



CITY OF HOBART

MINUTES

Finance and Governance Committee Meeting

Open Portion

Tuesday, 15 May 2018 at 5:00 pm

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Finance and Governance Committee Meeting (Open Portion) held on Tuesday, 15 May 2018 at 5.00 pm in the Lady Osborne Room, Town Hall.

COMMITTEE MEMBERS

Ruzicka (Joint Chairman – Governance Items)
Thomas (Joint Chairman – Finance Items)
Lord Mayor Christie
Deputy Lord Mayor Sexton
Zucco
Cocker
Reynolds

ALDERMEN

Briscoe
Burnet
Denison
Harvey

PRESENT: Alderman D C Thomas (Joint Chairman – Finance Items), the Lord Mayor Alderman R G Christie, the Deputy Lord Mayor Alderman P T Sexton, Aldermen M Zucco, P S Cocker, A M Reynolds and W F Harvey.

Alderman Thomas chaired the full meeting in the absence of Alderman Ruzicka.

Alderman Zucco retired from the meeting at 5.17pm and was not present for items 6.4 to 10.

APOLOGIES: Nil.

Alderman Harvey declared an interest in item 6.8 and left the meeting at 5.20pm returning at 5.23pm.

LEAVE OF ABSENCE:

Alderman E R Ruzicka (Joint Chairman – Governance Items).

Alderman Harvey retired from the meeting at 6.38pm and was not present for item 9.

1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY

No Aldermen were co-opted to the Committee.

2. CONFIRMATION OF MINUTES

DEPUTY LORD MAYOR

The minutes of the Open Portion of the Finance and Governance Committee meeting held on [Tuesday, 17 April 2018](#), be confirmed as an accurate record.

MOTION CARRIED

VOTING RECORD

AYES

NOES

Thomas
Lord Mayor Christie
Deputy Lord Mayor Sexton
Zucco
Cocker
Reynolds

The minutes were signed.

3. CONSIDERATION OF SUPPLEMENTARY ITEMS

Ref: Part 2, Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

DEPUTY LORD MAYOR

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the General Manager.

MOTION CARRIED

VOTING RECORD

AYES

NOES

Thomas
Lord Mayor Christie
Deputy Lord Mayor Sexton
Zucco
Cocker
Reynolds

4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Ref: Part 2, Regulation 8(7) of the *Local Government (Meeting Procedures) Regulations 2015*.

Aldermen are requested to indicate where they may have any pecuniary or conflicts of interest in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the committee has resolved to deal with.

No interest was indicated.

5. TRANSFER OF AGENDA ITEMS

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

A committee may close a part of a meeting to the public where a matter to be discussed falls within 15(2) of the above regulations.

In the event that the committee transfer an item to the closed portion, the reasons for doing so should be stated.

Are there any items which should be transferred from this agenda to the closed portion of the agenda, or from the closed to the open portion of the agenda?

No items were transferred.

6. REPORTS

FINANCE ITEMS

6.1 Outstanding Parking Debt December 31, 2017 File Ref: F18/26953; 16/121

DEPUTY LORD MAYOR

That the recommendation contained in the report of the Group Manager Parking Operations and Director Financial Services of 9 May 2018, be adopted, be amended with the addition of three clauses to read as follows:

- “2. The General Manager investigate owners of vehicles who have at least 3 outstanding infringements of 90 days old to have their vehicles clamped.
3. Costs associated with the clamping of vehicles and subsequent recoveries be charged to the owner of the vehicle.
4. A warning be included in the second notice that the Council will clamp vehicles in the instance where 3 or more infringements exceeding 90 days are currently on the vehicle.”

MOTION CARRIED

VOTING RECORD

AYES	NOES
Thomas	Cocker
Lord Mayor Christie	
Deputy Lord Mayor Sexton	
Zucco	
Reynolds	

COMMITTEE RESOLUTION:

- That: 1. In accordance with the Council policy, Outstanding Debts – Collecting, Reporting and Writing Off, approval be given to write off a total of 1,795 unpaid parking meter and traffic fines, valued at \$110,465.10 which are over two years old, have a status of ‘No Further Action’, and have been deemed ‘non-collectable’.
2. The General Manager investigate owners of vehicles who have at least 3 outstanding infringements of 90 days old to have their vehicles clamped.
3. Costs associated with the clamping of vehicles and subsequent recoveries be charged to the owner of the vehicle.
4. A warning be included in the second notice that the Council will clamp vehicles in the instance where 3 or more infringements exceeding 90 days are currently on the vehicle.

Delegation: Committee

6.2 Occupancy Rates - Multi-Storey Car Parks
File Ref: F18/3836

REYNOLDS

That the recommendation contained in the report of the Operations Manager - Car Parks, the Group Manager Parking Operations and the Director Financial Services of 10 May 2018, be adopted as amended with an additional clause to read as follows:

- “2. Additional incentives be investigated for early bird parking and multiple occupancy vehicles in Council’s multi-story car parks namely utilisation outside of normal operating hours”.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Thomas	
Lord Mayor Christie	
Deputy Lord Mayor Sexton	
Zucco	
Cocker	
Reynolds	

COMMITTEE RESOLUTION:

- That: 1. The information contained in the memorandum of the Operations Manager – Car Parks, the Group Manager Parking Operations and the Director Financial Services of 10 May 2018 titled “Occupancy Rates – Multi-Storey Car Parks” be received and noted.
2. Additional incentives be investigated for early bird parking and multiple occupancy vehicles in Council’s multi-story car parks namely utilisation outside of normal operating hours.

Delegation: Committee

6.3 Grants and Benefits Listing as at 31 March 2018
File Ref: F18/34899; 25-2-1

DEPUTY LORD MAYOR

That the recommendation contained in the report of the Group Manager Rates and Procurement and the Director Financial Services of 10 May 2018, be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Thomas	
Lord Mayor Christie	
Deputy Lord Mayor Sexton	
Zucco	
Cocker	
Reynolds	

COMMITTEE RESOLUTION:

That the Finance and Governance Committee receive and note the information contained in the report titled “Grants and Benefits Listing as at 31 March 2018”.

Delegation: Committee

6.4 2018/19 Fees and Charges - Financial Services
File Ref: F18/34891; 18/20

DEPUTY LORD MAYOR

That the recommendation contained in the report of the Group Manager Rates and Procurement and the Director Financial Services of 27 April 2018, be adopted.

MOTION CARRIED

VOTING RECORD

AYES

NOES

Thomas
Lord Mayor Christie
Deputy Lord Mayor Sexton
Cocker
Reynolds

COMMITTEE RESOLUTION:

That the schedule of fees and charges (marked as Attachment A to item 6.4 of the Open Finance and Governance Committee agenda of 15 May 2018) for financial services be adopted for the 2018/19 financial year.

Delegation: Council

6.5 2018-19 Fees and Charges - Parking Operations
File Ref: F18/40385

DEPUTY LORD MAYOR

That the recommendation contained in the report of the Group Manager Parking Operations and the Director Financial Services of 9 May 2018, be adopted.

MOTION CARRIED

VOTING RECORD

AYES

NOES

Thomas
Lord Mayor Christie
Deputy Lord Mayor Sexton
Cocker
Reynolds

COMMITTEE RESOLUTION:

That the schedule of fees and charges for the 2018-19 financial year, as referenced below and attached to item 6.5 of the Open Finance and Governance Committee agenda of 15 May 2018, be approved.

1. Parking Enforcement (Attachment A)
2. Off-Street Parking Long Term (Attachment B)
3. Off-Street Parking Short Term (Attachment C)
4. Off-Street Parking Short Term Motor Bikes (Attachment D)
5. Meters and Voucher Machines (Attachment E)

Delegation: Council

6.6 Financial Report as at 31 March 2018
File Ref: F18/37251; 21-1-1

REYNOLDS

That the recommendation contained in the report of the Budget and Reporting Manager, the Manager Finance and the Director Financial Services of 10 May 2018, be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Thomas	
Lord Mayor Christie	
Deputy Lord Mayor Sexton	
Cocker	
Reynolds	

COMMITTEE RESOLUTION:

That the Council approve the changes to the 2017/2018 Estimates listed in tables 4, 5, 7 and 9 of Attachment A to item 6.6 of the Open Finance and Governance Committee agenda of 15 May 2018, noting that the financial impacts of which are to increase the underlying surplus by \$0.99M, and to decrease the cash balance by \$1.25M.

Delegation: Council

**6.7 City of Hobart Rates and Charges Policy Amendment - Landfill
Rehabilitation Service Charge
File Ref: F18/40619; 22-2-2**

COCKER

That the recommendation contained in the report of the Group Manager Rates and Procurement and the Director Financial Services of 10 May 2018, be adopted.

MOTION CARRIED

VOTING RECORD

AYES

NOES

Thomas
Lord Mayor Christie
Deputy Lord Mayor Sexton
Cocker
Reynolds

COMMITTEE RESOLUTION:

- That:
1. The Council adopt the amended City of Hobart *Rates and Charges* policy marked as Attachment A to item 6.7 of the Open Finance and Governance Committee agenda of 15 May 2018.
 2. The General Manager be authorised to finalise the City of Hobart *Rates and Charges Policy* and arrange for it to be made available to the public in a paper format from the Council's Customer Service Centre and in an electronic format from Council's website.

Delegation: Council

**6.8 Lease 12 Selfs Point Road
File Ref: F18/29498**

DEPUTY LORD MAYOR

That the recommendation contained in the report of the Manager Legal and Governance of 10 May 2018, be adopted and the quantum of the grant, being \$30,000 be noted in clause 3.

MOTION CARRIED

VOTING RECORD

AYES

Thomas
Lord Mayor Christie
Deputy Lord Mayor Sexton
Cocker
Reynolds

NOES

COMMITTEE RESOLUTION:

- That: 1. The Hobart Cat Centre Inc., known as Ten Lives Cat Centre, be granted a further term of its lease at 12 Selfs Point Road New Town, on the expiration of its current lease in December 2025, for a term of five(5) plus five(5) years, at a nominal rent.
2. The General Manager be authorised to finalise the terms and conditions of the agreement and to execute the agreement on the Council's behalf.
3. The lease and the quantum of the grant, being \$30,000 be recorded in the City's Annual Report in accordance with its policy on "Leases to Non-Profit Organisations"

Delegation: Committee

GOVERNANCE ITEMS

6.9 Local Government (General) Regulations 2015
File Ref: F18/42841; S16-001-02/18

DEPUTY LORD MAYOR

That the recommendation contained in the report of the General Manager of 8 May 2018, be adopted as amended with an additional clause to read as follows:

- “(b) The General Manager write to the Director of Local Government seeking clarity on the issue of the threshold limit of \$50.00 for gifts and donations, as it relates to political donations.”

MOTION CARRIED

VOTING RECORD

AYES

NOES

Thomas
Lord Mayor Christie
Deputy Lord Mayor Sexton
Cocker
Reynolds

COMMITTEE RESOLUTION:

That the Council make a submission to the Local Government Association of Tasmania that the Council supports the inclusion to the Declaration of Office that an Alderman declare they will engage in ongoing professional development provided that the term ‘professional development’ is defined and, in this respect, the Local Government Division of the Department of Premier and Cabinet develop, in consultation with councils and other relevant stakeholders, a model professional development policy that provides clear guidance as to its requirement; and

- (a) In the interest of good governance, the Declaration of Office process be accompanied by the attestation of compliance with the Good Governance Guide for Local Government in Tasmania.
- (b) The General Manager write to the Director of Local Government seeking clarity on the issue of the threshold limit of \$50.00 for gifts and donations, as it relates to political donations.

Delegation: Council

6.10 TasWater Update
File Ref: F18/42932

COCKER

That the recommendation contained in the memorandum of the General Manager of 10 May 2018, be adopted.

MOTION CARRIED

VOTING RECORD

AYES

NOES

Thomas
Lord Mayor Christie
Deputy Lord Mayor Sexton
Cocker
Reynolds

COMMITTEE RESOLUTION:

That the Council provide in principle support for the proposed changes to TasWater, subject to it being satisfied with the legislation, any changes to the TasWater Constitution and the TasWater briefing by the Chairman and Chief Executive Officer on 29 May 2018.

Delegation: Council

6.11 2017-18 Annual Plan - Progress Report
Period Ending 28 February 2018
File Ref: F18/38502

COCKER

That the recommendation contained in the report of the Associate Director City Economy, Tourism and Events of 7 May 2018, be adopted.

MOTION CARRIED

VOTING RECORD

AYES

NOES

Thomas
Lord Mayor Christie
Deputy Lord Mayor Sexton
Cocker
Reynolds

COMMITTEE RESOLUTION:

That the Council endorse the 2017–18 Annual Plan Progress Report: period ended 28 February 2018, marked as Attachment A to item 6.11 of the Open Finance and Governance Committee agenda of 15 May 2018.

Delegation: Council

**6.12 Draft Vision Document - Hobart: A Community Vision for our
Island Capital**
File Ref: F18/38764; F18/38764

COCKER

That the recommendation contained in the report of the Project and Research Officer and the Acting Associate Director Community Development of 10 May 2018, be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Thomas	
Lord Mayor Christie	
Deputy Lord Mayor Sexton	
Cocker	
Reynolds	

COMMITTEE RESOLUTION:

- That: 1. The Council receive and note the draft Hobart: A community vision for our island capital document and it be endorsed for release for broad community engagement for the period of a month until mid-June 2018.
2. A further report be provided detailing the outcome of the community engagement, and the final document for approval.

Delegation: Council

6.13 Draft Public Spaces By-law
File Ref: F18/42948; 15/179

DEPUTY LORD MAYOR

- That: 1. The Council not proceed to amend the draft Public Spaces By-Law marked as Attachment B to item 6.13 of the Open Finance and Governance Committee meeting of 15 May 2018 and therefore promulgate the By-Law as approved by the Council at its meeting of 18 September 2017, without change.
2. The Council delegate authority to the General Manager to prepare a Regulatory Impact Statement for the by-law and present it to the Director of Local Government for a certificate of approval pursuant to section 156A of the Local Government Act 1993.

3. Subject to a certificate of approval from the Director of Local Government the Council delegate authority to the General Manager to give notice of the proposed by-law in order to advertise a further public consultation process, whereby the by-law and regulatory impact statement is made available for inspection and comment.
4. An Aldermanic workshop be scheduled at a date to be determined to discuss the By-Law.

MOTION CARRIED

VOTING RECORD

AYES

NOES

Thomas
Lord Mayor Christie
Deputy Lord Mayor Sexton
Cocker
Reynolds

COMMITTEE RESOLUTION:

- That:
1. The Council not proceed to amend the draft Public Spaces By-Law marked as Attachment B to item 6.13 of the Open Finance and Governance Committee meeting of 15 May 2018 and therefore promulgate the By-Law as approved by the Council at its meeting of 18 September 2017, without change.
 2. The Council delegate authority to the General Manager to prepare a Regulatory Impact Statement for the by-law and present it to the Director of Local Government for a certificate of approval pursuant to section 156A of the Local Government Act 1993.
 3. Subject to a certificate of approval from the Director of Local Government the Council delegate authority to the General Manager to give notice of the proposed by-law in order to advertise a further public consultation process, whereby the by-law and regulatory impact statement is made available for inspection and comment.
 4. An Aldermanic workshop be scheduled at a date to be determined to discuss the By-Law.

Delegation: Council

6.14 Draft Parking By-law
File Ref: F18/43941; 15/179

DEPUTY LORD MAYOR

That the recommendation contained in the memorandum of the Manager Legal and Governance of 10 May 2018, be adopted.

MOTION CARRIED

VOTING RECORD

AYES

NOES

Thomas
Lord Mayor Christie
Deputy Lord Mayor Sexton
Cocker
Reynolds

COMMITTEE RESOLUTION:

- That:
1. The Council resolve its intention to make the Parking By-law marked as Attachment C to item 6.14 of the Open Finance and Governance Committee agenda of 15 May 2018.
 2. The Council delegate authority to the General Manager to prepare a Regulatory Impact Statement for the by-law and present it to the Director of Local Government for a certificate of approval pursuant to section 156A of the Local Government Act 1993.
 3. Subject to a certificate of approval from the Director of Local Government the Council delegate authority to the General Manager to give notice of the proposed by-law in order to advertise a further public consultation process, whereby the by-law and regulatory impact statement is made available for inspection and comment.

Delegation: Council

Supplementary item 10 was then taken

7. COMMITTEE ACTION STATUS REPORT

7.1 Committee Actions - Status Report **File Ref: F18/43803; 18/17**

DEPUTY LORD MAYOR

That the information be received and noted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Thomas	
Lord Mayor Christie	
Deputy Lord Mayor Sexton	
Cocker	
Reynolds	

Delegation: Committee

8. QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

8.1 Alderman Reynolds - Macquarie Street Roadworks Costs **File Ref: 13-1-10**

Question: Who is paying for the resurfacing works in Macquarie Street?

Answer: The Director City Infrastructure advised the Council's contractor is undertaking the works with the State Government funding half the cost of the works within the travelling lanes, in accordance with the existing cost share arrangement.

8.2 Alderman Reynolds - Macquarie Street / Davey Street Road Transfer
File Ref: 13-1-10

Question: Can the costs of the Macquarie Street roadworks be factored into the negotiation for the transfer of Davey and Macquarie Streets to the State Government.

Answer: The General Manager took the question on notice.

DEPUTY LORD MAYOR

That the open portion of the meeting be adjourned to conduct the closed portion of the meeting.

MOTION CARRIED

VOTING RECORD

AYES

NOES

Thomas
Lord Mayor Christie
Deputy Lord Mayor Sexton
Cocker
Reynolds

9. CLOSED PORTION OF THE MEETING

The following items were discussed: -

- Item No. 1 Minutes of the last meeting of the Closed Portion of the Council Meeting
- Item No. 2 Consideration of supplementary items to the agenda
- Item No. 3 Indications of pecuniary and conflicts of interest
- Item No. 4 Reports
- Item No. 4.1 Battery Point Slipyards Master Plan
LG(MP)R 15(2)(c)(i) and (f)
- Item No. 4.2 Sale of Land for Unpaid Rates: 18 Norfolk Crescent, Sandy Bay
- Update
LG(MP)R 15(2)(f) and (g)
- Item No. 4.3 Town Hall Entry Foyer - Security Arrangements
LG(MP)R 15(2)e(i)
- Item No. 5 Committee Action Status Report
- Item No. 5.1 Committee Actions - Status Report
LG(MP)R 15(2)(d) and (f)
- Item No. 6 Questions Without Notice

DEPUTY LORD MAYOR

That the items be noted.

MOTION CARRIED

VOTING RECORD

AYES

NOES

Thomas
Lord Mayor Christie
Deputy Lord Mayor Sexton
Cocker
Reynolds

Delegation: Committee

SUPPLEMENTARY ITEM

GOVERNANCE ITEM

10 City of Hobart - Customer Service Charter File Ref: F18/23214

COCKER

That the recommendation contained in the report of the Acting Director Corporate Services of 14 May 2018, be adopted as amended to include reference to an afterhours service contact.

MOTION CARRIED

VOTING RECORD

AYES

NOES

Thomas
Lord Mayor Christie
Deputy Lord Mayor Sexton
Cocker
Reynolds

COMMITTEE RESOLUTION:

That: 1. The text for the final customer service charter, shown as Attachment B to supplementary item 10 of the Open Finance and Governance Committee agenda of 15 May 2018, be approved with the inclusion of an afterhours service contact.

2. The charter be further reviewed in the first quarter of 2019 following the implementation of the Council's customer request management system, to reflect the increased functionality available from that system and to enhance customer relationship management.
3. All contributors to the consultation be advised of the outcome.

Delegation: Council

The Chairman adjourned the meeting at 6:39 pm to conduct the closed portion of the meeting.

The meeting was reconvened at 7:09 pm.

Item 9 was then taken.

There being no further business the meeting closed at 7:10pm.

TAKEN AS READ AND SIGNED AS
A CORRECT RECORD THIS
13TH DAY OF JUNE 2018.

CHAIRMAN