



CITY OF HOBART

AGENDA

Finance and Governance Committee Meeting

Open Portion

Tuesday, 16 July 2019

at 4:30 pm

Lady Osborne Room, Town Hall

THE MISSION

Working together to make Hobart a better place for the community.

THE VALUES

The Council is:

about people	We value people – our community, our customers and colleagues.
professional	We take pride in our work.
enterprising	We look for ways to create value.
responsive	We're accessible and focused on service.
inclusive	We respect diversity in people and ideas.
making a difference	We recognise that everything we do shapes Hobart's future.

ORDER OF BUSINESS

Business listed on the agenda is to be conducted in the order in which it is set out, unless the committee by simple majority determines otherwise.

APOLOGIES AND LEAVE OF ABSENCE

- 1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY 4**
- 2. CONFIRMATION OF MINUTES..... 4**
- 3. CONSIDERATION OF SUPPLEMENTARY ITEMS 4**
- 4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST 5**
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- 7. QUESTIONS WITHOUT NOTICE 20**
- 8. CLOSED PORTION OF THE MEETING..... 21**

Finance and Governance Committee Meeting (Open Portion) held Tuesday, 16 July 2019 at 4:30 pm in the Lady Osborne Room, Town Hall.

COMMITTEE MEMBERS

Zucco (Chairman)
Deputy Lord Mayor Burnet
Sexton
Thomas
Dutta

Apologies:

Leave of Absence:

NON-MEMBERS

Lord Mayor Reynolds
Briscoe
Denison
Harvey
Behrakis
Ewin
Sherlock

1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY

2. CONFIRMATION OF MINUTES

The minutes of the Open Portion of the Finance and Governance Committee meeting held on [Wednesday, 12 June 2019](#) and the Special Finance and Governance Committee meeting held on [Monday, 8 July 2019](#), are submitted for confirming as an accurate record.

3. CONSIDERATION OF SUPPLEMENTARY ITEMS

Ref: Part 2, Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Recommendation

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the General Manager.

4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Ref: Part 2, Regulation 8(7) of the *Local Government (Meeting Procedures) Regulations 2015*.

Members of the committee are requested to indicate where they may have any pecuniary or conflict of interest in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the committee has resolved to deal with.

5. TRANSFER OF AGENDA ITEMS

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

A committee may close a part of a meeting to the public where a matter to be discussed falls within 15(2) of the above regulations.

In the event that the committee transfer an item to the closed portion, the reasons for doing so should be stated.

Are there any items which should be transferred from this agenda to the closed portion of the agenda, or from the closed to the open portion of the agenda?

6. COMMITTEE ACTION STATUS REPORT

6.1 Committee Actions - Status Report

A report indicating the status of current decisions is attached for the information of Elected Members.

RECOMMENDATION

That the information be received and noted.

Delegation: Committee

Attachment A: Status Report

FINANCE AND GOVERNANCE COMMITTEE - STATUS REPORT

OPEN PORTION OF THE MEETING

June 2019

Ref	Title	Report / Action	Action Officer	Comments
1.	<p>CITY HALL – DEVELOPMENT OPPORTUNITIES – VENUES Council, 23/2/2015, Item 12</p> <p>CITY HALL RESTORATION Council, 22/02/2016 Item 19</p>	<p>That: 1. A consultant be engaged to develop a business plan for the City Hall, as a matter of urgency to inform long term infrastructure investment, the future management and operational model for the facility, at an approximate cost of \$100,000 to be funded from 2015/2016 operational savings.</p> <p>2. A further report also be prepared that provides details of all Council physical building assets and their current uses including options for maximising community usage for buildings that are underutilised.</p>	Executive Manager City Place Making	<p>1. A report presenting a summary of Draft Master Plan options for the Hobart City Hall was considered in the closed portion of the June 2019 Finance and Governance Committee meeting.</p> <p>2. Officers are currently scoping the preparation of a report detailing Council physical building assets and their current and potential use.</p>

Ref	Title	Report / Action	Action Officer	Comments
2.	NOTICE OF MOTION COUNCIL CAR PARKS - SECURE SHORT TERM BICYCLE FACILITIES Council, 23/05/2016 Item 14	That a report be prepared on options for appropriate secure short-term cycling facilities with a focus on the 42 vacant spaces in the Argyle Street car park along with other Council car parks, for people who choose to cycle into the city.	Director City Innovation	<p>An Elected Member workshop was held prior to the 16th July FGC to discuss a range of strategic options relating to the City's off-street parking facilities.</p> <p>Additionally, an initiative has been included for public consideration in the <i>Connected Hobart Action Plan</i>.</p>
3.	SANDY BAY BATHING PAVILION, LONG BEACH Council, 24/7/2017 Item 15	That proposals associated with the development of a new second floor restaurant above the Sandy Bay Bathing Pavilion be proceeded with and the expenditure of \$16,800 be approved.	General Manager	<p>Upper floor: Architects Terroir have developed a new design in conjunction with the Pavilion's original architect, Mr Dirk Bolt who supports the design.</p> <p>Pre-application advice has been received from City of Hobart Planning and Heritage teams, as well as Heritage Tasmania.</p> <p>Endorsement for the design was granted by Council on 17 June. The next step is to lodge a DA.</p> <p>Ground floor: A new lease has been offered to Surf Life Saving Tasmania for a reduced footprint (this is subject to community consultation).</p> <p>A new proposal for the use of the ground floor of the Pavilion has been submitted to Council for a café. Control over the leasable area for a</p>

Ref	Title	Report / Action	Action Officer	Comments
				café has been retained by the City of Hobart. The next step is to lodge a DA.
4.	ELECTRIC VEHICLES AND CHARGING STATIONS Council, 25/7/2016 Item 20	That: <ol style="list-style-type: none"> 1. The Council identify suitable locations for the future installation of direct current fast charge stations, and actions be taken to preserve the locations until such time as it becomes viable to install the stations. 2. Council officers continue to monitor the types of electric and hybrid vehicles available on the market to determine whether any would be suitable for inclusion in the City's fleet. 3. City employees be canvassed to determine demand for electric bicycle charging stations at the City's corporate buildings. If there is sufficient demand, then power outlets be installed in suitable locations. 4. Appropriate street signage be installed to direct users of electric vehicles (EV) and bicycles to the charging stations located at the Hobart Central Car park. 5. That the Hobart Bicycle Advisory Committee be requested to consider initiatives to encourage the wider use of electric bicycles. 	Director City Innovation	<ol style="list-style-type: none"> 1. This matter is completed. Council were successful in obtaining a State Government Charge Smart Fast Electric Vehicle Charging Grant in July 2019 for installation in the Dunn Place car park. 2. Officers are monitoring electric and hybrid vehicle models for potential inclusion in the fleet. The range of suitable vehicles available in Australia continues to be very limited, though is expected to improve over the next 12-24 months. 3. Options for canvassing employees are being considered. Charging stations have been installed in the Hobart Central Car Park on a trial basis. 4. Officers are progressing the signage installation. 5. The Committee has provided input into the Connected Hobart development process and will be further consulted on the draft framework and action plan in 2019.

Ref	Title	Report / Action	Action Officer	Comments
5.	COUNCIL AND COMMITTEES - STRUCTURE AND GOVERNANCE MATTERS Council 4/12/2017 Item 21	That further consideration of the strategic realignment of its existing committee structure occur after the completion of the Council's visioning project.	Deputy General Manager	The committee structure will be reviewed following development of the Council's new strategic plan.
6.	SHAPING THE CITIES OF HOBART AND GLENORCHY– DETERMINING THE BENEFITS OF ENHANCED LAND VALUE THROUGH INVESTMENT IN A PUBLIC TRANSIT SYSTEM Council 9/2/2016 Supp Item 16	That the Council initiate a Public Transit Corridor Urban Utilisation and Economic Benefit project for the current rail corridor, based on the proposal titled 'Shaping the Cities of Hobart and Glenorchy – Determine the Benefits of Enhanced Land Value through Investment in a Public Transit System', subject to the matched support of the Glenorchy City Council.	General Manager	At its 20 August 2018 meeting, the Council resolved that further activities by the Hobart Glenorchy Public Transit Corridor Committee be put on hold pending finalisation of the Hobart City Deal process.
7.	UNIVERSITIES CONFERENCE AND STUDY TOUR Council 6/2/2017 Item 17.	That a further report be provided to investigate extending an invitation to Gehl Architects to visit the City for the purposes of reviewing the urban transformation work the City has done to date and to provide a public lecture.	General Manager	A suitable opportunity to invite Gehl Architects has not been identified at this time. Investigations on future opportunities is ongoing.
8.	CITY OF HOBART - CUSTOMER SERVICE CHARTER Council 21/5/2018 Item 31	That the Customer Service Charter be reviewed in the first quarter of 2019 following the implementation of the Council's customer request management system.	Deputy General Manager	The Customer Service Charter will be reviewed after the first quarter of the operation of the Customer Request Management systems.

Ref	Title	Report / Action	Action Officer	Comments
9.	REVIEW OF PARKING - NORTH HOBART (UPDATE ON ACTIONS) Council 19/2/2018 Item 15	That 1. The results of the recent North Hobart parking survey be released to the North Hobart Traders Association and other interested parties for their review and comment, for a period not exceeding 30 days. 2. Following the finalisation of the consultation, a Council workshop open to the public be held to review all data collected and to consider all options, and potential costs, including; (a) additional on-street car parking spaces; (b) additional metered parking spaces; (c) development of the Condell Place car park.	Director City Innovation	<p>The results of the parking survey have been provided to the North Hobart Traders Association and other interested parties. An executive summary has now been prepared to provide more clarity around the information provided. This has also been distributed to the Traders Association.</p> <p>Extensions to the operating hours of the following car parks were approved by Council at its 20 May 2019 meeting:</p> <ul style="list-style-type: none"> (i) Dunn Place hours to extend from 8am – 5pm daily to 8am – 8pm daily; (ii) Salamanca Square Car Park to extend its operational days to include Sundays; and (iii) Condell Place and Lefroy Street Car Parks to extend from 8.30am – 7pm daily to 8.30am – 10pm daily. <p>Parking Officers have commenced patrolling the car parks and restaurant strip of an evening up until 9 pm, where allowable under the current EBA.</p> <p>The time limited parking spaces in Elizabeth Street and surrounding streets were reviewed in order to extend both the operating times and days to match the new enforcement regime.</p> <p>On-street signage updates were completed in February 2019.</p>

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				In ground sensors were installed in time restricted spaces in Elizabeth Street, between Warwick and Federal Streets in April 2019.
		3. Prior to the conduct of the workshop, the matter be referred back to the Finance and Governance Committee to seek details of further issues it wishes to have pursued by Council Officers for presentation and discussion at the open workshop.		<p>A proposal for the City to lease a property for car parking was approved by Council in December 2018.</p> <p>A project has been initiated within Parking Operations to deliver the outcome. A lease agreement is being prepared with conditions contingent on an assessment by the Tasmanian Planning Commission.</p>
10.	<p>CONDELL PLACE CAR PARK - DEVELOPMENT OPPORTUNITIES AND EOI REQUEST</p> <p>Council, 23/7/2018 Item 17</p>	<p>That: 1. A report be prepared consolidating information provided in previous reports and any related documents, in relation to the Condell Place site.</p> <p>2. A parking plan be prepared for the North Hobart area.</p> <p>3. The Council consider the future strategic direction and vision for the North Hobart area.</p>	Director City Innovation	<p>A memorandum was placed on the Hub detailing previous work undertaken on Condell Place and Lefroy Street. Complete.</p> <p>The North Hobart Parking Working Group is continuing with the preparation of a parking plan.</p> <p>A decision will be made following the tabling of the report. The City is also currently undertaking a review of Parking Operations to inform its future strategy in relation to capacity and any required changes to underlying business, operational and technology services and functions.</p>

Ref	Title	Report / Action	Action Officer	Comments
11.	<p>OUTSTANDING PARKING DEBT DECEMBER 31, 2017 Finance and Governance Committee 15/5/18 Item 6.1</p>	<p>That: 1. The General Manager investigate owners of vehicles who have at least 3 outstanding infringements of 90 days old having their vehicles clamped.</p> <p>2. Costs associated with the clamping of vehicles and subsequent recoveries be charged to the owner of the vehicle.</p> <p>3. A warning be included in the second infringement notice that the Council will clamp vehicles where 3 or more infringements exceeding 90 days are currently outstanding on a vehicle.</p>	Director City Innovation	<p>The City is currently undertaking a review of Parking Operations to inform its future strategy in relation to capacity and any required changes to underlying business, operational and technology services and functions. A strategy for debt collection, including the capacity to clamp vehicles will be included in the review.</p>
12.	<p>OCCUPANCY RATES - MULTI-STOREY CAR PARKS Finance and Governance Committee, 15/5/18 Item 6.2</p> <p>Finance and Governance Committee, 13/3/19 Item 6.5</p>	<p>That: 1. Additional incentives be investigated for early bird parking and multiple occupancy vehicles in Council's multi-story car parks namely utilisation outside of normal operating hours.</p> <p>2. The City Innovation Division prepare a spatial and digital dashboard that includes near-real-time updates on the occupancy rates of the Council's Multi-storey car parks, along with other key city parking data not addressed in the current report.</p>	Director City Innovation	<p>1. Following completion of the Parking Operations review an Elected Member workshop was held prior to the 16th July FGC to discuss a range of strategic options relating to the City's off-street parking facilities.</p> <p>2. Draft demonstrated at 16th July FGC workshop. A Proof of Concept (POC) has been developed using contemporary Integration technologies connecting the Council Multi-storey car park Licence Plate Recognition (LPR) systems with a City of Hobart managed cloud database to provide near-real-time occupancy counts for each car park.</p>

Ref	Title	Report / Action	Action Officer	Comments
				The data being collected will allow for the provision of detailed occupancy and dwell time reporting with greatly improved accuracy. Complete
13.	INFORMAL VOTE Council, 23/7/2018 Item 12 Council, 17/9/2018 Item 21	That the success of promotional activities be measured by an increase in the return rate of ballots and a decrease in the number of informal votes returned during the 2018 elections when compared to the 2014 elections and a report be provided at the appropriate time.	Deputy General Manager	A report will be provided once a final report on the 2018 local government elections is received from the Tasmanian Electoral Commission. This is not yet available.
14.	SOCIAL FOOD SERVICE DELIVERY Council, 21/1/2019 Item 13 Council, 20/5/2019 Item 24	That: 1. The City of Hobart continue with the implementation of its own enforcement measures to create additional visitor parking spaces and control the use of social food delivery vehicles in the North Hobart, and other suburban restaurant precincts. 2. The General Manager provide a report on the capacity for the Council to provide a by-law to regulate the carriage of food in social food delivery vehicles 3. The Council write to the State Government highlighting concerns	Director City Innovation	Enforcement of the North Hobart precinct using the newly installed sensor has commenced. Enforcement includes daytime and evening patrols both on weekdays and weekends. Council is actively communicating with social food delivery drivers and being asked to move to the dedicated zone as required. Complete. The matter is under investigation. A letter was sent in early July 2019. Complete.

Ref	Title	Report / Action	Action Officer	Comments
		of the lack of regulation around social food delivery vehicles.		
15.	NOTICE OF MOTION LOCAL GOVERNMENT ACT – PETITIONS POLLS & MEETINGS Council, 15/04/2019 Item 13 Council, 17/06/2019 Item 19	<p>That the General Manager write to the Director of Local Government highlighting the concerns with Part 6 of the <i>Local Government Act 1993</i>, as detailed in the report marked as item 6.3 of the Open Finance and Governance Committee agenda of 12 June 2019, as part of the current review of the Tasmanian local government legislative framework.</p> <p>(i) The correspondence to include consideration of the state government meeting the cost of elector polls.</p>	Deputy General Manager	<p>The General Manager wrote to the Director of Local Government on 18 June 2019 and a response was received from the Director on 28 June. The response from the Director of Local Government has been uploaded to the Hub for the information of elected members.</p> <p>Complete.</p>

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16.	NOTICE OF MOTION LOCAL GOVERNMENT ASSOCIATION – MEMBERSHIP Council, 20/05/2019 Item 21	That: 1. The Council remain a member of the Local Government Association of Tasmania. 2. The Council pursue opportunities for the formation of a metropolitan councils association as soon as possible. 3. The Council write to the Local Government Association of Tasmania seeking an amendment to the Rules to provide for eligibility for the Hobart City Council for membership of the General Management Committee as a Southern Electoral District nominee.	Deputy General Manager	Correspondence has been sent to the Local Government Association of Tasmania requesting an amendment to the Rules to provide eligibility for membership of the General Management Committee as a Southern Electoral District nominee. A report will be provided to the Council in August.
17.	NOTICE OF MOTION JOINING THE ICAN NUCLEAR WEAPONS FREE CITIES APPEAL Council, 15/04/2019 Item 15	That given the lack of action by the federal government on signing the UN Treaty on the Prohibition of Nuclear Weapons (2017), and the ongoing concern of Hobart residents about the threat nuclear weapons pose to communities throughout the world, the City of Hobart: 1) Ensure that funds administered by the City of Hobart are not invested in	Director Community Life	Officers have investigated and concluded that based on those investigations, the City does

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		<p>companies that produce nuclear weapons.</p> <p>2) Issue a press release announcing that Hobart has joined other cities across the world to call on their governments to sign and ratify the UN Treaty on the Prohibition of Nuclear Weapons.</p>		<p>not invest in institutions that produce nuclear weapons.</p> <p>A press release will be issued on 6 August 2019, Hiroshima Day.</p>
18.	<p>NOTICE OF MOTION</p> <p>SAFE AND WELCOMING COMMUNITY</p> <p>Council, 15/04/2019 Item 16</p>	<p>That, in line with the <i>Hobart Community Vision</i> and <i>City of Hobart Social Inclusion Policy 2014-2019</i>; the Council reaffirm its commitment to creating a safe and welcoming City, by supporting strong gun regulation and rejecting any attempt to weaken gun control laws, and in doing so, the Council implement the following actions:</p> <ol style="list-style-type: none"> 1. Write to the leaders of all political parties (State and Federal) and local members urging them to stand firm against efforts to weaken gun control laws and to reject political donations from the gun lobby; and 2. Write to the Prime Minister and the Tasmanian Premier affirming the Council's position for strong gun control laws. 	Director Community Life	Letters have been sent to all political parties. Completed.

Ref	Title	Report / Action	Action Officer	Comments
19.	REVISED CITY OF HOBART CODE FOR TENDERS AND CONTRACTS Council, 15/04/2019 Item 20	That the item be referred back to committee for further consideration.	Deputy General Manager	A report was included on the June 2019 Committee agenda, endorsed and the revised City of Hobart Code for Tenders and Contracts was approved by Council at its meeting on 17 June 2019. The revised Code has now been made available from the City's website. Completed
20.	SOUTHERN TASMANIAN COUNCILS AUTHORITY MEMBERSHIP Council, 15/04/2019 Item 21	That the Council remain in the Southern Tasmanian Councils Association and a review of the membership be undertaken in 12 months' time.	Deputy General Manager	A review of the membership is scheduled for May 2020.
21.	2019-20 FEES and CHARGES – CITY GOVERNANCE Council, 20/05/2019 Item 26	That a fee structure be investigated for hall and venue hire which represents potential full cost recovery or a percentage thereof.	Deputy General Manager	A report will be provided once investigations have been completed.
22.	2019-20 FEES and CHARGES – PARKING OPERATIONS Council, 20/05/2019 Item 27	That: 1. The following parking initiatives be subject of a workshop in July: (i) Early bird parking; (ii) First 90 minute parking in multi-story car parks; (iii) Pensioner parking scheme.	Director City Innovation	A Workshop is being held on 16 July 2019.

Ref	Title	Report / Action	Action Officer	Comments
		<p>2. Investigations be undertaken with appropriate hotel and accommodation establishments for the use of the Council's off street parking facilities outside of normal business hours.</p> <p>3. An appropriate media release be prepared on the abolition of the \$3 minimum transaction fee for credit card payments.</p>		<p>A report will be provided once investigations have been completed.</p> <p>A press release was issued in early July. Complete</p>
23.	<p>NATIONAL REDRESS SCHEME - LGAT Council, 20/05/2019 Item 22</p>	That the Council participate in the National Redress Scheme as part of the Local Government Association of Tasmania's whole-of-sector response.	General Manager	Correspondence has been forwarded to the Local Government Association of Tasmania (LGAT) advising that the Council will participate in the National Redress Scheme as part of the LGATs whole of sector response. Complete
24.	<p>TOWN HALL – PROVISION OF ADDITIONAL FLAGPOLES Council, 17/06/2019 Item 21</p>	That Council utilise a row of up to six of the existing flagpole holes located towards the Argyle Street side of the Town Hall Forecourt, to enable the co-ordinated display of flags.	Deputy General Manager	Plans have commenced for the installation.
25.	<p>NOTICE OF MOTION NOTICES OF MOTION Council, 17/06/2019 Item 16</p>	That section 13, "Notices of Motion" of the Council Policy, Meetings: Procedures and Guidelines be reviewed.	Deputy General Manager	The policy will be included in the upcoming review of the Council's Policy Manual and be reported to the September meeting.

7. QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

An Elected Member may ask a question without notice of the Chairman, another Elected Member, the General Manager or the General Manager's representative, in line with the following procedures:

1. The Chairman will refuse to accept a question without notice if it does not relate to the Terms of Reference of the Council committee at which it is asked.
2. In putting a question without notice, an Elected Member must not:
 - (i) offer an argument or opinion; or
 - (ii) draw any inferences or make any imputations – except so far as may be necessary to explain the question.
3. The Chairman must not permit any debate of a question without notice or its answer.
4. The Chairman, Elected Members, General Manager or General Manager's representative who is asked a question may decline to answer the question, if in the opinion of the respondent it is considered inappropriate due to its being unclear, insulting or improper.
5. The Chairman may require a question to be put in writing.
6. Where a question without notice is asked and answered at a meeting, both the question and the response will be recorded in the minutes of that meeting.
7. Where a response is not able to be provided at the meeting, the question will be taken on notice and
 - (i) the minutes of the meeting at which the question is asked will record the question and the fact that it has been taken on notice.
 - (ii) a written response will be provided to all Elected Members, at the appropriate time.
 - (iii) upon the answer to the question being circulated to Elected Members, both the question and the answer will be listed on the agenda for the next available ordinary meeting of the committee at which it was asked, where it will be listed for noting purposes only.

8. CLOSED PORTION OF THE MEETING

RECOMMENDATION

That the Committee resolve by majority that the meeting be closed to the public pursuant to regulation 15(1) of the *Local Government (Meeting Procedures) Regulations 2015* because the items included on the closed agenda contain the following matters:

- Information provided to the council on the condition it is kept confidential
- The security of the council, councillors and council staff
- Lease of Council land

The following items are listed for discussion:-

- | | |
|--------------|--|
| Item No. 1 | Minutes of the last meeting of the Closed Portion of the Council Meeting |
| Item No. 2 | Consideration of supplementary items to the agenda |
| Item No. 3 | Indications of pecuniary and conflicts of interest |
| Item No. 4 | Reports |
| Item No. 4.1 | Digital Signage Screens in Car Parks
LG(MP)R 15(2)(g) |
| Item No. 4.2 | Cleary's Gates Depot, Hobart - Placement of Communication Infrastructure - Request for Permission to Negotiate a Licence
LG(MP)R 15(2)(g) |
| Item No. 4.3 | Town Hall Security - Provision of Additional Door - Level 1 Macquarie Street Wing
LG(MP)R 15(2)e(i) |
| Item No. 4.4 | Rear of 55 Elizabeth Street - Lease
LG(MP)R 15(2)(f) |
| Item No. 5 | Committee Action Status Report |
| Item No. 5.1 | Committee Actions - Status Report
LG(MP)R 15(2)(a), (c)(i), (c)(ii), (f), (g), (i), (j) and e(i) |
| Item No. 6 | Questions Without Notice |