



CITY OF HOBART

AGENDA

Community, Culture and Events Committee Meeting

Open Portion

Thursday, 27 February 2020

at 5:30 pm

Lady Osborne Room, Town Hall

THE MISSION

Working together to make Hobart a better place for the community.

THE VALUES

The Council is:

People	We value people – our community, our customers and colleagues.
Teamwork	We collaborate both within the organisation and with external stakeholders drawing on skills and expertise for the benefit of our community.
Focus and Direction	We have clear goals and plans to achieve sustainable social, environmental and economic outcomes for the Hobart community.
Creativity and Innovation	We embrace new approaches and continuously improve to achieve better outcomes for our community.
Accountability	We work to high ethical and professional standards and are accountable for delivering outcomes for our community.

ORDER OF BUSINESS

Business listed on the agenda is to be conducted in the order in which it is set out, unless the committee by simple majority determines otherwise.

APOLOGIES AND LEAVE OF ABSENCE

1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY	4
2. CONFIRMATION OF MINUTES.....	4
3. CONSIDERATION OF SUPPLEMENTARY ITEMS	4
4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST	4
5. TRANSFER OF AGENDA ITEMS.....	5
6. REPORTS	6
6.1 Review of Hobart Food Truck Program	6
6.2 Applications Approved Under the Delegated Authority of the Director Community Life for Quick Response Grants.....	49
7. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN	53
7.1 International Women's Day	53
8. COMMITTEE ACTION STATUS REPORT	56
8.1 Committee Actions - Status Report.....	56
9. QUESTIONS WITHOUT NOTICE	60
10. CLOSED PORTION OF THE MEETING.....	61

**Community, Culture and Events Committee Meeting (Open Portion) held
Thursday, 27 February 2020 at 5:30 pm in the Lady Osborne Room, Town Hall.**

COMMITTEE MEMBERS

Sherlock (Chairman)
Sexton
Harvey
Dutta
Ewin

Apologies:

Leave of Absence:

Alderman Dr P T Sexton

NON-MEMBERS

Lord Mayor Reynolds
Deputy Lord Mayor Burnet
Zucco
Briscoe
Thomas
Behrakis
Coats

**1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A
VACANCY**

2. CONFIRMATION OF MINUTES

The minutes of the Open Portion of the Community, Culture and Events Committee meeting held on [Thursday, 30 January 2020](#), are submitted for confirming as an accurate record.

3. CONSIDERATION OF SUPPLEMENTARY ITEMS

Ref: Part 2, Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Recommendation

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the General Manager.

4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Ref: Part 2, Regulation 8(7) of the *Local Government (Meeting Procedures) Regulations 2015*.

Members of the committee are requested to indicate where they may have any pecuniary or conflict of interest in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the committee has resolved to deal with.

5. TRANSFER OF AGENDA ITEMS

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

A committee may close a part of a meeting to the public where a matter to be discussed falls within 15(2) of the above regulations.

In the event that the committee transfer an item to the closed portion, the reasons for doing so should be stated.

Are there any items which should be transferred from this agenda to the closed portion of the agenda, or from the closed to the open portion of the agenda?

6. REPORTS

6.1 Review of Hobart Food Truck Program File Ref: F20/10704; 17/170

Report of the Community Activation and Grants Coordinator, Manager Activation Programs and Tourism and the Director Community Life of 20 February 2020 and attachment.

Delegation: Council

REPORT TITLE: REVIEW OF HOBART FOOD TRUCK PROGRAM

REPORT PROVIDED BY: Community Activation and Grants Coordinator
Manager Activation Programs and Tourism
Director Community Life

1. Report Purpose and Community Benefit

- 1.1. This report responds to the following notice of motion from the Council meeting of 18 February 2019.

That the Council undertake a review of the Food Van Program and associated relevant regulations including other temporary food service structure to ensure:

- 1) *The guidelines and food and hygiene regulations are contemporary and preserve a 'level playing field', especially when permanent food vans are located near established businesses that pay rates and other fees;*
- 2) *The relevant planning schemes are contemporary and that the use categories in the schemes respect the fact that temporary and permanent food vans may be located close to existing businesses. In particular those businesses seeking to trade in permanent positions; and*
- 3) *That consultation occurs with relevant peak bodies and stakeholders.*

In preparing the report, an analysis be included of trends and requirements in other cities that operate food truck programs.

- 1.2. Review of the program provides the Council with an opportunity to ensure that it is maximising community benefit while also meeting the needs of local businesses.

2. Report Summary

- 2.1. This report provides a summary of consultation undertaken as part of a review of the Hobart Food Truck Program. This review included:

- a desktop review and phone discussions with staff coordinating similar programs in all Australian capital cities;
- publicly available online survey;
- consultation with business stakeholders;
- survey with current and previous Hobart Food Truck Program permit holders; and
- a workshop with City officers.

- 2.2. The review identified that Hobart's program, which was the first in Tasmania and one of the earliest local government mobile food programs in the country, continues to be consistent with other Australian cities in relation to permit conditions, fee structure and administration.
- 2.3. The review clarified that there are two ways that food trucks can operate within the City of Hobart.
 - 2.3.1. Food trucks can operate on public land (roads and parks), which is managed through the Hobart Food Truck Program permit system.
 - 2.3.2. Food trucks can also operate on private land through the planning application process, which requires a development application.
 - 2.3.2.1. The current planning scheme was adopted in 2015 and does not make a distinction between a permanent nor a temporary food vehicle located on private land.
 - 2.3.2.2. The planning scheme also does not require consideration of the impact of one business on another business, whether that business is a temporary food van, or a new 'bricks and mortar' restaurant. In this way a food truck is treated the same as a bricks and mortar business.
- 2.4. The review highlighted the need to clearly differentiate food trucks participating within the Hobart Food Truck Program in public spaces from those food trucks trading on private land. This would assist public awareness.
- 2.5. The review found an anomaly in the guidelines whereby Battery Point, a designated No Go Zone, sits outside the regulations that govern the Hobart Food Truck Program and for this reason it is proposed for the guidelines to be amended to remove this No Go Zone.
- 2.6. Further, the guidelines make reference to North Hobart and a Sandy Bay No Go Zones. Food Trucks are also unable to trade in these zones as the 50 metre minimum trading distance precludes this, and the guidelines will need to be updated to reflect this.
- 2.7. The review found that the Hobart Food Truck Program continues to meet public expectations, is aligned with the community vision and is delivering objectives originally set for the program.
- 2.8. Minor changes to the City of Hobart Food Truck Program Guidelines and Permit Conditions will also be made to reinforce the obligations of permit holders.

- 2.9. A workshop involving Tasmania Police, The Salvation Army, the Waterfront Business Community and Tasmanian Hospitality Association revealed continued support for the current trading times and days and a high level of support for food trucks in Salamanca Place as they help to mitigate late night alcohol related incidents by providing the public with food and a safe spot to wait for a taxi.

3. Recommendation

That:

- 1. The Council endorse the continuation of the Hobart Food Truck Program.***
- 2. Promotion of the program be increased to ensure mobile food vendors participating in the Hobart Food Truck Program are clearly identifiable so as to differentiate them from vendors trading on private land.***
- 3. Based on the findings of the review a number of operational changes be made, as outlined in the report, to the City of Hobart Food Truck Program Guidelines and Permit Conditions.***

4. Background

- 4.1. The Hobart Food Truck Program (the Program) was established after extensive community and sector consultation and a twelve month trial during 2015-2016.
- 4.2. The program aligns with similar national and international approaches to the implementation of food truck programs. Benefits of programs within Australia and overseas include community activation and vibrancy, economic development and public safety.
- 4.3. It provides a framework within which mobile food vendors can trade in public spaces as a way of increasing public space activation and community safety while ensuring that the City's legislative requirements are met and minimising impact on local fixed businesses.
 - 4.3.1. Food trucks help to create a more diverse and vibrant Hobart by encouraging foot traffic and drawing people into under-utilised spaces, or by trading late at night.
 - 4.3.2. Food trucks are a mix of established businesses and start-up businesses that aim to service the community in a variety of flexible ways.

- 4.4. Through the Hobart Food Truck Program, the City issues permits to mobile food vendors that allow them to trade in public spaces for a fee. The permit conditions are listed under the following headings:
- Community access
 - General
 - Health and safety
 - Noise
 - Trading times, locations and duration
 - Waste
- 4.5. This is the second major review of the program since its inception in 2016. The first review was undertaken at the end of the 12 month trial in late 2016.
- 4.6. As a result of ongoing feedback from community and business representatives and in consultation with City of Hobart officers the guidelines and permit conditions have also been amended since the program began in 2016.
- 4.6.1. The General Manager has been delegated to make administrative changes to the program guidelines and permit conditions.
- 4.7. A copy of the current *Hobart Food Truck Program Guidelines and Permit Conditions* is attached to this report. **(Attachment A)**
- 4.8. This most current review involved consultation undertaken between November 2019 and February 2020 with community members, business representatives, mobile food vendors currently participating in the program as well as those that have exited, City of Hobart officers and a desktop review of food trucks programs in seven Australian cities.
- 4.9. Consultation tools included an online survey via the City's engagement platform 'Your Say', meetings with business and waterfront stakeholder representatives, a survey of mobile food vendors and a workshop with City of Hobart officers.
- 4.10. The research undertaken for this report indicates that City of Hobart permit conditions are consistent with the permit conditions for mobile food programs of those Australian cities researched and that they also align with the expectations of the local community and business representatives.

Consultation with the public via online survey

- 4.11. The publicly accessible online survey was available through the *Your Say* platform and promoted through community and business groups within Hobart as well as on the City's Facebook and website.

- 4.12. The survey received a total of 112 visitors with 51 surveys completed during the seven week period from December 2019 to February 2020.
- 4.13. The majority of respondents were aged between 30 and 60 year of age (82.3%) with non-business owners (74.5%) and business owners (25.5%) responding.
 - 4.13.1. Three (3) survey respondents identified as owners of food trucks.
- 4.14. The survey results indicate strong support for the program as a whole (90.2%) as well as strong awareness that participating vendors are required to comply with City of Hobart health and safety conditions (92.2%).
- 4.15. The majority of respondents agreed that the 50 metre trading limit from open businesses (72.5%) and the 50 metre trading limit from private residences (66.7%) was appropriate.
- 4.16. The University of Tasmania was identified by survey respondents as a potential No Go Zone.
 - 4.16.1. The current minimum trading distance (50 metres) limits trade to two sites near UTAS. The first at the intersection of French Street and College Road and the second on Sandy Bay Road, near the intersection of Marievile Esplanade.
 - 4.16.2. The creation of a No Go Zone for these areas is not recommended as the current permit guidelines already significantly limit the amount of trade that is permitted in this area.
- 4.17. In relation to the potential positive impacts of the food truck program 75% respondents felt that a positive outcome of the program was that it contributed to an active community and vibrancy on Hobart's streets.
- 4.18. Food Trucks are seen to create an active and interesting pedestrian environment and they increase the urban vitality of Hobart. Having food trucks as an alternative dining option for food was important and the majority of people surveyed did not believe that food trucks take up valuable parking space.
- 4.19. In relation to the potential negative impacts of the food truck program 62% respondents felt that the program did not have any negative impacts while 21% respondents felt that competition with existing fixed food and beverage businesses may have a negative impact.
- 4.20. Thirty-seven point three per cent (37.3%) of respondents considered that there was the right number of food trucks in Hobart while 56.9% of respondents considered that there should be more food trucks in Hobart.

- 4.21. As can be seen by the survey results there is a high degree of awareness of the Program and the Program's objectives and permit guidelines are consistent with the view of the majority of those surveyed and align with community sentiment.

Consultation with business representatives and stakeholders

- 4.22. A workshop with local business representatives and stakeholders was undertaken on Thursday 23 January 2020. Invitees included representatives from the following organisations.
- Tasmania Police
 - The Salvation Army
 - The Waterfront Business Community (WBC)
 - Tasmanian Hospitality Association (THA)
 - S & L Security.
- 4.23. While this particular workshop considered all aspects of the program it had a particular focus on the Friday and Saturday late night mobile food vendor trade on Salamanca Lawns.
- 4.23.1. This is the only mobile food vendor site managed by the City with a roster that aligns with the *Street Teams* program, which is facilitated by the City in partnership with The Salvation Army and Tasmania Police.
- 4.24. Feedback from WBC and THA representatives was that the current trading times and days are working well and that there should be no change to this.
- 4.25. Tasmania Police, The Salvation Army and S & L Security representatives were very supportive of the food vans being on site as they help to mitigate late night alcohol related incidents by providing the public with food and a safe spot to wait for a taxi.
- 4.25.1. Alterations to the intersection of Morrison and Castray Esplanade as part of the Salamanca Place Precinct Upgrade project will not have a negative impact on the delivery of the food truck program at this location.

Consultation with Hobart Food Truck Program participants

- 4.26. An online survey was sent to 37 mobile food vendors who are currently participating in or have previously participated in the Hobart Food Truck Program. There were a total of 13 responses to this survey.
- 4.27. The key issues identified by food truck operators currently participating in the program as well as for operators that have exited the program were in relation to limited trading times, limited suitable trading locations and the restrictions on trading areas.

- 4.27.1. Trading times are limited to sign posted parking restrictions and it is not proposed that this be changed.
- 4.27.2. Suitable trading locations are limited by the 50 metre exclusion distance within the program guidelines and it is not proposed that this be changed.
- 4.28. Specific locations that are impacted by the issues noted in the paragraphs above were near UTAS and the Hobart waterfront.
 - 4.28.1. These two areas are the sites that offer the highest customer potential for food trucks but are limited by planning scheme (Hobart waterfront) and available trading sites due to proximity to residents (UTAS).
- 4.29. Sixty per cent (60%) of survey respondents agreed that the 50 metre minimum trading distance from existing food and beverage businesses was reasonable.
 - 4.29.1. An issue for current mobile food vendors that responded to this question was that this 50 metre distance limits the ability to trade near UTAS.
- 4.30. Fifty per cent (50%) of survey respondents agreed that the 50 metre minimum trading distance from private residences was reasonable.
- 4.31. The survey sought to understand how mobile food vendors in the program promoted their business. For those mobile food vendors that responded to the survey social media, word of mouth and promotion through community groups were the top three ways that they promoted their business.
- 4.32. Mobile food vendors suggested that social media, the City of Hobart website and a dedicated app were ways that the City could promote the food truck program.
- 4.33. The survey also invited feedback on the program's application process and permit fee.
 - 4.33.1. The majority of mobile food vendors were satisfied that the application process worked well and that they were happy with the support that they received from City of Hobart staff.
 - 4.33.2. While most mobile food vendors were not in agreement that the permit fee was appropriate, as has been noted previously in this report, the permit fee that the City of Hobart charges has been based on a market valuation, comparison of outdoor dining fees for fixed businesses within Hobart and is within the range of food truck fees charged by other Australian cities.

4.34. In summary, the information from those vendors that participated in the survey highlights an opportunity to ensure that the current permit conditions align with updated By-laws to maximise trade in as many appropriate locations as possible.

4.34.1. This point was also identified by City of Hobart officers in the staff workshop undertaken as part of this review.

4.35. The survey results also identify ways that the City can promote the food truck program more.

Consultation with City of Hobart officers

4.36. A workshop was held on 19 December 2019 that involved 16 City of Hobart officers from all six divisions.

4.37. The following key issues were discussed at this workshop.

4.37.1. **Deliveries from Food Truck.** The issue of food trucks delivering food to customers in other locations while they were not open to serve the public where they were parked, was discussed. Essentially, trucks doing this are operating as an offsite commercial kitchen.

It was recommended to not allow deliveries *from* food trucks unless the food truck is also open and trading to the public at the same time.

4.37.2. **No Go Zones.** The location of the No Go Zones was discussed in relation to the current permit conditions. The current conditions prohibit mobile food vendor trade within 50 metres of an existing food or beverage business as well as trading within 50 metres on the same side of the street of a private residence.

With the above in mind the removal of the No Go Zones for Battery Point, North Hobart and Sandy Bay was proposed.

4.37.3. **By-law changes.** Due to recent changes to relevant By-laws the need to clarify permit conditions for trading within the city centre was identified. This process is being undertaken in consultation with officers from the City's Legal and Governance Unit.

Planning scheme considerations in relation to food vans being established near fixed businesses

4.38. The Hobart City Council Public Spaces By-law no 4 of 2018 and section 56C of the *Vehicle and Traffic Act (Tasmania)* provide the legislative framework through which Hobart Food Truck Program permits are issued to participating vendors.

- 4.39. Permit conditions issued under this legislation only apply to vendors trading in public spaces (on street or in parks) within Hobart. The program and the subsequent permit does not apply to food vendors wishing to trade on private land on an ongoing basis or for vendors trading during an event or for private catering.
- 4.40. In response to the specific issue relating to the planning scheme included in the notice of motion, officers involved in the internal stakeholder workshop clarified that the current planning scheme is contemporary (2015).
- 4.41. The current planning scheme does not make a distinction between a permanent nor a temporary food vehicle located on private land.
- 4.42. The planning scheme does not require consideration of the impact of one business on another business, whether that business is a temporary food van, or a new 'bricks and mortar' restaurant.
- 4.43. The following information provides an overview of the current process for mobile food vendors applying to trade on private land, which is consistent with the process for the approvals for a change of use for a businesses in a fixed premises.
 - 4.43.1. Vendors wishing to trade on private land on an ongoing basis, such as the car park of an existing business, are permitted to do so if a Development Application (DA) for a change of use has been approved by City officers or Council.
 - 4.43.2. The DA process may require an application to be advertised and for neighbouring properties to be notified, where the proposed use or development is designated as discretionary by the planning scheme, providing an opportunity for representations from local community members, businesses and other stakeholders.
 - 4.43.3. DAs that receive more than two representations and are recommended by officers for approval must be determined by the City Planning Committee. DAs that receive more than three representations and/or are recommended for refusal are required to be determined by the full Council.
 - 4.43.4. If a DA for a change of use has been approved the applicant may trade on that site as long as they remain in compliance with the conditions on the planning permit.

- 4.43.5. If, for example, a mobile food vendor has a planning permit to operate on a vacant car park, and then that car park is subsequently approved and developed into an apartment building, the mobile food vendor would not be able to comply with the conditions on the planning permit because the site is substantially not the same as it was when the mobile food vendor's planning permit was approved. i.e. the site was a car park and now it is an apartment building.

Comparison with similar programs in other Australian cities

- 4.44. A review of mobile food vendor programs within seven Australian cities was undertaken in preparation of this report. These cities were:

- Adelaide
- Brisbane
- Launceston
- Melbourne
- Perth
- Sydney
- Yarra City

- 4.45. As is the case with Hobart's program all cities researched require their participating vendors to adhere to local, state and federal legislation relating to community access and amenity, environmental, health, safety and transportation.

- 4.46. A summary of the attached comparison is provided below.

- 4.46.1. **Permit fees.** Fees range from \$157 per month in Brisbane (excluding design and application fees) to \$1,000 per month in Melbourne (premium site) with Hobart's fees (\$781 per 3 month/\$2,606 per 12 month) sitting within the higher end of this range.

- 4.46.1.1. Hobart's permit fees are based on a valuation undertaken in 2016 by an external provider that considered land value and outdoor dining fees charged by the City. It is proposed that a valuation be undertaken in the 2021-22 financial year on the five year anniversary of the program.

- 4.46.1.2. Fees are adjusted annually by CPI.

- 4.46.2. **Trading locations.** Melbourne, Brisbane and Perth allocate specific trading spots, including premium and rotational sites that are put out to tender, while all other researched cities permit vendors to trade across the local government area, in accordance with permit conditions.

- 4.46.3. **Minimum trading distance.** Within the cities researched the minimum distance that a mobile food vendor can trade from an open fixed food or beverage business ranges from 25 metres to 200 metres. Hobart's minimum distance is 50 metres.
- 4.46.3.1. Some of the cities researched specify that the mobile food business has to be selling the same or similar type of food to the fixed business for the minimum distance to apply.
- 4.46.4. **Parking restrictions and fees.** All cities require participating vendors to abide by parking restrictions and pay relevant parking fees. Brisbane, Perth and Melbourne programs however have dedicated food vendor trading areas that exclude public parking during specific times.
- 4.46.5. **Number of participating vendors.** Perth (12) and Melbourne (18) limit the number of vendors participating in their respective programs. These cities have dedicated trading locations that vendors apply to trade at permanently or on a rotational basis. No other researched city limits the number of permits.
- 4.46.6. **Curated program.** Of the seven cities researched Brisbane, Melbourne and Perth curate their food truck programs. The remaining cities, including Hobart, do not curate or manage the type of food available within their respective programs.
- 4.46.7. **Promotion.** Sydney, Adelaide and Brisbane have dedicated apps that promote participating vendors trading times and locations. Melbourne, Launceston, Perth and Yarra City do not provide this service. Hobart requires participating vendors to sign up to *Where the Truck?* app.
- 4.46.7.1. The *Where the Truck?* app is designed to provide users with the trading times and location of participating vendors in all Australian capital cities.
- 4.46.7.2. The app is currently offline and vendors participating in the Hobart program are using Facebook to promote their locations.

- 4.47. As can be seen by this research, Hobart's program, which was the first in Tasmania and one of the earliest local government mobile food programs in the country, is consistent with other Australian cities in relation to permit conditions, fee structure and administration.

Other Consultation

- 4.48. Consultation in relation to specific issues connected with mobile food vendors trading in French Street, Sandy Bay, Main Road, New Town and Marieville Esplanade, Battery Point, has also taken place within the last three months.

French Street, Sandy Bay

- 4.48.1. The intersection of French Street and College Road is one of only two locations where mobile food vendors are permitted to trade in close proximity to the University of Tasmania (UTAS) Sandy Bay campus.
- 4.48.2. Representatives from the company that provides refreshment services for UTAS have approached City of Hobart officers with concerns regarding the proximity of the vendors to the University Union, the duration of their trade and consumption of mobile vendor food on UTAS property.
- 4.48.3. City officers have confirmed with staff from the University Union and the participating food trucks that the current trading location is more than 50 metres from the entrance to the University Union. There is room for a maximum of two small vehicles to trade in this spot.
- 4.48.4. In response to the University Union's concerns officers have also reinforced with participating mobile food vendors that they are required to adhere to the time limits outlined in the permit conditions.
- 4.48.5. Consumption of mobile food vendor food on UTAS property is beyond the scope of City of Hobart staff to address, however the issue has been discussed with participating vendors and UTAS representatives, both of whom have initiated actions to address this.
- 4.48.6. As a result of the review of the issues in this location there are no changes recommended to the current permit conditions.

Marievile Esplanade, Battery Point

- 4.48.7. City officers have been contacted by members of the public in relation to program vendors' duration of trade and deliveries from this site.
 - 4.48.7.1. This has involved mobile food vendors essentially operating an 'Uber Eats' by preparing food in their food truck, which is then delivered by another vehicle to the customer at another location.
- 4.48.8. Trade in this location is permitted under the current permit conditions and participating vendors have been reminded of their obligations in relation to the duration of trade.
- 4.48.9. As a result of the review of this issue and as previously indicated in this report, it is proposed that the permit conditions are updated to limit the provision of deliveries *from* program vendors.

Main Road, New Town

4.48.10 Mobile food vendors trading in the car park of two businesses on Main Road have been informed that they are required to submit a development application for a change of use as they are trading on private property.

4.4.8.11 As previously indicated this trade falls outside of the parameters of the Hobart Food Truck Program.

5. Proposal and Implementation

- 5.1. Minor changes to the City of Hobart Food Truck Program Guidelines and Permit Conditions will be made to reinforce the obligations of permit holders, specifically in relation to the delivery of food from the trading vehicle.
- 5.2. It is proposed that the 'No Go Zones' for Battery Point, North Hobart and Sandy Bay be removed from the guidelines as the existing permit conditions adequately ensure that participating mobile food vendors do not trade within these areas.
- 5.3. Marketing and promotion of the program will be increased to identify participating vendors, both online and on the vehicles themselves.

6. Strategic Planning and Policy Considerations

- 6.1. The Hobart Food Truck Program aligns with the following strategies within Pillar 4 City economies of the *Capital City Strategic Plan 2019-29*.
 - Outcome 4.4.1 'Create opportunities for businesses to engage with the City.'
 - Outcome 4.4.2 'Support and engage with new and emerging entrepreneurs.'
 - Outcome 4.4.3 'Create and support opportunities for businesses to test new ideas.'
- 6.2. The Hobart Food Truck Program has provided an opportunity for a number of start-up businesses to establish themselves within Hobart. This has created employment for young people and people from diverse cultural backgrounds that otherwise would not have been available.
- 6.3. The success of a number of these start-up businesses in the Hobart Food Truck Program has resulted in these participants going on to establish successful food and beverage premises within the city.

7. Financial Implications

- 7.1. Funding Source and Impact on Current Year Operating Result
 - 7.1.1. There is no funding impact on current year operating results arising from this report.
- 7.2. Impact on Future Years' Financial Result
 - 7.2.1. There is no funding impact on future year's operating results arising from this report.
- 7.3. Asset Related Implications
 - 7.3.1. There are no asset related implications arising from this report.

8. Legal, Risk and Legislative Considerations

- 8.1. The permit issued to vendors participating in the Hobart Food Truck Program is issued under clause 83 of the Hobart City Council Public Spaces By-law no 4 of 2018 and section 56C of the *Vehicle and Traffic Act (Tasmania)*.
- 8.2. All participating vendors are required to have Public Liability Insurance of \$20 million as well as compliance with all Tasmanian environmental health requirements. This includes items such as food preparation, gas, and water requirements.

9. Environmental Considerations

- 9.1. The permit issued to vendors in the Hobart Food Truck Program requires the permit holder to adhere to relevant environmental requirements that relate to noise as well as waste and water disposal.
- 9.2. The permit conditions also make specific reference to adherence to the City's waste disposal requirements that all single use take away containers are compostable.

10. Social and Customer Considerations

- 10.1. The review of the Hobart Food Truck program confirms that the program aligns with the expectations of the key stakeholders, the broader community and local businesses.
- 10.2. The review of the Hobart Food Truck Program has also identified opportunities for minor changes that will improve the program.

11. Marketing and Media

- 11.1. Vendors participating in the program have been required to list their mobile food vehicle on *Where the Truck?* app. This app is currently offline.

- 11.2. The development and implementation of a Hobart Food Truck app has been muted throughout the implementation of the program. This is beyond the scope of this report to consider and currently beyond the financial scope of the program to implement. It could however be considered for inclusion as part of a larger 'whole-of-Council' customer service app.
- 11.3. Listing the names and contact details including website and/or Facebook pages for participating vendors on the City of Hobart website is recommended.
- 11.4. The provision of signage or a banner that identifies vendors as participating in the program, as distinct from those vendors that are trading on private land through a development application, is also recommended.

12. Community and Stakeholder Engagement

- 12.1. The review of the program in preparation of this report included considerable consultation with community and business representatives through public surveys, face-to-face forums, staff workshops, etc.

13. Delegation

- 13.1. This report is delegated to the Council.
- 13.2. Administrative changes to the program Guidelines and Permit Conditions have been delegated by Council to the General Manager.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Mark Joseph
**COMMUNITY ACTIVATION AND
GRANTS COORDINATOR**



Tim Short
DIRECTOR COMMUNITY LIFE



Iris Goetzki
**MANAGER ACTIVATION PROGRAMS
AND TOURISM**

Date: 20 February 2020
File Reference: F20/10704; 17/170

Attachment A: Hobart Food Truck Program Guidelines and Permit Conditions
↓

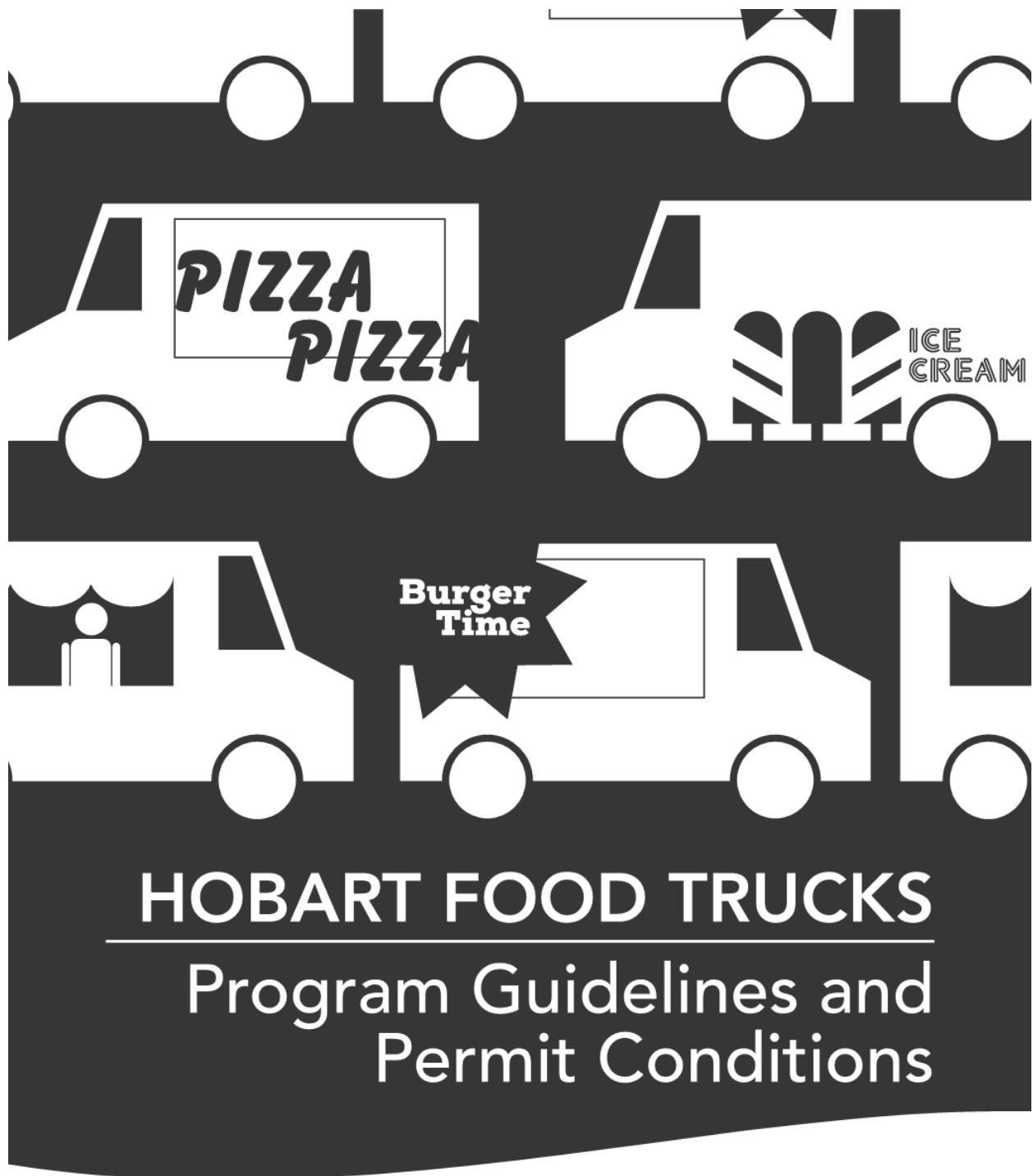




TABLE OF CONTENTS

INTRODUCTION	4	MAPS	
Principles	6	Hobart Interim Planning Scheme 2015 boundary	18
Values	6	Hobart Interim Planning Scheme 2015 and Sullivans Cove Planning Scheme boundary – inner city and waterfront detail	19
Aims	6	Greater CBD No Go Zone	20
Definition	7	North Hobart Shopping Precinct No Go Zone	21
TRADING LOCATIONS	8	Brooker Highway No Go Zone	22
Sullivan Cove Planning Scheme trading exceptions	8	Sandy Bay Shopping Precinct No Go Zone	23
Events & festivals	10	Southern Outlet No Go Zone	24
No go zones	10	kunanyi/Mount Wellington No Go Zone	25
TRADING	11		
Trading times and duration	11		
Trading on Council land vs trading on private land	11		
PERMIT	12		
Permit fee	13		
Delegatiopn to approve Hobart food truck permits	13		
Permit reissue	13		
Permit cancellation	13		
PERMIT CONDITIONS	14		
Health & safety	14		
Trading times, location & duration	14		
Community access	15		
Noise	16		
Waste	16		
General	17		
COMMUNICATION & PROMOTIONS	17		
INFORMATION	17		



INTRODUCTION

The Hobart Food Trucks program provides a framework within which the City of Hobart, local business and the community can enjoy the economic, social and cultural benefits of mobile food vending.

The City is committed to supporting existing food and beverage businesses and aims to ensure that the program complements the city's existing food and beverage economy. As a result, the program has been developed after extensive community and business consultation and the implementation of 12-month trial that took place from July 2015 to July 2016.



PRINCIPLES

VALUES

The following values underpin the Hobart Food Trucks program.

Diversity – The program offers a unique culinary experience in an innovative way that increases the diversity of mobile food options.

Quality – The program incorporates and promotes fresh Tasmanian ingredients into a quality food experience.

Sustainability – The program incorporates and promotes ethical, environmental and sustainable practices.

Value – The program adds economic and cultural value to the city by activating a range of sites at a range of different times.

AIMS

- Activate the City of Hobart.
- Diversify the local economy.
- Encourage mobile food vending while maintaining support for existing businesses.
- Enable cultural experiences that encourage social interaction.
- Enhance the community's sense of safety and wellbeing.



DEFINITION

For the purposes of this program, a Hobart Food Truck is defined as any vehicle that is registered as a Mobile Food Premises within Tasmania under the Food Act 2003, that seeks to trade within public and City of Hobart owned spaces, within the City of Hobart municipal area.

Hobart Food Trucks can be road-registered vehicles, such as trucks, minivans, caravans or enclosed trailers, as well as non-motorised, non-road-registered vehicles, such as push-carts or tricycles.

Only road-registered vehicles, where trade is wholly from inside the vehicle, can trade on the road while participating in the Hobart Food Trucks program.

Only non-motorised, non-road-registered vehicles can trade on footpaths or in parks or reserves while participating in the Hobart Food Trucks program.



TRADING LOCATIONS

Vendors participating in the Hobart Food Trucks program can trade within the area defined by the Hobart Interim Planning Scheme 2015 and some restricted areas within the area defined by the Sullivans Cove Planning Scheme 1997.

A map showing the boundary of the scheme is on page 18 of this document and detail of the boundary within the inner city area and waterfront is on page 19 of these guidelines.

The exception to this, is previously approved mobile food trading zones within the Hobart and Sullivans Cove Planning Schemes, as well as identified 'No Go Zones'.

SULLIVANS COVE PLANNING SCHEME TRADING EXCEPTIONS

The following trading exceptions allow permitted vendors to trade within the Sullivans Cove Planning Scheme 1997 area:

Collins Street (between Campbell Street and Brooker Avenue)	2 hour Mobile Food Vendor Zone prior to 6 pm, Monday–Saturday, no trade after 8 pm, seven days
McVilly Drive, Queens Domain (bike path car park)	Mobile Food Vendor Zone 8 am – 8 pm, seven days
Salamanca Lawns	10.30 pm – 2.30 am, Friday and Saturday nights only

The Salamanca Lawns Mobile Food Vendor Zone is the only Hobart Food Trucks trading location administered through a roster by the City of Hobart.

Hobart Food Truck permit holders wishing to trade within the Salamanca Lawns Mobile Food Vendor Zone must register their interest in trading in this location with the City of Hobart when applying for a permit.

It should be noted, however, that trade within any of the above areas still requires adherence to all permit conditions, particularly the 50-metre minimum distance from existing businesses while those existing businesses are trading.





EVENTS AND FESTIVALS

City of Hobart requirements and permits pertaining to mobile food trade on private land during special events fall outside the scope of the Hobart Food Trucks program.

Mobile food vendors wishing to trade during special events are required to hold a current Mobile Food Premises Registration Certificate issued by a local government authority's environmental health unit, and should also speak to individual event organisers about the specific trading requirements for the relevant event.

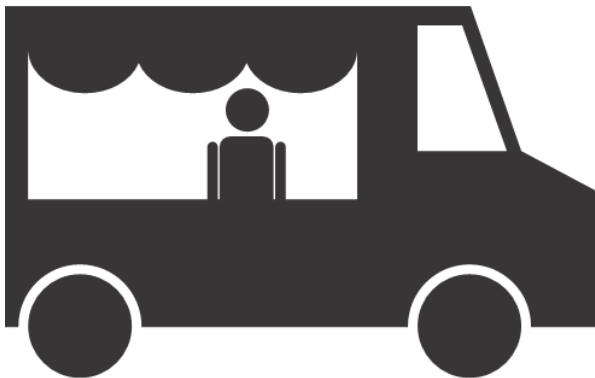
NO GO ZONES

While the Hobart Food Trucks program is designed to activate Hobart as much as possible, a number of No Go Zones exist within the program. These are areas where Hobart Food Trucks are not allowed to trade.

The following No Go Zones exist to ensure that the Hobart Food Trucks program does not adversely impact on high concentrations of existing food and beverage establishments, to ensure the safe flow of vehicles and pedestrians or to adhere to existing by-laws. Maps for the zones are on pages 18–25 of these guidelines.

- The waterfront precinct
- North Hobart shopping precinct
- Brooker Highway and Brooker Avenue
- Sandy Bay shopping precinct
- Southern Outlet
- kunanyi/Mount Wellington

Hobart Food Truck permit holders may be allowed to trade within any of the No Go Zones (with the exception of the Southern Outlet, Brooker Highway, Brooker Avenue and kunanyi/Mt Wellington zones) if trade occurs within an existing Mobile Food Vendor Zone, as previously outlined, or if an event permit has been issued by the City for the location. This could be for a festival, fair or similar community or cultural celebration.



TRADING

TRADING TIMES AND DURATION

Hobart Food Truck permit holders can trade within the sign-posted parking restrictions applicable to the relevant trading site after 7 am and until 12 pm, seven days per week.

If there are no sign-posted parking restrictions within the relevant trading location, then Hobart Food Trucks can trade for a maximum of four (4) hours in one location on any given day, after 7 am and until 12 pm, seven days per week. Notwithstanding this, Mobile food vans within this program are required to be moved after 6 consecutive hours of parking in the same location.

The exceptions to this are the specific trading times and durations within the previously approved Mobile Food Vendor Zones outlined earlier within these guidelines.

TRADING ON CITY OF HOBART LAND VS TRADING ON PRIVATE LAND

Hobart Food Trucks Program Guidelines and Permit Conditions only relate to trade on City of Hobart-owned and/or administered land, such as the road reserve, park, reserve and/or open air public car park within the Hobart Interim Planning Scheme 2015.

The Sullivans Cove Planning Scheme 1997 falls outside the parameters of these guidelines and therefore Hobart Food Trucks are not permitted to operate within these areas, except in designated areas and during special events. The exceptions to this are Salamanca Lawns, Collins Street and Franklin Square (for non-motorised vendors only), outlined within these guidelines.

Mobile food vendors wishing to trade regularly on private land within the Sullivans Cove Planning Scheme 1997, as well as within the Hobart Interim Planning Scheme 2015, should contact City of Hobart Planning staff on 6238 2715 for information on application processes.



PERMIT



Mobile food vendors interested in participating in the Hobart Food Trucks program must complete the Hobart Food Truck application, available on the City of Hobart website.

The Hobart Food Truck permit gives the permit holder the right to trade on City of Hobart property within the area defined by the Hobart Interim Planning Scheme 2015.

Annual and three-month permits are issued throughout the year.

The permit is valid until the expiry date or until such time as the vendor ceases to trade. A permit may be revoked by the City at any time due to non-compliance with any of the permit conditions. There is no partial refund of permit fees if the vendor wishes to cease trading.

To be eligible to apply to participate in the Hobart Food Trucks program, applicants must provide evidence of the following:

- ✓ current Mobile Food Premises Registration Certificate
- ✓ current Public and Product Liability Insurance with cover of \$20 million.

For vendors that are trading from road-registered vehicles, such as trucks, vans, caravans and covered trailers, evidence of road registration must also be provided.

PERMIT FEE

The permit fees for the Hobart Food Trucks program are GST free and are as follows:

Road-Registered Vehicles – for trade on public roads	
Full-Year Permit	\$ 2606
3-Month Permit	\$ 781
Non-Motorised, Non-Road-Registered Vehicles – for trade on footpaths, parks and reserves	
Full-Year Permit	\$ 1302
3-Month Permit	\$ 390

DELEGATION TO APPROVE HOBART FOOD TRUCK PERMITS

The City of Hobart General Manager has the power to issue Hobart Food Truck permits under section 56C of the Vehicle and Traffic Act 1999 and the Parks, Recreation and Natural Areas By-law, No. 5 of 2008.

PERMIT REISSUE

Mobile food vendors already participating in the program are required to apply for a new permit when their existing permit expires. Permits are not automatically renewed.

PERMIT CANCELLATION

Hobart Food Truck permits will be cancelled by the City of Hobart if the permit holder breaches any of the permit conditions listed within the permit, including non-payment of permit fees.

REFUND OF PERMIT FEE

A full refund of any permit fees will be provided to the vendor if extenuating circumstances prevent them from trading within 14 days of payment of the fee.

TRANSFER OR SALE OF MOBILE FOOD VEHICLE OR BUSINESS

Current permits under this program are transferrable with the registered mobile food van. The transfer or sale of a mobile food vehicle or business that is participating within the Hobart Food Truck Program however, requires the transferee or new owner to provide all relevant environmental health permits, insurance and vehicle documentation in their name prior to issuing of a permit to trade. It should be noted that Environmental Health permits and Mobile Food Premises Registration Certificates are not transferrable.

PERMIT CONDITIONS

HEALTH & SAFETY

- Comply with all environmental health laws pertaining to Mobile Food Premises registration.
- Comply with all Australian Standards relating to the installation, maintenance and operation of gas and/or electrical appliances within the mobile food vehicle.
- Keep the mobile food vehicle well presented, clean and in roadworthy condition at all times.
- For road-registered mobile food vehicles parked on the road reserve, serve customers from the footpath side of the mobile food vehicle only.
- For road-registered mobile food vehicles parked on the road reserve, park the mobile food vehicle in the direction of traffic flow only.
- Not receive deliveries while trading.
- Park in lawful parking bays where applicable on a public street while trading.
- Pay all relevant on-street parking fees that apply to the mobile food vehicle and any other trade-related vehicles while trading.
- Trade within the parking limitations relevant to the parking bays of the trading location, i.e. do not feed the meter to trade longer than the parking limitations.
- Once the maximum permitted parking time has elapsed, as shown on the relevant parking sign-post, trade can no longer occur in that location, on that same day. Participants are required to move to another parking area, a minimum of 50 metres away.
- Trade is not permitted in a parking space that restricts parking to less than one hour, i.e. an area sign-posted as 30-minute parking.
- In an area controlled by parking meters, trading is permitted outside of the hours of operation of the meter.

TRADING TIMES, LOCATION & DURATION

- Trade a minimum of 50 metres from an existing food and beverage business during that business's normal trading times, unless written permission has been provided from the business owner.
- Trade a minimum of 50 metres from the street entrance of any residential property when trading on the same side of the street as residential properties, unless written permission has been provided from both the resident and land owner.
- Do not trade within 50 metres of the boundary of a market, festival, fair or similar special event that includes food and beverage traders within the event footprint.
- Do not trade within any identified Hobart Food Trucks No Go Zone unless participating in a permitted special event.
- Outside of designated precincts and recognised trading zones, trade is only permitted within the hours of 7 am and 12 pm, seven days per week.
- Trade for a maximum of four (4) hours continuously in any one location on any day in a location that does not have parking meters or other sign-posted parking limitations.
- Road-registered vehicles are required to move on from a trading spot within one (1) hour of ceasing trading in any one location and are not allowed to remain parked in the same position for trade or otherwise for more than six hours during the recognised trading hours of the program (above).

COMMUNITY ACCESS

- Maintain community access to parking, taxi, loading and bus zones, as well as footpaths, roads, driveways and wheelchair access ramps at all times.
- For road-registered vehicles, ensure that all trade is wholly from within the mobile food vehicle and that food or beverage preparation, cooking or serving equipment or structures are not installed or erected outside the vehicle to display, prepare or serve food.
- For non-motorised, non-road-registered vehicles, ensure that all food preparation, storage and service take place from the vehicle and that no other equipment or structure is installed or erected outside the vehicle.
- For non-motorised, non-road-registered vehicles ensure that a minimum clearance of 1.8 metre is maintained between shop frontages and the trading vehicle at all times.
- Not provide tables, trestles, marquees, tents, chairs, boxes, crates or similar items for patrons to use as tables or seats if the mobile food vehicle is trading directly on or onto a paved footpath or other pedestrian thoroughfare.
- Ensure access to all street furniture, such as public seats, bicycle parking, drinking fountains and rubbish bins is not compromised as a result of permitted trade.
- Ensure that trees and/or street furniture, such as public seats, bicycle parking, drinking fountains and rubbish bins, are not modified as a result of permitted trade.
- Ensure that all advertising or signage is fixed securely to the mobile food vehicle and does not protrude onto the road and/or footpath.
- Ensure customers do not queue across footpaths, onto roadways, driveways or other pedestrian or trafficked accesses.
- Acknowledge that the City of Hobart reserves the right to change or limit the time, duration, frequency and location that mobile food vendor trading may take place. This may be influenced by such factors as inclement or potentially dangerous weather conditions, the condition of roads, footpaths, public reserves and parks, as well as upgrades, repairs and maintenance as may be required.
- Acknowledge that the City of Hobart reserves the right to limit the number of vendors trading in or to stop trade in any location at any one time if health and safety, vehicular or community access, heritage or environmental obligations require this.

NOISE

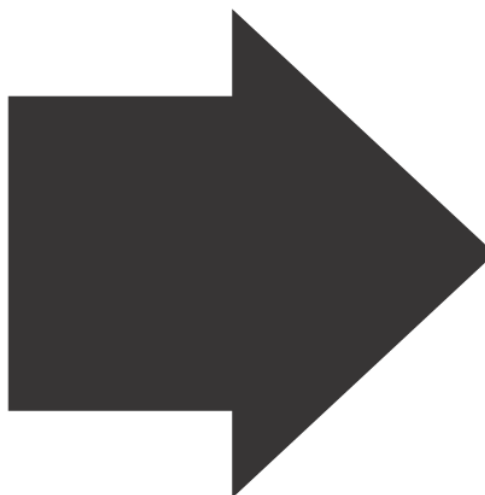
- Where possible use power sources that generate low or no noise and/or air pollution.
- Ensure that all noise associated with trade, including customer activity, is kept to a minimum.
- Ensure that amplified music or public address system are not used.

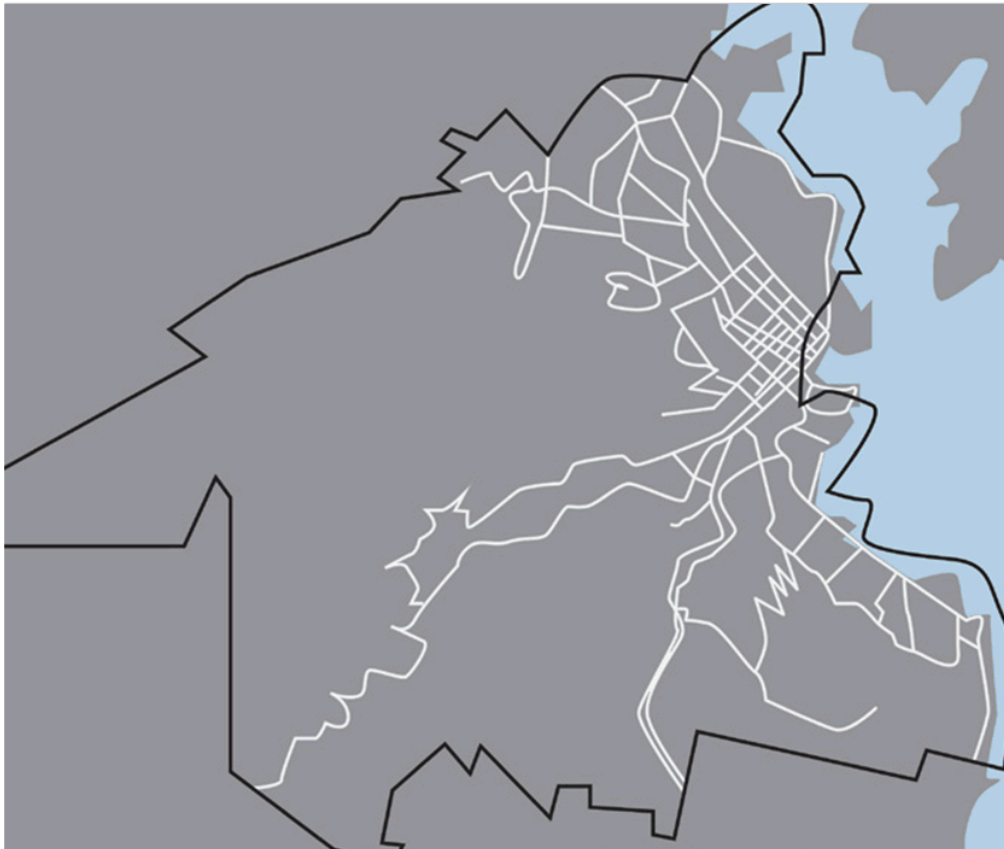
WASTE

- Ensure that all containers and utensils provided to customers are certified as compostable.
- Ensure that all waste created from the preparation and consumption of food is removed from the trading site and not disposed of in City rubbish bins.
- Provide at least one rubbish bin for customers to use in close proximity to the mobile food vehicle (and if at all possible, two bins; including a second bin for any recyclables) and ensure that the site is kept clear of rubbish and litter at all times.
- Ensure that wastewater and waste oil are contained according to Environmental Health Standards and removed and disposed of appropriately.
- Ensure that no wastewater, oil or other liquid is deposited into the stormwater system.
- Ensure that no hosing down of the mobile food vehicle or trading site takes place.
- Where the City has to undertake extra cleaning and/or removal of litter as a direct result of a Hobart Food Truck permit holder's trade, the responsible permit holder will reimburse the City for all costs incurred for the cleaning and/or tidying of the area.

GENERAL

- Pay all Hobart Food Truck permit fees as required by the due date.
- Display the Hobart Food Truck permit within the mobile food vehicle at all times.
- Apply to renew the Hobart Food Truck permit as required.
- Not transfer the Hobart Food Truck permit to another person or business, unless the business and/or mobile food vehicle have/has been sold.
- Inform the City of Hobart of intention to cease trading within the Hobart Food Trucks Program four (4) weeks prior to the last day of trade.
- Follow all instructions issued by a duly authorised officer of the City of Hobart.
- Assume responsibility for any and all liabilities that arise as a direct result of mobile food vendor trading within the Hobart Food Trucks program area.
- Cover the costs of any damage caused to trees and/or public infrastructure, such as public seats, bicycle parking, drinking fountains and rubbish bins, that is a direct result of trading as part of the Hobart Food Trucks program.
- Acknowledge that the City of Hobart reserves the right to alter, add to or remove any of the conditions within this permit at any time with the understanding that as much notice as possible of such change will be given to permit holders.



**HOBART INTERIM PLANNING SCHEME 2015 BOUNDARY.**

Hobart Food Trucks are permitted to trade on public land within the permit conditions in the area defined by the Hobart Interim Planning Scheme 2015, except within identified No Go Zones, which are shown in maps on pages 18–25.



HOBART INTERIM PLANNING SCHEME 2015 AND SULLIVANS COVE PLANNING SCHEME
BOUNDARY – INNER CITY AND WATERFRONT DETAIL.



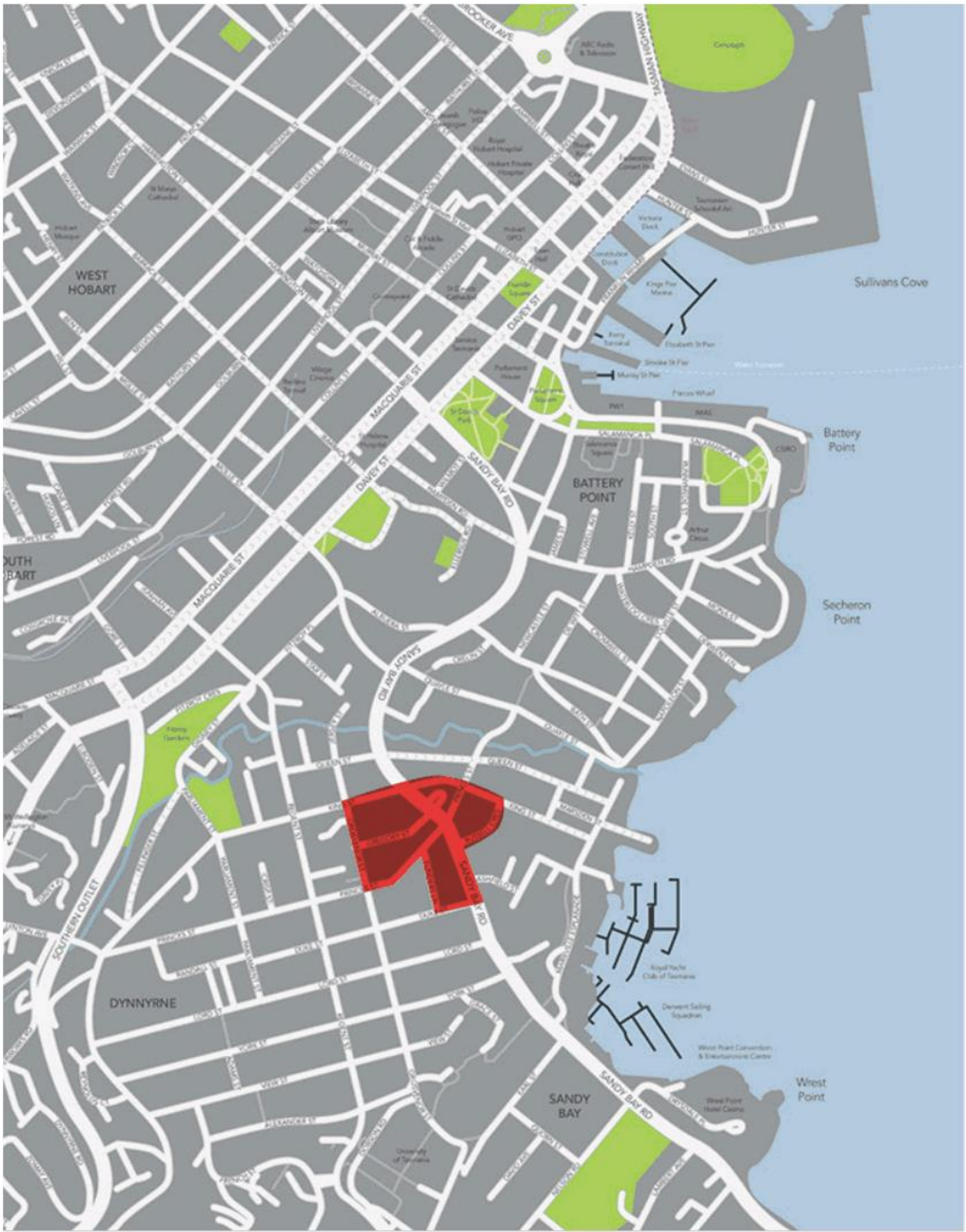
GREATER CBD NO GO ZONE



NORTH HOBART SHOPPING PRECINCT NO GO ZONE



BROOKER AVENUE NO GO ZONE



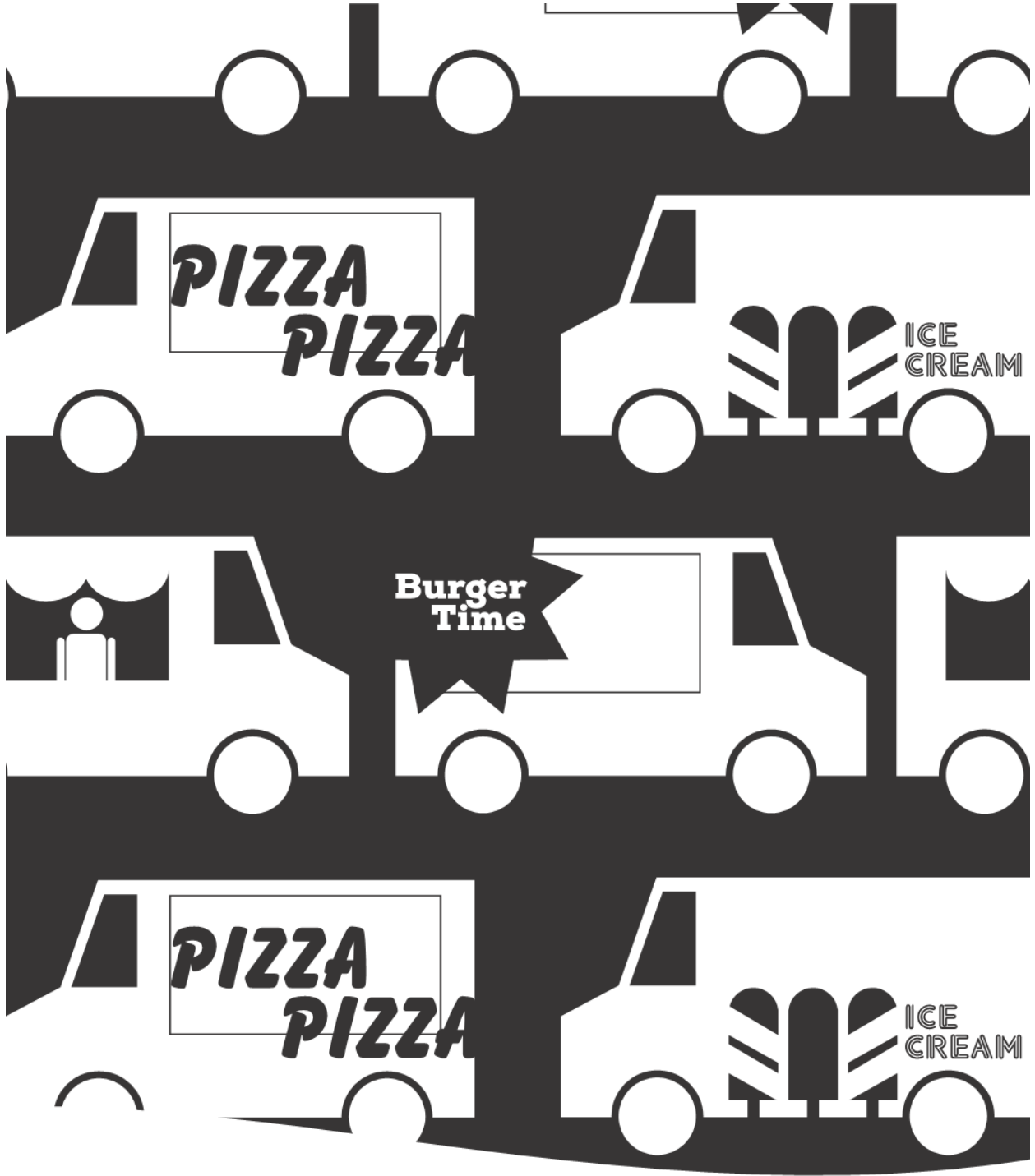
SANDY BAY SHOPPING PRECINCT NO GO ZONE



SOUTHERN OUTLET NO GO ZONE



KUNANYI/MOUNT WELLINGTON NO GO ZONE



**6.2 Applications Approved Under the Delegated Authority of the
Director Community Life for Quick Response Grants
File Ref: F20/19289; 19/81**

Memorandum of the Director Community Life of 20 February 2020 and attachment.

Delegation: Committee



City of **HOBART**

MEMORANDUM: COMMUNITY, CULTURE AND EVENTS COMMITTEE

**Applications Approved Under the Delegated Authority of
the Director Community Life for Quick Response Grants**

The Director Community Life submits for information the attached table of Quick Response Applications approved under delegated authority.

RECOMMENDATION

That the information be received and noted.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.

Tim Short
DIRECTOR COMMUNITY LIFE

Date: 20 February 2020
File Reference: F20/19289; 19/81

Attachment A: Quick Response Applications Approved Under Delegated
Authority ↴

**APPLICATIONS APPROVED UNDER THE DELEGATED AUTHORITY OF
THE DIRECTOR COMMUNITY LIFE
FOR QUICK RESPONSE GRANTS – FILE REF: 19/81**

Applicant	Project Description	Grant Stream	Value of Grant \$ excl	Date of Approval
Tas Everest Media Production House (TEMPH) Inc 29/2/2020	<i>Nepal Fair 2020</i> With the grand success of the Nepal Fair 2019 with approximately 4,000 visitors, the Fair is the first of its kind and a major family event being organised in Tasmania, showcasing Nepal, Nepali language, culture and food to the wider multicultural communities of Tasmania.	Community	\$500	13/2/2020
UN Youth Tasmania Inc 13-16/3/2020	<i>UN Youth Tasmania State Conference 2020</i> State Conference is UN Youth Tasmania's premier event for year 9-12 students, involving a long weekend of educational workshops, crisis simulations and model UN debate. Students engage in a variety of activities including educational workshops, speaker panels, crisis-resolution and interactive problem solving as well as model United Nations format debate.	Community	\$500	11/2/2020
Dr Karen Stack 6-9/3/2020	<i>The Fascinating World of Insects</i> This is a visual art exhibition showcasing the fascinating world of insects. It will be held within the Macquarie Point Garden Precinct. This event also includes talks for the general public and local community groups by TMAG entomologists and a plant information workshop provided by a gardening expert.	Creative Hobart	\$1,000	5/2/2020
Women in Film and Television (WIFT) Australia 8/3/2020	<i>IWD at The Loop</i> The Tasmanian branch of Women in Film and Television Australia will host an event for International Women's Day, including a networking brunch, film screening, panel discussion and a livestream of All About Women via the Sydney Opera House. This event will bring together local women's groups and members of the public to engage with issues of particular interest to Hobart women (including female identifying and non-binary people).	Creative Hobart	\$1,000	18/2/2020
Hobart Brewing Company 22/2/2020	<i>Hobart Blues, Brews & Barbecues</i> Hobart Blues, Brews and BBQs Festival is a day long family friendly event with over ten hours of live music, BBQ stalls, food trucks, kiddies area, bars, beers and heaps of good vibes.	Event Support	\$736.20 in-kind	4/2/2020

Applicant	Project Description	Grant Stream	Value of Grant \$ excl	Date of Approval
Adriana Taylor 23/2/2020	<p><i>Benefit Piano Concert for Rotary Bushfire Appeal</i></p> <p>Talented International concert pianist Mary Verbeek has donated her services to play a fundraising concert.</p> <p>Mary is a concerned expat Tasmanian living in Europe wanting to help Australian Bushfire victims recover. The Concert will be open to the public and ask for donations to the Australian Red Cross Bushfire Relief and Recovery Appeal.</p>	Event Support	\$461.87 in-kind	18/2/2020
Holy Tantra Esoteric Buddhism Inc 1/3/2020	<p><i>Bushfire Appeal Charity Piano Concert</i></p> <p>Bushfire Relief charity piano concert by Sheng-Yuan Lynch, featuring works of Mozart, Debussy, Chopin, Rakmaninov & Liszt.</p> <p>Minimum \$10 donation on entry.</p> <p>All proceeds will be donated to Australian Red Cross Disaster Relief and Recovery Appeal, supporting response efforts to bushfires and helping communities to recover.</p>	Event Support	\$379.96 in-kind	13/2/2020
Female Convicts Research Centre Inc 5/4/2020	<p><i>Female Convicts Research Centre Research Seminar</i></p> <p>The Female Convict Research Centre's 2020 Seminar will focus on the early years (1803-1828) of female convicts in Van Diemen's Land. This seminar will be of interest to anyone wanting to know more about the experiences of female convicts in Van Diemen's Land in this period, life on a convict ship and transportation generally. Anyone researching female convict history, or their own ancestors will find it most informative. There will be opportunity for discussion and networking.</p>	Event Support	\$770.84 in-kind	4/2/2020

7. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

7.1 International Women's Day

FILE REF: F20/17889; 13-1-9

Lord Mayor Reynolds / Deputy Lord Mayor Burnet

Motion

"That the City of Hobart notes that:

- March 8, as International Women's Day, is an important annual celebration of the economic, political and social achievements of women.
- International Women's Day is also an opportunity to reflect on the past accomplishments, as well as the particular challenges and discrimination that women and girls still face today due to their gender.
- The City of Hobart captured some of the achievements and stories of Hobart women in the "Women's History Walk Project" in 1997, which saw a women's walk and brochure created with 33 locations and stories.

And requests that the General Manager give consideration to:

- Refreshing and relaunching the Hobart Women's History Walk through actions that could include reprinting the brochure and transferring the walk locations into an app format.
- Considering ways to highlight the stories of Hobart women through the Urban Art Walls project or other public art initiatives."

Rationale:

"Hobart's Women's History Walk is important in celebrating the role women have played in the creation of modern Hobart. The Walk and its supporting brochure *in Her Stride*, provides a lasting reminder of how female personalities have shaped Hobart's history.

It also acknowledges the continued and important presence of Tasmanian Aboriginal women within our community.

The following excerpt is from *in Her Stride* (brochure attached):

"Within Hobart's rich history, women have often remained invisible. Identifying places is one way of tracing our fore-mothers footsteps. Those selected have been chosen to reflect the variety of women's experience. Some of the sites exist as they were, some can be seen

behind modern facades, many others have been pulled down and built over.

This route is one of many possible walks. Taken in its entirety, it forms a loop which can be entered at any point. Alternatively, it can be divided into three routes: Macquarie Street, the Wharf/Wapping and City Centre.”

A refresh and relaunch of Hobart’s Women’s History Walk and highlighting stories of Hobart women through public art would bring social benefits such as providing a sense of belonging and pride in the place people live, work or visit.

The stories about our past and the way that we tell those stories about those that have gone before us are important in creating the community that we live in today. By telling those in a creative way will ensure that current and future generations will not forget.

This notice of motion aligns strongly with the goals and outcomes of *A Community Vision for our Island Capital, the City of Hobart Social Inclusion Strategy and Public Art Framework 2019.”*

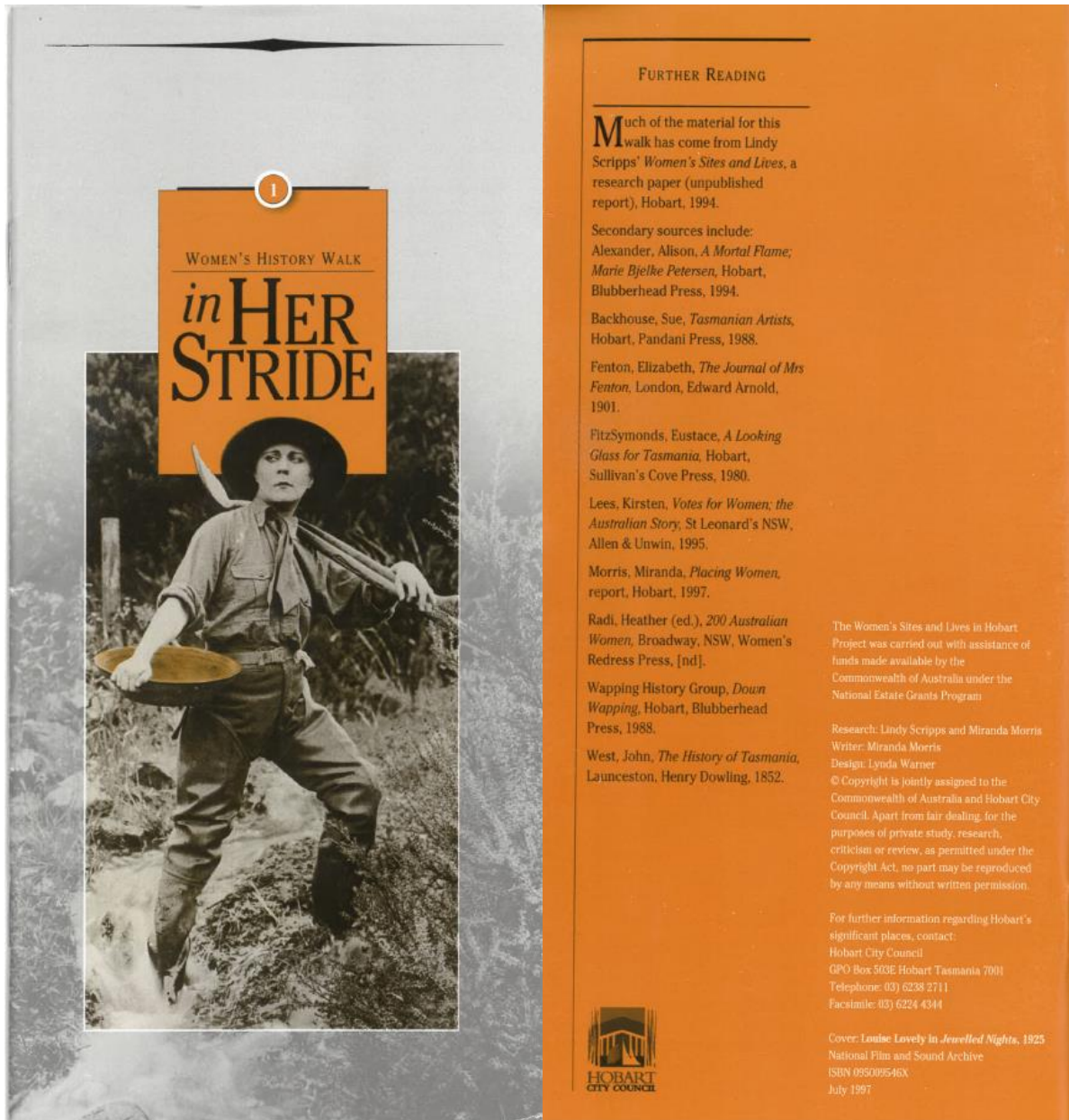
Yours faithfully



Councillor Anna Reynolds
Lord Mayor



Councillor Helen
Burnet
Deputy Lord Mayor



The General Manager reports:

"In accordance with clause 5 of the Notices of Motion procedures, I provide the following qualification as to whether the substance of this Notice of Motion resides within the jurisdiction of the Hobart City Council as it is in line with Council's Public Art Framework.

Heritage and Public Art teams can collaborate to review Hobart's Women's History Walk, investigating maintenance, repair and potential expansion of the project.

Consideration will also be given to exploring stories of Hobart's women through future public art projects."

8. COMMITTEE ACTION STATUS REPORT

8.1 Committee Actions - Status Report

A report indicating the status of current decisions is attached for the information of Elected Members.

RECOMMENDATION

That the information be received and noted.

Delegation: Committee

Attachment A: Open Status Report

COMMUNITY, CULTURE AND EVENTS COMMITTEE – STATUS REPORT

OPEN PORTION OF THE MEETING

January 2020

Ref	Meeting	Report / Action	Action Officer	Comments
1	<p>INCLUSION ZONING</p> <p>AFFORDABLE HOUSING IN DEVELOPMENTS AND PRECINCTS</p> <p>Council, 8/10/2018, Item 11</p> <p>Council, 18/6/2018, Item 13</p>	<p>That:</p> <ol style="list-style-type: none"> 1. A report be prepared that provides options for the Council to seek State Government support for legislative changes that gives the Council a “Head of Power” under the Local Government and/or <i>Land Use Planning and Approvals Acts</i> specifically allow the Council to require the provision of affordable and/or long term rental apartments/housing in certain developments and or precincts. <p>That the report also consider:</p> <ol style="list-style-type: none"> (a) Further planning incentives such as bonuses to density, building envelopes, dwelling unit factors or permitted height allowances similar to those within the Commercial Zone of the <i>Hobart Interim Planning Scheme 2015</i> for affordable and/or long term rental accommodation; (b) Guidelines for binding agreements between the Council, developers and/or social housing providers to manage any affordable housing provided in accordance with any new head of power outlined above; and (c) Options to require any dwellings approved under bonus provisions to remain on the rental market for a minimum of 5 to 10 years depending on the development or planning bonuses. <ol style="list-style-type: none"> 2. The matter be included as part of the Council’s review of its <i>Housing and Homelessness Strategy</i>. 	<p>Director Community Life</p>	<p>The issue of affordable housing and homelessness continues to be a strong focus requiring staffing resources to be fully utilised in this area.</p> <p>A workshop on Inclusionary Zoning was held on 25 November with a further workshop on Transient Populations to be arranged once Airbnb data has been received.</p>

Ref	Meeting	Report / Action	Action Officer	Comments
2	FOOD VAN PROGRAM Council, 18/2/2019, Item 12	Notice of Motion "That the Council undertake a review of the Food Van Program and associated relevant regulations including other temporary food service structure to ensure: 1) The guidelines and food and hygiene regulations are contemporary and preserve a 'level playing field', especially when permanent food vans are located near established businesses that pay rates and other fees; 2) The relevant planning schemes are contemporary and that the use categories in the schemes respect the fact that temporary and permanent food vans may be located close to existing businesses. In particular those businesses seeking to trade in permanent positions; and 3) That consultation occurs with relevant peak bodies and stakeholders. In preparing the report, an analysis be included of trends and requirements in other cities that operate food truck programs."	Director Community Life	Officers have initiated a review of the Hobart Food Truck Program. The review period was from December 2019 to January 2020. The results of the review and any recommendations stemming from it are being presented to the February meeting.
3	DRAFT PUBLIC ART FRAMEWORK Council, 23/9/2019, Item 18 Council, 15/4/2019, Item 18	That consideration be given regarding a process to make amendments to the 2015 Interim Planning Scheme, and any subsequent schemes, to include a mandatory requirement for developments valued at or above \$3,000,000 to contribute 1 per cent of the value to public art on the development site or in public space within specific zones (Sullivans Cove, Central Business Zone, Commercial Zone). Details of this process would be presented in a future report to Council prior to implementation.	Director Community Life	Considerable detail relating to the potential of developer contributions to public art is required for this matter and a report will be provided to the Committee mid-year.

Ref	Meeting	Report / Action	Action Officer	Comments
4	NATIONAL REDRESS SCHEME Council, 16/12/2019, Item 16	That: 1. The Council authorise the Lord Mayor to sign the Memorandum of Understanding on the participation of local councils in the National Redress Scheme for Institutional Child Sexual Abuse, marked as Attachment A to item 6.2 of the Open Community Culture and Events Committee agenda of 4 December 2019. 2. Given Elected Members often attend functions where there are young and vulnerable community members present a report be prepared investigating the requirement for Elected Members to undertake a Police check and registration to work with vulnerable people. The report to also consider the referral of the matter be to the Local Government Association of Tasmania for consideration.	Deputy General Manager	Officers are progressing this matter.

9. QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

An Elected Member may ask a question without notice of the Chairman, another Elected Member, the General Manager or the General Manager's representative, in line with the following procedures:

1. The Chairman will refuse to accept a question without notice if it does not relate to the Terms of Reference of the Council committee at which it is asked.
2. In putting a question without notice, an Elected Member must not:
 - (i) offer an argument or opinion; or
 - (ii) draw any inferences or make any imputations – except so far as may be necessary to explain the question.
3. The Chairman must not permit any debate of a question without notice or its answer.
4. The Chairman, Elected Members, General Manager or General Manager's representative who is asked a question may decline to answer the question, if in the opinion of the respondent it is considered inappropriate due to its being unclear, insulting or improper.
5. The Chairman may require a question to be put in writing.
6. Where a question without notice is asked and answered at a meeting, both the question and the response will be recorded in the minutes of that meeting.
7. Where a response is not able to be provided at the meeting, the question will be taken on notice and
 - (i) the minutes of the meeting at which the question is asked will record the question and the fact that it has been taken on notice.
 - (ii) a written response will be provided to all Elected Members, at the appropriate time.
 - (iii) upon the answer to the question being circulated to Elected Members, both the question and the answer will be listed on the agenda for the next available ordinary meeting of the committee at which it was asked, where it will be listed for noting purposes only.

10. CLOSED PORTION OF THE MEETING

RECOMMENDATION

That the Committee resolve by majority that the meeting be closed to the public pursuant to regulation 15(1) of the *Local Government (Meeting Procedures) Regulations 2015* because the items included on the closed agenda contain the following matters:

- Confirmation of the minutes for the Closed portion of the meeting
- Questions without notice in the Closed portion

The following items are listed for discussion:-

- | | |
|------------|--|
| Item No. 1 | Minutes of the last meeting of the Closed Portion of the Council Meeting |
| Item No. 2 | Consideration of supplementary items to the agenda |
| Item No. 3 | Indications of pecuniary and conflicts of interest |
| Item No. 4 | Questions Without Notice |