



CITY OF HOBART

# MINUTES

**GOVERNANCE COMMITTEE MEETING  
(OPEN PORTION OF THE MEETING)  
MEETING HELD TUESDAY, 31 MAY 2016 AT 5.05PM**

**PRESENT:** The Lord Mayor Alderman S L Hickey, Alderman E R Ruzicka (Chairman), The Deputy Lord Mayor Alderman R G Christie, Aldermen P S Cocker, D C Thomas and H C Burnet.

The Lord Mayor was co-opted to the Committee.

**APOLOGIES:** Alderman A M Reynolds.

**LEAVE OF ABSENCE:** Nil.

**GOVERNANCE COMMITTEE  
(OPEN PORTION OF THE MEETING)  
MINUTES 2  
31/5/2016**

DEPUTY LORD MAYOR

That the Lord Mayor be co-opted to the Committee.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Ruzicka	
Deputy Lord Mayor Christie	
Cocker	
Thomas	

**1. MINUTES OF THE OPEN PORTION OF THE GOVERNANCE COMMITTEE MEETING HELD ON TUESDAY, 3 MAY 2016**

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THOMAS	That the minutes be signed as a true and correct record.
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MOTION CARRIED

VOTING RECORD

AYES	NOES
Ruzicka	
Deputy Lord Mayor Christie	
Cocker	
Thomas	
Lord Mayor Hickey	

The minutes were signed.

**2. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA**

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DEPUTY LORD MAYOR	That the recommendation as contained at item 2 on the agenda, as detailed below, be adopted.
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“That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the Local Government (Meeting Procedures) Regulations 2015.”

MOTION CARRIED

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**GOVERNANCE COMMITTEE  
(OPEN PORTION OF THE MEETING)  
MINUTES 3  
31/5/2016**

Item No. 2 continued

VOTING RECORD

<p>AYES</p> <p>Ruzicka</p> <p>Deputy Lord Mayor Christie</p> <p>Cocker</p> <p>Thomas</p> <p>Lord Mayor Hickey</p>	<p>NOES</p>
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**3. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST**

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No pecuniary or conflicts of interest were indicated.

**4. TRANSFER OF AGENDA ITEMS**

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No items were transferred.

**5. DERWENT ESTUARY PROGRAM – REGISTRATION AS NOT-FOR-PROFIT – FILE REF: 41-40-2**

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<p>DEPUTY LORD MAYOR</p>	<p>That the recommendation contained in the report of the General Manager of 23 May 2016, as detailed below, be adopted.</p>
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*That: 1. The report be received and noted.*

*2. The letter of support be provided o in relation to the Derwent Estuary Program's proposal.*

MOTION CARRIED

VOTING RECORD

<p>AYES</p> <p>Ruzicka</p> <p>Deputy Lord Mayor Christie</p> <p>Cocker</p> <p>Thomas</p> <p>Lord Mayor Hickey</p>	<p>NOES</p>
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**GOVERNANCE COMMITTEE  
(OPEN PORTION OF THE MEETING)  
MINUTES 4  
31/5/2016**

**6. LAUNCESTON CITY COUNCIL – MEMORANDUM OF UNDERSTANDING  
– FILE REF: 12-20-14**

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LORD MAYOR

That the recommendation contained in the report of the General Manager of 20 May 2016, as detailed below, be adopted.

*That: 1. The report be received and noted.*

- 2. The Council endorse a twice-yearly meeting between the Lord Mayor of Hobart, the Mayor of Launceston and the General Managers of the Hobart City Council and Launceston City Council and that this arrangement replace the Protocol which was adopted by the Council on 13 April 2015.*
- 3. Aldermen receive copies of the agendas and minutes of the meetings and a six-monthly progress update.*

MOTION CARRIED

VOTING RECORD

AYES

Ruzicka

Thomas

Lord Mayor Hickey

NOES

Deputy Lord Mayor Christie

Cocker

**7. AUSTRALIAN INSTITUTE OF COMPANY DIRECTORS – PROFESSIONAL  
DEVELOPMENT REPORT – ALDERMAN DENISON – FILE REF: 13-2-4**

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THOMAS

*That: 1. The report tabled by Alderman Denison in relation to her professional development, be received and noted.*

- 2. The verbal report of Alderman Burnet in relation to her professional development in respect to the Australian Institute of Company Directors, be also received.*

MOTION CARRIED

VOTING RECORD

AYES

Ruzicka

Deputy Lord Mayor Christie

Cocker

Thomas

Lord Mayor Hickey

NOES

GOVERNANCE COMMITTEE  
(OPEN PORTION OF THE MEETING)  
MINUTES 5  
31/5/2016

**8. 2016 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA ANNUAL CONFERENCE – HOBART – 20-22 JULY 2016 – ALDERMANIC NOMINATIONS – FILE REF: 13-2-22**

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**The General Manager reports:**

“The attached program is provided to enable Aldermanic nominations to be sought for attendance at the 2016 Local Government of Tasmania Annual Conference to be held in Hobart from 20 – 22 July 2016.

Clause C2 of the Council’s policy in respect to Aldermanic induction, professional development and conference attendance, provides that:

*The Council may approve the attendance of Aldermen at relevant conferences as representatives of the City, in the capacity as a delegate or conference presenter, subject to budget availability. Particular conferences where Council representation may be considered appropriate may be brought to the notice of the Council by the General Manager or an individual Alderman.*

*When such conferences are listed on the relevant committee agenda for consideration of representation, the relevance of the conference to the City’s strategic objectives is to be addressed as part of the process.*

The content of the conference is clearly relevant to local government and the Council’s Strategic Plan 2015-2025.

The estimated cost of full attendance is \$970 per person, which is inclusive of full registration fees, travel expenses and other incidental expenditure. Please note as the conference is to be held in Hobart, there is no accommodation provision included in the estimated cost.

In the event that the Council approves Aldermanic attendance, the cost will be attributed to general Aldermanic conferences allocation within the City Government function of the 2015/2016 Annual Plan, which presently has funding available.

The information is submitted for consideration.”

LORD MAYOR

That Alderman Ruzicka be nominated to attend the conference.

MOTION CARRIED

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**GOVERNANCE COMMITTEE  
(OPEN PORTION OF THE MEETING)  
MINUTES 6  
31/5/2016**

Item No. 8 continued

VOTING RECORD

<p>AYES</p> <p>Ruzicka</p> <p>Deputy Lord Mayor Christie</p> <p>Cocker</p> <p>Thomas</p> <p>Lord Mayor Hickey</p>	<p>NOES</p>
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**MOTION OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5)  
OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS  
2015**

**9. RECORDING AND PUBLISHING OF DEPARTURE TIMES FROM  
COUNCIL AND COMMITTEE MEETINGS – FILE REF: 13-1-2**

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LORD MAYOR HICKEY                      “That a report be prepared exploring the benefits of recording and publishing the departure times of Aldermen from Council and committee meetings.

**Rationale:**

At its 23 February 2015 meeting, the Council provided in-principle support to the monthly publication online, of all Aldermanic allowances, entitlements, and expenses, indentified to the individual Aldermen. This decision was based on a desire to be a fully transparent and accountable Council.

In addition to the above decision, the Council also resolved at its meeting held on 13 April 2015 to report monthly Aldermanic attendance at Council and committee meetings. Accordingly, Aldermanic attendance at Council and Council committee meetings is now available for viewing on the City of Hobart’s public website.

By providing a published record of departure times the Council continues to demonstrate that it is committed to being transparent and accountable to the Hobart ratepayers.

This information will also provide the ratepayers with an indication of the level of participation and involvement of Aldermen in the decision making process.”

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**GOVERNANCE COMMITTEE  
(OPEN PORTION OF THE MEETING)  
MINUTES 7  
31/5/2016**

Item No. 9 continued

**The General Manager reports:**

“In accordance with Clause 5 of the Notices of Motion procedures, I provide the following qualification as to whether the substance of this Notice of Motion resides within the jurisdiction of the Hobart City Council.

The matter resides within the jurisdiction of the Hobart City Council as it refers Aldermanic attendance at Council and committee meetings.”

LORD MAYOR HICKEY                      That the motion be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Ruzicka	
Deputy Lord Mayor Christie	
Cocker	
Thomas	
Lord Mayor Hickey	

**10. GOVERNANCE COMMITTEE – STATUS REPORT**

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THOMAS

That the information be received and noted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Ruzicka	
Deputy Lord Mayor Christie	
Cocker	
Thomas	
Lord Mayor Hickey	

**GOVERNANCE COMMITTEE  
(OPEN PORTION OF THE MEETING)  
MINUTES 8  
31/5/2016**

**11. QUESTIONS WITHOUT NOTICE – FILE REF: 13-1-10**

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No questions were asked at the meeting.

Supplementary item 13 was then taken.

**12. CLOSED PORTION OF THE GOVERNANCE COMMITTEE MEETING**

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THOMAS

That the items be noted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Ruzicka	
Deputy Lord Mayor Christie	
Cocker	
Thomas	
Lord Mayor Hickey	

<b>SUPPLEMENTARY ITEMS</b>
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**13. COMMUNITY ENGAGEMENT FORUMS REVIEW – FILE REF: 15-1-1**

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DEPUTY LORD MAYOR

- That:
1. The report be received and noted.
  2. The Community Forum scheduled for July 2016 not be held.
  3. A further report in relation to appropriate community engagement models be provided to the Governance Committee for consideration.

MOTION CARRIED

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**GOVERNANCE COMMITTEE  
(OPEN PORTION OF THE MEETING)  
MINUTES 10  
31/5/2016**

Item No. 14 continued

7. That the disclosure of donations should include the source, quantum and related expenditure of that donation.
8. Clarification and more definition in respect to Section 87(1)(d) of the Act.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Ruzicka	
Deputy Lord Mayor Christie	
Cocker	
Thomas	
Lord Mayor Hickey	

**15. RISK AND AUDIT PANEL RECOMMENDATION – ALDERMANIC DEVELOPMENT AND SUPPORT POLICY – PROFESSIONAL DEVELOPMENT – FILE REF: 13-2-4**

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THOMAS

- That:
1. The memorandum be received and noted.
  2. That the Council policy titled *Aldermanic Development and Support* be amended in accordance with the advice of the Risk and Audit Panel, marked as Attachment A to supplementary item 15 of the Open Governance Committee agenda of 31 May 2016, and submitted to the Governance Committee for endorsement.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Ruzicka	
Deputy Lord Mayor Christie	
Cocker	
Thomas	
Lord Mayor Hickey	

**GOVERNANCE COMMITTEE  
(OPEN PORTION OF THE MEETING)  
MINUTES 11  
31/5/2016**

**16. COUNCIL WORKSHOP – COUNCIL AND COMMITTEE MEETINGS – FILE  
REF: 13-1-2**

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DEPUTY LORD MAYOR

That the information be received and noted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Ruzicka	
Deputy Lord Mayor Christie	
Cocker	
Thomas	
Lord Mayor Hickey	

The Chairman adjourned the meeting at 6.30pm to conduct the closed portion of the meeting.

The meeting reconvened at 6.31pm.

Item 12 was then taken.

There being no further business the meeting closed at 6.31pm.

TAKEN AS READ AND SIGNED AS A  
CORRECT RECORD THIS 5TH DAY OF  
JULY 2016.

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**CHAIRMAN**