



CITY OF HOBART

AGENDA

Finance and Governance Committee Meeting

Open Portion

Tuesday, 18 May 2021

**at 4:30 pm
Council Chamber, Town Hall**

THE MISSION

Working together to make Hobart a better place for the community.

THE VALUES

The Council is:

People	We care about people – our community, our customers and colleagues.
Teamwork	We collaborate both within the organisation and with external stakeholders drawing on skills and expertise for the benefit of our community.
Focus and Direction	We have clear goals and plans to achieve sustainable social, environmental and economic outcomes for the Hobart community.
Creativity and Innovation	We embrace new approaches and continuously improve to achieve better outcomes for our community.
Accountability	We are transparent, work to high ethical and professional standards and are accountable for delivering outcomes for our community.

ORDER OF BUSINESS

Business listed on the agenda is to be conducted in the order in which it is set out, unless the committee by simple majority determines otherwise.

APOLOGIES AND LEAVE OF ABSENCE

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Finance and Governance Committee Meeting (Open Portion) held Tuesday, 18 May 2021 at 4:30 pm in the Council Chamber, Town Hall.

This meeting of the Finance and Governance Committee is held in accordance with a Notice issued by the Premier on 3 April 2020 under section 18 of the *COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020*.

The title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant s.61 of the *Local Government Act 1993* (Tas).

COMMITTEE MEMBERS

Zucco (Chairman)
Deputy Lord Mayor Burnet
Sexton
Thomas
Coats

Apologies:

Leave of Absence: Nil.

NON-MEMBERS

Lord Mayor Reynolds
Briscoe
Harvey
Behrakis
Dutta
Sherlock
Ewin

1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY

2. CONFIRMATION OF MINUTES

The minutes of the Open Portion of the Finance and Governance Committee meeting held on [Tuesday, 20 April 2021](#), are submitted for confirming as an accurate record.

3. CONSIDERATION OF SUPPLEMENTARY ITEMS

Ref: Part 2, Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Recommendation

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the Chief Executive Officer.

4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Ref: Part 2, Regulation 8(7) of the *Local Government (Meeting Procedures) Regulations 2015*.

Members of the Committee are requested to indicate where they may have any pecuniary or conflict of interest in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Committee has resolved to deal with.

5. TRANSFER OF AGENDA ITEMS

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

A Committee may close a part of a meeting to the public where a matter to be discussed falls within 15(2) of the above regulations.

In the event that the Committee transfer an item to the closed portion, the reasons for doing so should be stated.

Are there any items which should be transferred from this agenda to the closed portion of the agenda, or from the closed to the open portion of the agenda?

6. REPORTS

6.1 Financial Report as at 31 March 2021 File Ref: F21/40541; 18/17

Memorandum of the Chief Financial Officer of 13 May 2021.

Delegation: Council



City of **HOBART**

MEMORANDUM: FINANCE AND GOVERNANCE COMMITTEE

Financial Report as at 31 March 2021

The purpose of this memorandum is to provide Council with the year to end of March 2021 financial results and to seek approval for changes to the 2020-2021 Estimates (budget).

As at 31 March 2021, the forecast for the end of the year underlying result sits at a deficit of \$7.817M. The original budget deficit of \$11.806M is therefore forecast to improve by \$3.989M, and an improvement of \$4.807M from the \$12.624M deficit reported in December.

	Financial Year to 31 March 2021				2020 - 2021			
	YTD Actual (\$,000)	YTD Budget (\$,000)	Variance Fav/(Unfav) (\$,000)	Variance %	Original Budget (\$,000)	Revised (Approved) Budget (\$,000)	Revised (Pending) Budget (\$,000)	Forecast Year-End Result (\$,000)
Expenses								
Labour	41,480	43,048	1,568	3.6%	60,104	58,869	(829)	58,040
Materials and Services	16,971	20,940	3,969	19.0%	29,024	27,659	8	27,666
Depreciation	19,452	17,983	(1,470)	(8.2%)	23,577	23,877	3,333	27,210
Other Expenses	17,172	16,625	(547)	(3.3%)	22,843	22,721	(459)	22,262
Total	95,075	98,595	3,520	3.6%	135,548	133,125	2,053	135,178
Revenues								
Rates and Charges	68,545	62,914	5,631	9.0%	83,540	83,852	5,575	89,427
Fines	4,079	4,377	(298)	(6.8%)	5,836	5,836	0	5,836
Other Fees and Charges	19,838	18,029	1,809	10.0%	26,855	23,804	1,250	25,055
Other Revenue	4,020	3,802	218	5.7%	7,510	7,009	35	7,043
Total	96,483	89,123	7,360	8.3%	123,741	120,501	6,860	127,361
Underlying Result	1,408	(9,472)	10,880	114.9%	(11,806)	(12,624)	4,807	(7,817)

The reasons for this forecast improvement are:

- Labour cost reductions totalling \$829K mainly attributable to reduced operations at Salamanca Market, DKHAC and TTIC plus cancellation of events such as the Taste of Tasmania and the Christmas Pageant due to Covid-19 impacts on capacity limits and social distancing requirements. In addition, management has deferred filling vacant positions for as long as possible while reorganising resources to maintain service delivery.

- Marginal adjustment to increase expected materials and services expenditure by \$8K relating to additional servicing requirements.
- Increased depreciation forecast of \$3.333M which is predominantly attributable to the revaluation of Council's stormwater assets as at 30 June 2020.
- Decreases in other expenses totalling \$459k, with \$417K attributable to land tax relief on commercial properties due to the significant financial impact of Covid-19 on Council operations, together with \$42K attributable to reduced operations and event cancellations due to Covid-19.
- Increased rates interest and penalty charges totalling \$175K.
- Decrease for financial hardship rates remissions forecast of \$3.4M.
- A \$2.0M favourable increase in supplementary rates due to an increase in rate base following a number of developments in the City.
- Improved revenue forecasts due to increased capacity limits and improved utilisation of DKHAC services \$822K.
- Increase in forecast building and plumbing permit approvals \$120K plus registrations and licence fees \$88K.
- Improved revenue forecast from waste management service \$250K.
- Reduced forecast from roads management income \$30K.
- Recognise rental income from Services Tasmania for co-location period in Customer Services Centre \$30K.

For the nine months to 31 March 2021, both expenses and revenues are tracking favourably against the year to date budget.

Capital works and plant and equipment spend to 31 March 2021 is trending behind budget. Forecasts indicate that the capital works program of \$33.894M will be achieved by the end of the financial year.

In addition, this report includes a request for capital budget increases totalling \$397K comprising:

- South Hobart Community Centre redevelopment (\$57K);
- Replacement flag poles at Town Hall (\$12K);
- Customer Service Centre upgrade (\$35K);
- Central Hobart Precinct Plan (\$294K);
- Re-allocations between existing projects;
- Recognition of capital grant funding and offsetting capital expenditure.

Project Expenditure for the Financial Year to 31 March 2021:

Division	Amount Spent (\$,000)	2020-21 Budget (\$,000)	% Spent	Total Unspent (\$,000)
General Manager	0	0	100.0%	0
City Governance	23	64	36.3%	41
City Amenity	8,370	21,479	39.0%	13,109
Community Life	107	50	213.4%	(57)
City Planning	515	968	53.2%	453
City Innovation	961	2,460	39.1%	1,499
Doone Kennedy Hobart Aquatic Centre	1,401	2,490	56.3%	1,089
Public Infrastructure Fund	3,382	4,680	72.3%	1,298
Parking	409	1,542	26.5%	1,133
Bushland Fund	0	161	0.0%	161
Project Expenditure	15,168	33,894	44.8%	18,726

Council approved additional borrowings of \$15M as part of the 2020-21 Budget Estimates. Council's cash position will likely defer the need to borrow funds until July 2021. The timing of these borrowings remains subject to other influences in Council's operating environment. Should it be necessary to borrow funds prior to 1 July, Council has in place approval to do so from the Department of Treasury and Finance. The borrowing amount for 2020-21 is \$31M. Council has submitted to the Department of Treasury and Finance, as part of their annual borrowing program, a request to carry over approval for \$20M of the amount currently approved to the 2021-22 financial year.

Council's cash balance at 31 March 2021 was around \$28M. This balance is expected to decrease to around \$7M at 30 June 2021 excluding any new borrowings, although this will depend on the final rates remissions and capital expenditure outcomes.

Council has previously adopted financial sustainability measures identified as key to securing long-term financial security. These eight financial sustainability measures are in the table below which shows the achievement of each of the measures against the year to date budget and against the medium to long term benchmark. The first two measures are measures of profitability, the next three are measures of indebtedness and the last three are measures of asset management.

It is unlikely that Council will meet all of its financial sustainability indicators in 2020-21 when compared to the medium to long term benchmark for the reasons articulated earlier in this paper.

Indicator No:	Description	Target (original budget) 2020-21	March Qtr Forecast for 2020-21	Target Met	Benchmark	Benchmark Met (forecast)
1	Underlying Result	(11,806,000)	(7,817,000)	✓	Breakeven or better	x
2	Underlying Result ratio	-9.54%	-6.14%	✓	0 to 2%	x
3	Net Financial Liabilities	79,349,000	62,292,000	✓	\$0 to \$141M	✓
4	Net Financial Liabilities ratio	64.13%	48.91%	✓	0 to 50%	✓
5	Net Interest Expense Cover ratio	1.39%	1.32%	✓	7.00%	✓
6	Asset Sustainability ratio *	80.4%	94.9%	✓	100%	✓
7	Asset Consumption ratio	53.5%	53.7%	✓	40% to 80%	✓
8	Asset Renewal Funding ratio	90.5%	100.0%	✓	100%	✓

RECOMMENDATION***That:***

1. ***That the information be received and noted.***
2. ***That the Council approve the following changes to the 2020-21 Estimates listed below which will result in an improvement of the underlying result by \$4.807M from the changes put forward in December and approve an increase of \$0.397M in capital expenditure.***
 - (i) ***Labour expenses reduction \$0.829M***
 - (ii) ***Materials and services increase \$0.008M***
 - (iii) ***Deprecation increase \$3.333M***
 - (iv) ***Other expenses reduction \$0.459M***
 - (v) ***Decrease in rates financial hardship remissions \$3.4M***
 - (vi) ***Increase in rates and charges \$2.175M***
 - (vii) ***Fees and charges revenue increase \$1.25M***
 - (viii) ***Rent revenue increase \$0.035M***
 - (ix) ***Capital works program increase of \$0.397M for the Central Hobart Precinct Plan, South Hobart Community centre redevelopment, replacement flag poles, Customer Services Centre upgrade, recognition of grant funding and offsetting capital expenditure and transfer of funds between projects.***

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Fiona Dixon
CHIEF FINANCIAL OFFICER

Date: 13 May 2021
File Reference: F21/40541; 18/17

6.2 2019-20 Financial Statements Update
File Ref: F21/42429

Memorandum of the Chief Financial Officer of 13 May 2021 and attachment.

Delegation: Committee



City of **HOBART**

MEMORANDUM: FINANCE AND GOVERNANCE COMMITTEE

2019-20 Financial Statements Update

Following the tabling of the 2019-20 financial statements at the Annual General Meeting on 22 February 2021 a misstatement in the disclosure of Council's underlying result in note 9 of the financial statements has been discovered.

Council's financial position and comprehensive income for the period are unaffected and the primary financial statements are not impacted.

The misstatement has occurred in the reporting of the 2018 storm event. To arrive at the underlying result in the notes each year a number of items are excluded from the Surplus/(Deficit) reported on the Statement of Comprehensive Income. The expenditure of \$225,000 associated with storm event remedial works was excluded in calculating the underlying result however the National Disaster Recovery and Relief Agreement (NDRRA) income of \$2.19M was not. This resulted in an understated underlying deficit. Receipt of these funds occurred for the first time in 2019-20.

As a result of consultation with the Auditor General to determine how both management and the Auditor General's office missed this, both management and the Auditor General have put in place additional checks to ensure this does not occur in the future.

The original 2019-20 underlying result was \$7.127M. The 2019-20 comparative underlying result in the notes to the 2020-21 financial statements will be restated to the correct value, a \$9.317M deficit. **Attachment A** indicates the changes that will be made.

RECOMMENDATION**That:**

- 1. The information be received and noted.**
- 2. The 2019-20 comparative underlying result in the notes to the 2020-21 financial statements be restated to the correct value of a \$9.317M deficit.**

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Fiona Dixon
CHIEF FINANCIAL OFFICER

Date: 13 May 2021
File Reference: F21/42429

Attachment A: 2019-20 Underlying Result Note Changes ↓ 

9. UNDERLYING RESULT

Council's underlying result for the period is calculated by excluding those items included in surplus or deficit which are either capital in nature, non-recurring, or the result of contributions received in advance.

	Note	2019-20 \$'000	2018-19 \$'000
Surplus / (Deficit)		(4,486)	(64,317)
<i>exclude</i>			
Capital Grants	10(b)	(2,028)	(1,459)
Contributed Property, Plant and Equipment		(2,163)	(2,114)
Redundancy Payments		439	896
Additional costs as a result of 2018 weather event	3(a)	225 (1,965)	954
Additional costs as a result of COVID-19	3(b)	905	-
Gains from one-off disposal of surplus land & buildings	11	(42)	(12)
Assets written off as a result of transfer to State Government	8	-	67,352
<i>adjust Financial Assistance Grants received in advance</i>	10		
2018/19 allocation received in 2017/18		-	1,382
2019/20 allocation received in 2018/19		1,434	(1,434)
2020/21 allocation received in 2019/20		(1,411)	-
<i>adjust Rates received in advance</i>	14		
2018/19 rates received in 2017/18		-	724
2019/20 rates received in 2018/19		-	(726)
Underlying Surplus / (Deficit)		(7,127) (9,317)	1,246

**6.3 2021-22 Fees and Charges - City Innovation and Further Information
on Long Term Parking Fees
File Ref: F21/35765; 20/8**

Report of the Director City Innovation of 13 May 2021 and attachments.

Delegation: Council

City of **HOBART****MEMORANDUM: FINANCE AND GOVERNANCE COMMITTEE****2021-22 Fees and Charges - City Innovation and
Further Information on Long Term Parking Fees****Introduction**

At its meeting held on 20 April 2021, the Finance and Governance Committee considered a report in relation to the 2021-22 Fees and Charges for the City Innovation Division.

At this meeting the Committee recommended the following:

“That the item be deferred to enable Council Officers to obtain further information in respect of Off-Street Parking Long Term marked as Attachment B.”

For the information of the Committee, the previous Officer’s report attached in the open portion of the Finance and Governance Committee agenda of 20 April 2021, is marked as **Attachment G** to this memorandum.

Further Information

Officers have undertaken further investigation in relation to the off-street long term parking fees and can provide the following information and advice.

Long term parking is a premium offering. It is provided in multiple locations and by multiple providers across the Hobart CBD and North Hobart precincts.

By way of comparison, the following providers have offerings similar to the City of Hobart (all information has been obtained from public sources):

Market Place Car Park Sultan Holdings Indoor secure 24/7	\$270 per month
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Vodafone Central Sultan Holdings Indoor secure 24/7	\$300 per month
Montpelier Retreat Car Park Sultan Holdings Outdoor non-secure Monday-Friday	\$250 per month
Scots Church Car Park Uniting Church Outdoor non-secure Monday-Saturday	\$215 per month
Village Cinema Car Park Secure Parking Indoor secure 24/7	\$650 reserved per month \$350 unreserved per month
146 Argyle Street Secure Parking Outdoor secure 24/7	\$250 per month
9-23 Watchorn Street CarePark Outdoor non-secure 24/7	\$299 per month
118 Bathurst Street CarePark Outdoor non-secure 24/7	\$299 per month
133-143 Melville Street CarePark Outdoor non-secure 24/7	\$262 per month
41 Evans Street CarePark Outdoor non-secure 24/7	\$262 per month
40-44 Montpelier Retreat CarePark Outdoor non-secure 24/7	\$299 per month

The price point and value proposition considers the security arrangement, whether the car park is indoor or outdoor, the type of access arrangements and availability.

Justification for each car park price in accordance with **Attachment B** to the report titled *2021-22 Fees and Charges – City Innovation Division* presented at the Finance and Governance Committee meeting held on 20 April 2021 is as follows:

- Argyle Street Car Park (45 spaces) to \$310 p/m (up \$10)
 - Argyle Street Car Park is currently full with a waiting list. Surrounding car parks offering similar parking arrangements are currently priced in the \$270-\$300 price range. The expectation is that these businesses will also increase their pricing for the 2021-22 financial year.
- Elizabeth Street (32 spaces) to \$320 p/m (up \$10)
 - Elizabeth Street is currently full with a waiting list and is a small outdoor non-secure car park which is close to the CBD and waterfront areas. Surrounding car parks offering similar parking arrangements are currently priced in the \$215-\$300 price range. The location of the car park and its dependency to surrounding businesses warrants an increased price as there is significant differentiation relative to competitors.
- Hobart Central Car Park (42 spaces) to \$310 p/m (up \$10)
 - Hobart Central Car Park is currently full with a waiting list. Surrounding car parks offering similar parking arrangements are currently priced in the \$270-\$300 price range. The expectation is that these businesses will also increase their pricing for the 2021-22 financial year.
- Hunter Street (12 spaces) to \$200 p/m (up \$20)
 - Hunter Street Car Park represents 12 spaces on Hunter Street which are reserved for the Henry Jones Art Hotel under a pre-existing contractual arrangement with TasPorts. When the City of Hobart took control of the land from TasPorts it was generally agreed to continue the extant contract and provide price increases incrementally to standardise the price for these spaces in line with other offerings. The price increase of \$20 represents an 11% increase, which is far in excess of the 4% average price increase across other offerings, and is a continuation of the goal of standardising the area's pricing.
- Lefroy Street (12 spaces) to \$125 p/m (up \$5)
 - Currently the Lefroy Street Car Park has a mixed arrangement where there are eleven (11) Monday to Friday spaces and one (1) all week space. The area used for this permit arrangement is somewhat separate from the main body of the car park; consequently, the Monday to Friday spaces are not fully utilised on the weekend as much as they could be. Removing the Monday to Friday arrangement and standardising to a full permit arrangement will provide consistency for the area's patrons/residents.

- The car park is currently full and there is no waiting list. The nearest comparable car park is 146 Argyle Street; however, this is a secure car park offering and the Lefroy Street Car Park is a non-secure public car park. Additional factors relating to historic slow take-up of the permit area and the removal of the Monday to Friday offering are problematic and justify the increase to \$125 per month. For comparison, the Monday to Friday rate for the Lefroy Street Car Park is \$90 per month.
- Liverpool/Barrack Street Car Park (38 spaces) to \$260 p/m (up \$15)
 - Liverpool / Barrack Street Car Park is currently full with a waiting list. Surrounding car parks offering similar parking arrangements are currently priced in the \$270-\$300 price range; however, the car park is some distance from the bounds of the CBD. It would be reasonable to increase the price to \$300 per month given the unreserved price in the Village Cinema Car Park.
- Salamanca Square (126 spaces) to \$310 p/m (up \$10)
 - Salamanca Square Car Park is currently full with a waiting list. Surrounding car parks do not offering similar parking arrangements. The nearest car parks are outdoor unsecured and are currently priced in the \$250-\$300 price range. The expectation is that these businesses will also increase their pricing in the 2021-22 financial year.
- Trafalgar Car Park (207 spaces all week and 131 spaces Monday-Saturday) to \$310 p/m and \$290 p/m (up \$14 each)
 - Trafalgar Car Park is not full and does not have a waiting list. Options are being explored to entice recently opened hotels and one hotel has secured 20 spaces in the facility. Surrounding car parks offering similar parking arrangements are currently priced in the \$270-\$300 price range. The expectation is that these businesses will also increase their pricing in the 2021-22 financial year.

Proposal

In consideration of the new information the Council adopt an increase in the Liverpool/ Barrack Street Car Park monthly rate from \$260-\$300 as shown in **Attachment B**.

It is proposed that the Committee adopt the 2021-22 Fees and Charges for the City Innovation Division attached to this memorandum and marked as Attachments A-F.

RECOMMENDATION**That:**








1. ***The schedule of fees and charges for the City Innovation Division marked as Attachments A-F to this memorandum, and as referenced below, be adopted for the 2021-22 financial year:***
 - (i) Parking Enforcement (Attachment A);***
 - (ii) Off-Street Parking Long Term (Attachment B);***
 - (iii) Off-Street Parking Short Term (Attachment C);***
 - (iv) Off-Street Parking Short Term Motorbikes (Attachment D);***
 - (v) Meters and Voucher Machines (Attachment E); and***
 - (vi) Smart and Sustainable City (Attachment F).***
2. ***Council approve the reduction of the 90-minute free off-street parking services to 60-minutes commencing 1 July 2021.***

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Peter Carr
DIRECTOR CITY INNOVATION

Date: 13 May 2021
File Reference: F21/35765; 20/8

Attachment A:	Parking Enforcement ↓ 
Attachment B:	Off-Street Parking Long Term ↓ 
Attachment C:	Off-Street Parking Short Term ↓ 
Attachment D:	Off-Street Parking Short Term Motorbikes ↓ 
Attachment E:	Meters and Voucher Machines ↓ 
Attachment F:	Smart and Sustainable City ↓ 
Attachment G:	Previous Report to 20 April 2021 Finance and Governance Committee meeting ↓ 

Proposed 2021-22 Fees & Charges: Parking Enforcement

NAVison Code	Description	2019-20 Actual excl. GST	2020-21 Budget excl. GST	2020-21 Jan YTD excl. GST	2021-22 Estimate excl. GST
<i>Income from Residential Parking Permits recorded against Parking Enforcement Job J000188 - refer City Planning Residential Parking Template</i>					
2131 J000188 0.001 Fines		-2,325	0	-2,134	
2132 J000188 0.001 Parking Meter Fines		-4,130,893	-3,449,207	-1,715,505	
2133 J000188 0.001 Traffic Fines		-2,254,823	-2,387,194	-1,252,388	
2210 J000188 0.001 Meter Collections		-5,992,839	-5,269,536	-3,299,744	
2262 J000188 0.001 Fees & Charges - On-Street Parking		-100,733	0	-49,623	
2279 J000188 0.001 Other Fees & Charges		-28,456	-90,001	2,629	
Parking Enforcement		12,510,068	11,195,937	6,316,765	108,601
				Change from 2020-21 to 2021-	-99.03%

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type New Fee if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Parking Meter Collections												
Parking Meter Hoods												
Up to 4 hours	\$14.00	\$14.00	Commercial Pricing	2018/19	\$14.00	Y	\$1.27	per hood	0%	20	\$254.60	No change
Per day	\$26.00	\$26.00	Commercial Pricing	2019/20	\$26.00	Y	\$2.36	per hood	0%	10	\$236.40	No change
Deposit per hood or two traffic cones (GST only applies on forfeiture of deposit)	\$60.00	\$60.00	Security Deposit	2015/16	\$60.00	Y	\$5.45	per hood	0%	10	\$545.50	No change
Replacement key	\$15.00	\$15.00	Full Cost Recovery	2013/14	\$15.00	Y	\$1.36	per key	0%	10	\$136.40	No change
Replacement lock	\$20.00	\$20.00	Full Cost Recovery	2010/11	\$20.00	Y	\$1.82	per hood	0%	10	\$181.80	No change
Damaged hood - repairable	Cost of repairs	Cost of repairs	Full Cost Recovery	2002/03	Cost of repairs	Y						No change
Damaged hood - unrepairable - deducted from deposit	\$50.00	\$50.00	Full Cost Recovery	2010/11	\$50.00	Y	\$4.55	per hood	0%	10	\$454.50	No change
Replacement traffic cones	\$24.00	\$24.00	Full Cost Recovery	2010/11	\$24.00	Y	\$2.18	per cone	0%	50	\$1,091.00	No change
Remote control door opener - Liverpool Street Car Park	\$50.00	\$50.00	Full Cost Recovery	2017/18	\$75.00	Y	\$6.82	per operator	50%	25	\$1,704.50	Based on full cost allocation. Current rate below cost of new keyfob
Replacement swipe cards	\$60.00	\$60.00	Full Cost Recovery	2018/19	\$60.00	Y	\$5.45	per card	0%	50	\$2,727.50	No change
Parking meter permit	\$1,425.00	\$1,425.00	Commercial Pricing	2019/20	\$1,425.00	Y	\$129.55	per permit	0%		\$0.00	No change
Deposit for After Hours Use		F										
Elizabeth Street Mall (GST only applies on forfeiture of deposit)	\$550.00	\$550.00	Security Deposit	2001/02	\$550.00	N	\$0.00	per entry	0%	not tracked	not tracked	No change
Salamanca Square (GST only applies on forfeiture of deposit)	\$110.00	\$110.00	Security Deposit	2001/02	\$110.00	N	\$0.00	per entry	0%	not tracked	not tracked	No change
Holding vehicle for safety	\$24.00	\$24.00	Commercial Pricing	2012/13	\$24.00	Y	\$2.18	per day	0%	not tracked	not tracked	No change
Overnight fee	\$6.00	\$6.00	Commercial Pricing	2012/13	\$6.00	Y	\$0.55	per night	0%	9678	\$52,745.10	Carpark schedule
Releasing vehicle after hours	\$56.00	\$56.00	Commercial Pricing	2019/20	\$56.00	Y	\$5.09	per release	0%		\$0.00	No change
Parking Meter Replacement												
'Strada Evo' meter	\$6,490.00	\$6,490.00	Full Cost Recovery	2018/19	\$6,900.00	Y	\$627.27	per meter	6%	2	\$12,545.46	Based on full cost recovery

[illegible]

[illegible]

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type New Fee if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Traffic Infringements	As per fees set in the Traffic Act 1925 & Australian Road Rules	See supplementary information	Statutory	1999/00	See supplementary information	Y		per issue				As per fees set in the Traffic Act 1925 and Australian Road Rules.
At Collection Agency	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee	See supplementary information	Commercial Pricing	2008/09	See supplementary information	Y		per issue				As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee.
At MPES (fines enforcement)	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee plus MPES lodgement fee	See supplementary information		1999/00	See supplementary information	Y		per issue				As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee plus MPES lodgement fee.

Proposed 2021-22 Fees & Charges: Off Street Parking Long Term

NAVison Code	Description	2019-20 Actual excl. GST	2020-21 Budget excl. GST	2020-21 Jan YTD excl. GST	2021-22 Estimate excl. GST
2261 J000536 0.001	Other Car Parks	-105,720	-178,726	-41,961	
2261 J000540 0.001	Salamanca Square Car Park	-792,162	-706,605	-425,539	
2261 J000538 0.001	Hunter Street Parking	-28,058	-27,982	0	
2261 J000539 0.001	Trafalgar Car Park Long Term	-1,157,350	-1,504,819	-623,865	
2479 J000539 0.001	Trafalgar Car Park Long Term - Other Ren	251	-347,247	-228,604	
2261 J000542 0.001	Liverpool Street / Barrack Street	-74,996	0	-50,913	
2261 J000544 0.001	Lefroy St Car Park	-82,947	-83,713	-46,143	
Off Street Parking Long Term		2,240,982	2,849,092	1,417,025	2,513,415
Change from 2020-21 to 2021-22					-11.78%

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Off-Street Parking Long Term												
Trafalgar - Monday to Saturday	\$276.00	\$276.00	Market Pricing	2019/20	\$290.00	Y	\$26.36	per month	5%	152 spaces	\$528,960.00	Change in line with market rates
Trafalgar - 24/7 Access	\$296.00	\$296.00	Market Pricing	2019/20	\$310.00	Y	\$28.18	per month	5%	238 spaces	\$885,360.00	Change in line with market rates
Trafalgar Motorcycles	\$50.00	\$85.00	Market Pricing		\$85.00	Y	\$7.73	per month	0%	1 spaces	\$85.00	Change in line with market rates
Elizabeth Street / Morrison Street	\$310.00	\$310.00	Market Pricing	2019/20	\$320.00	Y	\$29.09	per month	3%	32 spaces	\$122,880.00	Change in line with market rates
Hobart Central	\$300.00	\$300.00	Market Pricing	2018/19	\$310.00	Y	\$28.18	per month	3%	42 spaces	\$156,240.00	Change in line with market rates
Lefroy Street	\$90.00	\$90.00	Market Pricing	2019/20	\$0.00	Y		per month	-100%			Remove this fee and transfer all to 7 day parking.
Lefroy Street - 7 day parking	\$120.00	\$120.00	Market Pricing	2019/20	\$125.00	Y	\$11.36	per month	4%	12 spaces	\$18,000.00	Change in line with market rates
Liverpool Street / Barrack Street	\$245.00	\$245.00	Market Pricing	2019/20	\$300.00	Y	\$27.27	per month	22%	38 spaces	\$136,800.00	Change in line with market rates
Salamanca Square	\$300.00	\$300.00	Market Pricing	2018/19	\$310.00	Y	\$28.18	per month	3%	126 spaces	\$468,720.00	Change in line with market rates
Salamanca Square - motorcycle spaces	\$45.00	\$45.00	Market Pricing	2012/13	\$50.00	Y	\$4.55	per month	11%	2 spaces	\$170.00	Change in line with market rates
Argyle Street	\$300.00	\$300.00	Market Pricing	2019/20	\$310.00	Y	\$28.18		3%	45 spaces	\$167,400.00	Change in line with market rates
Argyle Street - bicycle parking	\$0.00	\$0.00	Zero Pricing	2018/19	\$0.00	Y					Not charged	
Argyle Street - bicycle parking - Bond	\$0.00	\$0.00	Security Deposit	2018/19	\$0.00	N		per month			Not charged	
UTAS / Henry Jones Art Hotel	\$180.00	\$180.00	Commercial Pricing	2019/20	\$200.00	Y	\$18.18	per month	11%	12	\$28,800.00	Change in line with market rates

Proposed 2021-22 Fees & Charges: Off-Street Parking Short Term

NAVison Code	Description	2019-20 Actual excl. GST	2020-21 Budget excl. GST	2020-21 Jan YTD excl. GST	2021-22 Estimate excl. GST
<i>Note: Income for Argyle Street, Centrepont and Hobart Central will include Short Term Motorbikes for Applicable Fees Income for Argyle Street and Hobart Central will include Long Term. Refer Long Term for Applicable Fees</i>					
2261 J000541 0.001	Argyle Street Car Park	-3,178,815	-3,046,681	-1,771,852	
2261 J000545 0.001	Centrepont Car Park	-1,805,450	-1,733,640	-1,089,868	
2261 J000546 0.001	Hobart Central Multi-Store	-1,032,083	-991,526	-600,966	
Off-Street Parking Short Term		6,016,348	5,771,847	3,462,687	9,458,918
Change from 2020-21 to 2021-22					63.88%

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Argyle Street, Centrepont and Hobart Central Car Parks Sunday rate: 1st hour free - \$2 per hour thereafter to a maximum of \$10.00 Public Holiday rate: 1st hour free - \$2 per hour thereafter to a maximum of \$10.00												
1st hour	First 90 mins free	First 90 mins free	Market Pricing	2009/10	First 60 mins free then \$2 p/h	Y	\$0.18	per hour		0	\$0.00	Following figures based on 60 minutes free parking
2nd hour	\$2.00	\$2.00	Market Pricing	2016/17	\$4.00	Y	\$0.36	per hour	100%	574199	\$2,090,084.36	Following figures based on 60 minutes free parking
3rd hour	\$5.00	\$5.00	Market Pricing	2018/19	\$6.00	Y	\$0.55	per hour	20%	286274	\$1,560,193.30	Following figures based on 60 minutes free parking
4th hour	\$8.00	\$8.00	Market Pricing	2018/19	\$8.00	Y	\$0.73	per hour	0%	149277	\$1,085,243.79	Following figures based on 60 minutes free parking
5th hour	\$12.00	\$12.00	Market Pricing	2019/20	\$12.00	Y	\$1.09	per hour	0%	80242	\$875,440.22	Following figures based on 60 minutes free parking
6th hour	\$15.00	\$15.00	Market Pricing	2019/20	\$15.00	Y	\$1.36	per hour	0%	52421	\$715,022.44	Following figures based on 60 minutes free parking
7th hour	\$18.00	\$18.00	Market Pricing	2019/20	\$18.00	Y	\$1.64	per hour	0%	34143	\$558,579.48	Following figures based on 60 minutes free parking
8th hour	\$21.00	\$21.00	Market Pricing	2019/20	\$21.00	Y	\$1.91	per hour	0%	32928	\$628,595.52	Following figures based on 60 minutes free parking
9th hour	\$23.00	\$23.00	Market Pricing	2019/20	\$23.00	Y	\$2.09	per hour	0%	34915	\$730,072.65	Following figures based on 60 minutes free parking
10th hour	\$23.00	\$23.00	Market Pricing	2019/20	\$23.00	Y	\$2.09	per hour	0%	51744	\$1,081,967.04	Following figures based on 60 minutes free parking
Overnight fee	\$6.00	\$6.00	Market Pricing	2012/13	\$6.00	Y	\$0.55	per hour	0%	9678	\$52,745.10	Following figures based on 60 minutes free parking

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Trafalgar Car Park												
Saturday	\$6.00	\$6.00	Market Pricing	2016/17	\$6.00	Y	\$0.55		0%	14300	\$42,747.00	No change
Special Events Parking in Salamanca Square Car Park - Cars	\$12.00	\$12.00	Market Pricing	2019/20	\$12.00	Y	\$1.09	Max 4 hours	0%	2920	\$31,857.20	
Special Events Parking in Salamanca Square Car Park - Motorcycles	\$10.00	\$12.00	Market Pricing	2020/21	\$12.00	Y	\$1.09	Max 4 hours	0%	Not tracked	Not tracked	
Salamanca Square Market Parking	\$9.00	\$9.00	Market Pricing	2019/20	\$9.00	Y	\$0.82	Max 3 hours	0%	Not tracked	Not tracked	
Special Circumstances Daily Parking - <i>Including hospital, construction, special event etc.</i>	\$8.00 to \$15.00	\$8.00 to \$15.00	Market Pricing	2013/14	\$5.00	Y	\$0.45	per day	0%	1400	\$6,370.00	New patient assisted travel scheme rate to be written

Proposed 2021-22 Fees & Charges: Off Street Parking Short Term Motorbikes

NAVison Code	Description	2019-20 Actual excl. GST	2020-21 Budget excl. GST	2020-21 Jan YTD excl. GST	2021-22 Estimate excl. GST
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*Note: Income for Argyle Street, Centrepont and Hobart Central not split by Short Term Motorbikes
Refer Off Street Short Term for Total Income for these Carparks*

Off Street Parking Short Term Motorbikes

4261

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Argyle Street, Centrepont and Hobart Central Car Parks												
1st hour	Free	Free	Zero Pricing	2008/09	\$0.00	Y			0%	69	\$0.00	120 minutes free parking
2nd hour	Free	Free	Zero Pricing	2008/09	\$0.00	Y			0%	298	\$0.00	120 minutes free parking
3rd hour	\$1.00	\$1.00	Market Pricing	2013/14	\$1.00	Y	\$0.09		0%	223	\$202.93	No change
4th hour	\$2.00	\$2.00	Market Pricing	2013/14	\$2.00	Y	\$0.18		0%	153	\$278.46	No change
5th hour	\$3.00	\$3.00	Market Pricing	2013/14	\$3.00	Y	\$0.27		0%	124	\$338.52	No change
6th hour	\$4.00	\$4.00	Market Pricing	2013/14	\$4.00	Y	\$0.36		0%	101	\$367.64	No change
7th hour	\$6.00	\$6.00	Market Pricing	2013/14	\$6.00	Y	\$0.55		0%	79	\$430.55	No change
8th hour	\$7.00	\$7.00	Market Pricing	2013/14	\$7.00	Y	\$0.64		0%	89	\$566.04	No change
9th hour	\$8.00	\$8.00	Market Pricing	2013/14	\$8.00	Y	\$0.73		0%	103	\$748.81	No change
10th hour	\$9.00	\$9.00	Market Pricing	2013/14	\$9.00	Y	\$0.82		0%	160	\$1,308.80	No change
Overnight fee	\$3.00	\$3.00	Market Pricing	2008/09	\$3.00	Y	\$0.27		0%	7	\$19.11	No change

Proposed 2021-22 Fees & Charges: Meters and Voucher Machines

NAVison Code	Description	2019-20 Actual excl. GST	2020-21 Budget excl. GST	2020-21 Jan YTD excl. GST	2021-22 Estimate excl. GST
<i>Note: Income for Other Carparks and Salamanca not split between Long Term and Voucher Machines. Refer Long Term for Total Income for these Locations Income from Parking Meters recorded against Parking Enforcement</i>					
2261 J000537 0.001 Dunn Street Car Park		-397,752	-530,920	-220,359	
2261 J000543 0.001 Melville St Car Park		-94,351	-84,479	-40,304	
2261 J000547 0.001 Condell Place Car Park		-202,703	-234,662	-150,520	
2261 J000548 0.001 Queens Domain Car Parks		-184,277	-321,970	-159,983	
Meters and Voucher Machines		879,083	1,172,032	571,167	12,046,169
Change from 2020-21 to 2021-22					927.80%

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type New Fee if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Parking Meters												
15 minute meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2010/11	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	98254	\$27,422.00	
30 minute meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2010/11	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	908800	\$454,400.00	
1 hour meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2010/11	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	3538706	\$3,950,591.00	
2 hour meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2018/19	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	1673889	\$3,737,441.00	
3 hour meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2018/19	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	578530	\$1,937,600.00	
4 hour meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2018/19	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	11488	\$51,300.00	
8 and 10 hour meters	\$0.50 - \$2.00	\$0.50 - \$2.00	Market Pricing	2012/13	\$0.50 - \$2.00	Y	\$0.11 - \$0.36	per hour	0%	35824	\$359,953.00	
Voucher Machines												
Queens Domain/Regatta Ground including tennis centre and TCA areas	\$0.50 - \$2.00	\$0.50 - \$2.00	Market Pricing	2013/14	\$0.50 - \$2.00	Y	\$0.05 - \$0.18	per hour	0%	71892	\$318,344.00	Up to \$5.00 per day
Salamanca Place	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	128767	\$481,103.00	
Castray Esplanade	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	9353	\$41,425.00	
Hunter Street	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	20728	\$79,081.00	
Dunn Place	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	36195	\$237,317.00	
Melville Street Car Park	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing		\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	19437	\$61,124.00	Maximum stay 3 hours
Salamanca Square Car Park	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2018/19	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	37716	\$204,840.00	Sunday to Friday
Salamanca Square Car Park	\$7.20	\$7.20	Market Pricing	2018/19	\$7.20	Y	\$0.65	3 hours	0%	13686	\$62,177.27	Saturday & Market days
Salamanca Square Car Park	\$10.00	\$10.00	Market Pricing	2018/19	\$10.00	Y	\$0.91	4 hours	0%	4380	\$18,500.91	Other Special Events
Meter Removal												
Removal and reinstatement	\$80.00	\$80.00	Full Cost Recovery	2017/18	\$80.00	Y	\$7.27	per meter	0%	10	\$727.30	
Cost per day per metered space	\$26.00	\$26.00	Full Cost Recovery	2019/20	\$26.00	Y	\$2.36	per day/per metered space	0%	150	\$3,546.00	
Dunn Place Electronic Vehicle Park and Charge												
Cost per hour to park in a designated park and charge space.		\$20.00	Full Cost Recovery	2020/21	\$20.00	Y	\$1.82	per hour	0%	1060	\$19,276.36	Maximum 1 hour

Proposed 2021-22 Fees & Charges: Smart and Sustainable City

NAVison Code	Description	2019-20 Actual excl. GST	2020-21 Budget excl. GST	2020-21 Jan YTD excl. GST	2021-22 Estimate excl. GST
		0	0	0	
Smart and Sustainable City		0	0	0	19,040
Change from 2020-21 to 2021-22					100.00%

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type New Fee if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Dunn Place Electronic Vehicle Park and Charge												
Cost per hour to park in a designated park and charge space.	\$0.00	\$20.00	Full Cost Recovery	2020/21	\$20.00	Y	\$1.82	Per hour	0%	594	\$10,798.92	Maximum 1 hour.
CCTV Footage												
Retrieval of CCTV footage	\$0.00	\$0.00	Full Cost Recovery	New Fee	\$148.50	Y	\$13.50	Per hour	N/A	10	\$1,350.00	New fee. Not anticipating a large demand for this costed service as an MOU with Tasmania Police will be in place and is our main client.
Drone Footage												
Photography Package (10 photos)	\$0.00	\$0.00	Market Pricing	New Fee	\$500.00	Y	\$45.45	Per package	N/A	2	\$909.10	10 Photos provided in either RAW or colour corrected
Videography Package (4 Minutes)	\$0.00	\$0.00	Market Pricing	New Fee	\$1,500.00	Y	\$136.36	Per package	N/A	2	\$2,727.28	4 minutes of video @ 4K 24fps
Mapping (Orthomosaic + Mesh + Point Cloud)	\$0.00	\$0.00	Market Pricing	New Fee	\$3,200.00	Y	\$290.91	Per Sq Km	N/A	1	\$2,909.09	DJI Matrice 300 (Zenmuse P1) photogrammetry (no GCP). Includes processing and report, exported in a range of standard formats
Inspection (Photos, video or combination of both)	\$0.00	\$0.00	Market Pricing	New Fee	\$250.00	Y	\$22.73	Per hour	N/A	1	\$227.27	Photos of external and internal assets, conducted with Matrice 300 and Mavic 2 Pro
Inspection Fee for Works in the Highway Reserve												
Use of Council's Conduits	\$13.00	\$13.00	Security Deposit	2017/2018	\$13.00	Y	\$1.18	Per metre (per 32mm conduit)	0%	10	\$118.20	Transferred from Roads as not used, but a fee that Smart and Sustainable City will use.

**REPORT TITLE: 2021-22 FEES AND CHARGES - CITY INNOVATION
DIVISION****REPORT PROVIDED BY:** Director City Innovation**1. Report Purpose and Community Benefit**

- 1.1. In accordance with the requirements of the City of Hobart's Pricing Policy and Guidelines dated 30 January 2020, the Council is to review its fees and charges on an annual basis as part of the budget process.
- 1.2. Pursuant to section 206 of the *Local Government Act 1993*, the fees will be included in the City's fees and charges booklet, which is made available to the community from the City of Hobart's website and via the Customer Service Centre.
- 1.3. Setting appropriate fees and charges for the City of Hobart's programs and services provides a sustainable framework within which programs and services can be delivered.
- 1.4. The purpose of this report is to present the proposed schedule of fees and charges for the City Innovation Division for the 2021-22 financial year to the Council for endorsement, which includes new fees and charges for both the City Parking and Smart and Sustainable City Units.

2. Report Summary

- 2.1. A comprehensive review of Council's City Parking fees and charges has been undertaken. An overall decrease of 7.9% over the original 2020-21 budget is proposed for 2021-22. This overall decrease in operating budget is a result of recovering utilisation across all parking assets since COVID-19.
- 2.2. This decrease is a result of adjustments in four (4) areas:
 - 2.2.1. A review of parking meter fees resulting in hourly rate modifications to a number of parking meters across the city;
 - 2.2.2. Adjustments in the State Government penalty unit fee resulting in an increase across both parking meters infringements and traffic infringements;
 - 2.2.3. A review of hourly rates in short-term car parks based on the reduction of the 90 minute free parking provision to 60 minutes;
 - 2.2.4. A review of monthly car park lease fees with adjustments in-line with market demand and comparative commercial services. Impacted services include Trafalgar Place, Hobart Central, Argyle Street, Lefroy Street, Elizabeth Street, Liverpool/Barrack Streets, Hunter Street and Salamanca Square Car Parks.

- 2.3. Budgeted increases also include the activation of new or dormant assets and services including:
- 2.3.1. The introduction of four (4) cost-recovery fee-for-service drone services resulting in significantly increased interest in City of Hobart external drone services.
- 2.3.2. The introduction of a CCTV footage retrieval fee from 2021-22. Officers are frequently receiving requests for access to CCTV footage for the purposes of investigations, insurance claims, and risk and safety audits.

3. Recommendation

That:

- 1. The schedule of fees and charges for the City Innovation Division marked as Attachments A-F to this report, and as referenced below, be adopted for the 2021-22 financial year:***

- (i) Parking Enforcement (Attachment A).***
- (ii) Off-Street Parking Long Term (Attachment B).***
- (iii) Off-Street Parking Short Term (Attachment C).***
- (iv) Off-Street Parking Short Term Motorbikes (Attachment D).***
- (v) Meters and Voucher Machines (Attachment E).***
- (vi) Smart and Sustainable City (Attachment F).***

- 2. Council approve the reduction of the 90-minute free off-street parking service to 60-minutes commencing 1 July 2021.***

4. Background

- 4.1. The attached fees and charges as summarised in Attachment A-F to this report outline the present fees and charges for the City Innovation Division and the proposed fees and charges for the 2021-22 financial year.
- 4.2. The proposed fees and charges for the 2021-22 financial year were assessed against demand, indexation and methods and timing of payment.
- 4.3. Where possible fees and charges are to be paid up-front with additional costs charged, as required, on a cost recovery basis.
- 4.4. A summary of the proposed fees and charges follows:

Parking Meter Fines

- (i) The penalties for parking meter fines and traffic infringements are set using the State Government penalty unit fees. The State of Tasmania will adjust penalty unit fees for the 2021-22 financial year resulting in increases to penalties chargeable by Council.

The expectation is an average of \$1.25 for lower valued fines (expired meter) and \$3.00 - \$5.00 for serious offences (illegally parked in a disabled zone, no stopping zone or on yellow lines).

Parking Meter Fees

- (i) Using the Integrated Parking System, the City Innovation Division has undertaken an extensive analytical review of parking usage patterns across the city. This has identified high and low-demand areas across the city; in particular, areas where low parking fees considerably influence traffic congestion and service amenity.
- (ii) The annual review also identified areas that experience high usage and moderate turnover, along with areas where commuter parking (medium-to-long term stays and meter feeding) is occurring on short-stay bays.
- (iii) Based on this analysis, officers made the following recommendations to improve parking amenity and operations around the city as a basis for fee adjustments in 2021-22:
 - (a) Move the existing fee limit for premium CBD short-stay parking spaces from \$4/hr to \$5/hr;
 - (b) Standardise hourly short-term pricing across the City in three-bands: \$2/hr for City-fringe parking; \$3/hr for CBD-adjacent parking and \$5/hr for inner-CBD parking;
 - (c) Set Electric Vehicle fast-charging prices at \$20/hr; and
 - (d) Standardise short-stay pricing across Hobart's waterfront precincts.
- (iv) Accordingly, the following adjustments are proposed for the 1,876 on-street metered parking bays:
 - (a) 105 bays will incur a price decrease of 50 cents per hour. These bays relate to eight (8) specific zones on the fringe of the main CBD and North Hobart precinct exhibiting both low turnover and depressed usage. Prices will be decreased to incentivise parking and induce patrons from more highly congested areas across the CBD and North Hobart precinct.
 - (b) 153 bays will incur no change. These bays within the Condell Place and Lefroy Street Car Parks, along with five (5) specific areas within the CBD are currently optimised for both availability and occupancy.
 - (c) 1,541 bays will incur a price increase of between 50 cents to \$1.00 per hour based on bay-by-bay and street-by-street modelling of occupancy, turnover, and usage patterns.

These bays all exhibit medium-to-high occupancy and require intervention to induce medium-to-long term patrons into the area's off-street parking facilities or fringe/periphery areas of the city whilst providing a suitable balance of supply for short-stay.

- (d) 75 bays will incur a price increase of \$1.30/hour. These bays are all within the Hunter Street parking area and the price increase is designed to provide pricing and service consistency across all high-demand waterfront-parking services.
- (e) 2 bays will have a price increase of \$2.00. These two bays are on Murray Street (adjacent to the Parliament Square redevelopment) and are an exception to the standard pricing within the area. This price adjustment will also provide consistency across all high-demand waterfront-parking services.
- (f) There is no price change proposed for short-term rates in the Salamanca Square Car Park or the UTAS Melville Street Car Park.

Car Park Fees

- (i) Council's off-street car parks are designed to offer medium-to-long term parking and currently service 2.2 million customer visits per year. Independent expert advice provided to Council by ARRB indicated that the City's off-street parking services must start to be concurrently managed, through pricing, with Council's premium short-term on-street parking services in order to optimise both supply and demand and overall traffic amenity within and across the City.
- (ii) Through its current parking pricing mechanisms, Council is inadvertently contributing to current supply and congestion challenges across the City. Historic data indicates that 49% of all car park patrons currently park within the 90-minute free parking period (over 1 million free sessions) with post-COVID19 data highlighting significant growth in the use of the free parking for short duration stays with current usage within 90 minutes at 53% (approaching 1.2 million free sessions/year).
- (iii) To improve both the quality and public amenity of parking services across the City, while also ensuring Council can continue to sustainably operate, maintain, upgrade and renew its critical off-street parking infrastructure, it is proposed to:
 - (a) Reduce the 90-minute free service to 60-minutes free;
 - (b) Adjust off-street hourly car park tariffs in-line with on-street modelling to balance short- and medium-to-long term patrons across the service appropriate to their requirements; and

- (c) Reduce variable operational and strategic asset management costs across the off-street car parks to ensure sustainable maintenance and renewal funding for carpark assets.
- (iv) The following table summarises the proposed off-street car park fees and charges commencing July 1, 2021:

Service	Current	Proposed
0-30 minutes	Free	Free
30-60 minutes	Free	Free
60-120 minutes	\$2.00	\$4.00
120-180 minutes	\$4.00	\$6.00
>180 minutes	No change	

Long Term Car Park Fees

- (i) The monthly rental for all leased long-term spaces were reviewed and will be adjusted in-line with market demand and comparative commercial services. This represents an overall increase of 4.2%.
- (ii) Changes by carpark:
- Argyle Street Car Park (45 spaces) to \$310 p/m (up \$10);
 - Elizabeth Street (32 spaces) to \$320 p/m (up \$10);
 - Hobart Central Car Park (42 spaces) to \$310 p/m (up \$10);
 - Hunter Street (12 spaces) to \$200 p/m (up \$20);
 - Lefroy Street (12 spaces) to \$125 p/m (up \$5);
 - Liverpool/Barrack (38 spaces) to \$260 p/m (up \$15);
 - Melville Street (20 spaces) to \$250 p/m (no change);
 - Salamanca Square (126 spaces) to \$310 p/m (up \$10);
 - Trafalgar (207 spaces all week) to \$310 p/m (up \$14); and
 - Trafalgar (131 spaces M-S) to \$290 p/m (up \$14);
- (iii) In the case of Lefroy Street, the current configuration is one (1) all week space at \$120 per month and eleven (11) Monday to Friday spaces at \$90 per month. It is proposed to standardise Lefroy Street long-term parking into an appropriately signed permit area and offer these spaces at the all-week rate only.
- (iv) The Trafalgar Place Car Park monthly rental is reviewed and increased annually as a result of an annual increase in the City's rental fee paid to the building owner. At this price point there is an expectation that the car park will fill (be fully leased) by September 2021.
- (v) All long-term motorcycle spaces to be increased in line with market rates to \$85 per month.

- (vi) The current fee for replacement of control door openers is under the actual cost incurred by Council. It is proposed to increase this fee from \$50 to \$75.

New Fees and Charges – Smart and Sustainable City

Retrieval of CCTV Footage

- (i) The City of Hobart continues to install CCTV infrastructure in off-street parking areas, on owned property and around the city. Members of the public, state government agencies including Tasmania Police, other local government authorities and internal council staff frequently request access to CCTV footage for the purposes of investigations, legal proceedings, insurance claims, risk and safety audits and maintaining a safe and secure community.
- (ii) Access to footage is generally restricted to Tasmania Police, City of Hobart staff, Tasmanian State or Local Government agencies, lawyers and solicitors acting on behalf of their clients, members of the public defending themselves in court and other requests by interested parties on a case-by-case basis.
 - (a) In such cases where a member of the public is denied access to footage, requests may be elevated to a Director or an Elected Member, costing the City a significant amount of time to process, even when it is determined no footage is available.
- (iii) The process of obtaining footage is highly manual and not straightforward. A single request involves several hours of Officer time, and video editing to remove private information of unrelated parties. Legal advice may be required as to whether particular footage should be released or not, (for instance if it contains images of children or if there is a question around the bona fides of the person requesting the imagery). This time also includes the transfer of the video footage to the interested party i.e. Tasmania Police, and the subsequent administrative work to conclude the investigation such as completing statutory declarations.
- (iv) To support this fee proposal a policy is under development to define access rights and a webpage is being developed with an advanced footage request form, which has the proposed fee imbedded within the form. Tasmania Police will be exempt under a new MOU. The webpage will also help clarify how a member of the public may obtain footage if they are entitled to it, and to prevent ambit claims (as there is frequently no evidence in the footage of, for instance, who scratched a vehicle, even though an officer may spend several hours ascertaining this).
- (v) The \$148.50 GST inclusive charge includes:

- (a) Server costs of \$14 per day, per channel to store video footage in high definition at a frame rate of greater than 14FPS;
- (b) Licencing costs to operate the video management system which is costed per device (with the CCTV program of works installing over 300 devices over the next three years);
- (c) An officers' hourly rate;
- (d) Material cost of purchasing USBs to store video footage;
- (e) Power costs to run cameras/servers/work stations;
- (f) Legal advice (annualised over all requests);
- (g) Routine and reactive maintenance to the network; and
- (h) Website management and footage request management.

Drone Services

Four (4) new drone services fees and charges have been introduced. They are:

- (i) Drone Photography Package
 - (a) A new drone photography package will consist of 10 raw photos of a specific single location upon request.
 - (b) These photos are for the customers to use how they wish with full ownership of the 10 photos given to the client unedited. The photos will be in RAW (DNG) format.
 - (c) Should the customer wish for the photos to be processed (colour corrected, balanced, and edited to be more appealing to the eye), this must be stated on the form prior to submission and is included in the price. Should the client request panorama photos (either vertical or horizontal), one (1) will be provided in addition to the 10 standard photos at no extra charge. Any additional panorama photos in addition to the first one supplied will require prior approval before the request is accepted, this must be added to the notes and may reduce the number of standard raw photos in the package.
- (ii) Drone Videography Package (4 minutes @ 4K(24fps))
 - (a) A new drone videography package fee has been introduced, consisting of an unedited 4K (3840 x 2160) 24 frames per second video in 8-bit colour that can be supplied to a customer upon request.
 - (b) The video will be supplied to the customer as a single file with no effects, transitions, music, or colour grading. The file type container is MP4 and upon request, the combined 4-minute video can be delivered in four separate video files of 1 minute each.

(iii) Drone Inspections

- (a) A new Drone Inspection fee includes a package of both photos and a video of a specific nominated inspection site for a specific single location that will be supplied upon request from a customer.
- (b) The photos and videos captured will be checked for quality, corrected for lighting, and visually enhanced (exposure levels and contrast). Standard image and video formats can be supplied, and should the nominated location be completed within the first 30 minutes a second site in close proximity can be selected on the day to be inspected at no additional charge.

(iv) Drone Mapping (Photogrammetry)

- (a) This is a new package of imagery and derived products for a nominated square kilometre of drone-captured mapping data is provided upon request to a customer. Imagery is captured using the DJI Matrice 300 RTK with the Zenmuse P1 payload.
- (b) Images will be captured and processed to produce 3 datasets for a client – Orthophoto Mosaic, 3D Mesh and derived Point Cloud. Standard imagery and data formats can be supplied. The imagery comes with an unlimited and perpetual license of use, however, the City of Hobart reserves the right to utilise any data and imagery captured for Council purposes within both its GIS and Digital Twin.
- (c) All Drone Service will be undertaken by the City of Hobart's qualified Drone Pilot in accordance with the Operator's certificate (ReOC -6949). Requests must be submitted using the online web service request form and all service deliverables will be made accessible to download by the client. Download access details will be supplied to the client at completion of a project. All deliverables must be used for legal and legitimate purposes only.

5. Proposal and Implementation

- 5.1. It is recommended that the attached schedules of fees and charges be endorsed for the 2021-22 financial year for the City Innovation Division.
- 5.2. Fees and charges for 2021-22 will become effective as at 1 July 2021.
- 5.3. Pursuant to section 206 of the *Local Government Act 1993*, the fees will be included in the City's Fees and Charges booklet, which is made available to the community from the City of Hobart's website and from the Customer Service Centre.

6. Strategic Planning and Policy Considerations

- 6.1. There are no direct strategic planning implications arising from this report.
- 6.2. The annual review of fees and charges has been undertaken in accordance with the City of Hobart's Pricing Policy and Guidelines.

7. Financial Implications**7.1 Funding Source and Impact on Current Year Operating Result**

- 7.1.1. None are foreseen.

7.2 Impact on Future Years' Financial Result

- 7.2.1. The increase in the base value of parking fines for the 2021-22 financial year is noted as 0.58% based on State Government penalty unit rate increases. The projected increase in revenue from parking fines is 24.54% and is being estimated based on multiple factors. These are:
 - (i) Increased use and reliance on sensor technologies and deployment of new sensor infrastructure in loading zones, clearways, and unmetered spaces;
 - (ii) Redesign of the parking enforcement work force and implementation of a new roster system increasing the scope of available enforcement hours and available Parking and Information Officers (PIO); and
 - (iii) Analysis of historic infringement patterns and areas of concern leading to a modification to PIO routes, and implementation of a city wide motor cycle PIO squad targeting high efficiency and high value infringements.
 - 7.2.1. In relation to drone services and CCTV retrieval footage, the impact on future years' financial results is indeterminate because the demand for the services cannot be initially projected. The coming year is a market test with pricing set at competitive rates using activity based costing and market research.
 - 7.2.2. The equipment and licensing required for the services are already covered by City of Hobart operational needs. Any fees acquired through these services will only further offset the associated expenses.
- 7.3 Asset Related Implications**
- 7.3.1 Fees and charges, especially for off-street facilities have been identified to ensure the ongoing sustainable operational and strategic management of these critical assets.

8. Community and Stakeholder Engagement

- 8.1. Consultation has occurred with Divisional Managers, Principal Advisor Commercial Parking Operations, the City's Drone Pilot and Budget Function Officers in the preparation of this report.

9. Legal, Risk and Legislative Considerations

- 9.1. Pursuant to Section 205 of the *Local Government Act 1993*, the Council may impose fees and charges for various services.
- 9.2. Pursuant to Section 206 of the *Local Government Act 1993*, the Council is to keep a list of all fees and charged and make the list available for public inspection during ordinary hours of business.

10. Delegation

- 10.1 This matter is delegated to the Council for determination.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Peter Carr
DIRECTOR CITY INNOVATION

Date: 22 April 2021
File Reference: F21/11554; 20/8

Attachment A:	Parking Enforcement
Attachment B:	Off-Street Parking Long Term
Attachment C:	Off-Street Parking Short Term
Attachment D:	Off-Street Parking Short Term Motorbikes
Attachment E:	Meters and Voucher Machines
Attachment F:	Smart and Sustainable City

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Proposed 2021-22 Fees & Charges: Parking Enforcement

NAVison Code	Description	2019-20 Actual excl. GST	2020-21 Budget excl. GST	2020-21 Jan YTD excl. GST	2021-22 Estimate excl. GST
<i>Income from Residential Parking Permits recorded against Parking Enforcement Job J000188 - refer City Planning Residential Parking Template</i>					
2131 J000188 0.001 Fines		-2,325	0	-2,134	
2132 J000188 0.001 Parking Meter Fines		-4,130,893	-3,449,207	-1,715,505	
2133 J000188 0.001 Traffic Fines		-2,254,823	-2,387,194	-1,252,388	
2210 J000188 0.001 Meter Collections		-5,992,839	-5,269,536	-3,299,744	
2262 J000188 0.001 Fees & Charges - On-Street Parking		-100,733	0	-49,623	
2279 J000188 0.001 Other Fees & Charges		-28,456	-90,001	2,629	
Parking Enforcement		12,510,068	11,195,937	6,316,765	108,601
				Change from 2020-21 to 2021-	-99.03%

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type New Fee if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee Includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Parking Meter Collections												
Parking Meter Hoods												
Up to 4 hours	\$14.00	\$14.00	Commercial Pricing	2018/19	\$14.00	Y	\$1.27	per hood	0%	20	\$254.60	No change
Per day	\$26.00	\$26.00	Commercial Pricing	2019/20	\$26.00	Y	\$2.36	per hood	0%	10	\$236.40	No change
Deposit per hood or two traffic cones (GST only applies on forfeiture of deposit)	\$60.00	\$60.00	Security Deposit	2015/16	\$60.00	Y	\$5.45	per hood	0%	10	\$545.50	No change
Replacement key	\$15.00	\$15.00	Full Cost Recovery	2013/14	\$15.00	Y	\$1.36	per key	0%	10	\$136.40	No change
Replacement lock	\$20.00	\$20.00	Full Cost Recovery	2010/11	\$20.00	Y	\$1.82	per hood	0%	10	\$181.80	No change
Damaged hood - repairable	Cost of repairs	Cost of repairs	Full Cost Recovery	2002/03	Cost of repairs	Y						No change
Damaged hood - unrepairable - deducted from deposit	\$50.00	\$50.00	Full Cost Recovery	2010/11	\$50.00	Y	\$4.55	per hood	0%	10	\$454.50	No change
Replacement traffic cones	\$24.00	\$24.00	Full Cost Recovery	2010/11	\$24.00	Y	\$2.18	per cone	0%	50	\$1,091.00	No change
Remote control door opener - Liverpool Street Car Park	\$50.00	\$50.00	Full Cost Recovery	2017/18	\$75.00	Y	\$6.82	per operator	50%	25	\$1,704.50	Based on full cost allocation. Current rate below cost of new keyfob
Replacement swipe cards	\$60.00	\$60.00	Full Cost Recovery	2018/19	\$60.00	Y	\$5.45	per card	0%	50	\$2,727.50	No change
Parking meter permit	\$1,425.00	\$1,425.00	Commercial Pricing	2019/20	\$1,425.00	Y	\$129.55	per permit	0%		\$0.00	No change
Deposit for After Hours Use												
Elizabeth Street Mall (GST only applies on forfeiture of deposit)	\$550.00	\$550.00	Security Deposit	2001/02	\$550.00	N	\$0.00	per entry	0%	not tracked	not tracked	No change
Salamanca Square (GST only applies on forfeiture of deposit)	\$110.00	\$110.00	Security Deposit	2001/02	\$110.00	N	\$0.00	per entry	0%	not tracked	not tracked	No change
Holding vehicle for safety	\$24.00	\$24.00	Commercial Pricing	2012/13	\$24.00	Y	\$2.18	per day	0%	not tracked	not tracked	No change
Overnight fee	\$6.00	\$6.00	Commercial Pricing	2012/13	\$6.00	Y	\$0.55	per night	0%	9678	\$52,745.10	Carpark schedule
Releasing vehicle after hours	\$56.00	\$56.00	Commercial Pricing	2019/20	\$56.00	Y	\$5.09	per release	0%		\$0.00	No change
Parking Meter Replacement												
'Strada Evo' meter	\$6,490.00	\$6,490.00	Full Cost Recovery	2018/19	\$6,900.00	Y	\$627.27	per meter	6%	2	\$12,545.46	Based on full cost recovery

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[illegible]

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Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type New Fee if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Traffic Infringements	As per fees set in the Traffic Act 1925 & Australian Road Rules	See supplementary information	Statutory	1999/00	See supplementary information	Y		per issue				As per fees set in the Traffic Act 1925 and Australian Road Rules.
At Collection Agency	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee	See supplementary information	Commercial Pricing	2008/09	See supplementary information	Y		per issue				As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee.
At MPES (fines enforcement)	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee plus MPES lodgement fee	See supplementary information		1999/00	See supplementary information	Y		per issue				As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee plus MPES lodgement fee.

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Proposed 2021-22 Fees & Charges: Off Street Parking Long Term

NAVison Code	Description	2019-20 Actual excl. GST	2020-21 Budget excl. GST	2020-21 Jan YTD excl. GST	2021-22 Estimate excl. GST
2261 J000536 0.001	Other Car Parks	-105,720	-178,726	-41,961	
2261 J000540 0.001	Salamanca Square Car Park	-792,162	-706,605	-425,539	
2261 J000538 0.001	Hunter Street Parking	-28,058	-27,982	0	
2261 J000539 0.001	Trafalgar Car Park Long Term	-1,157,350	-1,504,819	-623,865	
2479 J000539 0.001	Trafalgar Car Park Long Term - Other Ren	251	-347,247	-228,604	
2261 J000542 0.001	Liverpool Street / Barrack Street	-74,996	0	-50,913	
2261 J000544 0.001	Lefroy St Car Park	-82,947	-83,713	-46,143	
Off Street Parking Long Term		2,240,982	2,849,092	1,417,025	2,495,175
Change from 2020-21 to 2021-22					-12.42%

	2019-2020	2020-2021	Pricing	Last Changed	Proposed	Fee					Estimated	Estimated	
Fee Description	Fee incl. GST	Fee incl. GST	Method	(type New Fee if applicable)	Fee 2021 - 2022 incl. GST	includes GST (Y/N)	GST \$	Unit	% Variation	Quantity	Income excl. GST	Comment	
Off-Street Parking Long Term													
Trafalgar - Monday to Saturday	\$276.00	\$276.00	Market Pricing	2019/20	\$290.00	Y	\$26.36	per month	5%	152 spaces	\$528,960.00	Change in line with market rates	
Trafalgar - 24/7 Access	\$296.00	\$296.00	Market Pricing	2019/20	\$310.00	Y	\$28.18	per month	5%	238 spaces	\$885,360.00	Change in line with market rates	
Trafalgar Motorcycles	\$50.00	\$85.00	Market Pricing		\$85.00	Y	\$7.73	per month	0%	1 spaces	\$85.00	Change in line with market rates	
Elizabeth Street / Morrison Street	\$310.00	\$310.00	Market Pricing	2019/20	\$320.00	Y	\$29.09	per month	3%	32 spaces	\$122,880.00	Change in line with market rates	
Goulburn Street	\$225.00	\$225.00	Market Pricing	2012/13	\$225.00	Y	\$20.45	per month	0%			Closed	Car Park Closed
Melville Street			Market Pricing	2018/19	\$0.00	Y		per month				Closed	Car Park Closed
Hobart Central	\$300.00	\$300.00	Market Pricing	2018/19	\$310.00	Y	\$28.18	per month	3%	42 spaces	\$156,240.00	Change in line with market rates	
Lefroy Street	\$90.00	\$90.00	Market Pricing	2019/20	\$0.00	Y		per month	-100%				Remove this fee and transfer all to day parking
Lefroy Street - 7 day parking	\$120.00	\$120.00	Market Pricing	2019/20	\$125.00	Y	\$11.36	per month	4%	12 spaces	\$18,000.00	Change in line with market rates	
Liverpool Street / Barrack Street	\$245.00	\$245.00	Market Pricing	2019/20	\$260.00	Y	\$23.64	per month	6%	38 spaces	\$18,560.00	Change in line with market rates	
Salamanca Square	\$300.00	\$300.00	Market Pricing	2018/19	\$310.00	Y	\$28.18	per month	3%	126 spaces	\$468,720.00	Change in line with market rates	
Salamanca Square - motorcycle spaces	\$45.00	\$45.00	Market Pricing	2012/13	\$50.00	Y	\$4.55	per month	11%	2 spaces	\$170.00	Change in line with market rates	
Argyle Street	\$300.00	\$300.00	Market Pricing	2019/20	\$310.00	Y	\$28.18		3%	45 spaces	\$167,400.00	Change in line with market rates	
Argyle Street - bicycle parking	\$0.00	\$0.00	Zero Pricing	2018/19	\$0.00	Y						Not charged	
Argyle Street - bicycle parking - Bond			Security Deposit										
UTAS / Henry Jones Art Hotel			Commercial Pricing	2018/19	\$0.00	N		per month				Not charged	
	\$180.00	\$180.00		2019/20	\$200.00	Y	\$18.18	per month	11%	12	\$28,800.00	Change in line with market rates	

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Proposed 2021-22 Fees & Charges: Off-Street Parking Short Term

NAVison Code	Description	2019-20 Actual excl. GST	2020-21 Budget excl. GST	2020-21 Jan YTD excl. GST	2021-22 Estimate excl. GST
<i>Note: Income for Argyle Street, Centrepont and Hobart Central will include Short Term Motorbikes. Refer Short Term Motorbikes for Applicable Fees Income for Argyle Street and Hobart Central will include Long Term. Refer Long Term for Applicable Fees</i>					
2261 J000541 0.001	Argyle Street Car Park	-3,178,815	-3,046,681	-1,771,852	
2261 J000545 0.001	Centrepont Car Park	-1,805,450	-1,733,640	-1,089,868	
2261 J000546 0.001	Hobart Central Multi-Store	-1,032,083	-991,526	-600,966	
Off-Street Parking Short Term		6,016,348	5,771,847	3,462,687	9,458,918
Change from 2020-21 to 2021-22					63.88%

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type New Fee if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Argyle Street, Centrepont and Hobart Central Car Parks Sunday rate: 1st hour free - \$2 per hour thereafter to a maximum of \$10.00 Public Holiday rate: 1st hour free - \$2 per hour thereafter to a maximum of \$10.00												
1st hour	First 90 mins free	First 90 mins free	Market Pricing	2009/10	First 30 mins free then \$2 p/h	Y	\$0.18	per hour		0	\$0.00	Following figures based on 60 minutes free parking
2nd hour	\$2.00	\$2.00	Market Pricing	2016/17	\$4.00	Y	\$0.36	per hour	100%	574199	\$2,090,084.36	Following figures based on 60 minutes free parking
3rd hour	\$5.00	\$5.00	Market Pricing	2018/19	\$6.00	Y	\$0.55	per hour	20%	286274	\$1,560,193.30	Following figures based on 60 minutes free parking
4th hour	\$8.00	\$8.00	Market Pricing	2018/19	\$8.00	Y	\$0.73	per hour	0%	149277	\$1,085,243.79	Following figures based on 60 minutes free parking
5th hour	\$12.00	\$12.00	Market Pricing	2019/20	\$12.00	Y	\$1.09	per hour	0%	80242	\$875,440.22	Following figures based on 60 minutes free parking
6th hour	\$15.00	\$15.00	Market Pricing	2019/20	\$15.00	Y	\$1.36	per hour	0%	52421	\$715,022.44	Following figures based on 60 minutes free parking
7th hour	\$18.00	\$18.00	Market Pricing	2019/20	\$18.00	Y	\$1.64	per hour	0%	34143	\$558,579.48	Following figures based on 60 minutes free parking
8th hour	\$21.00	\$21.00	Market Pricing	2019/20	\$21.00	Y	\$1.91	per hour	0%	32928	\$628,595.52	Following figures based on 60 minutes free parking
9th hour	\$23.00	\$23.00	Market Pricing	2019/20	\$23.00	Y	\$2.09	per hour	0%	34915	\$730,072.65	Following figures based on 60 minutes free parking
10th hour	\$23.00	\$23.00	Market Pricing	2019/20	\$23.00	Y	\$2.09	per hour	0%	51744	\$1,081,967.04	Following figures based on 60 minutes free parking
Overnight fee	\$6.00	\$6.00	Market Pricing	2012/13	\$6.00	Y	\$0.55	per hour	0%	9678	\$52,745.10	Following figures based on 60 minutes free parking

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Trafalgar Car Park												
Early bird	\$13.00	\$13.00	Market Pricing	2018/19	\$13.00	Y	\$1.18		0%			Removed as per Council decision
Saturday	\$6.00	\$6.00	Market Pricing	2016/17	\$6.00	Y	\$0.55		0%	14300	\$42,747.00	No change
Off Street Car Parks - Early Bird Parking	\$13.00	\$13.00	Market Pricing	2018/19	\$13.00	Y	\$1.18		0%			Removed as per Council decision
Special Events Parking in Salamanca Square Car Park - Cars	\$12.00	\$12.00	Market Pricing	2019/20	\$12.00	Y	\$1.09	Max 4 hours	0%	2920	\$31,857.20	
Special Events Parking in Salamanca Square Car Park - Motorcycles	\$10.00	\$12.00	Market Pricing	2020/21	\$12.00	Y	\$1.09	Max 4 hours	0%	Not tracked	Not tracked	
Salamanca Square Market Parking	\$9.00	\$9.00	Market Pricing	2019/20	\$9.00	Y	\$0.82	Max 3 hours	0%	Not tracked	Not tracked	
Special Circumstances Daily Parking - <i>Including hospital, construction, special event etc.</i>	\$8.00 to \$15.00	\$8.00 to \$15.00	Market Pricing	2013/14	\$5.00	Y	\$0.45	per day	0%	1400	\$6,370.00	New patient assisted travel scheme rate to be written

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ATTACHMENT D

Proposed 2021-22 Fees & Charges: Off Street Parking Short Term Motorbikes

		2019-20	2020-21	2020-21 Jan	2021-22
NAVison Code	Description	Actual excl.	Budget	YTD excl.	Estimate
		GST	excl. GST	GST	excl. GST
Note: Income for Argyle Street, Centrepont and Hobart Central not split by Short Term Motorbikes Refer Off Street Short Term for Total Income for these Carparks					

Off Street Parking Short Term Motorbikes 4532

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type New Fee if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Argyle Street, Centrepont and Hobart Central Car Parks												
1st hour	Free	Free	Zero Pricing	2008/09	\$0.00	Y			0%	69	\$0.00	
2nd hour	Free	Free	Zero Pricing	2008/09	\$1.00	Y	\$0.09		0%	298	\$271.18	60 minutes new fee
3rd hour	\$1.00	\$1.00	Market Pricing	2013/14	\$1.00	Y	\$0.09		0%	223	\$202.93	No change
4th hour	\$2.00	\$2.00	Market Pricing	2013/14	\$2.00	Y	\$0.18		0%	153	\$278.46	No change
5th hour	\$3.00	\$3.00	Market Pricing	2013/14	\$3.00	Y	\$0.27		0%	124	\$338.52	No change
6th hour	\$4.00	\$4.00	Market Pricing	2013/14	\$4.00	Y	\$0.36		0%	101	\$367.64	No change
7th hour	\$6.00	\$6.00	Market Pricing	2013/14	\$6.00	Y	\$0.55		0%	79	\$430.55	No change
8th hour	\$7.00	\$7.00	Market Pricing	2013/14	\$7.00	Y	\$0.64		0%	89	\$566.04	No change
9th hour	\$8.00	\$8.00	Market Pricing	2013/14	\$8.00	Y	\$0.73		0%	103	\$748.81	No change
10th hour	\$9.00	\$9.00	Market Pricing	2013/14	\$9.00	Y	\$0.82		0%	160	\$1,308.80	No change
Overnight fee	\$3.00	\$3.00	Market Pricing	2008/09	\$3.00	Y	\$0.27		0%	7	\$19.11	No change

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ATTACHMENT E

Proposed 2021-22 Fees & Charges: Meters and Voucher Machines

NAVison Code	Description	2019-20 Actual excl. GST	2020-21 Budget excl. GST	2020-21 Jan YTD excl. GST	2021-22 Estimate excl. GST
Note: Income for Other Carparks and Salamanca not split between Long Term and Voucher Machines. Refer Long Term for Total Income for these Locations Income from Parking Meters recorded against Parking Enforcement					
2261 J000537 0 001	Dunn Street Car Park	-397,752	-530,920	-220,359	
2261 J000543 0 001	Melville St Car Park	-94,351	-84,479	-40,304	
2261 J000547 0 001	Condell Place Car Park	-202,703	-234,662	-150,520	
2261 J000548 0 001	Queens Domain Car Parks	-184,277	-321,970	-159,983	
Meters and Voucher Machines		879,083	1,172,032	571,167	12,046,169
Change from 2020-21 to 2021-22 927.80%					

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type New Fee if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Parking Meters												
15 minute meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2010/11	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	98254	\$27,422.00	
30 minute meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2010/11	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	908800	\$454,400.00	
1 hour meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2010/11	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	3538706	\$3,950,591.00	
2 hour meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2018/19	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	1673889	\$3,737,441.00	
3 hour meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2018/19	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	578530	\$1,937,600.00	
4 hour meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2018/19	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	11488	\$51,300.00	
8 and 10 hour meters	\$0.50 - \$2.00	\$0.50 - \$2.00	Market Pricing	2012/13	\$0.50 - \$2.00	Y	\$0.11 - \$0.36	per hour	0%	35824	\$359,953.00	
Voucher Machines												
Queens Domain/Regatta Ground including tennis centre and TCA areas	\$0.50 - \$2.00	\$0.50 - \$2.00	Market Pricing	2013/14	\$0.50 - \$2.00	Y	\$0.05 - \$0.18	per hour	0%	71892	\$318,344.00	Up to \$5.00 per day
Salamanca Place	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	128767	\$481,103.00	
Castra Esplanade	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	9353	\$41,425.00	
Hunter Street	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	20728	\$79,081.00	
Dunn Place	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	36195	\$237,317.00	
Melville Street Car Park	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing		\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	19437	\$61,124.00	Maximum stay 3 hours
Salamanca Square Car Park	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2018/19	\$2.00 - \$5.00	Y	\$0.11 - \$0.36	per hour	0%	37716	\$204,840.00	Sunday to Friday
Salamanca Square Car Park	\$7.20	\$7.20	Market Pricing	2018/19	\$7.20	Y	\$0.65	3 hours	0%	13686	\$62,177.27	Saturday & Market days
Salamanca Square Car Park	\$10.00	\$10.00	Market Pricing	2018/19	\$10.00	Y	\$0.91	4 hours	0%	4380	\$18,500.91	Other Special Events
Meter Removal												
Removal and reinstatement	\$80.00	\$80.00	Full Cost Recovery	2017/18	\$80.00	Y	\$7.27	per meter	0%	10	\$727.30	
Cost per day per metered space	\$26.00	\$26.00	Full Cost Recovery	2019/20	\$26.00	Y	\$2.36	per day/per metered space	0%	150	\$3,546.00	
Dunn Place Electronic Vehicle Park and Charge												
Cost per hour to park in a designated park and charge space		\$20.00	Full Cost Recovery	2020/21	\$20.00	Y	\$1.82	per hour	0%	1060	\$19,276.36	Maximum 1 hour

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ATTACHMENT F

Proposed 2021-22 Fees & Charges: Smart and Sustainable City

NAVison Code	Description	2019-20 Actual excl. GST	2020-21 Budget excl. GST	2020-21 Jan YTD excl. GST	2021-22 Estimate excl. GST
<i>Note: Income for Dunn Place Electronic Vehicle Park and Charge is currently not separately identified.</i>					
		0	0	0	
Smart and Sustainable City		0	0	0	8,241
Change from 2020-21 to 2021-22					100.00%

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type New Fee if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Dunn Place Electronic Vehicle Park and Charge												
Cost per hour to park in a designated park and charge space.	\$0.00	\$20.00	Full Cost Recovery	2020/21	\$20.00	Y	\$1.82	Per hour	0%		\$0.00	Maximum 1 hour.
CCTV Footage												
Retrieval of CCTV footage	\$0.00	\$0.00	Full Cost Recovery	New Fee	\$148.50	Y	\$13.50	Per hour	N/A	10	\$1,350.00	New fee. Not anticipating a large demand for this costed service as an MOU with Tasmania Police will be in place and is our main client.
Drone Footage												
Photography Package (10 photos)	\$0.00	\$0.00	Market Pricing	New Fee	\$500.00	Y	\$45.45	Per package	N/A	2	\$909.10	10 Photos provided in either RAW or colour corrected
Videography Package (4 Minutes)	\$0.00	\$0.00	Market Pricing	New Fee	\$1,500.00	Y	\$136.36	Per package	N/A	2	\$2,727.28	4 minutes of video @ 4K 24fps
Mapping (Orthomosaic + Mesh + Point Cloud)	\$0.00	\$0.00	Market Pricing	New Fee	\$3,200.00	Y	\$290.91	Per Sq KM	N/A	1	\$2,909.09	DJI Matrice 300 (Zenmuse P1) photogrammetry (no GCP). Includes processing and report, exported in a range of standard formats
Inspection (Photos, video or combination of both)	\$0.00	\$0.00	Market Pricing	New Fee	\$250.00	Y	\$22.73	Per hour	N/A	1	\$227.27	Photos of external and internal assets, conducted with Matrice 300 and Mavic 2 Pro
Inspection Fee for Works in the Highway Reserve												
Use of Council's Conduits	\$13.00	\$13.00	Security Deposit	2017/2018	\$13.00	Y	\$1.18	Per metre (per 32mm conduit)	0%	10	\$118.20	Transferred from Roads as not used, but a fee that Smart and Sustainable City will use.

6.4 2021-22 Fees and Charges - City Governance
File Ref: F21/36115; 16/118

Report of the Manager Legal and Governance of 13 May 2021 and attachments.

Delegation: Council

REPORT TITLE: 2021-22 FEES AND CHARGES - CITY GOVERNANCE

REPORT PROVIDED BY: Manager Legal and Governance

1. Report Purpose and Community Benefit

- 1.1. The purpose of this report is to submit the proposed fees and charges for the 2021-22 financial year for the following City Governance services and activities:

Venue Hire for the following facilities:

- City Hall;
- Town Hall;
- Elizabeth Street Conference Room;
- Waterside Pavilion and Concourse;
- Council Chamber;
- Lord Mayor's Court Room;
- Town Hall Underground.

Customer Services

- Section 337 Certificates;
- Section 132 Certificates;
- Copies of Council Documents.

Risk Management

- Public Liability Insurance for uninsured hirers and permit holders;
- Public Liability Insurance Excess for uninsured hirers and permit holders.

2. Report Summary/Background

- 2.1. The Council is required to set its fees and charges for the ensuing financial year as part of the annual budget preparation process.
- 2.2. Fees for Section 337 and 132 Certificates are set by the State Government.
- 2.3. Annual price movements for venue hire are generally based around CPI indexation. The Hobart figure for December 2020 was 0.77%.

- 2.4. Taking account of the need to adjust prices each year to avoid catch-up pricing, and the application of full-dollar rounding, the overall effect of price movement for 2021-22 represents an average increase of 3% for events which are accessible to the wider community and 6% for other usage.

3. Recommendation

That the schedule of fees and charges for City Governance, marked as Attachments A, B and C, be adopted for the 2021-22 financial year:

- (i) Venues - Fees and Charges 2021-22 (Attachment A);***
- (ii) Customer Services - Fees and Charges 2021-22 (Attachment B);***
- (iii) Risk Management - Fees and Charges 2021-22 (Attachment C).***

4. Proposal and Implementation

- 4.1. The two-tiered pricing structure for Council-owned facilities is aimed at encouraging the use of spaces for community-based activities which encourage attendance by the wider community at no or low-cost, through the application of a community hire rate.
- 4.1.1. Usage falling outside of this categorisation is charged a higher non-community rate.
- 4.2. Venue usage for 2020 was affected by the closure of spaces due to COVID-19 and whilst spaces have recently reopened, COVID-19 restrictions are affecting venue capacities.
- 4.3. The Council has previously requested that a fee structure be investigated which represents potential full cost recovery or a percentage thereof.
- 4.4. Under the circumstances, it not proposed to vary the methodology of applying price increments until circumstances stabilise.
- 4.5. The fee structure associated with the Customer Services activity substantially relates to applications for Section 132 and 337 certificates, the fees for which are set under Schedule 3 of the *Local Government (General) Regulations 2015*, and are to be ratified by the Council.
- 4.6. The Public Liability Insurance fee and claim excess are charged to Council by the insurer when applicants opt to utilise a public liability insurance policy to cover them for public liability incidents related to their approved application. The Community Liability Pack provides liability cover to declared uninsured third parties operating on City of Hobart premises. It can cover declared uninsured hirers of Council owned or controlled facilities, performers, stallholders, artists, buskers, tutors, instructors and permit holders who satisfy the policy conditions. This cost has previously been met by Council.

5. Financial Implications

- 5.1. Funding Source and Impact on Current Year Operating Result
 - 5.1.1. Nil impact on current year.
- 5.2. Impact on Future Years' Financial Result
 - 5.2.1. Total revenue estimate for the 2021-22 financial year is \$444,243.

6. Legal, Risk and Legislative Considerations

- 6.1. There are no legal, risk or legislative considerations.

7. Delegation




- 7.1. This matter is delegated to the Council.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Paul Jackson
**MANAGER LEGAL AND
GOVERNANCE**

Date: 13 May 2021
File Reference: F21/36115; 16/118

Attachment A: 2021-22 Venues Fees and Charges ↓ 
Attachment B: 2021-22 Customer Services Fees and Charges ↓ 
Attachment C: 2021-22 Risk Management Fees and Charges ↓ 

NAVision Code	Description	2019-20 Actual excl. GST	2020-21 Budget excl. GST	2020-21 Jan YTD excl. GST	2021-22 Estimate excl. GST
2277 J000439 0.001	Halls Management	3,959	-112,501	0	
2277 J000441 0.001	Town Hall Hire	-37,543	0	-35,099	
2277 J000442 0.001	City Hall Hire	-36,504	0	-14,272	
2277 J000848 0.001	Waterside Pavillion Hire	-24,707	0	-8,791	
Hall and Venue Hire		94,795	112,501	58,162	132,000
Change from 2020-21 to 2021-22					17.33%

[illegible]

[illegible]

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Weekly rate	\$1,237.50	\$1,237.50	Partial Cost Recovery	2018/2019	\$1,300.00	Y	\$118.18	per week	5%		\$0.00	
Hourly rate	\$82.50	\$82.50	Partial Cost Recovery	2018/2019	\$86.00	Y	\$7.82	per hour	4%		\$0.00	Maximum charge of \$774 (8 hours per day)
Council Chamber - Community												
Weekly rate	\$571.10	\$571.10	Partial Cost Recovery	2018/2019	\$585.00	Y	\$53.18	per week	2%		\$0.00	
Hourly rate	\$38.07	\$38.07	Partial Cost Recovery	2018/2019	\$40.00	Y	\$3.64	per hour	5%		\$0.00	Maximum charge of \$360 (8 hours per day)
Lord Mayor's Court Room												
Lord Mayor's Court Room - Non-Community												
Weekly rate	\$1,402.50	\$1,402.50	Partial Cost Recovery	2018/2019	\$1,480.00	Y	\$134.55	per week	6%		\$0.00	
Hourly rate	\$93.50	\$93.50	Partial Cost Recovery	2018/2019	\$100.00	Y	\$9.09	per hour	7%		\$0.00	Maximum charge of \$900 (8 hours per day)
Lord Mayor's Court Room - Community												
Weekly rate	\$571.10	\$571.10	Partial Cost Recovery	2018/2019	\$590.00	Y	\$53.64	per week	3%		\$0.00	
Hourly rate	\$38.07	\$38.07	Partial Cost Recovery	2018/2019	\$40.00	Y	\$3.64	per hour	5%		\$0.00	Maximum charge of \$360 (8 hours per day)
Town Hall Underground Concourse												
Town Hall Underground Concourse - Non-Community												
Weekly rate	\$200.00	\$200.00	Partial Cost Recovery	2019/2020	\$210.00	Y	\$19.09	per week	5%		\$0.00	
Town Hall Underground Concourse - Community												
Weekly rate	\$100.00	\$100.00	Partial Cost Recovery	2019/2020	\$110.00	Y	\$10.00	per week	10%		\$0.00	

Proposed 2021-22 Fees & Charges: Customer Services

NAVison Code	Description	2019-20 Actual excl. GST	2020-21 Budget excl. GST	2020-21 Jan YTD excl. GST	2021-22 Estimate excl. GST
2266 J000027 0.001	Fees - Section 132 and 337 certificates	-327,787	-300,001	-191,965	
Customer Services		327,787	300,001	191,965	311,883
Change from 2020-21 to 2021-22					3.96%

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Customer Services												
Photocopies and Scanning												
By-Laws	\$5.00	\$5.00	Partial Cost Recovery	2015/2016	\$5.00		\$0.00	each	0%	0	\$0.00	Available on website - customers self-serve
Council/Committee Agendas - no fee is applicable, pursuant to Section 9(4) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> .	no charge	no charge			no charge		\$0.00					Council/Committee Agendas are available on the Council's website www.hobartcity.com.au or by calling 6238 2827.
Council/Committee Minutes and Agendas - additional copies	\$5.00	\$5.00	Partial Cost Recovery	2015/2016	\$5.00	N	\$0.00	each	0%	0	\$0.00	Available on website - customers self-serve
A4 copies of Council documents - per page	\$0.50	\$0.50	Commercial Pricing	2015/2016	\$0.50	Y	\$0.05	per page	0%	50	\$22.50	limited requests
A3 copies of Council documents - per page	\$0.55	\$0.55	Commercial Pricing	2015/2016	\$0.55	Y	\$0.05	per page	0%	20	\$10.00	limited requests
Section 337 and 132 Certificates												
Pursuant to the <i>Local Government (General) Regulations 2015</i>, the fees for certificates issued under Section 132 and 337 of the <i>Local Government Act 1993</i> are determined by the Tasmanian Government.												
Section 337	\$214.65	\$214.65	Statutory	2018/2019	\$214.65	N	\$0.00	each	0%	1000	\$214,650.00	
Section 132	\$48.60	\$48.60	Statutory	2018/2019	\$48.60	N	\$0.00	each	0%	2000	\$97,200.00	

Proposed 2021-22 Fees & Charges: Risk Management

NAVison Code	Description	2019-20 Actual excl. GST	2020-21 Budget excl. GST	2020-21 Jan YTD excl. GST	2021-22 Estimate excl. GST
2208 J000035 0.001	Public Liability Insurance for uninsured hirers and permit holders	-355	0	0	
Risk Management		355	0	0	360
Change from 2020-21 to 2021-22					1.41%

Fee Description	2019-2020 Fee incl. GST	2020-2021 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2021 - 2022 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Public Liability Insurance												
Public Liability Insurance for uninsured hirers and permit holders	\$25.00	\$25.00	Partial Cost Recovery	2019/2020	\$27.00	Y	\$2.45	Each	8%		\$0.00	Estimated that this policy may go up 10% at 30 June renewal. Officer time to place the insurance is minimal.

6.5 Grants and Benefits Listing as at 31 March 2021
File Ref: F21/40566; 25-2-1

Report of the Manager Rates, Procurement and Finance Operations and the Director Community Life of 11 May 2021 and attachment.

Delegation: Committee

REPORT TITLE: GRANTS AND BENEFITS LISTING AS AT 31 MARCH 2021**REPORT PROVIDED BY:** Manager Rates, Procurement and Finance Operations
Director Community Life**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this report is to provide a listing of the grants and benefits provided by the Council for the period 1 July 2020 to 31 March 2021.

2. Report Summary

- 2.1. A report outlining all grants and benefits provided by Council Committees and Council for the period 1 July 2020 to 31 March 2021 is attached.
- 2.2. It is proposed that the Committee note the listing of grants and benefits provided for the period 1 July 2020 to 31 March 2021, and that these are required, pursuant to Section 77 of the *Local Government Act 1993* ("LG Act"), to be included in the annual report of Council.

3. Recommendation

That the Finance and Governance Committee receive and note the information contained in the report titled 'Grants and Benefits Listing as at 31 March 2021.'

4. Background

- 4.1. A report outlining the grants and benefits provided for the period 1 July 2020 to 31 March 2021 is provided at **Attachment A**.
- 4.2. Pursuant to Section 77 of the LG Act, the details of any grant made or benefit provided will be included in the annual report of the Council.
- 4.3. The listing of grants and benefits marked as **Attachment A**, has been prepared in accordance with the Council policy titled *Grants and Benefits Disclosure*.
- 4.4. In accordance with Council's decision at its meeting on 24 August 2020, rates remissions granted pursuant to the City of Hobart Financial Hardship Assistance Policy have been listed individually, where the remission (or total remissions for that property for the financial year to date) is \$4,000 or greater. Rates remissions of less than \$4,000 have been aggregated by property type.

5. Proposal and Implementation

- 5.1. It is proposed that the Committee note the grants and benefits listing as at 31 March 2021.
- 5.2. It is also proposed that the Committee note that the grants and benefits listed are required to be included in the Annual Report of the Council and will be listed on the City of Hobart's website.

6. Strategic Planning and Policy Considerations

- 6.1. Grants and benefits are provided to organisations which undertake activities and programs that strongly align with the City's Community Vision, the City of Hobart Capital City Strategic Plan 2019-2029 as well as other relevant City of Hobart strategies.
- 6.2. The linkage between the City's grants and benefits provided and the City of Hobart Capital City Strategic Plan 2019-2029 is referenced in **Attachment A**.

7. Financial Implications

- 7.1. Funding Source and Impact on Current Year Operating Result
 - 7.1.1. All grants and benefits provided as at 31 March 2021 were funded from the 2020-21 budget estimates.

8. Legal, Risk and Legislative Considerations

- 8.1. The Council provides grants and benefits within the requirements of Section 77 of the LG Act as follows:
 - 8.1.1. **Grants and benefits**
 - (1) *A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.*
 - (1A) *A benefit provided under subsection (1) may include:*
 - (a) *in-kind assistance; and*
 - (b) *fully or partially reduced fees, rates or charges; and*
 - (c) *remission of rates or charges under Part 9 (rates and charges)*
 - (2) *The details of any grant made or benefit provided are to be included in the annual report of the council.*
- 8.2. Section 72 of the LG Act requires Council to produce an Annual Report with Section 77 of the LG Act providing an additional requirement where individual particulars of each grant or benefit given by the Council must be recorded in the Annual Report.

8.3. Section 207 of the LG Act provides for the remitting of all or part of any fee or charge paid or payable.

8.4. Section 129 of the LG Act provides for the remitting of rates.

9. Delegation

9.1. This report is provided to the Finance and Governance Committee for information.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Lara MacDonell
**MANAGER RATES, PROCUREMENT
AND FINANCE OPERATIONS**



Tim Short
DIRECTOR COMMUNITY LIFE

Date: 11 May 2021
File Reference: F21/40566; 25-2-1

Attachment A: Grants and Benefits Listing as at 31 March 2021 ↓ 

**Grants, Assistance and Benefits Provided as at 31 March 2021
Section 77 (1)**

Detail	Strategic Plan Reference	GST Inclusive Amount
Reduced Fees or Charges		
Hobart Chamber Orchestra - HCO in Concert - Town Hall - Remission of Hire Charge	2.3.1	636
Hobart City Band - Annual Gala Event - Town Hall - Remission of Hire Charge	2.3.1	530
Holy Tantra E Soteric Buddhism Inc. - Sheng-Yuan Lynch Charity Concert - Town Hall and Piano - Remission of Hire Charges	2.3.1	418
Mr Samuel Cole - In The City Featuring Bail Up & Southside Steppers - City Hall - Remission of Hire Charge	2.3.1	1,043
Ms Ellen (Jane) Christie - Johnston - Sing For Your Life Choir 2020 - Town Hall - Remission of Hire Charge	2.3.1	530
North Hobart Football Club Limited - Lease Rebate - Remission of Hire Charge	2.3.1	7,363
Rotary Club of Hobart Inc. - Science and Engineering Challenge - City Hall - Remission of Hire Charge	2.3.1	1,100
Surf Life Saving TAS Inc - Long Beach Pavillion Lease Offset Grant - Remission of Hire Charge	2.3.1	1,100
Tasmanian Youth Orchestra - Filmed Concert - Town Hall - Remission of Hire Charge	2.3.1	742
The Tasmanian New Music Ensemble - Local Legends: Don Kay - Town Hall and Piano - Remission of Hire Charge	2.3.1	736
Remission of hire charges for Council halls, sport fields and parks	2.3.1	668
In-kind Assistance		
Reduced Rates		
E Kalis Properties Pty Ltd - Development Assistance - Rates Remission	1.2.5	414,464
Native Vegetation Protection Rebate	8.5.8	386
Stormwater Removal Service Rates Remission	8.5.8	57,953
Sultan Holdings Pty Ltd - Development Assistance - Rates Remission	1.2.5	399,746
240L Wheelie Bin Rebate	8.5.8	3,875
COVID-19 Reduced Rates - City of Hobart Financial Hardship Assistance Policy		
299 Elizabeth Street Hobart Pty Ltd - 299 Elizabeth Street, North Hobart - Hotel/Motel - Rates Remission	8.5.8	5,136
Blackwall Hobart Pty Ltd - 162 Macquarie Street, Hobart - Offices - Rates Remission	8.5.8	7,909
Elise & Cero Pty Ltd, 292 Sandy Bay Road, Sandy Bay - Holiday Apartments - Rates Remission	8.5.8	4,355
Frog Property Holdings Pty Ltd - 281 Liverpool Street, Hobart - Tourist Hostel - Rates Remission	8.5.8	4,368
George Giameos - 1, 120 Liverpool Street, Hobart - Shop - Rates Remission	8.5.8	4,134
Giameos Holdings Pty Ltd - 1, 59-61 Elizabeth Street, Hobart - Retail / Business - Rates Remission	8.5.8	6,687
Lenna Motor-Inn Pty Ltd, 20 Runnymede Street, Battery Point - Hotel/Motel - Rates Remission	8.5.8	18,161
New Wharf Pty Ltd, 5/85 Salamanca Place, Hobart - Restaurant - Rates Remission	8.5.8	11,127
Post Street Pty Ltd, 11 Franklin Wharf, Hobart - Bar and Café - Rates Remission	8.5.8	7,603
S&G Browning Investment Pty Ltd, 42 Grosvenor Street, Sandy Bay - Holiday Apartments - Rates Remission	8.5.8	4,676
S L & A C Pritchard & G Giameos, 17A Castray Esplanade, Battery Point - Hotel/Motel - Rates Remission	8.5.8	7,788
Tiger Island Nominees Pty Ltd, 47/1 Castray Esplanade, Battery Point - Units (Holiday) - Rates Remission	8.5.8	5,877
Tiger Island Nominees Pty Ltd, 3 Brooke Street, Hobart - Hotel - Rates Remission	8.5.8	8,065
Tomyan Pty Ltd, 300 Park Street, New Town - Hotel/Motel - Rates Remission	8.5.8	4,829
Bank (shop) - Financial Hardship Assistance - Rate Remission	8.5.8	3,116
Business & residence - Financial Hardship Assistance - Rates Remission	8.5.8	7,982
Carpark - Financial Hardship Assistance - Rates Remission	8.5.8	617
Caryard - Financial Hardship Assistance - Rates Remission	8.5.8	282
Commercial Services - Financial Hardship Assistance - Rates Remission	8.5.8	6,486
Conjoined Units - Financial Hardship Assistance - Rates Remission	8.5.8	6,447
Department Store - Financial Hardship Assistance - Rates Remission	8.5.8	4,817

Detail	Strategic Plan Reference	GST Inclusive Amount
Flats - Financial Hardship Assistance - Rates Remission	8.5.8	695
Holiday Apartment - Financial Hardship Assistance - Rates Remission	8.5.8	9,824
Hotel / Motel - Financial Hardship Assistance - Rates Remission	8.5.8	31,593
House - Financial Hardship Assistance - Rates Remission	8.5.8	10,690
House / Flat - Financial Hardship Assistance - Rates Remission	8.5.8	1,705
House and Office - Financial Hardship Assistance - Rates Remission	8.5.8	2,290
Licensed Premises - Financial Hardship Assistance - Rates Remission	8.5.8	3,802
Manufacturing Workshop - Financial Hardship Assistance - Rates Remission	8.5.8	302
Marine Services - Financial Hardship Assistance - Rates Remission	8.5.8	728
Mixed shops / offices - Financial Hardship Assistance - Rates Remission	8.5.8	58,219
Motel - Financial Hardship Assistance - Rates Remission	8.5.8	25,644
Multi storey units - Financial Hardship Assistance - Rates Remission	8.5.8	728
Offices - Financial Hardship Assistance - Rates Remission	8.5.8	30,335
Professional room - surgery - Financial Hardship Assistance - Rates Remission	8.5.8	1,288
Restaurant - Financial Hardship Assistance - Rates Remission	8.5.8	11,372
Restaurant & shop - Financial Hardship Assistance - Rates Remission	8.5.8	2,430
Retail / business - Financial Hardship Assistance - Rates Remission	8.5.8	50,509
Shop - Financial Hardship Assistance - Rates Remission	8.5.8	41,595
Shop & Bar - Financial Hardship Assistance - Rates Remission	8.5.8	963
Shops / offices - Financial Hardship Assistance - Rates Remission	8.5.8	15,944
Shopping Centre - Financial Hardship Assistance - Rates Remission	8.5.8	115,989
Showroom / store - Financial Hardship Assistance - Rates Remission	8.5.8	5,316
Storage - Financial Hardship Assistance - Rates Remission	8.5.8	69
Studio / Atelier - Financial Hardship Assistance - Rates Remission	8.5.8	1,663
Tavern - Financial Hardship Assistance - Rates Remission	8.5.8	6,036
Units - Financial Hardship Assistance - Rates Remission	8.5.8	18,671
Warehouse - Financial Hardship Assistance - Rates Remission	8.5.8	1,305
Yard - Motor - Financial Hardship Assistance - Rates Remission	8.5.8	4,101
Youth Centre / Camp - Financial Hardship Assistance - Rates Remission	8.5.8	325
Charitable Donations and Gifts		
Sponsorship / Investment - Economic, Cultural, Festivals and Events		
Australian Institute of Architects - Open House Hobart - Event Partnership Grant 2020-21	3.1.5	33,000
Beaker Street Ltd - Event Partnership Grant 2020-21	3.1.5	49,500
BOA Ltd - Breath of Fresh Air 2021 Film Festival - Event Grant	3.1.5	11,000
Business Events Tasmania - Annual Grant 2020-21	3.1.5	59,101
Child Health Association Inc. - Family Carols - Event Grant	3.1.5	16,500
Contemporary Art Tasmania - Nematode Dreams project - Creative Hobart Medium Grant 2020-21	3.1.5	16,500
Cycling South - 2020-21 Contribution	3.1.5	13,200
Club Ollywood Inc. - Hobart Holi Colour Festival - Event Grant	3.1.5	16,500
Festival of Voices "Pop-Up" Programme 2021 - Event Grant	3.1.5	19,800
Great Southern Dance Inc - Creative Hobart Medium Grant 2020-21	3.1.5	16,500
Moorilla Estate Pty Ltd t/a MONA - K+D/Over the Rainbow - Event Grant	3.1.5	14,630
Multicultural Council of Tasmania Inc - Multicultural Festival - Quick Response Grant 2020-21	3.1.5	550
Multicultural Council of Tasmania Inc - International Womens Day Event - Quick Response Grant Community 2021	3.1.5	500

Detail	Strategic Plan Reference	GST Inclusive Amount
Myer Pty Ltd - Development Assistance - Grant	3.1.5	875,000
Nadia Refaei - Creative Hobart Small Grant 2020-21	3.1.5	4,968
Planning Institute of Australia Ltd - PARK(ing) Day 2020	3.1.5	2,512
Rummin Productions Pty Ltd - "There Is No 'I' In Island" - Medium Creative Hobart Grant	3.1.5	16,500
Southern Tasmanian Netball Association - Hobart Netball & Sports Annual Maintenance Grant	3.1.5	35,158
State Emergency Service - Southern Regional Volunteer SES Unit - Annual Contribution 2020-21	3.1.5	22,974
Tasmanian Canine Defence League - Funding Contribution	3.1.5	48,876
Ten Days on the Island Ltd - Ten Days on the Island - Hobart Program 2021 - Event Grant	3.1.5	55,000
Terrapin Puppet Theatre Limited - Diorama Queen - Creative Hobart Medium Grant 2020-21	3.1.5	16,500
Van Diemen's Band - Creative Hobart Small Grant	3.1.5	5,000
Van Diemen's Band - Event Grant	3.1.5	12,200
Community		
ACN 079 131 712 Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.2.3	2,200
Archdiocese of Hobart - Carols on the Hill - Community Christmas Carols 2020 Grant	2.2.3	16,500
Berry Stokely Enterprises - The Art of Words Studio - Business Adaptation & Assistance Quick Response Grant 2020-21	2.2.3	2,200
Bethlehem House Tasmania Inc. - Festive Season BBQ - Quick Response Grant Festive Season Charitable 2020-21	2.2.3	968
Citizen Tasmania - "None a Week Campaign" - Community Quick Response Grant 2020-21	2.2.3	550
CJ & RA Jackson - Business Adaptation & Assistance Quick Response Grant 2020-21	2.2.3	1,650
Colony 47 Inc. - Community Christmas Day Lunch - Quick Response Grant Season Charitable 2020-21	2.2.3	1,100
Department of Police, Fire and Emergency Management - SES Southern Regional Unit - Contribution to the Incident Management Unit for 2019-20	2.2.3	2,600
Department of Police, Fire and Emergency Management - SES Southern Regional Unit - Contribution to the Search and Rescue Unit for 2020-21	2.2.3	5,100
Derwent Sailing Squadron Inc. - Annual Grant	2.2.3	4,867
Dog's Homes of Tasmania - Annual Contribution	2.2.3	32,865
Domain Tennis Centre Hobart - Annual Maintenance Grant 2020-21	2.2.3	50,027
Donovan Group Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.2.3	1,980
Enrique Enterprises Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.2.3	2,200
Epilepsy Association of Tasmania Inc - Community Grant 2020-21	2.2.3	3,762
Flash Gordon Catering and Events - Business Adaptation & Assistance Quick Response Grant 2020-21	2.2.3	2,200
Full Circle Family Trust / Brew Cuff / Jam Packed Café - Business Adaptation & Assistance Quick Response Grant 2020-21	2.2.3	2,200
Hobart Bangladesh Community Inc. - Hobart Bangladesh Community Badminton Cup 2020 - Community Quick Response Grant	2.2.3	500
Hockey Tasmania Inc. - Annual Maintenance Grant 2020-21	2.2.3	81,472
JCC Tas Benevolent Society Inc. - Chanukah Celebration by the Water - Quick Response Grant Festive Season Charitable 2020-21	2.2.3	1,000
Luke O'Brien Photography - Business Adaptation & Assistance Quick Response Grant 2020-21	2.2.3	1,859
MILK Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.2.3	2,200
Mobridge Pty Ltd - Chiemi - Business Adaptation & Assistance Quick Response Grant 2020-21	2.2.3	2,200
Pets in the Park Inc. - Pets in the Park Hobart Volunteer Training & Education Program - Community Grant 2020-21	2.2.3	5,500
Prison Fellowship Australia - Community Grant 2020-21	2.2.3	3,161
Rough Rice Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.2.3	2,000
Saunders Signs Proprietary Limited - Business Adaptation & Assistance Quick Response Grant 2020-21	2.2.3	2,200
Short of A Sheet Inc. - Community Grant 2020-21	2.2.3	5,000
Short Of A Sheet Inc. - Emergency Relief Hampers for the Homeless - Quick Response Grant Festive Season Charitable 2020-21	2.2.3	1,000
Singers of Southern Tasmania - Quick Response International Student Support Grant 2020-21	2.2.3	2,000
Tasmania Sunshine Travel Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.2.3	2,200
Tasmanian Centre for Global Learning Inc. - You Are Here: Stories of Change & Identity - Community Grant	2.2.3	5,500

Detail	Strategic Plan Reference	GST Inclusive Amount
Tasmanian Museum and Art Gallery - Major Cultural Organisation Grant	2.2.3	38,500
TasPride Inc - Community Grant 2020-21	2.2.3	5,000
The Aesthetic Laser Centre - Business Adaptation and Assistance Quick Response Grant 2020-21	2.2.3	2,200
The Hobart Mens Barbershop Harmony Club - Community Grant 2020-21	2.2.3	5,000
The Salvation Army - Dreams of Common Ground Project - Community Grant	2.2.3	5,500
Wellspring Anglican Church - Show Hope - Community Grant	2.2.3	4,070
Wen & Chen Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.2.3	2,200
Environmental and Climate Change		
Good Life Permaculture - Home Harvest - Urban Sustainability Grant 2020-21	6.3.4	7,700
Hobart Real Tennis Club Climate Action Energy Efficiency Project - Urban Sustainability Grant 2020-21	6.3.4	13,431
New Town High School & Tech Old Scholars' Association Inc. - Urban Sustainability Grant 2020-21	6.3.4	7,123
UTAS Gardening Society for Community Food Garden - Urban Sustainability Grant 2020-21	6.3.4	8,800
Women's Health Tasmania Inc - Urban Sustainability Grant 2020-21	6.3.4	15,774
Heritage and Conservation		
COVID-19 Grants and Benefits Provided (Not Included Above)		
Ausasia Travel & Service Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	1,000
Auv Express Tasmania Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
Eric Hawkes Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
Federation Chocolate Tas Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
Giuseppina Angelone - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	1,980
Goshu Tourism Marketing Pty Ltd - The Dog House Bakery - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	1,980
Hanoi Classic Pty Ltd - Unphogettable Restaurant - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	1,100
He Zou Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
Hejo's Restaurant - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
Helen Lee Stubbings - Hugs 'n Kisses / Quarter Inch - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	1,846
J.P. Gregory Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
Kathmandu Cuisine - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
Komatsu Group Pty Ltd - Komatsu Japanese Cuisine - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
Lady Hester - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
Leishman Associates Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,173
Loretta Olsen t/a Toys to Enjoy - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
McWok Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
Mmoriginal Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	1,158
Myrtle & Me - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
Orenda Float Spa - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	1,931
Pure Oils of Tasmania Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	1,402
Roaring 40s Wilderness Tours Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
Sea Soul Studio - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
Secret Lab Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	1,170
Simple Cider Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
Spatial Enterprises Pty Ltd - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
Tailored Tasmania - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,186
The Trustee for Chris Hood Family Trust - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
The Trustee for Jacobs Family Trust - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,112

Detail	Strategic Plan Reference	GST Inclusive Amount
The Trustee for the Mikoda Family Trust - Business Adaptation & Assistance Quick Response Grant 2020-21	2.4.6	2,200
TOTAL		3,263,550

6.6 Procurement - Quotation Exemption Report
File Ref: F21/40552; 18/311

Report of the Manager Rates, Procurement and Finance Operations and the Director Community Life of 13 May 2021 and attachment.

Delegation: Committee

REPORT TITLE: PROCUREMENT - QUOTATION EXEMPTION REPORT**REPORT PROVIDED BY:** Manager Rates, Procurement and Finance Operations
Director Community Life**1. Report Purpose and Community Benefit**

- 1.1. The purpose of this report is to provide a listing of exemptions from the requirement to seek 3 written quotations granted for the period 1 January to 31 March 2021 for the information of Elected Members as requested by the Finance and Governance Committee.
- 1.2. The community benefit is providing transparency and delivering best value for money through strategic procurement decision-making.

2. Report Summary

- 2.1. At its meeting on 19 March 2018, the Council resolved that a report of exemptions granted from the requirement to seek 3 written quotes be presented to the Finance and Governance Committee quarterly as at 31 March, 30 June, 30 September and 31 December each year.
- 2.2. A report is attached for the period 1 January to 31 March 2021.
- 2.3. It is proposed that the Committee note the exemption from the requirement to seek 3 written quotes granted for the period 1 January to 31 March 2021.

3. Recommendation***That:***

1. ***The Finance and Governance Committee receive and note the report titled 'Procurement – Quotation Exemption Report'.***
2. ***The Committee note the exemption granted from the requirement to seek 3 written quotations for the period 1 January to 31 March 2021.***

4. Background

- 4.1. At its meeting on 19 March 2018, the Council resolved inter alia that:
 - 4.1.1. *A report of exemptions granted from the requirement to seek 3 written quotes be presented to the Finance and Governance Committee as at 31 March, 30 June, 30 September and 31 December each year.*

- 4.2. A report outlining the quotation exemptions from the requirement to seek 3 written quotes granted during the period 1 January to 31 March 2021 is attached – **refer Attachment A.**
- 4.3. As outlined in the City's Code for Tenders and Contracts (the Code) where a Council Contract does not exist the City will seek a minimum of 3 written quotes for procurements between \$50,000 and \$249,999.
- 4.4. There may be occasions where, for a number of reasons, quotation(s) cannot be obtained / sought from the market or where doing so would have no additional benefit to the City or the market.
- 4.5. Therefore, exemptions from the requirement to seek written quotes can be sought from the Divisional Director but only if an acceptable reason exists as outlined in the Code, as follows:
 - (a) where, in response to a prior notice, invitation to participate or invitation to tender:
 - no tenders were submitted; or
 - no tenders were submitted that conform to the essential requirements in the tender documentation;
 - (b) where the goods, services or works can be supplied only by a particular supplier and no reasonable alternative or substitute goods, services or works exist for the following reasons:
 - the requirement is for works of art;
 - the protection of patents, copyrights or other exclusive rights or proprietary information; or
 - due to an absence of market competition for technical reasons.
 - (c) for additional deliveries of goods, services or works by the original supplier that are intended either as replacement parts, extensions or continuing services for existing equipment, software or installations, where a change of supplier would result in the purchase of goods, services or works that do not meet requirements of interchangeability with existing goods, services or works;
 - (d) for goods purchased on a commodity market;
 - (e) where there is an emergency and insufficient time to seek quotes for goods, services or works required in that emergency;
 - (f) for purchases made under exceptionally advantageous conditions that only arise in the very short term, such as from unusual disposals, liquidation, bankruptcy or receivership and not for routine purchases from regular suppliers; or
 - (g) for a joint purchase of goods or services purchased with funds contributed by multiple entities, where Council is one of those entities and does not have express control of the purchasing decision.

- 4.6. For the period 1 January to 31 March 2021 there were 4 exemptions granted, where expenditure was between \$50,000 and \$249,999 and therefore 3 written quotations were required to be sought in line with the Code.
- 4.7. One exemption was granted because it was a joint purchase of goods or services purchased with funds contributed by multiple entities, where Council was one of the entities and did not have express control of the purchasing decision; one exemption was granted following a RFQ process where no submissions were received; one exemption was granted on the grounds that the services were additional services by the original supplier intended as continuing services where a change of supplier would result in a negative impact for the City and one was made on emergency grounds.

5. Proposal and Implementation

- 5.1. It is proposed that the Committee note the exemption granted from the requirement to seek 3 written quotes for the period 1 January to 31 March 2021.
- 5.2. As outlined in the Code, quotation exemptions for a value under \$50,000, that is where 1 or 2 written quotations are required to be sought but an exemption from that requirement has been granted by the relevant Divisional Director, have been reported to the Chief Executive Officer.
- 5.3. All approvals for the exemptions from the requirement to Tender are sought and reported through the formal Committee / Council approval processes.

6. Strategic Planning and Policy Considerations

- 6.1. The City's Code for Tenders and Contracts is referenced in this report as it provides a framework for best practice procurement and sets out how the City will meet its legislative obligations in respect to procurement, tendering and contracting.
- 6.2. This report is consistent with strategy 8.5.4 in the City of Hobart Capital City Strategic Plan 2019-29, being to *deliver best value for money through strategic procurement decision-making*.

7. Financial Implications

- 7.1. Funding Source and Impact on Current Year Operating Result
 - 7.1.1. All expenditure noted in the attached listing of quotation exemptions granted was funded from the 2020-21 budget estimates.

7.2. Impact on Future Years' Financial Result

7.2.1. Not applicable.

7.3. Asset Related Implications

7.3.1. Not applicable.

8. Legal, Risk and Legislative Considerations

8.1. Regulation 28 of the *Local Government (General) Regulations 2015* states that the Council's Code for Tenders and Contracts must (j) *establish and maintain procedures for reporting by the general manager to the council in relation to the purchase of goods or services in circumstances where a public tender or quotation process is not used.*

9. Delegation

9.1. This report is provided to the Finance and Governance Committee for information.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Lara MacDonell
**MANAGER RATES, PROCUREMENT
AND FINANCE OPERATIONS**



Tim Short
DIRECTOR COMMUNITY LIFE

Date: 13 May 2021
File Reference: F21/40552; 18/311

Attachment A: Report - Quotation Exemptions Granted (3 Quotes) 1 January to 31 March 2021 ↓ 

Purchasing Quotation Exemptions Granted: 1 January to 31 March 2021

(Exemptions granted from the requirement to seek 3 written quotations)

Date	Supplier	Description of Goods / Services	Amount (ex GST)	Policy Exemption Clause	Exemption Reason	Purchasing Officer	Approved by
19 February 2021	Professional Construction Strategies Group Limited	Research and writing a business case for the development of a region-wide digital twin.	\$75,000	10.1(a)(e)(g)	<p>This was a joint procurement undertaken by the four Greater Hobart metro councils involved in the Smart Cities Working Group – Clarence, Hobart, Kingborough and Glenorchy.</p> <p>The exemption was granted primarily because this was a joint purchase of services with funds contributed by multiple entities, where Council was one of those entities and did not have express control of the entire purchasing decision.</p> <p>Money is being equally contributed by the four councils to fund the work.</p> <p>In addition, only two quotes were submitted in response to a prior invitation to participate.</p>	Manager Smart and Sustainable City	Director City Innovation
22 February 2021	Resonance Consulting Pty Ltd	DKHAC Project and Construction Management Services	\$97,500	10.1(c)	The exemption was granted on the grounds that the services were additional deliveries by the original supplier intended as extensions or continuing services where a change of supplier	Manager Doone Kennedy Hobart Aquatic Centre	Deputy General Manager

					<p>would result in a negative impact for the City.</p> <p>In late 2018, the City conducted a public Request for Tender - "P18/141 Doone Kennedy Hobart Aquatic Centre (DKHAC) Project and Construction Management Services". Resonance Consulting Pty Ltd was the successful tenderer and has delivered effective services to DKHAC since. These services including the "Public and Members Change Room Upgrade" project are continuing services requiring continuity in service provider, utilising Resonance's intricate knowledge of DKHAC premises and systems and understanding of the capital works projects that have contributed to the enhancement of DKHAC over the past four and a half years.</p>		
26 February 2021	Roadways Pty Ltd	Design and Spray Seal – Huon Road (No. 495 to Strickland Avenue) and Grays Road (Huon to Deadend)	\$115,000	10.1(a)	<p>The exemption was granted on the grounds that no quotations or tenders were submitted in response to a prior invitation to participate or quote.</p> <p>A formal Request For Quotation (RFQ) was sent to the three entities on the City's Panel of Providers with capability to undertake the work.</p> <p>Market analysis determined that there</p>	Principal Advisor Contracts and Project Procurement	Director City Amenity

					<p>are no other entities, apart from those that a quote was sought, that can provide Design and Spray Seal services.</p> <p>No submissions were received to the formal RFQ process. Therefore, and in accordance with the City's procurement procedures, an exemption was granted to enable the City to directly negotiate and engage with Roadways Pty Ltd who had registered interest in the RFQ and are currently performing similar works for the City.</p>		
24 March 2021	Resonance Consulting Pty Ltd	Project Management Consultancy Services	\$125,000	10.1(c)(e)	<p>While this exemption was granted on emergency grounds, the services were also additional deliveries by the original supplier intended as extensions or continuing services where a change of supplier would result in a negative impact for the City.</p> <p>In early March 2021 one of the City of Hobart (CoH)'s internal infrastructure Project Managers, who had the sole responsibility for managing several projects resigned giving just two weeks' notice. Therefore there was insufficient time to run a Request for Quotation (RFQ) process to engage an external Project Management resource.</p>	Manager Strategic Infrastructure	Director City Innovation

					<p>Furthermore, the City's current internal Project Management Team are fully occupied with allocated projects and does not currently have sufficient internal resources to manage the existing projects portfolio within the established project delivery framework and processes.</p> <p>This exemption was considered critical in order to manage the City's financial, quality, safety and reputational risks.</p> <p>In late 2018, the City conducted a public Request for Tender - "P18/141 Doone Kennedy Hobart Aquatic Centre (DKHAC) Project and Construction Management Services". Resonance Consulting was the successful tenderer at that time and has been providing effective project and construction management services since. Resonance had 2-days per week resourcing capacity to support Council through this period.</p>		
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6.7 Hobart City Mission - Short Term Licence Extension Safe Space
File Ref: F21/41305; 17/239

Memorandum of the Manager Community and Culture and the Director
Community Life of 11 May 2021.

Delegation: Council



City of **HOBART**

MEMORANDUM: FINANCE AND GOVERNANCE COMMITTEE

Hobart City Mission - Short Term Licence Extension Safe Space

Mr John Stubleby, the Chief Executive Officer of Hobart City Mission (HCM) has recently written to the Council seeking a short extension to the licence period for the overnight usage of the Youth ARC whilst they are undergoing the planning process for a change of use for a property that they are intending to lease to run the Safe Space program from.

HCM has lodged a development application with the City that is currently being processed, however the final approvals may not be completed prior to the current licence finish date of 31 May 2021. HCM is also in the process of finalising lease details with the new property owners.

It is noted that at the meeting of 9 March 2021 the Council resolved the following *inter alia*:

That Council support the request from Hobart City Mission to extend their licence agreement to operate the Safe Space overnight program from the Youth ARC facility at a rental cost of \$558 per week (GST exclusive). This rental cost would contribute to operational costs in line with the market valuation. This extension to be granted until 31 May 2021 at the latest. No further extension to be given.

Mr Stubleby has advised that if the extension was not to be granted, the program would need to temporarily relocate to the City Mission facility where the day space is operating. Due to the limited size of this location, this would result in 11 people being unable to access the overnight Safe Space for this period.

Officers are supportive of this extension being approved noting that a new facility for the ongoing operation of the program has recently been obtained and that the extension is only until 30 June 2021.

RECOMMENDATION***That:***

- 1. That approval be given to extend the current licence agreement to Hobart City Mission for the usage of the Youth ARC facility for the operation of the overnight Safe Space program until 30 June 2021.***
- 2. The licence extension be on the same basis as the previous agreement with a rental cost of \$558 per week (GST exclusive).***
- 3. The Chief Executive Officer be authorised to finalise the terms and conditions of the licence agreement.***

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Kimbra Parker
**MANAGER COMMUNITY AND
CULTURE**



Tim Short
DIRECTOR COMMUNITY LIFE

Date: 11 May 2021
File Reference: F21/41305; 17/239

6.8 Lease of Part of the Level 4 Council Centre
File Ref: F21/41646; 17/204

Memorandum of the Manager Community and Culture and Director
Community Life of 13 May 2021 and attachments.

Delegation: Council



City of **HOBART**

MEMORANDUM: FINANCE AND GOVERNANCE COMMITTEE

Lease of Part of the Level 4 Council Centre

The Council has been approached by a newly formed Hobart community organisation the Culturally Diverse Alliance of Tasmania (CDAT) enquiring about the availability of any Council-owned office space which would be available for lease (**Attachment A**).

Council officers reviewed the space available and identified an area on Level 4 of the Council Centre as being suitable. CDAT formally wrote to the Council requesting a lease of this area for two years at a nominal rent whilst they fully establish the organisation and seek ongoing operational funding (**Attachment B**).

CDAT's mission is to endeavour to connect all Tasmanians with the diverse cultural groups, who now call Tasmania home. To empower migrant and refugee communities through mentoring and sharing of knowledge. To advocate, by being productive and instrumental in bringing about change for our culturally diverse vulnerable communities.

The space the organisation is seeking to lease would primarily be utilised for an office to be available for usage by CDAT members and for holding board meetings etc.

As part of due diligence during the application process, CDAT was requested to provide a range of information and evidence relating to:

- Board structure;
- ACNC or CBOS registration;
- a list of related parties transactions and arrangements that are in place;
- details of any conflicts of interest with the governance of CDAT;
- a summary of usage;
- level of community benefit of CDAT;
- alignment with the Council's Strategic Plan;
- capacity to pay rent; and
- length of tenure being sought.

This information has been duly provided by CDAT to officer's satisfaction and is shown at **Attachment B**.

There is an appropriate vacant space available on Level 4 of the Council Centre that is shown at **Attachment C**.

As part of the lease agreement, CDAT would be required to fund the costs associated with the installation of a lightweight partition to enclose one perimeter of the proposed space. This cost is expected to be in the order of \$200.

A recent valuation of this space indicates the value of this area in the Council Centre is approximately \$200.00 per m2 per annum (excluding GST) based on the same notional lease terms and access to the shared facilities. The value of the proposed lease space at 22 m2 would be \$4,400 per annum (excluding GST).

This request has been assessed against the Council's Policy for Leases to Non-profit Organisations and has been determined to meet the criteria contained in the policy (Attachment D).

RECOMMENDATION

That:

- 1. The Culturally Diverse Alliance Tasmania be granted a two year lease at the nominal rent of fifty dollars (\$50.00) per annum for that part of the fourth floor of the Council Centre enclosed in red on the plan (Attachment C) on the condition that CDAT bear the costs associated with installing the partition to enclose the lease area.**
- 2. The Chief Executive Officer be authorised to finalise the terms of the lease.**
- 3. The reduction in rent be recorded in the Council's Annual Report in accordance with the Council's Policy for Leases to Non-Profit Organisations.**

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.







Kimbra Parker
**MANAGER COMMUNITY AND
CULTURE**



Tim Short
DIRECTOR COMMUNITY LIFE

Date: 13 May 2021
File Reference: F21/41646; 17/204

- Attachment A: Correspondence from Culturally Diverse Alliance of Tasmania Inc. to the Hobart City Council - Request for Available Space ↴ 
- Attachment B: Correspondence dated 30 April 2021 from Culturally Diverse Alliance of Tasmanian Inc. to Hobart City Council - Application for Lease ↴ 
- Attachment C: Hobart City Council Map/Floor Plan of Lease Area ↴ 
- Attachment D: Assessment against the Council's Policy for Leases to Non-Profit Organisations ↴ 

**CULTURALLY DIVERSE ALLIANCE of TASMANIA INC.**

The Acting General Manager
Mr Tim Short
Hobart City Council
Town Hall
Macquarie St
PO Box 503
Hobart TAS 7001

Dear Mr Short

I am writing to you on behalf of the Culturally Diverse Alliance of Tasmania (CDAT) to request the Hobart City Council for an available physical space that CDAT could use as an office.

We are a newly formed organisation, which was launched on 21 March 2021, hence we are seeking support from the Hobart City Council in the allocation of an office space either in a form if a grant or an office at a lower rental cost.

We will also greatly appreciate if you have an alternative suggestion for us regarding an office for CDAT.

We look forward to hearing from you.

Kind Regards,
John Kamara
President - CDAT

MENTORING ● EDUCATION ● ADVOCACY

Postal address:
356 Macquarie St
SOUTH HOBART TAS 7004
Email address: info@cdat.com.au

Phone: 0406125406
Incorporation No: 1A12671
ABN: 75162988400

**CULTURALLY DIVERSE ALLIANCE of TASMANIA INC.**

30th April 2021

Tim Short
Acting General Manager
Hobart City Council
50 Macquarie Street
Hobart TAS 7000

Dear Tim,

Re: Application for a lease – Culturally Diverse Alliance of Tasmania

This representation letter is provided in connection with the application for a lease arrangement for Culturally Diverse Alliance of Tasmania Inc.

We recognise that obtaining representations from us concerning the information contained in this letter is a significant procedure in

enabling you to form an opinion as to whether we meet the requirements of the Council's Leases to non-profit Organisations policy ("Policy").

Accordingly, we make the following representations, which are true to the best of our knowledge and belief, having made such inquiries

as we considered necessary for the purpose of appropriately informing ourselves:

A. Compliance with Laws, Regulations and Council Policy

We have disclosed to you all known actual or suspected noncompliance with laws and regulations.

We confirm that we are a Not-for-profit Organisations for the purposes of the Policy and that we comply with the terms of the Policy.

B. Information Provided and Completeness of Information and Transactions

We confirm the completeness of information provided regarding the identification of related parties. We have disclosed to you the identity of the entity's Committee Members.

C. Not for profit status

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**CULTURALLY DIVERSE ALLIANCE of TASMANIA INC.**

We confirm our not-for-profit purpose and intent. We confirm we have obtained CBOS Incorporation Number which is 1A12671

If the purpose of our entity changes, we confirm we are under obligation to inform the Council and we understand that this can mean we no longer satisfy the terms of the Council's

policy or lease agreement in place.

D. Enclosures

We have provided the following as an appendix to this letter:

- Evidence of CBOS registration;
- List of all present Committee Members.
- NO Related party
- There are currently no conflicts of interest within the governance of CDAT (including, but not limited to, the provision of services)

Yours Sincerely,

Name: John Kamara

Role: President

30th/04/2021

29th April 2021

Name: Charles Makoundi

Role: Treasurer

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356 Macquarie St
SOUTH HOBART TAS 7004
Email address: info@cdat.com.au

Phone: 0406125406
Incorporation No: 1A12671
ABN: 75162988400

Department of JusticeCONSUMER AFFAIRS & FAIR TRADING
REGISTRATION SERVICESGPO Box 1244, Hobart, TAS 7001 Australia
Ph 1300 654 499 Fax (03) 61730205
Email Registration.Services@justice.tas.gov.au Web www.cbos.tas.gov.au**Association Extract – Tasmania****Created on 29 April 2021 at 08:44AM****Current Association Details**

Association Name:	CULTURALLY DIVERSE ALLIANCE OF TASMANIA (CDAT) INCORPORATED
Incorporation Number	IA12671
Status:	REGISTERED
Date of Incorporation:	14 January 2021
Next Financial Year End Date:	30 June 2021
Principle Activity:	TO CULTIVATE, PROMOTE AND WORK WITH OUR ABORIGINAL COMMUNITY, AND OUR OLD, NEW AND EMERGING MIGRANT COMMUNITIES TO SUPPORT DIVERSE JOURNNEYS THROUGH SHARING. WE WILL STRIVE TO PROMOTE EQUALITY BY ADVOCATING FOR EQUITABLE COMMUNITY STRATEGIES THAT ENCOURAGES AN INCLUSIVE SOCIETY IN TASMANIA.

Association Postal Address (current)Address: 356 MACQUARIE STREET SOUTH HOBART TAS 7004
Start Date: 14 January 2021**Association Registered Office (current)**Address: 356 MACQUARIE STREET SOUTH HOBART TAS 7004
Start Date: 14 January 2021**Association President (current)**Name: KAMARA, JOHN
Address: 8 AKAMAS DRIVE GRANTON TAS 7030
Start Date: 14 January 2021**Association Public Officer (current)**Name: CHOPRA, RAJAT
Address: 356 MACQUARIE STREET SOUTH HOBART TAS 7004
Start Date: 14 January 2021

Association Secretary (current)

Name: DUTTA, RESHMA
Address: 1 KINGSLEY AVENUE SANDY BAY TAS 7005
Start Date: 14 January 2021

Association Treasurer (current)

Name: MAKOUNDI, CHARLES
Address: UNIT 9, 31 ELWICK ROAD GLENORCHY TAS 7010
Start Date: 14 January 2021

Documents Lodged:

Document Type	Date Lodged	Date Processed
Application for Registration	08 Jan 2021	14 Jan 2021

DISCLAIMER FOR ASSOCIATIONS EXTRACT

The administrator of the Associations Incorporation Act and every person acting on its behalf disclaims any liability for loss or damage arising from any error, omission or defect in the computer produced extract or the information contained herein, whether resulting from negligence, default or otherwise however so caused or resulting.

**CULTURALLY DIVERSE ALLIANCE of TASMANIA INC.****CDAT Executive members, Board members and Honorary advisor****Executive members**

John Kamara President
Raj Chopra Vice President
Reshma Dutta Secretary
Charles Makoundi Treasurer

Board Members

Annia Baron Board Member
Erfan Daliri Board Member
Eri Konishi Board Member
Kris Schaffer Board Member
Khin Zaw Board Member
Nathaniel Lau Board Member
Sushmita Nepal Board Member
Mavis Kamara Board Member
Michelle Makoundi Board Member

Honorary Advisor

Zelinda Sherlock

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**CULTURALLY DIVERSE ALLIANCE of TASMANIA INC.**

30th April 2021

Mr Tim Short
Acting General Manager
Hobart City Council
50 Macquarie St
HOBART TAS 7000

Dear Tim,

Thank you for your letter dated 23 April 2021, in response CDAT's enquiry about the availability of an office space for lease as a grant or at a reduced rental.

We understand that the matter will ultimately be considered by the Council's Finance and Governance Committee, and then at full Council.

As a result, CDAT has been requested to provide to the Council the following information:

a. EVIDENCE OF ACNC OR CBOS

We are not a Charitable organisation hence we do not have the Australian Charities and Not-for-Profits Commission (ACNC) registration number.

However, we are a Not-for-profit organisation and registered with CBOS, registration number 1A 12671.

Our Australian Business Number (ABN) is 75162988400

b. A LIST OF ALL THE PAST AND DIRECTORS OR COMMITTEE MEMBERS

- We are a newly formed organisation hence we do not have past directors or past committee members.
- We currently have 13 Board members comprised of:
 - four Executive Board Members
 - nine Board members
 - one honorary advisor

Names of Executive Board members are attached in a separate document.

c. A LIST OF RELATED PARTIES, TRANSACTIONS AND ARRANGEMENTS THAT ARE IN PLACE

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CULTURALLY DIVERSE ALLIANCE of TASMANIA INC.

- we do not have related parties and we have no related arrangements. Our transactions include:

1. Payment for the set-up of a website
2. Payment for the President's business cards
3. Payment for a photographer at the launch of CDAT

- we have an auditor who will be responsible for the reporting of our financial affairs and working closely with CDAT's Treasurer

d. DETAILS OF ANY CONFLICTS OF INTEREST WITHIN THE GOVERNANCE OF CDAT

(INCLUDING, BUT NOT LIMITED TO, THE PROVISIONS OF SERVICES)

- At this time, we do not have any conflict of interest within the governance of CDAT (including, but not limited to, the provisions of services)

e. A SUMMARY OF THE:

(i) intended use of the Office Space

- Our intended use of the Office space is to hold CDAT's meetings including Board meetings.
- A space to keep safe our printers, office furniture and furniture for general use by CDAT Board members and members

(ii) Level of community benefit of CDAT

MISSION STATEMENT

To endeavour to connect all Tasmanians with the diverse cultural groups, who now call Tasmania home. To empower migrant and refugee communities through mentoring and sharing of knowledge. To advocate, by being productive and instrumental in bringing about change for our culturally diverse vulnerable communities.

(iii) Alignment of CDAT with the Council's Strategic Plan

- We are currently in the process of formulating CDAT's Strategic Plan and awaiting approval of grant applications as part of our Strategic Plan

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**CULTURALLY DIVERSE ALLIANCE of TASMANIA INC.**

- Therefore, we are unable to provide a specific alignment with the Council's Strategic Plan

(iv) CDAT's Capacity to Pay Rent

- We are a newly formed organisation and hence our funding capacity currently is very low.
- We hope to obtain approval of our grant applications which will give us some capacity.
- In this regard, we request the Council for an opportunity to provide CDAT a grant for at least 1 to 2 years for the use of the Council's premises.
- This may allow CDAT the capacity to be financially viable and resume payment of rent for use of the Office Space.

f. THE LENGTH OF TENURE BEING SOUGHT

- We request the length of tenure to be on-going; however, if this is not possible then a two-year lease with room for an extension. Alternatively, the same or similar tenure as other community organisations in that space.

If you require further information, please contact me on info@cdat.com.au or 0403427686.

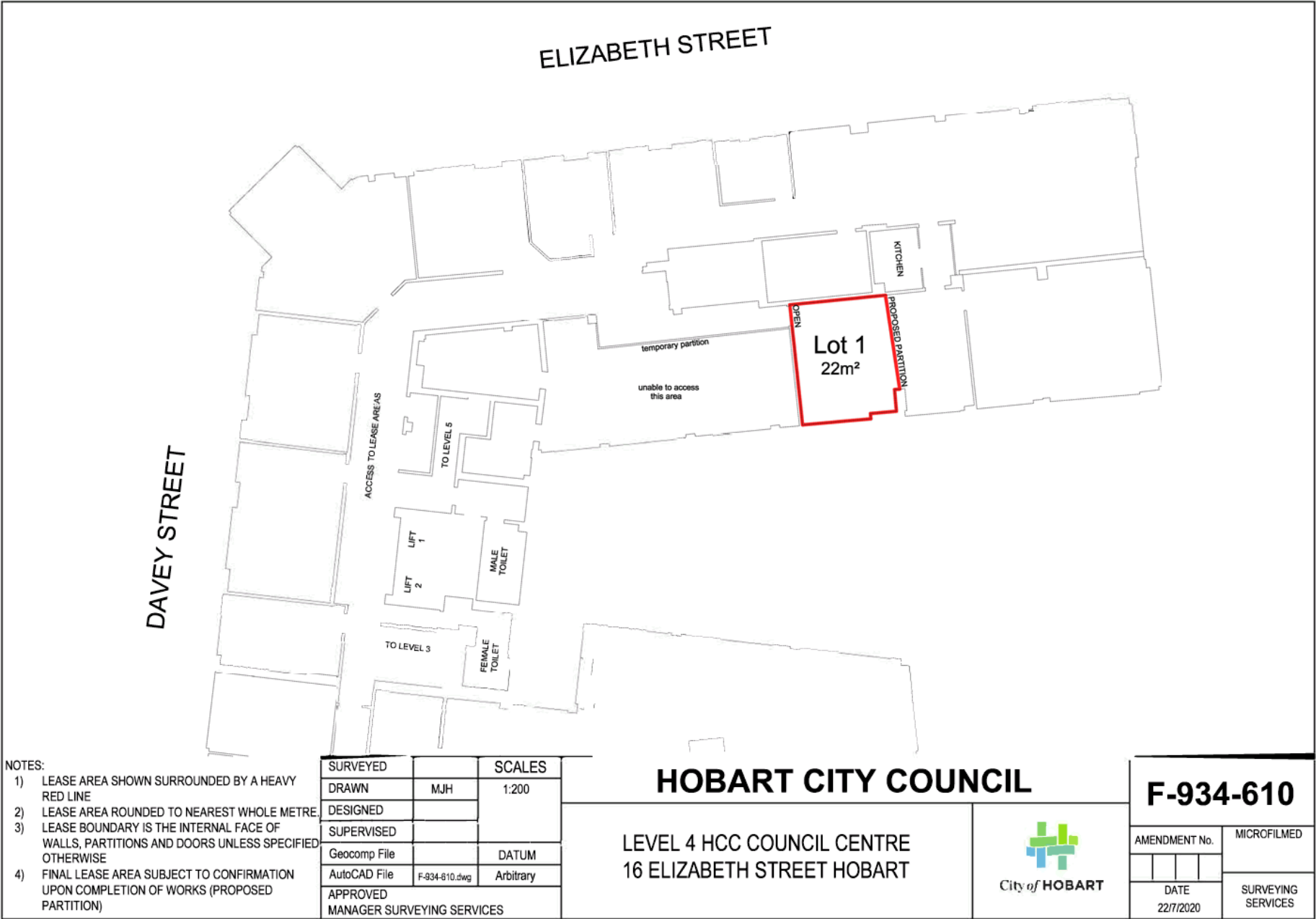
Yours sincerely,

John Kamara
President - CDAT

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Phone: 0406125406
Incorporation No: 1A12671
ABN: 75162988400



The Culturally Diverse Alliance of Tasmania (CDAT)
ABN 75162988400

Criteria	Outcome
What is the proposed use of the property?	The proposed leased area will be used as office space and for meetings for the Board and members.
Alignment with the Council Strategic Plan and other relevant Council strategic documents	Aligns very strongly with Pillar 3 of the Strategic Plan and with the City for All: Community Inclusion and Equity Framework.
Level of community benefit – proposed or provided	CDAT's mission is to endeavour to connect all Tasmanians with the diverse cultural groups, who now call Tasmania home. To empower migrant and refugee communities through mentoring and sharing of knowledge. To advocate, by being productive and instrumental in bringing about change for culturally diverse vulnerable communities.
Value of land and buildings	The value of the office space according to recent market valuation is approximately \$200/m ² . The value of the proposed lease space at 22m ² would be \$4,400 per annum (excluding GST).
Potential for alternative use	The space is currently vacant. It is noted that that the space is not a desirable lease area without the installation of the partition which would make it a lockable space.
Viability and capability of the organisation	CDAT is a newly formed community organisation who are currently developing their strategic plan. They have an active Board of 13 members. They are a registered not-for-profit organisation with CBOS registration.
Capacity to pay, after all income and expenditure is taken into account	As CDAT does not current have any operational funding there is little capacity to pay rent.
Capacity to invest in and maintain the asset, or degree of capital investment undertaken	CDAT would be required to fund the installation of a partition (expected to cost around \$200).
Type of facility	Office space.
Capacity to invest in the community, or level of community investment provided, through disbursement of surplus funds to local community groups, organisations or activities	N/A
Length of tenure sought	Two years.

6.9 New Policy - Chief Executive Officer - Exercise of Powers
File Ref: F21/39037; 15/153-534

Memorandum of the Manager Legal and Governance of 13 May 2021
and attachment.

Delegation: Council

City of **HOBART****MEMORANDUM: FINANCE AND GOVERNANCE COMMITTEE****New Policy - Chief Executive Officer - Exercise of Powers**

The purpose of this report is for Council to endorse a proposed new policy which deals with the legal risk of challenge to the proper exercise of legislative power by the newly commenced, Chief Executive Officer.

Ms Kelly Grigsby was appointed by the Council to the statutory position of General Manager pursuant to s61 of the *Local Government Act 1993* ("the Act") at its meeting of 23 February 2021. The Council intends for the position to be known as the Chief Executive Officer.

In order to ensure that Ms Grigsby (or anyone acting in the position) continues to hold the title Chief Executive Officer yet still continues to lawfully carry out all the powers and functions of General Manager under the Act pursuant to the appointment made under s61, the proposed policy included as **Attachment A** to this report is presented for the approval of Council.

There will also be a range of operational measures taken in addition to the adoption of this policy.

RECOMMENDATION

That the Council adopt the policy titled "Chief Executive Officer – Exercise of Powers" included as Attachment A to this report.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.

Paul Jackson
**MANAGER LEGAL AND
GOVERNANCE**

Date: 13 May 2021
File Reference: F21/39037; 15/153-534

Attachment A: Policy - Chief Executive Officer - Exercise of Powers ↓

City of Hobart

Policy

Title: Chief Executive Officer – Exercise of Powers**Category:** Corporate Governance**Date Last Adopted:** New Policy

1. Objectives

The objective of this policy is to clarify that the position titled Chief Executive Officer is the General Manager appointed by Council pursuant to section 61 of the *Local Government Act 1993* ("the Act").

2. Background

The Council has resolved that the position of General Manager pursuant to section 61 of the Act will be known as the Chief Executive Officer. The purpose of this Policy is to ensure that the individual that occupies that role continues to hold the title Chief Executive Officer yet still continues lawfully to carry out all the powers and functions of the General Manager under the Act pursuant to the appointment made under section 61.

3. Policy

The Chief Executive Officer is the General Manager and any reference to Chief Executive Officer means General Manager for the purpose of the *Local Government Act 1993* (Tas) and all other legislation administered by or concerning Council.

4. Legislation, Terminology and References

Not applicable.

Responsible Officer:	Manager Legal and Governance
Policy first adopted by the Council:	24 May 2021
History	
Amended by Council	Not applicable
Next Review Date:	May 2022



File Reference:

6.10 2020-21 Annual Plan Progress Report
Period Ended 31 March 2021
File Ref: F21/41573

Report of the Senior Advisor Strategic Planning, the Manager Economic Development Engagement and Strategy and the Director Community Life of 13 May 2021 and attachment.

Delegation: Council

**REPORT TITLE: 2020-21 ANNUAL PLAN PROGRESS REPORT
PERIOD ENDED 31 MARCH 2021**

REPORT PROVIDED BY: Senior Advisor Strategic Planning
Manager Economic Development Engagement and Strategy
Director Community Life

1. Report Purpose and Community Benefit

- 1.1. The purpose of this report is to present the 2020-21 Annual Plan Progress report for the period ended 31 March 2021 (refer **Attachment A**).
- 1.1.1. The quarter three progress report is a summary report with comments by exception only. Highlights for the period are included at the beginning of the progress report.

2. Report Summary

- 2.1. The Annual Plan sets out the major actions and initiatives for the 2020-21 financial year and is aligned with the City's strategic plan.
- 2.1.1. The main focus of the 2020-21 Annual Plan is supporting community and economic recovery, and demonstrates the City's high-level objectives for supporting the recovery.
- 2.2. The third progress report for the 2020-21 Annual Plan covers the period from 1 January to 31 March 2021.
- 2.3. The 2020-21 Annual Plan has 99 major actions and initiatives listed. Implementation for the period 1 January to 31 March has seen the commencement of 75 per cent of major actions and initiatives, 23 per cent completed and two per cent on hold. The actions on hold are:

Major action and initiative	Reason for being hold
Develop Public Realm Hobart Design Manuals and Guidelines to support the City's placemaking and urban design work.	Resourcing in relation to the Hobart Design Manual has been redirected due to budget restraints, therefore the development of the manual is currently in hiatus. As this will be an important tool, it is expected that resourcing will be allocated in future years. This action will be carried forward into the 2021-22 Annual Plan
Finalise the installation of enhanced audio facilities in the Council Chamber.	This project is on hold however as an impact of COVID-19 improvements have been made to the AV facilities in the Council chamber to cater for the hybrid meetings and the streaming of Council and Committee meetings.

3. Recommendation

That the Council endorse the Annual Plan 2020-21 progress report for the period ending 31 March 2021.

4. Strategic Planning and Policy Considerations

- 4.1. The preparation of the report provides an account of the major actions and initiatives identified for the 2020-21 financial year as set out in the Annual Plan.
- 4.2. The Annual Plan progress report aligns with various strategies in the Capital City Strategic Plan 2019-29 including best practice, transparency and accountability to the community.

Pillar 8: Governance and civic involvement

Outcome 8.1: Hobart is a city of best practice, ethical governance and transparent decision-making.

- 8.1.2 Practice and communicate good city governance and decision-making.
- 8.1.3 Ensure systematic and useful measurement of community outcomes and the City's performance.

5. Delegation

- 5.1. This matter is delegated to the Council.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Paula Gudgeon
**SENIOR ADVISOR STRATEGIC
PLANNING**



Luke Doyle
**MANAGER ECONOMIC
DEVELOPMENT ENGAGEMENT AND
STRATEGY**



Tim Short
DIRECTOR COMMUNITY LIFE

Date: 13 May 2021
File Reference: F21/41573

Attachment A: Annual Plan Progress Report 2020-2021 - Q3 to March 31 2021





ANNUAL PLAN

PROGRESS REPORT 2020-21

PERIOD ENDING 31 MARCH 2021



City of **HOBART**

CITY OF HOBART ANNUAL PLAN 2020-21 PROGRESS REPORT FOR THE PERIOD ENDED 31 MARCH 2021

Contents

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Pillar 8: Governance and civic involvement	22

INTRODUCTION

The Council endorsed the ten-year *Capital City Strategic Plan 2019-29* at its meeting on 23 September 2019. The Strategic Plan sets out the outcomes and strategies which will lead to the achievement of the community's vision, *Hobart: A community vision for our island capital*. The City of Hobart Annual Plan 2020-21 sets out the major action and initiatives for the year to achieve the outcomes of the City's Strategic Plan. Reports on the progress of the Annual Plan are provided quarterly to the Council.

Achievement of the outcomes and strategies in the strategic plan are guided by the pillars from the community vision:

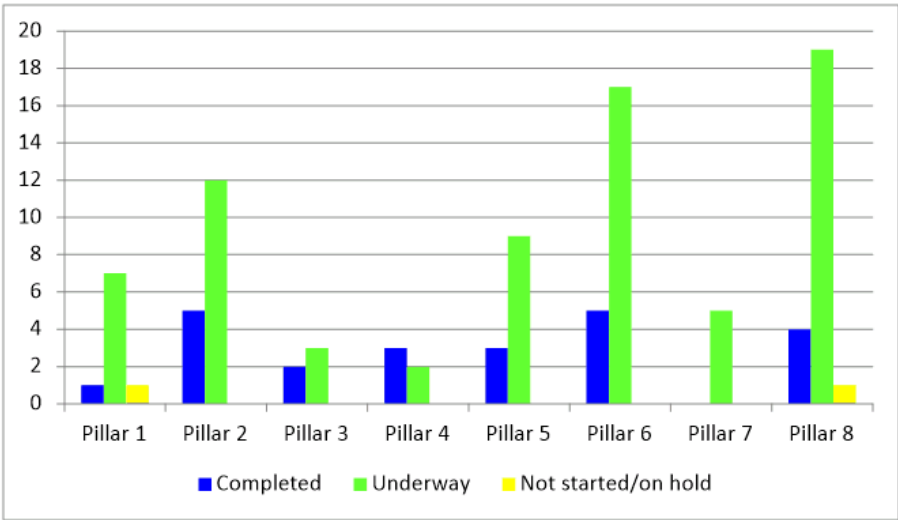
- Pillar 1: Sense of place
- Pillar 2 : Community inclusion, participation and belonging
- Pillar 3: Creativity and culture
- Pillar 4: City economies
- Pillar 5: Movement and connectivity
- Pillar 6: Natural environment
- Pillar 7: Built environment
- Pillar 8: Governance and civic involvement

This report provides a snapshot of progress for the major actions and initiatives in the annual plan and provides highlights for the period 1 January to 31 March 2021. Quarterly highlights are provided at page 4 of this report.

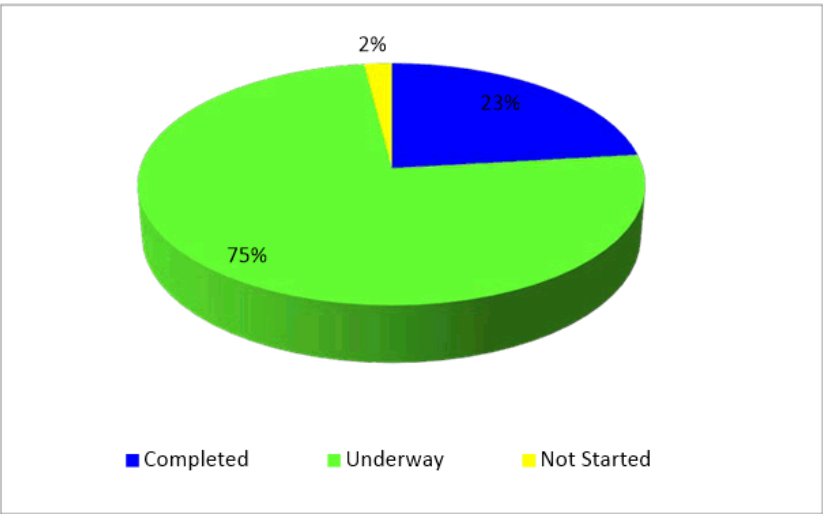
PROGRESS FOR THE PERIOD ENDED 31 MARCH 2021

The 2020-21 Annual Plan has 99 major actions and initiatives listed. For the period 1 January to 31 March 2021, 75 per cent of the major actions and initiatives are underway, 23 per cent have been completed and 2 per cent are on hold.

**OVERVIEW OF PROGRESS OF IMPLEMENTATION OF
MAJOR ACTIONS AND INITIATIVES BY GOAL**



**OVERVIEW OF PROGRESS OF IMPLEMENTATION OF
MAJOR ACTIONS AND INITIATIVES**



QUARTER HIGHLIGHTS FOR THE PERIOD ENDED 31 MARCH 2021

The main focus of the 2020-21 Annual Plan is support for community and economic recovery due to COVID-19, however the City of Hobart has continued to progress major and medium-term projects and programs during this period.

Highlights for the quarter include:

- Upgraded security infrastructure has been installed in the Salamanca precinct, Wellington Court and Elizabeth Mall.
- Residential parking sensors have been rolled-out in North Hobart to improve public amenity across the precinct.
- Final design for the Lefroy Street car park extension in North Hobart has commenced.
- The *Hobart Respects All* campaign, which raised awareness of racism received a Human Rights Week Tasmania Organisation Award.
- The Midtown Expanded Outdoor Dining Trial was fully installed. It provides temporary expanded outdoor dining and street seating space, greening and bicycle racks in Elizabeth Street between Melville Street and Brisbane Street. An evaluation to of the trial is being developed.
- The new Fleet Management System has been implemented and is operational. Integration with other business systems is underway.
- Hobart Current was launched on 11 March and will run until 9 May 2021. The works in public space, exhibition and public programs have been very well received by the community and media.
- Twelve new traffic signal boxes are being painted around the city during March and April.
- On average the market is receiving 13 000 patrons each Saturday and stallholders are continuing to report good sales figures.
- The upgrade of the Argyle Street car park lifts commenced.
- Works commenced on the new toilets at Long Beach, Sandy Bay. This project is supported through the Federal Government's, Local Roads and Community Infrastructure Grant.
- Pop up events which ranged from Bollywood to hip hop were held in March to celebrate Harmony Week 2021.
- Vibrance Festival in Midtown successfully staged from 22 to 28 February 2021. The murals were the work of local artists and the City funded the transformation of four prominent walls in Midtown.

PILLAR 1: SENSE OF PLACE

Community panel's vision statement

We are a city of unique beauty, environment, heritage and people, built on a shared sense of ownership, pride and wonder. This spirit of place has been shaped by Tasmanian Aboriginal people for tens of thousands of years and continues to be shaped by all who have called Hobart home. It is developed jointly by community, private enterprise and government, valuing and enhancing our Hobart identity.

Outcomes:

- 1.1 Hobart keeps a strong sense of place and identity, even as the city changes.
- 1.2 Hobart's cityscape reflects the heritage, culture and natural environment that make it special.
- 1.3 In City decision-making, we consider how different aspects of Hobart life connect and contribute to sense of place.

Summary

Seven of the actions and initiatives under pillar 1 are underway, one is complete and one is on hold.

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
1.2.1	Implement the 2020-21 Capital Works Program.	✓	⇒	⇒	⇒	
1.2.1	Complete stages 2B and 3 of the Salamanca Place upgrade works.		⇒	⇒	⇒	
1.2.1	Manage and oversee the completion of detailed designs for the New Town Retail Precinct and commence construction of stage 2 and 3 if funding becomes available.	✓	⇒	⇒	⇒	
1.2.1 1.2.2	Progress project planning for the Elizabeth Street (Midtown) Retail Precinct, including concept design, stakeholder engagement, reporting and overseeing design development.	✓	⇒	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
1.2.1 1.2.2	Initiate and develop a Connected Precincts infrastructure program.	✓	⇒	⇒	⇒	
1.2.4	Create physical and digital spatial, historical and cultural wayfinding infrastructure.	✓	⇒	⇒	⇒	
1.2.5 1.2.3 7.4.4	Respond to and support, the consolidation of the University of Tasmania's campus in central Hobart as part of the development of the Central Hobart Precincts Plan, including providing guidance in regard to quality and appropriate urban design outcomes.	✓	⇒	⇒	⇒	
1.2.6	Develop Public Realm Hobart Design Manuals and Guidelines to support the City's placemaking and urban design work.	✓	⇒	⇒	X	On hold - resourcing in relation to the Hobart Design Manual has been redirected due to budget restraints, therefore the development of the manual is currently in hiatus. As this will be an important tool, it is expected that resourcing will be allocated in future years. This action will be carried forward into the 2021-22 Annual Plan.
1.3.2	Develop and implement the Project and Portfolio Management software system to improve integrated project governance and community outcomes of city projects.	✓	⇒	⇒	✓	

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 2: COMMUNITY INCLUSION, PARTICIPATION AND BELONGING

Community panel's vision statement

We are an island capital city that is socially inclusive and coherently connected, whose people are informed, safe, happy, healthy and resilient.

Outcomes:

- 2.1 Hobart is a place that recognises and celebrates Tasmanian Aboriginal people, history and culture, working together towards shared goals.
- 2.2 Hobart is a place where diversity is celebrated and everyone can belong, and where people have opportunities to learn about one another and participate in city life.
- 2.3 Hobart communities are active, healthy and engaged in lifelong learning.
- 2.4 Hobart communities are safe and resilient, ensuring people can support one another and flourish in times of hardship.

Summary

Of the 17 actions and initiatives in pillar 2, five have been completed and 12 are underway.

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
2.1.2	In collaboration with Aboriginal communities deliver the Hobart Waterfront Interpretation Plan to maximise the visibility of Aboriginal stories in Sullivan's Cove, delivering stories, text and images ready for next stage detailed design and construction.	✓	⇒	⇒	⇒	
2.2.6	Review and implement the Social Inclusion Strategy, Housing and Homelessness Strategy and associated community commitments.		⇒	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
2.2.6 7.1.1	Continue to work in collaboration with government bodies and the not-for-profit sector to address issues of housing and homelessness.		⇒	⇒	⇒	
2.3.1	Deliver a wide variety of health and wellbeing, aquatic and recreational programs and activities at the Doone Kennedy Hobart Aquatic Centre.		⇒	⇒	⇒	
2.2.3 8.5.11	Seek funding opportunities for the refurbishment of the Doone Kennedy Hobart Aquatic Centre in accordance with the master plan.	✓	⇒	⇒	⇒	
2.4.1	Support the health and wellbeing of the community in recovery from the COVID-19 pandemic through the implementation of the City of Hobart Social Recovery Plan.		⇒	⇒	⇒	
2.4.1 4.5.1	Support the economic recovery of the Hobart business community from COVID-19 through the development and implementation of the City of Hobart Economic Recovery Plan.		⇒	⇒	⇒	
2.4.3	Implement the Single-Use Plastics By-Law of 2020.		⇒	⇒	⇒	
2.4.3	Continue the implementation of the Smoke-free Hobart initiative.		⇒	✓		
2.4.4	Update the Public Health Emergency Management Plan to include all knowledge and learnings developed as a result of the response and recovery undertaken in relation to COVID-19.		⇒	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
2.4.4	Review requirements for establishing Evacuation Centres to include all knowledge and learnings developed as a result of the response to the COVID-19 pandemic.		✓			
2.4.5 2.4.6 5.3.2	Undertake security infrastructure renewals, upgrades and installations to increase and enhance public and community safety.	✓	⇒	⇒	⇒	
2.4.5 2.4.6 5.3.2	Undertake Vehicle Dynamic Assessments for crowded places at key sites to increase and enhance public safety and security.	✓	⇒	✓		
2.4.5 2.4.6 8.5.11	Seek funding opportunities to upgrade security infrastructure through the Safer Communities Fund infrastructure grant.	✓	✓	✓		
2.4.5	Develop a place and mobility response, including direct actions to make the city's streets, spaces and active travel routes safe and healthy, in the context of the COVID-19 pandemic, to support the resilience of our community.		⇒	⇒	⇒	
2.4.6 3.1.5	Support and deliver a range of community programs, projects, initiatives and events that encourage participation and build community resilience.		⇒	⇒	⇒	
2.4.6 4.1.6	Deliver a Resilient Hobart Recovery Grants Program to support the business, creative and community sectors to recover post COVID-19.		⇒	✓		

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 3: CREATIVITY AND CULTURE

Community panel's vision statement

We are a city connected, embracing our diverse communities in cultural expression and creative and artistic participation; a city that enhances our homes, lifestyles and heritage; a city that bravely puts its people first.

Outcomes:

- 3.1 Hobart is a creative and cultural capital where creativity is a way of life.
- 3.2 Creativity serves as a platform for raising awareness and promoting understanding of diverse cultures and issues.
- 3.3 Everyone in Hobart can participate in a diverse and thriving creative community, as professionals and hobbyists.
- 3.4 Civic and heritage spaces support creativity, resulting in a vibrant public realm.

Summary

Of the five actions and initiatives in pillar 3, three are underway and two have been completed.

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
3.1.1	Deliver Hobart Current in partnership with the Tasmanian Museum and Art Gallery.		⇒	⇒	✓	
3.1.1 3.1.4 3.2.1	Provide opportunities for the creative and cultural sectors to utilise creative facilities including the billboard, soapbox and Loop platforms.		⇒	⇒	⇒	
3.2.1 3.2.3 2.1.3	Undertake an interpretation project to tell the layered story of Crowther in Franklin Square, in collaboration with Aboriginal people.		⇒	⇒	⇒	
3.3.2	Establish a Creative Hobart Advisory Group to provide advice on Resilient Hobart Recovery Grants guidelines for the creative sector.		✓			

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
3.4.1 2.3.3	Oversee the detailed designs for the Stage 2 upgrade of Collins Court, including a 'Playful City' element and commence construction if funding becomes available.		⇒	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 4: CITY ECONOMIES***Community panel's vision statement***

We are a city whose economies connect people, businesses, education and government to create a high-quality lifestyle in a thriving and diverse community. Our city is our workshop. We collaborate, embracing ideas, inventiveness and initiative.

Outcomes:

- 4.1 Hobart's economy reflects its unique environment, culture and identity.
- 4.2 People have a range of opportunities to participate in the economic life of the city.
- 4.3 Diverse connections help Hobart's economy, businesses and workers thrive.
- 4.4 Hobart is a place where entrepreneurs and businesses can grow and flourish.
- 4.5 Hobart's economy is strong, diverse and resilient.

Summary

Of the five actions and initiatives in pillar 4, two are underway and three have been completed.

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment
4.1.5 7.3.2 7.3.3 8.5.10	Develop a City of Hobart Strategic Asset Management Plan (SAMP) to inform infrastructure growth and service enhancement decisions.	✓	⇒	⇒	⇒	
4.1.6 6.3.3 6.3.4	Coordinate actions to encourage businesses to identify innovative ways to increase energy efficiency and sustainable business practices.	✓	⇒	✓		
4.1.6 4.3.2 4.4.1	Establish a Business Advisory Group to provide advice in determining business grant guidelines and support strategies for City businesses.		✓			

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment
4.3.3 4.3.5 3.1.5	Support economic and social recovery by delivering the Salamanca Market in a form that adapts to the public safety requirements associated with the COVID-19 pandemic.		⇒	✓		
4.3.6	Work in partnership with tourism bodies and continue to contribute to building the Tasmanian tourism brand.	✓	⇒	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 5: MOVEMENT AND CONNECTIVITY

Community panel's vision statement

We are a city where everyone has effective, safe, healthy and environmentally-friendly ways to move and connect, with people, information and goods, and to and through spaces and the natural environment. We are able to maintain a pace of life that allows us to fulfil our needs, such as work, study, business, socialising, recreation, accessing services, shopping, entertainment and spending time with loved ones.

Outcomes:

- 5.1 An accessible and connected city environment helps maintain Hobart's pace of life.
- 5.2 Hobart has effective and environmentally sustainable transport systems.
- 5.3 Technology serves Hobart communities and visitors and enhances quality of life.
- 5.4 Data informs decision-making.

Summary

Of the 12 actions and initiatives in pillar 5, nine are underway and three have been completed.

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment
5.1.1 5.1.2 5.1.4	Draft the Hobart Transport Strategy 2030 Implementation Plan for internal consultation.		⇒	⇒	⇒	Implementation Plan to be considered by Council at its' March 2021 meeting.
5.1.1	Commence a policy review of temporary traffic management works on roads.		⇒	✓		
5.1.1	Oversee the completion of construction and upgrade works for Kemp Street, specifically streetscape and public use connections associated with the Vibe Hotel and Kemp Street.		⇒	⇒	⇒	
5.1.3 5.1.6	Initiate a micro-mobility transport (electric scooter) trial.	✓	⇒	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment
5.1.3 5.2.8	Undertake a community-driven innovation competition in consultation with Metro and other Greater Hobart Councils to potentially create a new design for Connected Hobart bus shelters.		⇒	⇒	⇒	
5.1.5 5.1.6 5.2.2 5.2.4 7.4.3	Install one or more high rate electric vehicle chargers.	✓	✓			
5.2.1 5.2.2	Develop the first stage of the Network Operations Plan in conjunction with the Department of State Growth.	✓	⇒	✓		
5.2.3 5.2.4	Plan and oversee the delivery of improved infrastructure for cyclists in the city centre, and specifically undertake the trial of the Campbell, Argyle, Liverpool and Bathurst Street cycling network.	✓	⇒	⇒	⇒	
5.2.3 5.2.4 5.2.2 5.2.7	Oversee the delivery of the Collins Street / Molle Street Intersection Signalisation.		⇒	⇒	⇒	Project has been delayed as a result of a number of compounding reasons including changes to Planning Directive 4, signal requirements from DSG, complexity of underground services at site, as well as resourcing. Project is progressing, with planning permit now live, project manager has been appointed for delivery, a directive has been received from the Transport Commissioner, and final detailed design draft was received in April 2021.
5.2.11 5.3.2	Enhance customer features available through the EasyPark mobile parking app.	✓	⇒	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment
5.3.1	Enhance building access and control systems utilising smart city concepts and associated technologies.	✓	⇒	⇒	⇒	
5.4.4	Implement a Cyber Security Program including development of a Cyber Security Framework.	✓	⇒	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 6: NATURAL ENVIRONMENT

Community panel's vision statement

We are a city whose people see ourselves as part of a beautiful and unique natural environment, from the mountain to the river, which embrace us and shape our identity. We are proud custodians and advocates, ensuring resources are appreciated rather than wasted, supporting biodiverse ecosystems in honour of past, current and future generations.

Outcomes:

- 6.1 The natural environment is part of the city and biodiversity is preserved, secure and flourishing.
- 6.2 Education, participation, leadership and partnerships all contribute to Hobart's strong environmental performance and healthy ecosystems.
- 6.3 Hobart is a city with renewable and ecologically sustainable energy, waste and water systems.
- 6.4 Hobart is responsive and resilient to climate change and natural disasters.
- 6.5 Hobart's bushland, parks and reserves are places for sport, recreation and play.

Summary

Of the twenty-two actions and initiatives in pillar 6, 17 are underway and five have been completed.

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
6.1.4	Continue the Orange Hawkweed Control project in the Fern Tree area.		⇒	⇒	⇒	
6.1.7 7.3.2 8.5.10	Implement the street lighting asset capture program including lighting redesign for efficiency, and dark skies outcomes.	✓	⇒	⇒	⇒	
6.2.1 6.2.3	Continue the Bushland Bush Adventures and Mountain Ambassadors programs.		⇒	⇒	⇒	
6.2.3	Continue support of the Bushcare Program to assist in maintaining and improving the bushland network.		⇒	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
6.3.1	Deliver waste services in accordance with the <i>Waste Management Strategy 2015-2030</i> .		⇒	⇒	⇒	
6.3.2	Progress implementation of the Environmental Management Plan for the McRobies Gully landfill.		⇒	⇒	⇒	
6.3.3 6.3.4 6.4.1	Update the Greenhouse Gas and Energy Annual Report, and Energy Action Plan.	✓	⇒	⇒	⇒	
6.3.7	Complete the program to repair flood damage.		⇒	⇒	⇒	
6.4.1 1.1.4	Release the draft of <i>Sustainable Hobart</i> for public consultation.		✓			
6.4.1 4.5.5 7.3.2	Implement environmental sensors and utilise climate projections and models to understand and respond to Hobart's present and future climate.	✓	⇒	⇒	⇒	
6.4.4	Progress the City's Fire Trail Renewal Program.	✓	⇒	⇒	⇒	
6.4.4	Continue the Fuel Reduction Program to mitigate the risk of bushfire to the City through a strategic burning program.	✓	⇒	⇒	⇒	
6.4.4	Continue to plan and implement an ongoing works program to improve the City's fuel break network, consistent with current Tasmania Fire Service Fuel Break Guidelines.	✓	⇒	⇒	⇒	
6.4.6 6.4.7 7.3.2	Release the draft <i>Coastal Hazard Strategy</i> for public consultation.		⇒	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
6.4.9 1.1.4 7.3.2	Ensure that the City's Asset Management Plans incorporate future climate impacts and demand.	✓	⇒	✓		
6.4.10 6.4.11	Digital, audio and visual communication resources developed to enhance awareness and participation in <i>Sustainable Hobart</i> programs.	✓	✓			
6.4.10 6.4.11 8.4.2	Engage with all areas of the community in the <i>Sustainable Hobart</i> program to increase participation and resilience across Hobart's communities.	✓	⇒	✓		
6.4.11	Increase community awareness and engagement in understanding the risks and opportunities to manage climate change.	✓	⇒	✓		
6.5.3	Work with sporting clubs to deliver major projects funded by external grants.		⇒	⇒	⇒	
6.5.3 2.3.1	Support and promote participation in sport and health and wellbeing activities by working with sporting bodies to encourage increased use of the city's facilities.		⇒	⇒	⇒	
6.5.4 1.3.3 7.3.1	Progress the development of the Foothills Mountain Bike Network Project and complete Stage 1 of the State Cycle grant funded project for trails.		⇒	⇒	⇒	
6.5.5	Strengthen the community's awareness of dog access to the City's reserves and promote responsible dog management through signage, education and enforcement.		⇒	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 7: BUILT ENVIRONMENT

Community panel's vision statement

We are a city that maintains our unique built and ecological character, where we all have a safe, secure and healthy place to live. We are a city where people and communities can access world-class services and infrastructure and provide for their social, cultural and economic wellbeing. We embrace change but not at the expense of our Hobart identity and character.

Outcomes:

- 7.1 Hobart has a diverse supply of housing and affordable homes.
- 7.2 Development enhances Hobart's unique identity, human scale and built heritage.
- 7.3 Infrastructure and services are planned, managed and maintained to provide for community wellbeing.
- 7.4 Community involvement and an understanding of future needs help guide changes to Hobart's built environment.

Summary

Of the five actions and initiatives in pillar 7, all five are underway.

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
7.3.1 7.3.2	Finalise the review and progress implementation of Asset Management Plans.		⇒	⇒	⇒	
7.3.2 8.5.10	Implement an Asset Management system in conjunction with asset management planning standards.		⇒	⇒	⇒	
7.3.4	Cleanse and maintain the City's public areas including its public streets, footpaths, parks, reserves, public areas and public toilet facilities.		⇒	⇒	⇒	
7.4.1 7.4.7	Exhibit the Hobart Local Provisions Schedule and implement through the Tasmanian Planning Scheme.		X	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
7.4.2 1.2.3	Complete the Central Hobart Precincts Plan that guides future development and public infrastructure provision and funding in Central Hobart.		⇒	⇒	⇒	The assumptions that were developed to inform this plan are being reviewed to take into account COVID-19 impacts.

✓ Completed ⇒ Underway X Not commenced or on hold

PILLAR 8: GOVERNANCE AND CIVIC INVOLVEMENT

Community panel's vision statement

We are a city of ethics and integrity. We govern with transparency and accountability, encouraging and welcoming active civic involvement. We collaborate for the collective good, working together to create a successful Hobart.

Outcomes:

- 8.1 Hobart is a city of best practice, ethical governance and transparent decision-making.
- 8.2 Strong partnerships and regional collaboration make Hobart a thriving capital city.
- 8.3 City leadership is accessible and reflects Hobart communities.
- 8.4 People are involved in civic life, and the City's communication and engagement with Hobart communities are proactive and inclusive.
- 8.5 Quality services are delivered efficiently, effectively and safely.

Summary

Of the twenty-four actions and initiatives in pillar 8, four have been completed, one is on hold and 19 are underway.

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
8.1.1 8.1.2 8.1.3 8.5.2 8.5.9	Develop a Governance Compliance Plan which includes reporting on the Long-Term Financial Management Plan, City Policies and Work Health and Safety.		⇒	⇒	⇒	
8.1.1 8.1.2 8.1.4	Develop policy and governance requirements for the City's systems and to support the use, monitoring and sharing of data.	✓	⇒	⇒	⇒	
8.1.1 8.1.3	Implement the Strategic Measurement Framework to measure progress against the strategic plan and vision.		⇒	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
8.1.5	Replace the City's legacy records management system with a contemporary information management platform.	✓	⇒	⇒	⇒	
8.2.1 8.2.3	Support implementation of the Hobart City Deal and the Greater Hobart Act.		⇒	⇒	⇒	
8.2.4	Actively participate in the Council of Capital City Lord Mayors (CCCLM) activities and support projects that will benefit Hobart.		⇒	⇒	⇒	
8.3.1 8.3.2 8.5.2	Align and embed the City's values in the Leadership Charter, Recruitment and Performance Management standards and the Code of Conduct.		⇒	⇒	⇒	
8.3.3	Support Elected Members to undertake their roles in accordance with new Elected Member behaviour policies.		⇒	⇒	✓	
8.3.3	Finalise the installation of enhanced audio facilities in the Council Chamber.		⇒	X		This project is on hold however as an impact of COVID-19 improvements have been made to the AV facilities in the Council chamber to cater for the hybrid meetings and the streaming of Council and Committee meetings on YouTube.
8.4.1	Provide opportunities for the community to be engaged in conversations about community and economic recovery following COVID-19.		⇒	⇒	⇒	
8.5.1 8.5.5	Implement a partnership with Service Tasmania for co-location of front of house customer services.		⇒	✓		
8.5.1	Implement the customer request system to support customer service standards and processes.		⇒	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
8.5.2	Co-ordinate the organisational recovery from the COVID-19 pandemic including development of a 3-5 year Recovery and Resilience Plan.	✓	⇒	⇒	⇒	
8.5.3	Work towards development of a new Enterprise Agreement.		⇒	⇒	⇒	
8.5.3	Enact the City's Consultative Committee as a forum for discussion of employee matters.		⇒	⇒	✓	
8.5.4	Implement the 2020-21 actions from the City of Hobart Procurement Strategy, which includes: <ul style="list-style-type: none"> Development of a policy framework and guidelines around local benefit procurement. Increased contract management capability and engagement with the market. 		⇒	⇒	⇒	
8.5.4	Implement new contractual arrangements for transactional banking services.		⇒	⇒	⇒	
8.5.5	Ongoing refinement of finance business practices following the implementation of Navision finance system.		⇒	⇒	⇒	
8.5.5 8.5.6	Progress implementation of the new fleet management system and integrate with other systems as required.		⇒	⇒	⇒	
8.5.5 4.1.4 6.3.4	Embed strategic climate considerations across the City's policies and operations.	✓	⇒	⇒	⇒	
8.5.8	Implement the City's financial hardship assistance program to provide support for		⇒	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

Strategy Ref	Actions and initiatives	Multi-year or ongoing	30 Sept	31 Dec	31 Mar	Comment (by exception only)
	ratepayers impacted by COVID-19 and experiencing financial hardship.					
8.5.9	Review and update the Long-term Financial Management Plan to incorporate the effects of COVID-19 and return the City to a financially sustainable position.		⇒	⇒	⇒	
8.5.10 7.3.2	Commence the development of an asset management plan, asset condition assessment and asset register for all City security infrastructure.	✓	✓			
8.5.11	Pursue external funding and stimulus package opportunities to support the delivery of programs and improve City facilities.		⇒	⇒	⇒	

✓ Completed ⇒ Underway X Not commenced or on hold

7. COMMITTEE ACTION STATUS REPORT

7.1 Committee Actions - Status Report

A report indicating the status of current decisions is attached for the information of Elected Members.

RECOMMENDATION

That the information be received and noted.

Delegation: Committee

Attachment A: Finance and Governance Committee Status Report
- Open

FINANCE AND GOVERNANCE COMMITTEE - STATUS REPORT
OPEN PORTION OF THE MEETING
May 2021

Ref	Title	Report / Action	Action Officer	Comments
1.	<p>NORTH HOBART PARKING OPERATIONAL POLICY CHANGES Council, 23/11/2020 Item 15</p> <p>NOTICE OF MOTION CONDELL PLACE CAR PARK - REDEVELOPMENT Council, 23/9/2019 Item 17</p> <p>CONDELL PLACE CAR PARK - DEVELOPMENT OPPORTUNITIES AND EOI REQUEST Council, 23/7/2018 Item 17</p>	<p>That:</p> <p>9. A further report be provided in June 2021 providing an operational update on the outcomes arising from implementation of new parking controls in North Hobart.</p> <p>10. A further report be provided in June 2021 that considers that money raised from North Hobart parking charges be reinvested into amenity upgrades to the area of North Hobart.</p>	Director City Innovation	A report will be provided to the June 2021 Committee meeting.
2.	<p>OUTSTANDING PARKING DEBT DECEMBER 31, 2017 Finance and Governance Committee 15/5/18 Item 6.1</p>	<p>That:</p> <p>1. The General Manager investigate owners of vehicles who have at least 3 outstanding infringements of 90 days old having their vehicles clamped.</p> <p>2. Costs associated with the clamping of vehicles and subsequent recoveries be charged to the owner of the vehicle.</p> <p>3. A warning be included in the second infringement notice that the Council will clamp vehicles where 3 or more infringements exceeding 90 days are currently outstanding on a vehicle.</p>	Director City Innovation	<p>A strategy for debt collection, including the capacity to clamp vehicles is currently being investigated.</p> <p>A report will be provided to the June 2021 meeting.</p>

Ref	Title	Report / Action	Action Officer	Comments
3.	<p>2019-20 FEES AND CHARGES – PARKING OPERATIONS</p> <p>Finance and Governance Committee, 13/08/2019 Item 6.3</p> <p>Council, 20/05/2019 Item 27</p>	<p>That.</p> <ol style="list-style-type: none"> Investigations be undertaken with appropriate hotel and accommodation establishments for the use of the Council's off street parking facilities outside of normal business hours. The Finance and Governance Committee note the following nine topical areas to be reviewed by officers within the City Innovation Division, and report back to Council: <ol style="list-style-type: none"> Early Bird Parking; Pensioner voucher parking scheme; 90 minute free parking in short term car parks; On-street rates (floating rates); Off-street parking technologies; Hours of operation of car parks; Peripheral parking (commuter shuttle service); Commuter parking in inner city areas; and Off-street, off-peak parking demand management solutions to encourage the spread of shopping and trade, including late night trading and night-shift worker safety. 	Director City Innovation	<p>A report is being prepared for the Committee following completion of pending commercial negotiations with new hotel operators.</p> <p>Clauses 2 a), c), d), e) and f) are complete and a further report will be provided to the June 2021 meeting regarding clause b).</p> <p>Clauses 2 g), h) and i) are part of a broader access parking policy being undertaken by the Manager City Mobility.</p>

Ref	Title	Report / Action	Action Officer	Comments
4.	INVESTIGATION OF ASSET HOLDINGS Council, 26/10/2020 Item 11	That: 1. The General Manager provide a report with a proposal, including an estimation of costs, to the extent that it is needed to engage an external consultant to undertake and complete an analysis of better strategic use of or possible asset sales and/or the potential to allow council assets of all types to provide support as collateral security to reduce debt levels without having to sell the assets for consideration by the Council when developing a post COVID-19 recovery and resilience plan. 2. The following commercial attributes are to be addressed as part of the analysis: (a) Current and potential use to value; (b) Commercial value to commercial return; (c) Rent return to capital return.	Chief Executive Officer	KPMG have been engaged to assist with this analysis. A report is expected for the July 2021 Committee meeting.
5.	EV CHARGING STATION AND PRICING Council, 23/11/2020 Item 14	A further report be provided in June 2021, detailing actual usage and costs associated with operation of the Dunn Place EV park and charge service.	Director City Innovation	A report will be provided to the June 2021 Committee meeting.
6.	REINVESTMENT OF PARKING REVENUE IN THE CBD Council, 7/12/2020 Item 12	1. A report be prepared that a percentage of CBD parking revenue be reinvested in the CBD. i) The report be prepared consistent with the Council's decision of 23 November 2020 requesting a report considering North Hobart parking charges being reinvested into amenity upgrades to the area of North Hobart. ii) The Parking Benefit District Policy be developed in line with the General Manager's advice. 2. The report also give consideration for all precinct shopping strips and centres within the City.	Director City Innovation	Officers are actioning the decision and a report will be provided to Committee in the second half of 2021.

Ref	Title	Report / Action	Action Officer	Comments
7.	POLICY FOR LOBBYISTS AND DEVELOPERS Council, 22/02/2021 Item 14	<p>That:</p> <ol style="list-style-type: none"> 1. The Council endorse a holistic statewide approach to the registration of lobbyist and developer contact. 2. The Council write to the Minister for Local Government in regard to developing a statewide legislative approach for the registration of local government lobbyists and developers for elected members during the consultation process for the Draft Local Government Bill. 3. A report be provided to the Council on the outcome, at the appropriate time. 	Chief Executive Officer	Correspondence has been drafted and a report will be provided once a response has been received.
8.	PARKING INFRASTRUCTURE Council, 22/02/2021 Item 11	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the work being undertaken under the Hobart City Deal to improve public transport infrastructure within Greater Hobart, and continue to work with the State Government to expedite the implementation of policies to improve public transport services within the City; 2. Note that the choice to work to improve public transport services and road/parking infrastructure are not mutually exclusive solutions to improving the commute of Hobartians, and that a combination of policies are required; 3. Investigates locations within the municipality which could be utilised as full day park and ride facilities. 	Director City Innovation	Officers are investigating the matter and a report will be provided to Committee in the second half of 2021.

Ref	Title	Report / Action	Action Officer	Comments
9.	RONALD MCDONALD HOUSE CHARITY - PARKING SPACES IN ARGYLE STREET CAR PARK - LONG TERM PROVISION Council, 22/02/2021 Item 13 Council, 12/10/2020 Item 11	That: 1. The provision of seven (7) free parking spaces to Ronald McDonald House Charity in the Argyle Street Car Park be discontinued, on the provision of 30-days written notice, following the conclusion of the initial 3-month period on 3rd February 2021. 2. A new Patient Assisted Travel Scheme rate of \$5 per day, or other similar contribution, be established to replace the Special Circumstances Rate of \$8 per day. 3. A simple process be implemented by Council officers to provide Ronald McDonald House Charity guests with access to the new Patient Assisted Travel Scheme rate of \$5 per day equalling a total annual benefit of approximately \$10,757.	Director City Innovation	Action expected to be resolved (new policies and procedures in place) by 30 June 2021.
10.	YOUTH ARC - DANCE STUDIO AND OFFICE/MEETING ROOM LEASE - EXPRESSION OF INTEREST PROCESS Council, 26/04/2021 Item 12	That: 1. The Council approve the commencement of an Expression of Interest process to identify a new tenant for the upper level of the Youth ARC facility (also known as the City Hall Supper Room) for a two-year lease period. 2. A further report detailing the outcomes of the Expression of Interest process be presented to the Council in due course.	Director Community Life	The expression of interest process is underway with submissions due end of May.

8. RESPONSES TO QUESTIONS WITHOUT NOTICE

Regulation 29(3) *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

The Chief Executive Officer reports:-

"In accordance with the procedures approved in respect to Questions Without Notice, the following responses to questions taken on notice are provided to the Committee for information.

The Committee is reminded that in accordance with Regulation 29(3) of the *Local Government (Meeting Procedures) Regulations 2015*, the Chairman is not to allow discussion or debate on either the question or the response."

8.1 Rates Collection and Capital Works Expenditure by Suburb
File Ref: F21/16243; S13-001-10

Memorandum of the Manager Rates, Procurement and Finance
Operations and the Director City Innovation of 13 May 2021.

That the information be received and noted.

Delegation: Committee



City of **HOBART**

Memorandum: Lord Mayor
Deputy Lord Mayor
Elected Members

Response to Question Without Notice

RATES COLLECTION AND CAPITAL WORKS EXPENDITURE BY SUBURB

Meeting: Finance and Governance Committee **Meeting date:** 16 February 2021

Raised by: Alderman Sexton

Question:

Can Council Officers provide to Elected Members a table of rates collected by suburb and capital works expenditure by suburb?

Response:

The following table shows the 2020-21 rates raised on 1 July 2020 on the properties in aggregate in each suburb and the 2020-21 capital expenditure in those suburbs in accordance with the Council's approved 2020-21 capital works program.

Suburb Name	Properties #	2020-21 Rates	Capital Expenditure
Battery Point	1535	\$6,072,159.00	\$502,604.00
Dynnyrne	626	\$1,406,842.00	\$450,000.00
Fern Tree	308	\$549,654.00	\$173,918.00
Glebe	277	\$682,580.00	\$17,857.00
Hobart	2225	\$27,760,546.00	\$7,908,904.00
Kingston	25	\$51,426.00	\$0.00
Lenah Valley	2688	\$5,456,460.00	\$1,831,058.00
Mount Nelson	1142	\$2,712,330.00	\$286,690.00
Mount Stuart	1035	\$2,255,110.00	\$429,141.00
Mount Wellington	0	\$0.00	\$2,579,578.00
New Town	2811	\$6,868,519.00	\$623,480.00
North Hobart	1294	\$4,391,552.00	\$965,704.00
Queens Domain	3	\$76,045.00	\$2,830,500.00
Ridgeway	78	\$142,872.00	\$103,040.00
Sandy Bay	5160	\$18,013,935.00	\$2,357,436.00
South Hobart	2349	\$5,773,869.00	\$1,932,028.00

Tolmans Hill	267	\$683,095.00	\$0.00
West Hobart	2648	\$6,656,891.00	\$873,108.00
West Moonah	1	\$2,428.40	\$0
Cross Suburb	N/A	\$0.00	\$7,265,134.00

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Lara MacDonell
**MANAGER RATES, PROCUREMENT
AND FINANCE OPERATIONS**



Peter Carr
DIRECTOR CITY INNOVATION

Date: 13 May 2021
File Reference: F21/16243; S13-001-10

9. QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

An Elected Member may ask a question without notice of the Chairman, another Elected Member, the Chief Executive Officer or the Chief Executive Officer's representative, in line with the following procedures:

1. The Chairman will refuse to accept a question without notice if it does not relate to the Terms of Reference of the Council committee at which it is asked.
2. In putting a question without notice, an Elected Member must not:
 - (i) offer an argument or opinion; or
 - (ii) draw any inferences or make any imputations – except so far as may be necessary to explain the question.
3. The Chairman must not permit any debate of a question without notice or its answer.
4. The Chairman, Elected Members, Chief Executive Officer or Chief Executive Officer's representative who is asked a question may decline to answer the question, if in the opinion of the respondent it is considered inappropriate due to its being unclear, insulting or improper.
5. The Chairman may require a question to be put in writing.
6. Where a question without notice is asked and answered at a meeting, both the question and the response will be recorded in the minutes of that meeting.
7. Where a response is not able to be provided at the meeting, the question will be taken on notice and
 - (i) the minutes of the meeting at which the question is asked will record the question and the fact that it has been taken on notice.
 - (ii) a written response will be provided to all Elected Members, at the appropriate time.
 - (iii) upon the answer to the question being circulated to Elected Members, both the question and the answer will be listed on the agenda for the next available ordinary meeting of the committee at which it was asked, where it will be listed for noting purposes only.

10. CLOSED PORTION OF THE MEETING

RECOMMENDATION

That the Committee resolve by majority that the meeting be closed to the public pursuant to regulation 15(1) of the *Local Government (Meeting Procedures) Regulations 2015* because the items included on the closed agenda contain the following matters:

- Information of a personal and confidential nature;
- Remission of rates; and
- Write-Off of debts.

The following items are listed for discussion:-

Item No. 1	Minutes of the last meeting of the Closed Portion of the Committee Meeting
Item No. 2	Consideration of supplementary items to the agenda
Item No. 3	Indications of pecuniary and conflicts of interest
Item No. 4	Reports
Item No. 4.1	Local Government Association of Tasmania 2021 Elections LG(MP)R 15(2)(g)
Item No. 4.2	General Remissions of Rates and Charges Granted LG(MP)R 15(2)(g)
Item No. 4.3	Write-Off of Debts LG(MP)R 15(2)(g)
Item No. 4.4	Bad Debt Write-Off LG(MP)R 15(2)(g)
Item No. 5	Committee Action Status Report
Item No. 5.1	Committee Actions - Status Report LG(MP)R 15(2)(b), (c)(i), (f) and (g)
Item No. 6	Responses to Questions Without Notice
Item No. 6.1	Lefroy Street Carpark LG(MP)R 15(2)(d)
Item No. 6.2	Lefroy Street Carpark LG(MP)R 15(2)(d)
Item No. 6.3	TasWater Dividend Update LG(MP)R 15(2)(c)(iii)
Item No. 7	Questions Without Notice