



CITY OF HOBART

# MINUTES ATTACHMENTS

## FINANCE AND GOVERNANCE COMMITTEE MEETING

### OPEN PORTION OF THE MEETING

**TUESDAY, 17 JULY 2018**

**AT 5.00 PM**

**VENUE: LADY OSBORNE ROOM, TOWN HALL**

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LGAT Motions – Suggested Council position and supporting comments

Motion	Support/Not Support/ Abstain	Comment
That LGAT seek that the State Government provides a strategic commitment of a 4 year resources funding program for the implementation of international (Non English) visitor interpretive signage to ensure the dispersal of the increased international tourism economic benefits across the state.	Support	While the issue of dispersal is not critical to Hobart the provision of multi-language tourism signage both within and on the approaches to Hobart is considered sensible and will enhance our destination appeal.
That LGAT pursue legislative changes which would: 1. Require a councillor who is standing for State or Federal Parliament to take a leave of absence from Council for the period between accepting the nomination and declaration of the poll. 2. Require a councillor who is elected to State or Federal Parliament to resign their council position following declaration of the poll.	Support	
That LGAT lobby for a change to the <i>Local Government Act 1993</i> to allow for a recount on the previous election to be used to fill a vacancy of Mayor at any time throughout the term, instead of the current provision for a by-election which applies up to six months prior to the next ordinary election, which can be costly for a community.	<del>For the Council to determine</del> <u>Support</u>	This motion would require an amendment to the <i>Local Government Act 1993</i> to implement.
That LGAT lobby the State Government to remove the 'materiality' test as it relates to conflict of interest set out in Part 2 of the Model Code of Conduct.	Support	City of Hobart motion

Motion	Support/Not Support/ Abstain	Comment
That the Local Government Association of Tasmania recommends that the <i>Local Government Act 1993</i> be amended to allow a Mayor (or their delegate) to qualify a Council or council committee agenda item that relates to the performance of or contractual arrangements with the General Manager.	<del>For the Council to determine</del> <u>Abstain</u>	This would require legislative change which may have unintended consequences.
That LGAT lobby for a change to the <i>Local Government Act 1993</i> to remove the word alderman from the Act entirely, leaving only councillor.	<del>For the Council to determine</del> <u>Not Support</u>	Section 25 of the <i>Local Government Act 1993</i> states that a person elected to a city council is a councillor but may be known as an alderman. When the <i>Local Government Act 1993</i> was introduced, the Hobart City Council resolved at its 23 May 1994 meeting as follows: <i>'That elected members be referred to as Aldermen.'</i> (See attached Council decision).
That the Local Government Association of Tasmania lobby the University of Tasmania for the continuation of the Bachelor of Health Science (Environmental Health) or similar tertiary degree that is eligible for the Environmental Health University Course Accreditation with Environmental Health Australia.	Support	The availability of this degree within Tasmania is critical to the ongoing availability of qualified staff for local and state governments to fulfil this significant statutory role.
That LGAT seek that the State Government provides a strategic commitment of a 4 year resources funding program working with Local Government and established industry training providers for the implementation of targeted VOC Training initiatives to ensure the dispersal of employment and apprenticeship opportunities from all emerging industry investment and expansion opportunities across the state.	Support	



Motion	Support/Not Support/ Abstain	Comment
That LGAT lobby the State Government to amend the <i>Local Government Act 1993</i> to provide the Tasmanian Audit Office with the power to consider whether an Australian Accounting Standard should be applied to Local Government and to what extent.	Not Support	<p>It is true that new or amended accounting standards can lead to unintended consequences for some entities, or sectors, at times.</p> <p>However, on balance, it is considered that accounting standards should continue to be fully applicable to local government. The alternative would lead, as noted in the Tasmanian Audit Office's comments, to divergence from other jurisdictions and associated loss of comparability.</p> <p>All clients can discuss the applicability of any requirement of any accounting standard, on materiality grounds, if it wishes.</p>
That LGAT seek that the State Government, in conjunction with the Tasmanian Audit Office, provides a strategic commitment to lobby for a new change in accounting standards for depreciation calculation and management of all state and federal government funded projects, as the present model significantly disadvantages low growth communities and undermines opportunities to reinvigorate and re-energise local economic prosperity and community wellbeing.	Not Support	<p>This motion is not entirely clear in its purpose. However, the Tasmanian Govt Agency comment in the meeting agenda perhaps encapsulates the issue in a better fashion. The agency comment is that <i>"It is unclear from the motion how depreciation expense can disadvantage low growth communities and undermines the opportunities to reinvigorate and re-energise local economic prosperity and community wellbeing. It seems that the question is implying that because of the future depreciation expense associated with such assets, councils are likely not to take up</i></p>

		<p><i>opportunities, such as those arising from grants, to acquire or construct them, thereby disadvantaging communities. Decisions to construct or acquire assets should reflect an analysis of total whole of life costs of such assets, including depreciation expenses, compared to benefits accruing to the community.</i></p> <p>In other words, state and federal provide capital grants at various times for capital assets. They do not however, provide recurrent funds for the operation, maintenance and depreciation of those assets. The motion is therefore suggesting that because of this, councils may not take up capital grants, thus disadvantaging communities. The proposed solution of seeking a change to accounting standards to not require depreciation, or to somehow lessen depreciation, is not a sensible one and counter to the whole notion of financial sustainability. As the agency states, decisions to construct or acquire assets (even those where the capital cost is funded by way of grants) should reflect an analysis of total whole of life costs of such assets, including depreciation.</p>
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Motion	Support/Not Support/ Abstain	Comment
<p>A). That Councils and the Local Government Association of Tasmania work with the Local Government Division of Premier and Cabinet to review the various accounting methodologies being used by Councils with a view to developing standardised reporting; and</p> <p>B) Address some of the complexities such as volume/length of reporting driven by disclosures required in the Local Government Act and International Accounting standards which are not necessarily relevant to Council operation and reporting.</p>	<p>A) Not Support B) Not Support</p>	<p>A). Standardised reporting is an issue that has been tried at various levels in the past. At face value, it has merit. However, there are legitimate reasons for differences between councils. So long as accounting policies, estimates and judgements are fully disclosed and explained in the annual financial statements this is considered appropriate. Further, financial statements must be prepared in accordance with applicable accounting standards which therefore provides for standardisation. The statements are then subject to audit.</p> <p>B). As noted at a previous motion above, it is considered that accounting standards should continue to be fully applicable to local government. The alternative would lead, as noted in the Tasmanian Audit Office's comments, to divergence from other jurisdictions and associated loss of comparability. All clients can discuss the applicability of any requirement of any accounting standard, on materiality grounds, if it wishes.</p>
<p>A. Advocate on behalf of all Councils the deep concern at the level of the Fire Service Contribution that councils are expected to collect from ratepayers each year on behalf of the State Fire Commission; and</p> <p>B. Seek justification for the excessive level of financial burden that has been imposed over the last five years.</p>	<p>A) Support B) Support</p>	<p>As required by the <i>Fire Service Act 1979</i> the City collects the fire service rate on behalf of the Tasmanian Government and then passes it on to the Tasmania Fire Service. Council earns a 4% collection fee for this service. The City uses the revenue from the collection fee to reduce the amount required from Rates.</p> <p>In the September prior each year Council prepares a return for the State Fire Commission. The return includes the number of</p>

		<p>properties in each brigade district and aggregate Assessed Annual Values (AAVs) for properties above or below the minimum AAV. The State Fire Commission use this, based on a rolling 6 year average of AAVs to calculate our required contribution. This calculation is complex and very difficult to understand or pre-empt a \$value. Council has no control or input over the quantum of the fire service contribution that councils are required to collect from ratepayers on behalf of the State Fire Commission. Council is not advised why the contribution has increased in a particular year or what the increased amount will be used to fund. There is therefore a lack of transparency making it difficult to explain to ratepayers who are required to pay the amount as part of Council rates.</p> <p>The fire service contribution annual increases are always considerably more than CPI in any given year and have ranged from a 4.3% increase in 2016-17 to a 6.8% increase in 2014-15. In 2014-15 the City's contribution was \$8.8M, in 2018-19 the figure is \$10.74M, representing a 22% increase over the last 5 years. In a climate where the community's capacity to pay large rate increases is limited, it is very difficult to justify to ratepayers these large increases to council rates.</p>
That LGAT lobby the State Government to take greater responsibility for the management of streams.	Not Support	CoH currently is responsible for and maintains all watercourses within the municipality, other issues such as improvements to the Urban Drainage Act are considered a more important issue.



<b>Motion</b>	<b>Support/Not Support/ Abstain</b>	<b>Comment</b>
That LGAT request that the State Government provide the necessary resources and undertake an urgent review of the <i>Building Act 2016</i> to address the shortcomings being experienced by Local Government in relation to the operation of this Act.	Support	While the motion does not identify the shortcomings being experienced, the Act has been in force for 18 months and a number of drafting errors and unintended consequences in its application have been identified. A review and any subsequent legislative improvements is supported.
That the Local Government Association of Tasmania lobby the State Government for the introduction of legislation to ban the provision of petroleum-based single-use take-away food packaging currently used to enable prepared food or beverages to be carried from the retailer's premises.	Support	City of Hobart motion
The LGAT urgently consider through its appropriate body a response to the recent increase in costs of recycling to Local Government as a consequence of changes to the Chinese government's policies and consider development of a range of responses, including collective negotiations between the Federal and State Governments and other stakeholders, to prompt a market response for recycling opportunities in Tasmania.	Support	City of Hobart motion
The LGAT lobby all councils to adopt the use of reusable and compostable items for use in council sponsored events.	Support	City of Hobart motion

<b>Motion</b>	<b>Support/Not Support/ Abstain</b>	<b>Comment</b>
That LGAT seek from the State Government a strategic commitment of a 4 year resources funding program for the implementation of all Tourism destination action plans to ensure the dispersal of the increased tourism economic benefits across the state.	Support	The tourism destination action plans are an important part of Tasmania's tourism framework and are necessary for regions to better plan for tourism in their respective areas.
That Tasmanian Councils, through LGAT, support a container deposit scheme within Tasmania and call on the State Government to investigate the best model for implementation within the State/	Support	Such a scheme would assist the Council in our objective of zero waste to landfill by 2030
That LGAT seek from the State Government a strategic commitment to developing and implementing in the new state-wide planning scheme provisions to allow the as of right development of existing small titles of land in the rural production zone that does not compromise or fetter agricultural production capacity and provides opportunities to diversify and reinvigorate local economic prosperity and community wellbeing.	Abstain	This motion is not relevant to the City of Hobart planning context.
That Members note a lack of input into the location of telecommunications towers and other similar infrastructure emitting radiation/microwave links and request that LGAT investigate options to allow councils to have more input prior to the submission of the Development Application.	Support	There is considerable public interest in this matter that warrants greater local government engagement at an early stage.

Motion	Support/Not Support/ Abstain	Comment
That Local Government consult with Fruit Growers Tasmania and the State Government regarding the biosecurity risk with roadside fruit trees on state and local roads.	Support	The biosecurity of the State is important to the viability of the wider agricultural sector and gaining a better understanding of the risks associated with this issue would be of benefit.
That LGAT seek from the State Government a strategic commitment, resources and a funding program for the implementation of a State and Federal Government services decentralisation action plan to leverage and ensure the dispersal of employment opportunities across the State.	<del>Support</del> <u>Not Support</u>	
That LGAT lobby the State Government and Spirit of Tasmania to ensure the availability of sailings adequately meets demand of Tasmanian residents, tourists and other users and that affordable pricing is available to users.	Abstain/Not Support <u>Decision dependant on discussion</u>	Given there are two new ships being built for the crossing there is insufficient evidence provided by the mover to support this motion.
That the Local Government Association of Tasmania be requested to lobby the State Government to ensure that the State is taking sufficient measures and allocating sufficient resources to provide affordable, low cost housing, particularly in rural and outer suburban areas.	Support	In light of recent statistics relating to housing affordability and availability, particularly in Hobart, the Council is supportive of any additional measures that could be undertaken by the State Government to improve housing options.  It is noted that the City is participating on the City Deal Affordable Housing Working Group with State Government, Federal Government and other Greater Hobart councils.

**TO: Finance and Governance Committee**  
**RE: Friends of Soldiers Memorial Avenue Inc**  
**Council's Representative (Proxy) Report for 2016/2017, 2017 ongoing.**  
**FROM: Alderman Dr Eva Ruzicka**

## **1. INTRODUCTION**

1.1 This report presents a report on the 2016-2017 activities, and 2017 ongoing, of the Friends of the Soldiers Memorial Avenue Incorporated from the Proxy's attendance at FOSMA meetings.

## **2. BACKGROUND**

2.1 The Friends of the Soldiers Memorial Avenue Incorporated was formed in 2002 to promote the restoration and preservation of the Memorial Avenue on the Domain in memory of Hobart lives lost on service in World War I but bodies never repatriated. Planting on the Domain started in the winter of 1918 with 390 trees, 120 in February 1919 and another 25 in 1926. There are 535 trees in all with each tree representing a private memorial in a public space where families would gather, care for the trees and develop family rituals to member those lost.

2.2 Over time the Avenue was left untended as families aged. The destruction of part of the Avenue in 1960 at what is now the Crossroads Oval with an unkept promise of tree re-planting by Council resulted in the Avenue being condensed to the Soldiers Walk at the southern end of the original Avenue and much of the Avenue being overtaken by the natural bush landscape on the Domain.

2.3 The process of restoration started in 2002 has now resulted in a significantly restored Avenue with replanted trees, plaques that reflect the stories of those men who did not return and a number of well-attended service ceremonies with plaque unveilings and other military memorial events. Wherever possible, families have provided funds for many plaques, as well as being able to re-dedicate individual trees and plaques. The work of the Friends and their supporters, including Council, has resulted in 500 of the 535 trees having the original tree and name allocation preserved. The stories from the Avenue have been transformed into the part-Council funded "Tree Widows" theatre, poignantly showing the ripples across family and society with the losses incurred by war.

2.4 The final restoration at Crossroads has resulted in a significant community facility and playground being incorporated into the area, thus ensuring current and future families will understand the significance of the Avenue and the importance of its maintenance and care. It was as Deputy Lord Mayor I was honoured to launch on behalf of Council the restoration project as well as attend the 24 April 2002 plaque unveiling by Alec Campbell, the last Tasmanian Gallipoli veteran, of the first new plaque and then most recently to unveil the last tree plaque at the final dedication ceremony, as well as the rededication of the first plaque on 24 April 2017.

2.5 Council now has a strong investment in the Avenue thus insuring it is not disturbed again. Nonetheless as a Planning Authority Council needs to be reminded from time to time to include in Conditions and Advice for any developments to ensure contractors are aware of the significance of the Avenue, to undergo an induction by FOSMA members and to act accordingly in protecting the Avenue when undertaking works.

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### **3. ACTIVITY REPORT FOR 2016-2017**

3.1 A major highlight of the past financial year was the unveiling by the Governor as Patron of the Honour Roll of the Tasmanian Amateur Athletic Association at Hobart LINC (State Library), linking the stories of 220 TAAA members who served in WW1, of which 26 have trees on the Avenue. The Honour Roll was created in 1921 and originally placed in the Tasmanian Public Library (now the Maritime Museum of Tasmania) then placed into storage. It is now on prominent public display in the LINC foyer coupled with a digital interpretation that tells the stories of the men who served. Another major highlight occurred on 4 April 2017 when soil from the Avenue on the Domain was incorporated in the Flanders Memorial Garden at the Australian War Memorial, mixed with the soil of 19 other significant military heritage sites collected across Australia and the five battlefields and war cemeteries across Flanders. As such the Avenue now has high level heritage and cultural values in and of itself, as well as being part of the Domain.

3.2 The President's Report 2016/17, Minutes 2015/16 and Financial Statement 2016/17 will be tabled in hard copy (being unavailable via email). The AGM saw the re-election of the Committee and a commitment for annual auditing despite recent changes in law. The President's verbal report also noted the Life Membership granted to the Hobart City Council and the RSL Tasmania Branch for their contribution to the Avenue. The President also commented the lack of induction for workers on the significance of the Avenue and its trees did not happen when works commenced on the Community Hub, despite this being asked for by FOSMA.

3.3 The Friends are highly appreciative of the financial and in-kind support and advice given by Council and Council Officers to this significant military memorial. The work of Council crews in mowing and brush-cutting around the trees and plaques is also highly appreciated. The Avenue is cared for by FOSMA members who attend to help clean and polish plaques and pick up litter. With a combination of Council support, financial support from related families, community, professional and veterans groups, Friends fundraising and significant sponsorship from the RSL Tasmania Branch, the State ANZAC Centenary Committee, Tassal Group Ltd, both the Federal and State Governments and the Tasmanian Community Fund, the Friends are in a good financial position to continue. Events on the Avenue for the past year continue to receive highly favourable publicity in the media.

3.4 In discussion at the AGM, a strong desire was expressed by the FOSMA to have suitable interpretation and art work installed as part of the Avenue (work on which is awaiting the finalisation of Council policy on the Queen's Domain Management Plan and associated documentation and works). This plus the access proposals via two bridges will be needed to continue focusing public attention onto the Avenue post 2018, thus ensuring its future.

### **4. ONGOING ACTIVITY REPORT 2017/2018**

4.1 Due to circumstances beyond the Proxy's control, attendance at meetings has not been possible to date. Attachment B copy Minutes of the latest Committee meeting for information indicating the current state of FOSMA. Nonetheless the Proxy has kept in close email and personal contact with members of the FOSMA committee, particularly in relation to Council's involvement in the 3 August 2018 Commemorative Event.

4.2 Attachment C to be tabled at the meeting for information copy letter dated 6 June 2018 from FOSMA to HCC requesting assistance with this significant event. Email discussions with the

Director of Parks, Mr Glenn Doyle, indicates that a member of Council staff has been assigned to progress the issues raised.

**5. CONCLUSION**

5.1 FOSMA is operating well, the committee is highly cohesive, the volunteers committed and the organisation is solvent. The work FOSMA's volunteers undertake brings great credit to the City and while there are hiccups along the way, they are greatly appreciative of the positive relationship with Council.

Alderman Dr Eva Ruzicka  
Council Representative (proxy)  
Friends of Soldiers Memorial Avenue

Attachment A: President's Report 30 June 2017, AGM Minute 27 August 2016, Statement of Receipts and Payments 30 June 2017.

Attachment B: Most recent Minutes received Tuesday 22 May 2018

Attachment C: Letter dated 6 June 2018 FOSMA to Mr Nick Heath, HCC.

## Friends of Soldiers Memorial Avenue Inc.



### President's Report on behalf of the Committee for the year ended 30 June 2017

The past year has been very positive for the Friends of Soldiers Memorial Avenue, with a number of events undertaken. We have also been busy behind the scenes beginning the planning required for the major commemoration event of the Centenary of the Avenue's first planting, which will be held on 3 August 2018. We have been heavily engaged with the City of Hobart over a number of construction projects proposed in close proximity to the Avenue. At the same time, we have continued providing tours for the community and school groups.

#### Battles of Fromelles and Pozieres recognised on the Avenue

On one of the coldest days of last year (when it was actually snowing!), FOSMA held a media event to remember loved ones lost on the Western Front in July 1916. One of our founding members, and long-time treasurer, Helen Hartley was able to tell the story of her grandfather, Private William George Copcutt, of Battery Point, who died in the fighting for Pozieres, aged just 26 years old. William was awarded the Military Medal for his bravery during this battle.

#### The Tasmanian Amateur Athletic Association Honour Roll

FOSMA members and friends attended a special ceremony on 9 November 2016, where our Patron, the Governor of Tasmania, unveiled the Honour Roll of the Tasmanian Amateur Athletic Association at Hobart LINC. This Roll lists some 220 TAAA members who served during the Great War. Of these, some 45 men died on active service, of which 26 have trees on the Avenue. The Honour Roll was created in 1921 and erected in the Tasmanian Public Library building in lower Argyle Street, (now the Maritime Museum). The Honour Roll remained there for over 50 years until it was removed and later put into storage. Through the sustained efforts of retired teacher, Mick Hawkins, the Honour Roll was finally given a new home at the State Library building. This was a joint event organised by FOSMA and Hobart LINC, with the support of Athletics Tasmania.

#### The BIG Book Sale

Many thanks to all those members, supporters and the general public for helping make FOSMA's second Big Book Sale in February 2017 another success. We raised \$800, which was a great outcome and thanks to all those who helped out on the day. All proceeds will help us continue the work to maintain the Avenue.

#### Working Bees on the Avenue

Thanks to our members who turned out prior to Remembrance Day and Anzac Day to help clean and polish the plaques as well as pick up litter. One of the most gratifying aspects during these working bees is to talk with users of the Avenue, who genuinely appreciate the efforts of FOSMA members in keeping the SMA clean and tidy. Thanks also to the Council crews who mow the Avenue and brush-cut around the trees and plaques in readiness for these special days.

#### Anzac Day 2017

To follow on from the last two years, FOSMA placed the Australian Flag at the plaque of each man who died in 1917, this totalled 190 (over 35% of the entire Avenue). This clearly shows that 1917 was indeed the worst year of the war in terms of actual deaths. October 1917 was the worst month, representing over 10% of the total deaths on the Avenue. This year, we held our display at the Cenotaph, so we were close to the large crowds for the main service. This proved to be a good decision with a steady stream of interested people looking at our displays and seeking more information.

#### New Pedestrian Bridge

In late 2016, the City of Hobart released concept designs for the pedestrian bridge to link the Cenotaph precinct with the rest of the Domain. The FOSMA Committee had a number of meetings with the Council during the assessment period and made a detailed submission for Council's consideration. We had concerns on a number of aspects including visual impact, potential damage to trees, as well as public access and connections to the Avenue. Although the project has been approved for construction, the FOSMA committee remains in close communication with the Council to ensure that there are no adverse impacts on the Avenue itself.



**Dedication of new plaque for Pte Arthur Adams**

Private Arthur Adams is one of six men commemorated on the Avenue, who were killed at the Landing at Anzac Cove on 25 April 1915. His tree was the first to receive a new plaque as the restoration program commenced in 2002. Alec Campbell, the last Gallipoli veteran, unveiled the plaque on 24 April 2002 only a short time before he died. A new plaque was installed on 24 April 2017, with the dedication speech given by Mr Terry Roe, State President of the RSL. MPs and Aldermen were in attendance, along with DVA and Peacekeepers and Peacemakers Veterans Association representatives. We were also very pleased to welcome veterans from Timor-Leste who have come to Tasmania for Anzac Day.

**Flanders Memorial Garden unveiled at the Australian War Memorial**

One hundred years after bloody fighting took thousands of lives in the battlefields of Flanders, a memorial garden has been created at the Australian War Memorial to ensure those Australians who never came home will be forever remembered. The region of Flanders, in Belgium, is where the men of the AIF fought their most costly battles of the Great War. Some 13,000 Australian soldiers are either buried or commemorated in Flanders. As a reminder of the sacrifices made and the partnership forged between Australia and Belgium as a result of these tragic events, a new memorial garden was dedicated on 4 April 2017 in the grounds of the Australian War Memorial in Canberra. The Flanders Memorial Garden contains soil taken from five battlefields and war cemeteries across Flanders. This was mixed with soil collected by the RSL from 20 significant military heritage sites collected from all Australian states and territories, including soil from the Soldiers Memorial Avenue in Hobart. We are honoured to have been chosen to be part of this important national memorial.

**Committee and Membership**

I would like to thank all the committee who have kept busy carrying out all the tasks to ensure FOSMA can fulfil its responsibilities. In particular, Helen Hartley and Danielle Gray must be thanked for their efforts as Treasurer and Secretary respectively. And thanks to the other members Craig Deayton, Mike Wilkie, Jan Hunt, Steve Carey, Andrew Robert-Tissot, Chris Oakes and Adrian Howard OAM for their ongoing efforts.

To all those members who have helped at the working bees, participated at dedications, kept in touch, or passed on good ideas, thank you very much for your contribution.

And thanks to all our other donors, supporters and friends.

Lest We Forget.

**JOHN WADSLEY**

**President**

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***Friends of Soldiers Memorial Avenue Inc.******Annual General Meeting******Saturday 27 August 2016******Held at Eltham Pavilion, Soldiers Memorial Oval Precinct, Domain Hobart.***

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1. **Meeting commenced:** 15:29pm
  
  2. **Commemoration:** The Committee and attendees joined together and recited The Ode led by Chris Oakes.
  
  3. **Present:** John Wadsley (JW), Helen Hartley (HH), Chris Oakes (CO), Danielle Gray (DG), Craig Deayton (CD), Jan Hunt (JH), Stephen Carey (SC), Ald Anna Reynolds (HCC), Diane Palmer, Geoff Frier, Fran Read, Tony Peck.
  
  4. **Apologies:** Mike Wilkie (MW), Jill Wilkie, Andrew Robert-Tissot (ART), Adrian Howard (AH), Kirsty Black, John Trethewey, Graham Highes, Barbara Hughes, Graeme Petterd, Kath Petterd, John Huxley, Margaret Huxley.
  
  5. **Confirmation of Minutes from 30.8.2015 AGM:**  
 Minutes from 2015 AGM tabled.  
 HH moved, DG 2<sup>nd</sup> that minutes of Annual General Meeting 30.8.2015 be accepted as true and accurate account of what occurred at the meeting. Carried unanimously.
  
  6. **Business Arising:**
    - There were no matters arising.
  
  7. **President's report:**
    - Copy of the President's report circulated by JW.
    - Spirit of Anzac experience in October 2015 was an amazing display. FOSMA provided three plaques and photos for 3 soldiers on the Avenue.
    - Remembrance Day dedications with the last 6 trees dedicated on the Avenue.
    - William Keith Eltham Pavilion formally opened on Remembrance Day 2015.
    - Tree Widows production was performed on the Avenue between April 6-17 2016. Overall approximately 400 people attended the 17 shows.
    - Anzac day 2016 was commemorated on the Avenue with the placing of 135 Australian flags donated by the RSL on the plaques of men who died during 1916. A small display was held at the southern end of the Avenue adjacent to the Aquatic Centre.
    - With funding secured from the Australian Government, the Hobart City Council has sought expressions of interest from architects and engineers to design a pedestrian bridge to link the Cenotaph with the rest of Queen's Domain.

- A great deal of concern was raised over the concept for a "Tan Track" style running and exercise track that incorporates part of the Avenue. FOSMA raised concerns with proponents of the project as well as the Council and made representations to Council's Parks and Recreation Committee that strongly opposed any plan to install a major running track and associated infrastructure on any part of the Avenue.
- Big Book sale in February 2016 was a big success.
- New signs have been installed along the length of the Avenue. This includes replacement of signs at four locations: above the Aquatic Centre, above the old zoo site, next to the TCA and just off Upper Domain Road. Three new signs are also in place: the first below the Aquatic Centre near the start of the Avenue and two either side of the soccer grounds at the top of the Avenue.
- JW thanked other members of the Committee for their assistance throughout the year.
- JW also thanked those members who have helped at working bees, participated at dedications, kept in touch and contributed.

JW moved, DG 2<sup>nd</sup>. Carried unanimously.

8. **Financial Statements and Auditor's Report:**

HH tabled Treasurer's report.

JW noted that a grant has recently been received from HCC for a new website and this will form a major project to be undertaken for the coming year.

HH expressed special thanks to Cheryl Wickham for all of her assistance throughout the year to assist her Treasurer duties.

HH moved, SC 2<sup>nd</sup>. Carried unanimously.

9. **Election of Office Bearers:**

DG read out a letter from the RSL nominating CO as their ex-officio representative.

Nominations were received and passed to the returning Officer Chris Oakes (CO) who then took the floor. The following were elected:

President: John Wadsley

Senior Vice President: Craig Deayton

Vice President: Mike Wilkie

Secretary/Public Officer: Danielle Gray

Treasurer: Helen Hartley

General Committee members: Col Stephen Carey ADC RFD, Adrian Howard OAM, Andrew Robert-Tissot, Jan Hunt

Ex-officio members: Ald Anna Reynolds (HCC), Chris Oakes (RSL)

Committee duly elected.

10. **Appointment of Auditor:**

HH has noted that Barry Ellims is happy to continue in this role.

HH moved, SC 2<sup>nd</sup>. Carried unanimously.

**11. Other Business:**

HH asked if Barry's account for \$200 be passed for payment. HH moved, SC 2<sup>nd</sup>. Carried unanimously.

JW moved that he would like to nominate 2 organisations for Life Membership for their ongoing and long term assistance and support. These were City of Hobart and the RSL (Tasmania Branch). These organisations were nominated for Life Membership (in name only, not their respective representatives) for their support and dedication in ensuring the revival of the Avenue and its ongoing management and restoration.

JW moved, CD 2<sup>nd</sup>. Carried unanimously.

There being no other business JW thanked everyone for attending and closed the meeting.

*Meeting concluded 15:52pm.*

*Minute taker: Danielle Gray (DG), Secretary, Friends of Soldiers Memorial Avenue Committee.*

**FRIENDS OF SOLDIERS MEMORIAL AVENUE INC**

(ABN 12 395 696 020)

**STATEMENT OF RECEIPTS AND PAYMENTS  
FOR THE FINANCIAL YEAR ENDED 30th. JUNE 2017**

	<u>2017</u>	<u>2016</u>
<b><u>RECEIPTS</u></b>		
Badges	-	259.00
General donations	-	1,565.00
Grant - Hobart City Council	-	3,000.00
Gift Fund donations	791.00	-
Interest - Operating account	1.98	3.12
Investment account	467.37	405.16
Cash Reserve account	30.97	22.10
Members subscriptions	580.00	720.00
Membership for Life	400.00	400.00
Miscellaneous receipts	1,093.80	996.10
<b>Total receipts</b>	<b>3,365.12</b>	<b>7,370.48</b>
<b><u>PAYMENTS</u></b>		
Audit	200.00	200.00
Banners	-	746.00
Events and Dedications	111.00	621.07
Miscellaneous	183.10	44.99
Plaque cleaning	58.60	-
Postage	426.50	356.30
Refreshments	120.40	-
Stationery	25.15	29.95
Statutory fees(Annual return)	84.15	59.20
<b>Total payments</b>	<b>1,208.90</b>	<b>2,057.51</b>
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>	<b>2,156.22</b>	<b>5,312.97</b>
Add -Cash at bank brought forward:		
Operating account	1,248.29	1,899.23
Gift account	6,991.78	1,433.03
Investment account (Term Deposit)	21,099.14	20,693.98
Discovery Box Cash on hand	27.53	27.53
Total cash brought forward	29,366.74	24,053.77
<b>TOTAL CASH ON HAND END OF YEAR</b>	<b><u>\$ 31,522.96</u></b>	<b><u>\$ 29,366.74</u></b>
<b>REPRESENTED BY</b>		
Operating account	2,933.70	1,248.29
Discovery Box cash on hand	-	27.53
Cash Reserve/Gift account	7,022.75	6,991.78
Investment account (Term Deposit)	21,566.51	21,099.14
	<b><u>\$ 31,522.96</u></b>	<b><u>\$ 29,366.74</u></b>

INDEPENDENT AUDIT REPORTFRIENDS OF SOLDIERS MEMORIAL AVENUE Inc.

To the members of **Friends of Soldiers Memorial Avenue Inc.**

Scope

I have audited the attached special purpose financial report comprising the Statement of Receipts and Payments of the Friends of Soldiers Memorial Avenue Inc. for the financial year ended 30 June 2017. The Committee of Management is responsible for the financial report and has determined that the accounting policies used are consistent with the financial reporting requirements of the Constitution of the Organisation and are appropriate to meet the needs of the members. I have conducted an independent audit of the financial report in order to express an opinion on it to the members. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial report has been prepared for distribution to members for the purpose of fulfilling the Committee of Management's reporting requirements under the Constitution of the Friends of Soldiers Memorial Avenue Inc. and the Associations Incorporation Act (Tas.) 1964. I disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members of the organisation or for any purpose other than that for which it was prepared.

The audit has been conducted in accordance with Australian Auditing Standards. The procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether in all material respects, the financial report presents fairly the financial results and financial position of the Friends of Soldiers Avenue Inc. for the financial period in review.

The audit opinion expressed in this report has been formed on the above basis.

Qualification

As is common with similar organisations, it is not practical for the Friends of Soldiers Memorial Avenue Inc. to establish an effective system of internal control over the receipt of various income items and disbursement of some expenditure. Accordingly, audit examination did not extend beyond the items recorded in the accounting records.

Audit opinion

Subject to the above qualification, in my opinion the financial report presents fairly the financial position of the Friends of Soldiers Memorial Avenue Inc. and its financial performance for the year ended 30<sup>th</sup>. June 2017, and I further report that;

- (i) I have received the explanations and information required by me; and
- (ii) The rules relating to the administration of the funds of the organisation have been observed.



B.V. Ellims CPA

Dated

28<sup>th</sup> August 2017

## Office Bearers Friends of Soldiers Memorial Avenue Inc: 2016-2017

President: John William Wadsley  
33 Everton Place Acton TAS 7170

Vice Presidents: Craig Patrick Deayton  
5 Musgrove Road Geilston Bay TAS 7015

Michael John Wilkie  
145 Oakdowns Parade Oakdowns TAS 7019

Secretary: Danielle Louise Hawkes Gray  
224 Warwick Street West Hobart TAS 7000

Treasurer: Helen Gloria Hartley  
8 Dalmacia Place Glenorchy TAS 7010

Committee: Jan Rita Lord Hunt  
18 Liverpool Crescent West Hobart TAS 7000

Adrian Peter Howard OAM  
26 Cemetery Road Lunawanna TAS 7150

Stephen Carey RFD  
17 St Helen Street Lindisfarne TAS 7015

Andrew Dennis Robert-Tissot  
27 Carlton Street New Town TAS 7008

Ex-Officio: RSL  
Christopher Robin Oakes  
23 Siandra Crescent Geilston Bay TAS 7015

HCC  
Alderman Anna Reynolds  
c/- Town Hall, Macquarie Street Hobart TAS 7000

Public Officer: Danielle Louise Hawkes Gray  
224 Warwick Street West Hobart TAS 7000



I certify this to be a true and correct listing of Committee members.

Signed:

Date:

28<sup>th</sup> August 2017

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**FOSMA Committee Meeting**  
**Tuesday 22nd May 2018**  
**Held at 23 Siandra Crescent, Geilston Bay.**



**Present:** John Wadsley (JW), Chris Oakes (CO),  
 Danielle Gray (DG), Mike Wilkie (MW), Jan Hunt (JW),  
 Stephen Carey (SC), Craig Deayton (CD), Craig Deayton  
 (CD),

**Apologies:** Ald Eva Ruzicka, Adrian Howard (AH),  
 Helen Hartley (HH), Ald Anna Reynolds

**Meeting commenced:** 6:35pm

**Commemoration:** The Committee joined together and  
 recited The Ode.

**Confirmation of Minutes:** Copies of minutes of the  
 previous meeting were circulated. Moved that they be  
 accepted as a true and accurate account. JW moved, MW 2<sup>nd</sup>.  
 Carried.

All in favour. Carried.

**Correspondence:**

**Inwards:** Veteran's Affairs Magazine, membership  
 renewals, bank statements, HCC confirmation that naming of  
 the bridge decision has been deferred until the Council June 6  
 meeting,

**Outgoing:** Email from John Wadsley to Salvation Army  
 confirming their interest and ability to assist with the 3 August  
 event, email from John Wadlsey to HCC regarding the naming  
 of the bridge and asking to attend June 6 Council meeting  
 MW move, CD 2<sup>nd</sup>. Carried.

**Treasurers Report:** Helen Hartley's report circulated to  
 all Committee members.

Operating account stands at \$3141.58. Gift account balance  
 stands at \$7039.42. Term deposit stands at 5 April \$21,854.54.  
 HH request to transfer \$1076 from gift account into the cash  
 account.

Book sale raised \$585.

JW Move that Treasurer's report be accepted. CO 2<sup>nd</sup>. Carried.

**Tree Widow's Project:**

No further action at this stage.

**Website:**

Still waiting to hear to hear about Federal Government grant.

**Book Sale:**

Final profit from the book sale on 5<sup>th</sup> May was \$585.  
Not a lot of interest generated. Book sale amounts have declined progressively over the last 2-3 years from \$900 to less than \$600.

**Avenue Tours:**

A tour was undertaken by the Friends School in early May for sixty year 6 students and led by John.

**ANZAC Day:**

Thanks to all who cleaned plaques and placed flags for Anzac Day.

**Development on the Avenue:**

JW to write to Tasmanian Heritage Council to enquire about likely assessment timeframes for Tasmanian Heritage Register listing nomination from FOSMA (submitted August 2017).  
City to Gardens Way project – nothing to update.

Community Hub – progressing. Council work crews will be ready shortly to start their works and JW will organise Council staff inductions prior to any works commencing.  
Light Poles at the Soldiers Memorial Avenue Oval – approved at the most recent Council meeting based on the amendments suggested by FOSMA.

Aquatic centre – amendments have been made to the proposal and FOSMA are now satisfied that concerns have been addressed.

Bridge – work on the Bridge is progressing. FOSMA is not aware of any incidents or issues with current construction works. ART monitoring works.

Bridge Naming – Nomenclature Board have requested Council to consider an alternative name. This matter will be determined at the 6 June Council Community Culture and Events meeting. JW to attend this meeting to provide deputation.

**Centenary:**

Centenary Grant has been received from State Government for \$4800. JW has distributed the breakdown of the Grant to all members by email.

John confirmed that Dr Brendon Nelson is able to attend as Key Note Speaker. Other speakers will be the Governor and it



has been suggested that Terry Roe does The Ode. Event Manager Sue Rowe has now pulled out as she is overseas. JW contacted Glen Doyle to ask for an alternative. HCC have now advised they have no alternatives. There is a need for toilets and seating (around 150 seats), traffic management around the ovals and around the Cenotaph. JW to contact Sean Harding regarding mini bus provision and drivers. CO suggested that buses can be hired off Metro. HCC have confirmed that they will assist with PA and audio. Salvation Army (Garry Armstrong) will be bringing along a van and gazebos for the provision of food. Food to be burgers, sausages, salad, soup etc. ART suggested 800 patrons (which was the number of patrons provided for an Underwater Hockey event). Picnics also encouraged. JW suggested a number of 500 for catering. Schools to BYO. JW to write to The Mercury to request article(s) to inform and advertise of the Centenary event on 3 August 2018. This will be done this week with JW to contact the Editor. CD noted that he has connections with Badger Makes Badges. DG and JW suggested a new badge to sell that is like the old original 1918 badge. JW had a meeting with Guy Barnett who would like to come to a meeting. JW had a discussion about recent issues including Legacy bridge naming. Guy Barnett is interested in attending 3 August and offered to host a cocktail party at Parliament House on 2 August 2018. JH sent an email to all schools in Southern Tasmania inviting them to the Centenary event to be distributed as a preliminary notice at the beginning of Term 2. A follow up invitation to be sent approximately end of June as a reminder and also confirming any travel subsidies offered for attending schools.

**Other Business:**

No further business.

*Meeting concluded 8:15pm. Next meeting: Tuesday 19 June 2018, 6pm for 6:15pm at 23 Siandra Crescent.*  
Minutes 22/05/2018

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## Friends of Soldiers Memorial Avenue Inc.

Postal Address: GPO Box 1867, Hobart 7001  
Telephone: John Wadsley - 0417 487 289

Email: [info@soldierswalk.org.au](mailto:info@soldierswalk.org.au) Web: [www.soldierswalk.org.au](http://www.soldierswalk.org.au)



6 June 2018

Mr Nick Heath  
General Manager  
City of Hobart (with copies to Ald Reynolds and Ruzicka)

Dear Nick,

### 1) Commemorative Event - Centenary of Soldiers Memorial Avenue, 3<sup>rd</sup> August 2018

As you will be aware, the Friends of Soldiers Memorial Avenue Inc. (FOSMA) is planning a major event on Friday 3 August 2018 to commemorate the planting of the first trees on the Avenue on 3 August 1918. Matters are well advanced now, with key speakers confirmed and other organisations involved on the day also confirmed to attend. I attach an outline of the day's events for your information.

I have been in discussions with Council officers for sometime now on how Council can support with the organisation and logistics for the event. In particular, I would like to thank Shannon Avery for contributing his time to assist us thus far. As we are now only two months away, I thought it prudent to formally outline the specific matters where we need Council's material support.

- a) **VIPs** – The Governor of Tasmania and Dr Brendan Nelson (Director of the Australian War Memorial) will both be making speeches on the day. Formal invitations will also be sent out shortly to all members of the Tasmanian Parliament, Tasmanian members of the Federal Parliament, the Lord Mayor and all City of Hobart Aldermen, southern Tasmanian mayors, senior ADF personnel, senior representatives of the RSL and ex-service organisations. The Lord Mayor's office has been aware of this event for some time.
- b) **Traffic management and parking** – On the day we expect potentially 1,000 or more people to attend. This will include a high number of school students (possibly 250) that will be bused to the event. However, we will need to provide carparking for other guests and the general public. A review of existing parking around the Ovals suggests there are 160 existing parks available at the main carpark plus space for 40 more in the Athletics Centre (we must ensure these are all available on the day), 100 or more spaces on the Crossroads Oval, 40 at the TCA north carpark and 40 at the lookout carpark above Allambee Street, plus on-road parking. So that should be sufficient. However, we will need personnel to direct traffic and manage carparking on the day (for example, closing off carparks to normal use for the duration of the event). It is hoped that Council can provide staff, with potential support from the SES. We may also need to discuss the event with Tasmania Police.
- c) **Seating, shelters, and sound equipment** – We will need at least 200-250 seats to be laid out for the event, plus appropriate sound equipment to support the main speakers and the choir. We will need a lectern (one could be available from the RTBG), but we need to discuss the provision of a small podium for the speeches. While the Salvation Army (providing food) and other organisations having displays will have their own gazebos, we will need some additional marquees to provide cover for people, particularly enjoying the bbq lunch after the main ceremony. It is hoped that Council can provide financial support to hire these.
- d) **Toilets** – We may need an appropriate number of portable toilets to be erected on-site, unless Council considers the facilities at the Eltham Pavilion are sufficient for the event. We await Council's advice on this.

- e) **Firing of 25 Pounder gun** – This will be fired twice at the beginning and end of the Last Post. The location of the gun needs to be determined with respect to where the podium and seating is located. Obviously the gun and its truck will need to have access that does not unduly affect the oval surface. To be discussed with Council.
- f) **Displays** – It is expected that the Tasmanian Archive and Heritage Office (TAHO), the National Archives of Australia (NAA), Department of Veterans Affairs (DVA) will set up small displays with gazebos for the event. Other groups may also want to be involved with this. We will need to discuss the best location for these with the Council.
- g) **Food and refreshments** – The Salvation Army has agreed to provide a mobile food service van for tea/coffee and a bbq lunch, with the costs to be met by FOSMA and possibly with a gold coin donation by patrons. We are also encouraging schools and other guests to bring their own lunch to enjoy on the day. The Salvos have indicated they are completely self-contained and need no other support, apart from identifying their on-site location.
- h) **Planting of Commemorative Tree** – It is intended for the Governor to plant a tree as part of the event. This will also replace the original tree planted by the Governor in 1918 and which is now lost. FOSMA is dealing directly with the Council to select a tree from its nursery and to identify the best location (probably close to the Avenue in the vicinity of the Eltham Pavilion)
- i) **Promotion and Advertising** – FOSMA is organising advertising across a range of media and online platforms. However, we would seek the Council's support by promoting event through Council's website, email and social media networks, and community groups connections.

## 2) Installation of Public Art Work – Remembrance Day 11 November 2018

For some years, FOSMA has raised the prospect of installing some appropriate public art along the Avenue as a way of encouraging greater community interest and involvement, as well as enhancing the commemorative nature of the Avenue's landscape on the Domain. To that end, we have commissioned well-known Tasmanian carver and sculptor, Roland Gabatel (creator of the carvings in the Friends' Park, North Hobart and at other locations). He will be using timber recovered from original Avenue trees when they were removed some years ago and stored at the Council Depot. This work is being funded by FOSMA.

We need to meet with the Council to agree on a suitable location and the subject matter of the installation. We are keen to emphasise the community origins of the Avenue and to show the impact of the Great War on local families. Thus, Roland has come up with designs (based on historic photographs) of figures in suitable poses (such as a grieving mother or a child laying flowers). These would be of true to life scale and crafted to 'fit' in the landscape, so they almost surprise visitors walking along the Avenue. They would be emotive without being loud or overbearing. It is hoped one figure could be completed and installed for Remembrance Day this year. It will be a powerful symbol commemorating the Centenary of the end of the Great War.

We look forward to discussing the above with Council in the near future. If you require further information, please contact me.

Yours sincerely,



John Wadsley  
PRESIDENT

**TO:** Finance and Governance Committee  
**RE:** Maritime Museum of Tasmania Inc. Council's Representative Report for 2016/17 and 2017 ongoing.  
**FROM:** Alderman Dr Eva Ruzicka

## **1. INTRODUCTION**

1.1 This report covers the activity of the Maritime Museum of Tasmania (MMT) for 2016/17 and 2017 ongoing. Alderman Dr Eva Ruzicka is Council's non-voting representative on its committee, tasked generally with landlord issues in reporting to Council.

## **2. BACKGROUND**

2.1 As Alderman would be aware the Maritime Museum is a privately operated maritime museum dedicated to Tasmania's association with seas, ships and shipbuilding. After a number of other locations it now occupies the former Carnegie Gallery. Officially opened by the Queen in March 2000, it has gone from strength to strength with a skills-based committee and staff dedicated to working for the Museum assisted by a significant number of volunteers.

2.2 The Maritime Museum of Tasmania aims to be "Tasmania's leading maritime museum and maritime heritage resource centre" and has a deserved reputation as one of Tasmania's most successful, mainly volunteer run museums. The museum's collections were initially derived from the Shiplovers' Society, founded in 1931. In 1973 the Society was renamed the Maritime Museum of Tasmania Inc. and moved to a room in St George's Anglican Church, Battery Point. In 1983 the museum relocated to Secheron House in Battery Point and in 2000 moved to its present location in the Hobart City Council (HCC) owned Carnegie Building, 16 Argyle St, near the Hobart waterfront. At this time a constitution was drafted and a new management committee set up with representatives from the Hobart City Council, the State Government and Tas Ports.

2.3 The Carnegie building comprises permanent and temporary display areas, a shop, administration offices and collection storage areas. More recently the museum purchased an off-site building at Cambridge to store large collection items and robust small artefacts. The Museum's displays are open to the public from 9am - 5pm, 364 days/year for an admission fee of \$10.00/adult. Visitation has increased significantly in recent years to more than 20,000/year. The Museum receives most of its income from visitation, shop sales and grants. The Museum employs three part-time staff: a curator, operations manager and a (grant funded) maritime heritage coordinator, and is supported by over 80 active and committed volunteers.

2.4 Maintenance of and events at the Carnegie Building face a number of challenges due to its ageing heritage fabric and occupation by a not-for-profit organisation. Nonetheless the MMT's staff and volunteers are committed to the location and using it to the best advantage. Hobart City Council staff have engaged on a number of occasions to assist with repairs and maintenance as well as facilitating the best use of all areas within the building.

2.5 The Committee meets monthly and meeting times tend to be the same day as Finance and Governance. As proxy I have been able to attend with the exception of clashes between the 4pm meeting time and Council workshops, as well as the extended period of Leave of Absence this year due to family carer needs. Where able to physically attend I've taken advantage of email to ensure landlord issues are well communicated to the General Manager and arrange meetings between the President and the General Manager to ensure lines of communication are well maintained. Where



landlord issues have caused concern, as proxy I've been able to facilitate communication via the General Manager and Council staff to ensure the integrity of the building fabric.

### 3. ACTIVITY REPORT

3.1 For tabling at the meeting in the 30 June 2017 Annual Report, Minutes of the 15 November 2016 Annual General Meeting, the most recent 15 month rolling Museum Activity Calendar and Visitor Numbers with an annual comparison. In addition, copies of Maritime Times have been left in the Aldermen's Room. A Collections Assessment report to be tabled and discussed at the MMT Committee held prior to today's F&G Committee meeting will have significant implications for the MMT future budgeting (not attached). The Committee's decisions on this will be reported further to Council as landlord issues arise from it.

3.2 The Museum Committee is focused on issues of strategic and business planning, noting that the Constitution will eventually need updating to reflect operational changes since it's last review. Operational reports are tabled at monthly meetings, reflecting acquisitions, new exhibition opportunities, overall operation of the Museum (including app development and eHive library applications), heritage issues, shop operation (stock sources, best practice retailing, stock valuations), best practice for volunteer and their involvement, marketing as well as safety and security of the premises.

3.3 The MMT has hosted a number of successful exhibitions reflecting World War One themes as well as more contemporary issues. Of note is a recent exhibition entitled Beach Couture, highlighting plastic waste in the oceans. The School Holiday program is reported by staff to the Committee as well attended to the point of being booked out and very well received. The Museum continues to be engaged with events such as the Antarctic Festival, Wooden Boat Festival and Dark MoFo. An online statewide Maritime Heritage and Activity Trail is under consideration, encompassing centers, shipping centers, museums, shipyards, whale watching, seaquariums, cruises, restaurants, etc.

3.4 Policies for Collection and De-Accessioning are under review for best practice approaches in line with similar institutions.

3.5 In 2017, MMT was awarded a grant under the National Library of Australia's Community Heritage Grants program to commission a Preservation Needs Assessment of the Museum's collections. The purpose of the assessment is to enable the MMT to identify risks to its collection, develop a long-term preservation strategy and prolong the existence of its cultural material. It concludes that "... the spaces presently allocated for storage and examination are inadequate in terms of space, environment, housekeeping and security. In addition, the curatorial workload has increased significantly since the acquisition of the Carnegie Gallery, as the curator is now responsible for a greatly expanded touring/temporary exhibition program with few additional resources and the current level of activity may be unsustainable with the existing management structure and staffing level. Together, these factors seriously impact on the museum's ability to provide and improve collection management." As noted above the Committee's responses to this document will be further reported on. The committee is also currently reviewing its office layout and other spaces and this report will likely be a part of reflecting the issues raised.

3.6 The provisional financials for 2017/2018 reflects \$18,612 favourable after provision of \$15,000 for this year and next year's budgeting for refreshing the permanent display at the Museum. This work has not been done for 20 years.

3.6 Visitation to June 2017 was 17,606 people; to June 2018 23,193 people. The breakdown submitted to the most recent committee meeting reflects 11.48% locals, 73.47% interstate visitors, 15.05% from overseas.

3.7 The MMT is working with TMAG, TAHO, Heritage Tasmania and other museums on Stage 2 of an exciting digital project. Stage 1 was conducted last year and developed a Pilot of how a full blown digital web-based framework could look like and work. Now in stage 2 the project is adding more content to build the case for taking it to a full role-out. This would mean bringing the collections of all 140 museums in the State together in a fully searchable format (whilst each institution still maintains control of its own collections). A key aim is to support greater cultural tourism by helping visitors develop itineraries based on topics/themes of particular interest to them, utilising map-based search engines.

#### **4. CONCLUSION**

4.1 The MMT is financially sound, well run and outward looking in terms of its operations and engagement with the community on a number of levels. It faces challenges, however its committee is actively working to overcome them.

3.1 (A)



# MARITIME MUSEUM OF TASMANIA

INCORPORATED

ABN 51 201 338 071

## **ANNUAL REPORT**

30 JUNE 2017

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### Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

Michael J. Burnett B.Com. FCA  
Registered Company Auditor  
Partner, Accru+ Hobart  
Lvl 1, 18 Ross Avenue  
ROSNY PARK TAS 7018

7 November 2017  
Date

Chartered Accountants + Business Advisors  
Sydney + Melbourne + Brisbane  
Perth + Adelaide + Hobart

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Level 1, 18 Ross Avenue  
Rosny Park, 7018  
PO Box 28, Rosny Park, 7018  
Tasmania, Australia

### President's Report 2017

#### Overview

For the Maritime Museum of Tasmania the last twelve months has been a period of solid, steady growth. Your committee has met every month to consider the key financial, operating and marketing pillars which then address each section of the Museum's planning and operations that must comply as a not for profit organisation across many issues and organisations, consider some:

Finance, Insurance, Temporary Exhibitions, Permanent Display, Maritime Heritage, Marketing, Volunteers & Membership, Shop, Westward, Business Planning, Strategic Planning, Risk Management, Carnegie Gallery Development, Maritime Times, IT & Web, Library, Research, Data Management, Record Keeping, Safety & Security, Cruise Ship Marketing, Sponsorship, Supplier Relationships, Housekeeping, Cambridge Storage, Relationships, ANMM, AMMC, MHOT & AHBO.

My personal thank you to the support and assistance provided by our executive committee and committee members. The continuing contributions by the TMAAG, HCC, and Tasport's are genuinely appreciated.

Our three permanent, part time staff, Mark Hosking, Rona Hollingsworth and John Wadsley each deserves a very special thank you for frequently going beyond the call of duty, thank you.

#### Finances

The Museum is in a sound financial position due to a number of factors; the wise council provided by Treasurer Ross and back up by Dugald are outstanding. We must not rest on our laurels as whilst the entrance fees generated a record \$155,000 we would not be able to operate without the serious grant support from a number of organisations which exceeded entrance fees by \$50,000 this year. The museum gratefully acknowledges Arts Tasmania, The Tasmanian Community Fund, The Hobart City Council, Tasports, Murdoch Clarke and Clennett's Mitre10, whose active support of the museum encourages our ongoing growth and enables us to open up every morning.

Without any doubt the major financial challenge over the next twelve months will be developing a cash flow neutral operating model for the Carnegie Gallery whether they are our own exhibitions or external gallery rental. Small discreet specialist maritime exhibitions totally support our mission, on the other hand they are expensive to stage. One element we need to revisit is being able to split the entrance charge between the Museum and Gallery, in combination or separate.

Visitor numbers for the year were up about 300 on the previous year, totalling just below 20,000. The resulting increase in entrance fee revenue offset a 9% fall in revenue from the gift shop, similar to other bricks and mortar Hobart retailers, with the museum returning an overall operating surplus 38% higher than the previous year.

#### Carnegie Gallery

This was the first full year of opening for the Carnegie Gallery, and the space hosted two very different exhibitions.

The first displayed the Lamprell Collection of early Australian maps and charts, jointly owned by MMT and our neighbours TMAAG, along with the MMT's collection of Houghton Forrest paintings, while the second was a travelling exhibition from the Australian National Maritime Museum in Sydney entitled 'War at Sea: the Navy in WW1'. This exhibition presented logistical challenges never before faced by the museum and the experience of hosting the exhibition provided an extremely useful learning experience. Such exhibitions usually command significant fees to the host, but MMT was able to negotiate a very attractive arrangement through our close involvement with the Australian Maritime Museums Council.

The Carnegie Gallery was also the venue in June for the 'opening' of the Deny King Museum, which is actually located at Melaleuca. The opening attracted a crowd of approximately 150 people. The museum applied for and received a significant grant from the Tasmanian Community Fund which provided for the repainting of the Carnegie Gallery, changes to the lighting system, including new energy efficient lights and the installation of a hanging system.

#### Collection

Over one hundred objects, as well as documents and considerable numbers of photographs were donated to the museum over the year. Of note were a table bell from the SS *Zealandia*, a Hobart Customs Officer Uniform from the 1960s/70s to add to our gradually expanding collection of uniforms, and a portable Roman Catholic Altar, which had come to Van Diemen's Land with a family



migrating from Ireland in the mid-nineteenth century. The museum also acquired a spoon presented as a christening gift to Olof Hedberg in 1817, who later became a successful whaler, businessman and conservationist in colonial Tasmania.

With help from John Wedd, and committee member Roscoe, Westward had a winter layup with complete repaint. Our thanks to RYCT for donating the slip and cradle time.

A big thankyou to past President, Mike Webb, for this year getting the navigation simulator display installed. Based on experiences in other Museums this display will end up most popular with the more tech savvy once we provide a set of self-guided instructions.

Our on-going thanks to Colin Denny and his acquisition committee for their continual evaluation of hundreds of incoming items over the last twelve months.

#### Community

The museum is actively seeking to support even closer ties with our Islands' Maritime Heritage.

February saw the museum participate in the Mystate Australian Wooden Boat Festival, welcoming visitors to the museum as well as presenting *Westward* and *May Queen* to the crowds around Constitution Dock. As part of the Festival the museum partnered with the Australian Maritime Museums Council in organising a two day seminar at the CCAMLR headquarters on the topic of designing a travelling exhibition.

The museum hosted two book launches; *Tassie's Whole Boys* by Michael Stoddart, and Tony Coen's *River and Coastal Vessels Trading Out of Hobart 1832-2015* both of which made good use of material in the museum's collections. The museum also participated in the production of the documentary film *In the Wake of the May Queen*.

Staff and volunteers undertook five television & radio interviews during the year, and the school holiday and monthly lunchtime talk programmes are firmly established in the museum calendar. In fact, the October talk, presented by visiting academic Wendy van Duivenvoorde marking the 500<sup>th</sup> anniversary of Dirk Hartog's encounter with the Australian coast, was held in the Town Hall Ballroom due to the public interest shown.

The museum hosted visits from 32 school groups and 15 other groups during the year.

The ever popular monthly talks continued throughout the year, based on the last couple we may have to consider a new venue. Thanks John for all behind the scenes work each month.

The museum is kept open by teams of four volunteers a day, seven days a week (incredibly about 6,000 hours a year), plus at least a similar number of hours spent by volunteer shop and roster coordinators, bookkeeping and accounting, library, research, curatorial and committee functions.

Thank you to each and every volunteer, whether behind the scenes or front of house, elected to committee or pressed into service, each individual makes a contribution to this terrific crew.

Overall membership numbers remain constant at just shy of 400, but the proportion of members who actively volunteer has increased slightly (approx. 25%). Committee member Michelle, has completed the volunteer survey of which final results will be published in the New Year.

I have very much enjoyed the privilege of working as your president during the last twelve months and look forward to getting most of next year's projects mostly finished during my second full term.

#### 2018 Projects

- More of all the really fantastic work by everyone
- Improved expanded marketing with upgraded web site
- Release "Whalers Walk"
- Upgraded State-wide "Mariners Trail"
- New Carnegie gallery roof (light and shade)
- Improved shop layout and fixtures, front desk
- Upgraded serving area behind gallery
- Progressive re layout of office area, maybe even NBN and public WIFI
- Improve office file management
- Upgrade front garden

Kim Newstead, President, November 2017



## Independent Auditor's Report

To the members of The Maritime Museum of Tasmania (Incorporated)

### Qualified Opinion

We have audited the financial report of The Maritime Museum of Tasmania (Incorporated) (the Entity), which comprises the statement of financial position as at 30 June 2017, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information, and the declaration by those charged with governance.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the accompanying financial report presents fairly, in all material respects, the financial position of the Entity as at 30 June 2017 and of its financial performance and its cash flows for the year then ended in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act).

### Basis for Qualified Opinion

The Maritime Museum of Tasmania (Incorporated) has determined that it is impracticable to establish control over the collection of cash donations prior to entry into its financial records. Accordingly, as the evidence available to us regarding revenue from this source was limited, our audit procedures with respect to cash donations had to be restricted to the amounts recorded in the financial records. We therefore are unable to express an opinion on whether the recorded cash donations of The Maritime Museum of Tasmania (Incorporated) are complete.

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standard Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist The Maritime Museum of Tasmania (Incorporated) to meet the requirements of the ACNC Act. As a result, the financial report may not be suitable for another purpose.

### Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation of the financial report in accordance with the ACNC Act, and for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, Management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

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PO Box 28, Roony Park, 7018  
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Chartered Accountants + Business Advisors  
Sydney + Melbourne + Brisbane  
Perth + Adelaide + Hobart



# The Maritime Museum of Tasmania (Incorporated)

## Auditor's Independence Declaration

For the Year Ended 30 June 2017

Dear Sirs,

As auditor for the The Maritime Museum of Tasmania (Incorporated) for the year ended 30 June 2017, I declare that to the best of my knowledge and belief, there have been:

a) No contraventions of the auditor Independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and

b) No contraventions of any applicable code of professional conduct in relation to the audit.

This declaration is in respect of the above-mentioned Company.

Yours sincerely  
Accru Hobart Pty Ltd

Michael Burnett B.Com., FCA  
Registered Company Auditor  
Partner

7 November 2017  
Date

Level 1, 18 Ross Avenue  
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# The Maritime Museum of Tasmania Inc.

## PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED 30 JUNE 2017

	NOTE	\$ 2017	\$ 2016
<b>INCOME</b>			
Entrance Fees	7	154,856	135,034
Donations	8	34,126	31,417
Grants	9	200,758	17,024
Sales - Shop	10	41,930	46,144
Other Income	11	9,114	9,599
<b>Total Income</b>		<b>440,784</b>	<b>239,218</b>
<b>EXPENSES</b>			
General Overheads	12	246,194	72,384
Exhibition Development		2,689	3,941
Consultants		18,711	49,088
Employee Expenses	13	87,527	52,884
Depreciation		21,274	7,988
May Queen		20,233	19,800
Repairs & Maintenance		4,612	4,417
<b>Total Expenses</b>		<b>401,240</b>	<b>210,502</b>
<b>NET OPERATING SURPLUS / (LOSS)</b>		<b>39,544</b>	<b>28,716</b>

**The Maritime Museum of Tasmania Inc.**

**BALANCE SHEET STATEMENT  
AS AT 30 JUNE 2017**

	NOTE	\$ 2017	\$ 2016
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash Assets	2	239,674	259,966
Inventories		48,205	49,239
Prepayments		768	-
Receivables	3	7,718	120
<b>Total Current Assets</b>		<b>296,365</b>	<b>309,325</b>
<b>Non - Current Assets</b>			
Property, Plant & Equipment	4	653,213	656,772
<b>Total Non - Current Assets</b>		<b>653,213</b>	<b>656,772</b>
<b>TOTAL ASSETS</b>		<b>949,578</b>	<b>966,097</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Accounts Payable	5	45,393	37,383
Payroll Liabilities	6	18,289	13,908
Prepaid Subscriptions		2,364	245
Prepaid Grant		-	63,000
GST Liabilities		(2,144)	5,428
<b>Total Current Liabilities</b>		<b>63,902</b>	<b>119,964</b>
<b>Non - Current Liabilities</b>			
Nil		-	-
<b>Total Non - Current Liabilities</b>		<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>		<b>63,902</b>	<b>119,964</b>
<b>NET ASSETS</b>		<b>885,676</b>	<b>846,133</b>
<b>MEMBERS EQUITY</b>			
<b>Retained Surpluses</b>			
Opening Balance Retained Surpluses		842,843	814,127
Current year surplus/(loss)		39,544	28,716
<b>Closing Retained Surpluses</b>		<b>882,387</b>	<b>842,843</b>
<b>Reserves</b>			
Foundation Membership Fund		3,300	3,300
Asset Revaluation Reserve		-	-
<b>Total Reserves</b>		<b>3,300</b>	<b>3,300</b>
<b>TOTAL MEMBERS EQUITY</b>		<b>885,687</b>	<b>846,143</b>

**Maritime Museum Of Tasmania Inc.**

**COMMITTEE MEMBERS FOR THE YEAR ENDED JUNE 30 2017**

President	Kim Newstead, 42 Kelly Street, Battery Point
Vice-president	Rex Cox, 56 Mt Stuart Road, Mt Stuart.
Treasurer	Ross Studley, 70 Isabel Road, Howden.
Secretary	Beth Dayton, 6 Patonga Street, Kingston.
Committee	Roscoe Barnett, 26 Malwood Court, Tinderbox 7054
	Michael Stoddart, 15 Enterprise road, Sandy Bay 7005
	Chris Tassell, 21 Swanston Street, New Town 7008
	Eva Ruzicka, C/- HCC, 16 Elizabeth Street Hobart
	Kevin Moore, C/- Tasports, Hobart
	Scott Carlin, C/- TMAG, 19 Davey Street, Hobart
	Michelle Blake, 1/128 Warwick Street, Hobart 7000

*Michael Burnett*  
Michael Burnett  
Registered Company Auditor  
Accru Hobart 7/11/17

*Kim Newstead*  
Kim Newstead

The Maritime Museum of Tasmania Inc.  
NOTES TO AND FORMING PART OF THE ACCOUNTS  
NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the reporting requirements of the Associations Incorporated Act 1964 Tasmania. The committee has determined that the association is not a reporting entity.

The financial report has been prepared in accordance with requirements of the Associations Incorporated Act 1964 Tasmania and the following Australian Accounting Standards:

AASB 1031	Materiality
AASB 110	Events Occurring After Balance Sheet Date

No other applicable Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standard Board have been applied.

The financial report has been prepared on an accruals basis and is based on historic cost and does not take into account changing money values, or except where specifically stated, current valuation of non-current assets.

The Maritime Museum of Tasmania Inc.  
COMMITTEE STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2017


The officers have determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the accounts.


In the opinion of the committee, the attached financial report:

1. Presents a true and fair view of the financial position of The Maritime Museum of Tasmania Inc. as at 30 June 2016 and its performance for the period 1 July 2015 to 30 June 2017;
2. At the date of this statement, there are reasonable grounds to believe that The Maritime Museum of Tasmania Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Dated at Hobart this 7<sup>th</sup> day of November 2017

  
PRESIDENT

  
TREASURER

**The Maritime Museum of Tasmania Inc.**

**STATEMENT OF CASH FLOWS**  
AS AT 30 JUNE 2017

	NOTE	\$ 2017
<b>Cash flows from operating activities:</b>		
Government grants, fees and other income		437,825
Interest received		2,959
Payments to suppliers and employees		(379,966)
<b>Net cash (used in)/generated from operating activities</b>		<b>60,818</b>
<b>Cash flows from investing activities:</b>		
Proceeds from sale of assets		-
Purchase of property, plant and equipment		(17,715)
<b>Net cash (used in)/generated from investing activities</b>		<b>(17,715)</b>
<b>Cash flows from financing activities:</b>		
Proceeds from borrowings		(63,395)
<b>Net cash (used in)/generated from financing activities</b>		<b>(63,395)</b>
<b>Net increase/ (decrease) in cash held and cash equivalents held</b>		<b>(20,292)</b>
Cash and cash equivalents at beginning of financial year		259,966
<b>Cash and cash equivalents at end of financial year</b>		<b>239,674</b>

**STATEMENT OF CHANGES IN EQUITY**  
AS AT 30 JUNE 2017

	\$ Retained Surplus
<b>Balance at 1 July 2015</b>	<b>814,127</b>
<b>Comprehensive Income</b>	
Surplus for the year attributable to members of the entity	28,716
Other comprehensive income for the year	-
<b>Total comprehensive income attributable to members of the entity</b>	<b>28,716</b>
<b>Balance at 30 June 2016</b>	<b>842,843</b>
<b>Comprehensive Income</b>	
Surplus for the year attributable to members of the entity	39,544
Other comprehensive income for the year	-
<b>Total comprehensive income attributable to members of the entity</b>	<b>39,544</b>
<b>Balance at 30 June 2017</b>	<b>882,387</b>

**The Maritime Museum of Tasmania Inc.**

**NOTES TO AND FORMING PART OF THE ACCOUNTS**

FOR THE YEAR ENDED 30 JUNE 2017

	\$ 2017	\$ 2016
<b>NOTE 2: Cash Assets</b>		
Operations	11,481	15,693
May Queen	26,572	20,534
Deposit at Call	124,227	148,033
Fixed Term Deposits	76,944	75,256
Cash on Hand - Shop	450	450
<b>Total Cash Assets</b>	<b>239,674</b>	<b>259,966</b>
<b>NOTE 3: Receivables</b>		
Trade Debtors	7,718	120
Less: Provision for bad debts	-	-
<b>Total Receivables</b>	<b>7,718</b>	<b>120</b>
<b>NOTE 4: Property, Plant &amp; Equipment</b>		
<b>Furniture &amp; Fixtures</b>		
Furniture & Fixtures @ Cost	118,860	118,338
Less: Accumulated Depreciation	(115,389)	(114,547)
<b>Total Furniture &amp; Fixtures</b>	<b>3,471</b>	<b>3,791</b>
<b>Leasehold Buildings &amp; Improvements</b>		
Building upgrade @ Cost	232,400	225,900
Less: Accumulated Depreciation	(118,400)	(105,900)
	114,000	120,000
<b>Freehold Buildings</b>		
Storage Facility @ Cost	263,189	263,189
Storage Racks & Shelving @ Cost	34,387	34,387
Less: Accumulated Depreciation	(7,857)	(6,138)
	289,719	291,438
<b>Total Buildings &amp; Improvements</b>	<b>403,719</b>	<b>411,438</b>
<b>Information Technology</b>		
Computer & Office Technology	52,383	45,778
Less: Accumulated depreciation	(40,906)	(36,528)
<b>Total Information Technology</b>	<b>11,477</b>	<b>9,250</b>
<b>Exhibits &amp; Artefacts</b>		
Floating Exhibitions	91,544	91,544
Exhibits & Artefacts	108,139	106,484
Exhibition Furniture	36,698	34,265
Less: Accumulated Depreciation	(1,835)	-
<b>Total Exhibits &amp; Artefacts</b>	<b>234,546</b>	<b>232,293</b>
<b>Total Property, Plant &amp; Equipment</b>	<b>653,213</b>	<b>656,772</b>

<b>NOTE 5: Accounts Payable</b>		
Accrued Expenses	4,980	4,052
Trade Creditors	13,841	12,787
Monies due May Queen Pty Ltd	26,572	20,544
<b>Total Accounts Payable</b>	<b>45,393</b>	<b>37,383</b>
<b>NOTE 6: Payroll Liabilities</b>		
PAYG Payable	4,144	1,946
Superannuation Payable	2,394	1,164
Annual Leave Provision	4,731	4,731
Long Service Leave Provision	7,020	6,067
<b>Total Payroll Liabilities</b>	<b>18,289</b>	<b>13,908</b>
<b>NOTE 7: Entrance Fees</b>		
Adult	73,768	61,500
Concession	56,144	49,911
Children	5,875	7,965
Family	15,640	13,518
Walk Around the Port	403	325
School Excursions & Tours	3,026	1,815
<b>Total Entrance Fees</b>	<b>154,856</b>	<b>135,034</b>
<b>NOTE 8: Donations</b>		
Association	13,893	11,617
May Queen Pty Ltd	20,233	19,800
<b>Total Donations</b>	<b>34,126</b>	<b>31,417</b>
<b>NOTE 9: Grants</b>		
Arts Tasmania	70,000	-
Hobart City Council	71,050	-
Tasmanian Community Fund	54,728	-
Centenary of ANZAC Grant	4,980	-
Aust. National Maritime Museum	-	8,809
Various	-	6,397
Dept. Sustainability/Environment, Population.	-	1,818
<b>Total Grants</b>	<b>200,758</b>	<b>17,024</b>
<b>NOTE 10: Shop Sales</b>		
Sales	84,407	99,013
Less: Cost of Sales	(42,471)	(52,670)
Less: Discounts Allowed	(6)	(195)
<b>Total Shop Sales</b>	<b>41,930</b>	<b>46,144</b>
<b>NOTE 11: Other Income</b>		
Other Income	423	666
Advertising, Newsletter & Other	177	361
Interest Received	2,959	2,900
Research	73	298
Subscriptions	5,482	5,374
<b>Total Other Income</b>	<b>9,114</b>	<b>9,599</b>

**NOTE 12: General Overheads**

Accounting & Audit	1,855	1,800
Advertising & Promotions	2,011	4,043
Bank Charges	2,740	1,784
Cleaning	124	59
Computer	2,743	3,772
Conservation & Storage	1,240	602
Education	-	18
Entertainment	-	-
Expensed Equipment <\$500	1,415	1,461
Donations	-	-
Grants Expense	200,758	17,024
Insurance	9,166	8,477
Light & Power	344	331
Overs/unders	52	28
Parking Spaces	2	33
Postage	1,170	2,107
Printing	-	8,276
Rates & Service Fee	5,933	4,438
Research	955	187
Security - Building	606	553
Staff/Volunteer Expenses	3,507	4,610
Stationary	1,576	1,153
Subscriptions	1,089	630
Telephone/Internet	4,054	5,657
Travel & Accommodation - Conferences	342	965
Training	-	-
Westward Expenses	4,512	4,376
<b>Total General Overhead Expenses</b>	<b>246,194</b>	<b>72,384</b>

**NOTE 13: Employee Expenses**

Salary	78,608	42,731
Superannuation	7,353	4,118
Workers Compensation Insurance	613	615
Annual Leave Provision	-	(647)
Long Service Leave Provision	953	6,067
<b>Total Employee Expenses</b>	<b>87,527</b>	<b>52,884</b>

3.1 (B)

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE MARITIME MUSEUM OF TASMANIA INC.,  
HELD AT THE CONFERENCE ROOM, HOBART TOWN HALL, HOBART ON TUESDAY 15<sup>TH</sup> NOVEMBER  
2016.**

**Time** 7.30pm

**Welcome** The president opened the meeting. He advised that a talk by Chris Tassell would follow formalities and invited people to stay for supper afterwards. He acknowledged those members who had passed away during the year – Bob Oliver (Life Member), Glen Richardson, Capt. Don Garnham, Peter Ashford, Alan Furmage, Terence Daw, Ernest Target, Peter Goddard, Ralph Spinner, Keith Spaulding, Peter Walker, Don Hall, Geoff Rosan and Noye Bridge.

**Present** Register of members in attendance recorded on separate sheets.  
In attendance- Mark Hosking, John Wadsley, Rona Hollingsworth, Kevin Moore(Tasports), Scott Carlin (TMAG), Ald. Eva Ruzicka (HCC).

**Apologies** were received from the following members – Anne Ashford, Beth Dayton, Mike Webb, Phillip Fowler, Bob Frost, Ross de Little, Eileen Beswick, John Shegog, Hilary Ashton-Jones and Michelle Blake.

**Minutes** Minutes of the AGM held on 17<sup>th</sup> November 2015, having been circulated, were taken as read. It was moved by Geoff Andrewartha, seconded by Rex Cox that they be approved as a correct record. Motion carried.

**Presidents Report**  
Rex Cox as Interim President from December 2015 to April 2016, read his report, followed by Kim Newstead as President from April 2016. It was Moved by Mykel Salter, seconded by Alan Scholten that the reports be accepted. Motion carried

**President's Report 2016**

**I take much pleasure in presenting the President's Report to the Maritime Museum of Tasmania members, for the last twelve months. This report covers Rex Cox's interim term from December to April and then my term from May to November.**

**President's Report, December to April.**

**Following Mike Webb's decision to stand down at the last AGM I was appointed by the committee as interim President, pending an organizational review aimed at clarifying roles and responsibilities within the Museum. My first task in this temporary role was a very pleasurable one - presenting long service awards at the Christmas lunch and also a gift to Mike in thanks for his sterling service, both as President and earlier as Vice-President.**

**A new draft lease agreement was provided to us by the City Council at about the same time, and a response prepared with the help of the committee and our honorary legal adviser. This lease has now been signed and gives us tenure in the Carnegie Building for 10 years with the option of another 10 beyond.**

**Connected with this was acquisition of additional space in the Carnegie Gallery. Installation of a lift occurred between December and April, with full marks to the**

contractors and the Council for making life as easy as possible for us during that period. Beth Dayton arranged a special morning tea to mark the handover.

The opening exhibition in the Gallery has been well received and a number of other exhibitions are in the pipeline. A working group headed by Colin Denny has planned improvements to the space, with the work carried out during November.

A review team comprising Bob Frost, Bill Bleathman and Michael Stoddart has reviewed Museum activities, providing a list of priorities for improvements that links to our strategic plan. Sincere thanks to Bob, Bill and Michael for their work, which provides us with a blueprint for those areas where we need to concentrate our energies and finances over the next few years. Subsequent appointments and administrative decisions during 2016 have been made against this background.

The long standing arrangement whereby our Museum and TMAG shared State Government funding of the Maritime Heritage Co-coordinator's position ceased on 30<sup>th</sup> June. However, we successfully obtained an Arts Tasmania grant to "go it alone", securing the position for at least another twelve months. John Wadsley is now energetically performing this role while our thanks go to Liz Adkins and we wish her the very best in her new endeavours.

A core aim is to increase the number of Museum admissions. Some practical steps have included opening later when cruise ships are stay overnight or sail late in the evening, and considering how WESTWARD can be used as an advertising medium and as part of the Museum display. I am continually impressed by the level of commitment shown by all our staff and volunteers, covering a myriad of activities which includes shop management, roster co-ordination, research and cataloguing, and so much else. A sincere thank you to everybody, you make this an organisation to be proud of.

Rex Cox - Interim

President

President's Report May to November

The Museums mission is to promote an understanding of the maritime heritage of Tasmania and its importance to people's lives through research, interpretation and presentation of our maritime history to the community. Our museum is open to the public, profiting the community by providing a sustainable mix of acquisition, conservation, research, education and entertainment. We aim to engender an in-depth appreciation of maritime heritage to improve the future of Hobart and Tasmania as a significant maritime hub and successful tourist destination. This mission is being achieved by a number of existing initiatives and a number of new initiatives that are being considered by your committee.

It has been an exciting year with the Museum continuing to prosper, I very much appreciated all the advice and assistance Rex gave to me in the handover of our positions that resulted in a smooth transfer. Rex has now resumed his Vice President role and continues in so many ways to assist the Museum, not to mention the ongoing support he gives to me.



The Museum's Financial Report records an Association in a sound financial position with steadily increasing visitors, members and revenue. As a not for profit, volunteer organisation it is a challenge to generate sufficient funds to develop our exhibitions and displays as well as fund our increasingly complex day to day operations. We would not be in this secure position without the most diligent services of our Treasurer, Ross Studley, and our book keeper, Dugald McDougall. Thank you to both for your very capable management of the Museum's finances and trading activity. With nearly 90% of our visitors originating from interstate or overseas we are most definitely dependent on the "tourism industry" for income from admission fees. At present all indicators are most positive, in particular cruise ship arrivals are projected to nearly double over the next four years. As most members will know we experience significant visitor increases when cruise ships visit the port.

Our shop and bookstore continue to make a vital contribution to income and profit. Thank you to Tiiu our shopkeeper, with her helpers, for all your behind the scenes work in sourcing, displaying and undertaking the many tasks in operating a retail shop. A new cash register and software has been purchased, making the job of ordering items, tracking stock and recording visitors, quicker and easier for volunteers. We shortly will introduce a scanning system for all shop sales.

I wish to acknowledge the support we receive from the Hobart City Council, TasPorts and the Tasmanian Museum and Art Gallery. Each organisation has a nominee on your committee. During the last twelve months Alderman Eva Ruzicka (HCC), Kevin Moore (TasPorts), and Scott Carlin (TMAG) have all contributed and provided advice to assist in the Museums policy development and operations. Eva smoothed the way with our HCC landlord regarding the lift installation and long term lease of the Carnegie Building. I also wish to acknowledge the significant grant contributions made by Arts Tasmania and the Tasmanian Community Fund.

There are many to thank and acknowledge. In particular I wish to ensure the tireless efforts of our staff are recognized and appreciated.

Mark Hosking is part of the glue that keeps the Museum ticking over, as Operations Manager. Mark is truly an expert at multi- tasking from IT, security, office systems, government compliance, volunteer support and most other issues, including the quality Maritime Times publication that continues to receive regular applause. Thank you Mark.

Rona Hollingsworth has been our Curator for a number of years; at the heart of the Museum are our displays and exhibitions that Rona is the "keeper" of. The excellence and standard of our displays is due to her professional execution. She assists with many research enquiries, is very successful in applying for and receiving grants, and this year has dealt with an increased work load due to the commissioning of the gallery. As a result she is now planning a series of temporary exhibitions for the Carnegie Gallery, part of the strategy is to conduct exhibitions that will increase our patronage from Tasmanian residents. Thank you Rona.

Maritime Heritage Coordinator, John Wadsley, who is now employed as a contractor continues to conceive and coordinate an outstanding series of monthly talks that are

always appreciated by the ever growing number of attendees. The talks continue to attract favourable publicity. John organised the recent Dirk Hartog lecture held in the Hobart City Council ballroom with much complimentary acknowledgement. We continue to provide school holiday programs; John has quickly slotted in to this activity with the last two producing record participation. John is developing a number of projects to extend the Museums reach and relevance, and has spent considerable time with other maritime organisations assisting them implement their own projects. Thank you John.

Each month your committee meets and considers the financial, operational and marketing elements of the museum's affairs. Past performance is analyzed and future activity considered. Over the last few months the committee has undertaken a review of all insurances to ensure our collections and people are protected. With a planned increase in temporary exhibitions the committee has approved an updated exhibition policy. A new ten year lease agreement with the HCC has been agree and signed off. A new service agreement with our security contractors is being finalized. A successful application was made to the National Register of Historic Vessels and our Rainbow, Rhythm, now joins Westward on the register.

New initiatives are currently being considered and developed including:

Improved marketing and relationships with cruise ship operators

An even closer working and sharing relationship with TMAG

The introduction of a maritime heritage port walk delivered via a tablet/ phone app. This project is supported by UTAS.

The construction of a significant flagpole, on the Davey/ Argyle street corner, to make our building more visually attractive and enticing.

A comprehensive review of our constitution to ensure it is appropriate for the Museum's future, which involves youth, family and corporate membership considerations.

A review of the use of our non-display spaces, of which there are many, to provide improved work spaces, storage areas and volunteer amenity.

A look at how we can improve a number of housekeeping and maintenance issues.

In my fifteen years on and off the committee I note that the complexity and variety of issues the committee is required to consider has dramatically increased. It would simply not be possible to administer the museum without the dedication and contribution of all committee members. Each committee member has expertise and skill that greatly enhance the overall management of the Museum. Thank you Michael Stoddart, Chris Tassel, Roscoe Barnett, Bob Frost (resigned) and Bill Bleathman (not re standing). We are progressively establishing a number of sub committees that committee members are chairing so their contribution is in fact increasing. I have attached to this report a copy of our revised organisation chart which outlines how the numerous tasks are managed on a day to day basis.

Westward, as our floating exhibit, has a prominent position in Constitution dock. We have considered using her to operate paid harbour trips, however due to her layout, with a

number of extra survey requirements it is simply not possible for her to generate any meaningful income. She will continue as our flagship floating proudly in the dock. She is maintained by John Wedd and his crew with a program of restoration and repair. She has been greatly improved and will shortly incorporate new signage that hopefully will encourage more onlookers to cross the road and enter the museum. Thank you John and your team.

Our secretary Beth Dayton is the museums unsung hero. How many volunteer secretary's would send emails from their hospital bed whilst convalescing from surgery, Beth does! Besides all the usual secretarial duties Beth's care and assistance towards our many volunteers is exceptional. She organizes volunteer functions, makes sure individual contributions are recognized and acknowledged, organizes cover for gaps on the roster besides generally keeping us all on the correct path and woe betide anyone who does not show respect and appreciation to "her" volunteer crew. A big thank you to Beth and each and every volunteer.

I have very much enjoyed my seven months in the chair working with such a dedicated group of people.

Kim Newstead -

President

#### Treasurers Report and Auditors Report 2016

Annual Report and Audited Statement of Accounts to 30<sup>th</sup> June 2016 had been circulated. It was moved by Michael Stoddart and seconded by Mykel Salter that the reports be accepted. Motion carried.

#### Election of Officers

The President outlined the Special Resolution previously circulated to members and invited questions. There was no further discussion and the motions to increase the number of committee members from three to six and to vary the terms of office were carried unanimously.

## PROPOSED AMENDMENT TO MARITIME MUSEUM of TASMANIA INC CONSTITUTION

### 2016 AGM NOVEMBER AGENDA ITEM

The following amendment to the constitution is proposed by the President and seconded by the Vice President.

It has the support of the Museum's management committee and is recommended to the membership for approval.

## MOTION 1 MANAGEMENT COMMITTEE - SIZE, &amp; TERM OF APPOINTMENT

WHY THIS AMENDMENT IS REQUIRED

- 1) With the steady growth of the Museums activities, the expansion resulting from taking over the Carnegie Gallery, planned initiatives to increase visitors to the Museum, a desire to increase our relevance within the Tasmanian community, and ramp up our youth education programs we do not have sufficient management committee members "on deck" to undertake all of the work required in a timely, professional manner. The strategic review conducted over the last twelve months clearly indicated, "the main priority is that with all speed we need to create additional *capacity* close to the front line." We are also experiencing ever increasing compliance obligations that would be better addressed by having some additional insights.
- 2) At present all officers of the Association including three committee members are elected each year, this does not support continuity, and the retention of operating knowledge, nor does it support the voluntary contributions of those who wish to contribute longer than twelve months.
- 3) A transition clause is required to provide a mechanism so that there is a continuity of at least half of the officers of the Association each year, the intent being that following two years' service the position would be subject to a ballot at the AGM. The additional transition clauses enables this to occur and results in future AGM ballots for half of the Association office holders to be elected.

HOW THIS AMENDMENT IS IMPLEMENTED

- 1) No one who currently holds a member elected position will be disadvantaged, all office holders are currently elected for one year and once this year's and next year's AGM are held all officers will be elected for two years. In future at each annual AGM members will be electing half of the executive and half of the general committee.
- 2) At this year's election (2016) members will be electing the President and Treasurer for **TWO** years
- 3) At this year's election (2016) members will be electing the Vice President and Secretary for **ONE** year (same as now)
- 4) At next year's election (2017) members will be electing the Vice President and Secretary for **TWO** years and no election will be held for President and Treasurer because they will still have a year to serve.

From 2017 half the executive come up for election every year providing the continuity we seek.

- 5) The same process applies to the six committee positions, half will be elected this year for **two** years and half for **one** year
- 6) At this year's election (2016) Michael Stoddart, Chris Tassell and Roscoe Barnett will be standing, for a **TWO** year term.
- 7) At this year's election(2016) Bill Bleathman and any other committee nominations will be standing for a **ONE** year term.
- 8) At next year's election (2017) members will be electing three committee positions for **TWO** years and no election will be held for the other three committee positions because they will still have a year to serve.

From 2017 half the committee come up for election every year providing the continuity we seek.

Current Constitution clauses 28 & 49

CONSTITUTION OF THE COMMITTEE

28. (1) The Committee shall be comprised of:

- (a) the Officers of the Association
- (b) one to three Ordinary Committee Members; and
- (c) any Nominees that may be accepted in accordance with rule 33
- (d) the immediate past President *ex officio* subject to consent by other Committee Members.

TRANSITION PROVISION

49 (1) The Officers and Committee Members elected at the last Annual General Meeting of the Association shall continue to hold office and manage the affairs of the Association until new Officers and Committee Members are elected under clauses 30 and 31 of this Constitution.

MOTION

*To amend section 28 (1) (b) from three to six ordinary committee members.*

*To add the following to section 49 (Transition Provision)*

- 2) Each officer of the Association is to hold office until the second annual general meeting held after the annual general meeting at which he or she was elected or re-elected.
- 3) At the annual general meeting held in 2016 the following persons are elected until the second annual general meeting thereafter;
  - The President
  - The Treasurer;
  - Three committee members.
- 4) At the annual general meeting held in 2017 the following persons are elected until the second annual general meeting thereafter;
  - The Vice President
  - The Secretary;
  - Three committee members not serving two year terms
- 5) After the 2017 annual general meeting all office bearers and committee members shall be entitled, subject to the constitution to hold office for the terms specified.

The following officers were elected unopposed-

President	Kim Newstead
Vice-President	Rex Cox

Hon secretary	Beth Dayton
Hon Treasurer	Ross Studley
Committee Members	Roscoe Barnett
	Michael Stoddart
	Chris Tassell

The Nominee members are

Hobart City Council	Ald. Eva Ruzicka
State Government	Scott Carlin
Tasports	Kevin Moore

#### **Appointment of Auditor**

Michael Burnett of Steele Burnett and Nelson reappointed as Auditor. Remuneration to be determined by the Executive Committee. Moved by Don Mitchell, seconded by Dugald McDougall. Motion carried.

#### **Remuneration of Paid Servants**

This is to be determined by the Executive Committee. Moved Digby Longhurst, seconded by Dennis Mead.

#### **General Business**

Four Life Membership appointments were advised – Sue Andrewartha, Mary Marsh, Don Mitchell and Tiiu Raabus. Background on each provided.

Ald. Eva Ruzicka gave a short presentation on the need to revise the Association's constitution.

The meeting closed at 8.28pm.

Minutes confirmed.

K. Newstead,  
President, Maritime Museum of Tasmania Inc.

3.1(c)

Maritime Museum Activity Calendar – 15 months rolling Updated every month for committee review at monthly meeting						
	Major Events	Exhibitions	Functions Monthly Talks	Volunteer Events	Children Activity Program	Other
July		Beach Couture			School Holiday Program	
Aug		Beach Couture	Sydney-Hobart Petrass by kayak – Cliff Dinner Wright			Antarctic Festival 2nd – 5 <sup>th</sup>
Sep		Beach Couture / ANMM Submerged				
Oct		ANMM Submerged	A Pilots Life – Digby Longhurst		School Holiday Program	
Nov		ANMM Submerged				
Dec		ANMM Submerged		Volunteers Christmas Lunch		
Jan 2019		ANMM Submerged			School Holiday Program	
Feb	AWBF	ANMM Submerged				
March						
April					School Holiday Program	
May						
June						
July						
August						
September						
October		ASMA				
November		ASMA				
		March 2020 COOK 250 <sup>th</sup>				



31 (D)

Sheet1

Sheet2

Sheet3

Visitor Numbers Annual Comparison

	2017/2018	2016/2017	2015/2016	2014/2015	2013/2014	2012/2013	2011/2012	2010/2011	2009/2010	Notes
July	1362	1091	1115	955	906	705	612	637	768	1: WWB
August	914	907	865	643	830	663	712	647	684	2: Includes Sunday 28 March 2010; 10 years on Waterfront Open Day 73
September	1250	1392	1334	1182	1022	1000	975	924	848	3: Includes 12 Dec 2012 - 31 January 2013
October	1890	1557	1501	1257	1291	1182	1412	1148	1033	4: Includes 7 Dec. 2014: 40th Anniv. Open Day 537
November	1970	1607	1662	1734	1508	1564	1226	1303	1600	5: June figure excludes approx. 150 at Melaleuca museum opening
December	2681	1812	1525	2239	1501	1347	1369	1067	1067	6: November 2017 excludes 151 at Bennett exhibition opening
January	3259	2623	2692	3015	2173	1951	1303	1479	1479	7: WWB
February	2620	2702	2900	2971	1827	1827	1586	1065	1030	
March	2450	1982	2006	2368	1625	1935	1923	1785	2228	
April	1801	1636	1745	1724	1388	1593	1427	924	1302	
May	1551	1257	1387	1250	934	837	1003	785	778	
June	1000	980	1139	901	768	697	941	574	713	
Calendar Year Total	22838	19546	19340	20242	15773	16682	15115	13282	14238	
	2018	2017	2016	2015	2014	2013	2012	2011	2010	
Calendar Year Total		21247	19704	20234	16725	17202	15369	13538	14266	

