



CITY OF HOBART

AGENDA

Special Governance Committee Meeting

Open Portion

Monday, 21 August 2017

at 4.55 pm

Lady Osborne Room, Town Hall

THE MISSION

Our mission is to ensure good governance of our capital City.

THE VALUES

The Council is:

about people	We value people – our community, our customers and colleagues.
professional	We take pride in our work.
enterprising	We look for ways to create value.
responsive	We're accessible and focused on service.
inclusive	We respect diversity in people and ideas.
making a difference	We recognise that everything we do shapes Hobart's future.

ORDER OF BUSINESS

Business listed on the agenda is to be conducted in the order in which it is set out, unless the committee by simple majority determines otherwise.

APOLOGIES AND LEAVE OF ABSENCE

- 1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY 4**
- 2. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST 4**
- 3. TRANSFER OF AGENDA ITEMS..... 4**
- 4. REPORTS 5**
 - 4.1 Local Government Representative - State Grants Commission 5**

Special Governance Committee Meeting (Open Portion) held Monday, 21 August 2017 at 4.55 pm in the Lady Osborne Room, Town Hall.

COMMITTEE MEMBERS

Ruzicka (Chairman)
Deputy Lord Mayor Christie
Cocker
Thomas
Reynolds

Apologies: Nil

Leave of Absence:

Alderman Cocker
Alderman Harvey

ALDERMEN

Lord Mayor Hickey
Zucco
Briscoe
Sexton
Burnet
Denison
Harvey

1. CO-OPTION OF A COMMITTEE MEMBER IN THE EVENT OF A VACANCY

2. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Ref: Part 2, Regulation 8(7) of the *Local Government (Meeting Procedures) Regulations 2015*.

Aldermen are requested to indicate where they may have any pecuniary or conflict of interest in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the committee has resolved to deal with.

3. TRANSFER OF AGENDA ITEMS

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

A committee may close a part of a meeting to the public where a matter to be discussed falls within 15(2) of the above regulations.

In the event that the committee transfer an item to the closed portion, the reasons for doing so should be stated.

Are there any items which should be transferred from this agenda to the closed portion of the agenda, or from the closed to the open portion of the agenda?

4 REPORTS

4.1 Local Government Representative - State Grants Commission File Ref: F17/101004

Memorandum of the Acting General Manager of 16 August 2017 and attachments.

Delegation: Council



City of **HOBART**

MEMORANDUM: GOVERNANCE COMMITTEE

Local Government Representative - State Grants Commission

Introduction

The purpose of this memorandum is to gauge interest amongst Aldermen to nominate for the State Grants Commission.

Background

The Local Government Association of Tasmania (LGAT) has written to General Managers advising that one of the two Local Government representative members of the State Grants Commission has resigned effective 31 December 2017 (attachment A).

Section 4 of the *State Grants Commission Act 1976* requires that the State Grants Commission consist of two members who are, or who have been, associated with Local Government in Tasmania.

Given this, the Minister for Local Government has requested that the LGAT provide the names and CVs of four suitable candidates for his consideration, to fill the position left vacant.

State Grants Commission members are appointed by the Governance for a period of up to three years and receive remuneration of \$23,067 per annum (plus superannuation) including the reimbursement of expenses incurred in exercising their functions.

It should be noted that the State Government's *Women on Boards Strategy 2015-20* requires Ministers to undertake actions to nominate women for board membership to achieve gender balance. This should be taken into consideration during the nomination process.

The State Grants Commission performs a significant function by making recommendations to the Treasurer concerning the distribution of Australian Government financial assistance grants (FAGS) and identified local roads funds (ILRFs) to Local Government under the provisions of the Australian Government legislation, the *Local Government (Financial Assistance) Act 1995*.

A copy of the position statement can be found at attachment B.

Conclusion

The LGAT have advised that one of the two Local Government representative members of the State Grants Commission has resigned effective 31 December 2017.

Nominations are to be forwarded to the LGAT by 28 August 2017.

Recommendation

The Council consider an Aldermanic nomination as one of the two Local Government representative members to the State Grants Commission.

RECOMMENDATION

That the Council consider an Aldermanic nomination as one of the two Local Government representative members to the State Grants Commission.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Heather Salisbury
ACTING GENERAL MANAGER

Date: 16 August 2017
File Reference: F17/101004

Attachment A: Correspondence from the LGAT ↓
Attachment B: State Grants Commission - Position Description ↓



14 August 2017

Our Ref: SW/MF
File No:

To all General Managers

Dear General Managers

Local Government Representative – State Grants Commission

The Minister for Local Government has written to the Association advising of the resignation of one of the two Local Government representative members of the State Grants Commission, Mr Grant Atkins, which will take effect on 31 December.

Section 4 of the *State Grants Commission Act 1976* requires that the State Grants Commission consist of two members who are, or who have been, associated with Local Government in Tasmania.

The Minister has therefore requested that LGAT provide the names and CVs of four suitable candidates for his consideration, to fill the position left vacant upon the resignation of Mr Atkins.

State Grants Commission members are appointed by the Governor for a period of up to three years and receive remuneration of \$23,067 per annum (plus superannuation), including the reimbursement of expenses incurred in exercising their functions.

It should be noted that the State Government's *Women on Boards Strategy 2015-20* requires Ministers to undertake actions to nominate women for board membership to achieve gender balance. This should be taken into consideration during the nomination process.

The State Grants Commission performs a significant function by making recommendations to the Treasurer concerning the distribution of Australian Government financial assistance grants (FAGS) and identified local roads funds (ILRFs) to Local Government under the provisions of the Australian Government legislation, the *Local Government (Financial Assistance) Act 1995*.

A Position Statement for members of the Commission is attached for your reference and we ask that your Council consider nominating a suitable person for the board vacancy.

Nominations should be forwarded to stephanie.watson@lgat.tas.gov.au by 5pm on **Monday, 28 August 2017**.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Katrena Stephenson', is written over a light blue horizontal line.

Dr Katrena Stephenson
CHIEF EXECUTIVE OFFICER

STATE GRANTS COMMISSION

MEMBER POSITION STATEMENT

The State Grants Commission was established under the *State Grants Commission Act 1976* (the Act). It is responsible for making recommendations to the Treasurer concerning the distribution of Commonwealth financial assistance grants and identified local road funds to local government and the distribution of Heavy Vehicle Motor Tax Revenue funding provided by the State Government.

The Commission comprises three members:

- a Chairman, appointed by the Governor, who shall be a person who the Secretary of the Department considers to have appropriate experience in business, financial or local government matters and who is nominated by the Secretary of the Department and approved by the Minister; and
- two shall be persons who are, or have been, associated with local government in the State, nominated by the Minister responsible for the *Local Government Act 1993* from a list of four names submitted to that Minister by the Local Government Association of Tasmania.

Under the Act, members shall be appointed for a term not exceeding five years and, if otherwise qualified, are eligible for re-appointment.

Current Commission Composition

Name	Position	Appointment Date	Period in Office (at end of current term)	Current Appointment Expiry
Mr D C Hudson ¹	Nominee of the Secretary of the Department of Treasury and Finance (Chair)	January 2013	6yrs	2 Jan 2019
Mr G L Atkins ^{2,3}	Representative of local government	March 2012	6yrs	4 Mar 2018
Mr R A Fraser ²	Representative of local government	Aug 2014	3yrs	12 Aug 2017

¹ Appointed as Chairperson on 15 May 2015 on commencement of the *State Grants Commission Amendment Act 2015*.

² Local Government Representatives.

³ Tendered resignation effective 31 December 2017

Commission Purpose

The functions of the Commission are to recommend to the Treasurer –

- (a) the councils to which he is to pay, in each financial year, grants of financial assistance out of moneys made available to the State by the Commonwealth for that purpose in that year; and
- (b) the amounts of those grants; and
- (c) if so directed by the Minister responsible for the administration of the *National Taxation Reform (Commonwealth-State Relations) Act 1999*, investigate and report on any matter relating to the obligation of a council to comply with the GST Law in accordance with that Act; and
- (d) the distribution between councils in each financial year of funds made available by the State from its collection of motor tax from the registration of heavy vehicles, within the meaning of the *Motor Vehicles Taxation Act 1981*.

The Commission is required to hold public hearings in connection with its recommendations and permit local government bodies to make submissions to it in connection with the recommendations.

The Commission may hold such inquiries and make such investigations as it considers necessary.

The Commission receives secretarial support from the Department of Treasury and Finance and reports annually to the Treasurer on its recommendations.

Attributes required for members of the State Grants Commission

The State Grants Commission must comprise members with an appropriate range of skills, experience, qualifications and expertise to enable it to properly carry out its statutory responsibilities.

Core Business Skills

Demonstrated ability and capability in the following areas:

- appropriate experience in business, financial or local government matters;
- strong analytical skills;
- demonstrated success and leadership experience with respect to committees and boards; and
- the ability to maintain effective professional and working relationships with fellow Commission members and stakeholders.

Experience and understanding in one or more of the following areas:

- economic modelling;
- accounting and financial management;
- state/local government matters; and
- horizontal fiscal equalisation.

Personal Qualities

The following personal qualities are required:

- personal and professional integrity;
- sound independent judgement;
- genuine interest in the Commission and its affairs;
- high level interpersonal and persuasion skills, including the ability to work well within a team; and
- strong public speaking and presentation skills.

Remuneration

Remuneration is determined in accordance with the Guidelines for Board and Committees issued by the Department of Premier and Cabinet. Members of the State Grants Commission are remunerated at a rate of \$23,067 (plus superannuation) per annum, with increases approved by Government from time to time.