



CITY OF HOBART

AGENDA

FINANCE COMMITTEE MEETING (OPEN PORTION OF THE MEETING)

TUESDAY 17 MAY 2016

AT 5.00 PM

THE MISSION

Our mission is to ensure good governance of our capital City.

THE VALUES

The Council is:

about people	We value people – our community, our customers and colleagues.
professional	We take pride in our work.
enterprising	We look for ways to create value.
responsive	We're accessible and focused on service.
inclusive	We respect diversity in people and ideas.
making a difference	We recognise that everything we do shapes Hobart's future.

HOBART 2025 VISION

In 2025 Hobart will be a city that:

- Offers opportunities for all ages and a city for life
 - Is recognised for its natural beauty and quality of environment
 - Is well governed at a regional and community level
 - Achieves good quality development and urban management
 - Is highly accessible through efficient transport options
 - Builds strong and healthy communities through diversity, participation and empathy
 - Is dynamic, vibrant and culturally expressive
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**FINANCE COMMITTEE AGENDA
(OPEN PORTION OF THE MEETING)
17/5/2016**

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FILE REF: 25-2-1**


MOTION OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015
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- 9. COUNCIL CAR PARKS – SECURE SHORT TERM BICYCLE FACILITIES –
FILE REF: 13-1-9; 36-10-6**
- 10. FINANCE COMMITTEE – STATUS REPORT**
- 11. QUESTIONS WITHOUT NOTICE – FILE REF: 13-1-10**
- 12. CLOSED PORTION OF THE FINANCE COMMITTEE MEETING**

**BUSINESS LISTED ON THE AGENDA IS TO BE CONDUCTED IN THE ORDER
IN WHICH IT IS SET OUT UNLESS THE COMMITTEE BY SIMPLE MAJORITY
DETERMINES OTHERWISE**

I, Nicholas David Heath, General Manager of the Hobart City Council, hereby certify that:

1. In accordance with Section 65 of the Local Government Act 1993, the reports in this agenda have been prepared by persons who have the qualifications or the experience necessary to give such advice, information or recommendations included therein.
2. No interests have been notified, pursuant to Section 55(1) of the Local Government Act 1993, other than those that have been advised to the Council.


N.D. HEATH
GENERAL MANAGER

FINANCE COMMITTEE AGENDA (OPEN)

Committee Members

Cocker (Chairman)
Deputy Lord Mayor Christie
Zucco
Ruzicka
Sexton
Aldermen
Lord Mayor Hickey
Briscoe
Burnet
Thomas
Reynolds
Denison
Harvey

**Finance Committee (Open Portion of the Meeting) -
Tuesday, 17 May 2016 at 5.00 pm in the Lady Osborne
Room.**

PRESENT:

APOLOGIES:

LEAVE OF ABSENCE:

CO-OPTION OF COMMITTEE MEMBERS IN THE EVENT OF A VACANCY

Where a vacancy may exist from time to time on the Committee, the Local Government Act 1993 provides that the Council Committees may fill such a vacancy.

1. MINUTES OF THE OPEN PORTION OF THE MEETING OF THE FINANCE COMMITTEE HELD ON TUESDAY, 19 APRIL 2016

**FINANCE COMMITTEE AGENDA
(OPEN PORTION OF THE MEETING)
17/5/2016**

2. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the Local Government (Meeting Procedures) Regulations 2015, the Committee, by simple majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- (a) the reason it was not possible to include the matter on the agenda, and
- (b) that the matter is urgent, and
- (c) that advice has been provided under Section 65 of the Local Government Act 1993.

RECOMMENDATION

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the Local Government (Meeting Procedures) Regulations 2015.

3. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

In accordance with Part 2 Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the chairman of a meeting is to request Aldermen to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.

In addition, in accordance with the Council's resolution of 14 April 2008, Aldermen are requested to indicate any conflicts of interest in accordance with the Aldermanic Code of Conduct adopted by the Council on 27 August 2007.

Accordingly, Aldermen are requested to advise of pecuniary or conflicts of interest they may have in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the committee has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the Local Government (Meeting Procedures) Regulations 2015.

4. TRANSFER OF AGENDA ITEMS

Are there any items which the meeting believes should be transferred from this agenda to the closed agenda or from the closed agenda to the open agenda, in accordance with the procedures allowed under Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015?

**FINANCE COMMITTEE AGENDA
(OPEN PORTION OF THE MEETING)
17/5/2016**

**5. 2016/2017 FEES AND CHARGES – FINANCIAL SERVICES –
FILE REF: 16/33**

5x's

Report of the Director Financial Services of 3 May 2016 and attachment.

DELEGATION: Council

TO : Finance Committee

FROM : Director Financial Services

DATE : 3 May 2016

SUBJECT : **2016/2017 FEES AND CHARGES - FINANCIAL SERVICES**

FILE : 16/33 LM:LM (s:_data\commercial services\fees and charges\2016-17\elt report 2016_17 fees and charges - fs.doc)

1. INTRODUCTION

- 1.1. The purpose of this report is to present the proposed fees and charges for Council's financial services for the 2016/17 financial year.
- 1.2. Fees and charges are reviewed each year as part of the Council's annual budget process.

2. BACKGROUND

- 2.1. At its meeting on 14 May 2012 Council introduced three new fees, being a direct debit default fee, a cheque re-issue fee and an electronic funds transfer (EFT) default fee.
- 2.2. The direct debit default fee is charged to a customer where there are insufficient cleared funds in the nominated account when the agreed direct debit payments are to be drawn.
- 2.3. The cheque re-issue fee is charged when a customer requests Council to re-issue a cheque where the original may have been lost or misplaced. However, the fee is not charged when a cheque is re-issued as a result of a Council error.
- 2.4. The EFT default fee is charged when an EFT transaction is unsuccessful because the incorrect bank account information was supplied and the EFT is resent by Council as a result.
- 2.5. At its meeting on 25 May 2015 Council introduced a new fee for the 2015/16 financial year, being a cheque default fee.
- 2.6. The cheque default fee is charged when a customer pays by cheque but the cheque is dishonoured by the financial institution e.g. 'bounced cheque'.
- 2.7. Similar fees and charges are imposed by councils both in Tasmania and interstate.

- 2.8. A pricing review of the financial services fees has been undertaken. A schedule showing the proposed fees for 2016/17 is attached – **refer attachment A.**

3. PROPOSAL

- 3.1. It is proposed that the attached schedule of fees and charges be adopted for the 2016/17 financial year.
- 3.2. The proposed pricing level for each fee includes a 2.5% increase (rounded upwards to the nearest dollar), from 2015/16 levels, to reflect annual increases in administrative costs and is inclusive of GST.
- 3.3. It should be noted that Council did not increase the pricing level for financial services fees and charges in 2015/16 due to no increase in transactional banking fees – in fact there had been a decline in the banking fee imposed for a cheque re-issue, low inflation and in prior years the fees had been rounded upwards.
- 3.4. The proposed direct debit default fee of \$26 includes the transactional banking fee imposed on Council by its financial institution, being \$2.50 per instance, and an amount to recover the administrative costs to Council in rectifying this default.
- 3.5. The proposed cheque re-issue fee of \$26 includes the transactional banking fee imposed by Council by its financial institution, being \$10 per instance, and an amount to recover the administrative costs to Council in re-issuing a cheque.
- 3.6. The proposed EFT default fee of \$26 includes the transactional banking fee imposed by Council by its financial institution, being \$2.50 per instance, and an amount to recover the administrative costs to Council in resending the EFT.
- 3.7. The proposed cheque default fee of \$26 is priced consistently with the other financial service fees and charges. The price also reflects the amount to cover the administrative costs to Council in rectifying the default.

4. IMPLEMENTATION

- 4.1. Fees and charges for 2016/17 will become effective as at 1 July 2016.
- 4.2. Pursuant to section 206 of the *Local Government Act 1993*, the fees will be included in Council's fees and charges booklet, which is made available to the community from Council's website and the Customer Service Centre.

5. STRATEGIC PLANNING IMPLICATIONS

- 5.1. There are no direct strategic planning implications arising from this report.

6. FINANCIAL IMPLICATIONS

- 6.1. Funding Source(s)

- 6.1.1. Not applicable.

- 6.2. Impact on Current Year Operating Result

- 6.2.1. Not applicable.

- 6.3. Impact on Future Years' Financial Result

- 6.3.1. It is difficult to estimate the income that will be generated to Council from these fees as they are applied when a payment default has occurred.

- 6.3.2. Based upon the number of instances where the fees have been applied to date this financial year, it is envisaged that approximately \$4,500 will be generated in income from these fees in 2016/17.

- 6.4. Asset Related Implications

- 6.4.1. Not applicable.

7. DELEGATION

- 7.1. Council.

8. CONSULTATION

- 8.1. Consultation has occurred with the Executive Leadership Team.

9. CONCLUSION

- 9.1. A review of Council's financial services fees and charges has been undertaken and a rounded 2.5% price increase for each is proposed for 2016/17.

- 9.2. It is recommended that the attached schedule of fees and charges is adopted for 2016/17.

10. **RECOMMENDATION**

That:

10.1. *The report LM:lm(s:_data\commercial services\fees and charges\2016-17\elt report 2016_17 fees and charges - fs.doc) be received and noted.*

10.2. *The attached schedule of fees and charges be adopted for the 2016/17 financial year.*

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



(David Spinks)

DIRECTOR FINANCIAL SERVICES

Attachment A Schedule of Fees and Charges for 2016/17.

Attachment A

Proposed 2016-17 Fees & Charges: 151 - Commercial Services and Rates

Account Number	Description	2014-15 Actual excl. GST	2015-16 Budget excl. GST	2015-16 YTD excl. GST	2015-16 YTD Budget excl. GST	2016-17 Estimate excl. GST
151.0227.2901.000	Other Revenue incl. Default / Re-Issue Fees	-2,900.00	-4,318.70	-3,416.66	-4,081.00	
151 - Commercial Services and Rates		2,900.00	4,318.70	3,416.66	4,081.00	4,491.60
Change from 2015-16 to 2016-17						4.00%

Fee Description	2014-2015 Fee incl. GST	2015-2016 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2016 - 2017 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Direct Debit Default Fee	\$25.00	\$25.00	Full Cost Recove	2014/15	\$26.00	Y	\$2.36	per instance	4%	160	\$3,782.40	
Cheque Re-Issue Fee	\$25.00	\$25.00	Full Cost Recove	2014/15	\$26.00	Y	\$2.36	per instance	4%	10	\$236.40	
Electronic Funds Transfer Default Fee	\$25.00	\$25.00	Full Cost Recove	2014/15	\$26.00	Y	\$2.36	per instance	4%	10	\$236.40	
Cheque Default Fee	\$0.00	\$25.00	Full Cost Recove	2015/16	\$26.00	Y	\$2.36	per instance	4%	10	\$236.40	

**FINANCE COMMITTEE AGENDA
(OPEN PORTION OF THE MEETING)
17/5/2016**

6. 2016/2017 FEES AND CHARGES – PARKING ENFORCEMENT AND OFF-STREET PARKING – FILE REF: 16/33

11x's

Report of the Director Financial Services and the Group Manager Parking Operations of 3 May 2016 and attachments.

DELEGATION: Council

TO : Finance Committee

FROM : Director Financial Services

DATE : 3 May 2016

SUBJECT : **2016/2017 FEES AND CHARGES - PARKING ENFORCEMENT AND OFF-STREET PARKING**

FILE : 16/33 MT:PG (s:_data\administration\finance committee\reports\april 2016\20162017 fees and charges - parking enf and off-street parking.doc)

1. INTRODUCTION

- 1.1. The purpose of this report is to present the proposed fees and charges applicable to the Financial Services Division – Parking Enforcement and Off-Street Parking for the 2016/2017 financial year.
- 1.2. Fees and charges are reviewed each year as part of the Council's annual budget process

2. BACKGROUND

- 2.1. The fees and charges for the 2016/2017 financial year have been assessed including methods and timing of payment. Where possible fees and charges are to be paid up-front with additional costs being charged on a cost recovery basis.

- 2.2. A summary of the proposed fees and charges follows:

Parking Enforcement

- 2.1. Minor changes have been made to parking metered space permit fees, and meter hooding fees to reflect the true value of the permits. Vehicle towing fees have increased to reflect full cost recovery.
- 2.2. Parking meter fines are aligned to the penalty unit amounts set by State Treasury. Penalty unit fees increased at the beginning of the 2015/2016 financial year resulting in an increase in all parking meter fine amounts. The State Government will again increase the penalty unit amount as from the 1 July 2016. As a result parking meter fines will increase by an average of \$0.75 per fine. The additional income expected from this increase is estimated at \$70K. This amount has been included in the 2016/2017 budget.
- 2.3. Traffic infringement penalties are set by the State Government. Major changes were made to traffic infringement penalty amounts in the 2013/2014 financial year. No changes will be made to the penalties by the State Government in the 2016/2017 financial year.

Parking meter fees for Councils 360 multi-bay meters and voucher machines have been reviewed resulting in a number of fee increases. In total the parking fees for 210 meters and voucher machines will be increased. These increases will be within the range of fees already reflected in the fees and charges schedule and are in line with actions contained in the Parking Strategy 2013 – 2014 (Actions 1,10 & 27).

Off-Street Parking

- 2.4. Long-term car park fees have been increased in Trafalgar Car Park. This is in line with the car park lease fees which are increased yearly. All remaining long term car parks have not been increased due to vacancies existing in all car parks, and/or no waiting lists. Permit parking for UTAS and Henry Jones IXL Hotel on Hunter Street has increased in line with parking meter rates in that area.
- 2.5. A 40c increase is proposed for the 2 hour parking fee for all multi storey car parks. Currently the first 90 minutes is free, with the next 30 minutes being \$1.60. The proposal is to increase this fee to \$2.00.
- 2.6. The fee for 4 hours parking in all three multi-storey car parks is proposed to increase from \$6.00 to \$7.00, which is consistent with the hourly rate charged for subsequent hours and acts as a further deterrent for vehicle turnarounds.
- 2.7. Early bird rates in Hobart Central, Centrepont and Trafalgar car parks are proposed to increase from \$11.00 per day to \$12.00 per day. Early bird fees are reviewed regularly, particularly as changes to on street parking fees, monthly permit fees and fees charged in privately owned car parks have an effect on the overall affordability of parking and the choices customers make. It is important that early bird parking rates are commensurate to other parking rates so as to not encourage exclusive use of early birds as the cheaper or preferred option at the expense of monthly permit parking.
- 2.8. Minor changes have also been made to Saturday Market and special event parking rates in Salamanca Square Car Park. In both cases the fee is proposed to increase to \$6.00 for three hours parking. The Saturday all day parking rate in Trafalgar Car Park is proposed to increase from \$5.00 to \$6.00, and the overnight fee in the short term multi-storey car park is proposed to increase from \$4.00 to \$6.00.

3. PROPOSAL

- 3.1. It is recommended that the attached schedules of fees and charges be endorsed for the 2016/2017 financial year.

4. IMPLEMENTATION

- 4.1. Fees and Charges for 2016/2017 will become effective as at 1 July 2016.
- 4.2. Pursuant to section 206 of the *Local Government Act 1993*, the fees will be included in Council's fees and charges booklet, which is made available to the community from Council's website and the Customer Service Centre.

5. STRATEGIC PLANNING IMPLICATIONS

- 5.1. There are no direct strategic planning implications arising from this report.

6. FINANCIAL IMPLICATIONS

- 6.1. The review of the fees and charges for Parking Enforcement has been undertaken and increases for the 2016/2017 financial year are expected to be:

FUNCTION AREA	2015/2016 BUDGET	2016/2017 BUDGET	INCREASE / (DECREASE)
F421 – Parking Enforcement	\$12,628,740	\$13,701,566	\$1,072,826
F401 – Off-Street Parking	\$7,603,461	\$8,035,817	\$432,356

7. DELEGATION

- 7.1. Council.

8. CONSULTATION

- 8.1. Consultation has occurred with the Executive Leadership Team.

9. CONCLUSION

- 9.1. A review of Council's Parking Enforcement and Off-Street Parking fees and charges has been undertaken and a total increase of 8.5% for Parking Enforcement and 5.7% for Off-Street Parking is proposed for 2016/2017.
- 9.2. It is recommended that the attached schedule of fees and charges is adopted for 2016/2017.

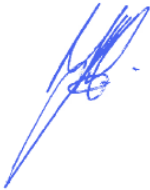
10. RECOMMENDATION

That:

10.1. The report MT:PG(s:_data\administration\finance committee\reports\april 2016\20162017 fees and charges - parking enf and off-street parking.doc) be received and noted.

10.2. The attached schedule of fees and charges is adopted for 2016/2017.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



(Matthew Tyrrell)

GROUP MANAGER PARKING OPERATIONS



(David Spinks)

DIRECTOR FINANCIAL SERVICES

Attachment(s)	A	Parking Enforcement
	B	Short-Term Meters, Voucher Machines
	C	Off-Street Parking Short-term
	D	Off-Street Parking Short-term Motorcycles
	E	Off-Street Parking Long-term

Attachment A

Proposed 2016-17 Fees & Charges: 421 - Parking Enforcement

Account Number	Description	2014-15 Actual excl. GST	2015-16 Budget excl. GST	2015-16 YTD excl. GST	2015-16 YTD Budget excl. GST	2016-17 Estimate excl. GST
421.0303.2121.000	Parking Patrols - Fines	253.00	0.00	38.50	0.00	0.00
421.0303.2121.605	Parking Patrols - Fines: Meters	3,136.74	0.00	1,632.11	0.00	0.00
421.0303.2121.615	Parking Patrols - Fines: By Laws	-343,850.65	-236,900.00	-212,735.50	-138,194.00	-414,407.00
421.0303.2122.000	Parking Patrols - Meter Fines	-3,868,915.99	-4,264,200.00	-2,737,831.12	-2,487,443.00	-5,025,726.00
421.0303.2123.000	Parking Patrols - Joint Enforcement Fines	-1,461,558.34	-2,193,140.00	-990,981.63	-1,279,327.00	-1,846,935.00
421.0303.2210.000	Parking Patrols - Meter Collection	-5,053,781.04	-5,251,455.00	-2,944,075.05	-3,063,333.00	-5,608,998.00
421.0303.2279.000	Parking Patrols - Other Fees/Charges	-113,340.72	-53,045.00	-50,753.52	-30,940.00	-75,000.00
421 - Parking Enforcement		10,838,057.00	11,998,740.00	6,934,706.21	6,999,237.00	12,971,066.00
		Change from 2015-16 to 2016-17				8.10%

Fee Description	2014-2015 Fee incl. GST	2015-2016 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2016 - 2017 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
PARKING METER COLLECTIONS												
Parking Meter Hoods												
Up to 4 hours	\$12.50	\$12.50	Commercial Pricing	2013/14	\$13.00	Y	\$1.18	per hood	4%		\$0.00	
Per Day	\$21.00	\$21.50	Commercial Pricing	2013/14	\$23.00	Y	\$2.09	per hood	7%		\$0.00	
Deposit per hood or two traffic cones (GST only applies on forfeiture of deposit)	\$50.00	\$60.00	Security Deposit Full Cost	2013/14	\$60.00	Y	\$5.45	per hood	0%		\$0.00	
Replacement Key	\$15.00	\$15.00	Recovery Full Cost	2013/14	\$15.00	Y	\$1.36	per key	0%		\$0.00	
Replacement Lock	\$20.00	\$20.00	Recovery Full Cost	2010/11	\$20.00	Y	\$1.82	per hood	0%		\$0.00	
Damaged Hood - repairable	Cost of Repairs	Cost of Repairs	Recovery Full Cost	2002/03	Cost of Repairs	Y						
Damaged Hood - unrepairable <i>Deducts from Deposit</i>	\$50.00	\$50.00	Recovery Full Cost	2010/11	\$50.00	Y	\$4.55	per hood	0%		\$0.00	
Replacement Traffic Cones	\$24.00	\$24.00	Recovery Full Cost	2010/11	\$24.00	Y	\$2.18	per cone	0%		\$0.00	
Remote control door opener - Liverpool street Car Park	\$30.00	\$30.00	Recovery Full Cost	2012/13	\$30.00	Y	\$2.73	per operator	0%		\$0.00	
Replacement Swipe Cards	\$55.00	\$55.00	Recovery Full Cost	2009/10	\$55.00	Y	\$5.00	per card	0%		\$0.00	
Parking Meter Permit	\$1,250.00	\$1,300.00	Commercial Pricing	2012/13	\$1,350.00	Y	\$122.73	per permit	4%		\$0.00	
Deposit for After Hours Use												
Elizabeth Street Mall (GST only applies on forfeiture of deposit)	\$550.00	\$550.00	Security Deposit	2001/02	\$550.00	N	\$0.00	per entry	0%		\$0.00	
Salamanca Square (GST only applies on forfeiture of deposit)	\$110.00	\$110.00	Security Deposit	2001/02	\$110.00	N	\$0.00	per entry	0%		\$0.00	
Holding Vehicle for Safety	\$24.00	\$24.00	Commercial Pricing	2012/13	\$24.00	Y	\$2.18	per day	0%		\$0.00	
Overnight Fee	\$6.00	\$6.00	Commercial Pricing	2012/13	\$6.00	Y	\$0.55	per night	0%		\$0.00	
Releasing Vehicle After Hours	\$40.00	\$40.00	Commercial Pricing	2012/13	\$40.00	Y	\$3.64	per release	0%		\$0.00	
Tow Away Fee												
For Tow	\$115.00	\$120.00	Commercial Pricing	2013/14	\$130.00	Y	\$11.82	per vehicle	8%		\$0.00	
For Tow Truck Call	\$65.00	\$65.00	Commercial Pricing	2013/14	\$70.00	Y	\$6.36	per vehicle	8%		\$0.00	
Towing Abandoned Vehicle	\$115.00	\$120.00	Commercial Pricing	2013/14	\$130.00	Y	\$11.82	per vehicle	8%		\$0.00	
Holding Fee - Abandoned Vehicle	\$22.00	\$22.00	Commercial Pricing	2013/14	\$22.00	Y	\$2.00	per day	0%		\$0.00	

Fee Description	2014-2015 Fee incl. GST	2015-2016 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2016 - 2017 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Temporary Disabled Permits Permit												
	\$15.00	\$15.00	Commercial Pricing	2006/07	\$15.00	Y	\$1.36	per permit	0%		\$0.00	
Deposit (GST only applies on forfeiture of deposit)	\$20.00	\$20.00	Commercial Pricing	2012/13	\$20.00	Y	\$1.82	per permit	0%		\$0.00	
Parking Meter Fines												
Composition Fee - Over Parking												
Initial Fine	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Statutory	2005/06	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Y		per issue				
After 14 Days	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Statutory	2005/06	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Y		per issue				
At Collection Agency	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Commercial Pricing	2006/07	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Y		per issue				
At MPES (Fines Enforcement) Summons Withdrawal	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Statutory	2008/09	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Y		per issue				
Composition Fee - All Other Meters							\$0.00					
Initial Fine	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Statutory	2005/06	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Y		per issue				
After 14 Days	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Statutory	2005/06	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Y		per issue				
At Collection Agency	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Statutory	2005/06	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Y		per issue				
At MPES (Fines Enforcement)	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Commercial Pricing	2006/07	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Y		per issue				
Summons Withdrawal	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Statutory	2008/09	As per fee set in the Part 8 of the HCC Carparks and Parking By-Law 2008	Y		per issue				
By-Law Infringements - Voucher Carparks												
Failure to display voucher	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Statutory	2005/06	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Y	\$0.00	per issue				

Fee Description	2014-2015 Fee incl. GST	2015-2016 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2016 - 2017 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Failure to display voucher on dashboard	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Statutory		As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Y		per issue				
Parking outside of parking space	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Statutory		As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Y		per issue				
All other parking offences	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Statutory		As per fee set in schedule 1 of the Hobart City Council Car Parks and Parking By-Law 2008	Y		per issue				
Traffic Infringements - Joint Enforcement Fines As per the Traffic Act 1925 & Australian Road Rules												
Traffic Infringements At Collection Agency	As per fees set in the Traffic Act 1925 & Australian Road Rules	As per fees set in the Traffic Act 1925 & Australian Road Rules	Statutory	1999/00	As per fees set in the Traffic Act 1925 & Australian Road Rules	Y		per issue				
At MPES (Fines Enforcement)	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee	Commercial Pricing	2008/09	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee	Y		per issue				
	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee plus MPES lodgement fee	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee plus MPES lodgement fee		1999/00	As per fees set in the Traffic Act 1925 and Australian Road Rules fine plus collection fee plus MPES lodgement fee	Y		per issue				

Proposed 2016-17 Fees & Charges: 401 - Meters, Voucher Machines etc

Account Number	Description	2014-15 Actual excl. GST	2015-16 Budget excl. GST	2015-16 YTD excl. GST	2015-16 YTD Budget excl. GST	2016-17 Estimate excl. GST
401.1762.2279.000	Dunn Street Car Park	-341,009.29	-310,000.00	-212,409.97	-180,831.00	-370,000.00
401.1792.2279.000	Condell Place Car Park	-80,772.60	-100,000.00	-64,976.01	-58,331.00	-103,000.00
401.1793.2279.000	Queens Domain Car Parks	-215,769.76	-220,000.00	-144,219.73	-128,331.00	-257,500.00
401 - Meters, Voucher Machines etc		637,551.65	630,000.00	421,605.71	367,493.00	730,500.00
		Change from 2015-16 to 2016-17				15.95%

Fee Description	2014-2015 Fee incl. GST	2015-2016 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2016 - 2017 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Parking Meters												
15 minute meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2010/11	\$1.20 - \$4.00	Y		per hour				
30 minute meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2010/11	\$1.20 - \$4.00	Y		per hour				
1 hour meters	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2010/11	\$1.20 - \$4.00	Y		per hour				
2 hour meters	\$1.20 - \$3.00	\$1.20 - \$3.00	Market Pricing	2010/11	\$1.20 - \$3.00	Y		per hour				
3 hour meters	\$1.20 - \$3.00	\$1.20 - \$3.00	Market Pricing	2010/11	\$1.20 - \$3.00	Y		per hour				
4 hour meters	\$1.20 - \$2.00	\$1.20 - \$2.00	Market Pricing	2010/11	\$1.20 - \$2.00	Y		per hour				
8 hour meters	\$0.50 - \$2.00	\$0.50 - \$2.00	Market Pricing	2012/13	\$0.50 - \$2.00	Y		per hour				
Voucher Machines												
Tennis Centre North Area								per hour per hour (up to \$5.00 per day)				
Salamanca Place	\$0.50 - \$2.00	\$0.50 - \$2.00	Market Pricing	2013/14	\$0.50 - \$2.00	Y		per hour				
Castray Esplanade	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$1.20 - \$4.00	Y		per hour				
Hunter Street	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$1.20 - \$4.00	Y		per hour				
Dunn Place	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$1.20 - \$4.00	Y		per hour				
Melville Street Car Park								per hour (maximum stay 3 hours)				
Salamanca Square Car Park												
	\$1.20 - \$4.00	\$1.20 - \$4.00	Market Pricing	2013/14	\$1.20 - \$4.00	Y						
	Monday - Friday \$1.20 - \$4.00 per hour	Monday - Friday \$1.20 - \$4.00 per hour			Monday - Friday \$1.20 - \$4.00 per hour							
	Saturdays & Market days only \$4.50 per vehicle	Saturdays & Market days only \$4.50 per vehicle			Saturdays & Market days \$6.00 for 3 hours							
	Other Special Events \$5.00 per vehicle	Other Special Events \$5.00 per vehicle	Market Pricing	2013/14	Other Special Events \$6.00 for 3 hours	Y						
Meter Removal												
Removal and reinstatement			Full Cost Recovery	2010/11		Y	\$7.27	per meter per day/per meter	29%		\$0.00	
Cost per day per meter	\$23.00	\$23.00	Full Cost Recovery	2010/11	\$23.00	Y	\$2.09	meter	0%		\$0.00	

Attachment C

Proposed 2016-17 Fees & Charges: 401 - Off-Street Parking Short Term

Account Number	Description	2014-15 Actual excl. GST	2015-16 Budget excl. GST	2015-16 YTD excl. GST	2015-16 YTD Budget excl. GST	2016-17 Estimate excl. GST
<i>Note: Income for Argyle St, Centrepoint and Hobart Central will include Short Term Motorbikes. Refer F401 - Short Term Motorbikes for Applicable Fees</i>						
<i>Income for Hobart Central will include Long Term. Refer F401 - Long Term for Applicable Fees</i>						
401.1768.2279.000	ARGYLE STREET CAR PARK	-2,418,259.74	-2,431,624.00	-1,545,178.25	-1,418,445.00	-2,657,849.00
401.1768.2279.830	ARGYLE STREET CAR PARK - Advertising	0.00	-3,000.00	-1,400.00	-1,750.00	-3,000.00
401.1780.2204.643	MELVILLE ST CAR PARK - Special Events	-8,268.48	0.00	0.00	0.00	0.00
401.1780.2279.000	MELVILLE ST CAR PARK	-130,366.73	0.00	0.00	0.00	0.00
401.1790.2279.000	CENTREPOINT CAR PARK	-1,516,891.73	-1,571,380.00	-914,262.28	-916,636.00	-1,634,236.00
401.1790.2279.830	CENTREPOINT CAR PARK - Advertising	0.00	-1,000.00	0.00	-581.00	-1,000.00
401.1791.2279.000	HOBART CENTRAL MULTI-STOREY CAR PARK	-1,079,202.85	-989,982.00	-673,040.26	-577,486.00	-1,102,382.00
401.1791.2279.830	HOBART CENTRAL - Advertising	0.00	-500.00	0.00	-294.00	-500.00
401 - Off-Street Parking Short Term		5,152,989.53	4,997,486.00	3,133,880.79	2,915,192.00	5,398,967.00
Change from 2015-16 to 2016-17						8.03%

Fee Description	2014-2015 Fee incl. GST	2015-2016 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2016 - 2017 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
1st hour	First 90 minutes Free	First 90 minutes Free	Zero Pricing	2009/10	First 90 minutes	Y						
2nd hour	Next 30 minutes \$1.60	Next 30 minutes \$1.60	Partial Cost Recovery	2009/10		Y						
3rd hour	\$3.60	\$4.00	Market Pricing	2009/10	\$2.00	Y	\$0.36		0%		\$0.00	
4th hour	\$5.60	\$6.00	Market Pricing	2009/10	\$4.00	Y	\$0.64		17%		\$0.00	
5th hour	\$9.60	\$10.00	Market Pricing	2009/10	\$7.00	Y	\$0.91		0%		\$0.00	
6th hour	\$13.00	\$13.00	Market Pricing	2012/13	\$10.00	Y	\$1.18		0%		\$0.00	
7th hour	\$16.00	\$16.00	Market Pricing	2012/13	\$13.00	Y	\$1.45		0%		\$0.00	
8th hour	\$19.00	\$19.00	Market Pricing	2012/13	\$16.00	Y	\$1.73		0%		\$0.00	
9th hour	\$22.00	\$22.00	Market Pricing	2012/13	\$19.00	Y	\$2.00		0%		\$0.00	
10th hour	\$22.00	\$22.00	Market Pricing	2012/13	\$22.00	Y	\$2.00		0%		\$0.00	
Overnight fee	\$4.00	\$4.00	Market Pricing	2009/10	\$6.00	Y	\$0.55		50%		\$0.00	
					\$0.00	Y						
Hobart Central Car Park					\$0.00	Y						
1st hour	First 90 minutes free	First 90 minutes free	Zero Pricing	2009/10	First 90 minutes	Y						
2nd hour	Next 30 minutes \$1.60	Next 30 minutes \$1.60	Partial Cost Recovery	2012/13		Y						
3rd hour	\$3.60	\$4.00	Market Pricing	2009/10	\$2.00	Y	\$0.36		0%		\$0.00	
4th hour	\$5.60	\$6.00	Market Pricing	2012/13	\$4.00	Y	\$0.64		17%		\$0.00	
5th hour	\$9.60	\$10.00	Market Pricing	2012/13	\$7.00	Y	\$0.91		0%		\$0.00	
6th hour	\$13.00	\$13.00	Market Pricing	2012/13	\$10.00	Y	\$1.18		0%		\$0.00	
7th hour	\$16.00	\$16.00	Market Pricing	2012/13	\$13.00	Y	\$1.45		0%		\$0.00	
8th hour	\$19.00	\$19.00	Market Pricing	2012/13	\$16.00	Y	\$1.73		0%		\$0.00	
9th hour	\$22.00	\$22.00	Market Pricing	2012/13	\$19.00	Y	\$2.00		0%		\$0.00	
10th hour	\$22.00	\$22.00	Market Pricing	2012/13	\$22.00	Y	\$2.00		0%		\$0.00	
Overnight fee	\$4.00	\$4.00	Market Pricing	2009/10	\$6.00	Y	\$0.55		50%		\$0.00	
					\$0.00	Y						
Trafalgar Car Park					\$0.00	Y						
Early Bird	\$10.00	\$11.00	Market Pricing	2013/14	\$12.00	Y	\$1.09		9%		\$0.00	
Saturday	\$4.00	\$5.00	Market Pricing	2013/14	\$6.00	Y	\$0.55	Saturday	20%		\$0.00	
					\$0.00	Y						
Off Street Car Park - Early bird parking	\$11.00	\$11.00	Market Pricing	2012/13	\$12.00	Y	\$1.09		9%		\$0.00	
Special events parking in Salamanca Square Car Park	\$5.00	\$5.00	Market Pricing	2005/06	\$6.00	Y	\$0.55	maximum 3 hours	20%		\$0.00	
Salamanca Square Market Parking	\$4.50	\$4.50	Market Pricing	2010/11	\$6.00	Y	\$0.55	maximum 3 hours	33%		\$0.00	
Special Circumstances Daily Parking <i>Including Hospital, Construction, special event etc</i>	\$8.00 - \$15.00	\$8.00 - \$15.00		2013/14	\$8.00 - \$15.00	Y		per day				
DKHAC Car Park Casual parking fee		\$10.00 per hour (maximum \$30.00)			\$10.00 per hour (maximum \$30.00)	Y						
Melville Street Carpark Early Bird (former L/T)		\$10.00			\$0.00	Y			-100%			

Proposed 2016-17 Fees & Charges: 401 - Off-Street Parking Short Term Motor Bikes

Account Number	Description	2014-15 Actual excl. GST	2015-16 Budget excl. GST	2015-16 YTD excl. GST	2015-16 YTD Budget excl. GST	2016-17 Estimate excl. GST
401 - Off-Street Parking Short Term Motor Bikes		0.00	0.00	0.00	0.00	0.00

*Note: Income for Argyle St, Centrepoin and Hobart Central not split by Short Term Motorbikes
Refer F401 - Short Term for Total Income for these Carparks*

Change from 2015-16 to 2016-17 #DIV/0!

Fee Description	2014-2015 Fee incl. GST	2015-2016 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2016 - 2017 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Argyle and Centrepoin Car Parks												
1st hour	Free	Free	Zero Pricing	2008/09	Free	N	\$0.00					
2nd hour	Free	Free	Zero Pricing	2008/09	Free	N	\$0.00					
3rd hour	\$0.60	\$0.60	Market Pricing	2013/14	\$0.60	Y	\$0.05		0%		\$0.00	
4th hour	\$1.60	\$1.60	Market Pricing	2013/14	\$1.60	Y	\$0.15		0%		\$0.00	
5th hour	\$2.60	\$2.60	Market Pricing	2013/14	\$2.60	Y	\$0.24		0%		\$0.00	
6th hour	\$3.60	\$3.60	Market Pricing	2013/14	\$3.60	Y	\$0.33		0%		\$0.00	
7th hour	\$5.60	\$5.60	Market Pricing	2013/14	\$5.60	Y	\$0.51		0%		\$0.00	
8th hour	\$6.60	\$6.60	Market Pricing	2013/14	\$6.60	Y	\$0.60		0%		\$0.00	
9th hour	\$7.60	\$7.60	Market Pricing	2013/14	\$7.60	Y	\$0.69		0%		\$0.00	
10th hour	\$8.60	\$8.60	Market Pricing	2013/14	\$8.60	Y	\$0.78		0%		\$0.00	
Overnight fee	\$2.00	\$2.00	Market Pricing	2008/09	\$2.00	Y	\$0.18		0%		\$0.00	
Hobart Central Car Park												
1st hour	Free	Free	Zero Pricing		Free	N	\$0.00					
2nd hour	Free	Free	Zero Pricing	2008/09	Free	N	\$0.00					
3rd hour	\$0.60	\$0.60	Market Pricing	2013/14	\$0.60	Y	\$0.05		0%		\$0.00	
4th hour	\$1.60	\$1.60	Market Pricing	2013/14	\$1.60	Y	\$0.15		0%		\$0.00	
5th hour	\$2.60	\$2.60	Market Pricing	2013/14	\$2.60	Y	\$0.24		0%		\$0.00	
6th hour	\$3.60	\$3.60	Market Pricing	2013/14	\$3.60	Y	\$0.33		0%		\$0.00	
7th hour	\$5.60	\$5.60	Market Pricing	2013/14	\$5.60	Y	\$0.51		0%		\$0.00	
8th hour	\$6.60	\$6.60	Market Pricing	2013/14	\$6.60	Y	\$0.60		0%		\$0.00	
9th hour	\$7.60	\$7.60	Market Pricing	2013/14	\$7.60	Y	\$0.69		0%		\$0.00	
10th hour	\$8.60	\$8.60	Market Pricing	2013/14	\$8.60	Y	\$0.78		0%		\$0.00	
Overnight fee	\$2.00	\$2.00	Market Pricing	2008/09	\$2.00	Y	\$0.18		0%		\$0.00	
Special events parking in Salamanca Square Car Park - Motorcycles												
Salamanca Square Car Park - Motorcycles	\$5.00	\$5.00	Market Pricing	2013/14	\$6.00	Y	\$0.55		20%		\$0.00	
Salamanca Square Market Parking - Motorcycles	\$4.50	\$4.50	Market Pricing	2013/14	\$6.00	Y	\$0.55		33%		\$0.00	

Proposed 2016-17 Fees & Charges: 401 - Off-Street Parking Long Term

Account Number	Description	2014-15 Actual excl. GST	2015-16 Budget excl. GST	2015-16 YTD excl. GST	2015-16 YTD Budget excl. GST	2016-17 Estimate excl. GST
<i>Note: Income for Hobart Central not split between Short Term and Long Term. Refer F 401 - Short Term for Total Income Income for Other Carparks and Salamanca not split between Long Term and Voucher Machines.</i>						
401.0526.2279.000	Other Car Parks	-273,648.92	-300,000.00	-154,446.42	-175,000.00	-280,000.00
401.1763.2279.000	Hunter Street Parking	-48,032.15	-50,000.00	-32,853.34	-29,169.00	-51,500.00
401.1765.2279.000	Trafalgar Car Park Long Term	-1,049,503.29	-1,079,250.00	-619,133.67	-629,559.00	-1,104,250.00
401.1765.2479.000	Trafalgar Car Park Long Term	-407,125.80	-418,725.00	-239,540.07	-244,258.00	-427,000.00
401.1766.2279.000	SALAMANCA SQUARE CAR PARK	-679,011.09	-730,000.00	-416,935.64	-425,831.00	-745,350.00
401.1766.2279.830	SALAMANCA SQUARE CAR PARK - Advertising	-5,220.00	-3,000.00	-3,480.00	-1,750.00	-3,000.00
401.1789.2279.000	LEFROY ST CAR PARK	-16,418.48	-25,000.00	-15,483.60	-14,581.00	-25,750.00
401 - Off-Street Parking Long Term		2,478,959.73	2,605,975.00	1,481,872.74	1,520,148.00	2,636,850.00
Change from 2015-16 to 2016-17						1.18%

Fee Description	2014-2015 Fee incl. GST	2015-2016 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2016 - 2017 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Trafalgar - Monday-Saturday	\$242.00	\$250.00	Market Pricing	2013/14	\$255.00	Y	\$23.18	per month	2%		\$0.00	
Trafalgar - 24/7 Access	\$263.00	\$270.00	Market Pricing	2013/14	\$275.00	Y	\$25.00	per month	2%		\$0.00	
Trafalgar Motorcycles	\$50.00	\$50.00	Market Pricing		\$50.00	Y	\$4.55	per month	0%		\$0.00	
Elizabeth/Morrison	\$300.00	\$305.00	Market Pricing	2012/13	\$305.00	Y	\$27.73	per month	0%		\$0.00	
Goulburn Street	\$220.00	\$220.00	Market Pricing	2012/13	\$220.00	Y	\$20.00	per month	0%		\$0.00	
Melville Street	\$225.00	\$225.00	Market Pricing	2012/13	\$225.00	Y	\$20.45	per month	0%		\$0.00	
Hobart Central	\$288.00	\$295.00	Market Pricing	2012/13	\$295.00	Y	\$26.82	per month	0%		\$0.00	
Lefroy Street	\$75.00	\$75.00	Market Pricing	2010/11	\$75.00	Y	\$6.82	per month	0%		\$0.00	
Lefroy St (7 day parking)	\$105.00	\$105.00	Market Pricing		\$105.00	Y	\$9.55	per month	0%		\$0.00	
Liverpool / Barrack Street	\$226.00	\$230.00	Market Pricing	2012/13	\$230.00	Y	\$20.91	per month	0%		\$0.00	
Salamanca Square	\$288.00	\$295.00	Market Pricing	2012/13	\$295.00	Y	\$26.82	per month	0%		\$0.00	
Salamanca Square - motorcycle spaces	\$45.00	\$45.00	Market Pricing	2012/13	\$45.00	Y	\$4.09	per month	0%		\$0.00	
Argyle Street - Bicycle Parking	\$50.00	\$50.00	Zero Pricing	2010/11	\$50.00	Y	\$4.55	per month	0%		\$0.00	
Argyle Street - Bicycle Parking - Bond (GST only applies on forfeiture of bond)	\$50.00	\$50.00	Security Deposit	2010/11	\$50.00	N	\$0.00	per month	0%		\$0.00	
Hunter Street	\$155.00	\$160.00	Commercial Pricing	2012/13	\$165.00	Y	\$15.00	per month	3%		\$0.00	

**7. COASTAL WIRELESS STATION, QUEENS DOMAIN – LEASE RENEWAL
& LAND OWNER CONSENT REQUEST – FILE REF: 10-56-1**

12x's

Report of the Director Parks and city Amenity and the Group Manager Open Space of 27 April 2016 and attachments.

DELEGATION: Council

This matter was also considered at the Parks and Recreation Committee meeting 12 May 2016.

TO : Parks and Recreation Committee
Finance Committee

FROM : Director Parks and City Amenity
Group Manager Open Space

DATE : 27 April, 2016

SUBJECT : **COASTAL WIRELESS STATION, QUEENS DOMAIN -
LEASE RENEWAL & LAND OWNER CONSENT REQUEST**

FILE : 10-56-1 CS:CS (document2)

1. INTRODUCTION

1.1. The purpose of this report is to:

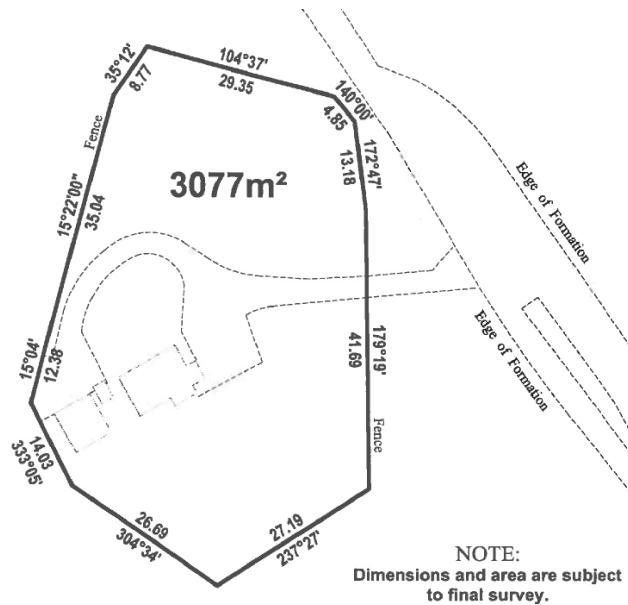
- 1.1.1. Seek approval for the Tasmanian Small Craft Marine Radio Group (TSMRG) to lease the Coastal Wireless Station on the Queens Domain.
- 1.1.2. Seek land owner consent for the TSMRG to lodge a development application for the upgrade of the storage shed within the lease area.

2. BACKGROUND

2.1. The Coastal Wireless Station has a long history of maritime communications. The heritage building was constructed as the radio base for Mawson's 1912 expedition to Antarctica. Radio communications and associated uses have occurred on the site through post war years to the present day.



Photo 1. Coastal Wireless Station, Queens Domain.



Lease Area

- 2.2. The site has been leased for this purpose for nearly 25 years. The TSMRG has been a co-lessee of the Coastal Wireless Station site with the Radio and Electronics Association of Southern Tasmania (REAST) since 2004. However, the predecessor to REAST (Wireless Institute of Australia) occupied the site from the early 1990's. Both organisations are non-profit organisations operated by volunteers.
- 2.3. The continuation of the radio communications use through the operations of TSMRG and REAST is consistent with the sites history, values and facilitates the long-term maintenance of the historic building. TSMRG volunteers also provide passive surveillance of this area of the Queens Domain.
- 2.4. The organisations have determined to change the lead lessee. The TSMRG are the applicant for the new lease, with the intention that REAST will continue to occupy the site through an agreement with TSMRG.
- 2.5. TSMRG was formed in 1975 to establish an economical means of communication between pleasure craft and a shore station. The purpose of the organisation is to enhance the safety of life and property at sea.
- 2.6. TSMRG operate a number of bases around the state with the assistance of approximately 40 volunteers. The organisation has strong partnerships with Marine and Safety Tasmania (MAST), Telstra and Tas Networks.
- 2.7. Further information about the history and operations of the TSMRG is provided in **Attachment A**.

- 2.8. TSMRG approached the City in 2015 with a proposal to upgrade the storage shed within the Coastal Wireless Station site, to provide an improved radio room facility for their volunteer operators.



Photo 2. Approximate footprint of proposed shed extension.

- 2.9. TSMRG is seeking security of tenure (in excess of 5 years), appropriate to their proposed investment in upgrading the storage shed. Their proposal is outlined in more detail below.
- 2.10. TSMRG's lease request is consistent with the Council's *Leases to Non-profit Organisations Policy*. An assessment of the TSMRG's eligibility against the criteria in the policy is provided as **Attachment B**.

Proposed Storage Shed Extension

- 2.11. The space currently used by the TSMRG's volunteer radio operators is located in a corner of the entrance to the heritage building, is very cramped (approximately 6m²) and has no natural light.



Photo 3. Current TSMRG operating room.

- 2.12. The proposed new facilities will provide volunteers with a more spacious, safe and comfortable facility with windows and basic amenities.
- 2.13. The TSMRG has considered alternative locations for their operations. The current location has the highest viability in relation to location (direct line of sight to the Mt Nelson base station for radio operations), ease of access and cost.
- 2.14. TSMRG has been liaising closely with City Officers on their proposal to upgrade the storage shed. The proposal includes:
 - 2.14.1. Extending the existing storage shed by an additional 17m² to house a new radio room for TSMRG volunteers.
 - 2.14.2. Upgrading the interior of the existing storage shed to accommodate storage, a toilet, and a space that can be used for meetings and as a small museum.
 - 2.14.3. Opening the site to the public on a regular basis, to view the items in the museum and to learn about the history of the Coastal Wireless Station and the operations of TSMRG and REAST.
 - 2.14.4. Removing the small garden shed between the heritage building and the larger storage shed to accommodate the new extension.
 - 2.14.5. Screening the existing concrete water tank to improve the visual amenity of the shed.
- 2.15. TSMRG estimate that the proposed works will cost in the order of \$150,000, and will be funded via contributions from Marine and Safety Tasmania, community grant programs as well as membership fees.
- 2.16. The new facility will become a City asset upon completion.

3. PROPOSAL

- 3.1. It is proposed that:
 - 3.1.1. The Council approve the TSMRG application to lease the Coastal Wireless Station site on the Queens Domain for a period of 10 + 10 years, at a nominal rental of \$50 per annum.
 - 3.1.2. Land owner consent be granted to the TSMRG to proceed with lodging a development application for the proposed upgrade of the storage shed.

4. IMPLEMENTATION

- 4.1. If endorsed by the Council, the following process will be implemented:
 - 4.1.1. A Public Land Disposal process will be initiated consistent with Section 178 of the *Local Government Act 1995*.
 - 4.1.2. Following the outcome of the Public Land Disposal process, the TSMRG are to further liaise with City Officers to determine requirements and conditions to be incorporated into the final lease.
 - 4.1.3. The TSMRG will lodge a development application for the proposed storage shed upgrade, with the City's landlord consent, following successful completion of the above tasks.

5. STRATEGIC PLANNING IMPLICATIONS

- 5.1. The proposal aligns with the Council's strategic plan, including:
 - 5.1.1. Facilitate and support local community groups to enhance community programs and reduce social isolation.
 - 5.1.2. Support effective utilisation of city facilities, infrastructure and open spaces.
- 5.2. The proposal is also consistent with the recommendations in the *Queens Domain Master Plan 2013*, which includes recommendations to further activate and increase passive surveillance on the Queens Domain summit.

6. COMMERCIAL OPPORTUNITIES

- 6.1. The non-profit community safety service provided by TSMRG is considered to be appropriate to the public asset status of the lease area.

7. FINANCIAL IMPLICATIONS

- 7.1. Funding Source(s)
 - 7.1.1. N/A
- 7.2. Impact on Current Year Operating Result
 - 7.2.1. The proposal will not impact the current year operating budget.
- 7.3. Impact on Future Years' Financial Result
 - 7.3.1. TSMRG will be responsible for maintenance of the extended shed.

7.4. Asset Related Implications

- 7.4.1. The lease agreement will require the lessee to maintain the assets located within the lease area. Monitoring will be undertaken to ensure that the lease obligations are adhered to.

8. RISK MANAGEMENT IMPLICATIONS

- 8.1. The lease agreement will require TSMRG to continue to hold public liability insurance for the term of the lease.
- 8.2. The TSMRG and REAST will continue to be required to adhere to the City's bushfire emergency procedures whereby volunteers will not occupy the site above a specified fire danger index threshold. This procedure is complemented by the City's bushfire hazard management of the summit area of the Domain which includes hazard reduction burning and slashing of the surrounding area.

9. LEGAL IMPLICATIONS

- 9.1. The proposed lease term being greater than five years will require a public land disposal process to be undertaken (e.g. public advertising and opportunity for objections) under Section 178 of the *Local Government Act 1993*. Any lease of public land in excess of 5 years triggers this section of the Act.
- 9.2. The proposed extension to the storage shed requires a development application to be lodged under the *City of Hobart Interim Planning Scheme 2015*.

10. ENVIRONMENTAL IMPLICATIONS INCLUDING CLIMATE CHANGE AND SUSTAINABILITY

- 10.1. The proposed extension will not alter the bushfire hazard management operations currently undertaken by the City adjoining the lease area.
- 10.2. The proposed extension to the storage shed will result in a small increase in the building footprint (approximately 17m²), into an area that is already cleared and managed as mown grass (see Photo 2).
- 10.3. The maximum size and location of the proposed extension has been directed by City Officers, with particular consideration given to maintaining the cultural heritage values of the adjacent heritage building (e.g. curtilage, size, form, fenestration).

11. SOCIAL IMPLICATIONS

- 11.1. TSMRG and REAST occupation of the Coastal Wireless Station contributes to the activation and passive surveillance of the Queens Domain summit.
- 11.2. The development proposed by the TSMRG includes the establishment of a small maritime radio museum with regular public open days. The museum will cover the history of communications from the site, from the 1912 Mawson expedition through the post war years to the present day.

12. DELEGATION

- 12.1. Council

13. CONSULTATION

- 13.1. The TSMRG have been liaising closely with City officers, including Planning Policy and Heritage, Development Appraisal, Infrastructure Planning and the Bushland and Reserves Units.

14. CONCLUSION

Lease Renewal

- 14.1. Tasmanian Smallcraft Marine Radio Group (TSMRG) is seeking a new lease to occupy the Coastal Wireless Station on the Queens Domain for a term of 10 years together with an option for a lease of a further term of 10 years.
- 14.2. The TSMRG is a volunteer based organisation, have been a co-lessee of the Coastal Wireless Station site with REAST since 2004 and provide an indispensable safety service to the recreational boating community.
- 14.3. The continuation of a radio communications use is consistent with the sites history, values, and facilitates the long-term maintenance of the historic building and activation of the Queens Domain summit.
- 14.4. TSMRG's lease request is consistent with the Council Policy *Leases to Non-profit Organisations Policy*.
- 14.5. The proposed lease term of 10 years, together with an option for a lease of a further term of 10 years, will require the City to undertake a Public Land Disposal process, as required in Section 178 of the *Local Government Act 1993*.

Proposed Shed Extension

- 14.6. TSMRG also seeks land owner consent to lodge a development application to extend and upgrade the storage shed on the site.
- 14.7. The space currently used by the TSMRG's volunteer radio operators is located in a corner of the heritage building, is very cramped (approximately 6m²) and has no natural light.
- 14.8. TSMRG has accommodated City Officer advice in its proposal. They estimate that the proposed works will cost in the order of \$150,000, and will be funded via contributions from Marine and Safety Tasmania, community grant programs as well as their own reserves.
- 14.9. The new facility will become a City asset on completion.

15. RECOMMENDATION

That:

- 15.1. *The report CS:cs (document2) be received and noted.*
- 15.2. *The Council approve a new a lease for 10 years, together with an option for a lease of a further term of 10 years, with Tasmanian Small Craft Marine Radio Group for the Domain Wireless Station, Queens Domain, at a nominal rental of \$50 per annum.*
- 15.3. *A Public Land Disposal process be initiated for the proposed lease term, in accordance with Section 178 of the Local Government Act 1993.*
- 15.4. *The General Manager be authorised to finalise negotiations for the lease agreement, which will include a requirement for the lessee to meet the cost of all outgoings, including electricity and water costs, as well as maintenance and upkeep of facilities.*
- 15.5. *Landowner consent be provided for the Tasmanian Small Craft Marine Radio Group to lodge a development application for the extension of the storage shed, pending successful completion of the Public Land Disposal process.*

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



(Rob Mather)
GROUP MANAGER OPEN SPACE



(Glenn Doyle)
**DIRECTOR
PARKS AND CITY AMENITY**

Attachment A TSMRG information and history

Attachment B Assessment against criteria in the *Leases to Non-profit Organisations Policy*.

HISTORY AND PURPOSE

The **Tasmanian Smallcraft Marine Radio Group** (TSMRG) was formed by Barry McCann and the late Les Collis in 1975 to establish an economical means of communication between pleasure craft and a shore station.

Our sole purpose then, as now, is simply to enhance the safety of life and property at sea.

Margate Base (our first operating name) came on the air in July 1976 and in 1985 became **Tasmar Radio**. Following the closure of Hobart Radio in 1993 we were granted sole use of Hobart Radio's old High Frequency receiving station on Bruny Island. This station, arguably the best in Australia, was completely re-equipped as a transceiving station and now forms a vital part in the nationwide long range Coast Radio Network, our cover extending to New Zealand and the Pacific Islands.

In 2002 Tasmar Radio was asked to form the basis of **Coast Radio Hobart** as part of the new nine station network of HF maritime radio stations around Australia. In conjunction with MAST, with whom we work very closely, a number of VHF base stations were established around Tasmania. As we now covered the whole state, it was felt that a name change was needed to more aptly describe our network. **Tas Maritime Radio (TMR)** was chosen.

Our primary source of income is from member's annual service fees, currently \$35 per year. This pays all our day to day expenses such as phone, power, insurance etc and maintenance of our equipment. Provision is also made for the continual upgrading of our service and assets. Whilst we only have a membership of 1,200, we still provide a service to all boat owners, private and commercial. We rely wholly on volunteer operators, technicians, electricians, riggers, computer programmers, and many others to provide the service. The dedication and enthusiasm of our volunteers is nothing short of astounding. This dedication has resulted in **Tas Maritime Radio** offering the most comprehensive safety service through the most sophisticated maritime radio network in Australia. Over the years many lives have been saved because potentially tragic situations have been dealt with. We established Australia's first fully automated VHF marine weather service, with forecasts for south east Tasmania being broadcast every half hour 24/7.

As part of their community involvement, **Tas Maritime Radio** enjoys a corporate partnership with **TasNetworks** and **Telstra**, both of whom support this voluntary safety service. TasNetworks provide equipment, facilities and links to four of our remote base stations, while Telstra provide equipment and the services of three riggers for a day, twice annually, for tower work. We have benefited greatly by this community spirited support which I believe is unique.

In this, our fortieth year of service, we hope to further improve the lot of our volunteer operators by providing them with an efficient radio/operations room at the Domain site, with the luxury of more space, natural daylight and more comfortable surroundings.

We are proud of our history and plan to establish a maritime radio museum, with regular open days for the public (more than 250 people came to the last one) covering the history of communications from this site with the 1912 Mawson expeditions, through the post war years to the present day.

On behalf of Tasmanian mariners and the public generally, I look forward to the enthusiastic co-operation and support of the Hobart City Council in making this exiting new chapter in our history become a reality.

Barry McCann OAM
Managing Director
TSMRG Pty Ltd (a not for profit company)
Operators of **Tas Maritime Radio**

Please see the attached photos and VHF coverage map.

Attachment B

Address of area to be leased.	Part of the Queens Domain Reserve – see attached map.
Use of leased area.	Tasmanian Maritime Radio operations – safety communications with recreational boaters and associated uses.
Lessee.	Tasmanian Maritime Radio Pty Ltd (TSMRG).
Leased since.	Property has been leased by the Wireless Institute of Australia since the 1990's (predecessor to REAST). TSMRG have been a co-lessee since 2004.
Commercial valuation.	Yes. The market rental value of the property is estimated to \$10,500 per annum plus GST.
Building Asset Assessment.	Yes
Proposed lease term.	10 years + 10 years. This will require a Public Land Disposal process to be undertaken, consistent with section 178 of the <i>Local Government Act 1995</i> .
Proposed rental charge.	\$50.00 per annum in line with the NFPO Policy.

The following addresses the assessment criteria in the Leases to Non-profit Organisations (NFPO) Policy

Criteria	Assessment
3.5. Eligibility - NFPO Definition	
<i>A NFPO is defined in the Policy as "an organisation that does not distribute its surplus funds to owners or shareholders".</i>	TSMRG and REAST are volunteer organisations, funded through grants, partnerships and member fees providing an essential safety service to maritime users in Tasmanian waters. They are not commercial entities generating a profit.
3.6. Assessment for Granting a Lease and Providing Subsidised Rental.	
<i>(i) Use, or proposed use of the property.</i>	Marine safety communications and associated uses. The site will also be open to the public on a regular basis, for the community to view historical information.
<i>(ii) Alignment with the Councils Strategic Plan and other relevant Council strategic documents.</i>	The proposed lease renewal aligns with the Queens Domain Master Plan and Councils Strategic Plan 2015-2025, including: <ul style="list-style-type: none"> - 4.1.4. <i>Facilitate and support local community groups to enhance community programs and reduce social isolation.</i> - 4.2.2. <i>Support effective utilisation of city facilities, infrastructure and open spaces.</i>
<i>(iii) Level of community benefit – proposed or provided.</i>	TSMRG provide an indispensable safety service to the recreational boating community. The site will also be open to the public on a regular basis for open days / museum viewings. TSMRG and REAST activities activate and provide passive surveillance of the summit area of the Queens Domain.

<i>(iv) Value of land and buildings.</i>	The lease area has been valued at \$10,500 per annum plus GST.
<i>(v) Potential for alternative use.</i>	There are no known alternative applications for the use of the site. Continued use of the site by TSMRG and REASRT is consistent with the sites history, values, and facilitates the long-term maintenance of the historic building and activation of the Queens Domain summit.
<i>(vi) Viability and capability of the organisations.</i>	TSMRG and REAST have been good tenants, and have strong working relationships with Council officers.
<i>(vii) Capacity to pay.</i>	TSMRG / REAST have demonstrated a capacity to cover rental fees and basic maintenance costs over many years.
<i>(viii) Capacity to invest in an maintain the asset, or degree of capital investment undertaken.</i>	TSMRG have strong partnerships with MAST, Telstra and Tas Networks, who provide both financial and in-kind support. They are also well-placed to receive community grants. Their modest membership fees cover day-to-day operations.
<i>(ix) Type of facility.</i>	Community Use
<i>(x) Capacity to invest in the community, or level of community investment provided, through disbursement of surplus funds to local community groups, organisations or activities.</i>	TSMRG provide an indispensable safety service to the recreational boating community. The service provided by volunteers would otherwise need to be provided via a government program.
<i>(xi) Length of tenure sought.</i>	10 + 10 years.
<i>(xii) Level of compliance with existing lease terms and conditions.</i>	REAST / TSMRG have demonstrated compliance with the conditions of previous leases.

**FINANCE COMMITTEE AGENDA
(OPEN PORTION OF THE MEETING)
17/5/2016**

**8. GRANTS AND BENEFITS LISTING AS AT 31 MARCH 2016 –
FILE REF: 25-2-1**

14x's

Report of the Director Financial Services and Group Manager Rates and Procurement of 6 May 2016 and attachments.

DELEGATION: Committee

TO : Finance Committee

FROM : Director Financial Services and Group Manager Rates and Procurement

DATE : 6 May, 2016

SUBJECT : **GRANTS AND BENEFITS LISTING AS AT 31 MARCH 2016**

FILE : 25-2-1 LM:LM (s:_data\financial reporting\annual report\grants & benefits\quarterly reports for fcsc\fc report - grants and benefits listing as at 31 march 2016.doc)

1. INTRODUCTION

- 1.1. The purpose of this report is to provide a listing of the grants and benefits provided by Council for the period 1 July 2015 to 31 March 2016 as requested by the then Parks and Customer Services Committee.

2. BACKGROUND

- 2.1. At its meeting on 12 February 2015 the then Parks and Customer Services Committee resolved that:
- 2.1.1. *A quarterly report be provided for the information of the [then] Finance and Corporate Services Committee outlining all grants and benefits approved by Council committees and Council.*
- 2.2. At its meeting on 19 May 2015 the Finance Committee resolved that:
- 2.2.1. *Details of all grants and benefits provided under section 77 of the Local Government Act 1993 be listed on the City of Hobart's website.*
- 2.3. A report outlining the grants and benefits provided for the period 1 July 2015 to 31 March 2016 is attached – **refer attachment A.**
- 2.4. Pursuant to Section 77 of the *Local Government Act 1993* (LG Act), the details of any grant made or benefit provided will be included in the annual report of Council.
- 2.5. The listing of grants and benefits shown at attachment A has been prepared in accordance with Council Policy 4.02.12 – Grants and Benefits Disclosure – **refer attachment B.**

3. PROPOSAL

- 3.1. It is proposed that Committee note the grants and benefits listing as at 31 March 2016.

- 3.2. It is also proposed that the Committee note that the grants and benefits listed are required to be included in the annual report of the Council and will be listed on the City of Hobart's website.

4. STRATEGIC PLANNING IMPLICATIONS

- 4.1. Grants and benefits are provided to organisations which undertake activities and programs that strongly align with the Council's Strategic Framework – Hobart 2025, the City of Hobart Capital City Strategic Plan 2015-2025 as well as other relevant City of Hobart strategies.
- 4.2. The linkage between the City's grants and benefits provided and the City of Hobart Capital City Strategic Plan 2015-2025 is referenced in attachment A.

5. FINANCIAL IMPLICATIONS

- 5.1. Funding Source(s)
- 5.1.1. All grants and benefits provided as at 31 March 2016 are funded from the 2015/16 budget estimates.
- 5.2. Impact on Current Year Operating Result
- 5.2.1. Not applicable.
- 5.3. Impact on Future Years' Financial Result
- 5.3.1. Not applicable.
- 5.4. Asset Related Implications
- 5.4.1. Not applicable.

6. LEGAL IMPLICATIONS

- 6.1. The Council provides grants and benefits within the requirements of Section 77 of the LG Act as follows:

Grants and benefits

(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.

(1A) A benefit provided under subsection (1) may include –

(a) in-kind assistance; and

(b) fully or partially reduced fees, rates or charges; and

(c) *remission of rates or charges under Part 9 (rates and charges)*

(2) *The details of any grant made or benefit provided are to be included in the annual report of the council.”*

6.2. Section 72 of the LG Act requires Council to produce an Annual Report with Section 77 of the LG Act providing an additional requirement where individual particulars of each grant or benefit given by the Council must be recorded in the Annual Report.

6.3. Section 207 of the LG Act provides for the remitting all or part of any fee or charge paid or payable.

6.4. Section 129 of the LG Act provides for the remitting of rates.

7. DELEGATION

7.1. This report is provided to the Finance Committee for information.

8. CONCLUSION

8.1. At its meeting on 12 February 2015 the then Parks and Customer Services Committee requested that a quarterly report be provided for the information of the then Finance and Corporate Services Committee outlining all grants and benefits approved by Council committees and Council.

8.2. A report is attached being for the period 1 July 2015 to 31 March 2016.

8.3. It is proposed that Committee note the listing of grants and benefits provided for the period 1 July 2015 to 31 March 2016 and that these are required, pursuant to section 77 of the LG Act, to be included in the annual report of Council.

9. RECOMMENDATION

That:


9.1. *The report LM:lm(s:_data\financial reporting\annual report\grants & benefits\quarterly reports for fcsc\fc report - grants and benefits listing as at 31 march 2016.doc) be received and noted.*

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



(David Spinks)

DIRECTOR FINANCIAL SERVICES



(Lara MacDonell)

GROUP MANAGER RATES AND PROCUREMENT

Attachment A Listing of Grants and Benefits Provided as at 31 March 2016.

Attachment B Council Policy 4.02.12 – Grants and Benefits Disclosure.

**Grants, Assistance and Benefits Provided as at 31 March 2016
Section 77 (1)**

Detail	Strategic Plan Reference	GST Inclusive Amount
Reduced Fees or Charges		
AFL Masters National Football Carnival - Remission of Hire Charge - North Hobart Oval	1.1	2,060
Chinese Community Association of Tasmania Inc - Reduced Fees and Charges	4.4	845
Heart Foundation - Lighting Roundabout Fountain - Reduced Fees and Charges	1.3	100
Hobart City Demons - Gorringer Rental Rebate	1.3	8,880
Hobart Jazz Club - 2015 Hot August Jazz Festival - Reduced Fees and Charges	1.3	680
Hobart Legacy Inc. - Street Banners - Reduced Fees and Charges	4.1	5,132
Kickstart Arts - Reduced Fees and Charges	1.5	409
Lansdowne Crescent Primary School - Remission of Hire Charge and in-kind	1.1	1,670
Melanoma Tas - Go Quackers for Cancer Event at Doone Kennedy Hobart Aquatic Centre (DKHAC) - Remission of Hire Charge	4.1	703
Mt Stuart Primary School - Reduced Fees and Charges and In-kind	1.1	781
Multiple Sclerosis Society of Tasmania - MS Swim-a-thon at DKHAC - Remission of Hire Charge	4.1	11,538
New Town Primary School - Course Mulch - Reduced Fees and Charges	4.1	3,146
North Melbourne Football Club - Lighting Roundabout Fountain - Reduced Fees and Charges	1.1	100
Pananda - Filming Permit - Reduced Fees and Charges	1.1	325
Seniors Cricket Australia - Remission of Hire Charges: Clare St Oval, Queens Walk Oval, Soldiers Memorial Oval and TCA Ground	4.1	3,947
South Hobart Primary School - Reduced Fees and Charges	1.1	231
Square Pegs Dyslexia Support - Lighting Roundabout Fountain - Reduced Fees and Charges	4.1	100
Sustainable Living Tasmania - Remission of Hire Charge and in-kind	3.2	1,676
Table Cape Events - Relive the Rivalry - Remission of Hire Charge - North Hobart Oval	1.3	1,321
Tassie Mums - Children's Clothing Drive - Reduced Fees and Charges	1.3	226
University of Tasmania - Lighting Roundabout Fountain - Reduced Fees and Charges	1.1	100
United Nations - Lighting Roundabout Fountain - Reduced Fees and Charges	1.1	100
Variety the Children's Charity Tasmania - Remission of Hire Charge and in-kind	4.1	271
Water Polo Tasmania - 16 & Under Boys National Club Championship at DKHAC - Remission of Hire Charge	4.1	18,627
Remission of hire charges for Council halls, sports fields and parks	4.1	2,512
In-kind Assistance		
RSL (Tasmania) - Hobart ANZAC Day Commemorative Committee - In-kind	1.3	1,631
The City of Hobart Eisteddfod Society Inc - In-kind	1.3	139
University of Tasmania - Bean Bag Hire for Taste Festival - In-kind	1.1	480
Reduced Rates		
E Kalis Properties Pty Ltd - Development Assistance - Rate Remission	1.1	8,519
Native Vegetation Protection Rebate	5.1	194
Natural Gas Rebate	5.1	3,250
Stormwater Removal Service Rate Remission	5.1	52,812

Sultan Holdings Pty Ltd - Development Assistance - Rate Remission	1.1	351,735
240L Wheelie Bin Rebate	5.1	3,625
Charitable Donations and Gifts		
Archdiocese of Hobart - Landfill Disposal Reimbursement	3.2	883
Community Based Support - Landfill Disposal Reimbursement	3.2	1,669
Damien Johnson Family Donation		6,311
Hobart City Mission - Landfill Disposal Reimbursement	3.2	4,312
Free Entry to the Doone Kennedy Hobart Aquatic Centre - Residents	4.2	6,500
Free Entry Weekends at the McRobies Waste Management Centre - Residents	3.2	28,112
Lifeline - Landfill Disposal Reimbursement	3.2	7,691
Salvation Army - Landfill Disposal Reimbursement	3.2	7,061
Southern Cross Care - Landfill Disposal Reimbursement	3.2	2,462
St Vincent De Paul Society - Landfill Disposal Reimbursement	3.2	7,422
The Tasmanian University Dive Club - Clean Up Australia Dive - Free Disposal of Waste	3.2	80
West Hobart Community Association - Donation of 5m3 of compost	3.2	406
Sponsorship / Investment - Economic, Cultural, Festivals and Events		
Australian Institute of Architects - Sponsorship	1.3	9,355
Australian Local Government Women's Association Tasmania Branch Inc - ALGWA Conference - Contribution	1.3	1,000
Business Events Tasmania - Annual Grant	1.4	102,630
Chinese Community Association of Tasmania Inc - Festivals and Events Grant	4.4	9,922
Choir of High Hopes Hobart Inc - Creative Hobart Medium Grant	1.3	8,000
City of Hobart Eisteddfod Society Inc - Creative Hobart Medium Grant	1.4	10,110
Clemente Tasmania - Sponsorship	1.3	3,000
Contemporary Art Tasmania - Creative Hobart Small Grant	1.4	3,300
Cycling South - Contribution to Ride to Work Day	1.3	1,100
Cycling South - Funding Contribution	1.3	12,100
Domain Tennis Centre Inc. - Annual Maintenance Contribution	1.1	44,000
Estia Greek Festival - In-kind	1.3	1,020
Festival of Voices Inc - Festivals and Events Grant	1.3	55,000
Hobart Antarctic Festival Pty Ltd - Australian Antarctic Festival 2016 - Festivals and Events Grant	1.3	22,000
Hockey Tasmania Inc - Funding Contribution	1.3	70,248
Human Rights Week Organising Committee - Sponsorship - Human Rights Week Award	1.3	500
Italian Festival North Hobart - In-kind	1.3	1,650
Little Athletics Tasmania - City of Hobart International Children's Games Team to Taiwan - Sponsorship	1.3	3,300
Malaysian Student Council of Australia - Festivals and Events Grant	4.4	200
Moorilla Estate Pty Ltd - Dark Mofo 2016 Grant	1.3	137,500
Myer Pty Ltd - Grant	1.1	1,925,000
Performing Lines Ltd - Open House Hobart - Grant	1.5	3,696
Salamanca Arts Centre - Creative Hobart Major Cultural Organisations Grant 2016	1.5	38,500
Sandy Bay Regatta Association - Support for 2016 Sandy Bay Regatta	1.3	18,594

State Emergency Service - Southern Regional Volunteer SES Unit - Annual Contribution	1.1	20,904
Tasmanian Canine Defence League - Funding Contribution	1.1	73,253
Tasmanian Museum and Art Gallery - Children's Festival Grant	1.3	16,253
Tasmanian Museum and Art Gallery - Creative Hobart Major Cultural Organisations Grant	1.5	38,500
Tasmanian Symphony Orchestra - Creative Hobart Major Cultural Organisations Grant	1.5	20,000
Tasmanian Theatre Company Inc - Production of The Tree Widows - Funding Contribution	1.5	27,500
Tasmania University Union Inc - Indonesian Day Festival - Sponsorship	4.4	200
The Tasmanian Writers' Centre - Her Majesty's Favourite Really Great Graphical Festival 2016 - Grant	1.3	3,300
The Tasmanian Writers' Centre - Young Writers in the City - Festivals and Events Grant	1.3	3,850
The Theatre Royal - Creative Hobart Major Cultural Organisations Grant	1.5	11,000
Wellington Park Management Trust - 2015/16 Contribution	1.1	30,952
Wellington Park Management Trust - 2015/16 Administrative and Technical Support	1.1	31,010
Wellington Park Management Trust - Contribution to 'Epic' Mountain Bike Route Consultancy Variation	1.1	2,332
Community		
Australian Red Cross Society - Save-a-mate Program - Community Grant	4.1	1,210
Colony 47 - Community Grant	4.1	3,783
Derwent Sailing Squadron Inc. - Annual Grant to date	4.1	6,083
Family Planning Tasmania - Community Grant	4.1	3,300
Hospice Volunteers South Tas - Volunteer Awards Program - Community Grant	4.1	550
Mission Australia - Gearing Up for Choice and Control Expo for People with Disability - Community Grant	4.1	3,300
Multicultural Council of Tasmania Inc - Community Grant	4.4	4,605
Multicultural Women's Council of Tasmania - Community Grant	4.4	500
Salamanca Arts Centre - Community Grant	4.1	1,000
Sandy Bay Croquet Club - Community Grant	4.1	3,000
St Vincent de Paul Society - Vinnies Buddy Day - Community Grant	4.1	550
Sustainable Living Tasmania Inc - Sustainable Living Festival 2015 - Community Grant	4.1	10,450
Tasdance - The Mountain Project by DRILL - Community Grant	4.1	3,300
TasPride Inc - Community Grant	4.4	1,785
Tasmanian Centre for Global Learning - Students Against Racism - Community Grant	4.4	3,300
Wen Hua Hui - Chinese Cultural Society - Community Grant	4.4	500
YMCA of Hobart Inc - Youth Parliament - Community Grant	4.1	550
Environmental and Climate Change		
Department of Education - Hobart College - Environmental and Climate Change Grant	3.1	4,900
Department of Education - Lansdowne Crescent Primary School - Environmental and Climate Change Grant	3.1	4,200
Early Childhood Educators of Tasmania South - Environmental and Climate Change Grant	3.1	4,000
Environmental Film Festival Melbourne - Environmental and Climate Change Grant	3.1	360
Southern Storm - Waste Reduction Grant	3.1	3,850
Sustainable Living Tasmania Inc - Don't Waste Hobart - Environmental and Climate Change Grant	3.1	5,500
Heritage and Conservation		
Dan Shepherd - Heritage and Conservation Grant	2.4	150

Langebaan Pty Ltd & Woermann Pty Ltd - Heritage and Conservation Grant	2.4	5,000
Wellington Park Management Trust - Cultural Heritage Coordination - 2015/16 Contribution	2.4	8,583
TOTAL		3,405,860

City of Hobart

Policy

Title: Grants and Benefits Disclosure

Category: Corporate Governance

Date Last Adopted: 7 March 2016

1. Objectives

1. To articulate the Council's interpretation of grants and benefits for the purposes of disclosure within the Annual Report under Section 77 of the *Local Government Act 1993* (S77 LGA).
2. This Policy only applies to S77 LGA. There may be other legislative requirements to be considered when assessing grants and benefits.
3. To address the relevant transactions of the Council that meet the definition of the disclosure.
4. To identify the delegations for approval of 'benefits'.
5. To identify the methodology of disclosing amounts in aggregate or individually, and the basis for determining the value of the benefits provided.

2. Background

An internal audit of the grants and benefits approval and reporting processes in accordance with S77 LGA has been undertaken by the Council's internal auditors as part of the 2013/2014 internal audit program.

The findings from the audit have resulted in a recommendation to develop a formal policy in relation to 'grants and benefits' and disclosure requirements in accordance with S77 LGA.

3. Definition of Grant and Benefit

A "grant" is to give a sum of money to a person or organisation for a specified purpose.

A "benefit" is to provide goods and services free of charge or at reduced rates to people or organisations for which they would otherwise be liable to pay.



4. Policy

This policy interprets the grants and benefits transactions within the Council; identifies the transaction types which meet the definition for disclosure in accordance with S77 LGA; and determines the requirements and process for disclosing grants and benefits within the Council's Annual Report.

5. Classifications of Grants and Benefits

Grants and benefits are provided to organisations which undertake activities and programs that strongly align with the Council's Strategic Framework – Hobart 2025, the City of Hobart Strategic Plan 2014-2019 as well as other relevant City of Hobart strategies.

The Council provides the following classifications of grants and benefits:

1. Reduced fees or charges

A full or partial reduction in fees or charges imposed by the Council pursuant to Section 205 of the *Local Government Act 1993*, which are published in the Council's Annual Fees and Charges Booklet, for the use of recreational, community or other Council owned facilities or services.

2. In-kind assistance

The provision of a Council service, including staff and/or equipment at nil or reduced charge.

3. Reduced rates

A full or partial reduction in rates including:

- (i) Pensioner rate remissions (net of reimbursements provided by the State Government and associated bodies).
- (ii) Remissions of rates pursuant to Section 129 of the *Local Government Act 1993*.
- (iii) Rate rebates.

4. Charitable Donations and Gifts

A donation or gift is given as cash with no expectation of receiving a benefit.



5. Sponsorship/Investment

Any sponsorship/investment provided either as cash or in-kind is considered a grant. There are three types of sponsorship/investment – Economic, Cultural, and Festivals and Events (including sporting events).

Funds are provided as a grant or benefit for which the Council receives recognition for the contribution and the community receives a benefit from these contributions.

In these circumstances, the Council has a strong interest or may be an active partner in the activity for which the sponsorship/investment is given, and/or the activity is strongly aligned with a Council Strategy, such as the Economic Development Strategy or the Creative Hobart Cultural Strategy.

4.1 Economic

Assistance to organisations that endeavour to build a strong economic foundation through increased activity in the City that is aligned with the *Economic Development Strategy* or any transactions entered into under the Major Developments Assistance Incentives/Policy (7.06.02) which are captured by S77 LGA.

Such assistance may take the form of reduced fees and charges and/or reduced rates as outlined above.

4.2 Cultural

Assistance to support key cultural institutions in the City of Hobart in the delivery of programs and activities that promote the distinctive character of the city and enhance the city's vibrancy and closely align with the Council's Creative Hobart Cultural Strategy.

4.3 Festivals and Events

Assistance to support major and community festival and event (including sporting) programs and activities which present the greatest opportunity to leverage quantifiable economic, visitor, city promotional, cultural and community outcomes that align with the Council's strategic objectives to enhance City vibrancy and build healthy communities.

6. Community Grants

Assistance through the provision of cash grants to support programs and activities in support of community participation and valuing diversity to support a safe, friendly and compassionate society.



7. Environmental and Climate Change Grants

Assistance through the provision of cash grants or rebates to increase environmental awareness and in supporting ratepayers and organisations to minimise the effects of environmental damage and climate change.

8. Heritage and Conservation Grants

Cash grants for small to medium scale works, heritage studies and conservation plans, education projects on heritage listed places to protect the built heritage and history of the City.

9. Interest Free Loans

Interest which would normally have been payable on interest free loans provided to eligible social enterprises who have a social mission under the Council's Interest Free Loans program.

A combination of the above classifications of grants and benefits may be used at any one time.

6. Delegations for approval

All grants and benefits are approved in accordance with the Council's Delegations Register (Financial Delegations), Council Committee's Terms of Reference and Council Policy Manual.

7. Disclosure of all Grants and Benefits

1. Section 72 of the *Local Government Act 1993*, sets out the mandated requirements for the material to be included in the Annual Report. S77 LGA provides an additional requirement, which is the documenting of individual particulars of each grant or benefit given by the Council being reported in the Annual Report.
2. S77 LGA does not require the disclosure of Council decisions of a commercial nature or the disclosure of reduced rents on Council owned properties.
3. For the purposes of S77 LGA, the following grants and benefits will be disclosed in the Annual Report:
 - (i) Reduced fees and charges;
 - (ii) Established monetary value of in-kind assistance;
 - (iii) Reduced rates;
 - (iv) Charitable donations and gifts;
 - (v) Sponsorship/Investment;



- (vi) Community grants;
 - (vii) Environmental and Climate Change grants;
 - (viii) Heritage and Conservation grants;
 - (ix) Interest free loans; and
 - (x) Reduced Rentals.
4. All grants and benefits requiring disclosure under S77 LGA will be reported on an individual basis in the Annual Report except for the following classifications:
- (i) Reduced fees and charges for Council halls, sports fields, and parks up to an individual value of \$500;
 - (ii) Pensioner rate remissions (net expenditure);
 - (iii) Rate rebates up to an individual value of \$600; and
 - (iv) Ex-Aldermen's entitlements.

which will be aggregated for each individual classification, except where approved under the Major Developments Assistance/Incentives Policy and captured by S77 LGA.

8. Financial treatment:

Accounting treatment of grants and benefits will be undertaken in accordance with the *Audit Act 2008*, and associated standards and requirements issued by the Australian Account Standards Board.

All grants and benefits will be captured and recorded in the financial management system and will be recorded as a total benefit. The total benefit will include cash and in-kind assistance.

9. Legislation, Terminology and References:

Relevant legislation and Council's procedures that should be referred to when interpreting this policy are:

Local Government Act 1993, specifically Sections 72, 77, 129 and 205

Procedures for grants and benefits as contained within the Council's Integrated Management System

Delegations Register

Policy Manual



Responsible Officer:	Director Corporate Services
<hr/>	
Policy first adopted by the Council:	
History	
Amended by Council	21/9/2015
Amended by Council	7/3/2016
<hr/>	
Next Review Date:	March 2017

**MOTION OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5)
OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS
2015**

**9. COUNCIL CAR PARKS – SECURE SHORT TERM BICYCLE FACILITIES –
FILE REF: 13-1-9; 36-10-6**

LORD MAYOR HICKEY

That the Council investigate options for appropriate secure short-term cycling facilities in council car parks for people who choose to cycle into the city.

Rationale:

The Council has a number of ‘long term’ bike cages in its Argyle Street and Salamanca Square Car Parks which are available to lease on a monthly basis, however, there are no secure cycling facilities available in Council car parks for short term use.

Recent counts completed in 2015 estimate that there are between 1200 and 2000 bicycle trips into the City on a ‘regular’ day.

With this increasing number of people choosing to cycle into the City to undertake various activities, there is merit in the Council investigating how it can facilitate the provision of secure options in Council-owned car parks for people who choose to cycle into the City.

Whilst the Council is pleased newer buildings such as the Menzies Centre are offering secure parking, people who work in Chemist shops, hospitality or other businesses may choose to cycle to the City as their preferred mode of transport and as such require secure, undercover parking.

Providing such parking facilities aligns with Goals 2 (Urban Management) & 4 (Strong, Safe and Healthy Communities) of the Council’s Capital City Strategic Plan. In addition, Goal D of the Council’s Sustainable Transport Strategy 2009 – 2014 calls for the management of parking supply to promote and support sustainable transport. Furthermore, a sub goal of Goal D calls for an expansion of Council’s bicycling parking facilities.

Consultation with Cycling South would assist in the advertising of the facilities and estimations of the potential parking provision necessary.

There could be an opportunity for the Council to trial the parking in one of its car parks with the potential to roll it out to other facilities around the City.

This is an opportunity to demonstrate that the Council is proactive in helping to provide transport solutions, whilst encouraging alternative transport, health and fitness for a City under transformation.

The General Manager reports:

“That in accordance with clause 5 of the Notices of Motions procedures, I provide the following qualification as to whether the substance of this Notice of Motion resides within the jurisdiction of the Hobart City Council:

The matter resides within the jurisdiction of the Hobart City Council as it considers secure short-term cycling facilities in Council owned car parks.

10. FINANCE COMMITTEE – STATUS REPORT

9x's

A report indicating the status of current decisions is attached for the information of Aldermen.

DELEGATION: Committee

Recommendation:

That the information be received and noted.

FINANCE COMMITTEE - STATUS REPORT

OPEN PORTION OF THE MEETING

November 2014 to April 2016

Ref.	Title	Report / Action	Action Officer	Comments
1	<p>SANDY BAY BATHING PAVILION – PROPOSED EXPRESSION OF INTEREST PROCESS</p> <p>FCSC, 19/11/2013, Open Item 13</p> <p>FCSC, 19/8/2014, Open Item 8</p> <p>Council, 24/8/2015, Item 22</p> <p>Council, 21/12/2015, Item 13</p>	<ol style="list-style-type: none"> The Council authorise the General Manager to progress an expansion of use of the Sandy Bay Bathing Pavilion by developing and submitting a development application for a generic restaurant facility, on a second floor, at an estimated cost of up to \$20,000. Subject to the development approval, a further report be provided detailing the proposed tender process for the Sandy Bay Bathing Pavilion facility use. 	General Manager	<p>Advice has been received from the private sector as to suitable commercial models for potential development.</p> <p>Officers are currently progressing the submission of a development application for a generic restaurant facility.</p>
2	<p>CITY PARKING REQUIREMENTS</p> <p>Council, 22/9/2014, Item 20</p>	<ol style="list-style-type: none"> An economic impact study be carried out to determine the feasibility of creating a park and ride service in an appropriate location such as the Kingborough municipality. Investigations be undertaken on the use of sensors for on-street parking, with a report to be provided to the Council. 	Director Financial Services	<p>Consultation in relation to Clause 1 is taking place with the Department of State Growth Traffic Congestion team. A report will be provided in mid 2016.</p> <p>A report on clause 2 was presented to Council on 22 February 2016. This action is complete.</p>

Ref.	Title	Report / Action	Action Officer	Comments
3	BATTERY POINT PARKING METER INSTALLATION Council, 24/11/2014, Item 15	Consultation with traders and residents on Hampden Road occur with a view to increasing availability of short term parking.	Director City Infrastructure	Consideration will be given to this issue during development of the Battery Point Local Retail Precinct Plan. Officers are not aware of any demand from the community for immediate changes to parking.
4	SALAMANCA SQUARE TOILET REFURBISHMENT – USE OF PROPOSED MULTI PURPOSE DECK – LANDLORD APPROVAL Council, 24/11/2014, Item 22	That the Council provide landlord approval for the use of the proposed multipurpose deck on the roof of the upgraded public toilet facility.	Director Community Development	The Salamanca Square toilets were opened to the general public on 23 December 2015. The adult change facility hoist will be completed shortly once installation is complete and testing and procedure development has been undertaken with relevant stakeholders.
5	FUTURE OF GIBLIN STREET QUARRY Council, 15/12/2014, Item 22	A detailed report be prepared seeking innovative engineering and architectural solutions to enable the sale of portions of the Quarry site near Giblin Street for residential development along with impacts on potential future uses of the balance of the site.	Director City Infrastructure	A geotechnical engineer has provided a technical report. The rezoning of a section of land to residential use has been proposed as part of the Tasmanian Planning Commission's consideration of the Hobart Interim Planning Scheme. A report will be provided to the Committee when the Planning Commission's decision is known.

Ref.	Title	Report / Action	Action Officer	Comments
6	<p>CITY HALL – DEVELOPMENT OPPORTUNITIES – VENUES Council, 23/2/15, Item 12</p> <p>CITY HALL RESTORATION Council, 22/02/2016 Item 19</p>	<p>That:</p> <ol style="list-style-type: none"> 1. Funding of \$400,000 in 2016/2017 and \$200,000 in 2017/2018 be listed for consideration in the City's draft 5 Year Capital Works Program to undertake a short term works package for City Hall. 2. A consultant be engaged to develop a business plan for the City Hall, as a matter of urgency to inform long term infrastructure investment, the future management and operational model for the facility, at an approximate cost of \$100,000 to be funded from 2015/2016 operational savings. 3. A brief report be provided that details the model used for the 2010-2013 Brisbane City Hall restoration works. <p>A further report also be prepared that provides details of all Council physical building assets and their current uses including options for maximising community usage for buildings that are underutilised.</p>	Director Community Development	<p>Funding for short-term works has been listed in the Capital Works Program.</p> <p>A brief is being prepared for the business case.</p>
7	<p>INVESTMENT OF COUNCIL FUNDS – AMENDMENT TO COUNCIL POLICY Council, 27/4/2015, Item 18</p> <p>FC, 15/12/2015 Item 5</p>	<p>A further report be prepared detailing external professional advice and research in relation to the possible risks, benefits, and governance arrangements of the Council moving into direct property and other investment opportunities</p>	Director Financial Services	<p>A further report will be provided in due course.</p>

Ref.	Title	Report / Action	Action Officer	Comments
8	ACOUSTICS FOR THE HOBART TOWN HALL BALLROOM Council, 22/6/2015, Item 13	That a report be prepared documenting the quality of acoustics for the Hobart Town Hall Ballroom and addressing the costs associated with the recommendations made in respect to suggested improvements.	Deputy General Manager	A specialist contractor has undertaken the acoustic testing. Officers are waiting on the assessment report.
9	MAJOR WORKS PROJECTS Council, 22/6/2015, Item 20	<ol style="list-style-type: none"> 1. The Council endorse the draft Capital Works Program as a guide for officers in prioritising project development work for the next four financial years. 2. Officers report back to Council on opportunities for external funding from both public and private sources. 3. The Council approve the development of a feasibility study into possible options to link the CBD to the waterfront, and resolving pedestrian issues with crossing Macquarie and Davey Streets, in the 2015/2016 financial year. 	Director City Planning	<ol style="list-style-type: none"> 1. ELT determined that all major works programs identified would be placed into a prioritised program of projects that will be the subject of a Council workshop to be held on 16 March 2016 2. The report on external funding opportunities will be prepared once the capital works program has been agreed to. 3. The brief for the City to Cove pedestrian link feasibility study has been prepared and circulated to all Aldermen. Suitably experienced consultancy firms have been invited to lodge expressions of interest in undertaking the feasibility study.
10	TOWN HALL UNDERGROUND REFURBISHMENT Council, 24/8/2015, Item 21	<ol style="list-style-type: none"> 1. The Council approve the following works being undertaken in the Town Hall Underground, to the value of between \$37,000 and \$41,000. 2. An appropriate fee structure for the hiring of the Town Hall Underground be determined The Town Hall Underground be actively marketed as a venue for hire 3. Council officers undertake further investigation with a view to providing further clarification in respect to appropriate nomenclature for the site. 	Deputy General Manager	The works associated with Clause 1 are progressing. The other items contained in the resolution are being considered and will be addressed prior to the works being completed.
11	TOWN HALL ANNIVERSARY COMMITTEE – FUNDING Council, 24/08/2015,	That the Council approve a budget allocation of an estimated \$150,000 for the Town Hall Anniversary Committee, subject to a report back on proposed	General Manager	Council resolved at its meeting 22 February 2016 <i>That the Council approve the implementation of the specified events and activities listed in the</i>

Ref.	Title	Report / Action	Action Officer	Comments
	Item 25 TOWN HALL ANNIVERSARY COMMITTEE - PROGRESS REPORT AND PROPOSED FUNDING ALLOCATION Council, 22/02/2016 Item 18	events, to be funded from General Reserves within the 2015/2016 and 2016/2017 financial years.		<i>"Sesquicentenary Celebration Events and Activities Draft Budget Allocation"</i> in accordance with the approved budget allocation of \$150,000 which is to be funded from General Reserves within the 2015/2016 and 2016/2017 financial years.
12	ANTARCTIC CITIES PROJECT – UTAS FUNDING REQUEST Council, 21/9/2015, Item 23	That \$40,000 total cash and in-kind funding per annum be provided to the Antarctic Cities project for the financial years 2016/2017, 2017/2018 and 2018/2019, subject to the successful funding bid by the Antarctic Cities project to the Antarctic Research Council.	General Manager	News of the funding application to the Antarctic Research Council is expected in June / July 2016. If the funding bid is successful then the \$40,000 contribution will be actioned.
13	SUPERANNUATION ENTITLEMENTS FOR ALDERMEN Council, 26/10/2015, Item 20	The matter be deferred until it has been considered by the Local Government Association of Tasmania.	General Manager	Matter deferred.

Ref.	Title	Report / Action	Action Officer	Comments
14	MYER REDEVELOPMENT – STAGE ONE PAYMENT Council, 21/12/2015, Item 12	<ol style="list-style-type: none"> 1. The value of the financial assistance as part of the Development Assistance Deed be recorded as a grant in the Annual Report. 2. The General Manager be authorised to approve future payments in relation to the Development Assistance Deed with a subsequent report to be provided to the Finance Committee and Council for noting. 3. A media release, be issued by the Lord Mayor at an appropriate time, to include the fundamental basis on which the Council provided the Myer development with financial support, including but not limited to the SGC Economics report data. 	Director Financial Services Deputy General Manager	The value of the financial assistance as part of the Development Assistance Deed has been listed for inclusion in the 2015/16 City of Hobart Annual Report.
15	NOTICE OF MOTION - ELECTRIC CAR CHARGING STATION Council, 21/03/2016 Item 13	A report be prepared on the opportunities and cost of an expansion of charging stations for electric cars in prominent locations around the City.	Director City Infrastructure	Research is underway and a report will be provided in due course
16	NOTICE OF MOTION - BICYCLE HIRE AND LOAN SCHEMES Council, 21/03/2016 Item 14	A report be prepared on the feasibility to implement a rental bike service for locals and visitors and the opportunities that exist for Council to partner in delivering this service.	Group Manager Executive and Economic Development	This matter is being progressed.

Ref.	Title	Report / Action	Action Officer	Comments
17	<p>TASMANIAN HEADSTONE PROJECT – GRANT Council, 21/03/2016 Item 20</p>	<p>That:</p> <ol style="list-style-type: none"> 1. The Council agree to provide a grant of \$10,000 per annum for three years to the Tasmanian Headstone Project for the purposes of erecting memorial headstones and plaques at the Cornelian Bay Cemetery. 2. The value of the grant be disclosed in the City of Hobart’s Annual Report and be attributed in each of the three years to the promotion, educational and interpretation allocation within the Heritage and Conservation Function of the Annual Plan. 3. The grant be conditional upon the execution of a formal agreement between the Council and the Tasmanian Headstone Project, as the recipient, and the Families and Friends of the First A.I.F. Inc, as the auspicing organisation. 4. The General Manager be authorised to undertake discussions with the Tasmanian Headstone Project for the purposes of the Council providing additional in-kind support as appropriate. 	Director City Planning	This matter is being progressed.

Ref.	Title	Report / Action	Action Officer	Comments
18	<p>DELEGATION FOR THE REMISSION OF RATES AND CHARGES Council, 26/04/2016 Item 19</p>	<ol style="list-style-type: none"> 1. Pursuant to Section 22 of the <i>Local Government Act 1993</i>, the Council delegate its authority to grant a remission of all or part of any rates paid or payable by a ratepayer under Section 129 of the <i>Local Government Act 1993</i>, to the General Manager, up to a limit of \$2,000 per application. 2. The Council approve a minor amendment to the Hobart City Council Rates and Charges Policy and the General Manager's delegation be amended to reflect the change. 3. A six-monthly report be provided for the information of the Finance Committee, detailing any remission granted under the General Manager's delegation. 4. The Council note that the Hobart City Council Rates and Charges Policy is under comprehensive review and will be the subject of a further report prior to 31 August 2016. 	Director Financial Services	This matter is being progressed. Six monthly reports detailing any remission granted under the General Manager's delegation have been scheduled.

Ref.	Title	Report / Action	Action Officer	Comments
19	CITY OF HOBART - TEN YEAR CAPITAL WORKS PROGRAM Council, 26/04/2016 Item 23	<ol style="list-style-type: none"> 1. The proposed 2016/2017 Capital Works Program be approved at a total capital cost to the Council of \$38,543,420, including a capital component of the Council's core business systems replacement, subject to any future variation that the Council may approve prior to approving the 2016/2017 Budget 2. The proposed Capital Works Program for years 2017/2018 and 2018/2019 be approved, in-principle for the purposes of preliminary planning. 3. The Council provide in-principle approval, subject to the completion of the 2016/2017 Budget, to proceed with the funding of the Ten Year Capital Works Program, with debt currently estimated at \$52M and a rate increase currently estimated at 2.5% per annum. 4. The Ten Year Capital Works Program and funding strategy be reviewed annually. 5. An appropriate communications strategy be developed to inform and engage the community. 	<p>Director Financial Services</p> <p>Director Infrastructure Services</p>	<p>Actions have commenced to implement the Council's resolution.</p> <p>A communication strategy has been developed and includes a presentation to the April Community Forum and information on the City of Hobart website and in 2016/2017 rates notice.</p>

11. QUESTIONS WITHOUT NOTICE – FILE REF: 13-1-10

Pursuant to Section 29 of the Local Government (Meeting Procedures) Regulations 2015, an Alderman may ask a question without notice of the Chairman, another Alderman or the General Manager or the General Manager's representative in accordance with the following procedures endorsed by the Council on 10 December 2012:

1. The chairman will refuse to accept a question without notice if it does not relate to the Terms of Reference of the Council committee at which it is asked.
2. In putting a question without notice, an Alderman must not:
 - (i) offer an argument or opinion; or
 - (ii) draw any inferences or make any imputations – except so far as may be necessary to explain the question.
3. The chairman must not permit any debate of a question without notice or its answer.
4. The chairman, Aldermen, General Manager or General Manager's representative who is asked a question without notice may decline to answer the question, if in the opinion of the intended respondent it is considered inappropriate due to its being unclear, insulting or improper.
5. The chairman may require an Alderman to put a question without notice, to be put in writing.
6. Where a question without notice is asked at a meeting, both the question and the response will be recorded in the minutes of the meeting.
7. Where a response is not able to be provided at the meeting in relation to a question without notice, the question will be taken on notice and
 - (i) the minutes of the meeting at which the question is put will record the question and the fact that it has been taken on notice.
 - (ii) a written response will be provided to all Aldermen, at the appropriate time.
 - (iii) upon the answer to the question being circulated to Aldermen, both the Question and the Answer will be listed on the agenda for the next available ordinary meeting of the committee at which it was asked, whereat it be listed for noting purposes only, with no debate or further questions permitted, as prescribed in Section 29(3) of the Local Government (Meeting Procedures) Regulations 2015.

12. CLOSED PORTION OF THE FINANCE COMMITTEE MEETING

The following items were discussed:-

- Item No. 1. Minutes of the Closed Portion of the Finance Committee Meeting held on Tuesday, 19 April 2016
- Item No. 2. Consideration of Supplementary Items to the Agenda
- Item No. 3. Indications of Pecuniary and Conflicts of Interest
- Item No. 4. Proposed Sale of Land - File Ref: P3270743; R1007
LG(MP)R 15(2)(f)
- Item No. 5. Lease of Office - File Ref: 10-2-14
LG(MP)R 15(2)(f)
- Item No. 6. Lease of Storeroom - File Ref: P1826074
LG(MP)R 15(2)(f)
- Item No. 7. Finance Committee – Status Report
- Item No. 8. Questions Without Notice – File Ref: 13-1-10