE: LOCAL GOVERNMENT ASSOCIATION OF TASMANIA
- MEMBERSHIP****REPORT PROVIDED BY:** General Manager**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this memorandum is to respond to a Notice of Motion in relation to the Council's membership of the Local Government Association of Tasmania and opportunities for the formation of a metropolitan councils association.

2. Report Summary**Membership to the LGAT**

- 2.1. The issue of Council's membership to the Local Government Association of Tasmania (LGAT) has been considered on a number of occasions in the past particularly around the Association's capacity to represent the views of the larger cities.
- 2.2. In May 2013, in response to a Notice of Motion, the Council resolved to disengage from the LGAT and not pay its 2013/14 subscription with all rights of membership withdrawn from the Council.
- 2.3. The Council remained outside the LGAT for over 12 months, until it again considered its position on 15 December 2014, whereat it resolved to re-join.
- 2.4. The Council was required to repay its 2013/14 outstanding subscription obligation in addition to the yearly subscription which applied to the year in which the Council re-joined; a total of \$124,000.
- 2.5. Issues of strategic importance being addressed by the LGAT include providing support to the Council (and the membership more widely) in relation to the charitable rates exemption issue and a sector wide approach to the Review of Tasmania's Local Government Legislation Framework.
- 2.6. Other significant benefits the Council derives from its membership to the LGAT include procurement savings through access to the National Procurement Network; successfully securing funds for sectoral improvements; leveraging significant savings for councils through collective approaches to advocacy, industrial relations and training; a seat on the General Management Committee and access to the Australian Local Government Association and professional development support for Elected Members.

Metropolitan Councils Group and Greater Hobart Act

- 2.7. The Council first raised the formation of a Metropolitan Councils Group (MCG) in 2010 as part of the criteria/benchmarks submitted to the LGAT.
- 2.8. Whilst the Group was established to provide a forum for raising matters of particular interest and relevance to metropolitan councils and identifying and pursuing an appropriate course of action in relation to such matters, once the City of Hobart withdrew from the LGAT in 2013, the Group ceased to exist.
- 2.9. The recent signing of the Greater Hobart City Deal provides the Council with a mechanism to work not only with the surrounding metropolitan councils but the Tasmanian Government with the Greater Hobart Act providing the framework for this to occur.
- 2.10. The Act will create the Greater Hobart Committee which includes the mayors of the Greater Hobart area councils and the State Government Ministers responsible for economic development; infrastructure; housing and community development.
- 2.11. A Greater Hobart Advisory Group will also be established and is responsible for developing a draft work program to further the objectives of the Greater Hobart Act.
- 2.12. Given the strategic value the Council receives from the LGAT it is proposed that the Council remain a member of the Association and given the progress of the Greater Hobart Act which at the time of writing will have its second reading in the Legislative Council on 21 May 2019 it is proposed that the Council consider the merits of forming a metropolitan councils association once the Act receives Royal Assent and the associated work program is developed.

3. Recommendation***That:***

1. ***The Council remain a member of the Local Government Association of Tasmania.***
2. ***The Council consider opportunities for the formation of a metropolitan councils association after the Greater Hobart Act has received royal assent and its associated work program is developed.***

4. Background

- 4.1. The Local Government Association of Tasmania (LGAT) is the peak body representing local government in Tasmania. It provides specialist services to its member councils including policy and strategic support, information and learning for Local Government elected members and officers and procurement of employee relations and insurance services.

Membership History

- 4.2. In relation to the Council's membership to the LGAT, this issue has been considered on a number of occasions in the past particularly around the Association's capacity to represent the views of the larger cities.
- 4.3. In 2010, the Council provided a series of criteria/benchmarks to the LGAT which it believed best summarised what it felt it should be receiving in return for its membership.
- 4.3.1. These benchmarks included, an investigation into the establishment of a major cities group within the LGAT governance structure; greater engagement with councils on significant policy issues; a more representative approach to dealing with reforms and a review of the weighted voting system to provide for a more balanced response across the industry.
- 4.4. The Council was satisfied with the LGAT's response to these criteria/benchmarks and resolved on 16 July 2012 to remain a member of the Association.
- 4.5. However, in May 2013, in response to a Notice of Motion, the Council resolved to disengage from the LGAT and not pay its 2013/14 subscription.
- 4.5.1. The Council's decision to disengage and not pay its 2013/14 subscription meant that it did not adhere to the LGAT Rules which state that a member's resignation takes effect upon the completion of the financial year following that which the notice of intention to resign is provided and that until the 12 month period expires the member is to pay the annual subscription.
- 4.5.2. Given the Council's decision, its outstanding subscription obligation remained on the Association's books as an outstanding liability and when the Council re-joined the LGAT it was required to meet this obligation which totalled \$56,012.
- 4.5.3. All rights of membership were withdrawn from the Council, with the Association not seeking to engage with the Council on any new legislative or policy development proposals arising from the sector or from other sources. Officers and Elected Members were not able to participate in working groups, committees or

training sessions, the General Manager was removed as a member of the Premier's Local Government Council (PLGC) and information flow via newsletters, monthly reports and magazines was truncated.

- 4.6. For over 12 months, the Council remained outside the LGAT, until it again considered its position on 15 December 2014, whereat it resolved to re-join the Association.
- 4.7. In support of the Council re-joining, the LGAT agreed that the Lord Mayor would immediately be granted a seat on the General Management Committee (GMC) and automatically become a member of the Premier's Local Government Council, Elected Members were able to attend professional development sessions and were eligible for consideration for appointment to State Government boards/committees where a sectoral representative was required. The Council was included in all consultations on intergovernmental policy and legislative issues and again had access to all procurement and purchasing arrangements available through the LGAT.
- 4.8. The Council was required to repay its 2013/14 outstanding subscription obligation in addition to the yearly subscription which applied to the year in which the Council re-joined; a total of \$124,000.

Strategic Benefit

- 4.9. The LGAT is the voice of Local Government in Tasmania. It works to protect the interests and rights of councils, to promote the efficient operation of Local Government and to foster strategic and beneficial relationships.
- 4.10. The LGAT is incorporated under the *Local Government Act 1993*, with its functions including:
 - 'To protect and represent the interests and rights of councils in Tasmania'*
- 4.11. A recent example where there is strategic benefit in being a member of the LGAT and where the Association is representing the interests of councils is on the issue of **charitable rates exemption**.
- 4.12. As Elected Members would be aware, the High Court dismissed the special leave applications made by Clarence/Hobart/Kingborough and Meander Valley Councils in relation to Southern Cross Care's rating and councils have been ordered to pay costs.
- 4.13. This decision will have broader implications for rates paid by other similar entities throughout Tasmania and given that the Full Court decision is now the law on the correct interpretation of this exemption, it will extend to other ratepayers who are in similar circumstances.

4.14. The LGAT has raised the issue for discussion at PLGC and in meetings with the Director of Local Government pressing the need to provide legislative clarity as soon as possible, rather than wait for the outcomes of the review of Tasmania's Local Government Legislation Framework.

4.15. At its 29 March 2019 meeting, members of the LGAT unanimously resolved as follows:

That LGAT establish a working group and seek legal advice if necessary, to develop a proposed amendment to section 87 of the Local Government Act, and specifically in regard to the definition charitable purpose, with a view to providing certainty and social equity in the application of rating exemptions.

That LGAT seek a firm commitment from the State Government to commence a review of the rating exemption provisions in the Local Government Act; with amendment to proceed as soon as practicable and ahead of the broader legislative review timeframes.

4.16. In undertaking this work, Tasmanian councils are seeking to ensure the original intent of the exemption is maintained, but that as charitable, religious and educational organisations enter into new business models, there is not a perverse and hidden impact on the broader community. It is important and fair that the beneficiaries of the services provided by such organisations pay taxes, including rates, on an equitable basis compared to people in similar circumstances.

4.17. Another recent example where the Council will receive benefit from its membership to the LGAT is the **Review of Tasmania's Local Government Legislation Framework**.

4.18. The Association is a member of the Steering Committee which meets on a monthly basis and is supported by a Reference Group comprising membership from a broad range of backgrounds including Local Government and Industry. The Reference Group is independently facilitated with each meeting the focus of a particular subject matter.

4.19. A comprehensive submission on the Local Government Legislation Framework Discussion Paper was provided by the LGAT on behalf of the Local Government sector under a series of headings including Council governance and powers; democracy and engagement; council revenue and expenditure and performance transparency and accountability.

4.20. The LGAT has also provided support, advice and advocacy in a range of policy areas on recent significant matters such as planning and building reform; emergency management and community recovery; health and wellbeing; waste management; climate change; financial sustainability and workforce development.

4.21. There are a range of other benefits the Council receives as a member to the LGAT, including the following:

- Council's membership delivers direct savings in excess of its subscription fees as a consequence of the bulk purchasing power through LGAT **procurement activities** which includes access to the National Procurement Network (NPN) and the whole of sector street lighting contract.

The City of Hobart's subscription fees last financial year were \$70,000 but over a similar period (March to March) the Council saved an estimated \$106,000 through the NPN and \$90,000 through the street lighting contract which is in the process of renegotiating on behalf of LGAT members. This means savings to the Council of at least \$120,000 after subscription costs.

- The LGAT strongly advocated for the continuation of TasWater dividends of \$20 million per annum of which the Council is a significant beneficiary.
 - LGAT has successfully secured funds for sectoral improvements, including recently supporting councils in planning for and delivering health and wellbeing to communities and to revise the Municipal Emergency Management Guidelines as well as partnering with the Council in a grant application for pride in diversity.
 - The LGAT leverage significant savings for councils through collective approaches to advocacy, industrial relations and training. Recent examples include significant engagement with the Australian Energy Regulator on TasNetworks pricing reset and establishing panel arrangements for project management, hardware and installation services for energy efficient street lighting.
 - Council capacity is developed through tools such as delegation and compliance registers; workplace behaviours toolkit and financial and asset management practice notes.
- 4.22. Through its membership to the LGAT, the Council has the ability to influence the strategic direction of the Association through its 'as of right' seat on the **General Management Committee** (GMC) as well as direct access to the Premier of Tasmania and Minister for Local Government through the Premier's Local Government Council (PLGC).
- 4.22.1. The Council at its 15 April 2019 meeting resolved to nominate the Deputy Lord Mayor for the position of President of the LGAT.
- 4.23. The Council also has the opportunity to elevate advocacy on matters important to the City by lodging **motions** at LGAT General Meetings.
- 4.23.1. Last year the Council had three motions carried at the LGAT's July General Meeting in relation to phasing out the provision of

petroleum-based single use take-away food packaging;
collective negotiations between Federal and State Government and other stakeholders to prompt a market response toward the increased costs of recycling as a consequence of changes to the Chinese government's policies and lobbying of councils to adopt the use of reusable and compostable items for use in council sponsored events.

- 4.24. By virtue of the Council's membership to the LGAT, it is also a member of the **Australian Local Government Association** (ALGA), which enables it to lodge motions to the ALGA National General Assembly (NGA).

4.24.1. This year the Council submitted four motions to ALGA for its consideration for inclusion on the NGA meeting agenda.

4.24.2. These motions were an extension of and an increase to funding for the Smart Cities and Suburbs Program; broadening the definition of essential assets in the National Disaster Relief and Recovery Arrangements to include assets that are currently regarded as non-essential e.g. tracks and trails and sporting facilities; lobbying the Federal Government to establish an infrastructure fund for the construction of active transport initiatives including pedestrian and bicycle facilities and requesting that the Federal Government give consideration to indemnifying Council's that undertake climate change mitigation initiatives.

- 4.25. ALGA membership also provides the Council with access to Austroads, international leaders who provide an enormous range of world-class road-related technical support including guidance material; technical standards; training; in-person expertise on the full suite of road-related topics such as road asset management, construction, maintenance and safety.

- 4.26. Elected Members benefit from participation in a range of professional development opportunities, including training on topics such as land use planning, audit panel and governance training. LGAT offer a range of professional development forums, including Elected Members' Professional Development weekends, with the most recent session held on 23 and 24 March which included presentations from the Tasmanian Audit Office; Integrity Commission and Local Government Division. Topics for discussion included, how councils can influence community wellbeing; understanding rates and engaging the community in strategic planning.

Metropolitan Councils Group and Greater Hobart Act

- 4.27. The Council first raised the formation of a Metropolitan Councils Group (MCG) in 2010 as part of the criteria/benchmarks submitted to the LGAT.

- 4.28. At the July 2010 LGAT General Meeting, the following motion was carried:

That the meeting support the formation of a Metropolitan Councils Group within the framework of the Local Government Association of Tasmania, subject to Terms of Reference as agreed by the full Association membership.

- 4.29. The Terms of Reference were agreed to at a Special General Meeting of the Association on 20 October 2010.
- 4.30. The objective of the MCG was to provide a forum for raising matters of particular interest and relevance to metropolitan councils and identifying and pursuing an appropriate course of action in relation to such matters.
- 4.31. In order to be eligible to participate on the MCG councils were to either be a city or have a population of greater than 30,000 and be a member of the LGAT. Hobart City, Launceston City, Burnie City, Devonport City, Clarence City and Kingborough Councils were all members of the Group.
- 4.32. The first meeting of the Group took place on Friday 28 January 2011.
- 4.33. When the Council withdrew from the LGAT in mid-2013, an informal meeting of the other members of the MCG met to consider the merits of continuing the activities of the Group. The Group indicated little appetite for its continuation believing that the opportunity existed for matters to be dealt with via normal Association business processes or individual councils collaborating on relevant issues.
- 4.34. Since this time, there have been no further moves to create a metropolitan councils group within the existing LGAT framework.
- 4.35. The recent signing of the Greater Hobart City Deal provides the Council with a mechanism to work not only with the surrounding metropolitan councils but the Tasmanian Government with the Greater Hobart Act providing the framework for this to occur.
- 4.35.1. The Greater Hobart Bill is currently in Parliament with the Legislative Council to receive its second reading on 21 May.
- 4.36. The objective of the Greater Hobart Act is to assist the Greater Hobart area councils and the State Government to better coordinate, across the Greater Hobart area the efficient use of infrastructure and strategic planning, and other actions, in relation to future land use and development in the Greater Hobart area so as to improve the health and wellbeing of persons.
- 4.37. The Act will create the Greater Hobart Committee which includes the mayors of the Greater Hobart area councils and the State Government Ministers responsible for economic development; infrastructure; housing and community development.

- 4.38. In addition to the Greater Hobart Committee, a Greater Hobart Advisory Group will also be established and will comprise the General Managers of the Greater Hobart area councils; the Secretary of the departments responsible to the Planning Minister, Community Development Minister, and Economic Development Minister; the Director of Housing and the Chief Executive Officer of Infrastructure Tasmania.
- 4.39. The Greater Hobart Advisory Group is responsible for developing a draft work program which is to be established as soon as practicable after the date on which the Act commences, following which it will be submitted to the Greater Hobart Committee. Once the work program is approved, a copy will be provided to the Greater Hobart area councils.

Summary

- 4.40. Based on the information provided in this report, officers believe there is strategic value in the Council remaining a member of the LGAT.
- 4.41. Given the limited success of the last iteration of the MCG, it seems appropriate for the Council to await Royal Assent of the Greater Hobart Act and the development of the associated work program before exploring the formation of a metropolitan councils association.

5. Proposal and Implementation

- 5.1. It is proposed that the Council remain a member of the Local Government Association of Tasmania.
- 5.2. The Council consider opportunities for the formation of a metropolitan councils association once the Greater Hobart Act has been enacted and its associated work program has been developed.

6. Strategic Planning and Policy Considerations

- 6.1. The Council's membership to the LGAT provides it with an opportunity to progress capital city growth, regional development and issues of importance to the City of Hobart with the Tasmanian Government, other councils and peak bodies.

7. Financial Implications

- 7.1. Funding Source and Impact on Current Year Operating Result
 - 7.1.1. The Council's 2018/19 subscription to the LGAT totalled \$70,060.51 (exclusive of GST).
- 7.2. Impact on Future Years' Financial Result
 - 7.2.1. An allocation of \$72,000 has been included in the draft 2019/20 budget to cover the cost of the Council's LGAT subscription.

- 7.2.2. If the Council did resolve to leave the LGAT in the future, there may be an opportunity to allocate the subscription monies to cover the costs of a policy officer who could be charged with providing support to the council on some of the significant policy issues identified in this report.

7.3. Asset Related Implications

- 7.3.1. Not applicable.

8. Legal, Risk and Legislative Considerations

- 8.1. If the Council was to consider withdrawing from the LGAT, Elected Members are reminded of the LGAT Rules which state that a member's resignation takes effect upon the completion of the financial year following that which the notice of intention to resign is provided and that until the 12 month period expires the member is to pay the annual subscription.

9. Delegation

- 9.1. This matter is delegated to the Council for its consideration.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



N D Heath
GENERAL MANAGER

Date: 9 May 2019
File Reference: F19/49400

6.2 National Redress Scheme - LGAT
File Ref: F19/43454

Memorandum of the Deputy General Manager of 9 May 2019.

Delegation: Council



City of **HOBART**

MEMORANDUM: FINANCE AND GOVERNANCE COMMITTEE

National Redress Scheme - LGAT

INTRODUCTION

The purpose of this memorandum is to seek the Council's approval to participate in the Local Government Association of Tasmania's whole-of-sector response to the National Redress Scheme.

BACKGROUND

The Royal Commission into Institutional Responses to Child Sexual Abuse (the Royal Commission) has been completed and recommendations handed down.

On 4 November 2016, the Australian Government announced its intention to establish a National Redress Scheme for individuals who experienced institutional sexual abuse as children.

The National Redress Scheme, administered by the Australian Government commenced on 1 July 2018 and will run for 10 years. In May 2018, the Tasmanian Government committed to joining the National Scheme.

On 1 November 2018, the Tasmanian Government completed the formal requirements to join the Scheme including passing the *National Redress Scheme for Institutional Child Sexual Abuse (Commonwealth Powers) Bill 2018* that enables Tasmanian non-government institutions to join the Scheme. People who suffered sexual abuse in State Government Institutions can now access redress.

The National Redress Scheme provides support to people who experienced institutional child sexual abuse and includes three key components for individuals deemed eligible for redress:

- A monetary payment (up to \$150,000);
- A direct personal response (DPR) (such as a meeting with a senior institutional official and an apology); and
- Access to counselling consistent with the National Service Principles (with the method of delivery to be determined by the relevant jurisdiction).

The Scheme's objectives are to:

- Acknowledge that many children were sexually abused in Australian institutions; and
- Hold responsible institutions accountable for child abuse.

The Scheme operates on a 'responsible entity pays' basis with Independent Decision Makers (IDMs) who assess applications, make decisions on the quantum of monetary and counselling payments, and determine the apportionment of responsibility in cases where responsibility lies with multiple institutions.

Each State Government has been asked to engage with Local Government by the Scheme Operator (the Commonwealth Department of Social Services) to provide information which may assist the Local Government sector to consider whether to participate in the National Redress Scheme and how that may occur. The Tasmanian Government is seeking a voluntary approach from Local Government.

The Local Government Association of Tasmania (LGAT) has advised councils that it is their intention to include this topic on its July General Meeting agenda recommending that the matter is approached on a whole-of-sector basis.

Given this, the LGAT has requested that councils consider their participation in the LGATs whole-of-sector approach.

As Elected Members may be aware, the City of Hobart administered a child care centre and a family day care scheme from 1975 to 2007. In addition to this service, the City has also provided before and after school and school holiday programs, adjunct child care services at the Aquatic Centre as well as youth services through the Youth Arts and Recreation Centre.

Institutions have until 30 June 2020 to join the Scheme.

RECOMMENDATION

That the Council participate in the National Redress Scheme as part of the Local Government Association of Tasmania's whole-of-sector response.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Heather Salisbury
DEPUTY GENERAL MANAGER

Date: 9 May 2019
File Reference: F19/43454

6.3 Insurance Policy
File Ref: F19/44929

Memorandum of the Deputy General Manager of 9 May 2019 and attachment.

Delegation: Council



City of **HOBART**

MEMORANDUM: FINANCE AND GOVERNANCE COMMITTEE

Insurance Policy

A new policy has been developed to outline the City of Hobart's arrangements with regard to insurance. At the April meeting, Finance and Governance Committee referred this Policy to Risk and Audit Panel for consideration.

The policy provides clarity on the placement of the policies, the assets insured and the responsibilities of the Elected Members and Officers, particularly in regard to the duty of disclosure.

The policy is supported by a procedure which provides further detail on the insurance renewal process and officer responsibilities.

This policy was considered by the Finance and Governance Committee at its meeting on 9 April 2019. The Committee resolved to defer this item pending advice from the Council's Risk and Audit Panel (RAP). The RAP considered the draft policy at its meeting on 16 April 2019 and resolved to make the following amendments which are highlighted in the Attachment:

- Include a comment that most, if not all, insurance policies have a requirement to advise if there is a change in circumstances.
- Section 5. Responsibilities – Change the responsibility for appropriately insuring assets to the Director. The final sentence becomes 'Directors are responsible for ensuring assets are appropriately insured'.
- Appendix A – Footnote added as follows: Note: All policies are reviewed on an annual basis prior to renewal. The mutual funds are periodically tested against standard market products to ensure these are providing value.

RECOMMENDATION

The Council approve the Insurance Policy as provided at Attachment A.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.

A handwritten signature in black ink, appearing to read 'H. Salisbury', with a stylized, cursive script.

Heather Salisbury
DEPUTY GENERAL MANAGER

Date: 9 May 2019
File Reference: F19/44929

Attachment A: Insurance Policy ↴

City of Hobart

Policy

Title: Insurance Policy

Category: Corporate Services

Date Last Adopted:

1. Objectives

This policy was developed to provide guidance on the selection and placement of City of Hobart's insurance to ensure the City is appropriately insured.

2. Background

The City of Hobart engages an Insurance Broker to ensure sufficient and appropriate insurance cover is maintained by the City across a number of categories. The broker markets and negotiates insurance on behalf of the City based on the information provided by officers during the pre-renewal period.

3. Policy

General

Due to the nature of services provided, City of Hobart require a number of insurance policies to both mitigate risk and provide assurance.

Appendix A provides a high level summary of the policies held by the City and the scope of cover. Additional information is provided in the Insurance Procedure.

Enquiries regarding insurance policies, inclusions, exclusions, insurer contact details or the claims process should be directed to the General Manager (elected members) or Principal Advisor Risk and Audit Systems.

4. Exclusions

There are certain categories of assets which are not insured by the City of Hobart. **Appendix B** provides a general breakdown of insured and non-insured assets.

In addition, City of Hobart will not cover:

- Claims made against contractors engaged by City of Hobart. All independent contractors are required to hold and maintain appropriate insurance policies for the work being conducted.
- Damage to or loss of employee or other worker's property or personal effects, including loss or damage to private motor vehicles, except as detailed in specific policies.

The City of Hobart should at all times maintain a denial of liability with regards to incidents or events. Accepting liability is an exclusion under a number of insurance policies, meaning that a claim could not be made where liability has been accepted.

5. Responsibilities

Council has a duty of disclosure under the Insurance Contracts Act 1984 to disclose any changes to Council's circumstances or details that is known or could be reasonably be expected to be known, may affect the insurer's decision to insure the City and on what terms. This duty also applies to all persons, companies and parties named in Council's policies.

Many of the City's insurance policies are on a "claims made" basis and notification must be received by the insurer within the period of cover, irrespective of the date when the cause of action occurred.

All elected members are responsible for notifying the General Manager as soon as practicable in the event a claim is made or they become aware of circumstances that may give rise to a claim.

Employees and other workers are responsible for notifying their Unit Manager and/or Principal Advisor Risk and Audit Systems as soon as practicable in the event a claim is made or they become aware of circumstances that may give rise to a claim.

It is the responsibility of the Principal Advisor Risk and Audit Systems to advise the broker of any potential or actual claims.

It is the responsibility of the elected members, employees and other workers to mitigate risk and follow any insurer instructions. The insurer must be advised prior to taking any action, including engaging legal representation. Failure to advise of a claim or incident that may give rise to a claim, to follow insurer advice or to mitigate risk may result in liability not being accepted.

Directors are responsible for ensuring assets are appropriately insured.

6. Related Documents

- Insurance Procedure
- Insurance Policies and Certificates of Currency

7. Legislation, Terminology and References

Not applicable.

Responsible Officer:	Principal Advisor Risk and Audit Systems
Policy first adopted by the Council:	
History	
Amended by Council	Not applicable
Next Review Date:	April 2020
File Reference:	

APPENDIX A: Insurance Policies

Insurance Class	Scope (summary)
Public Liability and Professional Indemnity	The City is part of a mutual public liability and professional indemnity scheme. This policy protects the City against third party claims for damages, injury or loss related to negligence or where a claim for compensation results from incorrect professional advice or services.
Public/Products Liability – Salamanca Market	The Policy covers Stallholders in the event that the stallholder becomes legally liable to pay compensation for personal injury and/or property damage arising from products sold or supplied through their Salamanca Market site or as a result of the business activities at the site.
Community Liability	Provides liability cover to declared uninsured third parties operating on City of Hobart premises.
Motor Vehicle	Insures all motor vehicles, trailers and registered plant (mortgaged, under Hire Purchase Agreement, hired or leased by the City) as declared within the Schedule of Vehicles.
Marina Hull Commercial	Insures the marine vessel Matilda.
Hangarkeepers Liability	Provides liability cover for declared aircraft sites.
Crime and Cyber Liability	Insures against incidents such as theft, fraud, privacy liability, cyber extortion, data loss and other similar events, as well as business interruption resulting from the same.
Personal Accident and Sickness	Provides accident and sickness insurance, when engaged on Council business, to: - Elected Members - Volunteers - Independent board members of the Risk and Audit Panel.
Travel	Travel insurance for personnel engaged on authorised business travel. The insurer must be advised of all international travel. An itinerary is to be provided with sufficient time prior to travel to allow the policy to be placed.
Workers Compensation	Provides Legal Liability to employees in accordance with the Workers Rehabilitation and Compensation Act for Tasmania.
Councillors and Officers Liability	Provides General Liability cover to officers and Council members against various internal or external claims not covered under the Public Liability or Professional Indemnity policy.
Building, Contents and Property Insurance	The City is part of a discretionary mutual fund. The policy insures City of Hobart buildings, contents, artwork and other assets and property as detailed in the insured asset register. Business interruption is also covered when declared assets are damaged.

Note: All policies are reviewed on an annual basis prior to renewal. The mutual funds are periodically tested against standard market products to ensure these are providing value.

APPENDIX B: Insured Asset Categories

Asset category	Insured	Not insured*
Roads & Bridges	<ul style="list-style-type: none"> Bridges - minimal coverage under property policy Bridges need to be declared. 	<ul style="list-style-type: none"> Roads Roads & Bridge – Leased Car parking areas Traffic management Fire trails Kerbs and Channels Roads & Bridge – Leased
Pathways and Cycleways		<ul style="list-style-type: none"> Pathways and Cycleways Pathways and Cycleways - Leased
Stormwater		<ul style="list-style-type: none"> Infrastructure, leased or otherwise
Buildings	<ul style="list-style-type: none"> Buildings and contents Note – for leased buildings the lease agreement details responsibilities for insuring both property and contents. At the time of lease preparation it should be considered as to whether Council or the lessee should be responsible for building and contents insurance and the appropriate changes to the insurance arrangements made in the asset system. 	<ul style="list-style-type: none"> Lessee contents
Land		<ul style="list-style-type: none"> Council owned land Council owned land – leased Leased land
Plant & Equipment	<ul style="list-style-type: none"> Fleet (as per Schedule of Vehicles) Solid waste equipment General plant and equipment Sporting equipment ICT equipment Plant and leased equipment 	
Valuables	<ul style="list-style-type: none"> Valuables, public art valued above \$5,000. 	<ul style="list-style-type: none"> Valuables, public art valued below \$5,000

	(Must be placed on the insurance asset list to be insured).	<ul style="list-style-type: none"> • Valuables - Leased (unless insurance is delegated according to an agreement and has been included in the policy).
Intangibles		<ul style="list-style-type: none"> • Intellectual Property • Software • Valuation roll
Land Improvements	<ul style="list-style-type: none"> • Playground infrastructure • Sports infrastructure • Lighting and power • Outdoor infrastructure • Landfill infrastructure • Parking infrastructure • Natural (green) assets • Hydraulic infrastructure <p>Insurance of these assets is dependant on risk and value. It is the responsibility of the Director to determine if an asset should be insured and the insured value.</p>	

Note:

Assets are only insured if included in the asset register as an insured item and to the value specified.

*If an asset requires insurance (e.g. due to the value, an agreement, risk profile, etc) contact Risk and Governance to organise inclusion under the policy.

6.4 Social Food Service Delivery
File Ref: F19/52782; 17/181

Report of the Director City Innovation and the Group Manager Parking Operations of 9 May 2019.

Delegation: Council

REPORT TITLE: SOCIAL FOOD SERVICE DELIVERY

REPORT PROVIDED BY: Director City Innovation
Group Manager Parking Operations

1. Report Purpose and Community Benefit

- 1.1. The purpose of this report is to provide the Council with a response to a notice of motion raised at the Council meeting held on 21 January 2019, namely:

"That the Council urgently review what actions it can take to address the concern from some traders in North Hobart and other traders regarding the growth of social food delivery services (SFDS) and the fact that SFDS vehicles are occupying parking spaces to the detriment of other customers."

2. Report Summary

- 2.1. The Department of State Growth is responsible for the setting of policies and rules for road users in Tasmania.
- 2.2. Officers undertook a range of stakeholder meetings in February and March 2019 including:
- (i) City of Hobart stakeholder workshop including State Growth, Tasmania Police, RACT, UTAS and other organisations as part of the Parking Operations Review held on 19 February 2019;
 - (ii) Meeting between Elected members, City officers and Uber Eats representatives at the Town Hall held on 7 March 2019;
 - (iii) Meeting between City officers and the National Policy Officer Road Safety, Department of State Growth at Salamanca Square held on 7 March 2019;
 - (iv) Meeting between City officers, Uber Eats representatives and the North Hobart Traders Association at the State Theatre in North Hobart held on 7 March 2019.
 - (v) Discussion with Council of Capital City Lord Mayors Innovation and Connectivity Working Group in Sydney held on 13 March 2019.
- 2.3. The meeting with Department of State Growth on 7 March 2019 was to discuss whether measures can be introduced to regulate the number and behaviour of social food delivery drivers in the North Hobart area.
- 2.4. City officers were advised during this meeting that the likelihood of legislation being introduced in Tasmania to control the use of social food delivery vehicles is minimal.

2.5. The Department indicated that this was due to:

- (i) State Growth's remit only relating to the licensing of passenger vehicles e.g. buses and taxis – not food delivery vehicles. Furthermore, the itinerant nature of the social food delivery drivers. Unlike commercially registered taxis and ride-share services (e.g. Ubers), a social food delivery driver (e.g. Uber Eats) can use any vehicle, in any condition, to deliver food therefore making it extremely difficult, if not impossible to identify and control the vehicles.
- (ii) The Australian Road Rules 2009 (ARR 2009) permits any driver of a registered vehicle to park in a time-restricted parking space for the maximum time displayed on the signpost. There are no provisions to exclude any vehicle type, or restrict any vehicle category or any individual user from using the space.
- (iii) There are no provisions in the aforementioned legislation to enforce the use of identifying stickers or permits on vehicles.

3. **Recommendation**

That:

- 1. ***The Council note the actions taken to-date in relation to social food delivery services in North Hobart.***
- 2. ***The City of Hobart continue with the implementation of its own enforcement measures to create additional visitor parking spaces and control the use of social food delivery vehicles in the North Hobart, and other suburban restaurant precincts.***

4. **Background**

- 4.1. This report provides a response to a notice of motion raised at the Council meeting held on 21 January 2019, regarding what actions the City can take to address trader concerns in North Hobart and other traders regarding the growth of social food delivery services (SFDS) and to regulate the number and behaviour of food delivery drivers in the North Hobart restaurant strip area.
- 4.2. In particular, it was suggested that the State Government explore the introduction of a form of permit sticker for food delivery vehicles similar to the Victorian system used to identify commercial vehicles. Under this model if the driver of a food service delivery vehicle fails to display the permit sticker local authorities issue the vehicle with a fine.
- 4.3. City officers subsequently undertook a range of stakeholder meetings in February and March 2019 as outlined above.

Parking Operations Review Stakeholder Workshop

- 4.4. It was noted during this workshop that Uber Eats drivers are parking in prime areas in the restaurant precinct in North Hobart and that Uber should be encouraged to install an exclusion zone which includes the prime on-street parking bays currently being occupied by Uber drivers.

State Growth Meeting

- 4.5. The meeting was attended by several City of Hobart officers including the Director City Innovation, Group Manager Parking Operations and Manager Traffic Engineering.
- 4.6. During discussions the National Policy Officer highlighted that the Victorian cab and Uber registration system was reasonably simple to introduce and monitor, due to the aforementioned vehicles being required to meet specific standards of age, use, identification, maintenance and performance. In other words, the authorities could easily identify these vehicle as they were already registered.
- 4.7. The National Policy Officer further explained that vehicles being used for food delivery had no standards to meet and no criteria for age or condition, as the driver operates from a mobile phone system; not a fixed meter and communication system. Drivers could use any vehicle and quite commonly used different vehicles on different days or even the same day therefore, making monitoring and/or the introduction of a permit system virtually impossible.
- 4.8. Further to this it was indicated that the ARR 2009 permits any driver of a registered vehicle to park in a time-restricted parking space for the maximum time displayed on the signpost. There are no provisions in the legislation to exclude any vehicle type, or restrict any vehicle category, or any individual user from using the space.
- 4.9. There are also no provisions in the abovementioned legislation to enforce the use of identifying stickers or permits on vehicles, or to restrict use for non-display of stickers or permits. A permit system can only be introduced for an authorised "permit zone" such as a public or private car park.
- 4.10. In summary, as a result of social food delivery services being difficult to identify, and their legal ability to park as commercial vehicles in private zones, the Department of State Growth rejected the City of Hobart's request to consider a permit-sticker infringement system. It was indicated that the likelihood of any legislation being introduced in Tasmania to control the use of social food delivery vehicles is minimal.

Uber-Eats Meetings

- 4.11. Senior City of Hobart officers and members of the North Hobart Traders Association (NHTA) met with representatives of Uber Eats in March 2019 to discuss current issues and work through possible solutions.

4.12. Issues raised by members of the NHTA included:

- 4.12.1. **Regulation:** High degree of regulation placed on food providers versus delivery drivers; delivery drivers were unregulated with concerns focused on food safety e.g. food on sweaty gear, smoking in cars with food, animals in car with food, and lack of heat bags for transporting food.
- 4.12.2. **Parking Capacity:** Limited parking for staff, clients, customers and residents; lack of a long-term solution for North Hobart parking; volume of drivers parking and waiting for orders; social food delivery services not paying for dedicated public parking spaces.
- 4.12.3. **Mixed Use Precinct:** Tensions between traders in the mixed retail and hospitality precinct due to not every business using social food delivery services; loitering drivers using public infrastructure like seating; market pressure driving increased patronage of social food delivery services (social demand) which was impacting the profitability of traditional business models (i.e. Uber Eats business fees).
- 4.12.4. **Lack of Self-Monitoring:** Drivers using multiple delivery apps (same company) which is against the rules of Uber Eats and other providers; waiting for several orders at a time; delivery partners (drivers) behaving poorly; inability of businesses to directly contact Uber Eats customer service about complaints.

By-Law

- 4.13. In the absence of a permit-based solution consideration was also given to the feasibility of the creation of a specific by-law to provide an appropriate legislative mechanism to control social food delivery providers in Hobart.
- 4.14. According to Part 145 (1) and (2) of the Local Government Act (1993) a by-law could be considered in respect of any act, matter or thing for which a council has a function of power under this, or any other Act. By-laws under this Part may be made so as to apply differently according to matters, limitations or restrictions, whether as to time, circumstance or otherwise, specified in the by-laws.
- 4.15. For example, a by-law in relation to social food delivery vehicles could relate to parking of vehicles and/or a range of food safety related legislation with regard to food handling.
- 4.16. Following a qualitative desktop analysis and discussions with the CCCLM working group, while there are examples of some international cities pursuing regulatory controls in relation to ride-sharing, no evidence of such legislation, specific to parking or food control, could be identified by officers in relation to Uber Eats and other social food delivery services.

- 4.17. Furthermore, it is unlikely that a specific by-law to manage restricted parking in North Hobart, or other suburban precincts, would satisfy Part 150 of the Local Government Act (1993) in relation to its regulatory impact process; specifically in relation to anti competition.

5. Proposal and Implementation

- 5.1. It is proposed that the City of Hobart continue with the implementation of its own enforcement measures to create additional visitor parking spaces and control the use of social food delivery vehicles in the North Hobart, and other suburban restaurant precincts.
- 5.2. The following is a list of initiatives already introduced:
- (i) Installation of a dedicated “food delivery providers” parking zone in Burnett Place.
 - (ii) Extension of operational hours for time-limited parking zones in North Hobart to assist with vehicle turn-over and allow enforcement into the evening.
 - (iii) Installation of parking sensors in all time-limited parking spaces in Elizabeth Street between Warwick and Federal Streets.
 - (iv) Communication with the NHTA including through numerous letter drops and direct contact.
 - (v) Communication with *Uber Eats* drivers including distribution of flyers and enforcement activity advice.
 - (vi) Increased frequency of parking patrols to ensure the North Hobart car parks and the restaurant strip are patrolled daily.
 - (vii) Introduction of Friday and Saturday evening patrols, extending through to 9pm.
 - (viii) Implementation of the extension to the Lefroy Street Car Park for the provision of additional parking in North Hobart.

6. Strategic Planning and Policy Considerations

- 6.1. The City’s implementation of its own enforcement measures to create additional visitor parking spaces and control the use of social food delivery vehicles in the North Hobart restaurant strip area addresses three (3) of the five (5) Goals in the *Capital City Strategic Plan 2015-2025*:

Goal 1 – Economic development, vibrancy and culture

Goal 2 – Urban management

Goal 4 – Strong, safe and healthy communities

7. Community and Stakeholder Engagement

- 7.1. Discussions have been held with the Department of State Growth, North Hobart Traders, representatives of Uber Eats, CCCLM, and City officers in the preparation of this report.

8. Delegation

- 8.1. This matter is delegated to the Council for determination.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Peter Carr
DIRECTOR CITY INNOVATION



Matthew Tyrrell
**GROUP MANAGER PARKING
OPERATIONS**

Date: 9 May 2019
File Reference: F19/52782; 17/181

6.5 Property Valuation Adjustments (Indexation)
File Ref: F19/46722; 22-1-3

Report of the Group Manager Rates & Procurement and the Deputy General Manager of 9 May 2019 and attachment.

Delegation: Council

**REPORT TITLE: PROPERTY VALUATION ADJUSTMENTS
(INDEXATION)****REPORT PROVIDED BY:** Group Manager Rates & Procurement
Deputy General Manager**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this report is to:
 - 1.1.1. Provide information to the Committee on the impact of property valuation adjustment factors received from the Valuer-General for the 2019-20 rating year on individual property owners in respect of rates levied for 2019-20; and
 - 1.1.2. Consider the impact on Council's rating strategy resulting from indexation.
- 1.2. The community benefits from the continual review of Council's rating strategy to ensure the City has a rating system that supports fairness, capacity to pay and effectiveness.

2. Report Summary

- 2.1. This report provides information on the impacts of Assessed Annual Value (AAV) adjustment factors for the 2019-20 rating year.
- 2.2. Generally, the AAVs for residential and commercial properties will increase uniformly from the last indexation in 2017. AAVs for industrial, primary production and vacant land will decrease from 2017 indexation.
- 2.3. There will be a slight redistributive effect on the rate base as a result of indexation with commercial, public enterprise and sport & recreation experiencing a slight increase in the rate burden, residential a slight decrease and industrial, primary production and vacant land a more significant decrease.
- 2.4. Rates modelling undertaken to analyse the impacts of indexation on individual ratepayers has found that rate increases and decreases will be minimal for most property owners. The exception to this is industrial, primary production and vacant land which will experience more significant rate decreases. It should be noted that this is based on current year rates and before any increase for 2019-20 associated with the budget is included.
- 2.5. To ensure ratepayers have adequate information and are well informed, communications for the community and ratepayers will be prepared.
- 2.6. It is proposed that Council note the impacts of indexation and maintain its current rating strategy.

3. **Recommendation**

That the report of the Acting Director City Governance titled 'Property Valuation Adjustments (Indexation)' be received and noted.

4. **Background**

- 4.1. Pursuant to the *Valuation of Land Act 2001* the Valuer-General is required to revalue each municipal area within a seven year period. Following consultation with State and local government, a six-year cycle has been agreed for Tasmania with one-third of councils being revalued every two years.
- 4.2. The last Hobart municipal revaluation was effective 1 July 2015. The next revaluation will be effective from 1 July 2021.
- 4.3. In 2007 market-based adjustment factors (also called 'indexation') were introduced as a mechanism to index property values and minimise large fluctuations to valuations that can occur between the six-yearly revaluation cycle.
- 4.4. Currently, adjustment factors are determined annually for Land Value and every two years for Assessed Annual Value (AAV) and Capital Value (CV). The Office of the Valuer-General (OVG) determines these adjustment factors by considering changes in rental market conditions.
- 4.5. AAV adjustment factors are used by councils to calculate rates and charges and apply for a two year period. An adjustment factor is not a revaluation of an individual property. It is a factor that is used to adjust the levels of value of all property in a locality and class, based on broad market movements.
- 4.6. Adjustment factors help to ensure that property values more closely reflect changes in the property market. In this way the relative rate burden keeps up with changes in real estate market fluctuations which affect property values and rentals and ultimately Council rates and charges.
- 4.7. It should be noted that although indexation is designed to minimise large fluctuations to property values between revaluations, shifts are still likely when a revaluation is performed.
- 4.8. Council last received indexation data in 2017. In 2015, as indicated above, there was a revaluation.
- 4.9. Council has recently received preliminary AAV adjustment factor data for the Hobart municipal area from the OVG. Final data will be provided to Council in June 2019. The AAV adjustment factors are to take effect from 1 July 2019.

5. Outcomes

- 5.1. The AAV adjustment factors (excluding vacant land) for the Hobart municipal area are shown in the table below.

Valuation District	Locality	Non-Vacant Land Class					
		Residential	Commercial	Industrial	Primary Production	Community Services	Other
Hobart	All	1.30	1.25	1.10	1.20	1.25	1.25

- 5.1.1. The class of 'Other' includes those properties classed as sport & recreation and quarry & mining.
- 5.1.2. As can be seen from the table above, there is an adjustment factor of 1.30 for residential properties in the Hobart municipal area. This means that all properties in the Hobart municipal area classed as residential will experience a 30% increase in AAVs since the 2015 revaluation or 25% increase since 2017 indexation.
- 5.1.3. There is an adjustment factor of 1.25 for commercial, community services and other properties in the Hobart municipal area. This means that all properties in the Hobart municipal area classed as commercial, community services or other (sport & recreation and quarry & mining) will experience a 25% increase in AAVs since the 2015 revaluation and 2017 indexation (which had a 0% increase for these classes).
- 5.1.4. There is an adjustment factor of 1.10 for industrial properties and 1.20 for primary production properties in the Hobart municipal area. This means that all properties in the Hobart municipal area classed as industrial will experience a 10% increase in AAVs since the 2015 revaluation and 2017 indexation (which had a 0% increase for this class) and all properties classed as primary production will experience a 20% increase in AAVs since the 2015 revaluation and 10% increase since 2017 indexation.
- 5.1.5. Over the last two years all property in the Hobart municipal area has experienced significant growth. Hobart's residential and commercial sector have grown at a similar rate, reflected in the same increases since 2017.

- 5.2. The AAV adjustment factors for all classes of vacant land in the Hobart municipal area are shown in the table below.

Valuation District	Locality	Vacant Land Class					
		Residential	Commercial	Industrial	Primary Production	Community Services	Other
Hobart	All	1.30	1.25	1.25	1.20	1.25	1.25

- 5.2.1. In 2017 there was one adjustment factor of 1.10 for all properties in the Hobart municipal area classed as vacant land. This meant that all vacant land in the Hobart municipal area will experience an increase in AAVs of 10% from 2017 indexation. The 2019 adjustment factors show that residential vacant land is growing at a faster rate than other vacant land classes.
- 5.3. A brochure from the OVG containing more information on the methodology for arriving at adjustment factors is attached for information – refer **Attachment A**.
- 5.4. The effect of indexation factors are minimal given consistent growth in residential, commercial and vacant land.
- 5.4.1. Residential AAV currently represents 54.2% of total municipal AAV. Following indexation, the preliminary results show that residential AAV will represent 54.1% of total municipal AAV, a 0.1% decrease.
- 5.4.2. Commercial AAV currently represents 31.7% of total municipal AAV. Following indexation, the preliminary results show that commercial AAV will represent 31.9% of total municipal AAV, a 0.2% increase.
- 5.4.3. There are fewer properties in the remaining classes but in respect to share of the rate burden, community services will increase by 0.1%, industrial will decrease by 0.1% and the remaining classes will remain the same.
- 5.5. Based on the preliminary data received from the OVG, the total AAV for the municipality will increase by 24.08% from \$850M to \$1.054M.
- 5.6. To demonstrate the impact, rates modelling has been undertaken of the impact of indexation on the current i.e. 2018-19 rate burden and rates paid by individual ratepayers. It should be noted that this analysis does not factor in the impact of the proposed 2019-20 rate increase or any other matters that may affect the rate base.

- 5.7. The following table shows the outcome of indexation for individual properties by both % and \$ variance i.e. the change as a percentage and within that percentage the actual change in \$amount of rates paid:

Range: Rates and Charges % and \$ Var		
-40% to <-30% Total	1	Properties that will experience a decrease in Rates
-800 to <-600	1	
-20% to <-10% Total	70	
<-1000	21	
-1000 to <-800	9	
-800 to <-600	15	
-600 to <-400	21	
-400 to <-200	2	
-200 to <0	2	
-10% to <0% Total	20258	
<-1000	6	
-1000 to <-800	2	
-800 to <-600	1	
-600 to <-400	8	
-400 to <-200	65	
-200 to <0	20176	
0% to <0% Total	131	Unchanged
-200 to <0	55	
0 to <0	1	
0 to <200	75	
0% to <10% Total	3575	Properties that will experience an increase in Rates
0 to <200	3406	
200 to <400	69	
400 to <600	33	
600 to <800	13	
800 to <1000	10	
1000 to <1500	17	
1500 to <3000	21	
3000 to <3500	1	
3500 to <4000	2	
4000 to <4500	1	
6000 to <7000	1	
8000 to <9000	1	
10% to <20% Total	1	
200 to <400	1	
40% to <50% Total	1	
800 to <1000	1	
80% to <90% Total	1	
1500 to <3000	1	
>100% Total	2	
1500 to <3000	1	
8000 to <9000	1	

5.8. The % variance outcome by land use is shown on the following table:

Rates and Charges % Var	Commercial	Industrial	Primary Production	Public Enterprise	Residential	Sport & Recreation	Vacant Land
-40% to <-30%	0	0	0	0	0	0	1
-20% to <-10%	3	61	2	0	2	1	1
-10% to <0%	46	73	0	11	19512	1	615
0% to <0%	0	0	0	2	128	0	0
0% to <10%	1848	6	0	159	1481	80	1
10% to <20%	0	0	0	0	1	0	0
40% to <50%	0	0	0	0	1	0	0
80% to <90%	0	0	0	0	1	0	0
>100%	1	0	0	0	1	0	0

5.9. Comments on the impact of indexation are as follows:

- 5.9.1. The properties that have zero impact are mainly Council owned properties that don't pay rates.
- 5.9.2. Most industrial, primary production and vacant land will experience decreases in rates, for industrial most decreases will be more than \$200.
- 5.9.3. Of the 3,575 properties that will experience an increase in rates up to 10%, only 7 will experience an increase more than 1% and the highest increase is 2.63%.
- 5.9.4. The 5 properties showing in the tables above experiencing an increase more than 10% in rates for 2019-20 is because of a supplementary valuations late in 2018-19 and not because of indexation.
- 5.9.5. Most residential properties will experience a reduction in rates. 0.2% will experience a decrease greater than \$30. 2.5% will experience a decrease between \$10 and \$30 and 97.3% will experience a decrease between \$0 and \$10. Noting that these figures do not include any rate increase for 2019-20.
- 5.9.6. Most commercial properties will experience a slight increase in rates but most is under 1% and under \$200 except those properties with high AAVs.

6. Proposal and Implementation

6.1. It is proposed that the Committee note the impacts of the AAV adjustment factors received from the OVG for the 2019-20 rating year and the proposed implementation strategy as follows:

- 6.1.1. The AAV adjustment factors for all properties will be used to calculate Council rates for the 2019-20 rating year.

- 6.1.2. The adjusted AAV amount will appear on the front of the annual rates notice.
- 6.1.3. A flyer explaining indexation and the adjusted AAV values will accompany the annual rates notice to explain indexation.
- 6.1.4. Information about indexation and its impacts will be included in the June edition of City News and on Council's website.
- 6.1.5. Briefing materials will be prepared for relevant Council Officers so customer enquiries can be handled effectively.
- 6.2. Although there are tools available under the *Local Government Act 1993* (LG Act) to mitigate the redistribute effects of indexation, Council at its meeting on 21 March 2016 resolved to continue with its current rating and valuation strategy.
- 6.3. Indexation has affected how the rating burden is distributed amongst property owners. It has meant that some properties will pay more in rates than previously and some properties will pay less; albeit in the main the effects are minimal. Council has in the past determined that it is fair and equitable that the valuation system, which is influenced by property sales and market information as well as legislative requirements, influences the rates distribution.
- 6.4. It is therefore proposed that Council maintains its current rating and valuation strategy.

7. Strategic Planning and Policy Considerations

- 7.1. This report relates to priority area of activity five, Governance, in the City of Hobart Capital City Strategic Plan 2015-2025.
 - 7.1.1. Strategic objective 5.1.8 – ensure a rating system that supports fairness, capacity to pay and effectiveness.
- 7.2. Ensuring a municipal area rating and valuation strategy that addresses the following is an important part of organisational sustainability:
 - 7.2.1. The principles of taxation outlined in section 86A(1) of the LG Act.
 - 7.2.2. The objectives, strategies and actions outlined in Council's Strategic Plan, Annual Plan and Long-term Financial Management Plan.
 - 7.2.3. The needs and expectations of the general community.
 - 7.2.4. The level of the cost of maintaining existing facilities and necessary services.
 - 7.2.5. The need for additional facilities and services.

- 7.3. Council's current rating and valuation strategy is outlined in the City of Hobart Rates and Charges Policy.

8. Financial Implications

- 8.1. Funding Source and Impact on Current Year Operating Result
 - 8.1.1. There are no impacts on the current year operating result.
- 8.2. Impact on Future Years' Financial Result
 - 8.2.1. There are no direct financial implications for Council.
 - 8.2.2. Council sets its budget annually to ensure it raises the budgeted amount required. The rate in the dollar is calculated by dividing the amount of money Council needs to raise in its budget by the total \$AAV of all rateable properties in the Hobart municipality. Where the total municipal \$AAV is less the rate in the dollar will be higher and vice versa.
 - 8.2.3. The rate in the dollar is then multiplied by the value of a property, using the AAV, to establish the amount to be paid by each property owner.
 - 8.2.4. Valuations do not determine the rates income of a Council and as a result, Councils do not gain windfalls from valuation increases or shortfalls from valuation decreases.
- 8.3. Asset Related Implications
 - 8.3.1. Not applicable.

9. Legal, Risk and Legislative Considerations

- 9.1. Council's rating powers are outlined in Part 9 of the LG Act.
- 9.2. There is a risk of ratepayer concern with rate increases resulting from indexation. Any concerns regarding indexation and the class or locality properties have been assigned can be directed to the Office of the Valuer-General.
- 9.3. That being said, the impact of indexation for 2019-20 will be relatively minor for most property owners.

10. Social and Customer Considerations

- 10.1. To ensure ratepayers have adequate information and are well informed, communications for the community and ratepayers will be prepared as detailed in Section 6.1 above.

11. Community and Stakeholder Engagement

11.1. Communications regarding indexation will be undertaken as described in Section 6.1 above.

12. Delegation

12.1. This matter is delegated to the Finance and Governance Committee.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Lara MacDonell
**GROUP MANAGER RATES &
PROCUREMENT**



Heather Salisbury
DEPUTY GENERAL MANAGER

Date: 9 May 2019
File Reference: F19/46722; 22-1-3

Attachment A: Brochure from the Office of the Valuer-General - Property Valuation and Adjustment Factors ↓

Property Valuation & Adjustment Factors

A new law is now in force that provides rating and taxing authorities with market-based Adjustment Factors which will be applied to existing Government valuations in between the current six-yearly revaluation cycle. These factors will help minimise the big fluctuations in valuations that can occur following the completion of a revaluation in a municipal area.

Property Valuation & Adjustment Factors

From 1 July 2007 the application of the new Adjustment Factor program will enable both land tax and council rates assessments to be more closely aligned to the current market value of a property.

For example, in times of buoyant real estate conditions, the factor trends will generally increase. In the event of declining property values, the factors will then decrease in accordance with market trends.

Land tax has been adjusted annually for some time, with single factors being applied to property classifications across each municipality. Adjustment Factors have now been refined and provide for locality factors where necessary, within each municipality. The Adjustment Factors will have regard to local market conditions rather than broader municipal averages. The Adjustment Factors will now be applied for both land tax and council rates.

Who determines Adjustment Factors?

Adjustment Factors are determined by the Valuer-General and applied to Government valuations currently in force. In instances where a revaluation is being carried out within a municipal area, use of Adjustment Factors will not be necessary as the revaluation itself will be used by the relevant authorities in the calculation of rates and taxes.

How often will Adjustment Factors be used?

The factors are determined annually for Land Value and every two years for Assessed Annual Value.

What properties will have an Adjustment Factor applied?

Adjustment Factors are determined for all properties within a municipal area.

The Valuer-General may determine Adjustment Factors for defined classes of property on a municipality, locality, or group of localities basis within a municipal area.

How are Adjustment Factors calculated?

The Valuer-General uses property sales information, current rental data and other relevant market evidence to determine the current levels of value of each property class within the selected area. The factors are determined in accordance with current International Valuation Standards Committee Protocols.

What are the current classes of property as determined by the Valuer-General?

Residential, Commercial, Industrial, Rural, Community Services and Other.

Where can current Adjustment Factors, locality and class of property be viewed?

The Valuer-General publishes the Adjustment Factors, localities and classes in the Government Gazette and provides notification of such in local newspapers in late February/early March of each year.

Can Adjustment Factors be reviewed?

A landowner may apply to the Valuer-General for a review of an Adjustment Factor within a period of 60 days following the publication of the factors in the Government Gazette. The application for review must be in writing and accompanied by a statement of the grounds on which the application is made. Any relevant supporting evidence should be included.

An Adjustment Factor is not a valuation. It is a factor that is used to adjust the levels of value of all property in a locality and class, based on broad market movements. A detailed valuation discussion on an individual property is therefore not relevant. A request for review must relate to the factor applied for the defined class and locality.

If a landowner believes their property has been included in the wrong class or locality, they may advise the Valuer-General, stating the class or locality considered to be correct. The Valuer-General will investigate the matter and notify the landowner of the determination.

FURTHER INFORMATION

General information is available on the Office of the Valuer-General Internet site at www.dpiw.tas.gov.au or by phoning 1300 135 513.

Property owners can also find out the individual Adjustment Factors that are applied to their property by accessing the LIST: www.thelist.tas.gov.au

6.6 2019-20 Fees and Charges - Financial Services
File Ref: F19/46716; 19/9

Report of the Group Manager Rates & Procurement of 9 May 2019 and attachment.

Delegation: Council

REPORT TITLE: 2019-20 FEES AND CHARGES - FINANCIAL SERVICES**REPORT PROVIDED BY:** Group Manager Rates & Procurement**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this report is to present the proposed fees and charges for Council's financial services for the 2019-20 financial year.
- 1.2. Fees and charges are reviewed each year as part of the Council's annual budget process.

2. Report Summary

- 2.1. A review of Council's financial services fees and charges has been undertaken and a rounded 3% price increase for each is proposed for 2019-20.
- 2.2. No new Council fees or charges are proposed for 2019-20.
- 2.3. It is recommended that the attached schedule of fees and charges is adopted for 2019-20.

3. Recommendation***That:***

- 1. The report '2019-20 fees and charges – financial services' be received and noted.***
- 2. The attached schedule of fees and charges for financial services be adopted for the 2019-20 financial year.***

4. Background

- 4.1. At its meeting on 14 May 2012 Council introduced three new fees, being a direct debit default fee, a cheque re-issue fee and an electronic funds transfer (EFT) default fee.
- 4.2. The direct debit default fee is charged to a customer where there are insufficient cleared funds in the nominated account when the agreed direct debit payments are to be drawn.
- 4.3. The cheque re-issue fee is charged when a customer requests Council to re-issue a cheque where the original may have been lost or misplaced. However, the fee is not charged when a cheque is re-issued as a result of a Council error.
- 4.4. The EFT default fee is charged when an EFT transaction is unsuccessful because the incorrect bank account information was supplied and the EFT is resent by Council as a result.
- 4.5. At its meeting on 25 May 2015 Council introduced a new fee for the 2015-16 financial year, being a cheque default fee.
- 4.6. The cheque default fee is charged when a customer pays by cheque but the cheque is dishonoured by the financial institution e.g. 'bounced cheque'.
- 4.7. At its meeting on 22 May 2017 Council introduced a new fee for the 2017-18 financial year, being an Australia Post payment default fee.
- 4.8. The Australia Post payment default fee is charged to a customer who pays at Australia post but the payment defaults. This will usually be because the customer pays by cheque but the cheque is dishonoured by the financial institution.
- 4.9. Similar fees and charges are imposed by councils both in Tasmania and interstate.
- 4.10. A pricing review of the financial services fees has been undertaken. A schedule showing the proposed fees for 2019-20 is attached – **refer attachment A.**

5. Proposal and Implementation

- 5.1. It is proposed that the attached schedule of fees and charges be adopted for the 2019-20 financial year.
- 5.2. The proposed pricing level for each fee includes a 3% increase (rounded upwards to the nearest dollar), from 2018-19 levels, to reflect annual increases in administrative costs and is inclusive of GST.
- 5.3. It should be noted that Council resolved in May 2018 that the pricing level for 2018-19 financial services fees and charges remain unchanged

from 2017-18 levels due to no increase in transactional banking fees (in fact there was a decline in the banking fee imposed for a cheque re-issue), low inflation and in prior years the fee had been rounded upwards.

- 5.4. The proposed direct debit default fee of \$28 includes the transactional banking fee imposed on Council by its financial institution, being \$2.50 per instance, and an amount to recover the administrative costs to Council in rectifying this default.
- 5.5. The proposed cheque re-issue fee of \$28 includes the amount to recover the administrative costs to Council in re-issuing a cheque.
- 5.6. The proposed EFT default fee of \$28 includes the transactional banking fee imposed by Council by its financial institution, being \$2.50 per instance, and an amount to recover the administrative costs to Council in resending the EFT.
- 5.7. The proposed cheque default fee of \$28 is priced consistently with the other financial service fees and charges. The price also reflects the amount to cover the administrative costs to Council in rectifying the default.
- 5.8. The proposed Australia Post payment default fee of \$28 is similarly priced consistently with the other financial service fees and charges, and includes the \$25 cost charged to Council by Australia Post and a small amount to cover the administrative costs to Council in rectifying the default.
- 5.9. Fees and charges for 2019-20 will become effective as at 1 July 2019.
- 5.10. Pursuant to section 206 of the *Local Government Act 1993*, the fees will be included in Council's fees and charges booklet, which is made available to the community from Council's website and the Customer Service Centre.

6. Strategic Planning and Policy Considerations

- 6.1. There are no direct strategic planning implications arising from this report.
- 6.2. The annual review of fees and charges has been undertaken in accordance with Council's Pricing Policy and Guidelines.

7. Financial Implications

- 7.1. Funding Source and Impact on Current Year Operating Result
 - 7.1.1. Not applicable.
- 7.2. Impact on Future Years' Financial Result

- 7.2.1. It is difficult to determine the income that will be generated to Council from these fees as they are applied when a payment default has occurred.
- 7.2.2. Based upon the number of instances where the fees have been applied to date this financial year, it is envisaged that approximately \$4,963 will be generated in income from these fees in 2019-20.

7.3. Asset Related Implications

- 7.3.1. Not applicable.

8. Legal, Risk and Legislative Considerations

- 8.1. Pursuant to section 205 of the *Local Government Act 1993 (Tas)*, Council has the following powers:

(1) In addition to any other power to impose fees and charges but subject to subsection (2), a council may impose fees and charges in respect of any one or all of the following matters:

(a) the use of any property or facility owned, controlled, managed or maintained by the council;

(b) services supplied at a person's request;

(c) carrying out work at a person's request;

(d) providing information or materials, or providing copies of, or extracts from, records of the council;

(e) any application to the council;

(f) any licence, permit, registration or authorization granted by the council;

(g) any other prescribed matter.

(2) A council may not impose a fee or charge in respect of a matter if –

(a) a fee or charge is prescribed in respect of that matter; or

(b) this or any other Act provides that a fee or charge is not payable in respect of that matter.

(3) Any fee or charge under subsection (1) need not be fixed by reference to the cost to the council.

- 8.2. Pursuant to section 206 of the LG Act, council is to keep a list of all fees and charged and make the list available for public inspection during ordinary hours of business.

9. Delegation

9.1. Council.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Lara MacDonell
**GROUP MANAGER RATES &
PROCUREMENT**

Date: 9 May 2019
File Reference: F19/46716; 19/9

Attachment A: Schedule of Financial Services Fees and Charges for 2019-20
↓

Proposed 2019-20 Fees & Charges: Financial Services

Account Number	Description	2017-18 Actual excl. GST	2018-19 Budget excl. GST	2018-19 YTD excl. GST	2018-19 YTD Budget excl. GST	2019-20 Estimate excl. GST
151.0227.2901.000	Other Revenue incl. Default / Re-Issue Fees	-3,109.00	-4,787.25	-2,346.09	-2,792.56	
Financial Services		3,109.00	4,787.25	2,346.09	2,792.56	4,962.75
Change from 2018-19 to 2019-20						3.67%

Fee Description	2017-2018 Fee incl. GST	2018-2019 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2019 - 2020 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Direct Debit Default Fee	\$27.00	\$27.00	Full Cost Recovery	2017/2018	\$28.00	Y	\$2.55	per instance	4%	160	\$4,072.00	
Cheque Re-Issue Fee	\$27.00	\$27.00	Full Cost Recovery	2017/2018	\$28.00	Y	\$2.55	per instance	4%	10	\$254.50	
Electronic Funds Transfer Default Fee	\$27.00	\$27.00	Full Cost Recovery	2017/2018	\$28.00	Y	\$2.55	per instance	4%	10	\$254.50	
Cheque Default Fee	\$27.00	\$27.00	Full Cost Recovery	2017/2018	\$28.00	Y	\$2.55	per instance	4%	10	\$254.50	
Australia Post Payment Default Fee	\$27.00	\$27.00	Full Cost Recovery	2017/2018	\$28.00	Y	\$2.55	per instance	4%	5	\$127.25	

6.7 2019-20 Fees and Charges - City Governance
File Ref: F19/51867

Report of the Deputy General Manager of 9 May 2019 and attachments.

Delegation: Council

REPORT TITLE: 2019-20 FEES AND CHARGES - CITY GOVERNANCE

REPORT PROVIDED BY: Deputy General Manager

1. Report Purpose and Community Benefit

- 1.1. The purpose of this report is to submit the proposed fees and charges for the 2019-20 financial year for the following City Governance services and activities.

Venue Hire for the following facilities:

- City Hall;
- Town Hall;
- Elizabeth Street Conference Room;
- Waterside Pavilion; and concourse
- Council Chamber;
- Lord Mayor's Court Room; and
- Town Hall Underground

Customer services

- Copies of Council and Committee agendas and minutes
- Section 337 Certificates
- Section 132 Certificates
- Copies of Council Documents

Risk Management

- Public Liability Insurance for uninsured hirers and permit holders
- Public Liability Insurance Excess for uninsured hirers and permit holders

2. Report Summary/Background

- 2.1. The Council is required to set its fees and charges for the ensuing financial year as part of the annual budget preparation process.
- 2.2. Fees for Section 337 and 132 Certificates are set by the State Government.
- 2.3. Annual price movements for venue hire are generally based upon CPI indexation for community usage (2.9%) and are in the order of 10% for non-community use.
- 2.4. Three new fees have been introduced:

- 2.4.1. Town Hall “Underground”;
- 2.4.2. Public Liability Insurance Excess for uninsured hirers and permit holders; and
- 2.4.3. Public Liability Insurance for uninsured hirers and permit holders.
- 2.5. A new fee has been introduced for hire of the basement space located below the Town Hall.
- 2.6. The rudimentary nature of the space lends itself to niche exhibitions and small functions.
- 2.7. At this point, the space does not have an official name. Given its informal reference and apt description as the Town Hall Underground, it is recommended that this title be formally adopted.

3. Recommendation

- That: 1. The schedule of fees and charges for City Governance, shown in Attachments A, B and C, be adopted for the 2019-20 financial year.***
- 2. The basement space below the Town Hall be named the Town Hall Underground.***

4. Proposal and Implementation

- 4.1. The two-tiered pricing structure for Council owned facilities is aimed at encouraging the use of spaces for community based activities through the application of a community hire rate, with all other uses being charged a higher non-community rate.
- 4.2. The fee structure associated with the Customer Services activity substantially relates to applications for Section 132 and 337 certificates, the fees for which are set under Schedule 3 of the *Local Government (General) Regulations 2015*, and are to be ratified by the Council.
 - 4.2.1. There is a 2.5 per cent government fee increase to Section 132 and 337 certificates for the 2019-20 financial year.
- 4.3. The Public Liability Insurance fee and claim excess are charged to Council by the insurer when applicants opt to utilise a public liability insurance policy to cover them for public liability incidents related to their approved application. The Community Liability Pack provides liability cover to declared uninsured third parties operating on City of Hobart premises. It can cover declared uninsured hirers of Council owned or controlled facilities, performers, stallholders, artists, buskers,

tutors, instructors and permit holders who satisfy the policy conditions.
This cost has previously been met by Council.

5. Financial Implications

5.1. Funding Source and Impact on Current Year Operating Result

5.1.1. Nil impact on current year.

5.2. Impact on 2019/20 Operating Result

5.2.1. Total revenue estimate \$460,000.

6. Legal, Risk and Legislative Considerations

6.1. There are no legal, risk or legislative considerations.

7. Delegation

7.1. This matter is delegated to the Council.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Heather Salisbury
DEPUTY GENERAL MANAGER

Date: 9 May 2019
File Reference: F19/51867

Attachment A: 2019-20 Risk Management Fees and Charges ↓
Attachment B: 2019-20 Customer Services Fees and Charges ↓
Attachment C: 2019-20 Venues Fees and Charges ↓

Proposed 2019-20 Fees & Charges: 155 - Risk Management

Account Number	Description	2017-18 Actual excl. GST	2018-19 Budget excl. GST	2018-19 YTD excl. GST	2018-19 YTD Budget excl. GST	2019-20 Estimate excl. GST
825.0225.2208.000	Public Liability Insurance for uninsured hirers and permit holders					
825 - Risk Management		0.00	0.00	0.00	0.00	0.00
Change from 2018-19 to 2019-20						#DIV/0!

Fee Description	2017-2018 Fee incl. GST	2018-2019 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2019 - 2020 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Public Liability Insurance for uninsured hirers and permit holders			Partial Cost Recovery	New Fee	\$25.00	Y	\$2.27	Each	New Charge		\$0.00	

Proposed 2019-20 Fees & Charges: 155 - Customer Services

Account Number	Description	2017-18 Actual excl. GST	2018-19 Budget excl. GST	2018-19 YTD excl. GST	2018-19 YTD Budget excl. GST	2019-20 Estimate excl. GST
155.0300.2279.944	Fees - Section 132 and 337 certificates	-346,746.21	-400,000.00	-180,378.03	-233,331.00	
155 - Customer Services		346,746.21	400,000.00	180,378.03	233,331.00	300,000.00
				Change from 2018-19 to 2019-20		-25.00%

Fee Description	2017-2018 Fee incl. GST	2018-2019 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2019 - 2020 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Customer Services												
Copies of By-Laws	\$5.00	\$5.00	Partial Cost Recovery	2015/2016	\$5.00		\$0.00	Each	0%		\$0.00	
Council/Committee Agendas No fee is applicable for the first copy, pursuant to Section 9(4) of the Local Government (Meeting Procedures) Regulations 2015.	No Charge	No Charge			No Charge		\$0.00					Available on the Council's website www.hobartcity.com.au or by calling 0238 2827
Council/Committee Minutes and Agendas - additional copies	\$5.00	\$5.00	Partial Cost Recovery	2015/2016	\$5.00	N	\$0.00	Each	0%		\$0.00	
A4 Copies of Council Documents per page	\$0.50	\$0.50	Commercial Pricing	2015/2016	\$0.50	Y	\$0.05	Per page	0%		\$0.00	
A3 Copies of Council Documents per page	\$0.55	\$0.55	Commercial Pricing	2015/2016	\$0.55	Y	\$0.05	Per page	0%		\$0.00	
Section 337 and 132 Certificates Pursuant to the Local Government (General) Regulations 2015, the fees for certificates issued under Section 132 and 337 of the Local Government Act 1993 are determined by the Tasmanian Government												
Section 337	\$206.37	\$209.35	Statutory	2018/2019	\$214.65	N	\$0.00	Each	3%		\$300,000.00	
Section 132	\$46.50	\$47.40	Statutory	2018/2019	\$46.00	N	\$0.00	Each	3%		\$0.00	

Proposed 2019-20 Fees & Charges: 330 - Hall and Venue Hire

Account Number	Description	2017-18 Actual excl. GST	2018-19 Budget excl. GST	2018-19 YTD excl. GST	2018-19 YTD Budget excl. GST	2019-20 Estimate excl. GST
330.0205.2279.000	Halls Management	-143,400.59	-160,000.00	-73,853.84	-93,331.00	
330.0205.2279.893	City Hall Hire	0.00	0.00	-17,102.27	0.00	
330.0205.2279.894	Town Hall Hire	0.00	0.00	-14,820.48	0.00	
330.0205.2279.898	Waterside Pavilion Hire	0.00	0.00	-18,053.83	0.00	
330 - Hall and Venue Hire		143,400.59	160,000.00	123,430.02	93,331.00	160,000.00
		Change from 2018-19 to 2019-20 0.00%				

Fee Description	2017-2018 Fee incl. GST	2018-2019 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2019 - 2020 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
City Hall												
Non-Community												
Weekly Rate	\$4,495.00	\$4,720.00	Partial Cost Recovery	2018/2019	\$5,808.00	Y	\$528.00	per week	23%		\$0.00	
Hourly Rate	\$335.00	\$352.00	Partial Cost Recovery	2018/2019	\$387.20	Y	\$35.20	per hour (max. of \$3,520/day)	10%		\$0.00	
Community												
Weekly Rate	\$2,095.00	\$2,140.00	Partial Cost Recovery	2018/2019	\$2,608.52	Y	\$237.14	per week	22%		\$0.00	
Hourly Rate	\$165.00	\$189.00	Partial Cost Recovery	2018/2019	\$173.90	Y	\$15.81	per hour (max. of \$1,690/day)	3%		\$0.00	
Public Address System	No Charge	No Charge	Zero Pricing	2018/2019	No Charge	N	\$0.00					
Heating	per power meter reading	per power meter reading	Full Cost Recovery	2018/2019	per power meter reading	Y		per reading				
Hirers Bond (as required) Minimum	\$2,000.00	\$2,000.00	Security Deposit	2015/2016	\$2,000.00	N	\$0.00	per bond	0%		\$0.00	
Hirers Bond (as required) Maximum	\$50,000.00	\$50,000.00	Security Deposit	2017/2018	\$50,000.00	N	\$0.00	per bond	0%		\$0.00	
Town Hall												
Non-Community												
Weekly Rate	\$2,585.00	\$2,715.00	Partial Cost Recovery	2018/2019	\$3,584.00	Y	\$324.00	per week	31%		\$0.00	
Hourly Rate	\$205.00	\$216.00	Partial Cost Recovery	2018/2019	\$237.60	Y	\$21.60	per hour (max. of \$2,160/day)	10%		\$0.00	
Community												
Weekly Rate	\$1,280.00	\$1,310.00	Partial Cost Recovery	2018/2019	\$1,589.81	Y	\$144.53	per week	21%		\$0.00	
Hourly Rate	\$100.00	\$103.00	Partial Cost Recovery	2018/2019	\$105.99	Y	\$9.84	per hour (max. \$1,300 per day)	3%		\$0.00	
Public Address System	No charge	No charge	Zero Pricing	2018/2019	No charge	N	\$0.00					
Heating	\$95.00	\$100.00	Partial Cost Recovery	2018/2019	\$100.00	Y	\$9.09	per use	0%		\$0.00	
Steinway Concert Grand Piano	\$95.00	\$100.00	Partial Cost Recovery	2018/2019	\$100.00	Y	\$9.09	per use	0%		\$0.00	
Town Hall Pipe Organ	\$95.00	\$100.00	Partial Cost Recovery	2018/2019	\$100.00	Y	\$9.09	per use	0%		\$0.00	

Fee Description	2017-2018 Fee incl. GST	2018-2019 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2019 - 2020 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Hirers Bond (as required) Minimum	\$2,000.00	\$2,000.00	Security Deposit	2015/2016	\$2,000.00	N	\$0.00	per bond	0%		\$0.00	
Hirers Bond (as required) Maximum	\$50,000.00	\$50,000.00	Security Deposit	2017/2018	\$50,000.00	N	\$0.00	per bond	0%		\$0.00	
Elizabeth Street Conference Room												
Non-Community												
Weekly Rate	\$582.00	\$580.00	Partial Cost Recovery	2018/2019	\$0.00	Y		per week	-100%			to be removed
Hourly Rate	\$75.00	\$80.00	Partial Cost Recovery	2018/2019	\$88.00	Y	\$8.00	per hour (max. \$800/day)	10%		\$0.00	
Heating	\$55.00	\$60.00	Partial Cost Recovery	2018/2019	\$60.00	Y	\$5.45	per booking	0%		\$0.00	
Community												
Weekly Rate	\$285.00	\$271.00	Partial Cost Recovery	2018/2019	\$0.00	Y		per week	-100%			to be removed
Hourly Rate	\$39.00	\$40.00	Partial Cost Recovery	2018/2019	\$41.18	Y	\$3.74	per hour	3%		\$0.00	
Mawson Place Waterside Pavillion												
Non-Community												
Weekly Rate	\$2,592.00	\$2,722.00	Partial Cost Recovery	2018/2019	\$3,217.50	Y	\$292.50	per week	18%		\$0.00	
Hourly Rate	\$185.00	\$195.00	Partial Cost Recovery	2018/2019	\$214.50	Y	\$19.50	per hour (max. \$1,950/day)	10%		\$0.00	
Community												
Weekly Rate	\$1,205.00	\$1,231.00	Partial Cost Recovery	2018/2019	\$1,373.72	Y	\$124.88	per week	12%		\$0.00	
Hourly Rate	\$87.00	\$89.00	Partial Cost Recovery	2018/2019	\$91.58	Y	\$8.33	per hour (max. \$890/day)	3%		\$0.00	
Heating	Per power meter reading	Per power meter reading	Full Cost Recovery	2018/2019	Per power meter reading	Y		Per power meter reading				
Key Charge	\$140.00	\$150.00	Full Cost Recovery	2018/2019	\$150.00	Y	\$13.84	per key	0%		\$0.00	
Hirers Bond (as required) Minimum	\$2,000.00	\$2,000.00	Security Deposit	2015/2016	\$2,000.00	N	\$0.00	per bond	0%		\$0.00	
Hirers Bond (as required) Maximum	\$50,000.00	\$50,000.00	Security Deposit	2017/2018	\$50,000.00	N	\$0.00	per bond	0%		\$0.00	
Concourse												
Non-Community												
Weekly Rate-with Pavilion	\$750.00	\$790.00	Partial Cost Recovery	2018/2019	\$869.00	Y	\$79.00	per week	10%		\$0.00	
Weekly Rate-without Pavilion	\$1,500.00	\$1,575.00	Partial Cost Recovery	2018/2019	\$1,732.50	Y	\$157.50	per week	10%		\$0.00	
Hourly Rate - with Pavilion	\$50.00	\$53.00	Partial Cost Recovery	2018/2019	\$58.30	Y	\$5.30	per hour	10%		\$0.00	
Hourly Rate - without Pavilion	\$100.00	\$105.00	Partial Cost Recovery	2018/2019	\$115.50	Y	\$10.50	per hour	10%		\$0.00	
Community												
Weekly Rate - with Pavilion	\$200.00	\$205.00	Partial Cost Recovery	2018/2019	\$210.95	Y	\$19.18	per week	3%		\$0.00	
Weekly Rate - without Pavilion	\$400.00	\$410.00	Partial Cost Recovery	2018/2019	\$421.89	Y	\$38.35	per week	3%		\$0.00	
Hourly Rate - with Pavilion	\$40.00	\$42.00	Partial Cost Recovery	2018/2019	\$43.22	Y	\$3.93	per hour	3%		\$0.00	
Hourly Rate - without Pavilion	\$50.00	\$52.00	Partial Cost Recovery	2018/2019	\$53.51	Y	\$4.86	per hour	3%		\$0.00	

Fee Description	2017-2018 Fee incl. GST	2018-2019 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2019 - 2020 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Council Chamber												
Non-Community												
Weekly rate	\$880.00	\$885.00	Partial Cost Recovery	2018/2019	\$1,237.50	Y	\$112.50	per week	78%		\$0.00	
Hourly rate	\$70.00	\$75.00	Partial Cost Recovery	2018/2019	\$82.50	Y	\$7.50	per hour (max. \$750/day)	10%		\$0.00	
Community												
Weekly rate	\$310.00	\$318.00	Partial Cost Recovery	2018/2019	\$571.10	Y	\$51.82	per week	81%		\$0.00	
Hourly rate	\$35.00	\$37.00	Partial Cost Recovery	2018/2019	\$38.07	Y	\$3.48	per hour (max. \$370/day)	3%		\$0.00	
Lord Mayor's Court Room												
Non-Community												
Weekly rate	\$770.00	\$810.00	Partial Cost Recovery	2018/2019	\$1,402.50	Y	\$127.50	per week	73%		\$0.00	
Hourly rate	\$80.00	\$85.00	Partial Cost Recovery	2018/2019	\$93.50	Y	\$8.50	per hour (Max. \$850/day)	10%		\$0.00	
Community												
Weekly rate	\$380.00	\$388.00	Partial Cost Recovery	2018/2019	\$571.10	Y	\$51.82	per week	55%		\$0.00	
Hourly rate	\$38.00	\$37.00	Partial Cost Recovery	2018/2019	\$38.07	Y	\$3.48	per hour (max. \$370/day)	3%		\$0.00	
Town Hall Underground Concourse												
Non-Community												
Weekly rate			Partial Cost Recovery	New Fee	\$200.00	Y	\$18.18	per week	New Charge		\$0.00	
Community												
Weekly rate			Partial Cost Recovery	New Fee	\$100.00	Y	\$9.09	per week	New Charge		\$0.00	

6.8 2019-20 Fees and Charges - Parking Operations
File Ref: F19/33658; 19/9

Report of the Group Manager Parking Operations and the Director City Innovation of 9 May 2019 and attachments.

Delegation: Council

REPORT TITLE: 2019-20 FEES AND CHARGES - PARKING OPERATIONS**REPORT PROVIDED BY:** Group Manager Parking Operations
Director City Innovation**1. Report Purpose and Community Benefit**

- 1.1. In accordance with the requirements of the Council's Pricing Policy and Guidelines dated 24 January 2019, the Council is to review its fees and charges on an annual basis as part of the budget process.
- 1.2. The purpose of this report is to present the proposed schedule of fees and charges for the City Innovation Division - Parking Enforcement and Off-Street Parking for the 2019/2020 financial year to the Council for endorsement.
- 1.3. In addition, this report contains a request to amend the operational times of some of the Council's car parks to better reflect the business hours of the location where the car parks are situated. The car parks are Dunn Place, Salamanca Square, Condell Place and Lefroy Street.

2. Report Summary

- 2.1. A review of the Council's Parking Operations fees and charges has been undertaken and a total increase of 7.73% for all functions within the Parking Operations area is proposed for 2019/2020.
- 2.2. This increase in income is a result of adjustments in four (4) significant areas:
 - 2.2.1. A review of parking meter fees which has resulted in the hourly rate increasing on a number of parking meters across the city;
 - 2.2.2. Increases in the State Government penalty unit fee resulting in an increase in the penalty amount of both parking meter and traffic infringements;
 - 2.2.3. A review of hourly rates in short term car parks, which has resulted in a number of hourly rates increasing in value; and
 - 2.2.4. The activation of previously dormant assets and services.
- 2.3. In addition, whilst lesser in value, the monthly permit car park fees have been reviewed, with monthly fees being increased in five car parks in-line with market demand and comparative commercial services. These include the Trafalgar, Argyle, Lefroy, Elizabeth and Liverpool/Barrack Street Car Parks.

- 2.4. Operational hours of four Council off-street short term car parks are also proposed to be amended to better reflect the business hours of the location in which the facilities are situated.
- 2.5. A recommendation has been made to remove the three dollar (\$3) minimum payment amount for credit and debit card transactions on parking meters. This will mean that customers will only pay for the estimated time they select and confirm at the meter.
- 2.6. Currently the City is undertaking a Parking Operations review. Following its completion, and in support of future improvements to parking and traffic management in the City, further strategies for consideration by the City in the 2019/2020 financial year may include appropriate revision of various parking schemes including early bird, 90-minute free, and pensioner parking for non-Hobart residents and rate payers.
- 2.7. It is recommended that the attached schedule of fees and charges and the request for the amendment of operating hours to four off-street short term car parks be endorsed for the 2019/2020 financial year.

3. Recommendation

That:

1. ***The attached schedule of fees and charges be endorsed for the City Innovation Division - Parking Enforcement and Off-Street Parking for the 2019/2020 financial year as marked as Attachments A-E to this report, and as referenced below:***
 - (i) ***Parking Enforcement (Attachment A).***
 - (ii) ***Off-Street Parking Long Term (Attachment B).***
 - (iii) ***Off-Street Parking Short Term (Attachment C).***
 - (iv) ***Off-Street Parking Short Term Motor Bikes (Attachment D).***
 - (v) ***Meters and Voucher Machines (Attachment E).***
2. ***In accordance with section 96(1) of the Local Government Highways Act 1982, amendments to the operational hours of Dunn Place, Condell Place, Lefroy Street and Salamanca Square Car Parks be approved.***

4. Background

- 4.1. The attached fees and charges as summarised in Attachment A-E to this report outline the present fees and charges for the City Innovation - Parking Enforcement and Off-Street Parking and the proposed fees and charges for the 2019/2020 financial year.

- 4.2. The fees and charges for the 2019/2020 financial year have been assessed including methods and timing of payment. Where possible fees and charges are to be paid up-front with additional costs being charged on a cost recovery basis.

- 4.3. A summary of the proposed fees and charges follows:

Parking General

- 4.3.1. The fees have been reviewed and increased for parking meter hooding permits, annual parking meter exemption permits and for the towing and storage of illegally parked and/or abandoned vehicles. The new fees represent an actual reflection for the cost of providing the service.

Parking Meter Fines

- 4.3.2. The penalties for parking meter fines and traffic infringements are set using the State Government penalty unit fees. Penalty unit fees will be increased for the 2019/2020 financial year resulting in small increases to penalties charged by the Council. The expectation is an average of around \$1.25 for the lower valued fines such as expired meter and \$3.00 - \$5.00 for more serious offences such as illegally being parked in a disabled zone, no stopping zone or on yellow lines.

Credit/debit Card Minimum Payment Amount

- 4.3.3. Since the introduction of the new Integrated Parking System it has become apparent that a number of parking meter users have self-restricted their use of credit and debit cards for transactions due to either the maximum rate for the parking session being less than the three dollar limit, or a requirement to only park for a fraction of the maximum time.
- 4.3.4. The City absorbs all credit card fees charged for parking meter transactions with the *average* fee the City pays its credit providers being approximately fifty cents per transaction. The minimum fee was initially introduced a number of years ago in multi-storey car parks, and in some locations where credit/debit card meters already existed. No change was made to the minimum fee when carried forward following introduction of the new on-street meter system. This operational decision drew widespread criticism and letters of complaint from across the community.
- 4.3.5. In the interest of making the new parking system as easy and convenient to operate as possible, while legally compliant, the three dollar (\$3) minimum transaction amount for both credit and debit card payments on parking meters is proposed to be removed from 1 July 2019.

- 4.3.6. The removal of the minimum payment amount will represent an additional cost to the City as the number of credit/debit card users will increase and therefore transaction costs will increase. The amount budgeted for transaction fees in the 2019/2020 financial year is \$673,000. This budget item is a projected maximum “cost-of-sale” expense and therefore directly tied to revenue estimates and volume of credit card transactions as a percentage of overall transactions (versus coin and app payments).
- 4.3.7. As a result, parking meter fees have been extensively reviewed and a number will increase for the 2019/2020 financial year.
- 4.3.8. To facilitate this City Innovation has introduced a comprehensive parking modelling system which, in conjunction with the Integrated Parking System’s reporting module, provides an analytical review of parking user patterns across the city. This has allowed officers to perform an accurate review of parking meter fees in all areas, and identify appropriate changes, particularly in areas where it is deemed the fees are too low.

Parking Meter Fees

- 4.3.9. Using the Integrated Parking System, the City innovation Division has undertaken an extensive analytical review of parking usage patterns across the city. This has been integral in determining high-use areas across the city and in particular areas where low parking fees have considerable impact on traffic congestion and service amenity.
- 4.3.10. The review has concentrated on areas that experience high vehicle usage and moderate turnover, along with areas where commuter parking (medium-to-long term stays and meter feeding) is taking place.
- 4.3.11. As a result, in total the fees on 1,728 out of a total of 2,088 parking spaces will increase in the 2019/2020 financial year as follows:
- (i) At its meeting held on 17 December 2018, the Council approved increases in Condell Place and Lefroy Street car parks to \$2.00 per hour. Due to ongoing discussion with stakeholders, and as a result of the high demand and consistent usage patterns in North Hobart, the fees in both Condell Place and Lefroy Street Car Parks (93 spaces) will increase from \$2.00 to \$3.00 per hour.
 - (ii) A total of 752 parking spaces in various fringe locations around the city will have their fee increased from \$2.00 per hour to \$2.50 per hour. The modelling has determined that these areas have medium-to-high usage which

indicates that due to the lower fees over-parking (feeding meters) may be taking place.

- (iii) A total of 321 spaces located in the areas immediately surrounding the city including Bathurst Street, Watchorn Street, Collins Street and Argyle Street are currently \$3.20 per hour. These will increase to \$3.50 per hour.
- (iv) Dunn Place and Salamanca Square Car Parks (215 total spaces) experience very high usage and moderate turnover, which indicates some commuter parking is taking place. The fees in these two locations will increase: Dunn Place from \$3.20 per hour to \$3.50 per hour and Salamanca Square from \$2.40 to \$3.00 per hour.
- (v) Areas surrounding Salamanca Place including Montpelier Retreat, Gladstone Street, Kirksway Place and Castray Esplanade (94 spaces) are currently \$3.20 per hour. These will increase to \$3.50 per hour.
- (vi) The 75 spaces in Hunter Street will increase from \$3.20 per hour to \$3.50 per hour. This area attracts a high level of usage particularly during peak city-wide periods.
- (vii) A number of city fringe meters located in Macquarie, Collins and Murray Streets (123 spaces) are currently \$2.20 per hour. These will be increased to \$2.50 per hour.
- (viii) All day parking areas in Evans Street, Harrington Street, Sandy Bay Road and Molle Street are currently fully occupied on a daily basis. The fees will increase in these areas from \$1.20 per hour to \$1.50.
- (ix) Salamanca Place contains 208 spaces and experiences consistent usage particularly during peak city-wide periods (10am – 2pm). The fees were reviewed for the 2018/2019 financial year and are currently \$3.50 per hour. It is recommended they not increase, with a further review to be conducted for the 2020/2021 financial year.
- (x) Meters located in the central area of the city (50 spaces) experience high use, but good turnover. The fees are currently \$4.00 per hour and will remain at that rate, to be reviewed for the 2020/2021 financial year.
- (xi) Melville Street Car Park (UTAS) has 102 spaces and has recently commenced operation with the fee being \$2.00 per hour for a maximum of 3 hours. Usage of the car park has started to increase, however is still below expectation. As a result the fee will remain at \$2.00 per hour and will be reviewed again for the 2020/2021 financial year.

Car Park Fees

- 4.3.12. Following a discussion regarding off-street car park occupancy rates and facilities at the Finance and Governance Committee held on 13 March 2019, the General Manager requested

officers to review the potential impacts of changes to these services both within the Parking Operations review and general operations. The hourly rate for the 5th, 6th, 7th hour and all-day parking in the Argyle Street, Hobart Central, and Centrepont multi-storey car parks will increase by \$1.00 per hour. These increases will still provide patrons with very affordable parking rates.

Long Term Car Park Fees

4.3.13. The monthly rental for spaces in the following car parks will increase by an average of \$5.00 - \$10.00 per month:

- Trafalgar;
- Elizabeth Street;
- Liverpool-Barrack13 ;
- Lefroy Street;
- Argyle Street; and
- Hunter Street (UTAS and Henry Jones).

4.3.14. The Trafalgar Car Park monthly rental is reviewed and increased annually as a result of an annual increase in the City's rental fee. The remainder are currently full of permit holders, have waiting lists and in the majority of cases have not been reviewed for at least two years.

Operational Hours of Off-Street Short Term Car parks

4.3.15. In accordance with section 96 (1) of the Local Government Highways Act 1982 an amendment to the operational hours of four Council off-street short term car parks is requested. The car parks, namely: Dunn Place, Salamanca Square, Condell Place and Lefroy Street are all located in busy restaurant/shopping areas that are regularly frequented outside normal operational hours.

4.3.16. The amendments requested are as follows:

- (i) Dunn Place hours to extend from 8am – 5pm daily to 8am – 8pm daily;
- (ii) Salamanca Square Car Park to extend its operational days to include Sundays; and
- (iii) Condell Place and Lefroy Street Car Parks to extend from 8.30am – 7pm daily to 8.30am – 10pm daily.

4.3.17. The car parks are currently being heavily occupied by commuters (workers) resulting in a shortage of parking for visitors.

- 4.3.18. Parking patrols will be amended to include these car parks during the extended operational periods.

5. Proposal and Implementation

- 5.1. It is recommended that the attached schedules of fees and charges be endorsed for the 2019/2020 financial year.
- 5.2. Fees and charges for 2019/2020 will become effective as at 1 July 2019.
- 5.3. Pursuant to section 206 of the *Local Government Act 1993*, the fees will be included in the City's fees and charges booklet, which is made available to the community from the Council's website and the Customer Service Centre.

6. Strategic Planning and Policy Considerations

- 6.1. There are no direct strategic planning implications arising from this report.
- 6.2. The annual review of fees and charges has been undertaken in accordance with the Council's Pricing Policy and Guidelines.

7. Financial Implications

- 7.1. Funding Source and Impact on Current Year Operating Result
- 7.1.1. None are foreseen.
- 7.2. Impact on Future Years' Financial Result
- 7.2.1. The increase in parking fines for the 2019/2020 financial year is noted as 7.46% based on a combination of state government penalty unit rate increases and a comparison between the 2018/2019 budget and the 2019/2020 estimate. It should be noted that a budget adjustment occurred in January 2019 that decreased the 2018/2019 budget by \$200,000 therefore, the actual 2019/2020 estimate is an 8.92 % increase.
- 7.3. Asset Related Implications
- 7.3.1. None are foreseen.

8. Legal, Risk and Legislative Considerations

- 8.1. Pursuant to Section 205 of the Local Government Act 1993, the Council may impose fees and charges for various services.
- 8.2. Pursuant to Section 206 of the Local Government Act 1993, the Council is to keep a list of all fees and charged and make the list available for public inspection during ordinary hours of business.

9. Delegation

9.1. This matter is delegated to the Council for determination.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Matthew Tyrrell
**GROUP MANAGER PARKING
OPERATIONS**



Peter Carr
DIRECTOR CITY INNOVATION

Date: 9 May 2019
File Reference: F19/33658; 19/9

Attachment A: Parking Enforcement ↓
Attachment B: Off-Street Parking Long Term ↓
Attachment C: Off-Street Parking Short Term ↓
Attachment D: Off-Street Parking Short Term Motorbikes ↓
Attachment E: Meters and Voucher Machines ↓

Account Number	Description	2017-18 Actual excl. GST	2018-19 Budget excl. GST	2018-19 YTD excl. GST	2018-19 YTD Budget excl. GST	2019-20 Estimate excl. GST
<i>Income from Residential Parking Permits recorded against Parking Enforcement F 421 however Fees listed in On-Street Unmetered Parking F 420</i>						
421.0303.2121.615	Parking Patrols - Fines: By Laws	-335,480.84	-48,593.00	-56,974.82	-48,593.00	0
421.0303.2122.000	Parking Patrols - Meter Fines	-4,839,318.47	-8,165,557.00	-2,562,277.33	-3,596,574.90	-6,169,523
421.0303.2123.000	Parking Patrols - Joint Enforcement Fines	-1,904,595.65	-2,178,000.00	-1,177,850.58	-1,270,500.00	-2,293,000
421.0303.2210.000	Parking Patrols - Meter Collection	-5,175,578.71	-6,368,950.04	-3,364,743.80	-3,715,220.84	7,388,550
421.0303.2279.000	Parking Patrols - Other Fees/Charges	-128,793.13	-120,000.00	-74,439.03	-70,000.00	-140,000
Parking Enforcement		12,183,746.80	14,881,100.04	7,236,285.36	8,700,888.74	15,257,523
				Change from 2018-19 to 2019-20		2.53%

Fee Description	2017-2018 Fee incl. GST	2018-2019 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2019 - 2020 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
PARKING METER COLLECTIONS												
Parking Meter Hoods												
Up to 4 hours	\$13.00	\$14.00	Commercial Pricing	2018/19	\$14.00	Y	\$1.27	per hood	0%		\$0.00	
Per Day	\$23.00	\$25.00	Commercial Pricing	2018/19	\$26.00	Y	\$2.36	per hood	4%		\$0.00	
Deposit per hood or two traffic cones (GST only applies on forfeiture of deposit)	\$80.00	\$80.00	Security Deposit	2015/16	\$80.00	Y	\$5.45	per hood	0%		\$0.00	
Replacement Key	\$15.00	\$15.00	Full Cost Recovery	2013/14	\$15.00	Y	\$1.36	per key	0%		\$0.00	
Replacement Lock	\$20.00	\$20.00	Full Cost Recovery	2010/11	\$20.00	Y	\$1.82	per hood	0%		\$0.00	
Damaged Hood - repairable	Cost of Repairs	Cost of Repairs	Full Cost Recovery	2002/03	Cost of Repairs	Y						
Damaged Hood - unrepairable - deducted from deposit	\$50.00	\$50.00	Full Cost Recovery	2010/11	\$50.00	Y	\$4.55	per hood	0%		\$0.00	
Replacement Traffic Cones	\$24.00	\$24.00	Full Cost Recovery	2010/11	\$24.00	Y	\$2.18	per cone	0%		\$0.00	
Remote control door opener - Liverpool Street Car Park	\$50.00	\$50.00	Full Cost Recovery	2017/18	\$50.00	Y	\$4.55	per operator	0%		\$0.00	
Replacement Swipe Cards	\$55.00	\$110.00	Full Cost Recovery	2018/19	\$80.00	Y	\$5.45	per card	-45%		\$0.00	
Parking Meter Permit	\$1,375.00	\$1,400.00	Commercial Pricing	2017/18	\$1,425.00	Y	\$129.55	per permit	2%		\$0.00	
Deposit for After Hours Use												
Elizabeth Street Mall (GST only applies on forfeiture of deposit)	\$550.00	\$550.00	Security Deposit	2001/02	\$550.00	N	\$0.00	per entry	0%		\$0.00	
Salamanca Square (GST only applies on forfeiture of deposit)	\$110.00	\$110.00	Security Deposit	2001/02	\$110.00	N	\$0.00	per entry	0%		\$0.00	
Holding Vehicle for Safety	\$24.00	\$24.00	Commercial Pricing	2012/13	\$24.00	Y	\$2.18	per day	0%		\$0.00	
Overnight Fee	\$6.00	\$6.00	Commercial Pricing	2012/13	\$6.00	Y	\$0.55	per night	0%		\$0.00	
Releasing Vehicle After Hours	\$45.00	\$45.00	Commercial Pricing	2017/18	\$58.00	Y	\$5.09	per release	24%		\$0.00	
Parking Meter Replacement												
Strada Evo meter		\$8,490.00	Full Cost Recovery	2018/19	\$8,490.00			per meter				
Strada Pal meter		\$8,500.00	Full Cost Recovery	2018/19	\$8,500.00			per meter				
TX Meter		\$6,331.00	Full Cost Recovery	2018/19	\$6,331.00			per meter				
Replacement parking bay number		\$18.00	Commercial Pricing	2018/19	\$18.00			per number				
Parking Sensors												
Replacement Sensor		\$425.00	Full Cost Recovery	2018/19	\$425.00			per sensor				
Sensor Cup Replacement		\$55.00	Full Cost Recovery	2018/19	\$55.00			per cup				

Fee Description	2017-2018 Fee incl. GST	2018-2019 Fee incl. GST	Pricing Method	Last Changed (type New Fee if applicable)	Proposed Fee 2019 - 2020 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Sensor Removal - Roadworks		As per schedule	Commercial Pricing	2018/19	As per schedule			per sensor				
Tow Away Fee												
For Tow	\$130.00	\$130.00	Commercial Pricing	2016/17	\$150.00	Y	\$13.64	per vehicle	15%		\$0.00	
For Tow Truck Call	\$70.00	\$70.00	Commercial Pricing	2016/17	\$75.00	Y	\$6.82	per vehicle	7%		\$0.00	
Towing Abandoned Vehicle	\$130.00	\$130.00	Commercial Pricing	2016/17	\$150.00	Y	\$13.64	per vehicle	15%		\$0.00	
Holding Fee - Abandoned Vehicle	\$22.00	\$22.00	Commercial Pricing	2013/14	\$23.00	Y	\$2.09	per day	5%		\$0.00	
Temporary Disabled Permits												
Permit	\$15.00	\$15.00	Commercial Pricing	2008/07	\$15.00	Y	\$1.36	per permit	0%		\$0.00	
Deposit (GST only applies on forfeiture of deposit)	\$20.00	\$0.00	Commercial Pricing	2018/19	\$0.00	Y		per permit				
Parking Meter Fines												
Composition Fee - Over Parking												
Initial Fine	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Statutory	2005/06	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Y	Y	per issue				
After 14 Days	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Statutory	2005/06	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Y	Y	per issue				
At Collection Agency	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Commercial Pricing	2008/07	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Y	Y	per issue				
At MPES (Fines Enforcement)	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Statutory	2008/09	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Y	Y	per issue				
Summons Withdrawal	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Statutory	2005/06	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Y	Y	per issue				
Composition Fee - All Other Meters												
Initial Fine	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Statutory	2005/06	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Y	Y	per issue				
After 14 Days	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Statutory	2005/06	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Y	Y	per issue				
At Collection Agency	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Statutory	2005/06	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Y	Y	per issue				
At MPES (Fines Enforcement)	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Commercial Pricing	2008/07	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Y	Y	per issue				
Summons Withdrawal	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Statutory	2008/09	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Y	Y	per issue				
By-Law Infringements - Voucher	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Statutory	2005/06	As per fee set in the Part 8 of the HCC Carpark and Parking By-Law 2008	Y	Y	per issue				

Fee Description	2017-2018 Fee incl. GST	2018-2019 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2019 - 2020 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Carparks												
Failure to display voucher	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Statutory		As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Y	Y	per issue				
Failure to display voucher on dashboard	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Statutory		As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Y	Y	per issue				
Parking outside of parking space	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Statutory		As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Y	Y	per issue				
All other parking offences	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Statutory		As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Y	Y	per issue				
Traffic Infringements - Joint Enforcement Fines As per the Traffic Act 1925 & Australian Road Rules												
Traffic Infringements	As per fees set in the Traffic Act 1925 & Australian Road Rules	As per fees set in the Traffic Act 1925 & Australian Road Rules	Statutory	1999/00	As per fees set in the Traffic Act 1925 & Australian Road Rules	Y	Y	per issue				
At Collection Agency	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee	Commercial Pricing	2008/09	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee	Y	Y	per issue				
At MPES (Fines Enforcement)	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee plus MPES lodgement fee	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee plus MPES lodgement fee		1999/00	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee plus MPES lodgement fee	Y	Y	per issue				

Proposed 2019-20 Fees & Charges: Off Street Parking Long Term

Account Number	Description	2017-18 Actual excl. GST	2018-19 Budget excl. GST	2018-19 YTD excl. GST	2018-19 YTD Budget excl. GST	2019-20 Estimate excl. GST
401.0526.2279.000	Other Car Parks	-298,558.15	-250,000.00	-140,898.70	-145,831.00	-255,000
401.1762.2279.000	Dunn Street Car Park	-440,487.85	-490,000.00	-297,744.90	-285,831.00	-591,560
401.1763.2279.000	Hunter Street Parking	-44,051.79	-50,000.00	-29,106.78	-30,831.00	-45,000
401.1765.2279.000	Trafalgar Car Park Long Term	-1,150,154.39	-1,152,277.00	-722,853.31	-872,161.00	-1,186,730
401.1766.2279.000	Salamanca Square Car Park	-800,270.55	-810,000.00	-484,841.70	-472,500.00	-958,180
401.1769.2279.000	Lefroy St Car Park	-34,801.78	-38,000.00	-28,977.51	-22,169.00	-129,138
Off Street Parking Long Term		2,766,104.29	2,790,277.00	1,704,022.88	1,629,323.00	3,165,608.00
				Change from 2018-19 to 2019-20		13.45%

Fee Description	2017-2018 Fee incl. GST	2018-2019 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2019 - 2020 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Trafalgar - Monday-Saturday	\$280.00	\$288.00	Market Pricing	2018/19	\$278.00	Y	\$25.09	per month	3%		\$0.00	
Trafalgar - 24/7 Access	\$280.00	\$288.00	Market Pricing	2018/19	\$298.00	Y	\$26.91	per month	3%		\$0.00	
Trafalgar Motorcycles	\$50.00	\$50.00	Market Pricing		\$50.00	Y	\$4.55	per month	0%		\$0.00	
Elizabeth/Morison	\$305.00	\$305.00	Market Pricing	2012/13	\$310.00	Y	\$28.18	per month	2%		\$0.00	
Goulburn Street	\$225.00	\$225.00	Market Pricing	2012/13	\$225.00	Y	\$20.45	per month	0%		\$0.00	
Melville Street	\$225.00	\$0.00	Market Pricing	2018/19		Y		per month				
Hobart Central	\$295.00	\$300.00	Market Pricing	2018/19	\$300.00	Y	\$27.27	per month	0%		\$0.00	
Lefroy Street	\$80.00	\$80.00	Market Pricing	2010/11	\$80.00	Y	\$8.18	per month	13%		\$0.00	
Lefroy St (7 day parking)	\$110.00	\$110.00	Market Pricing		\$120.00	Y	\$10.91	per month	9%		\$0.00	
Liverpool / Barrack Street	\$230.00	\$240.00	Market Pricing	2018/19	\$245.00	Y	\$22.27	per month	2%		\$0.00	
Salamanca Square	\$295.00	\$300.00	Market Pricing	2018/19	\$300.00	Y	\$27.27	per month	0%		\$0.00	
Salamanca Square - motorcycle spaces	\$45.00	\$45.00	Market Pricing	2012/13	\$45.00	Y	\$4.09	per month	0%		\$0.00	
Argyle Street	\$295.00	\$295.00	Market Pricing		\$300.00	Y	\$27.27		2%		\$0.00	
Argyle Street - Bicycle Parking	\$50.00	\$0.00	Zero Pricing	2018/19	\$0.00	Y		per month				
Argyle Street - Bicycle Parking - Bond (GST only applies on forfeiture of bond)	\$50.00	\$0.00	Security Deposit	2018/19	\$0.00	N		per month				
UTAS/ Henry Jones Art Hotel (Private Contract)	\$168.00	\$173.00	Commercial Price	2018/19	\$180.00	Y	\$16.36	per month	4%		\$0.00	

Proposed 2019-20 Fees & Charges: Off-Street Parking Short Term

Account Number	Description	2017-18 Actual excl. GST	2018-19 Budget excl. GST	2018-19 YTD excl. GST	2018-19 YTD Budget excl. GST	2019-20 Estimate excl. GST
<i>Note: Income for Argyle St, Centrepont and Hobart Central will include Short Term Motorbikes. Refer Short Term Motorbikes for Applicable Fees</i>						
<i>Income for Hobart Central will include Long Term. Refer Long Term for Applicable Fees</i>						
401.1788.2279.000	ARGYLE STREET CAR PARK	-3,088,333.58	-3,390,000.00	-2,028,367.64	-2,002,493.00	-3,562,000
401.1790.2279.000	CENTREPOINT CAR PARK	-1,807,916.40	-2,035,000.00	-1,204,242.62	-1,201,662.00	-2,116,000
401.1791.2279.000	HOBART CENTRAL MULTI-STOREY CAR PARK	-1,173,426.02	-1,300,000.00	-730,963.61	-745,831.00	-1,346,000
Off-Street Parking Short Term		6,049,676.00	6,725,000.00	3,963,573.87	3,949,986.00	7,024,000.00
				Change from 2018-19 to 2019-20		4.45%

Fee Description	2017-2018 Fee incl. GST	2018-2019 Fee incl. GST	Pricing Method	Last Changed (type New Fee if applicable)	Proposed Fee 2019 - 2020 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Argyle St, Centrepont and Hobart Central Car Parks												
Sunday rate: 1st 3 hrs free - \$1 per hour thereafter to a maximum of \$4.00												
Public Holiday rate: 1st 90 mins free - \$1 per hour thereafter to a maximum of \$4.00												
1st hour	First 90 minutes Free	First 90 minutes Free	Market Pricing	2009/10	First 90 minutes Free	Y						
2nd hour	\$2.00	\$2.00	Market Pricing	2016/17	\$2.00	Y	\$0.18		0%		\$0.00	
3rd hour	\$4.00	\$5.00	Market Pricing	2018/19	\$5.00	Y	\$0.45		0%		\$0.00	
4th hour	\$7.00	\$8.00	Market Pricing	2018/19	\$8.00	Y	\$0.73		0%		\$0.00	
5th hour	\$10.00	\$11.00	Market Pricing	2009/10	\$12.00	Y	\$1.09		9%		\$0.00	
6th hour	\$13.00	\$14.00	Market Pricing	2012/13	\$15.00	Y	\$1.38		7%		\$0.00	
7th hour	\$16.00	\$17.00	Market Pricing	2012/13	\$18.00	Y	\$1.64		6%		\$0.00	
8th hour	\$19.00	\$20.00	Market Pricing	2012/13	\$21.00	Y	\$1.91		5%		\$0.00	
9th hour	\$22.00	\$22.00	Market Pricing	2012/13	\$23.00	Y	\$2.09		5%		\$0.00	
10th hour	\$22.00	\$22.00	Market Pricing	2012/13	\$23.00	Y	\$2.09		5%		\$0.00	
Overnight fee	\$6.00	\$6.00	Market Pricing	2012/13	\$6.00	Y	\$0.55		0%		\$0.00	
Trafalgar Car Park												
Early Bird	\$12.00	\$13.00	Market Pricing	2018/19	\$13.00	Y	\$1.18		0%		\$0.00	
Saturday	\$6.00	\$6.00	Market Pricing	2016/17	\$6.00	Y	\$0.55		0%		\$0.00	
Off Street Car Parks - Early bird parking	\$12.00	\$13.00	Market Pricing	2018/19	\$13.00	Y	\$1.18		0%		\$0.00	
Special events parking in Salamanca Square Car Park	\$10.00	\$10.00	Market Pricing	2017/18	\$12.00	Y	\$1.09	maximum of 4 hours	20%		\$0.00	
Salamanca Square Market Parking	\$6.00	\$7.20	Market Pricing	2018/19	\$9.00	Y	\$0.82	maximum of 3 hours	25%		\$0.00	
Special Circumstances Daily Parking Including Hospital, Construction, special event etc	\$8.00 to \$15.00	\$8.00 to \$15.00	Market Pricing	2013/14	\$8.00 to \$15.00		\$0.00	per day				
Doone Kennedy Aquatic Centre casual parking fee	\$10.00	\$10.00	Market Pricing	2016/17	\$10.00	Y	\$0.91	per hour (max of \$30.00)	0%		\$0.00	For non-centre patrons

Proposed 2019-20 Fees & Charges: Off Street Parking Short Term Motorbikes

Account Number	Description	2017-18 Actual excl. GST	2018-19 Budget excl. GST	2018-19 YTD excl. GST	2018-19 YTD Budget excl. GST	2019-20 Estimate excl. GST
	<i>Note: Income for Argyle St, Centrepont and Hobart Central not split by Short Term Motorbikes Refer Off Street Short Term for Total Income for these Carparks</i>					
Off Street Parking Short Term Motorbikes		0.00	0.00	0.00	0.00	0.00
Change from 2018-19 to 2019-20						0.00%

Fee Description	2017-2018 Fee incl. GST	2018-2019 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2019 - 2020 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Argyle Street, Centrepont and Hobart Central Car Parks												
1st hour	Free	Free	Zero Pricing	2008/09	Free	N	\$0.00					
2nd hour	Free	Free	Zero Pricing	2008/09	Free	N	\$0.00					
3rd hour	\$0.80	\$1.00	Market Pricing	2013/14	\$1.00	Y	\$0.09		0%		\$0.00	
4th hour	\$1.60	\$2.00	Market Pricing	2013/14	\$2.00	Y	\$0.18		0%		\$0.00	
5th hour	\$2.40	\$3.00	Market Pricing	2013/14	\$3.00	Y	\$0.27		0%		\$0.00	
6th hour	\$3.20	\$4.00	Market Pricing	2013/14	\$4.00	Y	\$0.36		0%		\$0.00	
7th hour	\$4.00	\$5.00	Market Pricing	2013/14	\$5.00	Y	\$0.55		0%		\$0.00	
8th hour	\$4.80	\$6.00	Market Pricing	2013/14	\$6.00	Y	\$0.64		0%		\$0.00	
9th hour	\$5.60	\$7.00	Market Pricing	2013/14	\$7.00	Y	\$0.73		0%		\$0.00	
10th hour	\$6.40	\$8.00	Market Pricing	2013/14	\$8.00	Y	\$0.82		0%		\$0.00	
Overnight fee	\$2.00	\$3.00	Market Pricing	2008/09	\$3.00	Y	\$0.27		0%		\$0.00	
Special events parking in Salamanca Square Car Park - Motorcycles												
	\$5.00	\$10.00	Market Pricing	2018/19	\$10.00	Y	\$0.91	4 hours	0%		\$0.00	
Salamanca Square Market Parking - Motorcycles												
	\$4.50	\$6.00	Market Pricing	2018/17	\$6.00	Y	\$0.55	Max 3 hours	0%		\$0.00	

Proposed 2019-20 Fees & Charges: Meters and Voucher Machines

Account Number	Description	2017-18 Actual excl. GST	2018-19 Budget excl. GST	2018-19 YTD excl. GST	2018-19 YTD Budget excl. GST	2019-20 Estimate excl. GST
<i>Note: Income for Other Carparks and Salamanca not split between Long Term and Voucher Machines. Refer Long Term for Total Income for these Locations Income from Parking Meters recorded against Parking Enforcement</i>						
401.1782.2279.000	Dunn Street Car Park	-440,487.85	-490,000.00	-297,744.90	-285,831.00	-591,560.00
401.1780.2279.000	Melville St Car Park	0.00	-100,000.00	-16,810.99	-50,000.00	-100,000.00
401.1792.2279.000	Condell Place Car Park	-131,594.79	-150,000.00	-93,408.91	-87,500.00	-395,648.00
401.1793.2279.000	Queens Domain Car Parks	-306,818.08	-345,000.00	-183,852.77	-207,500.00	-385,000.00
Meters and Voucher Machines		878,680.49	1,085,000.00	591,417.57	630,831.00	1,472,208.00

Change from 2018-19 to 2019-20 **35.69%**

Fee Description	2017-2018 Fee incl. GST	2018-2019 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2019 - 2020 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Parking Meters												
15 minute meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2010/11	\$1.20 - \$4.00	Y		per hour				
30 minute meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2010/11	\$1.20 - \$4.00	Y		per hour				
1 hour meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2010/11	\$1.20 - \$4.00	Y		per hour				
2 hour meters	\$1.20 - \$3.00	\$1.20 - \$4.00	Market Pricing	2018/19	\$1.20 - \$4.00	Y		per hour				
3 hour meters	\$1.20 - \$3.00	\$1.20 - \$4.00	Market Pricing	2018/19	\$1.20 - \$4.00	Y		per hour				
4 hour meters	\$1.20 - \$2.00	\$1.20 - \$4.00	Market Pricing	2018/19	\$1.20 - \$4.00	Y		per hour				
8 & 10 hour meters	\$0.50 - \$2.00	\$0.50 - \$2.00	Market Pricing	2012/13	\$0.50 - \$2.00	Y		per hour				
Voucher Machines												
Queens Domain/Regatta Ground including tennis centre and TCA areas	\$0.50 - \$2.00	\$0.50 - \$2.00	Market Pricing	2013/14	\$0.50 - \$2.00	Y		per hour				Up to \$5.00 per day
Salamanca Place	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$1.20 - \$4.00	Y		per hour				
Castra Esplanade	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$1.20 - \$4.00	Y		per hour				
Hunter Street	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$1.20 - \$4.00	Y		per hour				
Dunn Place	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$1.20 - \$4.00	Y		per hour				
Melville Street Car Park	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	New Fee	\$1.20 - \$4.00	Y		per hour				Maximum stay 3 hours
Salamanca Square Car Park	Monday - Friday \$1.20 - \$4.00 per hour Saturdays & Market days only \$6.00 per vehicle Other Special Events \$8.00 per vehicle	Monday - Friday \$1.20 - \$4.00 per hour Saturdays & Market days only \$7.20 for 3 hours Other Special Events \$10.00 for 4 hours	Market Pricing	2018/19	Sunday - Friday \$1.20 - \$4.00 per hour Saturdays & Market days \$7.20 for 3 hours Other Special Events \$10.00 for 4 hours	Y						
Meter Removal												
Removal and reinstatement	\$80.00	\$80.00	Full Cost Recovery	2017/18	\$80.00	Y	\$7.27	per meter	0%		\$0.00	
Cost per day per metered space	\$23.00	\$25.00	Full Cost Recovery	2018/19	\$28.00	Y	\$2.36	per day/per metered space	4%		\$0.00	

6.9 2018-19 Annual Plan - Progress Report
Period Ended 28 February 2019
File Ref: F19/52738

Report of the Manager Future, Engaged and Active Communities and the Director City Life of 9 May 2019 and attachment.

Delegation: Council

**REPORT TITLE: 2018-19 ANNUAL PLAN - PROGRESS REPORT
PERIOD ENDED 28 FEBRUARY 2019****REPORT PROVIDED BY:** Manager Future, Engaged and Active Communities
Director Community Life**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this is to present the 2018-19 Annual Plan progress report for the period ended 28 February 2019 (refer **Attachment A**)
- 1.2. The Annual Plan sets out major actions and initiatives for the fourth year of the Capital City Strategic Plan 2015–2025.

2. Report Summary

- 2.1. The Annual Plan is required pursuant to S71 of the *Local Government Act 1993*.
- 2.2. Three reports are prepared throughout the financial year providing an account on progress against each of the major actions and initiatives in the Annual Plan. The reporting periods for the 2018–19 Annual Plan are as follows:

Progress Report – period ending 31 October 2018

Progress Report – period ending 28 February 2019

Final Report (Annual Report) – period ending 30 June 2019

- 2.3. The 2018-19 Annual Plan has 128 initiatives listed with 122 initiatives commencing in the first eight months of 2018 -19, with 26 (20 per cent) major actions and initiatives completed, 97 (76 per cent) underway and 5 (4 per cent) yet to commence.
- 2.4. In 2018-19 the City will continue to progress a number of its major medium-term projects which include the capital works program *Transforming Hobart*, the implementation of new business systems (Project Phoenix), the review of the Strategic Plan following endorsement of the community vision and leading discussions in relation to the Capital City Act and the implementation of the Hobart City Deal.
- 2.5. This report provides a summary of those major actions and initiatives that have been completed or have substantially undertaken for the period of 1 November 2019 to 28 February 2019.
 - 2.5.1. This reporting period has seen a number of significant achievements including the signing of the Hobart City Deal, completion and opening ceremony of the Bridge of

Remembrance and the endorsement of the single use take-away packaging by-law.

- 2.5.2. In addition, a number of staff from the City of Hobart provided support during the bushfires at the Huonville Recovery Centre.
- 2.6. It is proposed that the reporting periods for the Annual Plan progress reports for 2019/20 be varied to quarterly with detailed reports being provided for the second and fourth periods and summaries only provided for the first and third period as follows:

Summary report – period ending 30 September

Progress report – period ending 31 December

Summary report – period ending 31 March

Final report (Annual Report) – period ending 30 June.

3. Recommendation

That:

- 1. The Council endorse the Annual Plan Progress Report for the period ending 28 February 2019, marked as attachment A to this report.***
- 2. The Council endorse a change to the reporting periods for the Annual Plan progress reports for 2019/20 to quarterly with detailed reports being provided for the second and fourth periods and summaries only provided for the first and third periods.***

4. Background

- 4.1. The Annual Plan is required pursuant to S71 of the *Local Government Act 1993* that describes the actions to be undertaken to achieve the objectives of the Strategic Plan.
- 4.2. The Strategic Plan is a requirement pursuant to S66 of the *Local Government Act 1993* and the *Local Government (Miscellaneous Amendments) Act 2013*. The Council is required to develop a strategic plan every ten years and review it at least every four years.
- 4.3. The Council at its meeting on 9 November 2015 endorsed the ten year strategic plan titled *Capital City Strategic Plan 2015-2025*.
 - 4.3.1. A review of the current Strategic Plan has commenced. The review is being undertaken in accordance with the Local Government Act and also to ensure that the strategic plan

reflects the new vision, identity statements and pillars in
Hobart: A community vision for our island capital.

- 4.4. The Council at its meeting on 18 June 2018 adopted the City of Hobart Annual Plan for the 2018-19 year which sets out how the Strategic Objectives of the ten year strategic plan will be met.
- 4.5. Three reports are prepared throughout the financial year providing an account on progress against each of the major actions and initiatives in the Annual Plan. The reporting periods for the 2018-19 Annual Plan are as follows:

Progress Report – period ending 31 October 2018

Progress Report – period ending 28 February 2019

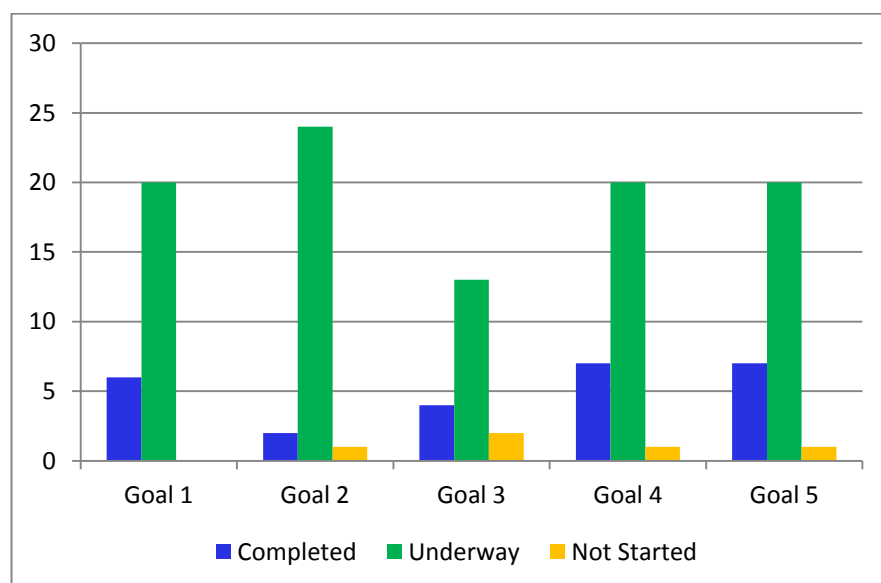
Final Report (Annual Report) – period ending 30 June 2019

- 4.6. Accordingly, this report is the second report and it details the status of all major actions and initiatives for the period ending 28 February 2019.

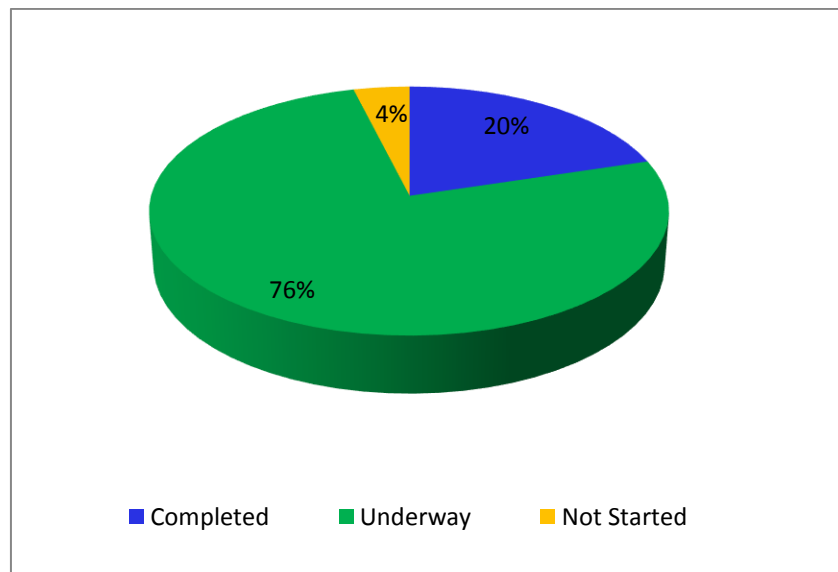
Progress

- 4.7. The first eight months of 2018-19 has seen the commencement of 95 per cent of major actions and initiatives. As illustrated in the following graphs, 76 per cent are underway, 20 per cent completed and 4 percent yet to commence.

Overview of progress of implementation of major actions and initiative by goal.



Overview of progress of implementation of major actions and initiatives.



- 4.8. There are five major actions that have not yet commenced, details and reasons for the non-commencement are provided below:

Action	Reason
Renew road infrastructure of Selfs Point Road, New Town	The design has been finalised for the renewal of the road infrastructure. The works required are extensive and will not be undertaken this financial year due to other priority projects.
Implement the revised Guidelines for the Control of Legionella scheduled for issue in 2018 under the <i>Public Health Act 1997</i> specifically in relation to the regulation of warm water systems.	The revised Guidelines have not yet been finalised by the State Government. An update on the guidelines has been requested.
Implement the revised Recreational Water Quality Guidelines scheduled for issue in 2018 under the <i>Public Health Act 1997</i> specifically in relation to beach and swimming / spa pool monitoring.	The revised Guidelines have not yet been finalised by the State Government. An update on the guidelines has been requested.
Implement the new Public Health Risk Activities Guidelines for the Beauty, Body Art and Body Modification Industries scheduled for issue in 2018 under the <i>Public Health Act 1997</i> .	The revised Guidelines have not yet been finalised by the State Government. An update on the guidelines has been requested.
Implement Assessed Annual Value (AAV) indexation for Rates 2019–20	Preliminary data from the Office of the Valuer-General has been received and indexation and rates modelling has commenced.

Major actions, initiatives and achievements

4.9. Through the major actions and initiatives within the Annual Plan the City of Hobart continues to **progress its major medium-term projects** during 2018-19 including **Transforming Hobart** (the City's most ambitious capital works plan to date), the implementation of new business systems (**Project Phoenix**), the **review of the Strategic Plan** and leading discussions in relation to a **Capital City Act** and implementation of the **Hobart City Deal**.

4.9.1. **Transforming Hobart** projects underway for 2018-19 include the shared-use pedestrian bridge, Bridge of Remembrance, over the Tasman Highway joining the Cenotaph to Soldiers' Memorial Avenue; the all abilities shared access bridge, Brooker Highway; the upgrade of Kemp Street (including a commercial waste and recycling receiving facility); and public toilet upgrades.

4.9.1.1. The main span of the Bridge of Remembrance was lifted in January 2019. The official opening of the bridge was held on 31 March 2019. The ceremony was well-attended by the community.

4.9.1.2. The main span of the Brooker Highway bridge was lifted into place on 1 February 2019, the architectural canopy is scheduled to be installed by the middle of 2019.

4.9.1.3. The Kemp Street amenities were granted building occupancy in November 2018 and is now open to the public.

4.9.2. In addition to the Transforming Hobart projects the City's asset renewal program is a substantial undertaking with enhanced project management systems that will increase the city's capacity to deliver projects.

The implementation of new business systems in **Project Phoenix** continues as the City focuses on putting the customer first and at the centre of everything it does. The booking, payroll, hazard management, permits and licences, animal management and updates to Health Manager systems have gone live. User acceptance training for the finance and property and rating systems is underway in preparation for a pre-30 June roll out.

The new asset system (AssetMaster) has been set up to align with best practice and relevant standards and guidelines.

A review of the new AssetMaster roads and buildings data and structure commenced in February 2019, with standardised links to Council's GIS now being established

- 4.9.3. The Hobart City Council is the current Capital City Lord Mayors (CCCLM) Chair. A meeting was held in Hobart in March at which the Lord Mayors discussed issues affecting cities, including managing growth through innovation, development of creative spaces and increased investment in housing and public transport.

A CCCLM Innovations Working Group has been established in support of smart city initiatives, with representatives from all capital cities.

The **City Deal** has been signed and an implementation group formed with federal, state and local government representatives to develop an action plan.

Goal one-economic development, vibrancy and culture

- 4.10. The City hosted a **delegation from Fuzhou** in February 2019 with the intention of considering involvement in the 2021–23 Australian Wooden Boat Festival as the feature nation.
- 4.11. Support continued to be provided for events, festivals and activities. The Christmas pageant was held on 17 November with an estimated 35,000 people in attendance and the lighting of the Christmas tree on 30 November which was attended by approximately 1,000 people. The City supported seven community carol events through the community grants program and in-kind support. There was a combined audience of 8,000 people.
- 4.12. In February 2019, the **Tasmanian Tourism Information Centre (TTIC)** partnered with Drysdale House to provide a meet and greet service by students to the maiden port call of the cruise ship, Queen Elizabeth. Students have since provided similar services as a part of their Tourism studies for numerous additional cruise ships.
- 4.13. The **Tasmanian Travel and Information Centre** has been working in collaboration with the Aboriginal community to create a visitor experience that will provide for the roll out of several indigenous interpretations at the TTIC.
- 4.14. As part of the City of Hobart's **Local Retail Precincts Plan** initiative, works have commenced on the first stage of the New Town retail precinct and detailed designs are in progress for stages 2 and 3.

Community engagement has been undertaken for the Elizabeth Street (Midtown) retail precinct.

Goal two – Urban management

- 4.15. The draft **Connected Hobart – Smart City Framework and Action Plan** was adopted in-principle by the Council with a period of public consultation to be undertaken from 2 April 2019.
- 4.16. The **Parking Strategy** will commence following an independent review of city parking which is due in April 2019.
- 4.17. Consultation on the review of the **Dog Management Strategy** has been completed. A report for consideration by Council is being prepared.
- 4.18. Stage two works at **City Hall** are reaching completion. The new floor has been installed in the main auditorium with only minor works remaining. Engagement on the Hobart City Hall master plan is continuing. An up-date report will be provided to Council in May 2019.
- 4.19. The **Soldiers Memorial Oval Community Hub** has been completed. Community bake days, using the wood fire ovens, have been scheduled fortnightly and proved to be very popular with the community. The official opening will be on 4 July 2019.

Goal three – Environment and natural resources

- 4.20. Site works have commenced on the **Fern Tree Visitor Node Master Plan**.
- 4.21. New **solar panels** have been installed at the Domain Athletics Centre, Town Hall and City Hall.
- 4.22. The **Biodiversity Action Plan** has been approved by Council.

Goal four – Strong, safe and healthy communities

- 4.23. A number of community based actions have been undertaken including:
 - Two significant murals which were delivered by Youth Programs at the Argyle Street car park parenting room and at the Mara House youth shelter.
 - Commitment to participate in the Welcoming Cities network including early scoping of accreditation against the Welcoming Cities Standard.
 - Delivery of a community building initiatives in West Hobart with a focus on road safety including the installation of two street libraries, community events and a community mural with children and families.
- 4.24. Work has commenced on the development of a **Reconciliation Action Plan**.
- 4.25. The **Information Hub** was launched at Mathers House in December 2018.

- 4.26. The City's grant application for **Harmony Day** activities was successful. An extensive program of events to celebrate Harmony Day was delivered in March 2019.
- 4.27. 296 grant applications, across all streams, have been received in the **Community Grants Program**, 184 (62 per cent) were approved for a total allocation funding of \$650,000.
- 4.28. The **Westringa Playground** upgrade has been completed.
- 4.29. Grant applications submitted to DPAC for the **Community Recovery and Resilience Grant Program** totalling \$232,442 were successful. The projects are now underway in collaboration with community associations and neighbouring councils.

Goal five - Governance

- 4.30. The **Purchasing Card Policy and Framework** was approved by Council in February 2019. An expense management system is being developed and will be launched in May 2019.
- 4.31. The **review of the Strategic Plan** is underway. Extensive internal engagement has been undertaken with Elected Members, ELT, the Managers' Forum and staff. The draft document is now being prepared. ELT and Council workshops are scheduled for 30 April prior to the draft being endorsed for public engagement.

5. Proposal and Implementation

- 5.1. It is proposed that the Executive Leadership Team consider this report and the Annual Plan Progress Report for 2018-19.

6. Strategic Planning and Policy Considerations

- 6.1. The preparation of the report provides an account of the major actions and initiatives identified for the 2018–19 financial year as set out in the Annual Plan.
- 6.2. The major actions and initiatives progress the City of Hobart in achieving the goals and objectives of the ten year Capital City Strategic Plan 2015-2025.
- 6.3. The Annual Plan Progress Report aligns with the following identity statements and pillars of *Hobart: A community vision for our island capital*:

"Identity Statement 7 – how we engage in civic life.

Pillar 8 - Governance and Civic Involvement

8.1 – We are strong in our ethics..... we are transparent, accountable and responsible to each other. We are trusting and trustworthy. We

reflect on and evaluate our performance. And we expect this of our government.

8.6 – We are involved in civic life.....we participate in decision making and hold our leaders and each other accountable.”

- 6.4. The Annual Plan Progress Report aligns with the following goals and objectives in the Strategic Plan:

“Goal 5 – Governance

Strategic Objective 5.1 – The organisation is relevant to the community and provides good governance and transparent decision making.

5.1.4 Measure performance and outcomes of Council activities.”

7. Financial Implications

- 7.1. Funding Source and Impact on Current Year Operating Result

7.1.1. The Annual Plan is a companion document to the annual budget estimates. All major actions and initiatives identified within the Plan have budget allocations.

8. Legal, Risk and Legislative Considerations

- 8.1. The City of Hobart’s Strategic Risk and Resilience Register addresses the strategic risks associated with the implementation of the Capital City Strategic Plan 2015-2025.
- 8.2. The successful implementation of the Annual Plan contributes to mitigating these risks.
- 8.3. The Annual Plan is required pursuant to S71 of the *Local Government Act 1993* and sets out how the strategic objectives of the ten year strategic plan will be met during 2018–19. This report provides detail on the progress of the implementation of the major actions and initiatives in 2018-19.

9. Social and Customer Considerations

- 9.1. The preparation of the Annual Plan progress reports along with the Annual Report is an important activity in communicating to the community the many achievements of the Council as well as fulfilling a number of statutory requirements.

10. Community and Stakeholder Engagement

- 10.1. Directors, Executive Officers and responsible officers were consulted in the preparation of this report.

11. Delegation

11.1. This matter is delegated to the Council.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Luke Doyle
**MANAGER FUTURE, ENGAGED AND
ACTIVE COMMUNITIES**



Tim Short
DIRECTOR COMMUNITY LIFE

Date: 9 May 2019
File Reference: F19/52738

Attachment A: 2018-19 Annual Plan Progress Report - Period Ending 28
February 2019 ↓



ANNUAL PLAN

PROGRESS REPORT 2018–19 PERIOD ENDING 28 FEBRUARY 2019



City of **HOBART**

CITY OF HOBART ANNUAL PLAN 2018-19
PROGRESS REPORT FOR PERIOD ENDED 28 FEBRUARY 2019

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INTRODUCTION

The Council endorsed the ten-year *Capital City Strategic Plan 2015–25* at its meeting on 9 November 2015. The Strategic Plan sets out the goals and strategic objectives which will be the focus for a ten-year period to achieve the community's vision, *Hobart 2025–A Community Vision*, and the future direction statements that describe the vision.

The future direction statements have been brought together to form the following goals for the City:

- Goal one—Economic development, vibrancy and culture
- Goal two—Urban management
- Goal three—Environment and natural resources
- Goal four—Strong, safe and healthy communities
- Goal five—Governance.

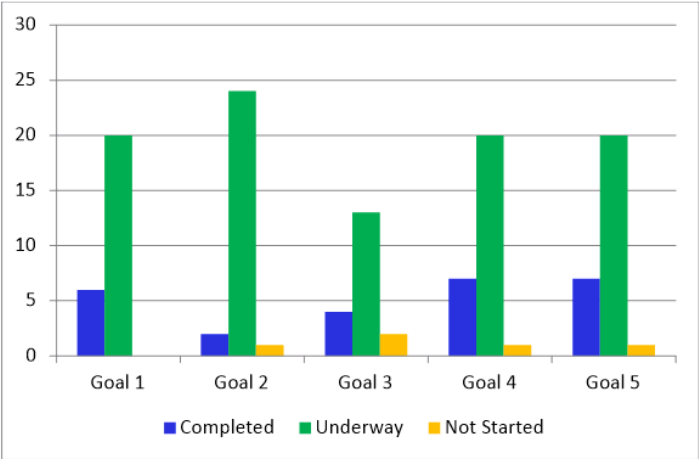
The Annual Plan sets out the major actions and initiatives for the 2018–19 financial year, the fourth year of the Strategic Plan.

This report details the status of all the major actions and initiatives undertaken for the period 1 November 2018 to 28 February 2019.

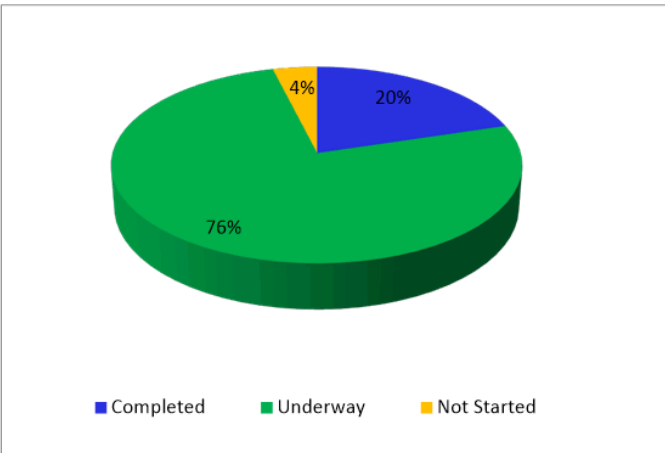
OVERVIEW OF RESULTS FOR PERIOD ENDED 28 FEBRUARY 2019

The implementation of the Annual Plan for the period of 1 November 2018 to 28 February 2019 has seen the commencement of 122 major actions and initiatives. As illustrated in the following graphs, 76 per cent are underway, 20 per cent are complete and 4 per cent not started.

OVERVIEW OF PROGRESS OF IMPLEMENTATION OF
MAJOR ACTIONS AND INITIATIVES BY GOAL



OVERVIEW OF PROGRESS OF IMPLEMENTATION OF
MAJOR ACTIONS AND INITIATIVES



GOAL ONE—ECONOMIC DEVELOPMENT, VIBRANCY AND CULTURE

City growth, vibrancy and culture comes when everyone participates in city life

FD1—offers opportunities for all ages and a city for life

In 2025 Hobart will be a city that provides opportunities for education, employment and fulfilling careers. A city that is able to retain its young people and provide a lifestyle that will encourage all ages to see the city as a desirable location and lifelong home.

FD7—is dynamic, vibrant and culturally expressive

In 2025 Hobart will be a city that is a destination of choice and a place for business. Clever thinking and support for creativity will help build a strong economic foundation, and entertainment, arts and cultural activities promote the distinctive character of the city. Lifestyle opportunities and strong communities will ensure a vibrancy and way of life that is Hobart.

Strategic Objectives

- 1.1 Partnerships with government, the education sector and business create city growth.
- 1.2 Strong national and international relationships.
- 1.3 Vibrant city centre and suburban precincts.
- 1.4 An enriched visitor experience.
- 1.5 Cultural and creative activities build community wellbeing and economic viability.

Key Function Areas

This will be delivered through the following City of Hobart functions:

- | | |
|-------------------------------------------|--------------------------------|
| • City Innovation | • Cleansing and Solid Waste |
| • Tasmanian Travel and Information Centre | • Project Delivery Civil Works |
| • Communications and Marketing | • Active Communities |
| • Economic Development | • The Taste of Tasmania |
| • Salamanca Market | • Traffic Engineering |
| • Infrastructure Planning | • Tourism |
| • Cultural Programs | • City Design |
| • Engaged Communities | |

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
1.1.2	Continue to deliver against the existing and pending Memorandum of Understanding between the University of Tasmania and the City of Hobart	⇒	⇒		The development of the new MoU is on hold pending further clarity from the University of Tasmania about its longer-term strategy. Meetings continue at both Elected Member and Officer levels.
1.1.3 1.1.6 1.4.3	Continue to build a working relationship with TasTAFE Drysdale and the University of Tasmania to increase engagement with local and international students and the Tasmanian Tourism Information Centre as a tourism sector leader, and to encourage students to volunteer with the City of Hobart Meet and Greet Program.	⇒	⇒		<p>In February 2019, the Tasmanian Tourism Information Centre (TTIC) partnered with Drysdale House to provide a meet and greet service by students to the maiden port call of the cruise ship, Queen Elizabeth. Students have since provided similar services as a part of their Tourism studies for numerous cruise ships.</p> <p>In addition to this work with Drysdale, TTIC supported two UTAS orientation events in February 2019;</p> <ul style="list-style-type: none"> • UTAS Orientation week welcome event • International student 'Welcome to Hobart' event at Tasmanian Museum and Art Gallery (TMAG) <p>The City coordinates an international student ambassador program in partnership with the University of Tasmania. Students benefit from involvement in City events such as citizen ceremonies and Harmony day.</p>
1.1.5	Develop a set of guiding principles for the City's economic development activity and commence implementation.	✓	✓		A set of seven economic development guiding principles based on the community's vision for the city was endorsed by the Council in July 2018.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
1.1.6	Continue to deliver against the International Relations Action Plan 2016.	⇒	⇒		<ul style="list-style-type: none"> • Communications with all friendship / sister cities have continued during this period via a range of media including email / WeChat / face-to-face meetings and formal sister city committee meetings. • Support for the UTAS international program has continued and an afternoon tea was hosted with students from sister / friendship cities. The City is currently recruiting international student ambassadors which includes targeted communication to students from Hobart's sister/friendship cities as well as the Antarctic Gateway cities. • Two formal relationships between Hobart schools and schools in Xi'an and Fuzhou have been facilitated by City staff. • A delegation from Fuzhou was received in February 2019 with the intention of considering involvement in the 2021–23 Australian Wooden Boat Festival as the feature nation.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
1.1.6 1.4.2	Through the Tourism Industry Council Tasmania's Aboriginal Tourism Cultural Exchange project, create a visitor experience that delivers an authentic interpretation of Tasmanian Aboriginal culture within the Tasmanian Travel and Information Centre.	⇒	⇒		A plan has been devised in collaboration with Dewayne Everitt-Smith, a local consultant and owner of mina-nina, an indigenous tourism and events business.
1.2.1	Develop strategic relationships with peer councils nationally in support of future smart city initiatives.	⇒	⇒		Discussions in support of smart city initiatives with peer councils are ongoing. A CCCLM Innovations Working Group has been established in support of smart city initiatives, with representatives from all capital cities.
1.2.4	Host a visit from Mayor Nakano and the Yurikamome Children's Choir from Hobart's Japanese Sister City Yaizu.	✓	✓		Thirty delegates from Yaizu were received between 18 and 23 August including the Mayor of Yaizu and a children's choir. Highlights of the visit were two free performances by the children's choir, one of which was a collaboration with two local schools. Constructive discussions were took place between the Mayors about the ongoing sister city relationship which is 42 years old.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
1.3.1	Deliver a range of community events including the Christmas Pageant and annual floral shows.	⇒	⇒		<p>Three floral shows have been delivered successfully, with the fourth and final show for the year scheduled for March 2019.</p> <p>The Christmas Pageant was successfully presented on Saturday 17 November to an estimated 35,000 people and the lighting of the Christmas tree on 30 November (to 1000 people).</p> <p>The City supported six large and one smaller community carol programs to a combined audience of 8,000 people.</p> <p>The Royal Hobart and Sandy Bay Regattas, Festia Italian Festival, Estia Greek Festival, were presented through the City Partnership Program.</p> <p>Lunar New Year celebrations and lantern festival were supported through the City's Event Partnerships for 2019.</p> <p>Celebrate Lenah valley was supported and managed through the Activation Unit in partnership with Engaged Communities and Marketing.</p>
1.3.1	Provide support of events, festivals and activities that activate Hobart through the Community Development Grants Program.	⇒	⇒		<p>Three grant rounds have been undertaken during this financial year over five grant streams with the assessments being conducted in August and September. Applications from the February round will be assessed in April. There have been a large number of Quick Response Grant applications resulting in funds being exhausted and some streams closing until the next financial year.</p>

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
1.3.1	Continue to work in partnership with key event organisers to deliver major events and festivals.	⇒	⇒		Contracts have been finalised for the City Partnership Program with stakeholders from key civic programs (including the RSL, Anzac Day, the Royal Hobart Regatta, the Sandy Bay Regatta and the City of Hobart Eisteddfod). Support for the Sound of Peace, Commemoration of the Centenary of Armistice was provided at short notice with funding and in-kind support being provided by the Council. The City also supported the Australian Wooden Boat Festival and the inaugural "TSO Symphony Under the Stars" at the botanical gardens. .
1.3.1	Deliver the 2018–19 The Taste of Tasmania, subject to Council approval.	⇒	✓		The 2018-19 Taste of Tasmania was successfully delivered.
1.3.1	Review the ongoing delivery model of The Taste of Tasmania.	⇒	✓		In March 2019, the Council considered a number of post festival and future delivery reports. At the Council meeting on 18 March 2019, the Council resolved to commit to a three-year in principle budget with the full operational responsibility for the delivery of the Taste of Tasmania delegated to the General Manager.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
1.3.1	Continue the implementation of the Salamanca Market Emergency and Safety Management Plan system including progressing counter terrorism preparedness, risk management and stallholder compliance.	⇒	⇒		This action is progressing and is on track for completion by Easter. The Executive Leadership Team (ELT) has had initial discussions regarding the Security Risk Assessment for the use of the area occupied by the Salamanca Market and it is understood that a report will be considered in April on how the City wishes to govern and support future counter terrorism preparedness.
1.3.2	Refurbish the existing Elizabeth Mall Information Booth to provide for visitor information and booking services in the city centre by the Tasmanian Travel and Information Centre.	⇒	⇒		Physical works commenced on the 5 March 2019 with the project estimated to take approximately 12 weeks.
1.3.2	Implement the master plan for the Battery Point Slipyards site.	⇒	⇒		The draft masterplan was presented to the Council in May 2018. Consultation with leaseholders has occurred and general public consultation will be undertaken shortly.
1.3.2	Implement actions arising from the Civic Square expression of interest.	⇒	⇒		An expression of interest has been undertaken with proposals received and assessed. The results from the expression of interest were reported to Council late in 2017 and a preferred proponent identified. Discussions have occurred with the preferred proponent and the matter considered by Council in September 2018. The matter was considered again by Council in December 2018 and it resolved to proceed to public consultation in relation to the preferred proposal.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
1.3.2	Develop and implement a marketing strategy for the city centre and retail precincts.	⇒	⇒		This is underway and is currently being rolled out for the Lenah Valley Retail Precinct.
1.3.3	Progress the Local Retail Precincts Plan: <ul style="list-style-type: none"> develop detailed designs for the New Town retail precinct commence construction of the New Town Retail Precinct Upgrade undertake initial community engagement for the Elizabeth Street (Midtown) retail precinct. 	⇒	⇒		New Town Retail Precinct Stage 1 construction has commenced. Detailed designs are in progress for Stages 2 and 3.
1.3.3	Complete the Lenah Valley Retail Precinct Upgrade	✓	✓		The Lenah Valley retail precinct upgrade has been completed and has resulted in a wider footpath, new paving, new street lighting, improved pedestrian crossing points, new seats, public art, bike racks and an uphill bike lane. An event to celebrate the completion of the new streetscape was held on the 1st December 2018.
1.4.1	Continue the implementation of initiatives to ensure streets are cleaned and public toilets are maintained to a high standard.	⇒	⇒		A new contract for the cleaning of 27 facilities has commenced. Auditing will be undertaken to ensure cleanliness and standards are maintained.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
1.4.1	Implement the Hobart Waterfront Interpretation Project.	⇒	⇒		Scoping for this project has been completed and discussions with the proposed provider are in the final stages of negotiation.
1.5.1	Implement the Creative Hobart Strategy including hosting a curated series of Creative Hobart forums that engage the community and cultural sector.	⇒	⇒		Planning is underway to host a forum called 'Transformation through Art'
1.5.1	Review the current Public Art Strategy and develop a new strategy to include the maintenance of the existing public art collection.	⇒	⇒		The draft strategy was presented at a Council workshop on the 26 March 2019.
1.5.1	Implement the new biennial multi-disciplinary creative program in partnership with the Tasmanian Museum and Art Gallery.	⇒	⇒		Creative Director – Rosie Dennis has been appointed and has begun meeting with Advisory Group and artists in the selection of 10 for exhibition.
1.5.3	Investigate and implement a broad range of public art projects, in particular, complete the installation of the Franklin Square public art project and the installation of the digital urban screen at the Elizabeth Street forecourt of the University of Tasmania's Hobart Apartments.	⇒	✓		<p>The Franklin Square public art project 'Two Islands' is complete and has been launched.</p> <p>The digital urban screen, "The Loop", has been installed and was launched on the 20 November 2018, programming is ongoing.</p>

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
1.5.3	Promote the Creative Spaces website to improve customer experience of booking spaces to develop, exhibit or perform creative work and encourage third party organisations to list their spaces on the website.	⇒	⇒		All spaces are now uploaded to Creative Spaces. Liaison with external organisations for listing of their spaces will be undertaken by the end of the year.

✓ Completed

⇒ Underway

X Not commenced

GOAL TWO—URBAN MANAGEMENT

City Planning promotes our city’s uniqueness, is people focused and provides connectedness and accessibility

FD4—achieves good quality development and urban management	FD5—is highly accessible through efficient transport systems
In 2025 Hobart will be a city that remains unique in its own right, protecting its built heritage and history while pursuing quality development, the principles of sustainable cities and the reduction of ecological impacts. It will value access to the waterfront, foreshores, public and open spaces and continue to enjoy the benefits of scale and proximity.	In 2025 Hobart will be a city that maintains its convenience and accessibility through the greater use of transport alternatives and an effective road and travel network. An integrated approach to transport planning within the city and across the wider metropolitan region will be the result of improved public transport options, cycleways and walking tracks linking open spaces for transport and recreation, the availability of adequate parking for commuters and shoppers, the take-up of sustainable transport options, the reduction of through traffic and the management of a safe and efficient road network.

Strategic Objectives

- 2.1 A fully accessible and connected city environment.
- 2.2 A people-focused city with well-designed and managed urban and recreation spaces.
- 2.3 City and regional planning ensures quality design, meets community needs, and maintains residential amenity.
- 2.4 Unique heritage assets are protected and celebrated.

Key Function Areas

This will be delivered through the following City of Hobart functions:

- | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Traffic Engineering• Design Services• Parking Operations• Road and Environmental Engineering• Development Appraisal• Civil Works• Project Delivery• City Innovation | <ul style="list-style-type: none">• Parks and Recreation• Cultural Programs• Cleansing and Solid Waste• Inclusive, Resilient and Creative Communities• Open Space Planning• City Design• Planning Policy and Heritage• Development Compliance |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
2.1.	Develop a smart city strategy to support a range of public safety, social inclusion and digital engagement programs.	⇒	⇒		The draft Connected Hobart – Smart City Framework and Action Plan was adopted in-principle by the Council with a period of public consultation to be undertaken from 2 April 2019.
2.1.1	Finalise the Transport Strategy.	⇒	⇒		<p>The Draft Transport Strategy was subject to community engagement in July/August 2018 and a report detailing the results of the community engagement was presented at the 8 October 2018 Council meeting.</p> <p>At this meeting the Council adopted the nine themes and position statements in the draft strategy and also resolved that the actions contained in the draft strategy be reviewed in light of the feedback received and a further report be provided. This report will be provided in mid 2019.</p>
2.1.2 2.1.3 1.3.3	Install pedestrian traffic signals near Elboden Street on Macquarie Street, South Hobart.	⇒	⇒		Construction has commenced with traffic signals being installed in the first week of April with completion in early May 2019.
2.1.2 2.1.3 1.3.3	Design and commence construction of continuous footpath / raised thresholds at Elboden Street, Weld Street, Downie Street, Anglesea Street and Denison Street, South Hobart.	⇒	⇒		Construction has commenced at Elboden Street. Weld Street, Downie Street, Anglesea Street and Denison Street works are complete.
2.1.2 2.1.3	Undertake a trial of a 'wombat' (pedestrian) crossing in Hill Street, West Hobart and assess the results.	⇒	⇒		Construction is complete and the assessment of the trial is underway.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
2.1.2 2.1.3 2.2.2	Complete the annual road overlay program for the Hobart CBD.	✓	✓		All works from the 2017/18 overlay program have been completed and there is no major CBD overlay program planned for the 2018/19 financial year.
2.1.2 2.1.3 2.2.2	Undertake the annual road resealing program for 2018–19.	⇒	⇒		This program is currently underway with completion in mid April 2019.
2.1.2 2.1.3 2.2.2	Renew road infrastructure of Selfs Point Road, New Town.	⇒	X		The design is being finalised however, as the scope is extensive the works will not commence in the 2018/19 financial due to other priority projects.
2.1.2 2.2.2	Undertake condition assessment and final design in order to replace the following bridges in future years: <ul style="list-style-type: none"> - Barrack Street (Hobart Rivulet) - Lenah Valley Road (New Town Rivulet) - Old Farm Road – Bridge (Guy Fawkes Rivulet) 	⇒	⇒		Condition assessments have been completed with preliminary designs underway.
2.1.2 2.1.3 2.2.2	Replacement of Colville Street road infrastructure (between Trumpeter Street and Cromwell Street, Battery Point).	⇒	⇒		Works are progressing with completion prior to the end of the 2018/2019 financial year.
2.1.2	Provide information that may be required to facilitate the transfer of Davey Street and Macquarie Street to the State Government.	⇒	⇒		Currently awaiting the revised draft Deed of Transfer from the Department of State Growth.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
2.1.4	Review and create a new Parking Strategy that encompasses the introduction of the integrated parking system and the central control system for car parks with links to the Transport Strategy as appropriate.	X	⇒		The Parking Strategy will commence in the second part of 2019 following an independent review of city parking which is due in April 2019. Principles in the City of Hobart Transport Strategy will inform this strategy.
2.1.6 2.3.3	Prepare concept design for improved bicycle connections along Collins Street.	X	✓		The preliminary design has been prepared. Finalisation of the concept design and construction will take place in 2019-20.
2.2.1	Completion of Soldiers Memorial Oval Community Hub, as part of the Queens Domain Master Plan 2013–33.	⇒	✓		Completed and being used by the community. Community bake days utilising wood fired ovens are scheduled fortnightly. Official opening will be held on 4 July 2019
2.2.1	Completion of the Joggers Loop: soft fall track and car parks.	⇒	⇒		Signage installation and formal opening expected by June 2019.
2.2.1	Five-year review of the Dog Management Strategy in accordance with the requirements of the <i>Dog Control Act 2000</i> .	⇒	⇒		Consultation completed 4 February 2019. Report under preparation for consideration by the Council.
2.2.2	Complete the business plan for the City Hall site and stage two of the building works.	⇒	⇒		The installation of the new floor in the Hobart City Hall has been completed. Only minor works, including repainting and the refurbishment of the front of stage stairs remain. Engagement with key stakeholders on the Hobart City Hall Master Plan continues. An up-date report will be provided to the Council in May 2019.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
2.2.2	Continue implementation of the Public Toilet Strategy 2015–25.	⇒	⇒		Refurbishment of public toilets continues.
2.2.2	Undertake redevelopment of Swan Street park.	⇒	⇒		Planning is progressing for the redevelopment of Swan Street Park with Community engagement complete and the concept plan revised accordingly
2.2.2	Continue implementation of the Queenborough Oval Master Plan.	⇒	⇒		Irrigation and drainage works are currently underway at Lower Queenborough Oval. The Queenborough Oval Building Concept Plan has been endorsed by Council to enable clubs and user groups to pursue external funding opportunities for the proposal.
2.2.5	Oversee the commencement and completion of the Brooker Avenue shared bridge.	⇒	⇒		The main span of the bridge was lifted in place on 1 February 2019 and the architectural canopy is scheduled to be installed by the middle of 2019. The abutments and steel girders in Bathurst Street and on the Domain side of Brooker Avenue have been completed, the concrete ramps on both sides will be finished by the end of April or early May 2019. Footpath connections from the bridge to the Glebe and Aberdeen Street will commence following installation of the ramps.
2.2.5	Oversee the completion of the Tasman Highway shared bridge.	⇒	⇒		The main span of the bridge was lifted into place on the weekend of 18-21 January 2019. The date official opening was on 31 March 2019.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
2.2.5	Seek endorsement from the Council of a preferred design of the stage two Collins Court Revitalisation including the Playful City Project following appropriate stakeholder consultation. Oversee the construction of the approved plan.	⇒	⇒		Concept plan endorsed by Council in June 2017 and initial community consultation completed. Further design development work and prototyping has been undertaken with Cultural Programs and the selected artist for the Playful City Project component of the project. Community consultation will be undertaken on the updated concept plan prior to the final design and implementation.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
2.2.5	<p>Oversee the development of the Kemp Street suite of Projects including:</p> <ul style="list-style-type: none"> - new public amenities and specialised facilities - new City staff facilities - - new waste collection facilities - Kemp Street urban upgrade. 	<p>✓</p> <p>✓</p> <p>⇒</p> <p>X</p>	<p>✓</p> <p>✓</p> <p>⇒</p> <p>X</p>		<p>The Kemp Street (at Argyle Car Park) amenities facility was granted Building Occupancy on 2 November 2018 and is now open to the public and City of Hobart cleansing and parking staff who occupy the second floor. The official opening was delayed to avoid the Christmas - New Year period and is still to be scheduled.</p> <p>The contract has been awarded for the underground waste compactors and construction has commenced. The project is being managed by Parks and City Amenity. Completion is expected mid 2019.</p> <p>The Kemp Street urban upgrade works, necessary to accommodate the new Kemp Street access to the car park and the underground compactors, received Development Approval in conjunction with the waste compactor project. Construction work for the upgrade itself has not been tendered because it is subject to both the finalisation of the underground waste compactors and the completion of the adjacent Vibe Hotel public walkway. It is therefore anticipated that the overall completion of Kemp Street urban redesign will not be until December 2019.</p>

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
2.2.6	Continue the implementation of the Graffiti Management Plan and work collaboratively with businesses and the community to implement a range of graffiti prevention measures, including the development of: <ul style="list-style-type: none"> - urban art walls; and - a graffiti management plan for Bidendopes Lane. 	⇒	⇒		Work continues on graffiti management in collaboration with Cultural Programs.
2.3.3	As part of the Salamanca Place Precinct Upgrade, develop detailed design plans for the second and third stages of the Salamanca pedestrian works.	⇒	⇒		Detailed designs for the second and third stages are now complete and construction is programed for 2019 and 2020.
2.3.4	Exhibition of the Hobart Local Provisions Schedule and implementation through the Tasmanian Planning Scheme.	⇒	⇒		Exhibition of the Hobart Local Provisions Schedule will not commence until the Tasmanian Planning Commission has completed its assessment. Council endorsed the Hobart Local Provisions Schedule for submission to the Tasmanian Planning Commission on 18 February 2019.

✓ Completed

⇒ Underway

X Not commenced

GOAL THREE—ENVIRONMENT AND NATURAL RESOURCES

An ecologically sustainable city maintains its unique character and values our natural resources

FD2—is recognised for its natural beauty and quality of environment

In 2025 Hobart will be a city that respects the natural beauty of kunanyi/Mount Wellington, the River Derwent, the bushland surrounds and foreshore locations. The community connection to the environment has been enhanced through the protection of views, vistas, access and linkages. The physical environment has been conserved in a manner that will ensure a healthy and attractive city.

Strategic Objectives

- 3.1 Increased resilience to climate change.
- 3.2 Strong environmental stewardship.
- 3.3 A highly valued natural and cultural open space network.
- 3.4 Leadership in environmental performance with the efficient use of natural resources.

Key Function Areas

This will be delivered through the following City of Hobart functions:

- Road and Environmental Engineering
- Asset Services
- Cleansing and Solid Waste
- Environmental Health
- Planning Policy and Heritage
- Open Space Group
- Civil Works
- Parks and Recreation

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
3.1.1	Finalise the Hobart Climate Change Strategy.	⇒	⇒		Draft to be completed in April 2019.
3.1.3	Finalise the Hobart Coastal Hazards Strategy.	⇒	⇒		Draft to be completed in line with regional coastal hazard strategy by June 2019.
3.2.1	Progress the City's fire trail renewal program.	⇒	⇒		Works on the upgrade of the City's fire trail network are continuing as part of a 3 year plan.
3.2.1	Continue to plan and implement multi-year works program to improve the City's fuel break (firebreak) network (enhancement and extension of existing breaks and establishment of new breaks) consistent with the current Tasmania Fire Service Fuel Break Guidelines.	⇒	⇒		90 per cent of the City's fuel break network covering 45ha now meets the required standard. Stakeholder engagement and ongoing design has been completed for the remaining 10 per cent (5ha) applying technical specifications designed to meet new CSIRO research recommendations for Green Fuel breaks in wet forests.
3.2.2	Complete the flood study for the New Town Rivulet.	⇒	✓		Flood study complete and mitigation measures will be provided in a Council report in April 2019.
3.2.2	Undertake further stages of vegetation removal and bank rehabilitation in the New Town Rivulet and Hobart Rivulet.	⇒	⇒		Planning has commenced, the works will be adjusted in response to the impact of the May 2018 storm event.
3.2.4	Make a By-Law in accordance with the provisions of the <i>Local Government Act 1993</i> to ban the provision of petroleum-based single-use take-away food packaging.	⇒	⇒		Council endorsed the by-law in March 2019.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
3.2.4	Participate in the first year focus areas of the Local Government Association of Tasmania / Environment Protection Authority five-year Work Program including Environmental Health Officer Workforce Development Plan and Level 1 activities shared resources project.	⇒	✓		Environmental Health Officers have participated in the state-wide Noise workshop, Environmental Management Pollution Control Act (EMPCA) Authorised Officer training, and Environmental Auditor training offered as part of the work program in the current financial year.
3.2.4	Implement the revised Guidelines for the Control of Legionella scheduled for issue in 2018 under the <i>Public Health Act 1997</i> specifically in relation to the regulation of warm water systems.	X	X		The Guidelines have not yet been finalised by the State Government.
3.2.4	Implement the revised Recreational Water Quality Guidelines scheduled for issue in 2018 under the <i>Public Health Act 1997</i> specifically in relation to beach and swimming / spa pool monitoring.	X	X		The Guidelines not yet been finalised by the State Government.
3.2.4	Construct upgrade of the Maypole Rivulet stormwater culvert, near Main Road, New Town.	✓	✓		Works completed.
3.2.5	Continue implementation of the Waste Management Strategy 2015–30.	⇒	⇒		Strategy actions continue to be implemented, in accordance with Year 3 of the implementation plan, with detailed planning associated with the proposed FOGO (Food Organics and Garden Organics) service being progressed.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
3.2.5	Undertake the construction of a new waste disposal and recycling station in Kemp Street.	⇒	⇒		Contracts for purchase of the units and for the installation have been finalised. On site works have commenced with the units scheduled to arrive in Tasmania in early May 2019.
3.2.6	Progress implementation of the Environmental Management Plan for the McRobies Gully landfill.	⇒	⇒		Implementation continues, with planting of blue gums to offset felled trees and a submission for a conservation covenant has been lodged.
3.3.1	Continue support of the Bushcare program to assist in maintaining and improving the bushland network.	⇒	⇒		Operation of the Bushcare program continues, with over 490 volunteers in 13 Bushcare groups.
3.3.2	Progress implementation of the Fern Tree Visitor Node Master Plan (including new toilet).	⇒	⇒		Site works have commenced.
3.3.2	Progress the implementation of the Queens Domain Summit Redevelopment Plan.	⇒	⇒		Detailed design work is underway.
3.4.4	Install an additional 170 kilowatts of solar power on the City's buildings.	⇒	⇒		Solar panels have been installed at Clearys Gates Depot, McRobies Gully WMC, Bushland Depot, North Hobart Oval, Mathers House, Mornington Nursery, Domain Athletics Centre, Town Hall, City Hall with one site to follow.
3.3.5	Finalise the Bushland Biodiversity Policy and action plan.	⇒	✓		The Biodiversity Action Plan has been approved by Council.

✓ Completed

⇒ Underway

X Not commenced

GOAL FOUR—STRONG, SAFE AND HEALTHY COMMUNITIES

Our communities are resilient, safe and enjoy healthy lifestyles

FD6—builds strong and healthy communities through diversity, participation and empathy

In 2025 Hobart will be a city that reflects a spirit of community and tolerance. By valuing diversity and encouraging participation by all ages in the life of their community a friendly and compassionate society will underpin a safe and healthy city.

Strategic Objectives

- 4.1 Community connectedness and participation realises the cultural and social potential of the community.
- 4.2 City facilities, infrastructure and open spaces support healthy lifestyles.
- 4.3 Build community resilience, public health and safety.
- 4.4 Community diversity is encouraged and celebrated.

Key Function Areas

This will be delivered through the following City of Hobart functions:

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Doone Kennedy Hobart Aquatic Centre• Equal Access Coordination• Environmental Health• City Infrastructure• Design Services• Open Space Group | <ul style="list-style-type: none">• Positive Ageing• Youth Programs• Community and Cultural Programs• Parks and Recreation• Civil Works |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
4.1.1 4.1.2 4.4.1	Implement the Social Inclusion Strategy 2018–19 Action Plan in conjunction with the Community Sector Reference Group.	⇒	⇒		Strategy actions continue to be implemented.
4.1.1	Implement the 2018–19 action plans for the Equal Access, Positive Ageing, Youth, Multicultural and Children and Families strategies.	⇒	⇒		<p>Strategy actions continue to be implemented, highlights include:</p> <ul style="list-style-type: none"> • two significant community murals delivered by youth programs, one in the Argyle Street carpark parenting room and a second at Mara House youth shelter • commitment to participate in the Welcoming Cities network including early scoping of accreditation against the Welcoming Cities Standard • Delivery of a community building initiatives in West Hobart with a focus on road safety including the installation of two street libraries, community events and a community mural with children and families.
4.1.2	Deliver the Still Gardening Program in accordance with the Department of Social Services funding agreement.	⇒	⇒		Delivery of the program in line with the funding agreement is ongoing.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
4.1.2 4.4.1 4.4.3	Strengthen links with the Aboriginal community through involvement in the City of Hobart programs, community and cultural events and engagement activities.	⇒	⇒		Links with the Aboriginal community continue to be strengthened, and work has begun on the development of a Reconciliation Action Plan. Items of significance for the period include: <ul style="list-style-type: none"> • The Community Development Officer – Aboriginal has been appointed. • Drafting of a community engagement plan in consultation with the Engaged Communities team. • The Council approved the development of a Reconciliation Action Plan with early engagement commencing.
4.1.2	Deliver the Liveable Cities Information Hub at Mathers House.	⇒	✓		The Information Hub was launched in December 2018, training for volunteers is ongoing. Branding and promotion currently underway. It is proposed that this project continues to be developed in 2019–20.
4.1.2	Deliver the Storytelling project at Mathers House.	⇒	✓		The Storytelling project was launched as part of Seniors' Week in October. The project is ongoing and a website has been created for the continuing development of wisdom stories. It is proposed that this project continues to be developed in 2019-20.
4.1.4	Support the North Melbourne Football Club community engagement program.	⇒	⇒		The City has provided support for the North Melbourne Football Club community program 2019. Events have been held at the Tasmanian Aboriginal Centre, Mara House, Youth Shelter, and LIVE Australia supported housing facility.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
4.1.4 4.4.1 4.4.3	Strengthen and expand the new direction to celebrate Harmony Day and develop cultural leaders.	⇒	⇒		The City's grant application for Harmony Day activities was successful. An extensive program of events to celebrate Harmony Day was delivered in March 2019.
4.1.4 4.1.7 4.2.4	Deliver and support community events including Children and Families Week, National Youth Week, Harmony Day, Seniors Week, Adult Learners' Week, Homelessness Week, Anti-Poverty Week and Mental Health Week.	⇒	⇒		Human Rights Week, and International Day for People with Disabilities events were successfully delivered in this period.
4.1.5	Deliver the Community Development Grants Program, including the Dr Edward Hall Environment Grants and the Waste Reduction Grants Program, and explore opportunities to work more closely with recipients.	⇒	⇒		By February 2019 the grants program had received 296 applications (across all streams) – and made assessments on 80% of these, approving 184 with a total allocation of \$650,000 (or 40% of funds available). This compares with the previous financial year of 79 applications for \$533,422. The increase in supported applications highlights the advantage of having a dedicated grants officer and team in supporting the application process for new and smaller applicants.
4.1.6	Strengthen and develop the Community and Culture volunteer programs.	X	⇒		International Student and Cultural Connector volunteer programs have been strengthened and expanded. Ongoing training, skill development and support has been provided for volunteers in the Positive Ageing Programs.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
4.2.1	Progress the refurbishment of the Doone Kennedy Hobart Aquatic Centre in accordance with the approved master plan.	⇒	⇒		Architects have finalised the concept design and are now starting on the detailed design phase of the refurbishment.
4.2.2	Upgrade the West Hobart and Westringa playgrounds.	⇒	⇒		Westringa Playground upgrade is now complete. West Hobart playground is scheduled for completion in April 2019.
4.3.1	Implement a desktop text messaging system to enable group messages to be sent to volunteers and the City of Hobart Municipal Emergency Management Committee during times of emergency.	✓	✓		System implemented.
4.3.1	Seek grants to have all City of Hobart Evacuation Centres powered by portable generators.	✓	✓		The grant application was successful and works on evacuation centres' switchboards has been completed.
4.3.2	Work with community service organisations to build resilience in the community when responding to emergency and recovery planning.	⇒	⇒		Successful receipt of six community grants for the Community Recovery and Resilience Grant Program totalling \$232,442. Extensive liaison was undertaken with four community associations and three Councils in order to submit the grant applications for projects that will be embedded at community level. The grant applications are as follows: <ul style="list-style-type: none"> City of Hobart Vulnerable Communities: Flood Management Plan - \$86,000;

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
					<ul style="list-style-type: none"> Forces of Nature: Place responsive public art interpretation of the May 2018 flood events - \$50,000; Stories of Resilience, Community Flood Recovery through Storytelling - \$52,942 ; Laying the Foundations for Resilience, A Community Self-Assessment Pilot - \$25,000 Australian Red Cross Capacity Building for Community Response in an Emergency - \$9,000; Building Resilience community art project for children and young people in response to the floods -\$9,500.
4.3.5	Installation of new vehicle safety barriers on Pinnacle Road.	⇒	⇒		The design is being progressed with external consultants.
4.3.5	Implement the new Tasmanian Food Business Risk Classification System which is based on the national food safety risk profiling framework, to replace the City's current classification system.	⇒	⇒		All businesses are currently being individually risk classified under the new system in readiness for the go-live date of 1 July 2019.
4.3.5	Review the Food Standards Australia New Zealand Food Safety Culture toolkit to determine feasibility of introducing this resource to local food businesses.	✓	✓		Toolkit has been reviewed. Resources will be introduced to relevant food businesses in conjunction with the Department of Health as part of a future program.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
4.3.5	Complete the City's Smoke-free Areas Awareness Program across all declared areas.	⇒	✓		Program completed and is now part of business as usual.
4.3.5	Implement the new National Adult and Child Immunisation Schedule, inclusive of flu vaccination for children five and under and adults over 65, in response to an increased number of disease notifications nationwide.	✓	✓		The changed schedule has been implemented and is now part of business as usual.
4.3.5	Examine the effectiveness of introducing the Healthier Oils Program, supported by the Heart Foundation, to reduce community exposure to saturated and trans fats.	X	⇒		Project commenced
4.3.5	Implement the new Public Health Risk Activities Guidelines for the Beauty, Body Art and Body Modification Industries scheduled for issue in 2018 under the <i>Public Health Act 1997</i> .	X	X		The Guidelines have not yet been finalised by the State Government.
4.3.6	Review and update the Hobart Corporate Climate Adaptation Plan.	⇒	⇒		Relevant actions will be included in the draft Climate Change Strategy.
4.3.7	Develop and implement homelessness and affordable housing initiatives (subject to roundtable outcomes in May 2018).	X	⇒		Planning for community engagement for the review has commenced with sector engagement to commence in May 2019.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
4.3.8	Deliver a secure taxi rank at Salamanca Place as part of the Street Teams project in partnership with the Salvation Army and Tasmania Police.	⇒	⇒		The secure taxi rank continues to be delivered in partnership with the Salvation Army and Tasmania Police.
4.3.8	Develop and implement a community safety strategy.	⇒	⇒		A draft Safety Commitment has been completed and endorsed by the Council. Community engagement has commenced with a final version expected in April 2019.
4.3.8	Undertake a safety audit of key crowded spaces.	⇒	⇒		The final report has been submitted by the consultant and the report's recommendations will now be considered by ELT.

✓ Completed

⇒ Underway

X Not commenced

GOAL FIVE—GOVERNANCE

Leadership provides for informed decision-making for our capital city

FD3—is well governed at a regional and community level

In 2025 Hobart will be a city that works effectively to lead an integrated approach to the planning and development of the metropolitan region. Partnerships with governments, the private sector and local communities in achieving significant regional, city and community goals will be created.

Strategic Objectives

- 5.1 The organisation is relevant to the community, and provides good governance and transparent decision-making.
- 5.2 Opportunities are embraced and risks are recognised and managed.
- 5.3 Quality services are delivered in the most safe, cost effective and efficient way.
- 5.4 An engaged civic culture where people feel part of decision-making.
- 5.5 Capital city leadership is provided.

Key Function Areas

This will be delivered through the following City of Hobart functions:

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Financial Services• Rates• Procurement• The General Manager's Office• Communications and Marketing• People and Capability• Engaged Communities• Future Communities• City Innovation | <ul style="list-style-type: none">• Corporate Services• Asset Services• Council Support• Enterprise Technology• Records and Information• Legal and Governance• The Executive Leadership Team• Project Delivery• Traffic Engineering |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
5.1	Undertake actions related to 2018 Local Government elections, and induction of new Aldermen.	⇒	✓		Actions related to the elections have been completed. The Council's ongoing induction program is continuing.
5.1.1	Implement the enhancements identified during the review of the Council's core systems.	⇒	⇒		Process redesign and cultural change integral to the Project Phoenix roll-out is ongoing.
5.1.2	Build capability to manage integration of business systems to enable more efficient inter-operation with other in-house systems and external systems, including cloud and external agencies.	⇒	⇒		<p>The proof of concept (POC) phase has been completed. It exposed some issues with the License Plate Recognition system which are currently being addressed ahead of the conversion of the POC into a Production Pilot over the coming weeks.</p> <p>The data collected during the POC phase has been used to demonstrate the type of analytical and reporting capability that could be available through this initiative.</p>
5.1.2	Progress the implementation of new integrated business systems throughout the organisation.	⇒	⇒		Payroll, Bookings, Hazard ID, Animal Management, Permits and Licences, updated Health Manager systems have been implemented. User acceptance testing for Finance Navision and Property and Rates systems is underway for pre 30 June roll-out.
5.1.3	Undertake a review of proprietary software used to disseminate information to Aldermen.	⇒	⇒		An audit of the current arrangements for the Aldermanic Hub has been undertaken. Changes have been made to the format for publication and business analysis work has been undertaken on the Hub functionality.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
5.1.4	Continue to assess the City's roads, buildings and stormwater critical infrastructure assets.	⇒	⇒		Analysis of data from drone, specialist vehicle scan, and on-site walking inspections from the trial in Battery Point is underway to inform future road inspection techniques, benefits and costs. Building inspections commenced in January 2019 for the next 6 months as the key data source to inform the 2019 4 year Buildings strategic asset management plan. Some critical stormwater assets have been identified from the May 2018 flood event.
5.1.4	Enhance the asset management information system to meet ISO 55000 international standards for asset management.	⇒	⇒		The City's proposed new AMIS (AssetMaster) has been set up in Project Phoenix to align with best practice and relevant standards and guidelines. A review of the new AssetMaster roads and buildings data and structure commenced in February 2019, with standardised links to Council's GIS now being established.
5.1.4	Implement the new community vision for Hobart.	✓	✓		Hobart: A community vision for our island capital has been implemented and is being utilised to inform the review of the Capital City Strategic Plan and other strategies and plans.
5.1.4	Review the City of Hobart Capital City Strategic Plan to take into account the new community vision for Hobart.	⇒	⇒		Engagement with Elected Members, ELT and staff has been undertaken and a draft strategic plan is being prepared. Community engagement on the draft plan will take place towards the end of the financial year.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
5.1.4	Develop the project scope for a new strategic measurement system to track annual and longitudinal performance.	X	⇒		The project scope for the implementation of the strategic measurement system has not commenced. However preliminary consideration of measurement indicators and outcomes is being undertaken as part of the strategic plan review project.
5.1.7	Continually review and update the Long-term Financial Management Plan.	⇒	⇒		The financial model has been “rolled-over” (annual process) for the new financial year, and is being updated regularly. In accordance with normal practice, the final updated Long-term Financial Management Plan will be presented to Council for adoption in June, along with the 2019–20 budget.
5.1.7	Prepare annual budgets in the context of the Long-term Financial Management Plan.	X	⇒		Budget preparation for 2019/20 has commenced and will be presented to Council for adoption in June.
5.1.8	Implement Assessed Annual Value (AAV) indexation for Rates 2019–20.	X	X		Indexation data from the Office of the Valuer-General is expected to be received in April / May 2019.
5.1.9	Implement the 2018–19 actions from the City of Hobart Procurement Strategy.	⇒	⇒		Achievement of 2018-19 actions in the City of Hobart Procurement Strategy 2018-2022 include: <ul style="list-style-type: none"> • Procurement training provided to all new employees and on specific topics for all employees. • A program of Procurement Officers being physically located in areas across the business has been trialled. • Guidelines for the use of the City's Panel arrangements prepared and communicated.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
					<ul style="list-style-type: none"> The City's category management approach has been refined and adopted. Improvements to organisational contract management capability progressed. Revised procedures in relation to procurement complaints, contract variations, Tender Evaluation Committees, use of external probity advisors and external experts prepared. Together with State Growth delivered tendering workshops for businesses. Reviewed the City's Purchasing Policy and Guidelines and Code for Tenders and Contracts. Developed and implemented a whole of Council quotation exemption reporting tool and system changes.
5.1.9	Implement the City's new approach to purchasing card usage, expense management and reimbursements.	⇒	⇒		Development of an updated purchasing card policy and procedural framework has been achieved with Council approving its new Purchasing Card Policy in February 2019. A new expense management system for the City has been procured and is currently in development with implementation scheduled for May 2019.
5.3.1	Review security management processes across the organisation	✓	✓		The review has been completed, a Cyber Security Administrator has been appointed. A presentation on

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
	including skills and resourcing in enterprise technology.				security management will be provided to the April 2019 Risk and Audit Panel meeting.
5.3.1	Continue the implementation of electronic record keeping and information distribution, specifically replacement of hard copy function files.	⇒	⇒		Options for a new replacement system are currently being investigated with procurement to occur in 2019.
5.3.2	Work to establish an organisational-wide program to support portfolio management and capability.	⇒	⇒		Organisational restructure has established new Project Portfolio Management Unit (PPM). A Principal Advisor has been appointed and the PPM system scoping is underway.
5.3.5	Review key People and Capability policies, including recruitment, performance management, and code of conduct.	⇒	⇒		<p>The recruitment policy has been reviewed, following endorsement, it is expected that implementation will be undertaken in January 2019.</p> <p>Consultation is being undertaken on the code of conduct is at the consultation phase with implementation scheduled for January 2019.</p> <p>The performance management policy will be reviewed following the implementation of the Code of Conduct. Expected implementation is February 2019. Further review will occur when a new HR Onboarding system is implemented.</p>
5.3.6	Implement Managers' Leadership Development Program.	⇒	✓		Swinbourne Professional has been engaged to conduct this 3 year program. The first cohort of

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
					managers have completed the program and the second cohort is underway.
5.3.6	Develop a corporate internal communications strategy and relevant guidelines.	✓			The internal communications strategy has been developed and has now been put into place.
5.4.1	Implement actions from a revised community engagement framework.	✓	✓		The community engagement framework was endorsed by the Council on 7 October 2018 and work continues on implementing actions from the framework
5.4.2	Develop a strategic communications function to better enable council to engage with stakeholders.	✓	✓		The strategic communications function has been developed and implemented and is operating successfully.
5.4.4	Deliver an integrated social media business policy for the whole organisation.	⇒	⇒		The policy is being developed.
5.4.4	Introduce a welcome pack for refugee arrivals to Hobart.	X	⇒		Requirements for the welcome pack are being scoped.
5.5.1	Participate and support the development of the Hobart City Deal, including the Greater Hobart Act.	⇒	⇒		The Hobart City Deal has been signed. An Implementation Group has been formed with Australian and Tasmanian Governments and Council representatives to develop an action plan.
5.5.1	Actively participate with state government, other councils, regional and local partners to progress capital city growth.	⇒	⇒		The City continues to actively participate with key stakeholders to progress capital city growth.

✓ Completed

⇒ Underway

X Not commenced

2018–19 Actions and initiatives					
Strategy ref	Actions and initiatives	31 Oct	28 Feb	Year end	Comments
5.5.3	Actively participate in the Council of Capital City Lord Mayors (CCCLM) activities and support projects that will benefit Hobart.	⇒	⇒		The Council is the current CCCLM Chair and hosted a meeting in March 2019. At this meeting Lord Mayors discussed issues affecting cities, including managing growth through innovation, development of creative spaces and increased investment in housing and public transport.

✓ Completed

⇒ Underway

X Not commenced

6.10 Procurement - Quotation Exemption Report
File Ref: F19/46718; 18/311

Report of the Group Manager Rates & Procurement and the Deputy General Manager of 9 May 2019 and attachment.

Delegation: Committee

REPORT TITLE: PROCUREMENT - QUOTATION EXEMPTION REPORT**REPORT PROVIDED BY:** Group Manager Rates & Procurement
Deputy General Manager**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this report is to provide a listing of exemptions from the requirement to seek 3 written quotations granted for the period 1 January to 31 March 2019 for the information of Aldermen as requested by the Finance and Governance Committee.
- 1.2. The community benefit is providing transparency and delivering best value for money through strategic procurement decision-making.

2. Report Summary

- 2.1. At its meeting on 19 March 2018, the Council resolved that a report of exemptions granted from the requirement to seek 3 written quotes be presented to the Finance and Governance Committee quarterly as at 31 March, 30 June, 30 September and 31 December each year.
- 2.2. A report is attached for the period 1 January to 31 March 2019.
- 2.3. It is proposed that the Committee note the exemption from the requirement to seek 3 written quotes granted for the period 1 January to 31 March 2019.

3. Recommendation***That:***

1. ***The Finance and Governance Committee receive and note the report titled 'Procurement – Quotation Exemption Report'.***
2. ***The Committee note the exemption granted from the requirement to seek 3 written quotations for the period 1 January to 31 March 2019.***

4. Background

- 4.1. At its meeting on 19 March 2018, the Council resolved inter alia that:
 - 4.1.1. *A report of exemptions granted from the requirement to seek 3 written quotes be presented to the Finance and Governance Committee as at 31 March, 30 June, 30 September and 31 December each year.*

- 4.2. A report outlining the quotation exemption from the requirement to seek 3 written quotes granted during the period 1 January to 31 March 2019 is attached – **refer Attachment A.**
- 4.3. As outlined in the City's Code for Tenders and Contracts (the Code) where a Council Contract does not exist the City will seek a minimum of 3 written quotes for procurements between \$50,000 and \$249,999.
- 4.4. It should be noted that the Code is currently under review following Finance and Governance Committee recommendations for amendment.
- 4.5. There may be occasions where, for a number of reasons, quotation(s) cannot be obtained / sought from the market or where doing so would have no additional benefit to the City or the market.
- 4.6. Therefore, exemptions from the requirement to seek written quotes can be sought from the Divisional Director but only if an acceptable reason exists as outlined in the City's Purchasing Policy and Guidelines, as follows:
 - (a) where, in response to a prior notice, invitation to participate or invitation to tender:
 - no tenders were submitted; or
 - no tenders were submitted that conform to the essential requirements in the tender documentation;
 - (b) where the goods or services can be supplied only by a particular supplier and no reasonable alternative or substitute goods or services exist for the following reasons:
 - the requirement is for works of art;
 - the protection of patents, copyrights or other exclusive rights or proprietary information; or
 - due to an absence of market competition for technical reasons.
 - (c) for additional deliveries of goods or services by the original supplier that are intended either as replacement parts, extensions or continuing services for existing equipment, software or installations, where a change of supplier would result in the purchase of goods or services that do not meet requirements of interchangeability with existing equipment;
 - (d) for goods purchased on a commodity market;
 - (e) where there is an emergency and insufficient time to seek quotes for goods, services or works required in that emergency;
 - (f) for purchases made under exceptionally advantageous conditions that only arise in the very short term, such as from unusual disposals, liquidation, bankruptcy or receivership and not for routine purchases from regular suppliers; or

- (g) for a joint purchase of goods or services purchased with funds contributed by multiple entities, where Council is one of those entities and does not have express control of the purchasing decision.

4.7. For the period 1 January to 31 March 2019 there was one exemption granted, where expenditure was between \$50,000 and \$249,999 and therefore 3 written quotations were required to be sought in line with the City's Procurement Policy and Code.

4.8. The exemption was granted on the grounds that the services were additional services by the original supplier intended as continuing services for existing equipment and installations.

5. Proposal and Implementation

5.1. It is proposed that the Committee note the exemption granted from the requirement to seek 3 written quotes for the period 1 January to 31 March 2019.

5.2. As outlined in the City's Code for Tenders and Contracts, quotation exemptions for a value under \$50,000, that is where 1 or 2 written quotations are required to be sought but an exemption from that requirement has been granted by the relevant Divisional Director, have been reported to the General Manager.

5.3. All approvals for the exemptions from the requirement to Tender are sought and reported through the formal Committee / Council approval processes.

6. Strategic Planning and Policy Considerations

6.1. The City's Code for Tenders and Contracts and the Purchasing Policy and Guidelines are referenced in this report.

6.2. This report is consistent with strategic objective 5.1 in the City of Hobart Capital City Strategic Plan 2015-25, being to *deliver best value for money through strategic procurement decision-making*.

7. Financial Implications

7.1. Funding Source and Impact on Current Year Operating Result

7.1.1. All expenditure noted in the attached listing of quotation exemptions granted was funded from the 2018-19 budget estimates.

7.2. Impact on Future Years' Financial Result

7.2.1. Not applicable.

7.3. Asset Related Implications

7.3.1. Not applicable.

8. Legal, Risk and Legislative Considerations

- 8.1. Regulation 28 of the *Local Government (General) Regulations 2015* states that the Council's Code for Tenders and Contracts must (j) *establish and maintain procedures for reporting by the general manager to the council in relation to the purchase of goods or services in circumstances where a public tender or quotation process is not used.*
- 8.2. As outlined elsewhere in this report, all approvals for the exemptions from the requirement to Tender are sought and reported through the formal Committee / Council approval processes.
- 8.3. As outlined in the City's Code for Tenders and Contracts, quotation exemptions for a value under \$50,000, that is where 1 or 2 written quotations are required to be sought but an exemption from that requirement has been granted by the relevant Divisional Director, have been reported to the General Manager.
- 8.4. Quotation exemptions from the requirement to seek a minimum of 3 written quotes i.e.: for expenditure \$50,000 to \$249,999 is the subject of this report.

9. Delegation

- 9.1. This report is provided to the Finance and Governance Committee for information.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Lara MacDonell
**GROUP MANAGER RATES &
PROCUREMENT**



Heather Salisbury
DEPUTY GENERAL MANAGER

Date: 9 May 2019
File Reference: F19/46718; 18/311

Attachment A: Report - Quotation Exemption Granted (3 Quotes) 1 January to 31 March 2019 ↓

Purchasing Quotation Exemptions Granted: 1 January to 31 March 2019

(Exemptions granted from the requirement to seek 3 written quotations)

Date	Supplier	Description of Goods / Services	Amount (ex GST)	Policy Exemption Clause	Exemption Reason	Purchasing Officer	Approved by
6 March 2019	Entura Hydro Tasmania	Upgrade of hydrographic monitoring systems at various sites	\$67,602	11.1(c)	<p>The exemption was granted on the grounds that the services were additional services by the original supplier intended as continuing services for existing equipment and installations.</p> <p>Entura (previously known as Hydro Tasmania Consulting) have been providing flood monitoring and warning system services to the City of Hobart for several years.</p> <p>Following the successful grant application through the Natural Disaster Resilience Grants Program the upgrade of numerous sites in the Hobart municipal area can be undertaken to ensure continual function of these important monitoring and warning systems. These sites were provided by the original supplier (Hydro Tasmania) and this work is intended as a continuing service to maintain the existing installation. A change in supplier would result in significant financial costs to the City to re-program</p>	Senior Stormwater Assets Officer	Then Director City Infrastructure

					<p>the City’s flood monitoring and warning systems through an alternative provider.</p> <p>It should be noted that this was a co-contribution for a collaborative project involving Hobart, Glenorchy and Kingborough councils and data from the upgraded system will be openly accessible by Council within the Connected Hobart program.</p>		
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6.11 Grants and Benefits Listing as at 31 March 2019
File Ref: F19/46723; 25-2-1

Report of the Group Manager Rates & Procurement and the Deputy General Manager of 9 May 2019 and attachments.

Delegation: Committee

REPORT TITLE: GRANTS AND BENEFITS LISTING AS AT 31 MARCH 2019**REPORT PROVIDED BY:** Group Manager Rates & Procurement
Deputy General Manager**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this report is to provide a listing of the grants and benefits provided by the Council for the period 1 July 2018 to 31 March 2019.

2. Report Summary

- 2.1. A report outlining all grants and benefits provided by Council Committees and Council for the period 1 July 2018 to 31 March 2019 is attached.
- 2.2. It is proposed that the Committee note the listing of grants and benefits provided for the period 1 July 2018 to 31 March 2019, and that these are required, pursuant to Section 77 of the *Local Government Act 1993* ("LG Act"), to be included in the annual report of Council.

3. Recommendation

That the Finance and Governance Committee receive and note the information contained in the report titled 'Grants and Benefits Listing as at 31 March 2019'.

4. Background

- 4.1. A report outlining the grants and benefits provided for the period 1 July 2018 to 31 March 2019 is provided at **Attachment A**.
- 4.2. Pursuant to Section 77 of the LG Act, the details of any grant made or benefit provided will be included in the annual report of the Council.
- 4.3. The listing of grants and benefits marked as Attachment A, has been prepared in accordance with the Council policy titled *Grants and Benefits Disclosure* – refer **Attachment B**.

5. Proposal and Implementation

- 5.1. It is proposed that the Committee note the grants and benefits listing as at 31 March 2019.
- 5.2. It is also proposed that the Committee note that the grants and benefits listed are required to be included in the Annual Report of the Council and will be listed on the City of Hobart's website.

6. Strategic Planning and Policy Considerations

- 6.1. Grants and benefits are provided to organisations which undertake activities and programs that strongly align with the Council's Strategic Framework – Hobart 2025, the City of Hobart Capital City Strategic Plan 2015-2025 as well as other relevant City of Hobart strategies.
- 6.2. The linkage between the City's grants and benefits provided and the City of Hobart Capital City Strategic Plan 2015-2025 is referenced in Attachment A.

7. Financial Implications

- 7.1. Funding Source and Impact on Current Year Operating Result
 - 7.1.1. All grants and benefits provided as at 31 March 2019 were funded from the 2018-19 budget estimates.

8. Legal, Risk and Legislative Considerations

- 8.1. The Council provides grants and benefits within the requirements of Section 77 of the LG Act as follows:
 - 8.1.1. **Grants and benefits**
 - (1) *A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.*
 - (1A) *A benefit provided under subsection (1) may include:*
 - (a) *in-kind assistance; and*
 - (b) *fully or partially reduced fees, rates or charges; and*
 - (c) *remission of rates or charges under Part 9 (rates and charges)*
 - (2) *The details of any grant made or benefit provided are to be included in the annual report of the council.*
- 8.2. Section 72 of the LG Act requires Council to produce an Annual Report with Section 77 of the LG Act providing an additional requirement where individual particulars of each grant or benefit given by the Council must be recorded in the Annual Report.
- 8.3. Section 207 of the LG Act provides for the remitting of all or part of any fee or charge paid or payable.
- 8.4. Section 129 of the LG Act provides for the remitting of rates.

9. Delegation

- 9.1. This report is provided to the Finance and Governance Committee for information.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Lara MacDonell
**GROUP MANAGER RATES &
PROCUREMENT**



Heather Salisbury
DEPUTY GENERAL MANAGER

Date: 9 May 2019
File Reference: F19/46723; 25-2-1

Attachment A: Grants and Benefits Listing as at 31 March 2019 ↓
Attachment B: Council Policy - Grants and Benefits Disclosure ↓

Grants, Assistance and Benefits Provided as at 31 March 2019
Section 77 (1)

Detail	Strategic Plan Reference	GST Inclusive Amount
Reduced Fees or Charges		
ABC Radio Hobart - Tasmanian Bushfire Awareness Month - Civic Banners - Remission of Hire Charge	1.1	1,100
Allegri Ensemble Incorporated - Town Hall and Piano - Remission of Hire Charge	1.3	895
Allegri Ensemble Incorporated - Remembrance Project - Town Hall - Remission of Hire Charge	1.3	1,100
Amanda King - Live Life Get Active - St David's Park - Remission of Hire Charge	4.2	600
Amanda Ward for Common Ground - Common Ground Project - Waterside Pavilion - Remission of Hire Charge	4.3	2,610
Australian Institute of Architects (Tasmanian Chapter) - Open House - Town Hall - Remission of Hire Charge	4.2	600
Beaker Street - BeakerStreet@TMAG - City Hall - Remission of Hire Charge	4.2	1,650
Bel Canto Australia - The Sound of Music Concert - Town Hall - Remission of Hire Charge	1.3	800
Brown Family Memberships - Doone Kennedy Hobart Aquatic Centre - Reduced Fees and Charges	4.2	1,975
Child Health Association Inc. - Hire of Bean Bags - Remission of Hire Charge	4.2	637
Colony 47 Inc. - Mara House Garden - Green Waste Disposal - Reduced Fees and Charges	1.3	200
Constance Ari - Open Space Bliss Artist - Waterside Pavilion Concourse - Remission of Hire Charge	1.3	636
Constance Artist Run Initiative - Constellations Underground - Town Hall Underground - Remission of Hire Charge	1.3	990
Council on the Ageing (COTA) Tasmania - Ageing My Way - Waterside Pavilion - Remission of Hire Charge	1.3	1,231
Designed Made Inc. - Designed Made Makes Market - Town Hall - Remission of Hire Charge	1.3	4,708
FernFest - Hire of Bean Bags - Remission of Hire Charge	1.3	382
Folk Federation of Tasmania Inc. - Town Hall - Remission of Hire Charge	4.2	1,100
Hobart Chamber Orchestra - Town Hall - Remission of Hire Charge	1.3	732
Hobart City Band - Hobart City Band Annual Gala Concert - Town Hall - Remission of Hire Charge	1.3	927
Hobart City Mission - Blokes BBQ Breakfast - Hire of Bean Bags - Remission of Hire Charge	4.2	382
Hobart Fashion Week Pty Ltd - Hobart Fashion Week 2018 - Town Hall Underground - Remission of Hire Charge	1.3	750
Hutchins Collegiate - Doone Kennedy Hobart Aquatic Centre - Reduced Fees and Charges	4.2	3,283
Identity+ - Waterside Pavilion - Remission of Hire Charge	1.3	1,100
International Day Against Homophobia, Biphobia, Transphobia and Intersexism - Reduced Fees and Charges	4.4	400
Kirilly Crawford - Hobart Blues, Brews and Barbeques - Reduced Fees and Charges	1.3	973
Kirsty Gitterson - Small Stories in the Town Hall - Town Hall - Remission of Hire Charge	1.3	1,280
Mount Nelson Primary School - Plants - Reduced Fees and Charges	1.3	210
MS Society of Tasmania - Doone Kennedy Hobart Aquatic Centre - Reduced Fees and Charges	4.2	8,621
National Council of Women of Tasmania Inc. - Protecting Women Over 60 Years - Elizabeth Street Conference Room - Remission of Hire Charge and In-kind	4.2	227
National Under 16 Girls Water Polo Championships - Doone Kennedy Hobart Aquatic Centre - Reduced Fees and Charges	4.2	17,011
Nepali Society of Tasmania - New Year Celebration - City Hall - Remission of Hire Charge	4.4	1,100
New Town Cricket Club - Hurricanes Inclusion Cricket Program - New Town Oval - Remission of Hire Charge	4.2	810
New Town Primary School - Waste and Recycling Bins - Reduced Fees and Charges	1.3	541
North Hobart Football Club Limited - Rental Rebate	1.3	5,321
Outside the Box, Earth Arts Rights Inc. - Representing Future Generations Forums - Town Hall - Remission of Hire Charge	1.3	927
Princes Street Primary School - Recycling Bins - Reduced Fees and Charges	1.3	652
Reclink - Doone Kennedy Hobart Aquatic Centre - Remission of Hire Charge	4.2	500
Sacred Conversations - One Day Interfaith Festival - Town Hall, Piano Hire and Organ Hire - Remission of Hire Charges	4.4	1,300
Sandy Bay Bowls & Community Club - Garden Mulch - Reduced Fees and Charges	1.3	110
Sandy Bay Sailing Club - National Sailing Championships - Waste and Recycling Bins - Reduced Fees and Charges	1.3	608
School of Creativity & Confidence - School of Creativity & Confidence Workshops - Mathers House - Remission of Hire Charge	1.3	1,100
School Sports Australia Swim Championships - Doone Kennedy Hobart Aquatic Centre - Reduced Fees and Charges	4.2	27,000
Southern Primary Schools Sports Association - Doone Kennedy Hobart Aquatic Centre - Reduced Fees and Charges	4.2	5,927
Stepping Stones Children's Services - Plants - Reduced Fees and Charges	1.3	210
South Hobart Primary School - Plants - Reduced Fees and Charges	1.3	210
Swimming Tasmania - Doone Kennedy Hobart Aquatic Centre - Reduced Fees and Charges	4.2	10,479
Tas Event Inc. - Welcome 2018 & Australia Day Celebration - City Hall - Remission of Hire Charge	4.4	1,100
Tasmanian Ceramics Association - To Have and To Hold - Waterside Pavilion - Remission of Hire Charge	1.3	1,100
Tasmanian Chinese Art and Communication Society - 2018 Hobart Chinese Lantern Festival - City Hall - Remission of Hire Charge	4.4	2,805

Detail	Strategic Plan Reference	GST Inclusive Amount
Tasmanian Eco Film Festival - 30th Anniversary Celebration - Waterside Pavilion - Remission of Hire Charge	1.3	609
Tasmanian Friends of Palestine - Small Moments of Beauty and Truth - Waterside Pavilion - Remission of Hire Charge	4.4	1,100
Tasmanian Youth Choirs - Youth Choral Concert - Birds Beasts and a Baby Boy - Town Hall - Remission of Hire Charge	1.3	1,000
Tasmanian Youth Government Association - Council Chambers - Remission of Hire Charge	1.3	560
Tassie Knitting Nannas - Boat People Exhibition - Waterside Pavilion - Remission of Hire Charge	4.4	1,099
Theatre Council of Tasmania - Launch 2019 Tasmanian Theatre Awards - Town Hall and Piano - Remission of Hire Charge	4.2	512
The Clothing Exchange - City Hall - Remission of Hire Charge	4.2	1,100
The Headstone Project (Tas) Inc. - 100 Plus Tasmanian Stories - Waterside Pavilion - Remission of Hire Charge	1.3	893
The Welcome Dinner Project Tasmania - City of Hobart Inaugural Community Welcome Dinner 2019 - Town Hall - Remission of Hire Charge	1.3	616
University of Tasmania - Plants - Reduced Fees and Charges	1.3	362
UN Youth Tasmania - State Conference 2018 - Town Hall - Remission of Hire Charge	1.3	600
Van Diemens Band Inc. - Baa-rock and the Three Musketeers - Town Hall - Remission of Hire Charge	1.3	600
Van Diemens Band Inc. - French Baroque Summer Sessions - Town Hall - Remission of Hire Charge	1.3	1,200
Van Diemens Band Inc. - Recovered Treasures of the German Baroque - Town Hall - Remission of Hire Charge	1.3	515
Van Diemens Band Inc. - Van Diemens Band National Tour - Town Hall - Remission of Hire Charge	1.3	820
White Family LTS - Doone Kennedy Hobart Aquatic Centre - Remission of Hire Charge	4.2	570
Remission of hire charges for Council halls, sports fields and parks	4.2	6,581
In-kind Assistance		
Festival of Voices Inc. - Festival of Voices Bonfire - in-kind	1.3	18,028
Reduced Rates		
E Kalis Properties Pty Ltd - Development Assistance - Rate Remission	1.1	362,409
Native Vegetation Protection Rebate	5.1	453
Stormwater Removal Service Rate Remission	5.1	46,445
Sultan Holdings Pty Ltd - Development Assistance - Rate Remission	1.1	383,210
240L Wheelie Bin Rebate	5.1	4,050
Charitable Donations and Gifts		
Free Disposal of Waste - Charities	3.2	37,479
Free Entry Weekends at the McRobies Waste Management Centre - Residents	3.2	84,165
Sponsorship / Investment - Economic, Cultural, Festivals and Events		
Alirenste Pty Ltd - Development Assistance - Grant	1.1	36,283
Australian Barbershop Convention Management Association Inc. - Hobart Barbershop Festival - Festivals and Events Grant	4.4	9,911
Australian Ceramics Triennale Ltd - Holding Place: Fire Sculpture - Creative Hobart Medium Grant	4.4	16,484
Australian Italian Club Festa Italia Sub-Committee - Festa Italia 2019 - Grant and in-kind	4.1	10,469
Australian Wooden Boat Festival Incorporated - Australian Wooden Boat Festival - Grant and in-kind	4.4	81,225
Bicycle Network Incorporated - Sponsorship for Ride2Work Day 2018	1.3	1,000
Business Events Tasmania - Annual Grant	1.4	114,620
Chinese Community Association of Tasmania Inc. - 2019 Lunar New Year Festival - Festivals and Events Grant and in-kind	4.4	21,114
Chinese Contemporary Art Tasmania Inc. - Exhibition - Tasmanian Artists Responding to Chinese Oriental Culture - Creative Hobart Medium Grant	4.4	10,000
Concert Organ International - Production of CD & DVD of the Hobart Town Hall Organ - Grant	4.1	5,279
Contemporary Art Services Tasmania - Auspice - Battery Point / Sandy Bay Mural - Jasper Kelly - Grant	1.5	1,100
Contemporary Art Services Tasmania - Awakening Naryi Niara - Creative Hobart Quick Response Grant	1.5	1,100
Contemporary Art Services Tasmania - Drawings for Gaza: a stop motion project from children in Hobart to children in Gaza - Creative Hobart Small Grant	1.5	5,500
Cycling South - 2018-19 Contribution	2.1	13,200
DRILL Performance Company Inc. - Creative Hobart Grant	1.5	5,000
Festival of Voices Inc. - Festival of Voices 2019 - Festivals and Events Grant	1.3	88,000
Hobart Accueil Inc. - European Christmas Fair - Grant	1.3	530
Hobart Men's Barbershop Harmony Club - Youth A Cappella Explosion Workshops - Grant	1.3	980
Hobart Police & Community Youth Club Inc. - Shopfront Improvement Grant	1.3	3,981
Human Rights Week Organising Committee - Human Rights Awards Celebration - Grant	1.3	191
Huonville High School - Huonville Student Delegation - Grant	1.3	15,000
Inflight Ari Inc. - Dear kunanyi (Auspiced on behalf of Respect the Mountain) - Creative Hobart Quick Response Grant	1.5	1,000
Inscape Tas - Carols at the Royal project - Inscape Tas - Christmas Quick Response Grant	1.3	1,000
Joiningthedots International Tasmania - City of Hobart Inaugural Community Welcome Dinner 2019 - Festivals and Events Grant	1.3	8,400
Kennerley Children's Home Inc. - Kennerley Children's Festival - Festivals and Events Grant and in-kind	1.3	13,186

Detail	Strategic Plan Reference	GST Inclusive Amount
Multicultural Council of Tasmania Inc. - Grant	4.4	4,032
Multicultural Council of Tasmania Inc. - Hobart Language Day - Grant	4.4	7,700
Multicultural Council of Tasmania Inc. - Interfaith Festival - Festivals and Events Grant	4.4	3,692
Myer Pty Ltd - Development Assistance - Grant	1.1	962,500
Nepali Society of Tasmania - Nepal Fair - Creative Hobart Quick Response Grant	4.4	500
New Town Primary School Association - A Night on the Green - Grant	1.3	750
North Melbourne Football Club Ltd - Partnership Agreement 2019	1.1	55,000
Outside the Box - Earth Arts, Rights Inc. - Book Fair 2018 - Creative Hobart Grant	1.5	1,000
Planning Institute Australia Ltd - Sponsorship of 2018 State Conference	1.3	3,300
Reconciliation Tasmania - Creative Hobart Quick Response Grant	1.5	1,000
Royal Hobart Regatta Association Inc - Royal Hobart Regatta - Grant and in-kind	1.3	17,022
Salamanca Arts Centre - 2018-19 Grant	1.3	33,000
Salamanca Square Inc. - Christmas Event in the Square - Grant	4.1	5,000
State Emergency Service - Southern Regional Volunteer SES Unit - Annual Contribution	1.5	22,161
Tamil Association of Tasmania - Tamil Drumming Development Project of TAT - Creative Hobart Grant	4.4	1,000
Tasmanian Canine Defence League - Funding Contribution	1.1	69,489
Tasmanian Canine Defence League - Advertisement in 2019 Dogs' Home of Tasmania Calendar - Contribution	1.1	286
Tasmanian Chamber of Commerce and Industry - Shopfront Improvement Grant	1.3	100
Tasmanian Chinese Art and Community Society - 2019 Hobart Chinese Lantern Festival - Festivals and Events Grant	4.4	10,000
Tasmanian Ethiopian Association Inc. - Ethiopian New Year - Quick Response Grant	4.4	500
Tasmanian Theatre Company - Mental - The Mother Load Stage Two - Creative Hobart Medium Grant	1.3	11,000
Tasmanian Museum and Art Gallery - Community Development 2018-19 Grant	1.3	38,500
Tasmanian Museum and Art Gallery - TMAG Children's Festival - Festivals and Events Grant	1.3	21,962
Tasmanian Symphony Orchestra - Creative Hobart Major Cultural Grant	1.3	27,500
Tasmanian Symphony Orchestra - Symphony Under the Stars - Festivals and Events Grant	1.3	38,500
Ten Days on the Island - Ten Days on the Island Festival 2019 - Contribution	4.4	55,000
Ten Days on the Island - Women of the Island - Creative Hobart Small Grant	1.3	5,115
The Island Entertainment Trust - Provision of Acts at the Sandy Bay Regatta 2019 - Grant	4.4	2,750
Theatre Council of Tasmania - Creative Hobart Quick Response Grant	1.3	1,000
Theatre Council of Tasmania - Tasmanian Theatre Awards 2019 - Grant	1.1	10,000
Theatre Royal Management Board - Creative Hobart Major Cultural Grant	1.3	11,000
Typeface - Shopfront Improvement Grant	1.3	298
UN Youth Tasmania Inc - State Conference 2019 Sponsorship		500
University of Melbourne - Nurturing Creativity, Empowerment and Connectedness Among Hobart Youth Through Hip Hop and Beatmaking Workshops - Creative Hobart Medium Grant	4.1	11,000
Western Sydney University - Antarctic Cities and the Global Commons: Rethinking the Gateways - Funding	1.1	22,000
Wellington Park Management Trust - 2018-19 Contribution	1.1	32,716
Wellington Park Management Trust - 2017/18 Administrative and Technical Support	1.1	32,778
West Moonah Community Action Group Inc. - Wellness Expo - Grant	1.3	8,389
Wide Angle Tasmania - South Hobart Cinema - Creative Hobart Medium Grant	4.4	16,500
Working It Out Inc. - Safe Haven Project - Creative Hobart Quick Response Grant	1.3	1,100
Youth Network of Tasmania - Contribution	1.3	142
Community		
A Paws Up Limited - Operation Santa Paws - Christmas Quick Response Grant	4.1	750
Australian Red Cross Society - Community Quick Response Grant	4.1	935
Battery Point Community Association Inc. - Battery Point Community Christmas Party - Christmas Quick Response Grant	4.1	750
C3 Church Hobart Inc. - Community Christmas Quick Response Grant	4.1	825
Cancer Council of Tasmania Inc - Hobart Relay for Life - Community Small Grant	4.4	5,500
Child Health Association Inc. - Community Christmas Activation Quick Response Grant	4.1	660
Colony 47 Inc. - National Homelessness Week Sound Scape - Community Grant	4.1	550
Department of Education Tasmania - Elizabeth College Resilience and Wellbeing Project - Community Small Grant	4.1	5,500
Derwent Estuary Program Limited - Member Contribution to the Derwent Estuary Program	4.1	58,003
Derwent Sailing Squadron Inc. - Annual Grant	4.1	1,825

Detail	Strategic Plan Reference	GST Inclusive Amount
Down Syndrome Association of Tasmania - Step UP! For Down Syndrome - Community Quick Response Grant	4.1	500
Hobart City Mission - Community Christmas Activation Quick Response Grant	4.1	660
Hobart Harmony Chorus Incorporated - International Women's Day Concert 2019 - Community Small Grant	4.4	1,000
Joiningthedots International Tasmania - Hobart Welcome Campaign 2019 - Grant	4.1	4,364
Onesimus Foundation Limited - Just Desserts' Drug Court Incentive Group - Community Small Grant	4.1	3,850
Korean Full Gospel Church in Hobart - Community Christmas Carols 2018 - Grant	4.4	5,187
Lansdowne Crescent Primary School Community Association - 2018 West Hobart Christmas Carols - Community Christmas Carols 2018	4.1	13,820
Lenah Valley Community Association Inc. - Carols at John Turnbull - Community Christmas Carols 2018 - Grant	4.1	15,000
Mount Stuart Residents Inc. - Community Christmas Carols 2018 - Grant	4.1	8,350
Multicultural Women's Council of Tasmania - Internal Women's Day Celebrations	4.4	399
Multicultural Women's Council of Tasmania - Join Us Christmas in the City of Hobart Project - Community Christmas Activation Grant	4.4	657
National Council of Women Tasmania Inc. - Forum - Protecting Women over 60 Years - Community Quick Response Grant	4.1	100
Neighbourhood Watch Tasmania Inc. - West Hobart Neighbourhood Watch Pre-Christmas Barbeque - Christmas Quick Response Grant	4.1	460
New Horizons Club Inc. - Community Quick Response Grant	4.1	550
New Town Community Association Inc. - Community Christmas Carols 2018 - Grant	4.1	14,275
New Town High School Association - Scoping Report to Establish a Sustainability Shed, Community Garden and Old Scholars Network - Community Grant	4.1	3,300
Ohlala & Co Inc - Melt in Pot - Community Small Grant and in-kind	4.1	4,605
Playgroup Tasmania Inc. - Christmas Kids under the Milky Way - Grant	4.1	825
Playgroup Tasmania Inc. - Project: Nature Craft Activity and Christmas Party - Grant	4.1	506
Roman Catholic Church Trust Corporation of The Archdiocese of Hobart - Community Christmas Carols 2018 - Grant	4.1	15,375
RSL (Tasmania Branch) Inc. - Banners and Flags for ANZAC Commemorations - Grant	4.4	11,583
Salvation Army Housing Common Ground - Common Ground Café - Community Grant	4.1	5,278
SAWA Australia - Project: The Judge, a film of the first female judge in the Middle East - Grant	4.4	200
Sequenza Inc. - 'Christmas with a Twist' - Grant	4.1	375
South Hobart Sustainable Community Inc. - South Hobart Autumn Harvest Fair - Community Quick Response Grant	4.1	500
South Hobart Living Arts Centre Ltd - Christmas Grant	4.1	660
Tasmanian Muslim Association Inc. - Peace is Islam and Islam is Peace Project - Grant	4.4	500
The Salvation Army - Street Team Birthday Celebration - Grant	4.1	550
Van Diemen's Band Inc. - Fern Tree Carols - Community Christmas Quick Response Grant	4.1	750
Environmental and Climate Change		
Australian Youth Climate Coalition Limited - Hobart Climate Justice Summit - Dr Edward Hall Environment Grant	3.1	5,500
Department of Education Tasmania - 'Inside Outside' Project - Dr Edward Hall Environment Grant	3.1	5,500
Greening Australia (TAS) Ltd - Energy Futures Tiny House Fit Out - Dr Edward Hall Environment Grant	3.1	5,500
Hobart Cat Centre Inc. trading as Ten Lives - Ten Lives Kitty Litter Reuse Feasibility Study - Waste Reduction Grant	3.1	3,300
Island Magazine Inc. - Writing the Future: Imagining Climate Change, Adaptation and Resilience - Dr Edward Hall Environment Grant	3.1	5,500
Lansdowne Crescent Primary School Community Association - AquaBubbler Drinking Fountain - Dr Edward Hall Environment Grant	3.1	4,065
Mount Stuart Primary School - SRC - War on Waste - Waste Reduction Grant	3.1	5,500
Salamanca Arts Centre - Dr Edward Hall Environment Grant	3.1	5,500
Southern Tasmanian Councils Authority - Regional Climate Change Initiative	3.1	11,000
Sustainable Living Tasmania Inc. - Beeswax Wraps for Hobart Kids! - Waste Reduction Grant	3.1	3,960
Sustainable Living Tasmania Inc. - Fostering Collaborative Networks to Reduce Waste - Waste Reduction Grant	3.1	5,500
Sustainable Living Tasmania Inc. - Shine Again - Facilitating Solar Panel Reuse and Recycling in the Shadow of the Legacy Feed-in Tariff - Dr Edward Hall Environment Grant	3.1	5,160
University of Tasmania (Institute for Marine and Antarctic Studies) - Waste Reduction Grant	3.1	3,318
University of Tasmania - UTAS Accommodation Waste Reduction Program - Waste Reduction Grant	3.1	1,451
Heritage and Conservation		
Vincenzo Murolo - Heritage Grant	2.4	3,000
Wellington Park Management Trust - Contribution to Cultural Heritage Co-ordination	2.4	9,072
TOTAL		3,356,523

City of Hobart

Policy

Title: Grants and Benefits Disclosure

Category: Corporate Governance

Date Last Adopted: 7 March 2016

1. Objectives

1. To articulate the Council's interpretation of grants and benefits for the purposes of disclosure within the Annual Report under Section 77 of the *Local Government Act 1993* (S77 LGA).
2. This Policy only applies to S77 LGA. There may be other legislative requirements to be considered when assessing grants and benefits.
3. To address the relevant transactions of the Council that meet the definition of the disclosure.
4. To identify the delegations for approval of 'benefits'.
5. To identify the methodology of disclosing amounts in aggregate or individually, and the basis for determining the value of the benefits provided.

2. Background

An internal audit of the grants and benefits approval and reporting processes in accordance with S77 LGA has been undertaken by the Council's internal auditors as part of the 2013/2014 internal audit program.

The findings from the audit have resulted in a recommendation to develop a formal policy in relation to 'grants and benefits' and disclosure requirements in accordance with S77 LGA.

3. Definition of Grant and Benefit

A "grant" is to give a sum of money to a person or organisation for a specified purpose.

A "benefit" is to provide goods and services free of charge or at reduced rates to people or organisations for which they would otherwise be liable to pay.

4. Policy

This policy interprets the grants and benefits transactions within the Council; identifies the transaction types which meet the definition for disclosure in accordance with S77 LGA; and determines the requirements and process for disclosing grants and benefits within the Council's Annual Report.

5. Classifications of Grants and Benefits

Grants and benefits are provided to organisations which undertake activities and programs that strongly align with the Council's Strategic Framework – Hobart 2025, the City of Hobart Strategic Plan 2014-2019 as well as other relevant City of Hobart strategies.

The Council provides the following classifications of grants and benefits:

1. Reduced fees or charges

A full or partial reduction in fees or charges imposed by the Council pursuant to Section 205 of the *Local Government Act 1993*, which are published in the Council's Annual Fees and Charges Booklet, for the use of recreational, community or other Council owned facilities or services.

2. In-kind assistance

The provision of a Council service, including staff and/or equipment at nil or reduced charge.

3. Reduced rates

A full or partial reduction in rates including:

- (i) Pensioner rate remissions (net of reimbursements provided by the State Government and associated bodies).
- (ii) Remissions of rates pursuant to Section 129 of the *Local Government Act 1993*.
- (iii) Rate rebates.

4. Charitable Donations and Gifts

A donation or gift is given as cash with no expectation of receiving a benefit.

5. Sponsorship/Investment

Any sponsorship/investment provided either as cash or in-kind is considered a grant. There are three types of sponsorship/investment – Economic, Cultural, and Festivals and Events (including sporting events).

Funds are provided as a grant or benefit for which the Council receives recognition for the contribution and the community receives a benefit from these contributions.

In these circumstances, the Council has a strong interest or may be an active partner in the activity for which the sponsorship/investment is given, and/or the activity is strongly aligned with a Council Strategy, such as the Economic Development Strategy or the Creative Hobart Cultural Strategy.

4.1 Economic

Assistance to organisations that endeavour to build a strong economic foundation through increased activity in the City that is aligned with the *Economic Development Strategy* or any transactions entered into under the Major Developments Assistance Incentives/Policy (7.06.02) which are captured by S77 LGA.

Such assistance may take the form of reduced fees and charges and/or reduced rates as outlined above.

4.2 Cultural

Assistance to support key cultural institutions in the City of Hobart in the delivery of programs and activities that promote the distinctive character of the city and enhance the city's vibrancy and closely align with the Council's Creative Hobart Cultural Strategy.

4.3 Festivals and Events

Assistance to support major and community festival and event (including sporting) programs and activities which present the greatest opportunity to leverage quantifiable economic, visitor, city promotional, cultural and community outcomes that align with the Council's strategic objectives to enhance City vibrancy and build healthy communities.

6. Community Grants

Assistance through the provision of cash grants to support programs and activities in support of community participation and valuing diversity to support a safe, friendly and compassionate society.

7. Environmental and Climate Change Grants

Assistance through the provision of cash grants or rebates to increase environmental awareness and in supporting ratepayers and organisations to minimise the effects of environmental damage and climate change.

8. Heritage and Conservation Grants

Cash grants for small to medium scale works, heritage studies and conservation plans, education projects on heritage listed places to protect the built heritage and history of the City.

9. Interest Free Loans

Interest which would normally have been payable on interest free loans provided to eligible social enterprises who have a social mission under the Council's Interest Free Loans program.

A combination of the above classifications of grants and benefits may be used at any one time.

6. Delegations for approval

All grants and benefits are approved in accordance with the Council's Delegations Register (Financial Delegations), Council Committee's Terms of Reference and Council Policy Manual.

7. Disclosure of all Grants and Benefits

1. Section 72 of the *Local Government Act 1993*, sets out the mandated requirements for the material to be included in the Annual Report. S77 LGA provides an additional requirement, which is the documenting of individual particulars of each grant or benefit given by the Council being reported in the Annual Report.
2. S77 LGA does not require the disclosure of Council decisions of a commercial nature or the disclosure of reduced rents on Council owned properties.
3. For the purposes of S77 LGA, the following grants and benefits will be disclosed in the Annual Report:
 - (i) Reduced fees and charges;
 - (ii) Established monetary value of in-kind assistance;
 - (iii) Reduced rates;
 - (iv) Charitable donations and gifts;
 - (v) Sponsorship/Investment;



City of **HOBART**

- (vi) Community grants;
 - (vii) Environmental and Climate Change grants;
 - (viii) Heritage and Conservation grants;
 - (ix) Interest free loans; and
 - (x) Reduced Rentals.
4. All grants and benefits requiring disclosure under S77 LGA will be reported on an individual basis in the Annual Report except for the following classifications:
- (i) Reduced fees and charges for Council halls, sports fields, and parks up to an individual value of \$500;
 - (ii) Pensioner rate remissions (net expenditure);
 - (iii) Rate rebates up to an individual value of \$600; and
 - (iv) Ex-Aldermen's entitlements.

which will be aggregated for each individual classification, except where approved under the Major Developments Assistance/Incentives Policy and captured by S77 LGA.

8. Financial treatment:

Accounting treatment of grants and benefits will be undertaken in accordance with the *Audit Act 2008*, and associated standards and requirements issued by the Australian Account Standards Board.

All grants and benefits will be captured and recorded in the financial management system and will be recorded as a total benefit. The total benefit will include cash and in-kind assistance.

9. Legislation, Terminology and References:

Relevant legislation and Council's procedures that should be referred to when interpreting this policy are:

Local Government Act 1993, specifically Sections 72, 77, 129 and 205

Procedures for grants and benefits as contained within the Council's Integrated Management System

Delegations Register

Policy Manual



Responsible Officer:	Director Corporate Services
Policy first adopted by the Council:	
History	
Amended by Council	21/9/2015
Amended by Council	7/3/2016
Next Review Date:	March 2017

7. COMMITTEE ACTION STATUS REPORT

7.1 Committee Actions - Status Report

A report indicating the status of current decisions is attached for the information of Elected Members.

RECOMMENDATION

That the information be received and noted.

Delegation: Committee

Attachment A: Status Report

FINANCE AND GOVERNANCE COMMITTEE - STATUS REPORT

OPEN PORTION OF THE MEETING

April 2019

Ref	Title	Report / Action	Action Officer	Comments
1.	<p>CITY HALL – DEVELOPMENT OPPORTUNITIES – VENUES Council, 23/2/2015, Item 12</p> <p>CITY HALL RESTORATION Council, 22/02/2016 Item 19</p>	<p>That: 1. Funding of \$400,000 in 2016/2017 and \$200,000 in 2017/2018 be listed for consideration in the City's draft 5 Year Capital Works Program to undertake a short term works package for City Hall.</p> <p>2. A consultant be engaged to develop a business plan for the City Hall, as a matter of urgency to inform long term infrastructure investment, the future management and operational model for the facility, at an approximate cost of \$100,000 to be funded from 2015/2016 operational savings.</p> <p>3. A further report also be prepared that provides details of all Council physical building assets and their current uses including options for maximising community usage for buildings that are underutilised.</p>	<p>Executive Manager City Place Making</p>	<p>1. The installation of the new floor in the Hobart City Hall has been completed.</p> <p>2. The report on the Hobart City Hall Master Plan to Council has been delayed by ongoing engagement with key stakeholders.</p> <p>3. Officers are currently scoping the preparation of a report detailing Council physical building assets and their current and potential use.</p>

Ref	Title	Report / Action	Action Officer	Comments
2.	TOWN HALL UNDERGROUND REFURBISHMENT Council, 24/8/2015, Item 21	That: 1. An appropriate fee structure for the hiring of the Town Hall Underground be determined and the Town Hall Underground be actively marketed as a venue for hire. 2. Council officers undertake further investigation with a view to providing further clarification in respect to appropriate nomenclature for the site.	Deputy General Manager	A report is on this agenda.
3.	NOTICE OF MOTION COUNCIL CAR PARKS - SECURE SHORT TERM BICYCLE FACILITIES Council, 23/05/2016 Item 14	That a report be prepared on options for appropriate secure short-term cycling facilities with a focus on the 42 vacant spaces in the Argyle Street car park along with other Council car parks, for people who choose to cycle into the city.	Director City Innovation	<p>The City is currently undertaking a review of Parking Operations to inform its future strategy in relation to capacity and any required changes to underlying business, operational and technology services and functions. Until completion and adoption of that strategy in 2019 three secure public bicycle lockers have been installed in the Argyle Street Car Park, and there are plans to install a further three once the car park refurbishments have been completed. A number of new bicycle securing loops have also been installed in Hobart Central Car Park. The use of the lockers and loops will be monitored and a report will be provided once usage statistics have been ascertained.</p> <p>Additionally, an initiative has been included for public consideration in the <i>Connected Hobart Action Plan</i>.</p>

Ref	Title	Report / Action	Action Officer	Comments
4.	SANDY BAY BATHING PAVILION, LONG BEACH Council, 24/7/2017 Item 15	That proposals associated with the development of a new second floor restaurant above the Sandy Bay Bathing Pavilion be proceeded with and the expenditure of \$16,800 be approved.	General Manager	<p>Architects Terroir have developed a new design in conjunction with the Pavilion's original architect, Mr Dirk Bolt who supports the design.</p> <p>Pre-application advice has been received from City of Hobart Planning and Heritage teams, as well as Heritage Tasmania.</p> <p>A new proposal for the use of the ground floor of the Pavilion is in progress. A new lease arrangement is being requested for the ground floor. Subject to a lease approval, plans for both floors will be presented to Council in one report.</p>
5.	ELECTRIC VEHICLES AND CHARGING STATIONS Council, 25/7/2016 Item 20	<p>That:</p> <ol style="list-style-type: none"> 1. The Council identify suitable locations for the future installation of direct current fast charge stations, and actions be taken to preserve the locations until such time as it becomes viable to install the stations. 2. Council officers continue to monitor the types of electric and hybrid vehicles available on the market to determine whether any would be suitable for inclusion in the City's fleet. 3. City employees be canvassed to determine demand for electric 	Director City Innovation	<ol style="list-style-type: none"> 1. This matter is being progressed. A grant submission is to be made to the State Government ChargeSmart Fast Electric Vehicle Charging Grants Program to support the installation of a fast charging station at Dunn Place car park. There is funding in the capital works program for the 2020/21 financial year. 2. Officers are monitoring electric and hybrid vehicle models for potential inclusion in the fleet. The range of suitable vehicles available in Australia continues to be very limited, though is expected to improve over the next 12-24 months. 3. Options for canvassing employees are being considered. Charging stations have

Ref	Title	Report / Action	Action Officer	Comments
		<p>bicycle charging stations at the City's corporate buildings. If there is sufficient demand, then power outlets be installed in suitable locations.</p> <p>4. Appropriate street signage be installed to direct users of electric vehicles (EV) and bicycles to the charging stations located at the Hobart Central Car park.</p> <p>5. That the Hobart Bicycle Advisory Committee be requested to consider initiatives to encourage the wider use of electric bicycles.</p>		<p>been installed in the Hobart Central Carpark on a trial basis.</p> <p>4. Officers are progressing the signage installation.</p> <p>5. The Committee has provided input into the Connected Hobart development process and will be further consulted on the draft framework and action plan in 2019.</p>
6.	<p>COUNCIL AND COMMITTEES - STRUCTURE AND GOVERNANCE MATTERS</p> <p>Council 4/12/2017 Item 21</p>	That further consideration of the strategic realignment of its existing committee structure occur after the completion of the Council's visioning project.	Deputy General Manager	The committee structure will be reviewed following development of the Council's new strategic plan.
7.	<p>SHAPING THE CITIES OF HOBART AND GLENORCHY – DETERMINING THE BENEFITS OF ENHANCED LAND VALUE THROUGH INVESTMENT IN A PUBLIC TRANSIT SYSTEM</p> <p>Council 9/2/2016 Supp Item 16</p>	That the Council initiate a Public Transit Corridor Urban Utilisation and Economic Benefit project for the current rail corridor, based on the proposal titled 'Shaping the Cities of Hobart and Glenorchy – Determine the Benefits of Enhanced Land Value through Investment in a Public Transit System', subject to the matched support of the Glenorchy City Council.	General Manager	At its 20 August 2018 meeting, the Council resolved that further activities by the Hobart Glenorchy Public Transit Corridor Committee be put on hold pending finalisation of the Hobart City Deal process.

Ref	Title	Report / Action	Action Officer	Comments
8.	UNIVERSITIES CONFERENCE AND STUDY TOUR Council 6/2/2017 Item 17.	That a further report be provided to investigate extending an invitation to Gehl Architects to visit the City for the purposes of reviewing the urban transformation work the City has done to date and to provide a public lecture.	General Manager	A suitable opportunity to invite Gehl Architects has not been identified at this time. Investigations on future opportunities is ongoing.
9.	CITY OF HOBART - CUSTOMER SERVICE CHARTER Council 21/5/2018 Item 31	That the Customer Service Charter be reviewed in the first quarter of 2019 following the implementation of the Council's customer request management system.	Deputy General Manager	Preparation for the roll-out of the CRMS by 30 June 2019 is continuing. The Customer Service Charter will be reviewed after the first quarter of the systems' operation.
10.	REVIEW OF PARKING - NORTH HOBART (UPDATE ON ACTIONS) Council 19/2/2018 Item 15	That <ol style="list-style-type: none"> 1. The results of the recent North Hobart parking survey be released to the North Hobart Traders Association and other interested parties for their review and comment, for a period not exceeding 30 days. 2. Following the finalisation of the consultation, a Council workshop open to the public be held to review all data collected and to consider all options, and potential costs, including; <ol style="list-style-type: none"> (a) additional on-street car parking spaces; (b) additional metered parking spaces; (c) development of the Condell Place car park. 	Director City Innovation	<p>The results of the parking survey have been provided to the North Hobart Traders Association and other interested parties. An executive summary has now been prepared to provide more clarity around the information provided. This has also been distributed to the Traders Association.</p> <p>The operating hours of the Condell Place and Lefroy Street car parks have been extended from 8.30am – 6.00pm to 8.30am – 7.00pm. Further extensions have been requested in the 2019/20 Fees and Charges Report.</p> <p>Parking Officers have commenced patrolling the car parks and restaurant strip of an evening up until 9 pm, where allowable under the current EBA.</p> <p>The time limited parking spaces in Elizabeth Street and surrounding streets were reviewed in order to extend both the operating times and days to match the new enforcement regime.</p>

Ref	Title	Report / Action	Action Officer	Comments
		<p>3. Prior to the conduct of the workshop, the matter be referred back to the Finance and Governance Committee to seek details of further issues it wishes to have pursued by Council Officers for presentation and discussion at the open workshop.</p>		<p>On-street signage updates were completed in February 2019.</p> <p>In ground sensors were installed in time restricted spaces in Elizabeth Street, between Warwick and Federal Streets in April 2019.</p> <p>A proposal for the City to lease a property for car parking was approved by Council in December 2018.</p> <p>A project has been initiated within Parking Operations to deliver the outcome. A lease agreement is being prepared with conditions contingent on an assessment by the Tasmanian Planning Commission.</p>
11.	<p>CONDELL PLACE CAR PARK - DEVELOPMENT OPPORTUNITIES AND EOI REQUEST</p> <p>Council, 23/7/2018 Item 17</p>	<p>That:</p> <ol style="list-style-type: none"> 1. A report be prepared consolidating information provided in previous reports and any related documents, in relation to the Condell Place site. 2. A parking plan be prepared for the North Hobart area. 3. The Council consider the future strategic direction and vision for the North Hobart area. 	Director City Innovation	<p>A memorandum was placed on the Hub detailing previous work undertaken on Condell Place and Lefroy Street.</p> <p>The North Hobart Parking Working Group is continuing with the preparation of a parking plan.</p> <p>A decision will be made following the tabling of the report. The City is also currently undertaking a review of Parking Operations to inform its future strategy in relation to capacity and any required changes to underlying business, operational and technology services and functions.</p>

Ref	Title	Report / Action	Action Officer	Comments
12.	OUTSTANDING PARKING DEBT DECEMBER 31, 2017 Finance and Governance Committee 15/5/18 Item 6.1	That: 1. The General Manager investigate owners of vehicles who have at least 3 outstanding infringements of 90 days old having their vehicles clamped. 2. Costs associated with the clamping of vehicles and subsequent recoveries be charged to the owner of the vehicle. 3. A warning be included in the second infringement notice that the Council will clamp vehicles where 3 or more infringements exceeding 90 days are currently outstanding on a vehicle.	Director City Innovation	Legal advice is being sought and a report will then be provided to the Finance and Governance Committee.
13.	OCCUPANCY RATES - MULTI-STOREY CAR PARKS Finance and Governance Committee, 15/5/18 Item 6.2 Finance and Governance Committee, 13/3/19 Item 6.5	That: 1. Additional incentives be investigated for early bird parking and multiple occupancy vehicles in Council's multi-story car parks namely utilisation outside of normal operating hours. 2. Development of the current quarterly report, in the current format now cease.	Director City Innovation	1. The City is currently undertaking a review of Parking Operations to inform its future strategy in relation to capacity and any required changes to underlying business, operational and technology services and functions. Investigations relating to early bird and carpooling are included in the review. Actions within the Smart City Action Plan may also relate to these services. An update was provided to the Finance and Governance Committee in March 2019. 2. Complete.

Ref	Title	Report / Action	Action Officer	Comments
		<p>3. The City Innovation Division prepare a spatial and digital dashboard that includes near-real-time updates on the occupancy rates of the Council's Multi-storey car parks, along with other key city parking data not addressed in the current report.</p>		<p>3. A Proof of Concept (POC) has been developed using contemporary Integration technologies connecting the Council Multi-storey car park Licence Plate Recognition (LPR) systems with a City of Hobart managed cloud database to provide near-real-time occupancy counts for each car park.</p> <p>The data being collected will allow for the provision of detailed occupancy and dwell time reporting with greatly improved accuracy.</p>
14.	<p>BATTERY POINT SLIPYARDS MASTER PLAN Council, 21/5/2018 Open Item 25</p>	<p>That:</p> <p>1. The Council endorse the draft master plan for the Battery Point Slipyards.</p> <p>2. The General Manager be authorised to hold discussions with the Battery Point Slipyards lease holders about the draft master plan and the possible impacts to their respective leases.</p> <p>3. Following those discussions the Council approve the public exhibition process being undertaken.</p>	Deputy General Manager	<p>Discussions with tenants have been held and feedback has been received.</p> <p>An update report was considered by Committee and the Council in January. Feedback will now be sought from the wider community, commencing on 20 May 2019.</p>

Ref	Title	Report / Action	Action Officer	Comments
15.	INFORMAL VOTE Council, 23/7/2018 Item 12 Council, 17/9/2018 Item 21	That the success of promotional activities be measured by an increase in the return rate of ballots and a decrease in the number of informal votes returned during the 2018 elections when compared to the 2014 elections and a report be provided at the appropriate time.	Deputy General Manager	A report will be provided once a final report on the 2018 local government elections is received from the Tasmanian Electoral Commission.
16.	SOCIAL FOOD SERVICE DELIVERY Council, 21/1/2019 Item 13	That the council urgently review what actions it can take to address the concern from some traders in North Hobart and other traders regarding the growth of social food delivery services (SFDS) and the fact that SFDS vehicles are occupying parking spaces to the detriment of other customers.	Director City Innovation	A report addressing this matter is attached to this agenda.
17.	NOTICE OF MOTION LOCAL GOVERNMENT ACT – PETITIONS POLLS & MEETINGS Council, 15/04/2019 Item 13	<p>That in order to enhance the democratic process a report be prepared to review Part 6 of the <i>Local Government Act 1993</i> in relation to petitions, polls and meetings with a view to the Act being amended to place controls around the requirements for councils to hold elector meetings and conduct elector polls, including:</p> <ul style="list-style-type: none"> (i) the threshold for petitions requiring councils to hold an elector meeting or conduct an elector poll (ii) the timing of an elector poll 	Deputy General Manager	A report will be provided to the June meeting.

Ref	Title	Report / Action	Action Officer	Comments
		<p>(iii) the costs to communities for both and</p> <p>(iv) the potential for electronic elector polls to be undertaken online, while addressing anomalies and unintended consequences.</p>		
18.	<p>NOTICE OF MOTION LOCAL GOVERNMENT ASSOCIATION – MEMBERSHIP Council, 15/04/2019 Item 14</p>	That a report be prepared on the strategic value of the City of Hobart maintaining its membership of the Local Government Association of Tasmania (LGAT) and exploring opportunities for the formation of a metropolitan councils association.	Deputy General Manager	A report is on this agenda.
19.	<p>NOTICE OF MOTION JOINING THE ICAN NUCLEAR WEAPONS FREE CITIES APPEAL Council, 15/04/2019 Item 15</p>	<p>That given the lack of action by the federal government on signing the UN Treaty on the Prohibition of Nuclear Weapons (2017), and the ongoing concern of Hobart residents about the threat nuclear weapons pose to communities throughout the world, the City of Hobart:</p> <p>1) Endorse and join the ICAN Cities Appeal for a nuclear weapons-free planet. The UN Prohibition of Nuclear Weapons Treaty is the first treaty to comprehensively outlaw nuclear weapons, setting out a pathway for their total elimination.</p>	Director Community Life	This matter is currently under investigation in consultation with other relevant Council Divisions including Finance and Communications.

Ref	Title	Report / Action	Action Officer	Comments
		<ul style="list-style-type: none"> 2) Write to the federal government, leader of the Opposition Party and other parties endorsing the ICAN Cities Appeal. 3) Ensure that funds administered by the City of Hobart are not invested in companies that produce nuclear weapons. 4) Issue a press release announcing that Hobart has joined other cities across the world to call on their governments to sign and ratify the UN Treaty on the Prohibition of Nuclear Weapons. 		
20.	<p>NOTICE OF MOTION</p> <p>SAFE AND WELCOMING COMMUNITY</p> <p>Council, 15/04/2019 Item 16</p>	<p>That, in line with the <i>Hobart Community Vision</i> and <i>City of Hobart Social Inclusion Policy 2014-2019</i>; the Council reaffirm its commitment to creating a safe and welcoming City, by supporting strong gun regulation and rejecting any attempt to weaken gun control laws, and in doing so, the Council implement the following actions:</p> <ul style="list-style-type: none"> 1. Write to the leaders of all political parties (State and Federal) and local members urging them to stand firm against efforts to weaken gun control laws and to reject political donations from the gun lobby; and 	Director Community Life	Letters will be written to political parties following results of the upcoming Federal Election.

Ref	Title	Report / Action	Action Officer	Comments
		2. Write to the Prime Minister and the Tasmanian Premier affirming the Council's position for strong gun control laws.		
21.	LOCAL GOVERNMENT ASSOCIATION OF TASMANIA GENERAL MEETING MOTIONS AND 2019 GENERAL MANAGEMENT COMMITTEE ELECTION Council, 15/04/2019 Item 19	That: 1. The Council submit the following motion to the Local Government Association of Tasmania's (LGAT) July General Meeting: (i) That LGAT lobby the State Government to increase the legislated smoke-free areas from three metres to five metres away from an entrance or exit to a building. 2. The Deputy Lord Mayor be nominated for the position of President of LGAT. 3. Voting on the Council's behalf for the position of President of the Local Government Association of Tasmania be further considered by the Committee	Deputy General Manager	Complete Complete A report appears on the Closed agenda.

Ref	Title	Report / Action	Action Officer	Comments
22.	REVISED CITY OF HOBART CODE FOR TENDERS AND CONTRACTS Council, 15/04/2019 Item 20	That the item be referred back to committee for further consideration.	Deputy General Manager	A further report on this item will be provided to the June Finance and Governance Committee meeting.
23.	SOUTHERN TASMANIAN COUNCILS AUTHORITY MEMBERSHIP Council, 15/04/2019 Item 21	That the Council remain in the Southern Tasmanian Councils Association and a review of the membership be undertaken in 12 months' time.	Deputy General Manager	A review of the membership is scheduled for May 2020.

8. QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

An Elected Member may ask a question without notice of the Chairman, another Elected Member, the General Manager or the General Manager's representative, in line with the following procedures:

1. The Chairman will refuse to accept a question without notice if it does not relate to the Terms of Reference of the Council committee at which it is asked.
2. In putting a question without notice, an Elected Member must not:
 - (i) offer an argument or opinion; or
 - (ii) draw any inferences or make any imputations – except so far as may be necessary to explain the question.
3. The Chairman must not permit any debate of a question without notice or its answer.
4. The Chairman, Elected Member, General Manager or General Manager's representative who is asked a question may decline to answer the question, if in the opinion of the respondent it is considered inappropriate due to its being unclear, insulting or improper.
5. The Chairman may require a question to be put in writing.
6. Where a question without notice is asked and answered at a meeting, both the question and the response will be recorded in the minutes of that meeting.
7. Where a response is not able to be provided at the meeting, the question will be taken on notice and
 - (i) the minutes of the meeting at which the question is asked will record the question and the fact that it has been taken on notice.
 - (ii) a written response will be provided to all Elected Members, at the appropriate time.
 - (iii) upon the answer to the question being circulated to Elected Members, both the question and the answer will be listed on the agenda for the next available ordinary meeting of the committee at which it was asked, where it will be listed for noting purposes only.

9. CLOSED PORTION OF THE MEETING

RECOMMENDATION

That the Committee resolve by majority that the meeting be closed to the public pursuant to regulation 15(1) of the *Local Government (Meeting Procedures) Regulations 2015* because the items included on the closed agenda contain the following matters:

- the disposal of land
- legal action involving the Council
- tender for the supply of goods
- information of a personal and confidential

The following items are listed for discussion:-

- | | |
|--------------|---------------------------------------------------------------------------------------------------------------------------------|
| Item No. 1 | Minutes of the last meeting of the Closed Portion of the Council Meeting |
| Item No. 2 | Consideration of supplementary items to the agenda |
| Item No. 3 | Indications of pecuniary and conflicts of interest |
| Item No. 4 | Reports |
| Item No. 4.1 | Local Government Association of Tasmania - 2019 President Election
LG(MP)R 15(2)(g) |
| Item No. 4.2 | Sale of Land for Unpaid Rates
LG(MP)R 15(2)(f), (i) and (j) |
| Item No. 4.3 | Estates - Rates Penalty and Interest
LG(MP)R 15(2)(g) and (j) |
| Item No. 4.4 | Contract Extension - Contract No. 5837 - Panel of Providers for Records Support & Digitisation Services
LG(MP)R 15(2)(d) |
| Item No. 4.5 | 479 Sandy Bay Road Sandy Bay - Small Portion of Highway Reservation - Proposed Sale to Adjoining Landholder
LG(MP)R 15(2)(f) |
| Item No. 5 | Committee Action Status Report |
| Item No. 5.1 | Committee Actions - Status Report
LG(MP)R 15(2)(a), (c)(ii), (f) and e(i) |
| Item No. 6 | Questions Without Notice |