

Recommendation considered by the Council at its meeting of 19 September 2016.

- That:
1. The Council confirm its governance, strategic and policy focus in respect to business matters submitted for committee and Council determination.
 2. With the exception of the City Planning Committee, the Council's existing committees be disbanded at the appropriate time, within the next six months.
 3. In lieu of the disbanded committees, the Council utilise the following strategic priority areas listed in its Strategic Plan as the basis for the reporting structure for business requiring consideration at committee or Council level:
 - 3.1. Economic Development, Vibrancy and Culture;
 - 3.2. Urban Management;
 - 3.3. Environment and Natural Resources;
 - 3.4. Strong, Safe and Healthy Communities; and
 - 3.5. Governance
 4. All Aldermen be members of each of the newly established committees, noting that a quorum will be seven.
 5. In recognition of the specific planning authority role of the City Planning Committee, it remain in place with modified Terms of Reference, with the Council to determine the composition and Chairman.
 6. Terms of Reference be drafted for the newly established committees which:
 - 6.1. Emphasise the governance, strategic and policy focus for committees and Council going forward; and
 - 6.2. Maximise opportunities for increased delegations to committees in light of their membership comprising all Aldermen.
 7. The Council adopt the monthly Council and committee meeting framework, marked as Attachment A to item 6.2 of the Open Governance Committee agenda of 6 September 2016, which involves the dedication of Mondays alternately as Committee and Council meeting days, as amended by the deletion of the Governance strategic priority area related to week 3.
 - (i) The Council consider allocating two dedicated workshop opportunities per month and resolve a preferred time and day of the week for this to occur.
 8. The two scheduled committee days per month be known as Committee of the Whole with the chairmanship to be rotated amongst interested Aldermen.
 9. For each of the five Strategic Priority Areas, the Council consider appointing a Leader and Co-Leader to facilitate items at Committee of the Whole meetings, including deputations, and to introduce items at the Council meeting.

10. The commencement time for Council, City Planning and Committee of the Whole meetings be 5.00 pm.
11. The City Planning Committee continue to meet twice per month in order to meet its statutory planning authority obligations.
 - 11.1 The allocated meeting day for the City Planning Committee move from Monday to Tuesday.
 - 11.2 The City Planning Committee consider further variations to its delegations where applications are low impact or straight forward.
12. The format for Aldermanic Notices of Motions be varied to include a brief report from the General Manager or his delegate which addresses the status of any action taken, the requirement for a report including anticipated timing and any related resourcing matters relating to its preparation, together with any other information relevant to consideration of the matter by the committee and Council.
 - 12.1 The notification period for the lodgement of Notices of Motions be varied from seven to ten clear days to provide sufficient time for the preparation of the report.
13. The Public Question Time procedures be varied to allow questions from the floor as part of the Public Question Time forum at ordinary Council meetings.
14. The policy provisions around deputations be considered after the implementation of the revised committee structure.
15. The Council committee structure, once determined by Council, be reviewed after three months of operation.