



CITY OF HOBART

AGENDA

Community, Culture and Events Committee Meeting

Open Portion

Wednesday, 9 January 2019

at 5:00 pm

Lady Osborne Room, Town Hall

THE MISSION

Our mission is to ensure good governance of our capital City.

THE VALUES

The Council is:

about people	We value people – our community, our customers and colleagues.
professional	We take pride in our work.
enterprising	We look for ways to create value.
responsive	We're accessible and focused on service.
inclusive	We respect diversity in people and ideas.
making a difference	We recognise that everything we do shapes Hobart's future.

ORDER OF BUSINESS

Business listed on the agenda is to be conducted in the order in which it is set out, unless the committee by simple majority determines otherwise.

APOLOGIES AND LEAVE OF ABSENCE

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**Community, Culture and Events Committee Meeting (Open Portion) held
Wednesday, 9 January 2019 at 5:00 pm in the Lady Osborne Room, Town Hall.**

COMMITTEE MEMBERS

Harvey (Chairman)
Sexton
Dutta
Ewin
Sherlock

Apologies:

Leave of Absence: Nil.

NON-MEMBERS

Lord Mayor Reynolds
Deputy Lord Mayor Burnet
Zucco
Briscoe
Thomas
Denison
Behrakis

**1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A
VACANCY**

2. CONFIRMATION OF MINUTES

The minutes of the Open Portion of the Community, Culture and Events Committee meeting held on [Wednesday, 5 September 2018](#), the Special Open Community, Culture and Events Committee meeting held on [Monday, 17 September 2018](#), and the Open Portion of the Special Community, Culture and Events Committee meeting held on [Monday, 3 December 2018](#) are submitted for confirming as an accurate record.

3. CONSIDERATION OF SUPPLEMENTARY ITEMS

Ref: Part 2, Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Recommendation

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the General Manager.

4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Ref: Part 2, Regulation 8(7) of the *Local Government (Meeting Procedures) Regulations 2015*.

Members of the Committee are requested to indicate where they may have any pecuniary or conflict of interest in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Committee has resolved to deal with.

5. TRANSFER OF AGENDA ITEMS

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

A Committee may close a part of a meeting to the public where a matter to be discussed falls within 15(2) of the above regulations.

In the event that the committee transfer an item to the closed portion, the reasons for doing so should be stated.

Are there any items which should be transferred from this agenda to the closed portion of the agenda, or from the closed to the open portion of the agenda?

6. REPORTS

6.1 Local Government (Meeting Procedures) Regulations 2015 - Review of Meeting Times File Ref: F18/137076; 13-1-2

Report of the General Manager of 27 November 2018.

Delegation: Committee

City of **HOBART****MEMORANDUM: COMMUNITY, CULTURE AND EVENTS COMMITTEE****Local Government (Meeting Procedures) Regulations 2015
- Review of Meeting Times**

Regulation 6(2) of the *Local Government (Meeting Procedures) Regulations 2015* require that after each ordinary election, a council and council committee are to review the times of commencement of their meetings.

Regulation 6(1) states that a meeting is not to start before 5:00 pm unless otherwise determined by the council committee by simple majority.

Accordingly, the commencement time for ordinary meetings of the Community, Culture and Events Committee is submitted for consideration.

RECOMMENDATION

That in accordance with Regulation 6(2) of the Local Government (Meeting Procedures) Regulations 2015, the Committee determine the commencement time for ordinary meetings of the Community, Culture and Events Committee.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.

N.D Heath
GENERAL MANAGER

Date: 27 November 2018
File Reference: F18/137076; 13-1-2

6.2 Applications Approved Under the Delegated Authority of the Acting Associate Director Community Development for Quick Response Grants
File Ref: F19/171; 18/279

Memorandum of the Acting Associate Director Community and Culture of 3 January 2019 and attachment.

Delegation: Committee



City of **HOBART**

MEMORANDUM: COMMUNITY, CULTURE AND EVENTS COMMITTEE

**Applications Approved Under the Delegated Authority of
the Acting Associate Director Community Development for
Quick Response Grants**

The Acting Associate Director Community and Culture submits for information the attached table of Quick Response Applications approved under delegated authority.

RECOMMENDATION

That the information be received and noted.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.

Kimbra Parker
**ACTING ASSOCIATE DIRECTOR
COMMUNITY AND CULTURE**

Date: 3 January 2019
File Reference: F19/171; 18/279

Attachment A: Quick Response Applications Approved Under Delegated
Authority ↴

**APPLICATIONS APPROVED UNDER THE DELEGATED AUTHORITY OF
THE ACTING ASSOCIATE DIRECTOR COMMUNITY DEVELOPMENT
FOR QUICK RESPONSE GRANTS – FILE REF: 18/279**

Applicant	Project Description	Grant Stream	Value of Grant \$ excl	Date of Approval
Australian Red Cross 7/9 - 26/10/2018	<i>Bring More Good Window Installation</i> Sharing and inspiring acts of kindness in the community through interactive art and photographic imagery. Members of the public were asked to write about first-hand experiences on the Elizabeth Street windows of the new Red Cross offices. It could be anything from simple acts that brightened a person's day to grand gestures that changed a person's life. The kindness of strangers and compassion shown in the community were celebrated and documented as the stories accumulated over the day and week. The photographic and time-lapse video footage will be used to inspire the community to 'bring more good' every day.	Community	\$500	4/9/2018
National Council of Women of Tasmania Inc 30/10/2018	<i>Protecting women over 60 years</i> A forum was run titled 'Protecting women over 60 years'. There were speakers on housing, health and pension/superannuation issues. The aim was to raise awareness of these issues as well as to develop confidence amongst the women who participated as well as developing strategies on moving towards further positive change. Participants of the member organisations took the information gathered back to their organisations. It also seemed to attract interest from non-affiliated organisations and individuals.	Community	\$217 (cash & in-kind)	10/10/2018
Down Syndrome Tasmania 20/10/2018	<i>Step UP! for Down syndrome</i> Step UP! for Down syndrome was a walk in which anyone could participate without special training. The walk itself was a short, fun and friendly gathering of people whom all had the common interest to raise awareness in the community of the positive role that people with Down Syndrome can play within society. It brought together people with Down Syndrome and their invited guests - everyone from friends and family to teachers, politicians, celebrities, sports stars and co-workers - to promote acceptance and inclusion of people with Down Syndrome within the community.	Community	\$500	10/10/2018

Applicant	Project Description	Grant Stream	Value of Grant \$ excl	Date of Approval
Diwali Working Committee 9/11/2018	<i>Diwali 2018</i> Diwali is a primary festival in India and it is celebrated even by its south east Asian neighbours like Nepal, Bhutan, Burma, Bangladesh, Sri Lanka etc. It is celebrated by all religions in India and is a day that brings people together from different communities in prayer, food, music and cultural celebration. The Working Committee brought this unique celebration to the people of Hobart by having an open event at Franklin Square in conjunction with Franco's Street Markets. The event showcased the pride and passion of the communities involved.	Community	\$500	15/10/2018
Human Rights Organising Committee 7/12/2018	<i>Human Rights Awards celebration</i> This year, the 10th of December 2018 marked the 30th year of the Human Rights Awards in Tasmania and the 70th Anniversary of the United Nations General Assembly's adoption of The Universal Declaration of Human Rights. As in other years, the intention was to focus on the diversity of issues that Human Rights encompasses. The Tasmanian Human Rights Week Organising Committee organised an event at the Hobart Town Hall with a state address and an announcement of the Human Rights Award nominees.	Community	\$500 (cash & in-kind)	15/10/2018
Tasmanian Muslim Association 17/11/2018	<i>Peace Is Islam and Islam Is Peace</i> The project was to break the misconceptions or misunderstandings about the people of Islamic faith. Australia is a multicultural country where people of diverse faiths and no faiths live together. These misconceptions are one of the primary cause for the barriers between Muslims and non-Muslims. To build the strong social cohesion among the people of diverse backgrounds, it was important to reduce the barriers by promoting accurate knowledge of Islam.	Community	\$500	1/11/2018

Applicant	Project Description	Grant Stream	Value of Grant \$ excl	Date of Approval
<p>The Salvation Army</p> <p>4/12/2018</p>	<p><i>Street Team Birthday Celebration</i></p> <p>It was the Street Team's Birthday!</p> <p>Street team is a volunteer harm minimisation program that has operated in the Salamanca Night Time Entertainment Precinct for the last four years. It is the successful result of a partnership between the City of Hobart, Tasmanian Police and the Salvation Army. The Street Team's selfless volunteers are the core of their success. It was time to acknowledge and celebrate their wonderful contribution with pizza hot from the City of Hobart's brand new pizza oven.</p>	Community	\$500	29/11/2018
<p>Dexter Rosengrave</p> <p>28/9/2018 - 21/1/2019</p>	<p><i>Safe Haven</i></p> <p>Safe Haven is a community-focused art project which examines the importance of home in relation to LGBTIQ+ identity in Tasmania. The project will be realised through interviews with several members of the local queer community and will blend personal stories with photographic documentation from these interactions to create a series of artworks that articulate the lived experience of being LGBTIQ+ and Tasmanian. These artworks will occupy the Hobart City Council SOAPBOX billboards in Mathers Place, Hobart, March - June 2019.</p>	Creative Hobart	\$1,000	25/9/2018
<p>FemFest</p> <p>29/9/2018</p>	<p><i>FemFest 2018</i></p> <p>FemFest Tasmania was a DIY Feminist Festival happening for the first time in Nipaluna/Hobart.</p> <p>The one-day not-for-profit festival featured local music, bands, DJs, visual artists, designers, performance artists, spoken word, cabaret, panels, workshops and stalls.</p> <p>The aim of the festival was bringing together, platforming and celebrating Women, Non-Binary, Gender Non-conforming and folks who experience Gender Oppression in the community. Along with creating a space where we can build each other up, supporting and listening to one another.</p>	Creative Hobart	\$347.70 (in-kind)	27/9/2018

Applicant	Project Description	Grant Stream	Value of Grant \$ excl	Date of Approval
Nayri Niara 23-28/10/2018	<p><i>Awakening Nayri Niara</i></p> <p>Nayri Niara created a beautiful nature art piece and hosted a ceremony to call in recovery and good spirit before beginning to build the Long.House - communal creative hub @ MacPoint.</p> <p>Families came and immersed themselves in ancient symbols, stories and helped create an ephemeral art piece to heal the connection to Country, Culture, Community and the Sacred. ✿</p> <p>Audiences were also able to visit the site to view the completed natural landscape installation and to reflect on their own intentions and actions to create nayri niara / good spirit.</p>	Creative Hobart	\$1,000	22/10/2018
Tamil Association of Tasmania 21/11-20/12/2018	<p><i>Indigenous Drumming Tamil ongoing</i></p> <p>Funding was sought for a big drum and salanagai (anklet with tiny bells) for immediate development in readiness to perform.</p> <p>The Parai (Tamil drum) permeates religious social life of Tamils and has been in use for over 3,000 years. The Tamil Association of Tasmania (TAT) had a core group trained (first-stage) by Tamil Arts Australia (Adelaide). TAT Established a core group to perform in Hobart which required continuous training and display. Along with the music production and performance, there is a spiritual and social dimension to this work, creating a sense of belonging (anchoring to new territory). There was an opportunity to participate with other communities in events and create fusion events for promoting multicultural integration. Drumming along with street theatre ensemble (to be developed) in time provides an authentic Tamil contribution to the multicultural landscape of the City of Hobart.</p>	Creative Hobart	\$1,000	1/11/2018
Child Health Association Tasmania 23/9/2018	<p><i>Family Fun Day</i></p> <p>The event was organised by Child Health Association Tasmania in conjunction with Government House. The event raised funds to support the provision of child health programs in Tasmania, to give Hobart families a great day out and the exciting opportunity to visit Government House. There was a Punch and Judy Show, entertainment by the Royal Australian Navy Band Tasmania, play activities, HCC Bush Adventures, food trucks and a cake stall.</p>	Event	\$579.50 (in-kind)	17/9/2018

Applicant	Project Description	Grant Stream	Value of Grant \$ excl	Date of Approval
National Trust of Australia (Tasmania) 14/9/2018	<i>Conversation - the Future of the Treasury Buildings</i> There is great public interest in the proposed future usage of the Treasury buildings. A presentation took place and the general public was given the opportunity to voice their concerns and offer future concepts for the buildings.	Venue Support	\$280.90 (in-kind)	7/9/2018
Tasmanian Ceramics Association 23/9 - 7/10/2018	<i>To Have and To Hold</i> The highlight of the Tasmanian Ceramics Association members' year was the annual exhibition. This outstanding display of Tasmanian clay innovation, resourcefulness and creativity brought together in one place delighted the viewer and inspired creativity within the arts community. The themed exhibition (this year 'to have and to hold') raised the profile of clay as a means of creative expression. It encouraged, supported, grew membership and fostered participation by members to exhibit commendable examples of their current work. Sponsored awards were presented for innovation, humour, overall excellence, functional, non-functional and sculptural work as judged by two professional artist/teachers.	Venue Support	\$1,000	12/9/2018
Intercultural Sports League Inc 30/9/2018	<i>ICSL Cricket T20 Season 3</i> The Mission of ICSL is to use sports as a medium to engage culturally diverse and migrant communities and better integrate them into the Australian community. ICSL completed its last two cricket seasons with great support and encouragement from all of the diverse communities. This year the launch of the Hurricanes champions league T20 (Season 3) was in September 2018.	Venue Support	\$374.55 (in-kind)	24/9/2018
Theatre Council of Tasmania 13/11/2018	<i>Launch 2109 Tasmanian Theatre Awards</i> The event was a combination of formal speeches, performances and refreshments. The Tasmanian Theatre Awards were the culmination of the year-long judging of up to 50 theatre performances. The Theatre Awards are launched each year to promote and inform the theatre and general community of the upcoming awards. The launch also provided an opportunity to showcase some of the amazing Tasmanian theatrical talent and to recognise and thank supporters.	Venue Support	\$465.46 (in-kind)	9/10/2018

Applicant	Project Description	Grant Stream	Value of Grant \$ excl	Date of Approval
<p>Allegri Ensemble Incorporated</p> <p>5-7/11/2018</p>	<p><i>Remembrance</i></p> <p>This project was a commemoration of the end of World War I, coinciding with the 100th anniversary of the Armistice which saw the cessation of hostilities on the Western Front. The Allegri Ensemble presented a reflective and evocative program of music, including Allegri's Miserere, Howells' Requiem, and an excerpt from Vaughan Williams' Dona Nobis Pacem - a call for peace after the ravages of war. The concert also featured the war poetry of Walt Whitman, brought to life by renowned Hobart actor, Robert Jarman.</p>	Venue Support	\$1,000 (in-kind)	10/10/2018
<p>The Clothing Exchange</p> <p>25/11/2018</p>	<p><i>Overdressed Market</i></p> <p>The Overdressed Market was a premium fashion market for preloved women's clothing, shoes, jewellery and accessories in Hobart. The first market was held in December 2013 and has become the biggest preloved fashion market in Tasmania.</p>	Venue Support	\$1,000 (in-kind)	15/10/2018
<p>Volunteering Tasmania</p> <p>5/12/2018</p>	<p><i>2019 Tasmanian Volunteering Awards Launch</i></p> <p>Now in its fourth year, the Tasmanian Volunteering Awards are the only statewide awards program recognising excellence in volunteering and showcasing inspiring stories of individual and organisational giving across the island.</p> <p>Volunteering is critical to the state and volunteers can be found in almost every sector and most definitely in every community. Volunteers in Tasmania contribute over seven million hours every year and it would cost the community \$2.5 billion to replace their collective effort. This was an opportunity to recognise, acknowledge and thank them.</p> <p>The Awards were launched by Volunteering Tasmania Patron, Her Excellency Professor the Honourable Kate Warner AC, the Governor of Tasmania.</p>	Venue Support	\$404.55	14/11/2018

Applicant	Project Description	Grant Stream	Value of Grant \$ excl	Date of Approval
CatholicCare Tasmania 18 - 25/1/2019	<p><i>This is Me</i></p> <p>CatholicCare's Therapeutic Residential Care program INSPIRE@H.O.M.E. cares for vulnerable Tasmanians aged 12 to 18 years. The young people supported by this program sit in the shadows with not many people understanding where these young people have come from and what they have been through from such a young age.</p> <p>But from within these shadows there is another side to these young people.... they each have amazing talents and some of these talents which are hidden from others are in arts, crafts and design. This exhibition is the platform to bring these talents out into the light.</p>	Venue Support	\$1,000	30/11/2018
Battery Point Community Association 9/12/2018	<p><i>Battery Point Community Christmas Party</i></p> <p>An afternoon Christmas party for Battery Point community families and friends. The party was held in the Community Hall (and associated Henslowe Park) in Hampden Road, Battery Point.</p> <p>The function provided an excellent opportunity to engage the wider Battery Point community in a relaxed, enjoyable and inclusive way. Laughter and conviviality were hallmarks of the highly successful event.</p>	Christmas	\$750	22/10/2018
A Paw Up 3-25/12/2018	<p><i>Operation Santa Paws</i></p> <p>A Paw Up, in partnership with Hobart City Mission and other human service providers in Tasmania, provided approximately 500 Christmas gift bags for pets owned by people who are disadvantaged, homeless or at risk of homelessness. Clients of these providers who have a pet, along with Hobart City Mission's applicants for Christmas assistance who have a pet, received a gift pack for them. These clients, many of who are reliant on their companion animal for comfort, security, love and acceptance, were able to provide their pet with a gift, something which most pet owners take for granted.</p>	Christmas	\$750	30/10/2018
Sequenza Inc 9/12/2018	<p><i>Sequenza presents - Christmas with a Twist</i></p> <p>Sequenza presented an unusual program incorporating (in a departure from the usual repertoire) unplugged contemporary songs using their own unique style.</p> <p>This project represented a creative collision between the ancient timbres of Sequenza's instruments, blended, at a leading-edge level of musical sensitivity, with contemporary music.</p>	Christmas	\$749.55 (cash & in-kind)	30/10/2018

Applicant	Project Description	Grant Stream	Value of Grant \$ excl	Date of Approval
West Hobart Neighbourhood Watch 12/12/2018	<i>Pre-Christmas Barbecue</i> West Hobart Neighborhood Watch meet each month at the AA Lord complex, except for December, when all West Hobart residents were invited to John Doggett Park for a free pre-Christmas barbecue. Food and soft drink were provided (and those who required adult beverages supplied their own). This activity has been held every year for the past decade.	Christmas	\$460	30/10/2018
Hobart Accueil Inc 2/12/2018	<i>European Christmas Fair</i> The 2018 European Christmas Fair celebrated Hobart's multiculturalism. It was a highlight for various European communities who offered to share their Christmas traditions with the public. Participants this year included Bavaria, the Czech Republic, France, Hungary, Poland, Slovakia and Italy. For the first time, Hobart Accueil, the Francophone community association, participated in this event and displayed some beautiful traditions from French Christmas tradition.	Christmas	\$530	1/11/2018
C3 Hobart 9/12/2018	<i>Christmas at C3</i> Christmas at C3 was a family-friendly carols event to celebrate the Christmas season. The event consisted of carols, a visit from Santa and his elves and a chance to hear about a local community charity - it had something for everyone. C3 Hobart has run this event for many years and it was previously held at the Odeon Theatre in the middle of the city. It has always been a well-received event that is community focused and open for all to attend.	Christmas	\$750	2/11/2018
Bethlehem House Tasmania Inc 6/12/2018	<i>Carols for the Homeless</i> Bethlehem House's Christmas Mass and carols service in St Mary's Cathedral was a joyful celebration of the Christmas season, bringing together the whole community in showing support for the homeless. Everyone was welcome to join Hobart local choir Cantiamo in singing favourite 'Bethlehem' themed carols, before a light refreshment.	Christmas	\$750	9/11/2018

Applicant	Project Description	Grant Stream	Value of Grant \$ excl	Date of Approval
New Town Primary School Association 23/11/2018	<i>A Night On The Green</i> New Town Primary School Association put on an end-of-year student-performed music celebration, where the school community came together to watch the children sing and perform for each other and their families. The event was inclusive and purposely not themed with Christmas so that it was inclusive of the diverse and multicultural school community. Funding was sought to offer a free barbecue to help celebrate the evening.	Christmas	\$750	14/11/2018
Tasmanian Nature Play Network 7/12/2018	<i>Christmas Kids Under The Milky Way</i> The event was a nature-based create and design Christmas event. Approximately nine activities were offered using resources found in nature to create Christmas decorations and gifts. A communal meal was then shared.	Christmas	\$750	14/11/2018
South Hobart Living Arts Centre 12/12/2018	<i>Performing Arts Christmas</i> South Hobart Living Arts Centre and Tenants (the Centre); kdcWORKS, MADE, Second Echo, The Unconformity, Tasmania Performs, Island Entertainment, Leigh Tesch, Adriene Cobcroft, and SHYAM hosted a gathering for the arts and health community to celebrate the success of the past year and to catch up on projects that are coming up for 2019. This was the second year the Centre has hosted this event that hopes to grow into an annual gathering of artists and arts workers, arts health practitioners and the community to network, share and plan.	Christmas	\$600	28/11/2018
South Hobart Playgroup 18/12/2018	<i>Nature Craft Activity and Christmas Party</i> South Hobart Playgroup runs an annual Christmas party for its families. This application was to engage Kara Spence from 'Nature.Be.In.It' to run a nature based Christmas craft and art activity with children as a special Christmas party event.	Christmas	\$460	29/11/2018

Applicant	Project Description	Grant Stream	Value of Grant \$ excl	Date of Approval
<p>Sajini Sumar Multicultural Women's Council of Tasmania</p> <p>22/12/2018</p>	<p><i>JoinUs Christmas in City of Hobart</i></p> <p>Many migrants known to the Multicultural Women's Council have never had a Christmas celebration in their life. This was an opportunity for migrants to experience the joy and peace of Christmas together in their newly adopted homeland. This festive celebration included a Christmas Carol and Santa bringing gifts for children. Santa Claus gave Christmas presents to children, sharing the joy and spirit of Christmas with the Australian tradition. This marked the beginning of the goodwill and peace to be the essence of Christmas in the hearts of migrants for years to come.</p>	Christmas	\$750 (cash & in-kind)	29/11/2018
<p>Carols on the Mountain</p> <p>15/12/2018</p>	<p><i>Carols on the Mountain</i></p> <p>Carols on the Mountain Annual Fern Tree Christmas Carol open-air event, involved community singalong to live musical accompaniment featuring special guest singers Allison Farrow and Andrew Short. Additional features included cameo by the local Fire Brigade, Christmas readings by local guests, and performance by the Van Diemen's Fiddles. The event was hosted by Fern Tree broadcaster, Christopher Lawrence.</p>	Christmas	\$750	29/11/2018
<p>Child Health Association Tasmania</p> <p>12/12/2018</p>	<p><i>The Haven's Christmas Bonanza</i></p> <p>The Haven's Christmas Bonanza was a celebration of the Child Health Association Tasmania (CHAT) volunteers and a thank you to members. The Association hosted a family friendly Christmas Party at the Haven, open to member families of CHAT (membership was free and open to all families with children 0-5).</p> <p>The event included the City of Hobart Imagination Playground, face painting, gingerbread boys and girls decorating station, healthy catering options, music and dance.</p>	Christmas	\$600	29/11/2018

Applicant	Project Description	Grant Stream	Value of Grant \$ excl	Date of Approval
Kindred Life Group 25/12/2018	<p><i>Our Table: A Christmas to Remember</i></p> <p>Many Tasmanians are currently mourning the loss of a family member and will find this Christmas Day particularly difficult to bear. Instead of focussing on the seats now empty at the table, members of the community were invited to join 'Our Table' for the common purpose of coming together, rejoicing in our loved ones' memories and making this Christmas one to remember.</p> <p>'Our Table' brought together vulnerable Tasmanians along with local council, business, and individuals who wished to volunteer their time, resources and well-wishes to make this Christmas a little brighter for those who are grieving.</p>	Christmas	\$600	4/12/2018

6.3 City of Hobart Grants Program - Delegation for Approval
File Ref: F18/125072; 18/279

Report of the General Manager and the Acting Associate Director
Community and Culture of 3 January 2019 and attachment.

Delegation: Council

**REPORT TITLE: CITY OF HOBART GRANTS PROGRAM -
DELEGATION FOR APPROVAL****REPORT PROVIDED BY:** General Manager
Acting Associate Director Community and Culture**1. Report Purpose and Community Benefit**

- 1.1. This report is proposing that the General Manager be delegated authority to approve all grants administered under the City of Hobart Grants Program which offer support between \$1,000 and \$20,000.
- 1.2. It is considered that this amendment to the Grant Program would provide improved governance, greater meet the community expectation for a transparent, highly regulated grant program and streamline the existing program to provide outcomes to the community in a timely manner.

2. Report Summary

- 2.1. The report details the assessment process for all City of Hobart grants administered through the Community and Culture Division and outlines the considerations related to the current process. Currently, assessment panel recommendations are required to be endorsed by Committee and then approved by the Council. These considerations include:
 - 2.1.1. Operational delay due to Committee and Council meeting schedules prolonging notification for grant applicants. This operational delay often means that grant applicants are not able to progress their planning in a reasonable timeframe and/or their promotional material has already been finalised resulting in the City of Hobart contribution not being fully recognised.
 - 2.1.2. The possible perception that the current process may allow for external influences to impact on an otherwise robust assessment process that strongly adheres to a Council approved criteria.
 - 2.1.3. A consistent approach to grant approvals noting the Waste Reduction Grants are currently delegated to the General Manager for approval and the Dr Edward Hall Environmental Grants are currently delegated to the City Planning Committee for approval.
- 2.2. It is recommended that grant programs funding \$1,000 to \$20,000 be approved by the General Manager. Grant programs funding over \$20,000 would still be approved by the Council, given the significant level of investment.

- 2.2.1. Subject to approval, the *Applications for Grants - City of Hobart Grants Program* policy would need to be updated (as shown in **Attachment A** to this report).
- 2.2.2. An amendment to the Policy in relation to the recent awarding of the Theatre Council of Tasmania for a City Partnership has also been included in the amendments.
- 2.3. The Acting Associate Director Community and Culture currently has delegation to approve quick response grants up to a value of \$1,000. It is proposed that this delegation remain unchanged.
 - 2.3.1. A report detailing the approved quick response grants is provided to each meeting of the Community, Culture and Events Committee.
- 2.4. A formal report detailing the results of the assessment process and recommendations would be prepared for the General Manager's consideration prior to formal approval.
 - 2.4.1. Once recommendations were endorsed, a copy of the report and assessment details would be provided to Aldermen / Councillors for information.

3. **Recommendation**

That:

- 1. ***In the interests of good governance and in order to streamline the current grants process, it is recommended that pursuant to Section 22 of the Local Government Act, the Council delegate authority to the General Manager to approve all grants administered under the City of Hobart Grants Program which offer support between \$1,000 and \$20,000.***
- 2. ***The current Council Policy, Applications for Grants - City of Hobart Grants Program, be amended to reflect the change.***
- 3. ***Following the General Manager's approval of the recommendations, a report and assessment details be provided to Aldermen / Councillors for their information.***

4. Background

- 4.1. Currently there are 15 grant programs under the City of Hobart Grants Program with a robust and detailed assessment process.

As detailed in the *Applications for Grants - City of Hobart Grants Program Policy*, the six Quick Response grants are assessed by Council officers with approval delegated to the Acting Associate Director Community and Culture and Associate Director Communications and Marketing. These grants include:

- Creative Hobart Quick Response (Up to \$1,000)
- Community Quick Response (Up to \$500)
- Event Quick Response (Up to \$1,000)
- Community Christmas Activation Quick Response (Up to \$750)
- Venue Support Quick Response (Up to \$1,000)
- Civic Banners Quick Response (Up to \$1,000)

- 4.2. A report detailing the grants approved under delegation is presented to each meeting of the Community, Culture and Events Committee.

- 4.3. The other nine grant programs are assessed by assessment panels, comprising of both staff and external representatives. The assessment panel recommendations are referred to either the Community, Culture and Events Committee or the Economic Development and Communications Committee for Marketing Grants via an officer report and then to the Council for consideration.

- 4.4. These grants include:

- Creative Hobart Small (\$1,000 - \$5,000)
- Creative Hobart Medium (\$7,000 - \$15,000)
- Creative Hobart Major Cultural Organisations (Over \$10,000)
- Community Small (\$1,000 - \$5,000)
- Event Medium (\$1,000 - \$20,000)
- Event Partnership (Over \$20,000)
- Community Christmas Carols (Up to \$15,000)
- Local Trader Marketing (Up to \$8,000)
- Shopfront Improvement (Up to \$5,000)

- 4.5. The City of Hobart Grants Program has also recently commenced delivering and administering the Waste Reduction Grants (currently with delegation to the General Manager) and the Dr Hall Environmental Grants delegated to the City Planning Committee for approval.
 - 4.5.1. It is considered that these grants also be managed and approved utilising the same consistent, robust approach.
- 4.6. In 2018, the process of approvals in the Small and Medium rounds took up to eight weeks from the assessment meeting to the final Council approvals. This meant an applicant applying in the February round did not know their funding outcome until the end of May for projects that potentially could commence at the start of July.
 - 4.6.1. This was an even longer process for the August grant round in light of Committee meetings in October/November having to be postponed due to Local Government elections.
- 4.7. It is considered that by providing delegated approval to the General Manager it would increase efficiency, provide a faster response to the community and allow more time to plan, organise and promote their grant supported activity.
 - 4.7.1. It is currently difficult for some organisation/event organisers to adequately promote the City of Hobart's support as they need to have their advertising collateral finalised prior to the announcements of the successful grants.
- 4.8. It is anticipated that if approval was delegated to the General Manager, there would be a turn-around of approximately two weeks from when the assessment panel made their recommendations until grant recipients are formally advised of the outcome.
- 4.9. Currently assessment outcomes are not provided to applicants until the final approval is made by the Council, however this information is displayed publically when the report is sent to committee for consideration. This effectively allows applicants to gain prior warning of the grant assessment outcomes and potentially lobby Aldermen / Councillors for a changed decision. This effectively reduces transparency and can be seen to compromise the rigour of the process.
- 4.10. Good practice in grant provision recommends the establishment of procedures to avoid potential conflicts of interest (actual and perceived) by anyone (staff or councillors) involved in the assessment, selection and approval of grants.
- 4.11. It is considered that transparency in how funds are allocated and accountability for how public monies are used is essential to maintain public trust and confidence in the integrity of a council's decision-making processes.

- 4.12. This proposal aligns with the *Capital City Strategic Plan 2015-2025*, Strategic Objective 5.1 - The organisation is relevant to the community and provides good governance and transparent decision-making.
- 4.13. This is further articulated in the Hobart - A community vision for our island capital document, Pillar 8 that states *8.1 We are strong in our ethics - 8.1.1 We act with authenticity and integrity. We are transparent, accountable and responsible to each other. We are trusting and trustworthy. We reflect on and evaluate our performance. And we expect this of our government.*
- 4.14. The City of Hobart has adopted a robust assessment process which responds to the guideline criteria approved by the Council. The assessment panels include external representatives from the community who are deemed to be experts in their subject area, as well as City of Hobart staff from both within and outside of the Community and Culture Division.
- 4.15. Each panel recommendation has documented feedback and is written in the context of the guidelines and in strict alignment with the assessment criteria. There is a risk when recommendations are referred to the Council that decisions can be changed that are not based on approved guidelines and assessment criteria and the process becomes compromised. This can be viewed as undermining the robust work of the assessment panel in making considered and informed recommendations.
- 4.15.1. It is considered that it would demonstrate good governance to remove the opportunity for any lobbying of elected representatives and negate any risks associated with potential conflicts of interest.
- 4.16. It is noted that over the period of the grant program, external assessors involved in assessing other local and interstate grant programs have expressed concern that there could be external influences affecting the outcomes of this rigorous, transparent process.
- 4.17. The proposed recommendation does not include grants which fund over \$20,000, as it is considered that the high level of investment would still be appropriate for consideration and approval by the Council.
- 4.18. There are currently two annual grant rounds that close in July in this category and include:
- Event Partnerships (Over \$20,000)
 - Creative Hobart Major Cultural Organisations (Over \$10,000) - many of the grants awarded are over \$20,000 through this grant round.

5. Proposal and Implementation

5.1. It is proposed that in the interests of good governance and operational efficiency, pursuant to Section 22 of the *Local Government Act*, the Council delegate authority to the General Manager to approve all grants administered under the City of Hobart Grants Program which offer support between \$1,000 and \$20,000.

5.1.1. The *Applications for Grants - City of Hobart Grants Program* policy be amended (as shown in **Attachment A** to this report).

5.2. Following the General Manager's approval of the recommendations, a report and assessment details be provided to Aldermen / Councillors for their information.

6. Strategic Planning and Policy Considerations

6.1. The provision of the City of Hobart Grants Program responds to City of Hobart strategies, most specifically:

6.1.1. The *Capital City Strategic Plan 2015-2025*:

- Offers opportunities for all ages and a city for life
- Is recognised for its natural beauty and quality of environment
- Is well governed at a regional and community level
- Achieves good quality development and urban management
- Is highly accessible through efficient transport systems
- Builds strong and healthy communities through diversity, participation and empathy
- Is dynamic, vibrant and culturally expressive.

6.1.2. The Governance priority area of activity in the *Capital City Strategic Plan 2015-2025* states that - The organisation is relevant to the community and provides good governance and transparent decision-making.

6.1.3. The Economic Development, Vibrancy and Culture priority area of activity in the *Capital City Strategic Plan 2015-2025*:

- Partnerships with Government, the education sector and business to create city growth.

- Cultural and creative activities build community wellbeing and economic viability.

6.1.4. The City of Hobart Social Inclusion Strategy 2014-2019:

- Recognising that diversity in the community is one of Hobart's greatest assets
- Ensuring that the needs and aspirations of the most disadvantaged people in the community are addressed
- Identifying and understanding the root causes of disadvantage and giving priority to supporting early intervention and prevention approaches
- Promoting and providing equity and access to all our activities, programs, facilities and services.

6.1.5. Creative Hobart Cultural Strategy - the City as:

- A platform for creativity
- An incubator of diversity and excellence in the arts and culture
- A connector of creative people and the community.

7. Financial Implications

7.1. Impact on Current Year Operating Result

- 7.1.1. There is no impact on the current financial year resulting from this proposal.

7.2. Impact on Future Years' Financial Result

- 7.2.1. There is no impact on future year's financial result.

7.3. Asset Related Implications

- 7.3.1. There are no asset related implications.

8. Legal, Risk and Legislative Considerations

- 8.1. It is considered that this proposal provides operational benefit, improves governance and assists in mitigating risks associated with lack of transparency and the potential perception of interference in the process.

9. Marketing and Media

- 9.1. The proposed changes to the Community Development Grant Program does not present a marketing or media opportunity.

10. Community and Stakeholder Engagement

- 10.1. The Community Development Officer - Grants, Community Activation Coordinator and Associate Director Communications and Marketing were consulted in the writing of this report.

11. Delegation

- 11.1. This matter is delegated to the Council.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



N.D Heath
GENERAL MANAGER



Kimbra Parker
**ACTING ASSOCIATE DIRECTOR
COMMUNITY AND CULTURE**

Date: 3 January 2019
File Reference: F18/125072; 18/279

Attachment A: Applications for Grants - City of Hobart Grants Program Policy ↴

City of Hobart

Policy

Title: Applications for Grants –
[City of Hobart Grants Program](#) **Community
and Marketing**

Category: Community Services and Events

Date Last Adopted: 18 June 2018

1. Objectives

The policy sets out the City of Hobart's approach to managing the [City of Hobart Community and Marketing](#) Grants Program.

The objective of the grants program is to encourage and support community and cultural organisations as well as small businesses to develop and deliver Hobart-based events, projects and activities that have community, cultural or economic outcomes that align with the Future Directions within the City's Strategic Plan.

2. Background

The City makes available grant funding to assist community, cultural, other organisations and businesses through its grants program.

The grants program provides transparent and equitable governance for the City's support of projects with the intention of assisting the community, organisations, and businesses in the Hobart municipal area.

3. Policy

That:

1. The City makes grant funds available to assist community, cultural, business and other organisations through its grants program.
2. Under each stream there are a number of grant categories. The funds available for each category are listed in the following table.

Grant Streams	Available Categories	Funding Amounts (\$)
Creative Hobart	<ul style="list-style-type: none"> - Major Cultural Organisations - Medium Creative Hobart - Small Creative Hobart - Quick Response 	<ul style="list-style-type: none"> - Over \$10,000 - \$7,000 to \$15,000 - \$1,000 to \$5,000 - Up to \$1,000
Community	<ul style="list-style-type: none"> - Small Community - Quick Response 	<ul style="list-style-type: none"> - \$1,000 to \$5,000 - Up to \$500
Event	<ul style="list-style-type: none"> - Event Partnerships - Event Medium - Quick Response 	<ul style="list-style-type: none"> - Over \$20,000 - Under \$20,000 - Up to \$1,000 (in-kind only)
Christmas	<ul style="list-style-type: none"> - Community Christmas Activation Quick Response - Community Christmas Carols 	<ul style="list-style-type: none"> - Up to \$750 - \$1,000 - \$15,000
Marketing	<ul style="list-style-type: none"> - Shopfront Improvement - Local Trader Marketing - Civic Banner Quick Response 	<ul style="list-style-type: none"> - Up to \$5,000 (matched funding) - Up to \$8,000 - Up to \$1,000 (in-kind only)
Venue Support	<ul style="list-style-type: none"> - Quick Response 	<ul style="list-style-type: none"> - Up to \$1,000 (in-kind only)
City Partnership	<ul style="list-style-type: none"> - Small - Large 	<ul style="list-style-type: none"> - \$10,000 - \$30,000

3. The grant streams for Event Grants, Medium Creative Hobart Grants, Small Creative Hobart Grants, Small Community Grants and Shopfront Improvement Grants will be available to the public twice yearly opening in August and February each year. The grant allocation pools will be distributed between both rounds. The Local Trader Marketing Grant will be available to the public once a year for a two month period from February to March.

4. The following criteria will be applied to the City Partnership grants.

- Events that have been delivered within the City of Hobart for at least ten years [or that are determined by the Council to warrant partnership status;](#)
- Small to mid-sized community, cultural or commemorative events that are not eligible to apply for Event Partnership Grant funding;
- Events that are held on or in City of Hobart property or venues and that utilise City of Hobart infrastructure, services and/or equipment; and
- This program does not provide support for sporting or recreational focussed events and activities.

The City Partnership grants will be provided through a five (5) year partnership agreement with each of the following organisations:

- Small
 - Festa Italia
 - Greek Orthodox Church and Benevolent Society of St George (Hobart) (Estia Greek Festival)
 - [The City of Hobart Eisteddfod](#)
 - [Theatre Council of Tasmania * \(4 year partnership\)](#)
- Large
 - The Royal Hobart Regatta
 - The Sandy Bay Regatta
 - RSL Tasmania, Hobart ANZAC Day Commemorative Committee



[* Four \(4\) years to bring in line with all other partnerships completion date](#)

City Partnership funded organisations are not eligible to apply for funding through any other City of Hobart grant funding stream.

Each organisation funded through the City Partnership grant stream will provide an annual report to Council that includes information on expenditure and utilisation of City of Hobart financial and in-kind support as well as other details on the delivery of the event.

5. Approximate Timing of Grants:

<p>Round 1</p> <ul style="list-style-type: none"> • Open Round - August • Close Round - September • Assessment - September • Report to Committee/Council - October <p>Major Cultural Organisations, Community Christmas Carols and Event Partnership Grants:</p> <ul style="list-style-type: none"> • Open Round - June • Close Round - July • Assessment - July • Report to Committee/Council – August/September <u>(except for Community Christmas Carols)</u> 	<p>Round 2</p> <ul style="list-style-type: none"> • Open Round - February • Close Round - March • Assessment - March • Report to Committee/Council - April • _____
<p>City Partnership</p> <ul style="list-style-type: none"> • Five (5) year agreement, dependent on annual acquittal from participating organisations. <p>Community Christmas Activation Quick Response</p> <ul style="list-style-type: none"> • Open Round - 1 October • Close Round - 31 October • Assessment - November <p>Local Trader Marketing</p> <ul style="list-style-type: none"> • Open Round - February • Close Round - March • Assessment - April • Report - May 	

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6. All grant streams, apart from City Partnership, have quick response grants, which are available throughout the financial year each year until such time as the annual budget allocation is fully utilised. The quick response grants for Creative Hobart, Event Grants and Marketing Grants will be for a maximum of \$1,000 per grant, with the Community Grants providing a maximum of \$500 per grant. Quick Response Event Grants are for in-kind support for the loan of equipment only and are not available for cash.
 7. Major Cultural Organisation Grants and Event Partnerships will only be advertised once a year and applications will open in June. Multi-year funding is available in these grant streams.
 - (i) Major Cultural Organisations are defined as follows:
 - (a) Based in the City of Hobart
 - (b) Report an annual income of at least \$1.5 million
 - (c) Employ professional, permanent staff
 - (d) Deliver year-round public outcomes in Hobart
 - (e) Are infrastructure-based organisations with public presentation space and
 - (f) Operate on a not-for-profit basis.
 - (ii) Major cultural organisations are also eligible to apply for the project grant rounds in Community, Creative Hobart and Events in the twice yearly grant rounds, in addition to any annual organisational grant.
 8. Successful applicants for Event Partnerships cannot apply through the City's other funding streams for the same project.
 9. All assistance available to applicants is provided by way of grants, and not rate reductions (except pensioner remissions), waiving of fees and charges or rental subsidies.
 10. Where the City is unable to provide the full financial support requested by an applicant under this policy, any lesser financial assistance by the City will involve consultation with the applicant at time of a grant offer being made.

11. As part of the application process, the City may consult with an applicant regarding possible modifications to their proposal which would address more appropriately the Council's strategic objectives.
12. City officers will have three working days to contact applicants after the grant round has closed to clarify technical points such as eligibility, if necessary, or to request the provision of supplementary information that would assist the assessment panel in its deliberations.
13. Applications will be assessed according to the guideline documents for each grant stream as provided on the City of Hobart's website.
14. Assessment panels will assess applications for each grant stream (with the exception of quick response grants). The panels will comprise at least one external representative from the community, cultural, business or event sectors as appropriate, as well as City officers. The panels will assess applications against the assessment criteria set out in the grant guidelines.
15. For Grant programs that offer request amounts between \$1,000 and \$20,000 the assessment panel recommendations will be referred to either the Council's Community, Culture and Events Committee or the Economic Development and Communications Committee via an officer report and then onto the Council for consideration, the General Manager for approval. For Grant programs that offer request amounts over \$20,000 the assessment panel recommendations will be referred to the Council's Community, Culture and Events Committee via an officer report and then onto the Council for consideration.
 - (i) The reports will detail the outcome of the assessment process, and in particular who were the successful and unsuccessful applicants.
16. Deputations/presentations by applicant organisations to the Council's Community, Culture and Events Committee or the Economic Development and Communications Committee shall not be permitted following the closing date of the grant round.
17. Quick response grants will be considered when they are received throughout the year, and they will not be offered through specific funding rounds.
18. Quick response grants will be approved under the Associate Director Community and Culture's general delegation or for the marketing grants under the Associate Director Communications and Marketing's general delegation (as referenced in the City's delegation register), whereby they are able to approve grants to organisations for \$1,000 or less, where the organisation has not received a quick response grant more than once in a calendar year subject to other guidelines and principles. The total delegated amount will have an upper limit in line with the budget allocation for each quick response grant stream as approved by the Council.

19. Where new quick response grants have been awarded, this information would be provided to the relevant Council Committee at its next meeting. These reports would not be subject to Council determination as they would be provided for information only.
20. The General Manager is delegated to authorise administrative changes to the grants program guidelines in line with this policy, as required throughout the implementation of the program.

4. Legislation, Terminology and References

Capital City Strategic Plan 2015-2025

Delegations Register – Community, Culture and Events Committee and Economic Development and Communications Committee Terms of Reference

Responsible Officer:	Director Community Development
Policy first adopted by the Council:	21 September 2015
History	
Amended by Council	21/12/2015
Amended by Council	25/1/2016
Amended by Council	6/6/2016
Amended by Council	25/7/2016
Amended by Council	21/11/2016
Amended by Council	22/5/2017
Amended by Council	5/6/2017
Amended by Council	4/12/2017
Amended by Council	19/3/2018
Amended by Council	4/6/2018
Amended by Council	18/6/2018
<u>Amended by Council</u>	<u>21/1/2019</u>
Next Review Date:	July 2018 ⁹

6.4 Sandy Bay Senior Citizens Club - Lease
File Ref: F18/151152; 15/153-219

Report of the Acting Associate Director Community and Culture of
2 January 2019 and attachment.

Delegation: Council

REPORT TITLE: SANDY BAY SENIOR CITIZENS CLUB - LEASE**REPORT PROVIDED BY:** Acting Associate Director Community and Culture**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this report is to consider a request for a lease renewal of the community facility at 23 Lambert Avenue, Sandy Bay to the Sandy Bay Senior Citizens Club (SBSCC) for a period of five (5) years, with an option for a further five (5) years.

2. Report Summary

- 2.1. A request has been received from the Sandy Bay Senior Citizens Club, to renew its lease for the community facility located at 23 Lambert Avenue, Sandy Bay for a period of five (5) years, with an option for a further five (5) years.
- 2.2. The Club has leased the facility continuously since 10 December 1982.
- 2.3. The proposed area for lease has been amended to excise the majority of the car park in order to ensure community access and in acknowledgement that the car park is maintained and cleansed by the City of Hobart.
- 2.4. As Aldermen and Councillors may be aware, the SBSCC has expressed concerns over the removal of the car park from their lease. However it is noted that there is a clause in the lease agreement stipulating that the Club will continue to have full access to the car park with no operational changes proposed.
- 2.5. The Club has now formally agreed to the conditions included in the draft lease which includes the removal of the majority of the car park from the leased area.
- 2.6. The Club has met the conditions of the current lease, as such the request for a new lease is supported.
- 2.7. As the requested lease term exceeds five (5) years, statutory community engagement pursuant to Section 178 of the *Local Government Act 1993* will be undertaken.

3. **Recommendation**

That:

1. ***A lease to the Sandy Bay Senior Citizens Club over the community facility located at 23 Lambert Avenue for a period of five (5) years, with an option for a further five (5) years, be approved, subject to no objections being received during the statutory community engagement process required under Section 178 of the Local Government Act 1993.***
 - (i) ***Should any objections be received during the community engagement period, a further report will be provided to the Council.***
2. ***The leased area be provided at a nominal annual rent (\$50 per annum).***
3. ***The General Manager be authorised to finalise the terms and conditions of the lease.***
4. ***In accordance with the Council Policy 'Grants and Benefits Disclosure' the benefit recognised to the Sandy Bay Senior Citizens Club by way of reduced rental as part of the new lease be disclosed in the City's Annual Report.***

4. **Background**

- 4.1. The Sandy Bay Senior Citizens Club has occupied the facility which is on City-owned land since 10 December 1982.
- 4.2. The current lease was approved by the Council in May 2014 for a term of one year with a three year option that concluded on 1 July 2018. This shorter term lease was developed following the previous Sandy Bay Senior Citizens Club Committee advising that they no longer had the capacity to run the facility and that they wished to hand the facility back to the City to manage.
 - 4.2.1. Subsequently an Expression of Interest (EOI) process was undertaken seeking interested parties to manage this property as a community facility. Three EOI's were received, however prior to a EOI being formally accepted, a group of club members came forward and formed a new committee who wished to continue to hold the lease and manage the facility as a senior citizens club.
- 4.3. There is a holding over provision in the lease for the agreement to be carried over on a month by month basis until a new lease is finalised (this is a standard clause for Council's non-profit leases).
- 4.4. An inspection of the buildings and surrounds by officers has revealed that the lessee is complying with the conditions of the current lease to a high standard.

- 4.5. A valuation of the leased area has been undertaken by Opteon with the market rental value being assessed at \$42,500 p.a. (exc. GST).
- 4.6. The Club has again requested that a similar nominal annual rental as the current lease be applied (\$50 per annum).
- 4.7. As is the case with the current lease agreement, the Club will assume full responsibility for both internal and external maintenance of the property.
- 4.8. The Club will also be responsible for any asset replacement required during the term of the agreement.
- 4.9. An assessment of the request under Council Policy 'Leases to Non-Profit Organisations' is shown as **Attachment A** to this report.

Car Park Amendment

- 4.10. The proposed area for lease has changed as the majority of the car park has been excised in order to ensure community access.
- 4.11. The current lease includes 27 parking spaces and one accessible space in front of the facility. Since the facility was opened in 1983 this car park has serviced the SBSCC facility along with the adjacent sports fields and recreation areas. Although the car park has been included in the lease agreement for the SBSCC, for the past 35 years, the car park (and adjacent park area) has been maintained and cleaned by the Parks and City Amenity Division of the City of Hobart.
- 4.12. The majority of the lighting costs for this area are covered by the City of Hobart with the SBSCC making a small contribution. It was suggested that the SBSCC not be required to pay any contribution to the lighting noting the broader use of the car park but the club advised that they wished to keep contributing to the lighting.
- 4.13. In April 2017, the SBSCC raised issues of community members accessing the adjacent recreational facilities utilising the car park causing frustration to the members of the SBSCC who were attending activities and unable to park close to the facility.
- 4.14. The SBSCC mentioned to Parks officers that they were considering installing a boom gate to prevent access to the car park for anyone apart from their members.
- 4.15. The then Lord Mayor, Sue Hickey, General Manager and Parks staff subsequently met with the club and a range of measures to address concerns were implemented including:
 - Writing to hirers of the ovals to encourage them not to use this car park;
 - Installation of signage;
 - Renewed line marking to ensure maximum parking capacity;
 - Installation of an accessible parking space.

- 4.16. The above works were arranged, delivered and funded by the City of Hobart.
- 4.17. It is the strong opinion of Council Officers from the Parks and City Amenity Division and Community and Culture Division that this car park is a valuable community asset that services the recreational area and Queenborough sports grounds and that it is important to protect public access through excising this area from the SBSCC lease. It is designated as public land and has served this purpose for many years without complaint up until recent months.
- 4.18. It is acknowledged that on occasions there may be cases when parking in the area is at a premium, but this is the situation with any highly utilised recreational facility or area. The same situation arises at all community facilities where the parking capacity does not meet all needs of the broad community. It is not considered appropriate however, for a car park to sit vacant for large periods of time and have community members utilising Council sports grounds and recreational facilities having to park outside people's homes.
- 4.19. It is considered that excising the majority of the car park from the facility lease is the most appropriate way of safe guarding the public availability of the car park for future years noting that the maintenance and cleaning will continue to be managed by the City of Hobart. It is further proposed that the two spaces closest to the building be further signed for SBSCC usage only to provide an additional option for members who may be frail and need close parking. There is also plenty of opportunity within the car park for dropping off elderly patrons.

5. Proposal and Implementation

- 5.1. It is proposed that a new lease for a period of five (5) years, with an option for a further five (5) years, to the Sandy Bay Senior Citizens Club over the property at 23 Lambert Avenue Sandy Bay, be granted approval.
- 5.2. Should any objections be received during the statutory community engagement period required under Section 178 of the *Local Government Act 1993*, a further report will be provided to the Council.
- 5.3. A new lease agreement has been drafted by the City's legal services officers.

6. Strategic Planning and Policy Considerations

- 6.1. The *Capital City Strategic Plan 2015-2025* supports the proposal with Strategic Objective 4.1.4:
Facilitate and support local community groups to enhance community programs and reduce social isolation.
- 6.2. Assessment of the request was undertaken in accordance with Council Policy 'Leases to Non-Profit Organisations'.

- 6.3. The proposed benefit of the lease, on nominal terms, is to be recorded in the City's Annual Report, in accordance with Council Policy 'Grant and Benefits Disclosure'.

7. Financial Implications

- 7.1. Funding Source and Impact on Current Year Operating Result

7.1.1. There will be no impact as a result of this proposal.

- 7.2. Impact on Future Years' Financial Result

7.2.1. There will be no impact as a result of this proposal.

- 7.3. Asset Related Implications

7.3.1. There are no foreseen implications.

8. Legal, Risk and Legislative Considerations

- 8.1. The City's legal staff have drawn up a draft lease agreement to ensure the City's risk is minimised.

8.1.1. The lease term requires each lessee to hold public liability insurance for no less than \$20 million.

8.1.2. The lease agreement requires that the SBSCC provide regular reports on their financial status and facility usage statistics.

- 8.2. As the requested new lease term is for a term exceeding 5 years, provisions of the *Local Government Act 1993* pertaining to the disposal of public land (including leasing) are triggered.

9. Delegation

- 9.1. This matter is delegated to the Council.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Kimbra Parker
**ACTING ASSOCIATE DIRECTOR
COMMUNITY AND CULTURE**

Date: 2 January 2019
File Reference: F18/151152; 15/153-219

Attachment A: Leases to Non-Profit Organisations ↓

Leases to Non-Profit Organisations

Area to be leased:	Sandy Bay Senior Citizens Club
Address of Leased Area:	23 Lambert Avenue, Sandy Bay
Use of leased Area:	Large multi-purpose room (with a wooden dance floor), stage, meeting room, office, kitchen, pantry, large storerooms, male and female toilets with accessible toilet, accessible front entry and two car spaces in the adjacent car park
Lessee:	Sandy Bay Senior Citizens Club (SBSCC)
Not for Profit organisation:	Yes
Commercial Valuation (Annual)	\$42,500 per annum
Proposed lease term:	Five (5) + Five (5) years
Leased since:	1982
Proposed rental charge:	\$50 per annum

Below is an assessment of the request for a lease provision against the assessment criteria in the recently endorsed policy *Leases to Non-Profit Organisations*.

Criteria	Comments
Use, or proposed use of property	The leased area will be utilised for two major activities (dance evenings and carpet bowls) organised by the Club for older people. The facility is also hired out privately to several community groups including; Playgroup, Parkinsons Tasmania and for dance classes.
Alignment with Council's Capital City Strategic Plan 2015-2025	<p>The proposal is in alignment with a number of initiatives in the Strategic Plan – including:</p> <p>Goal 4 - Strong, Safe and Healthy Communities Objective 4.1.4 'Facilitate and support local community groups to enhance community programs and reduce social isolation'; Objective 4.2.2 - 'Support effective utilisation of city facilities, infrastructure and open spaces'; Objective 4.2.4 - 'Deliver and support recreation, education social and healthy living programs and activities in city facilities.</p> <p>Goal 2 - Urban Management Objective 2.9 - 'Develop, manage and maintain the city's urban spaces and infrastructure'.</p>
Level of Community Benefit	SBSCC is a non-profit organisation who provides economical recreation opportunities for its members and other community groups.
Value of land buildings	Valuers have assessed the current leased areas and have determined an annual commercial valuation of \$42,500 to be appropriate.

Leases to Non-Profit Organisations

Criteria	Comments
Potential for Alternative Use	The Club has built a relationship with a range of community groups who access the space on a weekly basis.
Viability and capacity of the Organisation	SBSCC was established in 1982 and has a high level of community ownership, particularly by older members of the Sandy Bay community. The Club has been providing programs for over 30 years.
Capacity to pay	SBSCC currently have the capacity to pay the proposed rental charge of the lease, all outgoings and maintenance obligations.
Capacity to Invest and Maintain the Asset	SBSCC has a history of maintaining the premises to a very high standard.
Type of Facility	Community Centre.
Capacity to Invest in the Community	The Club offers community programs.
Length of Tenure	Five (5) years
Level of Compliance	SBSCC is a compliant lessee.

**6.5 Update Regarding Late Night Toilet Provision -
Salamanca/Waterfront Precinct
File Ref: F19/85; RFS14-0100-02**

Memorandum of the Acting Associate Director Community and Culture of
2 January 2019.

Delegation: Committee



City of **HOBART**

MEMORANDUM: COMMUNITY, CULTURE AND EVENTS COMMITTEE

**Update Regarding Late Night Toilet Provision -
Salamanca/Waterfront Precinct**

This memorandum provides an update to the Council resolution of 19 March 2018 regarding late night toilet provision - Salamanca/waterfront precinct:

“That: 1. The operating hours of the Salamanca Square public toilets be extended to 3 am on Friday and Saturday nights, and during limited special events (such as pre-Christmas extended trading in Sullivans Cove and New Year’s Eve) for a further year from 30 March 2018 to 30 March 2019 inclusive, with a review after 3 months and a report to Council identifying potential cost savings and efficiencies.”

As per the resolution, the provision of late night toilets in Salamanca Square until 3 am Saturday and Sunday mornings has continued.

Provision of this facility enhances safety and public amenity in the Salamanca area whilst providing the opportunity for more permanent toilet options to be explored.

Digital counters at the facility show that usage has remained steadily high between May and December 2018, with a slight increase in numbers from the same period last year.

An update regarding efficiencies has not been provided earlier as we awaited the completion of the tender process for Council’s cleansing requirements for all public toilets across the city. This tender process was anticipated to provide financial efficiencies as well as potential changes to cleansing times to also reduce operational costs. This process is now complete and the new contractors are in place.

A range of avenues for cost saving and efficiencies have been explored by Officers, resulting in a projected reduction in service costs from \$72,300 to \$56,700 per annum providing a saving of approximately \$15,600 per annum.

Officers will continue to consider potential cost-savings and efficiencies over the following months.

RECOMMENDATION

That the information contained in the memorandum of the Acting Associate Director Community and Culture dated 2 January 2019 titled "Update Regarding Late Night Toilet Provision – Salamanca/Waterfront Precinct" be received and noted.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Kimbra Parker
**ACTING ASSOCIATE DIRECTOR
COMMUNITY AND CULTURE**

Date: 2 January 2019
File Reference: F19/85; RFS14-0100-02

7. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

7.1 English Language Classes in Hobart
File Ref: F19/175; 13-1-9

Councillor Zelinda Sherlock

Motion

“That a report be provided to detail the current provision of English language classes in Hobart; to provide examples of services provided in other cities; and to explore the possibilities for increased provision of intensive English language services in Hobart in collaboration with the State Government.”

Rationale:

“Language is one of the most important factors in successful settlement in a new country. English language proficiency is vital for participation in education, work, feelings of belonging and for involvement in the broader life of the community. Without adequate language skills, new arrivals can struggle to integrate and contribute to the community. Students quickly fall behind in their studies; adults struggle to find work; and daily tasks such as shopping and accessing services can prove challenging. Intensive English language courses upon arrival ensure that migrants and refugees start off their new life with the best possible chance of success.

Currently, there appears to be insufficient intensive English language class provision in Hobart upon arrival of new migrants, a deficiency and gap that needs to be addressed within the education system, working with representative groups, advocacy agencies and broader English language schools. It has been reported that conversation classes may not be adequate to address the current demand, nor meet the basic requirements of English education, per national standards and common practice.

The City of Hobart have had a long commitment to advocating for the needs of migrants and refugees in Hobart, delivering on a multicultural strategy since 2009. *The Multicultural Strategy 2014 – 2019* guides current action in three priority areas: Perception, Communication and Participation. *The Community Vision for Our Island Capital* includes the following statement:

Pillar 8.4.1 - “We embrace those who have moved to Tasmania from elsewhere and work together for better economic outcomes. We welcome new people into our culture, quality of life and opportunities for meaningful employment.”

It is noted that whilst service provision to migrants and refugees is not the mandate of Local Government, advocating for the needs of this community is a key role for Local Government and is in accordance with the *City of Hobart's Multicultural Strategy 2014-2019*."

The General Manager reports:

"In line with the Council's policy in relation to Notices of Motion, I advise that the matter is considered to be within the jurisdiction of the Hobart City Council as it aligns with the *City of Hobart's Multicultural Strategy 2014-2019*."

8. COMMITTEE ACTION STATUS REPORT

8.1 Committee Actions - Status Report

A report indicating the status of current decisions is attached for the information of Aldermen / Councillors.

RECOMMENDATION

That the information indicating the status of current decisions be received and noted.

Delegation: Committee

Attachment A: Status Report

COMMUNITY, CULTURE AND EVENTS COMMITTEE – STATUS REPORT

OPEN PORTION OF THE MEETING

September 2018

Ref	Meeting	Report / Action	Action Officer	Comments
1	DIGITAL URBAN SCREEN - ELIZABETH STREET FORECOURT OF THE UNIVERSITY OF TASMANIA RESIDENTIAL COMPLEX Council, 24/4/2017, Item 13	That: 1. The Council approve the purchase of a large LED screen for installation in the Elizabeth Street forecourt of the University of Tasmanian Student Housing complex, at an estimated cost of \$83,000, to be funded from the existing Property Plant and Equipment allocation for Public Art within the 2016-17 Annual Plan. 2. The purchase be subject to receipt of planning approval for the screen to be installed in the proposed location. 3. The Council write to the Vice-Chancellor of the University of Tasmania and request a contribution to the capital cost of the digital urban screen.	Associate Director Community and Culture	The Loop digital art screen has been installed and is fully operational with a launch having been held on 20 November 2018. Complete.
2	RAINBOW FLAG Council, 21/8/2017, Item 15	A report be prepared canvassing the cost of purchasing and installing additional flag poles for the Hobart Town Hall's Elizabeth Street frontage.	Director Corporate Services	The installation of additional flagpoles will be addressed as part of the resurfacing of the Town Hall parking deck. Design preparation for these works is progressing.

Ref	Meeting	Report / Action	Action Officer	Comments
3	LATE NIGHT TOILET PROVISIONS - SALAMANCA / WATERFRONT PRECINCT Council, 23/10/2017, Item 15 and Council, 19/3/2018, Item 17	That: 1. The operating hours of the Salamanca Square public toilets be extended to 3 am on Friday and Saturday nights, and during limited special events (such as pre-Christmas extended trading in Sullivans Cove and New Year's Eve) for a further year from 30 March 2018 to 30 March 2019 inclusive, with a review after 3 months and a report to Council identifying potential cost savings and efficiencies. 2. The costs of cleansing, security, and related maintenance associated with this continued trial be met by an additional budget allocation of \$18,286 within the Community Planning and Coordination function of the 2017-18 Annual Plan, and a further new budget allocation of \$53,939 within the Community Planning and Coordination function, to be considered as part of the preparation of the 2018-19 draft budget. 3. A further report be prepared exploring options for the longer term provision of late night public toilets to service the Salamanca/Sullivans Cove precinct, with this being informed by further engagement with key community, government and business stakeholders.	Associate Director Community and Culture	A memorandum is included on this agenda providing an update on cost savings in relation to item 1. A further report exploring options for the longer term provision of late night public toilets is not being progressed until the new Parliament Square Development (that includes public toilets) is completed and impact on the adjacent area determined.

Ref	Meeting	Report / Action	Action Officer	Comments
4	SIGNAL BOX RETENTION Council, 4/12/2017, Item 11	<p>Motion</p> <p>"That if Council agrees in-principle that the Signal Box Project has been a great success for livening the streets of Hobart and reducing the impact of tagging graffiti, a further report be prepared outlining what steps will be needed to continue the painting of Signal Boxes beyond the funded Signal Box Project, either to renew or place new art, including but not limited to:</p> <ul style="list-style-type: none"> (a) If Council will need to take over managing the project from Urban Smart Projects; (b) Exploring a range of funding possibilities including part or calling for crowdfunding of future re-paints; (c) The involvement of current artists; and (d) The need for any agreement with the Department of State Growth (or its future iterations) in continuing the painting of the Signal Boxes." 	Associate Director Community and Culture	<p>A response to this matter will be provided as part of an overall report looking at the entire public art program as a result of the current review of the Public Art Strategy.</p> <p>An Aldermanic Workshop with the Public Art Consultant to discuss the review outcomes is planned for March/April.</p>

Ref	Meeting	Report / Action	Action Officer	Comments
5	CITY PARTNERSHIPS Council, 4/12/2017, Item 15	That: 1. The Council endorse the development and implementation of the Hobart City Partnership Program. 2. The Council approve the inclusion of the following organisations, which meet the program criteria, in the proposed program: <ul style="list-style-type: none"> • The City of Hobart Eisteddfod • Festa Italia • Greek Orthodox Church and Benevolent Society of St George (Hobart) • The Royal Hobart Regatta • RSL Tasmania ANZAC Day Commemorative Committee • The Sandy Bay Regatta 	Associate Director Community and Culture	Complete.
6	LOCAL FOOD STRATEGY Council, 18/12/2017, Item 6.2 and Council, 23/7/2018, Item 15	That: 1. The Council endorse the development of a draft food strategy or framework. 2. The draft strategy or framework be reported back to the Council for approval at the appropriate time.	Associate Director Community and Culture	This matter is being progressed.

Ref	Meeting	Report / Action	Action Officer	Comments
7	REVIEW OF CHRISTMAS CAROL GRANT PROGRAM Council, 19/3/2018, Item 15	A further report in relation to the use of other venues, including the Amphitheatre at the Soldier's Memorial Oval, being utilised for community and/or Council events be provided to the Community, Culture and Events Committee meeting.	Associate Director Community and Culture	A further report in relation to the use of other venues, including the Amphitheatre at the Soldier's Memorial Oval, being utilised for community and/or Council events be provided at the February 2019 meeting. It is noted that the Amphitheatre at the Soldier's Memorial Oval is of a small scale and will only cater for smaller events.
8	CITY OF HOBART ART PRIZE REVIEW Council, 23/4/2018, Item 15	That: 1. The Council endorse the replacement of the existing City of Hobart Art Prize with a new model of a biennial creative sector exhibition to be staged at TMAG and other locations around the city commencing in 2020, with a total Council contribution of \$216,412 over a two year development and implementation period to be funded from: (i) The existing budget allocation within the City of Hobart Art Prize draft budget allocation of \$78,206 per annum. (ii) The current plant and equipment budget allocation for the City of Hobart Art Prize of \$30,000, being reallocated to the draft operational budget allocation. 2. A jointly coordinated Council and TMAG project media launch and communication plan be implemented at the appropriate time.	Associate Director Community and Culture	Marketing collateral and website development for the new project is nearing completion. A jointly coordinated Council and TMAG media launch is planned to be held early in 2019.

Ref	Meeting	Report / Action	Action Officer	Comments
9	INCLUSION ZONING Council, 18/6/2018, Item 13 and Council, 8/10/2018, Item 11	<p>That:</p> <p>1. A report be prepared that provides options for the Council to seek State Government support for legislative changes that gives the Council a "Head of Power" under the Local Government and/or <i>Land Use Planning and Approvals Acts</i> specifically allow the Council to require the provision of affordable and/or long term rental apartments/housing in certain developments and or precincts.</p> <p>That the report also consider:</p> <p>(a) Further planning incentives such as bonuses to density, building envelopes, dwelling unit factors or permitted height allowances similar to those within the Commercial Zone of the <i>Hobart Interim Planning Scheme 2015</i> for affordable and/or long term rental accommodation;</p> <p>(b) Guidelines for binding agreements between the Council, developers and/or social housing providers to manage any affordable housing provided in accordance with any new head of power outlined above; and</p> <p>(c) Options to require any dwellings approved under bonus provisions to remain on the rental market for a minimum of 5 to 10 years depending on the development or planning bonuses.</p> <p>2. The matter be included as part of the Council's review of its <i>Housing and Homelessness Strategy</i>.</p>	Associate Director Community and Culture	<p>This matter will be considered as part of the Council's review of its <i>Housing and Homelessness Strategy</i>.</p> <p>Planning for the review is underway with engagement to commence in February 2019.</p>

Ref	Meeting	Report / Action	Action Officer	Comments
10	HOUSING WITH DIGNITY REFERENCE GROUP Council, 3/12/2018, Item 12	Motion "That a report be provided to detail the development of a community reference group supported by Council that includes people with lived experience of homelessness including terms of reference."	Associate Director Community and Culture	A draft report and Terms of Reference have been prepared for presentation to the February meeting.

Ref	Meeting	Report / Action	Action Officer	Comments
11	CITY OF HOBART GRANTS PROGRAM - AUGUST 2018 RECOMMENDATIONS Council, 3/12/2018, Item 15	That: 1. The Council approve the recommended level of funding to the respective applicants for assistance under the 2018-19 Community Development Grants Program under the streams of Community, Creative Hobart, and Events as outlined below: (i) The projects recommended for full funding and partial funding from round one 2018-19 of the Community Development Grants Program as detailed in Attachment A to item 4.1 of the Open Special Community Culture and Events Committee agenda of 3 December 2018. 2. The Council note the projects not recommended for funding from round one 2018-19 of the City of Hobart Grants Program as detailed in Attachment A to item 4.1 of the Open Special Community Culture and Events Committee agenda of 3 December 2018. 3. The value of the recommended projects is \$40,070.73 for Community Grants, \$59,985 for Creative Hobart Medium, \$14,650 for Creative Hobart Small Grants, and \$95,000 for Event Grants. 4. The Tasmanian Theatre Council be approved for \$10,000 for the Tasmanian Theatre Awards to be funded from within the Community and Culture operational surplus for 2018/19. (i) An annual allocation under the Community Development Partnership Program be created at the value of \$10,000 per annum. (ii) The Community Development Partnership Program be reviewed to determine if other partnerships should be included in future years.	Associate Director Community and Culture	All applicants have been notified of the grant outcomes. A draft partnership agreement with the Tasmanian Theatre Council has been developed. A report reviewing the Community Development Partnership Program to determine if other partnerships should be included in future years will be prepared for the February meeting.

Ref	Meeting	Report / Action	Action Officer	Comments
		5. Any funds from any grant program will be rolled into the following equivalent grant round within this financial year. 6. The funding for the grants be attributed to the Community Development Policy Management activity in the 2018-19 Annual Plan. 7. All funding applicants be advised accordingly. 8. The total grant provision be recorded in the 'Grants, Assistance and Benefits Provided' section of the City of Hobart's Annual Report.		
12	SUPPORT FOR AMNESTY INTERNATIONAL CAMPAIGN Council, 3/12/2018, Item 16	That: 1. Given the strong strategic alignment of the motion put forward by Amnesty International Australia and with the City's position as a Refugee Welcome Zone, that the Council publicly support the campaign for an improved and expanded community sponsorship program for refugees. 2. Council further: Write to the Federal Minister and Shadow Minister and all Tasmanian Federal Members of Parliament advising them of the Council's support and encouraging them to consider an improved and expanded community sponsorship program as outlined by Amnesty International Australia.	Associate Director Community and Culture	Complete.

9. QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

An Alderman or Councillor may ask a question without notice of the Chairman, another Alderman, Councillor, the General Manager or the General Manager's representative, in line with the following procedures:

1. The Chairman will refuse to accept a question without notice if it does not relate to the Terms of Reference of the Council committee at which it is asked.
2. In putting a question without notice, an Alderman or Councillor must not:
 - (i) offer an argument or opinion; or
 - (ii) draw any inferences or make any imputations – except so far as may be necessary to explain the question.
3. The Chairman must not permit any debate of a question without notice or its answer.
4. The Chairman, Aldermen, Councillors, General Manager or General Manager's representative who is asked a question may decline to answer the question, if in the opinion of the respondent it is considered inappropriate due to its being unclear, insulting or improper.
5. The Chairman may require a question to be put in writing.
6. Where a question without notice is asked and answered at a meeting, both the question and the response will be recorded in the minutes of that meeting.
7. Where a response is not able to be provided at the meeting, the question will be taken on notice and
 - (i) the minutes of the meeting at which the question is asked will record the question and the fact that it has been taken on notice.
 - (ii) a written response will be provided to all Aldermen and Councillors, at the appropriate time.
 - (iii) upon the answer to the question being circulated to Aldermen and Councillors, both the question and the answer will be listed on the agenda for the next available ordinary meeting of the committee at which it was asked, where it will be listed for noting purposes only.

10. CLOSED PORTION OF THE MEETING

RECOMMENDATION

That the Committee resolve by majority that the meeting be closed to the public pursuant to regulation 15(1) of the *Local Government (Meeting Procedures) Regulations 2015* because the items included on the closed agenda contain the following matters:

- Information that was provided to the Council on the basis that it be kept confidential;
- Information that was kept confidential to protect a trade secret.

The following items are listed for discussion:-

Item No. 1	Minutes of the last meeting of the Closed Portion of the Council Meeting
Item No. 2	Consideration of supplementary items to the agenda
Item No. 3	Indications of pecuniary and conflicts of interest
Item No. 4	Committee Action Status Report
Item No. 4.1	Committee Actions - Status Report LG(MP)R 15(2)(g)
Item No. 5	Reports
Item No. 5.1	The Taste of Tasmania Future Delivery Model LG(MP)R 15(2)(c)(ii)
Item No. 6	Questions Without Notice