



CITY OF HOBART

AGENDA

Finance Committee Meeting

Open Portion

Tuesday, 16 January 2018

at 5:00 pm

Lady Osborne Room, Town Hall

THE MISSION

Our mission is to ensure good governance of our capital City.

THE VALUES

The Council is:

about people	We value people – our community, our customers and colleagues.
professional	We take pride in our work.
enterprising	We look for ways to create value.
responsive	We're accessible and focused on service.
inclusive	We respect diversity in people and ideas.
making a difference	We recognise that everything we do shapes Hobart's future.

ORDER OF BUSINESS

Business listed on the agenda is to be conducted in the order in which it is set out, unless the committee by simple majority determines otherwise.

APOLOGIES AND LEAVE OF ABSENCE

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Finance Committee Meeting (Open Portion) held Tuesday, 16 January 2018 at 5:00 pm in the Lady Osborne Room, Town Hall.

COMMITTEE MEMBERS

Thomas (Chairman)
Deputy Lord Mayor Christie
Zucco
Ruzicka
Sexton

Apologies: Nil.

Leave of Absence: Nil.

ALDERMEN

Lord Mayor Hickey
Briscoe
Burnet
Cocker
Reynolds
Denison
Harvey

1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY

2. CONFIRMATION OF MINUTES

The minutes of the Open Portion of the Finance Committee meeting held on [Tuesday, 12 December 2017](#), are submitted for confirming as an accurate record.

3. CONSIDERATION OF SUPPLEMENTARY ITEMS

Ref: Part 2, Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Recommendation

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the General Manager.

4. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Ref: Part 2, Regulation 8(7) of the *Local Government (Meeting Procedures) Regulations 2015*.

Aldermen are requested to indicate where they may have any pecuniary or conflict of interest in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the committee has resolved to deal with.

5. TRANSFER OF AGENDA ITEMS

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

A committee may close a part of a meeting to the public where a matter to be discussed falls within 15(2) of the above regulations.

In the event that the committee transfer an item to the closed portion, the reasons for doing so should be stated.

Are there any items which should be transferred from this agenda to the closed portion of the agenda, or from the closed to the open portion of the agenda?

6 COMMITTEE ACTION STATUS REPORT

6.1 Committee Actions - Status Report

A report indicating the status of current decisions is attached for the information of Aldermen.

RECOMMENDATION

That the information be received and noted.

Delegation: Committee

Attachment A: Status Report

FINANCE COMMITTEE - STATUS REPORT

OPEN PORTION OF THE MEETING

November 2014 to December 2017

Ref.	Title	Report / Action	Action Officer	Comments
1	<p>BATTERY POINT PARKING METER INSTALLATION Council, 24/11/2014, Item 15</p>	<p>Consultation with traders and residents on Hampden Road occur with a view to increasing availability of short term parking.</p>	<p>Director City Infrastructure</p>	<p>The results of a survey on on-street parking in the Hampden Road Precinct and immediately surrounding streets were circulated to 135 stakeholders in August 2017. Four responses were received. It is proposed to repeat the survey in late February 2018.</p>
2	<p>CITY HALL – DEVELOPMENT OPPORTUNITIES – VENUES Council, 23/2/15, Item 12</p> <p>CITY HALL RESTORATION Council, 22/02/2016 Item 19</p>	<ol style="list-style-type: none"> 1. Funding of \$400,000 in 2016/2017 and \$200,000 in 2017/2018 be listed for consideration in the City's draft 5 Year Capital Works Program to undertake a short term works package for City Hall. 2. A consultant be engaged to develop a business plan for the City Hall, as a matter of urgency to inform long term infrastructure investment, the future management and operational model for the facility, at an approximate cost of \$100,000 to be funded from 2015/2016 operational savings. 3. A brief report be provided that details the model used for the 2010-2013 Brisbane City Hall restoration works. <p>A further report also be prepared that provides details of all Council physical building assets and their current uses including options for maximising community usage for buildings that are underutilised.</p>	<p>Director Community Development</p>	<p>A draft brief for the business/master plan has been prepared. A range of building improvements, including the painting of the main public interior spaces, rigging systems, improved fire detection systems and the upgrading of ground floor toilets have been completed. Second stage works will be completed by end of the current financial year.</p>

Ref.	Title	Report / Action	Action Officer	Comments
3	<p>INVESTMENT OF COUNCIL FUNDS – AMENDMENT TO COUNCIL POLICY</p> <p>Council, 27/4/2015, Item 18</p> <p>FC, 15/12/2015 Item 5</p> <p>Council, 19/9/2016 Item 16</p> <p>Council, 18/12/2017 Item 17</p>	<ol style="list-style-type: none"> 1. Council adopt the revised investment policy included as Attachment A to Item 6.1 on the Open Finance Committee meeting agenda of 12 December 2017. 2. Council adopt the draft borrowing policy included as Attachment C to Item 6.1 on the Open Finance Committee meeting agenda of 12 December 2017. 3. A media release be issued at an appropriate time. 4. The organiser of the petition, 350.org, be advised of the Council's decision. 5. The Council's policy be communicated to LGAT to facilitate discussion across local government statewide. 	<p>Director Financial Services</p>	<p>Complete.</p>
4	<p>TOWN HALL UNDERGROUND REFURBISHMENT</p> <p>Council, 24/8/2015, Item 21</p>	<ol style="list-style-type: none"> 1. The Council approve the following works being undertaken in the Town Hall Underground, to the value of between \$37,000 and \$41,000. 2. An appropriate fee structure for the hiring of the Town Hall Underground be determined The Town Hall Underground be actively marketed as a venue for hire 3. Council officers undertake further investigation with a view to providing further clarification in respect to appropriate nomenclature for the site 	<p>Deputy General Manager</p>	<p>Work to construct dado panelling over the existing sandstone walls as part of the rising damp rectification works has been completed. Balance of works scheduled for early in the New Year to coincide with availability of specialist stonemason.</p> <p>The balance of the Council's resolution will be dealt with upon completion of the works.</p>

Ref.	Title	Report / Action	Action Officer	Comments
5	<p>SUPERANNUATION ENTITLEMENTS FOR ALDERMEN Council, 26/10/2015, Item 20</p>	<p>The matter be deferred until it has been considered by the Local Government Association of Tasmania.</p>	<p>General Manager</p>	<p>The General Manager advises that the LGAT have written to the Minister for Planning and Local Government requesting an independent review of elected member expenses. The Minister in response agreed that a review was timely and indicated that he would ask the Local Government Division to initiate a review once the current Boards of Inquiry into the Huon Valley and Glenorchy City Councils had concluded.</p>
6	<p>NOTICE OF MOTION COUNCIL CAR PARKS - SECURE SHORT TERM BICYCLE FACILITIES Council, 23/05/2016 Item 14</p>	<p>A report be prepared on options for appropriate secure short-term cycling facilities with a focus on the 42 vacant spaces in the Argyle Street car park along with other Council car parks, for people who choose to cycle into the city.</p>	<p>Director Financial Services</p>	<p>The Group Manager Parking Operations will provide a report to the Committee following final approval of plans for the refurbishment of the foyer and ground level of the Argyle Street Car Park and the neighbouring multi-level development. This is expected to commence early in 2018. In the interim three new bicycle lockers have been installed in the Argyle Street Car Park, and new bicycle securing posts have been installed in Hobart Central Car Park.</p>
7	<p>SANDY BAY BATHING PAVILION, LONG BEACH Council, 24/7/2017 Item 15</p>	<p>That proposals associated with the development of a new second floor restaurant above the Sandy Bay Bathing Pavilion be proceeded with and the expenditure of \$16,800 be approved.</p>	<p>General Manager</p>	<p>Action underway.</p>

Ref.	Title	Report / Action	Action Officer	Comments
8	<p>ST GEORGE'S CHURCH, BATTERY POINT - REQUEST FOR FINANCIAL ASSISTANCE</p> <p>Open Council, 25/7/2017 Item 18</p>	<p>A report be prepared in respect to the opportunity to pursue a National Heritage Lottery with the Federal Government, as suggested in December 2015.</p>	<p>Director City Planning</p>	<p>The concept of a national lottery to assist in funding the long-term protection and management of Australia's heritage places was first raised in the federal government's Australian Heritage Strategy released in December 2015.</p> <p>The Department of the Environment and Energy is still exploring the potential for a national lottery. The Minister for Sport has suggested publicly that the proposed lottery would be "two thirds for sports and one third for heritage and the arts."</p> <p>When further information is available from the federal agencies, it will be provided in a future report.</p>

Ref.	Title	Report / Action	Action Officer	Comments
9	<p>ELECTRIC VEHICLES AND CHARGING STATIONS Open Council, 25/7/2016 Item 20</p>	<ol style="list-style-type: none"> 1. The Council identify suitable locations for the future installation of direct current fast charge stations, and actions be taken to preserve the locations until such time as it becomes viable to install the stations. 2. Council officers continue to monitor the types of electric and hybrid vehicles available on the market to determine whether any would be suitable for inclusion in the City's fleet. 3. City employees be canvassed to determine demand for electric bicycle charging stations at the City's corporate buildings. If there is sufficient demand, then power outlets be installed in suitable locations. 4. Appropriate street signage be installed to direct users of electric vehicles (EV) and bicycles to the charging stations located at the Hobart Central Car park. 5. That the Hobart Bicycle Advisory Committee be requested to consider initiatives to encourage the wider use of electric bicycles. 	Director City Infrastructure	<ol style="list-style-type: none"> 1. This matter is being progressed. Officers are investigating funding support potential that may be available through TasNetworks' Electric Vehicle Fast Charger Support Scheme. 2. Officers are monitoring electric and hybrid vehicle models for potential inclusion in the fleet, though the range of suitable vehicles available in Australia continues to be very limited. 3. Options for canvassing employees are being considered. Charging stations have been installed in the Hobart Central Carpark on a trial basis. 4. Officers are progressing the matter. 5. The HBAC considered this matter at the September 2016 meeting and a number of actions are underway.

Ref.	Title	Report / Action	Action Officer	Comments
10	<p>REVIEW OF PARKING – NORTH HOBART Open Council, 19/6/2017 Item 21</p>	<ol style="list-style-type: none"> 1. An internal working group be established to review the parking needs and availability in North Hobart in the context of the Transport Strategy. <ol style="list-style-type: none"> (i) The internal work group include appropriate officers and Aldermen Zucco, Ruzicka, Burnet and Thomas and any other Aldermanic nominations. 2. The Council approve the following to be included in the review: <ul style="list-style-type: none"> • The review of on-street parking time limits in Elizabeth Street and streets adjoining the restaurant strip; • The possible installation of parking meters and in ground sensors in Elizabeth Street between Warwick and Federal Streets; and • The introduction of evening and weekend parking Officer patrols. 3. Within 6 months, and following consultation with the wider community and the North Hobart Traders Group, the Internal working group report back to the Council with the findings of the review, including a list of suggested actions to improve the parking availability and a copy of this report. 4. The list of actions include income and expenditure estimates and timeframes for implementation. 5. The Committee's resolution be published in the Open portion of the meeting minutes, with the elements of the Report that are not confidential in nature, being made publicly available. 	<p style="text-align: center;">Director Financial Services</p>	<p>The initial meeting of the working group was held on Monday 17 July 2017. A survey of vehicle usage in North Hobart was commissioned. The survey monitored the weekday and weekend vehicle use in the area during the day and of an evening. The survey results have now been received. A meeting of the working group will be arranged for January 2018 to review the results and discuss the next actions.</p>

Ref.	Title	Report / Action	Action Officer	Comments
11	FINANCIAL REPORT Open Council, 20/11/2017 Item 13	2. Investigate the possibility of paying out the Commonwealth Bank loan, shown in Table 13 of Attachment A to Item 6.2 on the Open Finance Committee meeting agenda of 14 November 2017, and replacing it with a lower interest rate, fixed-term loan.	Director Financial Services	Information is being sought from the Commonwealth Bank. A report will be provided to the Finance Committee early in 2018.

Ref.	Title	Report / Action	Action Officer	Comments
12	VISITOR ACCOMMODATION – RESIDENTIAL RESEARCH – RESIDENTIAL DEVELOPMENT INCENTIVES Open Committee 20/11/2017	<p>1. The City of Hobart facilitate and chair a round table discussion with representatives from various organisations, including but not limited to Shelter Tasmania, Housing Tasmania, the University of Tasmania, Professor Peter Phibbs Senior Lecturer, University of Sydney, the State Architect, in the event the position was to be reinstated, and major employers within the City of Hobart, to identify gaps, in the data required to better understand the housing market and in particular rental needs and demand and the impact of visitor accommodation, and investigate practical ways to move forward in relation to visitor accommodation and the supply of housing.</p> <p>2. The Council defer any decision to pursue the sale and redevelopment of any Council properties until a future point in time.</p>	Director Community Development	Planning has commenced on membership and format of the roundtable.
		<p>3. The Council conduct a feasibility study on available sites or buildings owned by the City of Hobart, which may be suitable for development as a high quality affordable housing demonstration project.</p>	Deputy General Manager	Item 3 complete.
		<p>4. The Council provide a summary of the issues discussed in this report to the major political parties in Tasmania for consideration.</p>	Director City Planning	

Ref.	Title	Report / Action	Action Officer	Comments
13	<p>REVISED COUNCIL POLICY - DISPOSAL OF SURPLUS GOODS AND EQUIPMENT Open Council 18/12/2017 Item 18</p>	<p>1. The revised Disposal of Surplus Goods and Equipment policy, marked as Attachment B to item 6.2 on the Open Finance Committee meeting agenda of 12 December 2017 be finalised by the General Manager.</p> <p>2. The revised policy as included in Clause 1 above be communicated widely to Council officers thereafter and made available from Council's website.</p>	Director Financial Services	<p>The revised Council policy Disposal of Surplus Goods and Equipment has been finalised and will be made available from Council's website replacing the previous Disposal of Surplus Goods and Equipment policy.</p> <p>Thereafter the revised policy will be communicated widely to Council Officers.</p> <p>Complete.</p>
14	<p>TOWN AND CITY HALLS AND WATERSIDE PAVILION - COUNCIL POLICY ON USAGE Open Council 18/12/2017 Item 19</p>	<p>1. The usage restrictions contained in Council's policy titled Use of Town Hall, City Hall and Waterside Pavilion be set aside in order to allow the application for use of the City Hall to conduct the "Overdressed Market" to be approved, on the basis that the sale of pre-owned clothing supports the Council's zero waste to landfill strategy.</p> <p>2. The policy be reviewed to provide flexibility around use of the facilities for the sale of goods, where the activity aligns with Council strategies.</p>	Deputy General Manager	<p>1. Clause 1 of the resolution has been actioned.</p> <p>2. A report on the variation to the policy will be provided to the February meeting.</p>

7. RESPONSES TO QUESTIONS WITHOUT NOTICE

Regulation 29(3) *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

The General Manager reports:-

“In accordance with the procedures approved in respect to Questions Without Notice, the following responses to questions taken on notice are provided to the Committee for information.

The Committee is reminded that in accordance with Regulation 29(3) of the *Local Government (Meeting Procedures) Regulations 2015*, the Chairman is not to allow discussion or debate on either the question or the response.”

7.1 Charity Grant Recipients Dumping Recyclables in Land Fill
File Ref: F17/162149; 13-1-10

Report of the Director Parks and City Amenity of 16 January 2018.

Delegation: Committee

That the information be received and noted.



City of **HOBART**

Memorandum: Lord Mayor
Deputy Lord Mayor
Aldermen

Response to Question Without Notice

CHARITY GRANT RECIPIENTS DUMPING RECYCLABLES IN LAND FILL

Meeting: Finance Committee

Meeting date: 12 December 2017

Raised by: Alderman Harvey

Question:

Council made a decision in 2015 to grant \$3 000 to a number of charities to cover the cost of tip fees to dump excess or non-usable items at McRobies Gully. Could the General Manager please advise:

- 1 Are the charities using this money; and,
- 2 How much has been spent to date subsidising their waste to landfill.

Response:

The City Infrastructure Committee meeting of 28 January 2015 recommended that \$3 000 per charity be provided to cover the cost of dumping excess or non-reusable items at the McRobies Gully Waste Management Centre.

At the subsequent Council Meeting of 10 February 2015, an amendment was tabled to increase the amount to \$6 000 per charity, however the matter was referred back to the Committee for further consideration.

A further report was submitted to the City Infrastructure Committee meeting of 25 March 2015 whereat the Committee resolved to increase the amount to \$6 000 and provide \$48 000 in total waived disposal fees to be available to charities. This was adopted at the Council Meeting of 13 April 2015.

The charities entitled to free entry to the Waste Management Centre are using the service offered.

- In 2015-16, the approved charities received fee waivers to a total of \$48 005.
- In 2016-17, this amount increased to \$48 478.
- For the period 1 July 2017 to 30 November 2017, charities have received fee waivers to the value of \$19 209 (on track for \$46 100 for the year).

The break-up of material delivered to the waste management centre is:

- General waste 93%
- Green Waste 5%
- Clean Fill 2%

Green waste is composted, and clean fill is used for cover operations on site. Some reusable items are either delivered direct to, or are able to be salvaged by, the Resource Work Cooperative.

Charities that operate second-hand stores receive material which is dumped at public collection points and is not suitable for re-use. This includes broken furniture, soiled clothing, food scraps and other household waste. Only around 25% of material dropped off is deemed fit for sale or human use. In addition, the charities have the following waste minimisation practises:

- Transferring donated goods to warehouses for sorting and inspection, with appropriate items moved to shop floors for sale.
- Clothes and textiles unfit for sale are bundled and on-sold to rag merchants.
- Waste materials that are delivered to McRobies Gully are often sorted at the transfer station where timber, steel, and other recyclables are placed in relevant recycling bins, and reusable items are at times delivered to the Tip Shop.

City Officers will engage with charitable organisations to aim to improve waste reduction in the sector and align their practices with the zero waste to landfill goals of the City's Waste Management Strategy 2015-2030 where possible.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.

A handwritten signature in black ink, appearing to read 'Glenn Doyle', written over a faint, circular stamp or watermark.

Glenn Doyle
**DIRECTOR PARKS AND CITY
AMENITY**

Date: 11 January 2018
File Reference: F17/162149; 13-1-10

8. QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015*.
File Ref: 13-1-10

An Alderman may ask a question without notice of the Chairman, another Alderman, the General Manager or the General Manager's representative, in line with the following procedures:

1. The Chairman will refuse to accept a question without notice if it does not relate to the Terms of Reference of the Council committee at which it is asked.
2. In putting a question without notice, an Alderman must not:
 - (i) offer an argument or opinion; or
 - (ii) draw any inferences or make any imputations – except so far as may be necessary to explain the question.
3. The Chairman must not permit any debate of a question without notice or its answer.
4. The Chairman, Aldermen, General Manager or General Manager's representative who is asked a question may decline to answer the question, if in the opinion of the respondent it is considered inappropriate due to its being unclear, insulting or improper.
5. The Chairman may require a question to be put in writing.
6. Where a question without notice is asked and answered at a meeting, both the question and the response will be recorded in the minutes of that meeting.
7. Where a response is not able to be provided at the meeting, the question will be taken on notice and
 - (i) the minutes of the meeting at which the question is asked will record the question and the fact that it has been taken on notice.
 - (ii) a written response will be provided to all Aldermen, at the appropriate time.
 - (iii) upon the answer to the question being circulated to Aldermen, both the question and the answer will be listed on the agenda for the next available ordinary meeting of the committee at which it was asked, where it will be listed for noting purposes only.

9. CLOSED PORTION OF THE MEETING

The following items were discussed: -

- Item No. 1 Minutes of the last meeting of the Closed Portion of the Council Meeting
- Item No. 2 Consideration of supplementary items to the agenda
- Item No. 3 Indications of pecuniary and conflicts of interest
- Item No. 4 Reports
- Item No. 4.1 Request to Waive Requirement to Tender - Disposal of Northern Suburbs Waste
LG(MP)R 15(2)(d)
- Item No. 4.2 Sale of Land for Unpaid Rates - 18 Norfolk Crescent, Sandy Bay - Update
LG(MP)R 15(2)(f), (g), (i) and (j)
- Item No. 4.3 Sale of Land for Unpaid Rates
LG(MP)R 15(2)(g), (i) and (j)
- Item No. 5 Committee Action Status Report
- Item No. 5.1 Committee Actions - Status Report
LG(MP)R 15(2)(d) and (f)
- Item No. 6 Questions Without Notice