



CITY OF HOBART

AGENDA

Community, Culture and Events Committee Meeting

Open Portion

Wednesday, 9 May 2018

at 5:00 pm

Lady Osborne Room, Town Hall

SUPPLEMENTARY ITEMS

ORDER OF BUSINESS

- 11. TASMANIAN WRITERS' CENTRE - REQUEST FOR SUPPORT 3**

The General Manager reports:

“That in accordance with the provisions of Part 2 Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*, these supplementary matters are submitted for the consideration of the Committee.

Pursuant to Regulation 8(6), I report that:

- (a) information in relation to the matter was provided subsequent to the distribution of the agenda;
- (b) the matter is regarded as urgent; and
- (c) advice is provided pursuant to Section 65 of the Act.”

11. Tasmanian Writers' Centre - Request for Support
File Ref: F18/38881

Report of the Acting Associate Director Community Development of 7 May 2018 and attachments.

Delegation: Council

REPORT TITLE: TASMANIAN WRITERS' CENTRE - REQUEST FOR SUPPORT**REPORT PROVIDED BY:** Acting Associate Director Community Development**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this report is to seek the Council's approval for the lease of office space on the fourth floor of the Hobart Council Centre to the Tasmanian Writers' Centre for a period of 12 months at a nominal rent.
- 1.2. This report also responds to a Question Without Notice by the Deputy Lord Mayor, Alderman Dr Peter Sexton at the Community, Culture and Events Committee of 11 April 2018, requesting that the General Manager provide advice on options available to assist the Tasmanian Writers' Centre in light of their funding shortfall.
 - 1.2.1. The Tasmanian Writers' Centre (the TWC) is a valuable creative sector organisation supporting the literary community in Hobart and Tasmania. The TWC is currently under significant financial pressure and is seeking assistance to continue its operations.

2. Report Summary

- 2.1. The TWC is facing closure if sufficient interim funding is not generated to maintain its operations over the next 18 months. It is understood that the difficulties facing the TWC, which have been reported in the media, are largely due to a shortfall in government funding.
- 2.2. One of the TWC's key operating costs is rental at a cost of \$11,000 per annum, the organisation is currently a tenant of the Salamanca Arts Centre.
- 2.3. The TWC held their Annual General Meeting on 4 May 2018 where a new board were selected and it was confirmed that the Centre would continue operating with new funding being sought.
 - 2.3.1. The members of the new TWC Board are as follows: Sue Kennedy – Chair; Kate Eagles – Secretary; Cary Lenehan; Bethany Nader; Robyn Friend; and Terry Whitebeach. The Treasurer role is still being finalised.
- 2.4. In order to reduce expenditure, the TWC has requested that the City of Hobart provide access to vacant office space on the fourth floor of the Hobart Council Centre, at no cost to TWC for a 12 month period. This request is detailed in the email dated 30 April 2018, shown as **Attachment A** to this report. The area proposed for lease is shown as Lot One in **Attachment B**.

- 2.5. This request has been assessed in accordance with the Council policy 'Leases to Not for Profit Organisations (NFPO)', which provides that those organisations eligible for a rental subsidy be charged a nominal rent of \$50.00 per annum.

3. **Recommendation**

That:

- 1. The Tasmanian Writers' Centre be granted a twelve (12) month lease at a nominal rent for office space on the fourth floor of the Hobart Council Centre.***
- 2. The General Manager be authorised to finalise the terms and conditions of the lease with the Tasmanian Writers' Centre and to execute the agreement on the Council's behalf.***
- 3. The lease be recorded in the City's Annual Report in accordance with its policy on 'Leases to Not for Profit Organisations'.***

4. **Background**

- 4.1. The TWC was incorporated in 1997 and is a member-based not-for-profit organisation. Over its 21 year history the TWC has provided workshops and seminars, employment opportunities, manuscript assessment services, readings and events.
- 4.2. The TWC has hosted a variety of residency programs, and has an ongoing exchange program with Prince Edward Island, Canada with visiting writers staying at the Kelly Street Writers' Cottage in Battery Point.
- 4.3. The TWC has also staged the biennial Tasmanian Writers and Readers Festival, the 2017 festival saw the staging of the inaugural Emerging Tasmanian Aboriginal Writers' Award.
- 4.4. The TWC participates in the National Writers Centre Network, bringing Tasmanian writers before audiences in other states, as well as bringing interstate writers to Tasmania to present workshops and masterclasses.
- 4.5. A key initiative of the TWC is the Young Writers in the City program, which was first staged in Hobart, with support from the City of Hobart. This program has since been staged in Launceston, Devonport and Glenorchy.
- 4.6. The full scope of the organisation's recent activity is detailed in the TWC 2017 Annual Report, shown as **Attachment C** to this report.

- 4.7. The TWC recently announced that it faces closure if sufficient interim funding cannot be generated to maintain its operations over the next 18 months.
- 4.8. It is understood that this is largely due an unanticipated shortfall in government funding from Arts Tasmania. The TWC has advised that the quantum of the loss of Arts Tasmania funding was in the order of \$100,000 to \$120,000, and this decision cannot be reviewed. Arts Tasmania did however, provide interim funding of \$40,000 towards the end of 2017, which allowed for the payment of staff and regular operational expenses.
- 4.9. The TWC has further advised however, that this funding was not sufficient to allow for the appointment of a new Director. The TWC has interviewed and offered a contract to a potential new Director, but this was subject to securing satisfactory funding in the short term. Without the funding level previously secured, it is unlikely the TWC will be in a position to appoint a Director before the end of 2018.
- 4.10. Given this situation, the TWC has advised that the Board is very committed to developing partnerships to establish a more viable financial base for the organisation. This includes the establishment of a 'Go Fund Me' page which seeks to raise funds from the community.
- 4.11. One of the organisation's key operating costs is rental. The organisation is currently a tenant of the Salamanca Arts Centre. It is understood that the current rent paid by TWC to the Salamanca Arts Centre is approximately \$11,000 per annum.
 - 4.11.1. It is understood that the Salamanca Arts Centre, like the TWC, was also unsuccessful in its application to Arts Tasmania for ongoing funding. The loss of the TWC as a tenant will further reduce the Salamanca Arts Centre's revenue.
 - 4.11.2. Approval of a lease to the TWC at a nominal rent may also encourage other creative sector organisations to seek the provision of office space at a subsidised rent in Council properties.
- 4.12. In order to reduce expenditure, the TWC has requested that the City of Hobart provide access to vacant office space on the fourth floor of the Hobart Council Centre of around 47 square metres, at no cost for a 12 month period.
- 4.13. A commercial lease for part of the fourth floor commenced in November 2017. However there are still some smaller office spaces available and it is considered that office space on the fourth floor can be made available in the short term on a 12 month basis. The TWC is aware that should a suitable paying tenant be secured for the office space, it would be required to vacate.

- 4.14. The TWC is a member based organisation which relies on funding from government funding. The request from the TWC for office space at no cost can be considered on the basis that it is a not for profit organisation.
- 4.15. The Council approved an amended 'Leases to Not for Profit Organisations (NFPO)' at its meeting on 7 March 2016. The policy details a number of requirements to be considered when assessing lease requests to NFPOs and provides that a nominal annual rent of \$50 be charged.
- 4.16. The request from the TWC for office space at no cost has been assessed against the criteria in the policy and comments relating to the lease are provided at **Attachment D** to this report.
- 4.17. The proposed office space to be leased to the TWC is 47 square metres. The commercial rent for the office space based the 2016 valuation is between \$160 and \$200 per metre. Taking into account electricity use this would equate to \$8,320 and \$10,400 per annum. If approved by the Council, the TWC would be responsible for telecommunications charges and all other applicable outgoings.

Other Council Support

- 4.18. The City of Hobart has provided a number of grants to the TWC, including past support for the TWC Young Writers in the City program. Recent City of Hobart grant allocations include:

Date	Description	Value of grant	Grant Stream
April 2015	Tasmanian Writers Festival - Young Writers in the City	\$ 3,500	Cultural - \$2,000 Major Event and Festival - \$1,500
August 2015	Tasmanian Writers & Readers Festival	\$ 1,315 (in-kind)	Request out of grants round
October 2016	The Write Access	\$ 3,410	Creative Hobart
October 2016	Tasmanian Writers & Readers Festival	\$20,000	Events
September 2017	Tasmanian Writers & Readers Festival	\$1,100	Quick Response

- 4.19. It is open for the TWC to apply for funding through the August 2018 round of the City of Hobart's grant program, but before doing so the above grants would need to be acquitted. However, applications would need to be project-specific costs rather than operational, such as subsidised office rental, which are not eligible for City of Hobart funding under the current grant guidelines.

5. Proposal and Implementation

- 5.1. Given the importance of the TWC to the Hobart cultural sector, and the Hobart and Tasmanian community more broadly, it is proposed that the Council provide a currently vacant office space on the fourth floor of the Hobart Council Centre, to TWC for a 12 month period, at a nominal cost.
- 5.2. If approved the lease will be recorded in the City's Annual Report in accordance with its policy on 'Leases to Not for Profit Organisations'.

6. Strategic Planning and Policy Considerations

- 6.1. This proposal supports the *Capital City Strategic Plan 2015-2025*, Goal 1 - Economic Development, Vibrancy and Culture, "City growth vibrancy and culture comes when everyone participates in city life".

Strategic Objective 1.5 - Cultural and creative activities build community wellbeing and economic viability.

"1.5.1 - Implement the Council's Creative Hobart Strategy."

Strategic Objective 4.2 - City facilities, infrastructure and open spaces support healthy lifestyles.

"4.2.2 - Support effective utilisation of city facilities, infrastructure and open space."

7. Financial Implications

- 7.1. Funding Source and Impact on Current Year Operating Result
 - 7.1.1. There is no financial cost associated with this matter. Should the Council resolve to grant a lease at a nominal rent, it would represent income foregone.
 - 7.1.2. Whilst granting a lease with nominal rent would represent income foregone, it is not considered that this would have a material impact on the current year's operating result given the likely quantum involved.
- 7.2. Impact on Future Years' Financial Result
 - 7.2.1. It is not considered that this would have a material impact on the future years' operating result given the likely quantum involved.
- 7.3. Asset Related Implications
 - 7.3.1. The fourth floor of the Hobart Council Centre will be predominantly tenanted by the commercial tenant.

8. Legal, Risk and Legislative Considerations

- 8.1. If approved the General Manager be authorised to finalise the terms and condition of the lease with the Tasmanian Writers' Centre and to execute the agreement on the Council's behalf.

9. Community and Stakeholder Engagement

- 9.1. The Manager Legal and Governance, the Cultural Programs Coordinator and the TWC have been consulted in the preparation of this report.

10. Delegation

- 10.1. This matter is delegated to the Council.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Kimbra Parker
**ACTING ASSOCIATE DIRECTOR
COMMUNITY DEVELOPMENT**

Date: 7 May 2018
File Reference: F18/38881

Attachment A: Request from Tasmanian Writers' Centre dated 30 April 2018 ↓
Attachment B: Proposed Lease Area - 4th Floor Council Centre ↓
Attachment C: Tasmanian Writers' Centre - Annual Report 2017 ↓
Attachment D: Leases to Non-Profit Organisations Criteria ↓

From: nicole gill
Sent: Monday, 30 April 2018 1:26 PM
To: Heath, Nick <heathn@hobartcity.com.au>
Cc: Parker, Kimbra <parkerk@hobartcity.com.au>
Subject: Request for assistance from the Tasmanian Writers Centre

Nick Heath
General Manager
City of Hobart

30th April 2018
Dear Nick,

I am writing to you on behalf of the Tasmanian Writers Centre to seek your City of Hobart's assistance during our current time of funding crisis. As you may be aware, an unexpected funding shortfall has left the TWC in the position where we have been forced to consider a number of options to reduce our expenditures in the short to medium term.

One of our major expenses is rent, which we currently pay to the Salamanca Arts Centre to maintain our office in their premises. I am writing to you to ask Council to consider providing us with free office space for the next twelve months, which should allow the Centre sufficient time to become more financially stable. Ideally, such a space would allow room for two to three casual employees and a Director, allow for meetings with members, and possibly space for us to set up our library of Tasmanian literature and writing resources.

On Friday 27th April, Kimbra Parker was kind enough to give me a tour of the currently untenanted office spaces on the 4th and 5th floors of the Hobart Council Centre. I believe we may have identified a space on the 4th floor that would be of sufficient size to house the Centre for the time being. Would you please consider providing this space to us gratis for the next twelve months?

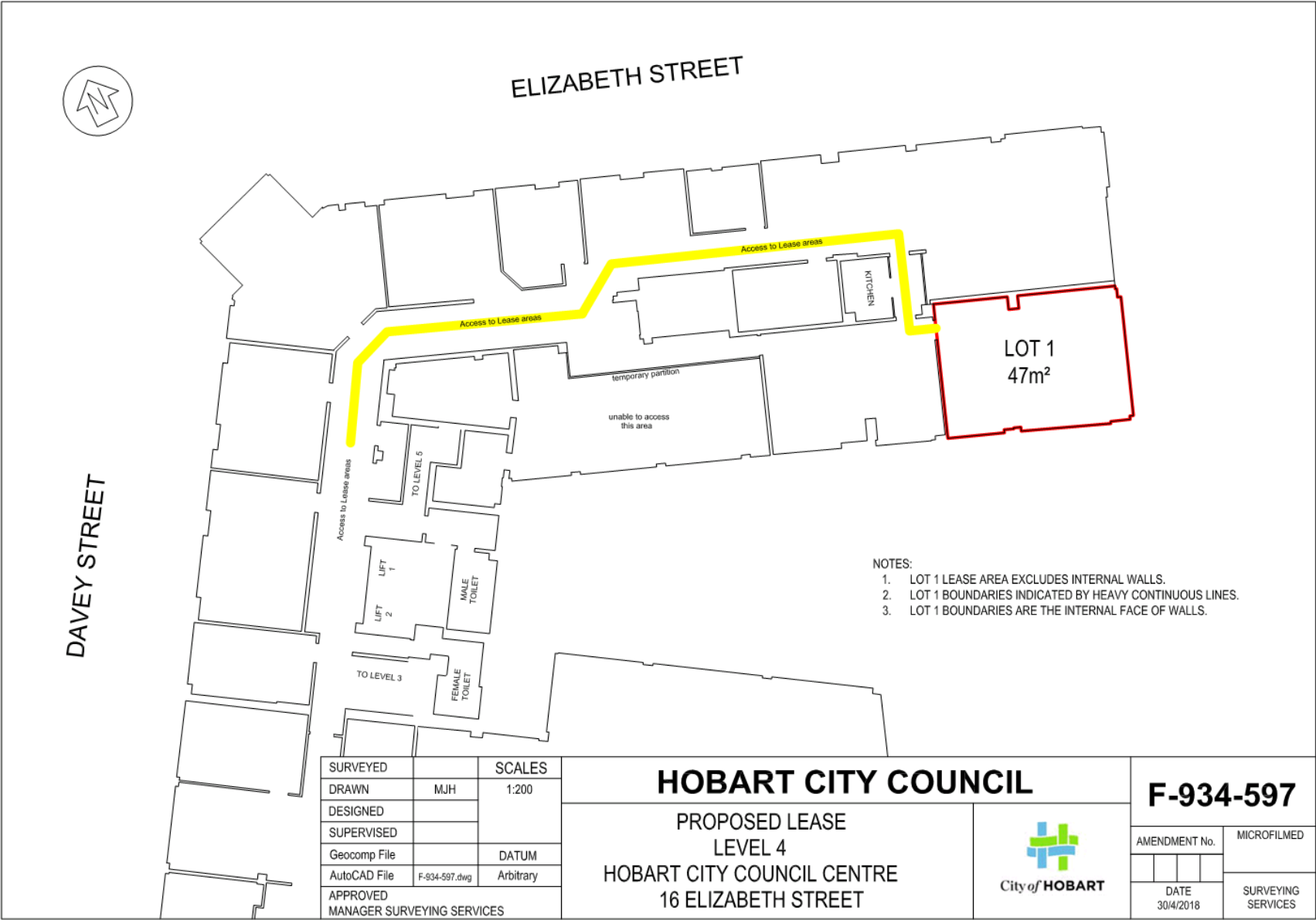
The Tasmanian Writers Centre understands that should a suitably qualified paying tenant put an offer in on the space during this period, that we would be required to vacate.

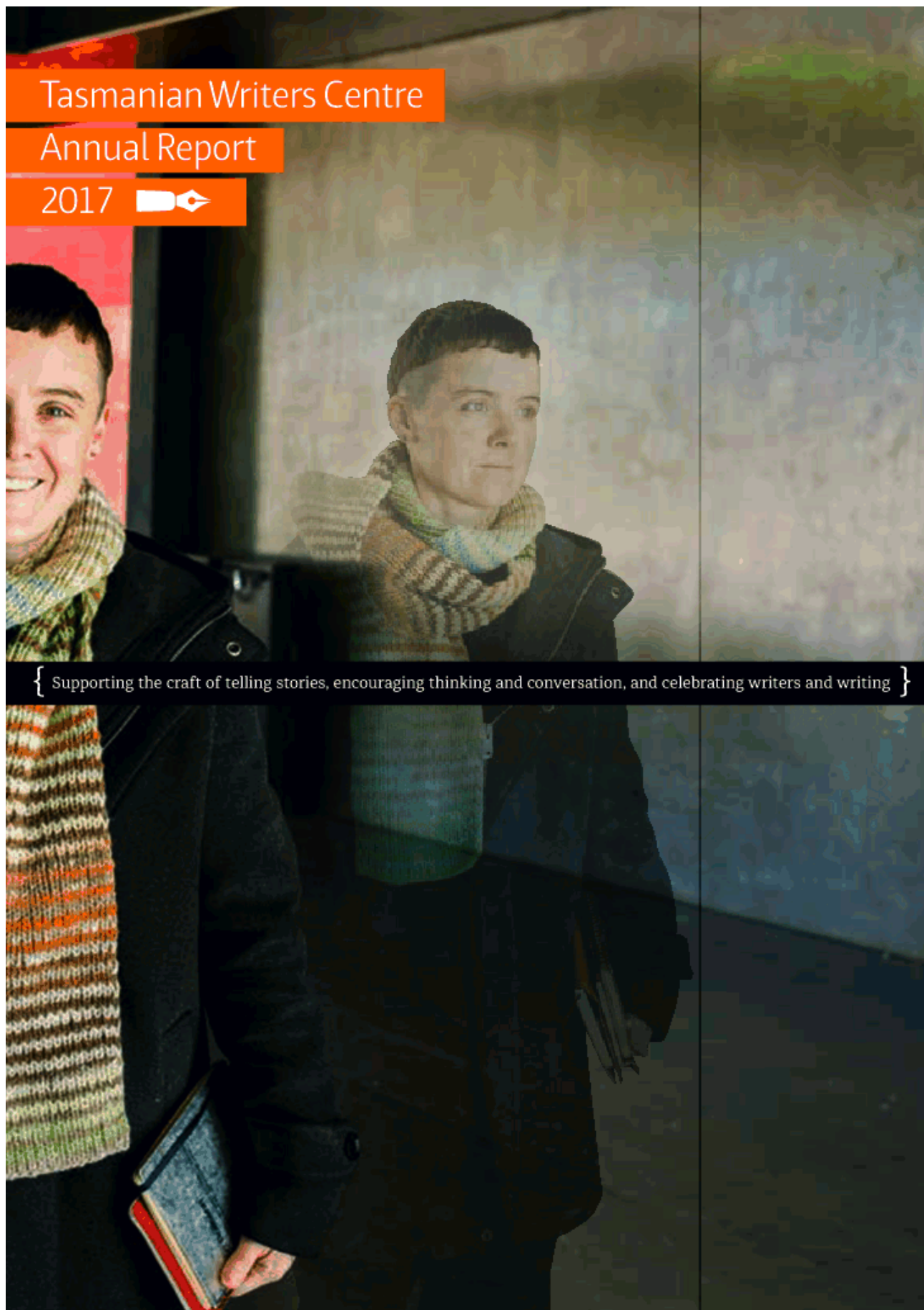
I'm told that last week, Alderman Sexton made an aldermanic request for council to find a way to help support the Tasmanian Writers Centre in our current difficult circumstances. If you were able to shelter our staff, office equipment and library in the short term, it would be greatly appreciated. As an organization with more than 20 years of service to the Tasmanian writing and reading community, we are committed to reviving the Centre, so that we can continue to initiate and support local literature and literacy initiatives. For your interest, I've attached a copy of our latest annual report, detailing some of the activities undertaken over the last financial year.

Thank you for considering our request,

Best regards

Nicole Gill
General Committee Member
Tasmanian Writers Centre





ABOUT US

OUR PURPOSE

Supporting writers to tell powerful stories, connect with readers and build sustainable careers.

ORGANISATIONAL MISSION, OBJECTIVES & VALUES

Mission

The Tasmanian Writers Centre is principally focused on writing and reading throughout Tasmania. Its programs are designed to meet a diverse audience, offering leadership, professional development, discussion and promotion across categories and platforms. It supports the craft of telling stories, encouraging thinking and conversation, and celebrating writers and writing.

Organisational Goals

1. To present high-profile events with a range of partners, supporting a culture of reading and writing in Tasmania.
2. To support writers to achieve their goals.
3. To connect Tasmania to the national discussion.
4. To support an accountable, responsive and sustainable organisation.

Objectives

1. To connect with partners in providing services and programs that inspire writers and increase public involvement.
2. To deliver programs throughout Tasmania that support writing careers, with an emphasis on:
 - i. Young writers, stories from culturally diverse writers and regional writers.
 - ii. Stimulating professional employment for experienced authors and industry experts.
 - iii. Providing accessibility for all.
3. To deliver the biennial Tasmanian Writers and Readers Festival, bringing Tasmanian writers and their audience together with national and international peers, publishing networks and other readers.
4. To ensure that the organisation is responsive to the literary sector and is a financially sustainable organisation.

Values

- An open and welcoming approach
- A passion for writing and reading
- A creative and responsive approach to programming
- Ethical, sustainable and transparent governance

ABOUT THE TASMANIAN WRITERS CENTRE

The Tasmanian Writers Centre (TWC) works as an advocacy, outreach and support service for Tasmania's many aspiring, emerging and established writers. Its programs concentrate on the promotion of Tasmanian writers by engaging with a range of audiences, agents, publishers and projects.

The TWC is based year-round at the Salamanca Arts Centre in Hobart's arts precinct. It is a small but welcoming space for writers, readers, partners and visitors. Our program of events, workshops and the festival is held around the city and/or across the state - taking TWC services to regional Tasmania. Whether in its permanent home in the capital city or on the road, the TWC is the primary conduit in Tasmania that enables and supports writers, both in their efforts to connect with readers and to establish their own artistic, professional and business development.

The choices the TWC makes in determining its range of services and annual program are governed by the needs of the sector and the organisation's overall goals, objectives and core values.

MAIN FUNDING PARTNERS

Arts Tasmania, Australia Council for the Arts, City of Hobart, Festivals Australia

CENTRAL PARTNERSHIPS

Copyright Cultural Fund, Salamanca Arts Centre, Hobart Bookshop, Moonah Arts Centre, Fullers Bookshop, Devonport Bookshop, State Cinema, Hadley's Orient Hotel, GASP, Linc Tasmania, Gandel Philanthropy, Australian Poetry, Budget, ABC Radio Hobart and RN, University of Tasmania

CONTACT US

Tasmanian Writers Centre
 ABN 12-182-603-395
 Salamanca Arts Centre, First Floor
 77 Salamanca Place
 Hobart, Tasmania 7000
 admin@taswriters.org
 www.taswriters.org
 P: 03 6224 0029

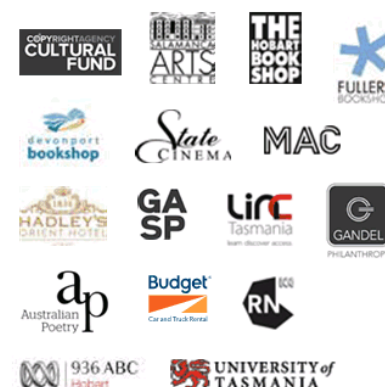
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MAIN FUNDING PARTNERS



CENTRAL PARTNERSHIPS



{ Above and cover: writer Vivienne Cutbush part of the Young Writers in the City of Glenorchy residency at GASP (a Twitch program) }

FROM THE CHAIR

Our previous Chair, Young Dawkins, left the position at the start of 2017, and the position was vacant between January and September of 2017, with Caroline Dean acting in the position for that period. In September, The Director invited me to take on the role, and I attended my first meeting that month (although overseas commitments meant that I was not fully into the role until November). I came into the role at a very busy time – as might be expected given that 2017 was a festival year with the festival itself taking place very soon after I took on the role of Chair. Although I have been involved with the centre, and with the festival, previously, it was especially exhilarating to be drawn into the activities of the Centre at such an important time.

The Festival was itself a great success, as always, and we were very pleased to have A. C. Grayling as one of our headline presenters with the Theatre Royal event that marked the start of proceedings, proving extremely popular. There is a fuller account of the festival, as well as of the range of the Centre's activities over the entire year, elsewhere in this report.

September was an exciting time for the centre, but it was a time that brought some difficult news as well. The centre has always been heavily dependent on funding from bodies like Arts Tasmania and it was with great concern that we received the news that we had been unsuccessful in our application for Arts Tasmania funding for 2018. It is clear that Arts Tasmania has no wish for the Centre to close, but the message is also very clear that, in spite of the Centre's continuing success over many years, there is a desire for the Centre to renew and reorient itself. The Board took up the challenge that this presented, and together with the Director, we began looking at ways in which we might develop in new directions and in a way that would provide greater financial stability in the future. This was not an easy process to take on.

Chris left as Director at the end of 2017, after almost ten years in the role, her departure marking the end of a long and successful era for the Centre. Circumstances change, however, and the Centre has had no choice but to try to adapt to those circumstances. The end of 2017 saw the Centre looking to a search for a new Director as well as to a new framework of operation that would be less financially uncertain. The ending to that story is not one that belongs to 2017, however, and it is a story whose resolution is still unfolding at the time of

this report. I would like to give my thanks as Chair to Chris Gallagher, for all her work over the years, and for inviting me onto the Board as Chair, to the centre's staff, whose commitment to the centre goes well beyond anything that might ordinarily be expected, to the Board, for making me welcome, and for working so hard to meet the challenges that emerged last year, and to the Centre's membership on whom the real future of the Centre so heavily depends. Let's hope 2018 proves to be a year where the centre is indeed able successfully to renew itself and to forge an even brighter future for the next decade.

Distinguished Professor Jeff Malpas
Chair, Board of Management

FROM THE DIRECTOR

2017 marks the last year of my time with the TWC. It was a year of surprises, as well as lots of new programs of which our team can be extremely proud. It was a year for the biennial Tasmanian Writers and Readers Festival (TWRP 2017), which always means extra work for the team; and everyone rose to the occasion brilliantly.

It was also the first year we partnered with the Sydney Writers' Festival (SWF) and the State Cinema to stream in the Sydney festival over a full weekend in May. It went well, with over 200 attendees and a small profit for both organisations. On the back of the Sydney Writers' Festival we hosted SWF guest Caroline Brothers, who presented an event called Milestones at the Moonah Arts Centre in June.

Our Twitch program continued to provide state-wide opportunities through the Young Writers residencies in Devonport, Glenorchy and Cygnet. These writing residencies were introduced through local councils and businesses, and they have led to many new partnerships and ongoing programs. A highlight for Devonport was the double trip on the Spirit of Tasmania in January. A partnership with IMAS has extended the residency to writers working with scientists. Online publication of residents' work, readings, and the beautiful posters produced together with the Moonah Arts Centre have all given the programs plenty of profile.

One of the highlights for the year was the successfully funded Emerging Tasmanian Aboriginal Writers Award. Judges included Julie Gough, Gillian Mundy and Bruce Pascoe. The inaugural winner was Adam Thomson, and he and the runners up all celebrated at the Theatre Royal on the opening night of the Festival.

Partnerships with the Glenorchy Art and Sculpture Park (GASP) and Tasmania Parks & Wildlife saw the TWRP program broadening into many new communities, with a multicultural dinner at GASP on the Saturday night, and a trip to Mount Field with Dewayne Everett Smith and Sam Cuff. There was snow on the ground at Mount Field, and it was the highlight for the many Festival guests who attended.

The TWRP has grown incredibly over the two seasons we have held it at Hadley's Orient Hotel. The 2017 Festival saw the introduction of a children's program and attracted international guests including AC Grayling and Bradley Trevor Greive. Our writers also included Ryan O'Neill, who has gone on to win the

Prime Minister's Prize for Fiction; Aurealis Winners Lois Murphy and Tansy Rayner Roberts; and the Charlie Perkins Fellowship winner for 2018, Mireille Juchau. Around 100 writers participated in the program this year (50% increase on the previous Festival) and ticket sales reached just under \$50,000 (increased from \$32,000 in 2015). The Festival team and volunteers this year were nothing short of brilliant.

We welcomed Prince Edward Island writer, Orysia Dawydiak in October, and she was warmly acknowledged by many from our writing community. Orysia gave a workshop, and a reading of her poetry and acclaimed children's fiction at Seasonal Poets.

Marion Stoneman managed the professional development program in 2017, with a focus on non-fiction. Workshops were largely held at Moonah Arts Centre and were all well attended and appreciated.

With all this activity and the newly promised two-year funding from the Australia Council, it was a huge shock to hear, just four weeks before the Festival, that our funding from Arts Tasmania would cease for 2018 despite the high score for the application and plan in the previous year's funding rounds. There was no warning that this was a possibility. Arts Tasmania secured some emergency funding for the TWC in October 2017, with agreement for further discussions to continue.

It is with great sadness that I say goodbye. I have so enjoyed my time with the Centre and made many close friends and professional relationships. I know I carry many of those friendships with me as I move into another phase. I am so grateful for the dedicated team who have worked alongside me every step of the way. I am particularly grateful to Marion Stoneman and the many past Board members who have supported the Centre's growth over almost ten years.

I wish you all the very best of success in whatever writing endeavours you choose and hope the Writers Centre has helped to bring some of your dreams to fruition.

Best of luck for the future.
 Chris Gallagher
Director

THE TEAM

CENTRE STAFF

CEO / Director	Chris Gallagher
Program & Member Services	Marion Stoneman
Finance:	Chantelle Parrant (Jan-Sept) Heather Malham (Sept-Oct) Shannon Harwood (from Oct)
Marketing & Communications	Stephanie Eslake (Jan-April) Josie Chapman (April-Sept)
Community Engagement	Ruth Dawkins (Jan-May)
Communications Support	Arianne James
Twitch Coordinator	Stephanie Eslake (March-April) Cassandra Wunsch (from May)

FESTIVAL STAFF

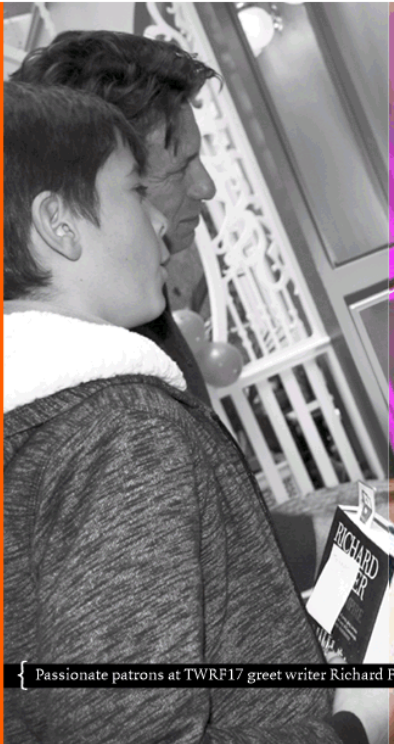
Festival Director	Chris Gallagher
Program Manager	Danielle Hanifin
Box Office Manager	Marion Stoneman
Volunteer Coordinator	Katharine Dean
Media & Publicity	Maura Bedloe and Josie Chapman
Production Manager	Paul Stephanus
Twitch	Cassandra Wunsch

CENTRE VOLUNTEERS

Library & Office	Gillian Paxton Olga Rosenzweig Lisa Lark Lynn Townsend Irene McGuire Ioanna Panaretos
Events	Lily Newell Sarah Coleman



TWRF17 Festival staff and our vital volunteers at the box office



Passionate patrons at TWRF17 greet writer Richard Fidler for a signature



FESTIVAL VOLUNTEERS

Aletta Macdonald, Alison Mackirdy, Amy Bailey, Anita Johansson-Wong, Anne Martin, Anne Morgan, Annie Dooley, Arianne James, Bethany Nader, Cameron Hindrum, Caroline Dean, Chantelle Parrant, Charlie Sublet, Emily Conolan, Gaby Garay, Heather Malham, Ioanna Panaretos, Jade Irvine, Jan Butler, Jane Herbert, Janice Bir, Jen Fitzgibbon, Jenny Seaton, Jo Duff, Katara Jade, Kylie Cantwell, Lisa Lark, Lynn Lee, Merinda Young, Miranda Morris, Nicole Gill, Paul Martin, Robyn Noyman, Ron Hastie, Rosanna Hunt, Sandra Bassam, Serena Benjamin,

Soncha Iacono, Steve Tolbert, Sue Kennedy, Sue Muir, Sue Tolbert, Sushila Desai, Vandan McKenzie, Zoe Bok, Zoe Shannon

Treasurer
Members

Claire Thornett (from March)
Robbie Arnott
Jo Duffy (Jan-November)
Nicole Gill
Cameron Hindrum
Shelby Llewlyn (from May)
Christie Sweeting

COMMITTEE 2017

Chair	Jeff Malpas (from September, though with Caroline Dean also acting for October)
Deputy Chair	Caroline Dean (Acting Chair Jan-August)
Public Officer / Secretary	James Dryburgh (Jan-March) Isabelle Crompton (from March)

OUR WRITERS

Festival, Events, Tutors, Assessors and Mentors

The following writers were employed by the Centre in 2017 for presenting their work at the 2017 Tasmanian Writers & Readers Festival, at other events, as workshop tutors, assessors, and mentors.

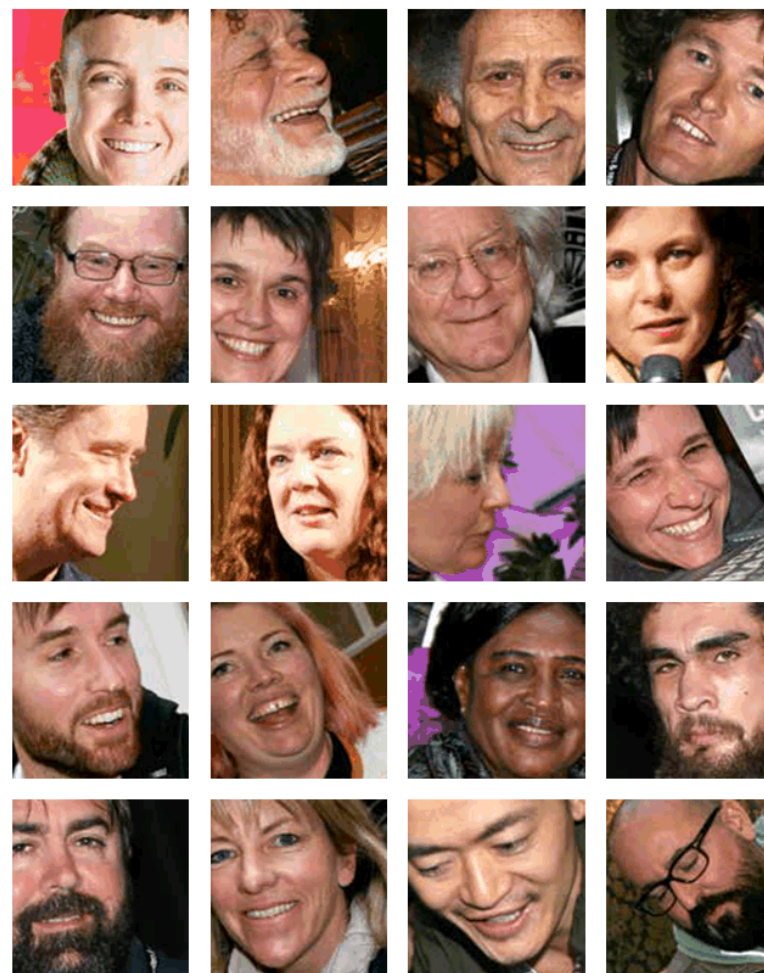
Robbie Arnott	Festival presenter
Caroline Baum	Festival presenter
Christina Booth	Festival presenter, Tutor
James Boyce	Festival presenter
Bob Brown	Festival presenter
Caroline Brothers	Presenter
Tino Carnevale	Festival presenter
Antonia Case	Festival presenter
Tim Cope	Festival presenter & tutor
Jan Cornell	Mentor
Hannah Maloney	Festival presenter
Sam Cuff	Festival presenter
Young Dawkins	Festival presenter
Orysia Dawdyak	PEI Residency recipient and tutor
Sarah Day	Festival presenter
Robert Dessaix	Festival presenter
James Dryburgh	Festival presenter, Presenter, Tutor
Rosie Dub	Assessor
Kylie Dunn	Tutor
Sarafino Enadio	Festival launch
Matthew Evans	Festival presenter
Richard Fidler	Festival presenter
Toby Fitch	Festival presenter
Clementine Ford	Festival presenter
Robyn Friend	Mentor, Assessor
Nicole Gill	Festival presenter
Julie Gough	ETAWA judge
Lauren Gower	Festival presenter
Posie Graeme Evans	Festival presenter
Prof. A. C. Grayling	Festival presenter
Bradley Trevor Greive	Festival presenter & tutor
Nathan Griffiths	Festival presenter
Nick Haddow	Festival presenter
Gustaaf Hallegraeff	Festival presenter
Ashley Hay	Festival presenter & tutor
Pete Hay	Festival presenter, Reader
Lia Hills	Festival presenter
Cameron Hindrum	Festival presenter
Andrew Hopwood	Festival presenter
Erin Hortle	Festival presenter
Bronwyn Houston	Festival presenter & launch
Sasha Huber	Festival presenter
Mireille Juchau	Festival presenter
Anne Kellas	Mentor, Assessor
Karen Knight	Festival presenter
Claire Konkes	Tutor

Anna Krien	Tutor
Kristen Lang	Festival presenter
Benjamin Law	Festival presenter & tutor
Ellie Leane	Festival presenter
Rachel Leary	Festival presenter
Neika Lehman	Festival presenter
Vicki Madden	Festival presenter
Jeff Malpas	Festival presenter
Gina Mercer	Festival presenter
Allison Mitchell	Presenter
Anne Morgan	Assessor
Robyn Mundy	Festival presenter
Jillian Mundy	ETAWA judge
Lois Murphy	Festival presenter & launch
Adam Ouston	Festival presenter
Ryan O'Neill	Festival presenter
Bruce Pascoe	ETAWA judge
Alec Patri	Festival presenter & tutor
purulia meenamatta (Jim Everett)	Festival presenter
Tansy Rayner-Roberts	Festival presenter, Assessor
Heather Rose	Festival presenter, Tutor
Peter Rose	Presenter
Omar Sakr	Festival presenter
Katherine Scholes	Festival presenter
Helen Shield	Festival presenter
Michael Stratford	Festival presenter
Hutch	
Alison Stuart	Tutor
Melanie Tait	Festival presenter
Lian Tanner	Festival presenter
Alan Taylor (voluntary)	Mentor
Adam Thompson	Festival presenter, ETAWA winner
Peter Timms	Tutor
Sarah Tooth	Festival presenter
Rachael Treasure	Festival presenter
Maria Tumarkin	Festival tutor
Ben Walter	Festival presenter
Terry Whitebeach	Festival presenter, Assessor
Jessica Wilkinson	Festival presenter
Danielle Wood	Festival presenter, Tutor, Mentor
Arnold Zable	Festival presenter & tutor

Another 16 writers presented their work as part of the free children's Book Nook at the TWRF17, ably coordinated by Soncha Iacono.

Another fourteen writers were employed as Twitch workshop tutors, presenters, and writers-in-residence. Approximately 40 writers were sponsored by the

Tasmanian Writers Centre in partnered events at the Seasonal Poets, Republic Readings and the Women's Poetry Oasis.



A selection of writers and presenters from the TWC program, TWRF17, Twitch and ETAWA

AT A GLANCE

Annual turnover	xxx
Surplus	xxx
Deficit	xxx
E-newsletter subscribers:	
This Writing Month	2248
Festival Newsletters	2148

Online statistics:	
Website users	20,317 individual viewers
Page views	averaging 150 per day
Total Facebook likes	4,409
Post Reach	up to 1,266, average 800

Financial members 457
(as at 31 Dec 2017)

Engaged writers 86

Workshops & Masterclasses 23

Manuscript Assessments 11

Workshop/Masterclass attendances 330

Events (excl Festival) 8

Event attendance 495
(excl Festival)

TWRF17 AT A GLANCE:

Festival Writers & Thinkers	69
Festival events	37
Book Launches	5
Book Nook readers	16
Festival attendance	
Ticketed events	1793
Free events	approx 300

MEMBERSHIP

TWC Membership fell a little during 2017, from 483 to 457.

Total members	457
Full members	208
Concession members	107
Regional members	69
Under 30	20

Under 21	7
Life members	13
Complimentary	18
Stellar (5 year)	15

GEOGRAPHIC BREAKDOWN

Greater Hobart	311
South regional	60
North	45
North-West	30
Interstate & overseas	11



At the dynamic Benjamin Law's workshop

Memoir and Life Writing

PROGRAM

THE WRITER'S JOURNEY

In 2017 our long workshop series covered a variety of topics relevant to both fiction and non-fiction. Over ten monthly sessions a variety of presenters delivered workshops on different aspects of writing. Participants could enrol for one or all sessions; however, the Masterclass with Heather Rose was enrolment on application. Sessions were:

Getting it Sorted: a two-part workshop

- Tour of the State Library's facilities and collections presented by State Library staff Anthony Black and Ian Morrison, including a discussion on topics related to authors such as the legal deposit system.
- Research methods for writers presented by Peter Timms.

Harnessing the Imagination: a creative masterclass with Stella-Prize-winning author Heather Rose.

Feature Writing and Freelancing: with journalist and University lecturer Claire Konkles.

Memoir and Life Writing: with author, comedian and media personality Benjamin Law.

Creative Non-fiction and the Art of the Essay: with essayist and feature-writer, James Dryburgh.

Environmental Writing and Journalism: with author and investigative journalist Anna Krien. Anna had recently been published in the Quarterly Essay *The Long Goodbye: coal, coral and Australia's climate deadlock*.

Editing Intensive: with Danielle Wood. For this series Danielle expanded on her previous half-day editing session, with editing essentials for all writers.

Scrivener for L-Platers: with Victorian author and presenter Alison Stuart. Alison guided participants through the use of Scrivener, software designed for writers to handle large manuscripts with ease.

FESTIVAL MASTERCLASSES

Seven masterclasses were presented during the TWRF17, drawing on the expertise of visiting Festival presenters:

Getting Published with Bradley Trevor Greive: an opportunity for Tasmanian writers to learn from our best-selling author.

Fiction Writing: Playing in Limitless Space: with Ashley Hay

Writing and Social Advocacy: with Arnold Zable

Travel Writing: with adventurer Tim Cope

Advanced Short Fiction: with Miles Franklin winning writer Alec Patric

Freelancing: with Benjamin Law

Creative Non-fiction: voice, ethics, research: with author Maria Tumarkin.
All masterclasses were well attended with most being sold out.

WORKSHOP PROGRAM

During the year we also offered a short series:
The Business of Self Publishing with Kylie Dunn:
Over three sessions, author and presenter Kylie Dunn guided participants through the process of self publishing.
Turn your Manuscript into a Book
How to Make an eBook
How to Promote your Self-Published book.

Other one-off workshops were offered as follows:
Create a Picture Book: presented by award-winning Tasmanian picture book author and illustrator, Christina Booth.

26Ten Literacy Awareness Workshop: presented by 26Ten Services Coordinator Allison Mitchell.

Writing about Animals: visiting Canadian author and PEI Exchange recipient Orysia Dawydiak presented a session for writers to develop skills writing about animals.

TASMANIAN WRITERS & READERS FESTIVAL 2017 (TWRf17)

From the 14th to 17th September the Centre ran the 2017 Tasmanian Writers and Readers Festival. Hosted by Hadley's Orient Hotel and brought to life by our Festival Director, Chris Gallagher, along with a dedicated team of staff and volunteers, the event was a resounding success.

Themed around 'Other Worlds In Words', the TWRf17 featured a huge range of award-winning local, national and international writers, including Heather Rose, Alec Patric, A. C. Grayling, Clementine Ford, Ryan O'Neill, Bradley Trevor Greive and many more. Masterclasses, panels, keynote speeches and in-conversation events were held across three days, while Fullers ran a pop-up bookshop within Hadley's.

Three special events took place at other venues:

- The Festival Opening Gala event packed out the Theatre Royal. The announcement of the winner of the inaugural Emerging Tasmanian Aboriginal Writers Award (awarded to Adam Thompson) followed a spectacular pulingina-tu milaythina (Welcome to Country) by Nala Mansell. The Challenge of Freedom, with internationally renowned philosopher A. C. Grayling, Heather Rose and Prof Jeff Malpas presented the Festival's opening address.
- On Saturday evening we partnered with GASP (Glenorchy Art & Sculpture Park) to present a multicultural dinner, discussion, performance and projection art journey. The discussion was led by artist Sasha Huber, puralia meenamatta (Jim Everett) and author and activist Arnold Zable.
- On the Monday following the Festival we partnered with Tasmania Parks & Wildlife Service to offer an excursion to Mt Field National Park to give interstate and international festival guests an opportunity to engage with Tasmania's unique environment. Led by Dwayne Everett-Smith and Sam Cuff.

For the first time we included a children's program in the Festival: the Book Nook (coordinated by Soncha Iacono) featured free readings by Tasmanian children's authors; and two special sessions for children on Sunday morning were presented by Christina Booth and Bradley Trevor Greive with Nicole Gill.

The ABC local radio and Radio National were also Festival partners, and broadcast from the Festival for the popular Meet the Writers session with Helen Shield, Richard Fidler in Conversations, and a fun event The Best Bad Book with Melanie Tait. The festival was a financial success, building on the foundations laid by the 2015 event. More people



TWRf17 audience eagerly anticipating another session

TWRf17 author author Ashley Hay signing her latest book A Hundred Small Lessons

attended than ever before, and the Centre received fantastic feedback from many guests, writers and attendees. See 'At A Glance' for the Festival in figures.

"It was a festival that built on the strengths of the past, and exceeded them" – Lian Tanner
 "So thrilled with everything about this festival!" – Benjamin Law
 "A diverse and talent-rich event" – Bradley Trevor Greive

Planning is already underway for the 2019 event, as the Centre seeks to strengthen our partnerships and expand the festival's literary offerings.

OTHER EVENTS

SYDNEY WRITERS FESTIVAL LIVE&LOCAL –
AT THE STATE CINEMA

For the first time, the TWC with the State Cinema joined venues around the country to live-stream sessions direct from the Sydney Writers Festival from 26 to 28th May. 19 sessions from the Roslyn Packer Theatre were live-streamed into the State Cinema's Screening Room over three days. The State arranged ticketing, passing on a percentage of takings to the TWC. Audience numbers were fairly small, but all enjoyed the offerings. Attendance ranged from 1 to 30 over the three days (total of 204 tickets sold).

MILESTONES – CAROLINE BROTHERS IN
CONVERSATION

In partnership with Bloomsbury we presented an in-conversation event with author Caroline Brothers, to discuss her book *The Memory Stones*. Caroline was interviewed by local author James Dryburgh, on stage at the Moonah Arts Centre's Perform space in May. *The Memory Stones* is a fictionalised account of the disappearances during Argentina's military coup, based on extensive research and interviews she conducted. Fullers were in attendance as booksellers.

READINGS FROM YOUNG WRITERS IN THE CITY OF
GLENORCHY

During June, following their residencies, six young writers presented readings from their work, and participated in a Q&A with TWC board member Robyn Mundy at the Moonah Arts Centre's Perform space. More about the residency in the Twitch section below.

EMERGING TASMANIAN ABORIGINAL WRITERS
AWARD

The Tasmanian Writers Centre was proud to offer the inaugural Emerging Tasmanian Aboriginal Writers Award as part of the 2017 Tasmanian Writers & Readers Festival and *Hidden Stories* program. Entrants' work addressed the theme 'Reflections on being Aboriginal in Tasmania today', and entries were judged by a panel of three. The winner, Adam Thompson, was announced at the opening event of the TWRP17, and was awarded a cash prize of \$1200 as well as membership to the TWC and a voucher for Local Pizza. Adam read from his work, and along with runners up and other guests appeared in conversation with Tasmanian elder puralia meenamatta (Jim Everett) during the Festival at the *Hidden Stories* session.

PARKS PERSPECTIVES

The 'Get Outside' program, a partnership with Tasmania Parks & Wildlife Service and Wildcare Inc, explores the way different cultures respond to being in nature. TWC engaged writer Gina Mercer to participate in the project, and she spent a weekend on Maria Island with a group of recently arrived refugees and migrants, encouraging and mentoring them to put their experiences into words. With 'Get Outside' participants Gina and Sam Cuff, Education Ranger, also presented a TWRP17 session, *Landscapes Close to Home*.

PRINCE EDWARD ISLAND EXCHANGE RESIDENCY

This exchange program has been supported by the Universities of Tasmania and Prince Edward Island (Canada) for writers from these islands on alternate years since 2006. In 2017 Canadian writer Orysia Dawydiak travelled to Tasmania for a three-week residency during October. Orysia presented a reading at the Spring Seasonal Poets event and a workshop, *Writing About Animals*.

PEN LETTER WRITING DAY

In December the TWC hosted a PEN International letter writing day in partnership with PEN Melbourne, who have an active program of letter writing, events and publicity designed to increase international pressure on governments that persecute writers for peacefully exercising their rights to freedom of expression. Many members dropped in to the TWC office on 6th December to write letters, cards and emails to detained writers or the families of writers who have disappeared.

SEASONAL POETS

We were thrilled to support a new series of poetry readings curated by poets Anne Collins and Gina Mercer, presenting readings by three poets each season (featuring twelve local and visiting poets during the year). The readings took place in the Front Gallery at Hadley's on 20th February, 22nd May, 24th July and 23rd October, with an audience of 40 or more at each event.

END OF YEAR GATHERING

We partnered with the Australian Society of Authors (ASA) to finish the year with a social evening for members of both organisations. Tasmanian ASA representative Christina Booth spoke briefly, readings were presented by two of our Twitch residents, Suzi Clafin and Molly Maidment, and prizes were drawn for the November subscriberthon.

SERVICES & SUPPORT

WRITERS' TOOLBOX – INSIGHT INTO THE
PUBLISHING INDUSTRY

ABR Information Session: Editor Peter Rose spoke to members about publishing with ABR, including guidelines on what ABR publish and how to submit. A short workshop series, *The Business of Self Publishing* with presenter Kylie Dunn, was also offered as part of the workshop program (see above). During the TWRP17 we hosted publishers including Barry Scott from Transit Lounge, and Lucinda Sharp from Forty South Publishing, as well as offering a half-day intensive Masterclass on *Getting Published* with best-selling author Bradley Trevor Greive.

NEWSLETTERS

This Writing Month and Writas are the Centre's fortnightly e-newsletters sharing current news, events, awards and opportunities with our members and networks. In 2017 we also sent Festival newsletters to a wider network during the lead-up to the event.

Our Writas newsletters continue our work to encourage and support high standard submissions to contemporary journals such as *The Lifted Brow*, *Seizure Magazine*, and *Kill Your Darlings*, as well as *Island* and *The Griffith Review* and *The Emerging Writers' Festival*. Submission to journals, prizes and other opportunities can be invaluable for career development. The TWC also supports all Tasmanian writers by publicising book launches and other writing-related events in *This Writing Month*. The newsletters benefit Tasmanian writers by providing access to information and opportunities, as well as a means to promote their work to a wider audience.

MANUSCRIPT DEVELOPMENT SERVICES

The TWC manages services including consultations, manuscript assessments and mentorships. These services provide guidance to writers at all stages of their career, as well as employing professional published authors to provide these services. During 2017 the TWC facilitated 11 manuscript assessments and 2 new mentorships (as well as the continuation of 4 Erica Bell Mentorships).

TWC LIBRARY

The TWC library collection holds over 1800 books as well as journals and reference works. Members are encouraged to donate copies of their work to the collection, and publishers often provide copies of

works by local authors and Festival guests. As well as growing the library, this gives Centre staff access to members' work, enabling them to promote and connect writers with other opportunities. Members can borrow items for three weeks.

Our library and reading lounge offered space for members to read, write and meet. During the lead-up to the Festival, this space became our Festival office, and unfortunately, due to the reduction in available funding this space was relinquished soon after the Festival, and the library collection was relocated into the TWC office.

REGIONAL SERVICES AND SUPPORT

In 2017 the TWC was able to support writers in regional areas with a number of initiatives including two Twitch Young Writers in the City projects in Glenorchy and the Huon Valley (see below). Both these YWIC residencies culminated in public readings at the TWRP17 in September, and the Cygnet Folk Festival scheduled for January 2018. In October the TWC also supported the Tasmanian Poetry Festival in Launceston.

WRITE ACCESS

A grant from Write Access enabled the Tasmanian Writers and Readers Festival (TWRP) to engage a consultant to advise on accessibility, as well as work with writers to build audience participation and diversify content.



PEN International letter writing day at the Centre

TWITCH

Twitch provides consulting, support and programming for young and emerging writers. In 2017 the Twitch program was coordinated by Stephanie Eslake, followed by Cassandra Wunsch.

TAROONA SCHOOLS PROGRAM

Four young writers who had previously taken part in the Young Writers in the City program were invited to lead two workshops each at Taroom High School for an audience of Year 7 students who had an interest in English and writing. Michael Blake, Vivien Cutbush, Hannah Warwarek and Cassandra Wunsch held workshops on diverse topics including 'zines, character development, writing opportunities in Hobart, and how to get the most out of reading the greats as a writer.

YOUNG WRITERS IN IMAS

Jessica Cockerill and Suzli Claffin took up residencies at the Institute of Marine and Antarctic Science this year. Over the course of a month, each spent more than 20 hours partnered with a resident scientist to produce a new essay. Those essays are available on our website. The project, which was funded by Inspiring Australia, will run a second iteration in 2018

YOUNG WRITERS IN THE HUON VALLEY

Lily Stojcevski and Molly Maidment (our youngest ever participant at 15) spent 20 hours each on location in Cygnet and the Red Velvet lounge. Each wrote a piece inspired by their surroundings which, while steeped in the same locale, were profoundly different. Both of these pieces, one of which can be read both forwards and backwards, are available on the TWC website.

YOUNG WRITERS IN THE CITY

Since it began in 2015, Young Writers in the City has seen dozens of writers supported to produce news works and publish them on our platform. In 2017 we partnered with the City of Glenorchy to give six writers the opportunity to create something new. Elissa Evans, Kate Dewar, Laura Hilton, Lily Newell, Vivienne Cutbush and Zara Gudnason wrote in diverse places around the Glenorchy municipality. These partner locations included the Migrant Resource Centre, MONA, GASP, and Northgate shopping centre, to name a few.

DIGITAL MEDIA

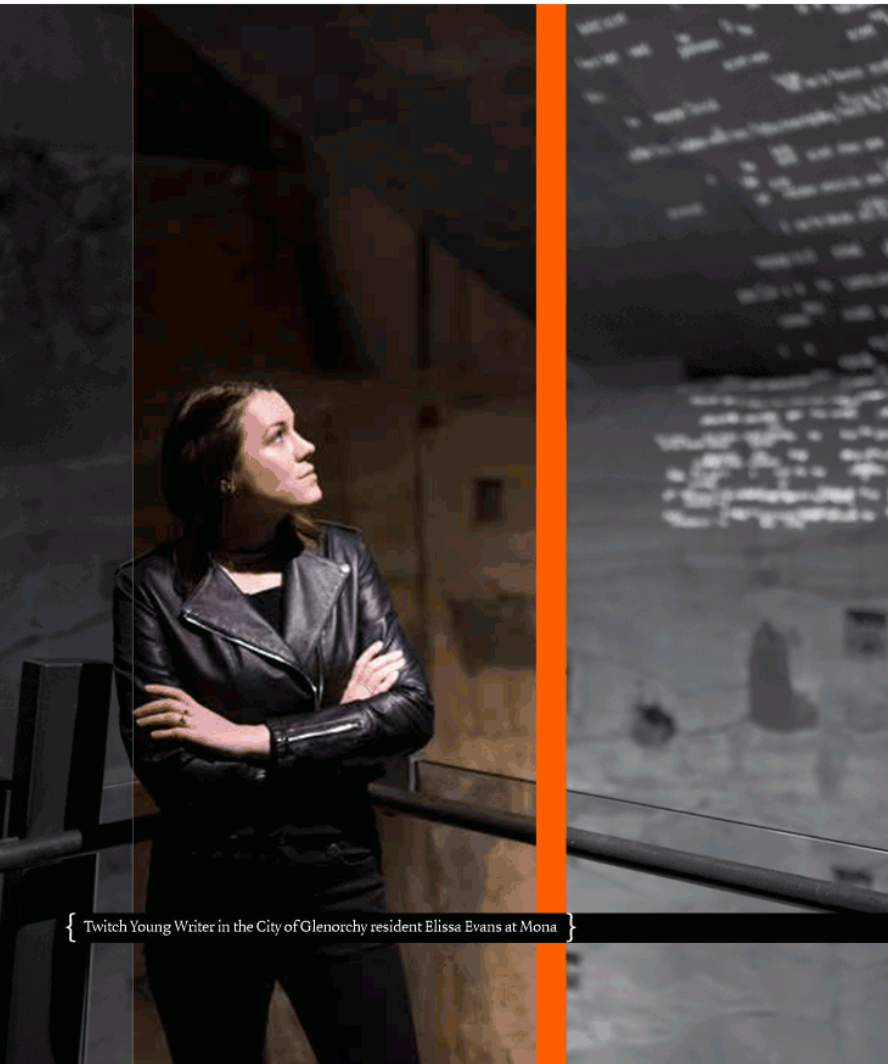
DIGITAL MEDIA

Staff turnover in 2017 has meant that our digital presence had to be streamlined and carefully managed. Arianne James has continued to provide Q&As and Recommended Reads throughout the year, which have been very popular.

The website averages between 1200 and 1400 hits per day with the majority of them looking for either program information, or our curated content (local writers' work that we host, Q&A etc).

Our Events feature on the website has drawn interest not only from the public but from other arts organisations wishing to have their events shared through our networks. This has provided an opportunity to engage more fully with our audience, offering them a wider variety of opportunities. It has also built our relationships with industry stakeholders, who feel positively about our ability to advertise their events.

The overall social media strategy has by necessity been one of streamlining posting and focusing on types of content that our statistical data tells us the audience responds to. For this reason we have focused on consistency of posting. During prime months or when staff hours allow, posting is at 8am and 5pm Monday through Friday, with incidental posts appearing from events as they happen. For the first time we also experimented with live-streaming video content from and in the lead-up to the Festival. Josie Chapman (Communications Officer) proved that this was a well received and highly engaging content category and one we will be looking at utilising at future events.



{ Twitch Young Writer in the City of Glenorchy resident Elissa Evans at Mona }

FINANCIAL STATEMENTS

Tasmanian Writers Centre Inc.
ABN 12 182 603 395

Annual Report
For the Year Ended 31 December 2017

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Profit and Loss Statement
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Committee Statement
Auditor's Report
Auditor's Declaration



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Tasmanian Writers Centre Inc

PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2017

	NOTE	\$ 2017	\$ 2016
INCOME			
Income from Operating Activities	8	425,457	296,030
Other Income	9	1,705	1,084
Total Income		427,162	297,114
EXPENSES			
Management and Administrative	10	199,670	164,873
Creative Personnel & Workers	11	25,998	20,894
Production and Events	12	20,041	32,538
Administration	13	39,322	31,760
Marketing and Promotion	14	2,873	3,308
Allowances and Oncost	15	16,942	23,265
Board and Governance	16	3,135	2,498
Festival	17	110,712	159
Total Expenses		418,693	279,295
NET OPERATING SURPLUS / (LOSS)		8,469	17,819

Tasmanian Writers Centre Inc
BALANCE SHEET STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2017

	NOTE	\$ 2017	\$ 2016
ASSETS			
Current Assets			
Cash Assets	2	104,248	242,772
Receivables	3	-	17,557
Total Current Assets		104,248	259,829
Non-Current Assets			
Property, Plant & Equipment	4	2,364	2,466
Total Non-Current Assets		2,364	2,466
TOTAL ASSETS		106,612	262,295
LIABILITIES			
Current Liabilities			
Accounts Payable	5	1,417	-
Sudanese Books		8,606	
Grants in Advance - Current		49,432	205,100
Payroll Liabilities	6	29,969	23,941
GST Liabilities	7	5,722	20,897
Total Current Liabilities		95,146	249,938
TOTAL LIABILITIES		95,146	249,938
NET ASSETS		11,466	12,358
MEMBERS EQUITY			
Retained Surpluses			
Opening Balance Retained Surpluses		12,358	(5,461)
Current Year Surplus / (Loss)		8,469	17,819
Prior Year Adjustment		(755)	
Prior Year Adjustment		(8,606)	
Closing Retained Surpluses		11,466	12,358
TOTAL MEMBERS EQUITY		11,466	12,358

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Tasmanian Writers Centre Inc
NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2017

NOTE 1: Statement of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the reporting requirements of the Associations Incorporated Act 1964 Tasmania. The committee has determined that the association is not a reporting entity.

The financial report has been prepared in accordance with requirements of the Associations Incorporated Act 1964 Tasmania and the mandatory Australian Accounting Standards.

No other applicable Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on an accruals basis and is based on historic cost and does not take into account changing money values, or except where specifically stated, current valuation of non-current assets.

The prior year comparatives have been restated where applicable to agree with changes in accounting policies.

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Tasmanian Writers Centre Inc

NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2017

	\$ 2017	\$ 2016
NOTE 2: Cash Assets		
Westpac Cheque Acc 5899	49,516	35,534
Westpac Cash Reserve Acc 5901	45,993	147,762
Westpac One Acc 2520	8,615	8,606
Undeposited Funds	-	50,000
Petty Cash	124	370
Total Current Assets	104,248	242,272
NOTE 3: Receivables		
Trade Debtors	-	17,557
Total Receivables	-	17,557
NOTE 4: Property, Plant & Equipment		
Equipment & Furniture	18,500	18,500
Less Accumulated Depreciation	(16,136)	(16,034)
Total Non-Current Assets	2,364	2,466
NOTE 5: Accounts Payable		
Trade Creditors	1,417	-
Total Accounts Payable	1,417	-
NOTE 6: Payroll Liabilities		
Provision for Leave	4,732	2,561
Provision for LSL	6,866	12,465
PAYG Liabilities	17,507	5,388
Superannuation Liabilities	864	3,517
Total Payroll Liabilities	29,969	23,941
NOTE 7: GST Liabilities		
GST Collected	6,306	21,432
GST Paid	(584)	(535)
Total GST Liabilities	5,722	20,897

NOTE 8: Income from Operating Activities

Audience Sales		
Membership & Subscriptions	24,731	20,098
Workshop & Participant Fees	24,406	8,019
Event Income	4,823	2,736
Medi	26	(710)
Total Audience Sales	53,986	30,643
Fees and Services		
Manuscripts Assessments	4,114	7,584
Book Sales Income	163	40
Erica Bell Foundation	4,768	355
Medi Poz ble	-	6,399
Events Income	19,517	35,197
Total Fees and Services	28,562	49,875
Private Support Income		
HBS Sponsorship	-	1,336
Sponsorship & Donations	323	7,220
Total Private Support Income	323	8,556
Government Funding		
Aus: Council Program	50,000	45,000
Aus: Council Regional Festival	1,573	-
Festival Box Office	43,823	-
Tours * 4 Income	-	5,000
Festival Donations	2,795	-
Festival Sponsorship	5,395	-
Festival Other	60,600	8,760
Arts Tasmania - Multi Year Ops	130,000	120,000
Other Regional Festivals	70,000	-
Hobart City Council	-	3,100
Chairs Bursary	-	4,400
UTAS Residency	3,000	3,000
Wildcare Prize	-	10,106
Auspiced Graphical Festival	-	3,000
Young writers in the city	5,000	4,500
Total Government Funding	342,186	206,956
Total Income from Operations	425,457	296,030
NOTE 9: Other Income		
Interest Income	1,705	1,084
Total Other Income	1,705	1,084

NOTE 10: Management and Administrative

Director	116,626	72,682
Publication & Communication	19,222	24,093
Admin & Membership Coordinator	39,200	39,872
Finance Coordinator	5,894	10,656
Project Manager	8,008	4,372
Online & Admin Support	2,284	5,788
Twitch Coordinators	8,436	7,420
Total Management and Administrative	199,670	164,873

NOTE 11: Creative Personnel & Workers

Marketing & Media	2,246	1,203
Manuscript Assessors	3,735	6,750
Writers Fees	15,237	12,550
Mentor Fees	4,580	-
Consultation Fees	200	-
Tours Fees & Travel	-	391
Total Creative Personnel & Workers	25,998	20,994

NOTE 12: Production and Events

Auxiliary Projects	-	2,700
Catering	1,371	1,287
Audio	-	1,125
Members Services & Events	-	22
PEI Exchange	2,875	2,700
Republic Readings	718	439
Young Writers Fees	-	745
Flagship Events	2,355	1,816
Hidden Stories	2,461	5,112
Wildcare Prize	-	8,200
Twitch	-	1,077
Venues	457	1,279
Women's Poetry	385	315
Workshop Fees	7,097	3,934
Workshop Refunds	-	20
Poetry Wetlands	-	1,260
Director Travel	2,322	-
Young writers in the city	-	447
Total Production and Events	20,041	32,538

NOTE 13: Administration

Office & Staff Amenities	2,643	1,714
Small Equipment Purchase	1,659	1,707
Insurance	915	732
Postage & Courier	590	803
Printing & Stationery	3,439	3,371
Office Rent & Outgoings	13,244	15,765

Meeting Expenses	784	297
Subs/Library/Journals/Reading Materials	1,250	995
Books for Sale	-	81
Telephone & ISP	1,651	1,932
Admin Wages	8,526	-
Bank Fees	756	-
Software subs + IT support	3,822	4,353
Total Administration	39,322	31,760

NOTE 14: Marketing and Promotion

Graphic Design	318	370
Advertising	959	2,938
Website Hosting & Design	1,556	-
Total Marketing and Promotion	2,873	3,308



NOTE 15: Allowances and Oncost

Superannuation	17,055	13,969
Provision for Annual Leave	2,171	1,125
Provision for Long Service Leave	(5,589)	157
Staff Travel	1,229	4,854
Worker Compensation Insurance	1,069	1,719
Professional Development	1,017	1,194
Visitor Entertainment	-	247
Total Allowances and Oncost	16,942	23,265

NOTE 16: Board and Governance

Board & AGM Expenses	1,689	380
Company Fees & Annual Returns	85	59
Bank & Merchant Fees	59	757
Legal & Accounting	1,200	1,200
Depreciation	102	102
Total Board and Governance	3,135	2,498

NOTE 17: Festival		
Festival Manager	9,370	-
Festival Launches	3,926	-
Festival Artists fees	15,100	-
Festival Travel & Accommodation	17,895	-
Festival Production Costs	12,410	-
Festival Program - Marketing	11,517	-
Design and Printing	2,829	-
Festival Coordinators	16,332	-
Office and Infrastructure	1,625	159
On the Ground Expenses	6,870	-
Venues	7,565	-
Festival Copyright	5,273	-
Total Festival	110,712	159

Tasmanian Writers Centre Inc. Statement by Members of the Committee	
<hr/>	
The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.	
In the opinion of the committee the financial statements:	
<ol style="list-style-type: none">1. Present fairly the financial position of Tasmanian Writers Centre Inc. as at 31 December 2017 and its performance for the year ended on that date.2. At the date of this statement, there are reasonable grounds to believe that Tasmanian Writers Centre Inc. will be able to pay its debts as and when they fall due.	
This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:	
<div> CHAIRMAN</div> <div> TREASURER</div>	
Dated	

**Tasmanian Writers Centre Inc.
Independent Auditor's Report
to the Members of
Tasmanian Writers Centre Inc.**

Report on the Financial Report

We have audited the accompanying financial report of Tasmanian Writers Centre Inc. (the association), which comprises the assets and liabilities statement as at 31 December 2017, the Income and expenditure statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The committee of Tasmanian Writers Centre Inc. is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Associations Incorporation Act 1994 and for such internal control as the committee determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In Note 1, the committee also state, in accordance with Accounting Standard AASB 101 Presentation of Financial Statements, that the financial statements comply with International Financial Reporting Standards.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

**Tasmanian Writers Centre Inc.
Independent Auditor's Report
to the Members of
Tasmanian Writers Centre Inc.**

Opinion

In our opinion:

- a. the financial report of Tasmanian Writers Centre Inc. is in accordance with the Associations Incorporation Act 1994, including:
 - i. giving a true and fair view of the Association's financial position as at 31 December 2017 and of its performance for the year ended on that date; and
 - ii. complying with Australian Accounting Standards and the Associations Incorporation Act 1994
- b. the financial report also complies with International Financial Reporting Standards as disclosed in Note 1.



Diane Matthews
Macquarie Accounting Pty Ltd


Dated this 6th day of April 2018

**Tasmanian Writers Centre Inc.
Independent Auditor's Declaration
to the Members of
Tasmanian Writers Centre Inc.**

To the Members of the Association:

I declare that, to the best of my knowledge and belief, during the year ended 31 December 2017, there have been:

- a) no contraventions of the auditor independence requirements in relation to the audit; and
- b) no contraventions of any applicable code of professional conduct in relation to the audit.




Diane Matthews
Auditor

Dated this 16th day of April 2018

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**Tasmanian Writers Centre Inc.
ABN 12 182 603 395
2018 Committee Members**

Chair:	Jeff Maipas	35 Mountain River Road Grove TAS 7109
Deputy Chair:	Caroline Dean	9 Baleno Street South Arm TAS 7022
Secretary:	Isabella Crompton	28A D'Arcy Street South Hobart TAS 7004
Treasurer:	Claire Thomsett	8 Newlands Avenue Lenah Valley TAS 7008
Committee Members:	Cameron Hindrum	7 Gloucester Street Launceston TAS 7250
	Robbie Arnott	2 Cato Avenue West Hobart TAS 7000
	Nicole Gill	57A Marilyn Road South Hobart TAS 7004
	Christie Sweeting	92 Nelson Road Sandy Bay TAS 7005
	Shelby Llewellyn	1/77 Mollie Street Hobart TAS 7000
Auditor:	Diane Matthews of Macquarie Accounting	2/18 Elizabeth Street Hobart TAS 7000



Diane Matthews
Auditor

16.4.2018

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Leases to Non-Profit Organisations – Tasmanian Writers Centre

Area to be leased:	Part of fourth floor Hobart Council Centre
Address of leased area:	Hobart Council Centre 16 Elizabeth Street
Use of leased area:	Office space
Lessee:	Tasmanian Writers Centre
Not for Profit Organisation:	Yes
Commercial Valuation:	Up to 50 square metres - \$160 to \$200 per week
Proposed lease term:	12 months
Leased since:	Formerly leased by the Department of Health and Human Services
Proposed rental charge	\$50.00 per annum

The following table provides an assessment of the request for lease against the assessment criteria in the Leases to Non-Profit Organisations.

Criteria	Comments
Use, or proposed use of property	The proposal is to use the proposed leased area as a general office space and for meetings with members, including after-hours meetings and to set up the Centre's library of Tasmanian literature and writing resources.
Alignment with the Council's Strategic Plan	<p>The proposal is in alignment with a number of initiatives in the Strategic Plan – including:</p> <p>Goal 1 – Economic Development, vibrancy and culture.</p> <p>Strategic Objective 1.5 - Cultural and creative activities build community wellbeing and economic viability.</p> <p>Objective 1.5.1 – Implement the Council's Creative Hobart Strategy.</p> <p>Goal 4 – Strong, safe and healthy communities</p> <p>Objective 4.2 - Improve management and utilisation of community facilities and open spaces.</p>
Level of Community Benefit	The office space is to be leased to the Tasmanian Writers Centre to provide accommodation for two to

Criteria	Comments
	<p>three employees, to hold meetings with members and to set up the Centre's library of Tasmanian literature and writing resources, including after-hours meetings.</p> <p>The Tasmanian Writers Centre (TWC) works as an advocacy, outreach and support service for Tasmania's many aspiring, emerging and established writers. Its programs concentrate on the promotion of Tasmanian writers by engaging with a range of audiences, agents, publishers and projects.</p> <p>The TWC presents high-profile events with a range of partners, supporting a culture of reading and writing in Tasmania.</p> <p>The Tasmanian Writers Centre provides support for writers to tell their stories, connect with readers and build sustainable careers.</p>
Value of land buildings	<p>The leased area is approximately 47 square metres. Office space up to 50 square metres is valued at \$160-\$200 per week.</p>
Potential for Alternative Use	<p>The proposed tenant is aware that the arrangement is on a 12 month basis and may be terminated if a commercial tenant is secured.</p>
Viability and Capacity of the Organisation	<p>The TWC is a member based organisation and its main funding sources are Arts Tasmania, Australia Council for the Arts, City of Hobart and Festivals Australia. It also partners with a number of organisations including, but not limited to; Copyright Cultural Fund, Hobart Bookshop, Fullers Bookshop State Cinema, Hadley's Orient Hotel, LINC Tasmania.</p> <p>Its objective are:</p> <ol style="list-style-type: none"> 1. To connect with partners in providing services and programs that inspire writers and increase public involvement. 2. To deliver programs throughout Tasmania that support writing careers, with an emphasis on: <ol style="list-style-type: none"> i. Young writers, stories from culturally diverse writers and regional writers. ii. Stimulating professional employment for experienced authors and industry experts. iii. Providing accessibility for all. 3. To deliver the biennial Tasmanian Writers and

Criteria	Comments
	Readers Festival, bringing Tasmanian writers and their audience together with national and international peers, publishing networks and other readers. 4. To ensure that the organisation is responsive to the literary sector.
Capacity to pay	As detailed in the report the TWC is facing closure due to the loss of funding which has affected its ability to pay rent. One of the TWC's main operating costs is rent at a cost of \$11,000 per annum. To reduce the Centre's expenditure and allow them the opportunity to revive the organisation a nominal annual rent of \$50.00 is being proposed.
Capacity to Invest and Maintain the Asset	Not applicable-this is a short term lease agreement and as such there is no expectation that the TWC will invest or maintain the Asset
Type of Facility	Office space for running the business side of the operation, holding member meetings and to set up the Centre's library of Tasmanian literature and writing resources.
Capacity to Invest in the Community	The TWC provides a benefit to the community in that it initiates and supports local literature and literacy initiatives and delivers the biennial Tasmanian Writers and Readers Festival.
Length of Tenure	Twelve months
Level of Compliance	A tenancy agreement will cover aspects of compliance and insurance