



CITY OF HOBART

MINUTES

Finance and Governance Committee Meeting

Open Portion

Tuesday, 17 August 2021 at 4:35 pm

ORDER OF BUSINESS

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Finance and Governance Committee Meeting (Open Portion) held on Tuesday, 17 August 2021 at 4:35 pm in the Council Chamber, Town Hall.

This meeting of the Finance and Governance Committee is held in accordance with a Notice issued by the Premier on 3 April 2020 under section 18 of the COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020.

The title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant s.61 of the *Local Government Act 1993* (Tas).

COMMITTEE MEMBERS

Zucco (Chairman)
Deputy Lord Mayor Burnet
Sexton
Thomas
Coats

NON-MEMBERS

Lord Mayor Reynolds
Briscoe
Harvey
Behrakis
Dutta
Sherlock
Ewin

PRESENT: Alderman M Zucco (Chairman), the Deputy Lord Mayor Councillor H Burnet, Alderman D C Thomas, Councillor W Coats and the Lord Mayor Councillor A M Reynolds.

The Deputy Lord Mayor arrived at 4.38pm and was not present for items 1 – 5.

APOLOGIES: Alderman Dr P T Sexton

The Lord Mayor was co-opted to the Committee.

LEAVE OF ABSENCE: Nil.

1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY

COATS

That the Lord Mayor be co-opted to the Committee

MOTION CARRIED

VOTING RECORD

AYES

NOES

Zucco
Thomas
Coats

2. CONFIRMATION OF MINUTES

THOMAS

The minutes of the Open Portion of the Finance and Governance Committee meeting held on [Tuesday, 20 July 2021](#), be confirmed as an accurate record.

MOTION CARRIED

VOTING RECORD

	AYES	NOES
Zucco		
Thomas		
Coats		
Lord Mayor Reynolds		

The minutes were signed.

3. CONSIDERATION OF SUPPLEMENTARY ITEMS

Ref: Part 2, Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Recommendation

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the Chief Executive Officer.

No supplementary items were received.

4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Ref: Part 2, Regulation 8(7) of the *Local Government (Meeting Procedures) Regulations 2015*.

Members of the Committee are requested to indicate where they may have any pecuniary or conflicts of interest in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Committee has resolved to deal with.

No interest was indicated.

5. TRANSFER OF AGENDA ITEMS

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

A Committee may close a part of a meeting to the public where a matter to be discussed falls within 15(2) of the above regulations.

In the event that the Committee transfer an item to the closed portion, the reasons for doing so should be stated.

Are there any items which should be transferred from this agenda to the closed portion of the agenda, or from the closed to the open portion of the agenda?

No items were transferred.

6. REPORTS

6.1 2020-21 Annual Plan - Final Report Period Ended 30 June 2021 File Ref: F21/76961

THOMAS

That the recommendation contained in the report of the Senior Advisor Strategic Planning, the Manager Economic Development Engagement and Strategy and the Director Community Life of 11 August 2021, be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Zucco	
Deputy Lord Mayor Burnet	
Thomas	
Coats	
Lord Mayor Reynolds	

COMMITTEE RESOLUTION:

That the Council endorse the Annual Plan Final report for the period ending 30 June 2021, marked as Attachment A to item 6.1 of the Finance and Governance Committee meeting of 17 August 2021.

Delegation: Council

6.2 Procurement - Quotation Exemption Report File Ref: F21/77349; 18/311

THOMAS

That the recommendation contained in the report of the Manager Rates, Procurement and Finance Operations and the Director Community Life of 12 August 2021, be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Zucco	
Deputy Lord Mayor Burnet	
Thomas	
Coats	
Lord Mayor Reynolds	

COMMITTEE RESOLUTION:

That:

1. The Finance and Governance Committee receive and note the report titled 'Procurement – Quotation Exemption Report'.
2. The Committee note the exemption granted from the requirement to seek three written quotations for the period 1 April to 30 June 2021.

Delegation: Committee

7. COMMITTEE ACTION STATUS REPORT

7.1 Committee Actions - Status Report
File Ref: F21/79165

COATS

That the recommendation contained in the report of the Executive Officer Community Life of 11 August 2021, be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Zucco	
Deputy Lord Mayor Burnet	
Thomas	
Coats	
Lord Mayor Reynolds	

COMMITTEE RESOLUTION

That the information be received and noted.

Delegation: Committee

8. RESPONSES TO QUESTIONS WITHOUT NOTICE

Regulation 29(3) *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

8.1 TasWater Briefing File Ref: F21/71548

Memorandum of the Manager Legal and Governance of 17 August 2021.

THOMAS

That the information be received and noted.

MOTION CARRIED

VOTING RECORD

AYES

NOES

Zucco
Deputy Lord Mayor Burnet
Thomas
Coats
Lord Mayor Reynolds

Delegation: Committee

9. QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

9.1 Lord Mayor Reynolds - Parking Permits File Ref: 13-1-10

Question: Under the Elected Members Development and Support Policy, Section M. 1. (i) parking permits are available in order to provide parking for elected members to park on the Town Hall parking deck whilst they are undertaking their duties of office

Are elected members allowed to use this free parking all day while they are working at their other places of employment?

What steps are undertaken by Council officers to ensure that these free parking spaces are being used in a way that's in keeping with the policy?

Answer: The Director Community Life took the question on notice.

9.2 Lord Mayor Reynolds - Fuel Allowance
File Ref: 13-1-10

Question: Under the Elected Members Development and Support Policy, Section K.2 (ii) a maximum allocation of 1,500 litres of fuel per year can be charged on a fuel card each year without having to submit travel details to support this use. In relation to this entitlement:

Can the litres used / claimed be reported as well as the dollar amounts?

What steps are taken to check that fuel is not being used for non-Council business?

Given 1,500 litres is equal to the average amount of fuel used by a vehicle in Tasmania each year, is it appropriate to review whether this may be more fuel than is required to undertake a part-time role as an elected member?

What was the total cost of providing this allowance to elected members in the last 2 financial years?

Answer: The Director Community Life took the question on notice.

9.3 Alderman Zucco - Fuel Entitlements.
File Ref: 13-1-10

Question: Could the Director please confirm what expenses elected members are entitled to claim as reimbursements under the Act and does this include all costs associated with elected member use of private vehicles.

Answer: The Director Community Life took the question on notice.

10. CLOSED PORTION OF THE MEETING

THOMAS

That the Committee resolve by majority that the meeting be closed to the public pursuant to regulation 15(1) of the *Local Government (Meeting Procedures) Regulations 2015* because the items included on the closed agenda contain the

following matters:

- Minutes of a Closed Portion of a meeting
- Information regarding personal hardship of ratepayers
- Questions Without Notice in the Closed Portion of a Meeting.

The following items were discussed: -

Item No. 1	Minutes of the last meeting of the Closed Portion of the Committee Meeting
Item No. 2	Consideration of supplementary items to the agenda
Item No. 3	Indications of pecuniary and conflicts of interest
Item No. 4	Reports
Item No. 4.1	Outstanding Rates as at 30 June 2021 LG(MP)R 15(2)(g) and (j)
Item No. 5	Committee Action Status Report
Item No. 5.1	Committee Actions - Status Report LG(MP)R 15(2)(b), (c)(i), (f) and (g)
Item No. 6	Questions Without Notice

MOTION CARRIED

VOTING RECORD

	AYES	NOES
Zucco		
Deputy Lord Mayor Burnet		
Thomas		
Coats		
Lord Mayor Reynolds		

Delegation: Committee

There being no further business the Open portion of the meeting closed at 4:45pm.

TAKEN AS READ AND SIGNED AS
A CORRECT RECORD THIS
14TH DAY OF SEPTEMBER 2021.

CHAIRMAN