



CITY OF HOBART

AGENDA

COMMUNITY, CULTURE AND EVENTS COMMITTEE MEETING (OPEN PORTION OF THE MEETING)

WEDNESDAY, 11 MAY 2016
AT 5.00PM

THE MISSION

Our mission is to ensure good governance of our capital City.

THE VALUES

The Council is:

about people

We value people – our community, our customers and colleagues.

professional

We take pride in our work.

enterprising

We look for ways to create value.

responsive

We're accessible and focused on service.

inclusive

We respect diversity in people and ideas.

making a difference

We recognise that everything we do shapes Hobart's future.

HOBART 2025 VISION

In 2025 Hobart will be a city that:

- Offers opportunities for all ages and a city for life
 - Is recognised for its natural beauty and quality of environment
 - Is well governed at a regional and community level
 - Achieves good quality development and urban management
 - Is highly accessible through efficient transport options
 - Builds strong and healthy communities through diversity, participation and empathy
 - Is dynamic, vibrant and culturally expressive
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BUSINESS LISTED ON THE AGENDA IS TO BE CONDUCTED IN THE ORDER IN WHICH IT IS SET OUT UNLESS THE COMMITTEE BY SIMPLE MAJORITY DETERMINES OTHERWISE

I, Nicholas David Heath, General Manager of the Hobart City Council, hereby certify that:

1. In accordance with Section 65 of the Local Government Act 1993, the reports in this agenda have been prepared by persons who have the qualifications or the experience necessary to give such advice, information or recommendations included therein.
2. No interests have been notified, pursuant to Section 55(1) of the Local Government Act 1993, other than those that have been advised to the Council.


N.D. HEATH
GENERAL MANAGER

COMMUNITY, CULTURE AND EVENTS COMMITTEE AGENDA (OPEN)

Committee Members

Sexton (Chairman)

Zucco

Cocker

Thomas

Harvey

Aldermen

Lord Mayor Hickey

Deputy Lord Mayor Christie

Briscoe

Ruzicka

Burnet

Reynolds

Denison

**Community, Culture and Events Committee (Open
Portion of the Meeting) - Wednesday, 11 May 2016 at
5.00pm in the Lady Osborne Room.**

PRESENT:

APOLOGIES: Nil.

LEAVE OF ABSENCE: Nil.

CO-OPTION OF COMMITTEE MEMBERS IN THE EVENT OF A VACANCY

Where a vacancy may exist from time to time on the Committee, the Local Government Act 1993 provides that the Council Committees may fill such a vacancy.

1. MINUTES OF THE OPEN PORTION OF THE MEETING OF THE COMMUNITY, CULTURE AND EVENTS COMMITTEE HELD ON WEDNESDAY, 13 APRIL 2016

2. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the Local Government (Meeting Procedures) Regulations 2015, the Committee, by simple majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- (a) the reason it was not possible to include the matter on the agenda, and
- (b) that the matter is urgent, and
- (c) that advice has been provided under Section 65 of the Local Government Act 1993.

RECOMMENDATION

That the Committee resolve to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the Local Government (Meeting Procedures) Regulations 2015.

3. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

In accordance with Part 2 Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the chairman of a meeting is to request Aldermen to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.

In addition, in accordance with the Council's resolution of 14 April 2008, Aldermen are requested to indicate any conflicts of interest in accordance with the Aldermanic Code of Conduct adopted by the Council on 27 August 2007.

Accordingly, Aldermen are requested to advise of pecuniary or conflicts of interest they may have in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the committee has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the Local Government (Meeting Procedures) Regulations 2015.

4. TRANSFER OF AGENDA ITEMS

Are there any items which the meeting believes should be transferred from this agenda to the closed agenda or from the closed agenda to the open agenda, in accordance with the procedures allowed under Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015?

**5. HOBART – YAIZU SISTER CITY 40 YEAR ANNIVERSARY – LORD
MAYOR PRE-VISIT – FILE REF: 14-5-21**

7x's

Report of the Director Community Development of 2 May 2016.

DELEGATION: Council

TO : Community, Culture and Events Committee

FROM : Director Community Development

DATE : 2 May 2016

SUBJECT : **HOBART-YAIZU SISTER CITY 40 YEAR ANNIVERSARY
LORD MAYOR PRE-VISIT**

FILE : 14-5-21 :SF:DT (o:\council & committee meetings reports\ccec reports\2016 meetings\11 may\yaizu pre-visit 40 year anniversary-apr16.doc)

1. INTRODUCTION

- 1.1. The purpose of this report is for the Council to consider a proposed Council delegation to Yaizu, Japan in August 2016.

2. BACKGROUND

- 2.1. In October 2015 the Mayor of Yaizu, Mr Hiromichi Nakano visited Hobart to meet with the Lord Mayor Alderman Sue Hickey to discuss opportunities to mark the 40th anniversary of the Council's sister city relationship with Yaizu, including the potential for a Yaizu delegation to visit Hobart in January/February 2017.
- 2.2. Following the visit, Yaizu has advised that they intend to send 30 people to Hobart from Yaizu to conduct activities to commemorate the anniversary in February 2017.
- 2.3. At its meeting held on 25 January 2016, the Council resolved the following:

"That the Council consider the following opportunities to mark the 40th anniversary of the Hobart-Yaizu Sister City relationship, as identified through consultation with the Hobart-Yaizu Sister City Committee, including:

 1. *The Lord Mayor undertaking a pre-visit to Yaizu before the anniversary, possibly in September 2016 combined with a visit to China, with Council to consider other Aldermen who may wish to nominate to attend the trip in accordance with the Council's policy regarding international relationships, or alternatively, other Aldermen attending the trip as a member of the delegation, at their own cost;*
 2. *The Council receiving and hosting a formal delegation from Yaizu in February 2017 that would include a range of celebratory activities, at a cost of approximately \$20,000, with funding to be included in the City Government - Ceremonial Support - Sister City Visits item in the 2016/2017 Annual Plan;*

3. *The Council commencing planning to send a small delegation to Yaizu in August 2017 to commemorate the 40th anniversary, which would include the presentation of an appropriate gift. This delegation would include:*
 - (i) *Aldermanic representation (composition to be the subject of a further report closer to the time of the delegation) at an estimated cost of \$6,720 per person;*
 - (ii) *The Council funding two Sister City Committee members, Mrs Fumiko Plaister (Founding member) and Mrs Yukiko Burns (Interpreter), at an estimated cost of \$3,420 each, to accompany the delegation;*
 - (iii) *Two Council officers, as determined by the General Manager, accompanying the delegation, at an estimated cost of \$3,420 each. One of the Council officers being responsible for providing support and assistance to Mrs Plaister; and*
 - (iv) *Interested individual members of the Hobart-Yaizu Sister City Committee and or members of the Australia Japan Society, Tasmania being invited to join the delegation on a self-funded basis.”*
- 2.4. This report is specifically dealing with paragraph number one above, relating to a potential planning visit to Yaizu prior to the anniversary celebrations.
- 2.5. Subsequent to this resolution, due to changing circumstances, the China visit in conjunction with a State Government delegation that was originally proposed for August/September was moved to April 2016. The Council did not participate in this visit to China.
- 2.6. Officers have therefore developed details for a proposed visit to Yaizu in August 2016 that does not include a visit to China.
- 2.7. Advice from Yaizu proposes a visit that includes the period 12 to 14 August 2016 which would be optimal as it would coincide with the *Ara Matsuri* Festival.
- 2.8. A report detailing a proposed International Relations Strategy was presented to the Economic Development and Communications Committee on 28 April 2016. One of the recommendations in the report was the following:

“That the Council authorise an amendment to policy 1.01 (Aldermen - Entitlement and Benefits) to permit Aldermen to participate in two international delegations or more if deemed appropriate by the Council in a four year term, rather than the stated ‘one or more’.”

- 2.9. This recommendation was endorsed by the Committee and will be considered by the Council at its meeting on 9 May 2016.
- 2.10. While the intent of the Council decision of 25 January 2016 does suggest additional Aldermen would need to self-fund if they are interested in participating, the intention of Aldermen is drawn to the fact that Council policy does allow for Aldermen to participate in a sister city visit and be funded by the Council.

3. PROPOSAL

- 3.1. It is proposed that the Council consider the Lord Mayor and possibly other Aldermen undertake a pre-visit to Yaizu before the anniversary from Thursday 11 August to Monday 15 August 2016 to finalise arrangements for the celebrations in 2017, including that:
- (i) The Council fund a Hobart-Yaizu Sister City Committee member, former Lady Mayoress Mrs Fumiko Plaister (Founding member) for her accommodation and breakfasts (four nights) and transfer from Tokyo to Yaizu at an estimated cost of \$1,000. Mrs Plaister would travel as an individual and pay and arrange for her own air travel and depart Japan at a later date;
 - (ii) The Council fund an Interpreter for the Lord Mayor at an estimated cost of \$2,700 to accompany the delegation. This would cover flights, transfers, accommodation and breakfasts;
 - (iii) The Council fund Council officers, as determined by the General Manager, to accompany the delegation at an estimated cost of \$2,700 per person. One Council officer would be responsible for providing support and assistance to Mrs Plaister; and
 - (iv) Other Aldermen may wish to join the delegation.

4. STRATEGIC PLANNING IMPLICATIONS

- 4.1. Support for the 40 year anniversary project would align with the Capital City Strategic Plan 2015 - 2025 strategic goals and directions:
- Goal 1 - *“Economic Development, Vibrancy and Culture; and*
- Goal 4 - *“Strong, Safe and Healthy Communities.”*
- 4.2. Hobart 2025 Strategic Framework:
- Future Direction 1 - *“Offers opportunities for all ages and a city for life”;*
- Future Direction 6 - *“Builds strong and healthy communities through diversity, participation and empathy”;* and
- Future Direction 7 - *“Is dynamic, vibrant and culturally expressive.”*
- 4.3. The City of Hobart’s support for the project aligns with specific elements of the following City of Hobart strategies:

- (i) Multicultural Strategy 2014 - 2019 - to coordinate and promote sister city activities:
 - (a) *Priority Area 1: Perception;*
 - (b) *Priority Area 2: Communication; and*
 - (c) *Priority Area 3: Participation.*
- (ii) Social Inclusion Strategy 2014 – 2019:
 - (a) *Community Engagement and Participation:* encouraging community engagement and providing participation opportunities;
 - (b) *Vibrant Places:* providing spaces and linkages that support community interaction and enhance celebration of arts and culture; and
 - (c) *Health and Wellbeing:* encouraging healthy connected lifestyles.

5. FINANCIAL IMPLICATIONS

5.1. Funding Source(s)

- 5.1.1. Should the Council commit to the Yaizu delegation in August 2016, a preliminary estimated cost per Alderman for a City of Hobart delegation travelling business class to Japan is \$6,500, which consists of all travel (flights, transfers, accommodation) expenses.
- 5.1.2. A preliminary estimated cost per officer for a City of Hobart delegation travelling economy class to Japan is \$2,700, which consists of all travel (flights, transfers, accommodation) expenses.
- 5.1.3. A preliminary estimated cost for Mrs Plaister's accommodation and transfers is \$1,000.
- 5.1.4. A preliminary estimated cost for an Interpreter's (flights, transfers, accommodation) is \$2,700.
- 5.1.5. These costs would be met by the allocation for Sister Cities within the Economic Development function. Currently some \$72,700 has been listed for this function as part of the 2016/2017 forward estimates.

5.2. Impact on Current Year Operating Result

5.2.1. Not applicable.

5.3. Impact on Future Year Operating Result

5.3.1. Costs associated with the proposed delegation in August 2016 would be in the order of approximately \$22,100 (based on expenses for the Lord Mayor, one Alderman, Mrs Plaister, Interpreter and two Council officers) including flights, transfers and accommodation.

5.3.2. These costs would be met by the allocation for Sister Cities within the Economic Development function. Currently some \$72,700 has been listed for this function as part of the 2016/2017 forward estimates.

6. SOCIAL IMPLICATIONS

6.1. It is of social importance internationally that the City of Hobart fosters sister city relationships and makes informed choices about how to continue to build on the relationship.

6.2. The city facilitates a broader understanding and appreciation for the Japanese culture and communities.

7. COMMUNICATION AND MEDIA IMPLICATIONS

7.1. Promotion of the 40 year anniversary and activities would be through the Council's social media, website and networks.

8. DELEGATION

8.1. This matter is delegated to the Council for determination.

9. CONSULTATION

9.1. The Group Manager Executive and Economic Development, Community Participation Coordinator, Community Development Officer - Multicultural, Executive Officer - Corporate Services, Hobart-Yaizu Sister City Committee, a Japanese speaking interpreter and Yaizu City staff have been consulted in the preparation of this report.

10. CONCLUSION

10.1. In October 2015 the Mayor of Yaizu, Mr Hiromichi Nakano visited Hobart to meet with the Lord Mayor Alderman Sue Hickey to discuss opportunities to mark the 40th anniversary of the Council's sister city relationship with Yaizu, including the potential for a Yaizu delegation to visit Hobart in January/February 2017.

- 10.2. At its meeting held on 25 January 2016, the Council resolved for the Lord Mayor to undertake a pre-visit to Yaizu before the anniversary, possibly in September 2016 combined with a visit to China, with the Council to consider other Aldermen who may wish to nominate to attend the trip in accordance with the Council's policy regarding international relationships, or alternatively, other Aldermen attending the trip as a member of the delegation, at their own cost.
- 10.3. It is proposed that the Council not undertake a combined visit to China at this time, but that the Lord Mayor undertake a pre-visit to Yaizu in August 2016 before the anniversary in 2017.
- 10.4. Following the visit, Yaizu has advised that they intend to send 30 people to Hobart from Yaizu to conduct activities to commemorate the anniversary in February 2017.
- 10.5. The costs associated with this visit to finalise arrangements for the 2017 celebrations are anticipated to be approximately \$22,100 (based on expenses for the Lord Mayor, one Alderman, Mrs Plaister, an Interpreter and two Council officers) including flights, transfers and accommodation which would be allocated to the Sister Cities Visits budget within the Economic Development function of the 2016/2017 Annual Plan.

11. RECOMMENDATION

That:

- 11.1. *The report : (o:\council & committee meetings reports\ccec reports\2016 meetings\11 may\yaizu pre-visit 40 year anniversary-apr16.doc) be received and noted.*
- 11.2. *It is proposed that the Council consider the Lord Mayor and possibly other Aldermen undertake a pre-visit to Yaizu before the anniversary from Thursday 11 August to Monday 15 August 2016 to finalise arrangements for the celebrations in 2017.*
- 11.3. *The Council fund a Hobart-Yaizu Sister City Committee member, former Lady Mayoress Mrs Fumiko Plaister (Founding member) for her accommodation and breakfasts (4 nights) and transfer from Tokyo to Yaizu at an estimated cost of \$1,000. Mrs Plaister would travel as an individual and pay and arrange for her own air travel and depart Japan at a later date.*
- 11.4. *The Council fund an Interpreter for the Lord Mayor at an estimated cost of \$2,700 to accompany the delegation. This would cover flights, transfers, accommodation and breakfasts.*

11.5. The Council fund Council officers, as determined by the General Manager, to accompany the delegation at an estimated cost of \$2,700 per person. One Council officer would be responsible for providing support and assistance to Mrs Plaister.

11.6. Other Aldermen may wish to join the delegation.

11.7. All costs be met by the allocation for Sister Cities within the Economic Development function listed for consideration in the 2016/2017 budget estimates.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



(Kimbra Parker)

MANAGER COMMUNITY AND CULTURAL PROGRAMS



(Philip Holliday)

DIRECTOR COMMUNITY DEVELOPMENT

**6. 2016/2017 FEES AND CHARGES – COMMUNITY DEVELOPMENT
DIVISION – FILE REF: 21-50-12**

11x's

Report of the Director Community Development of 2 May 2016 and attachment.

DELEGATION: Council

TO : Community, Culture and Events Committee

FROM : Director Community Development

DATE : 2 May 2016

SUBJECT : **2016/2017 FEES AND CHARGES - COMMUNITY DEVELOPMENT DIVISION**

FILE : 21-50-12 :LW:DT (o:\council & committee meetings reports\ccec reports\2016 meetings\11 may\ccec_fees&charges 16-17.doc)

1. INTRODUCTION

- 1.1. This report presents the proposed fees and charges for the Community Development Division for the 2016/2017 financial year except for the Function areas of City Marketing and the Tasmanian Travel and Information Centre, as they were reported through the Economic Development and Communications Committee at its meetings held on 24 March and 20 April 2016, and The Taste of Tasmania as this is subject to a separate report on this agenda.

2. BACKGROUND

2.1. Youth Arts and Recreation Centre

The hire rates for the Youth Arts and Recreation Centre have remained unchanged for the 2016/2017 financial year.

The Centre provides its use free of cost for most youth organisations or for activities for young people during working hours, when staff are on hand.

Outside of normal business hours the hire charge rates are on a full cost recovery model, including costs for two security guards, two staff members as well as use of all audio and lighting equipment for all events within the Centre and are based on a four hour minimum hire.

The security bond charge has not been increased as the amount is sufficient to cover contingencies that may arise from hire.

Revenue from tenancy agreements has increased overall, including income from Music Tasmania, Department of Education and Phoenix Danze Group.

Budget Summary

The income through rental hire at the Youth Arts and Recreation Centre is expected to remain unchanged through fees and charges, however there will be an increase to the overall income from hire agreements with the Department of Education for Ed Zone, Phoenix Danze School hire of the dance studio and income from Music Tasmania.

2.2. Mathers House

Hourly rates for casual room hire has been increased by an average of three per cent with the rates for regular usage and community usage remaining unchanged.

The hire fees are for the private and commercial hire of Mathers House for usage that is unrelated to the core activities of the Centre.

The security bond charges have not been increased in 2016/2017.

Budget Summary

Income for Mathers House is anticipated to increase by 42.86 per cent due to a significant increase in the usage of the facility.

2.3. Criterion House

Hourly rates for casual room hire has been increased by an average rate of four per cent with the rates for regular usage and community usage remaining unchanged.

Budget Summary

Income for Criterion House is anticipated to increase by seven per cent due to a slightly higher level of usage.

2.4. Cultural Development

Budget Summary

The City of Hobart Art Prize will not be held in 2016. A Town Hall sesquicentenary Design Prize will be offered in 2016 with the entry fee being \$40 per entry. It is anticipated that the prize will attract approximately 50 entrants, with a total predicted income of \$2,000.

2.5. The Taste of Tasmania

The operational model (including income generation measures) for The Taste of Tasmania (including Kids in the Park), is subject to a separate report attached to this agenda.

2.6. Salamanca Market

In accordance with the revised Salamanca Market Stallholder Licence approved by the Council on 1 January 2013, site fees were adjusted by the Council for the 2013/2014 financial year following a formal valuation of site fees taking into account a submission from the Salamanca Market Stallholders' Association Inc (SMSA), current trading conditions at the Market, general retail activity in the Hobart context, and general commercial rentals in Hobart.

Accordingly, site fees for 2016/2017 have been adjusted by 0.85 per cent in line with Stallholder Licence Clause 37(b), which stipulates that for non-valuation years, fees will be “indexed to the most recent available twelve month change in Consumer Price Index (All Groups - Hobart - December Quarter) published by the Australian Bureau of Statistics.”

Clause 37(c) of the Stallholder Licence stipulates that, “all other Fees and Charges set by the Council will be indexed from 1 July each year to the most recent available twelve month change in Consumer Price Index (All Groups - Hobart - December Quarter) published by the Australian Bureau of Statistics”. Accordingly, Transfer of Licence fees will be adjusted by 0.85 per cent.

Notwithstanding the above, Clause 39 of the Stallholder Licence states that, “fees and charges which constitute cost recovery for goods or services, the cost of which is beyond the Council’s control (including but not limited to insurance and electrical supply), will be set by the Council at 1 July each year to meet the reasonable cost of providing these good or services.”

In line with the Stallholder Licence, the Council carries public and product liability insurance policies on behalf of both casual and licensed stallholders, and levies a weekly charge payable by stallholders to recoup this cost.

The public and product liability insurance levy has also been increased by CPI as no significant increase in the insurance market for these policies is expected.

Power charges have also been increased by 3 per cent in line with market expectations.

The unit price of table hire has increased from \$6 to \$7 to incorporate costs for labour around this resource.

Stallholder Discount Rates

Clause 44 of the Salamanca Market Stallholder Licence states that, “Site fees and other fees are payable within thirty (30) days from date of invoice, in the following manner:

- (a) Twelve (12) months in advance at a discount to be determined by the Council from time to time;
- (b) Six (6) months in advance at a discount to be determined by the Council from time to time;
- (c) Quarterly in advance at a discount to be determined by the Council from time to time; or
- (d) Monthly in advance (full payment required).”

The following 2016/2017 (rounded off) discount rates remain the same as the 2015/2016 figures as defined by the Salamanca Market Stallholder Licence

	Proposed 2016-2017 Stallholder Discount Rates	Rounded Figure	Annual 2016-2017 Stallholder Savings	Cost to Council
Monthly	0%	0%	0%	\$1,777.47
Quarterly	0.14%	0.15%	\$1,126.83	
Biannually	0.94%	0.95%	\$59.05	
Annually	1.96%	1.95%	\$591.59	

This proposal seeks to comply with the provisions of the Licence while minimising the negative financial impact on the Council estimated at just under \$2,000.

Budget Summary

The Salamanca Market budget it is projected will increased by 1.58 per cent due to CPI increases in site fees and the increase of tables and electricity charges.

3. PROPOSAL

- 3.1. It is proposed that the attached schedules of fees and charges for the Community Development Division (except for City Marketing, The Taste of Tasmania and the Tasmanian Travel and Information Centre Function areas), be adopted for the 2016/2017 financial year, as marked as Attachment A to this report.

4. STRATEGIC PLANNING IMPLICATIONS

- 4.1. The change of fees and charges aligns with:

The *Capital City Strategic Plan 2015 - 2025*, Goal 1 - Economic Development, Vibrancy and Culture, “*City growth vibrancy and culture comes when everyone participates in city life*”.

Strategic Objective 1.4 - An enriched visitor experience.

“1.4.1 - *Ensure Council owned assets reflect visitor requirements.*”

The *Capital City Strategic Plan 2015 - 2025*, Goal 5 - Governance, “*Leadership provides for informed decision-making for our capital city*”.

Strategic Objective 5.1 - The organisation is relevant to the community and provides good governance and transparent decision-making.

“5.1.1 - *Undertake a review of core business systems.*”

5. FINANCIAL IMPLICATIONS

5.1. Funding Source(s)

- 5.1.1. Fees and charges are accounted for within the relevant budget Function areas of the 2016/2017 Community Development Division.

5.2. Impact on Current Year Operating Result

- 5.2.1. It is anticipated that the Income for Mathers House will increase by 42.86 per cent due to a significant increase in the usage of the facility. This is anticipated increase of \$9,000.
- 5.2.2. It is anticipated that the income for Criterion House will also slightly increase due to a higher level of usage.
- 5.2.3. The Youth Arts and Recreation Centre's income from fees and charges is expected to remain at the same level. It should however be noted that there is a significant increase to the overall income from hire agreements with the Department of Education for Ed Zone, Phoenix Danze School hire of the dance studio and income from Music Tasmania resulting in an increase in income of approximately \$8,719 or 35 per cent.
- 5.2.4. The City of Hobart Art Prize will not be held in 2016. A Town Hall Sesquicentenary Design Prize will be offered in 2016 with the entry fee being \$40 per entry. It is anticipated that the prize will attract approximately 50 entrants, with a total predicted income of \$2,000.
- 5.2.5. The 2016/2017 Salamanca Market site fee revenue has increased by 1.58 per cent or \$8,097 in line with stallholder license agreement arrangements.

5.3. Impact on Future Years' Financial Result

- 5.3.1. The impact on future years' financial results would be subject to the Council's annual review process of fees and charges.

5.4. Asset Related Implications

- 5.4.1. None are foreseen.

6. DELEGATION

- 6.1. This matter is delegated to the Council for consideration.

7. CONCLUSION

7.1. This report presents the proposed fees and charges for the Community Development Division for the 2016/2017 financial year except for City Marketing, the Tasmanian Travel and Information Centre and The Taste of Tasmania.

7.1.1. Fees and charges for the Tasmanian Travel and Information Centre were reported through the Economic Development and Communications Committee at its meeting held on 24 March 2016 and then onto 11 April 2016 Council meeting.

7.1.2. Fees and charges for The Taste of Tasmania will be considered in a separate report attached to this agenda.

8. RECOMMENDATION

That:

8.1. *Report (o:\council & committee meetings reports\ccec reports\2016 meetings\11 may\ccec_fees&charges 16-17.doc) be received and noted.*

8.2. *The attached schedules of fees and charges, marked as Attachment A, (which excludes the functional areas of City Marketing, the Tasmanian Travel and Information Centre and The Taste of Tasmania), be adopted for the Community Development Division for the 2016/2017 financial year.*

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



(Philip Holliday)

DIRECTOR COMMUNITY DEVELOPMENT

Attachment A: Schedule of 2016/2017 fees and charges.

Attachment A

Proposed 2016-17 Fees & Charges: 053 8017 - Youth Arts & Recreation Centre

Account Number	Description	2014-15 Actual excl. GST	2015-16 Budget excl. GST	2015-16 YTD excl. GST	2015-16 YTD Budget excl. GST	2016-17 Estimate excl. GST
053.8017.2279.000	Youth Arts & Recreation Centre - Other Fees	-2,284.33	0.00	0.00	0.00	
053.8017.2402.000	Youth Arts & Recreation Centre - Commercial Income	-5,911.80	-3,000.00	-8,243.61	-1,500.00	
053 8017 - Youth Arts & Recreation Centre		8,196.13	3,000.00	8,243.61	1,500.00	3,001.87
Change from 2015-16 to 2016-17						0.06%

Fee Description	2014-2015 Fee incl. GST	2015-2016 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2016 - 2017 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Hourly Hire Rate Commercial												
Weekday Rate after 6.00pm	\$250.00	\$250.00	Full Cost Recovery	2012/13	\$250.00	Y	\$22.73	per hour	0%	2	\$454.54	
Saturday Rate	\$290.00	\$290.00	Full Cost Recovery	2012/13	\$290.00	Y	\$26.36	per hour	0%	1	\$263.64	
Sunday Rate	\$300.00	\$300.00	Full Cost Recovery	2012/13	\$300.00	Y	\$27.27	per hour	0%	1	\$272.73	
Hourly Hire Rate Youth Music Event												
Weekday Rate	\$80.00	\$80.00	Partial Cost Recovery	2012/13	\$80.00	Y	\$7.27	per hour	0%	5	\$363.65	
Saturday Rate	\$100.00	\$100.00	Partial Cost Recovery	2012/13	\$100.00	Y	\$9.09	per hour	0%	5	\$454.55	
Sunday Rate	\$110.00	\$110.00	Partial Cost Recovery	2012/13	\$110.00	Y	\$10.00	per hour	0%	5	\$500.00	
Hourly Hire Rate Casual/Private												
Hourly rate Monday - Sunday	\$50.00	\$50.00	Partial Cost Recovery	2012/13	\$50.00	Y	\$4.55	per hour	0%	3	\$136.35	
Security Bond	\$250.00	\$250.00	Security Deposit	2010/11	\$250.00	N	\$0.00	per use	0%		\$0.00	
Community Groups												
Hourly rate - Weekdays	\$36.00	\$36.00	Partial Cost Recovery	2014/15	\$36.00	Y	\$3.27	per hour	0%	6	\$196.38	
Hourly rate - Weekends	\$36.00	\$36.00	Partial Cost Recovery	2014/15	\$36.00	Y	\$3.27	per hour	0%	6	\$196.38	
Youth Organisations												
Hourly rate - Weekends	\$36.00	\$36.00	Partial Cost Recovery	2014/15	\$36.00	Y	\$3.27	per hour	0%	5	\$163.65	

Proposed 2016-17 Fees & Charges: 070 8014 - Positive Ageing Mathers House

Account Number	Description	2014-15 Actual excl. GST	2015-16 Budget excl. GST	2015-16 YTD excl. GST	2015-16 YTD Budget excl. GST	2016-17 Estimate excl. GST
070.8014.2402.000	Mathers House	-20,671.07	-21,000.00	-17,912.36	-12,250.00	
070 8014 - Positive Ageing Mathers House		20,671.07	21,000.00	17,912.36	12,250.00	30,000.04
Change from 2015-16 to 2016-17						42.86%

Fee Description	2014-2015 Fee incl. GST	2015-2016 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2016 - 2017 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Casual Facility Hire												
Upper Level												
6.00am - 6.00pm Monday - Friday	\$29.00	\$30.00	Partial Cost Recovery	2014/15	\$31.00	Y	\$2.82	per hour	3%	30	\$845.40	Limited hire potential due to luncheon service
After 6.00pm and weekends	\$37.00	\$38.00	Partial Cost Recovery	2014/15	\$39.00	Y	\$3.55	per hour	3%	300	\$10,635.00	Increased evening usage
Casual Facility Hire												
Lower Level												
6.00am - 6.00pm Monday - Friday	\$22.00	\$23.00	Partial Cost Recovery	2014/15	\$24.00	Y	\$2.18	per hour	4%	51	\$1,112.82	Limited hire due to Postive Ageing Programs
After 6.00pm and weekends	\$30.00	\$31.00	Partial Cost Recovery	2014/15	\$32.00	Y	\$2.91	per hour	3%	60	\$1,745.40	Increased evening usage
Regular Facility Hire												
Not-for-profit (NFP) community based organisations		\$15.00	Partial Cost Recovery	2015/16	\$21.00	Y	\$1.91	per hour	0%	455	\$8,685.95	Increased regular usage
Kitchen Use												
Full kitchen use	\$250.00	\$250.00	Partial Cost Recovery	2014/15	\$15.00	Y	\$1.36	per hour	0%	250	\$3,410.00	Increased community usage
Partial use	\$47.00	\$48.00	Partial Cost Recovery	2014/15	\$250.00	Y	\$22.73	per use	0%	13	\$2,954.51	Increased private usage
Security Bonds												
General												
(GST only applies on forfeiture of deposit)	\$180.00	\$180.00	Security Deposit	2010/11	\$48.00	Y	\$4.36	per use	0%	14	\$610.96	Increased private usage
Parties												
(GST only applies on forfeiture of deposit)	\$600.00	\$600.00	Security Deposit	2010/11	\$600.00	N	\$0.00	per use	0%		\$0.00	Refundable bond
18th or 21st Birthday Parties												
(GST only applies on forfeiture of deposit)	\$5,000.00	\$5,000.00	Security Deposit	2009/10	\$5,000.00	N	\$0.00	per use	0%		\$0.00	Refundable bond

Proposed 2016-17 Fees & Charges: 070 1437 - Positive Ageing Criterion House

Account Number	Description	2014-15 Actual excl. GST	2015-16 Budget excl. GST	2015-16 YTD excl. GST	2015-16 YTD Budget excl. GST	2016-17 Estimate excl. GST
070.1437.2402.000	Criterion House	-15,777.80	-15,000.00	-8,677.30	-8,750.00	
070 1437 - Positive Ageing Criterion House		15,777.80	15,000.00	8,677.30	8,750.00	16,000.28
Change from 2015-16 to 2016-17						6.67%

Fee Description	2014-2015 Fee incl. GST	2015-2016 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2016 - 2017 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Casual Facility Hire												
6.00am - 6.00pm Monday - Friday	\$22.00	\$23.00	Partial Cost Recovery	2014/15	\$24.00	Y	\$2.18	per hour	4%	67	\$1,461.94	Income slightly increased
After 6.00pm and weekends	\$30.00	\$31.00	Partial Cost Recovery	2014/15	\$32.00	Y	\$2.91	per hour	3%	166	\$4,828.94	Income slightly increased
Regular Facility Hire												
Not-for-profit (NFP) community based organisations		\$21.00	Partial Cost Recovery	2015/16	\$21.00	Y	\$1.91	per hour	0%	380	\$7,254.20	Income slightly increased
		\$15.00	Partial Cost Recovery	2015/16	\$15.00	Y	\$1.36	per hour	0%	180	\$2,455.20	Income slightly increased

Proposed 2016-17 Fees & Charges: 065 - Cultural Development

Account Number	Description	2014-15 Actual excl. GST	2015-16 Budget excl. GST	2015-16 YTD excl. GST	2015-16 YTD Budget excl. GST	2016-17 Estimate excl. GST
065.7757.2205.000	City of Hobart Art Prize	0.00	-2,000.00	0.00	-2,000.00	
065.7757.2279.000	City of Hobart Art Prize	-9,412.71	-10,000.00	0.00	0.00	
065 - Cultural Development		9,412.71	12,000.00	0.00	2,000.00	2,000.00
Change from 2015-16 to 2016-17						-83.33%

Fee Description	2014-2015 Fee incl. GST	2015-2016 Fee incl. GST	Pricing Method	Last Changed (type <i>New Fee</i> if applicable)	Proposed Fee 2016 - 2017 incl. GST	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated Income excl. GST	Comment
Town Hall Sesquicentenary Design Prize	\$40.00	\$40.00	Market Pricing	2013/14	\$40.00	Y	\$3.64	per entry	0%	50	\$2,000.00	Based on new approved model for 2016.

Proposed 2016-17 Fees & Charges: 335 - Salamanca Market

Account Number	Description	2014-15 Actual excl. GST	2015-16 Budget excl. GST	2015-16 YTD excl. GST	2015-16 YTD Budget excl. GST	2016-17 Estimate excl. GST
335.1382.2204.000	Salamanca Market - Licences	-5,833.46	-7,778.00	-4,716.36	-4,536.00	
335.1382.2402.000	Salamanca Market	-923.73	0.00	88.92	0.00	
335.1382.2402.649	Licensed Stallholder Fees	-861,998.29	-869,116.00	-684,593.04	-658,482.00	
335.1382.2402.676	Casual Stallholder Fees	-180,396.87	-163,933.00	-105,500.39	-95,627.00	
335 - Salamanca Market		1,049,152.35	1,040,827.00	794,720.87	758,645.00	1,057,249.92
Change from 2015-16 to 2016-17						1.58%

Fee Description	2014-2015 Fee	2015-2016 Fee	Pricing Method	Last Changed	Proposed Fee	Fee includes GST (Y/N)	GST \$	Unit	% Variation	Estimated Quantity	Estimated	Comment
	incl. GST	incl. GST		(type <i>New Fee</i> if applicable)	2016 - 2017 incl. GST						Income excl. GST	
A Site - centre aisle	\$78.90	\$74.11	Market Pricing	2014/15	\$74.74	Y	\$6.79	per day	0.85%	2316	\$157,372.20	*Note public and product liability insurance levy listed separately
B Site - side line	\$64.20	\$59.26	Market Pricing	2014/15	\$59.76	Y	\$5.43	per day	0.84%	8064	\$438,117.12	
C Site - upper section	\$59.70	\$54.71	Market Pricing	2014/15	\$55.18	Y	\$5.02	per day	0.86%	1820	\$91,291.20	
Casual Site	\$73.25	\$68.41	Market Pricing	2014/15	\$68.99	Y	\$6.27	per day	0.85%	2400	\$150,528.00	
Late Payment - Casual Site	\$20.00	\$20.00	Market Pricing	2014/15	\$20.17	Y	\$1.83	per day	0.85%	30	\$550.20	
Split Centre Aisle	\$52.80	\$47.71	Market Pricing	2014/15	\$48.12	Y	\$4.37	per day	0.86%	1052	\$46,025.00	
Public and Product Liability Insurance Levy		\$5.59	Full Cost Recovery	* see comments	\$5.64	Y	\$0.51	per day	0.89%	12480	\$64,022.40	
Table Hire	\$6.00	\$6.00	Full Cost Recovery	2004/05	\$7.00	Y	\$0.64	per table	16.67%	1800	\$11,448.00	
Electricity Supply	\$15.80	\$16.90	Full Cost Recovery	2014/15	\$17.41	Y	\$1.58	per day	3.02%	1716	\$27,164.28	
Transfer of Licence	\$427.80	\$432.33	Full Cost Recovery	2014/15	\$436.00	Y	\$39.64	per transfer	0.85%	18	\$7,134.48	
<u>Mobile Food Business Sites</u>												
Mobile Food Business - Site A, >30m ²	\$95.80	\$91.21	Market Pricing	2014/15	\$91.99	Y	\$8.36	per day	0.86%	104	\$8,697.52	
Mobile Food Business - Site B, 20m ² -	\$90.15	\$85.51	Market Pricing	2014/15	\$86.24	Y	\$7.84	per day	0.85%	312	\$24,460.80	
Mobile Food Business - Site C, <20m ²	\$84.55	\$79.81	Market Pricing	2014/15	\$80.49	Y	\$7.32	per day	0.85%	416	\$30,438.72	

**7. COMMUNITY DEVELOPMENT GRANTS PROGRAM – COMMUNITY,
CREATIVE HOBART AND EVENT GRANTS – RECOMMENDATIONS –
FEBRUARY 2016 ROUND – FILE REFS: 15/144; 15/145; 15/17**

21x's

Report of the Director Community Development of 2 May 2016 and attachment.

DELEGATION: Council

TO : Community, Culture and Events Committee

FROM : Director Community Development

DATE : 2 May 2016

SUBJECT : **COMMUNITY DEVELOPMENT GRANTS PROGRAM –
COMMUNITY, CREATIVE HOBART AND EVENT GRANTS
- RECOMMENDATIONS - FEBRUARY 2016 ROUND**

FILE : 15/144; 15/145; 15/177 LW:DT (o:\council & committee meetings reports\ccec reports\2016 meetings\11 may\com dev grants program-feb 2016 round-recommendations.docx)

1. INTRODUCTION

- 1.1. This report seeks endorsement of the recommendations for Community, Creative Hobart and Event Grants under the 2015/2016 Community Development Grants Program for its February 2016 round of grants.

2. BACKGROUND

- 2.1. At its meeting held on 21 September 2015, the Council resolved the following:

“That: 1. The Council approve the implementation of the Community Development Grants Program commencing in October 2015, with the exclusion of the Events Grants funding stream.

2. A report detailing recommendations from the assessment panels for each grant round be provided to the Community, Culture and Events Committee for endorsement prior to the Council’s final approval.

3. The details of the approved Quick Response Grants be reported to each meeting of the Community, Culture and Events Committee.”

- 2.2. At a subsequent meeting held on 21 December 2015, the Council resolved in part, the following:

“That: 1. A three stream event funding and assistance program be established, including the following:

(i) Quick Response Grants up to \$1,000 of in-kind support only;

(ii) Event Grants for under \$20,000 from a total pool of \$100,000, run over two rounds; and

(iii) Event Partnerships for requests over \$20,000, from a total pool of \$460,000 in one round per year.

2. *An additional amount of \$360,000 be allocated to the Major Events and Festivals Grants activity in the Events Function as part of the 2016/2017 budget formulation process, to bring the total pool to \$560,000.”*
- 2.3. The February grant round was subsequently advertised on Saturday 20 February 2016 through the Mercury newspaper, the *Hobart Observer* and through a broad range of community and cultural networks, with the application period closing on 21 March 2016.
- 2.4. The information was also made available on the Council’s website. The application form and guidelines could be downloaded from this source.
- 2.5. A Public Information Session was held on Thursday 3 March at 4pm in the Elizabeth Street Conference Room. Approximately 16 people attended this session.

Assessment Panels

- 2.6. Three assessment panels were established comprising the following people:
- (i) Community Grants Assessment Panel
 - (a) Manager Community and Cultural Programs;
 - (b) Community Activation Coordinator;
 - (c) Park Planner from Parks and Amenity; and
 - (d) Meg Webb, a highly respected and experienced worker in the community sector also participated as a voluntary external representative on the panel.
 - (ii) Creative Hobart Grants Assessment Panel
 - (a) Manager Community and Cultural Programs;
 - (b) Cultural Programs Coordinator;
 - (c) Parks and City Amenity, Horticulture Technical Officer; and
 - (d) Shane Breynard, Director Canberra Museum and Art Gallery (ACT) and Natalie de Vito, outgoing Director of Junction Arts Festival (Launceston, Tasmania) participated as volunteer external representatives on the panel.
 - (iii) Event Grants Assessment Panel
 - (a) Manager Events and Salamanca Market;
 - (b) Manager Traffic Engineering;

- (c) Melinda Anderson, CEO Destination Southern Tasmania;
and
- (d) Wendy Moles, Events Coordinator Clarence City Council.

Assessment Criteria

- 2.7. Applications were assessed under the new Council policy 'Applications for Grants - Community Development Division' that was approved at the Council meeting held on 21 September 2015.
- 2.8. Applications were assessed and scored according to the published criteria, grouped as follows:
 - (i) Community Grants
 - (a) Alignment with Social Inclusion and/or other relevant Community strategy;
 - (b) Benefit to and involvement of the community;
 - (c) Management capacity and financial viability;
 - (d) Partnership development; and
 - (e) Project outcomes.
 - (ii) Creative Hobart Grants
 - (a) Enhancement of the City as a vibrant place to live and visit;
 - (b) Alignment with Creative Hobart Strategy;
 - (c) Management capacity and financial viability;
 - (d) Degree of community support and involvement; and
 - (e) Project outcomes.
 - (iii) Event Grants
 - (a) Benefit to and involvement of the community;
 - (b) Enhancement of the City as a vibrant place to live and visit;
 - (c) Economic benefit to the City;
 - (d) Alignment with the Creative Hobart and Economic Development Strategies and the Strategic Plan;
 - (e) Management capacity and financial viability.
- 2.9. The assessment was carried out on a points-scored basis. The applications recommended for funding were those that scored the highest points.

Funding Pools

- 2.10. Funding allocated for the Community, Creative Hobart and Events twice yearly grant rounds for the 2015/2016 financial year is \$219,000. This comprises \$45,000 for Community Grants, \$74,000 for Creative Hobart Grants and \$100,000 for Event Grants.

- 2.10.1. The February grant round comprised pools of up to \$34,600 for Community Grants, \$36,400 for medium and small Creative Hobart Grants and \$50,000 for Event Grants.
- 2.10.2. This does not include the \$100,000 allocation for Major Cultural Organisations or the pool allocations for quick response grants.
- 2.11. The standard and quality of the applications overall was very high across all grant streams. Unsuccessful applicants will be advised that they can re-apply for future grant rounds.
 - 2.11.1. These unsuccessful applicants will also be advised that they can contact the relevant Cultural Programs, Community Development or Events officers for assistance in developing their project in order to resubmit in a future grant round.

Community Grants Applications

- 2.12. There were 17 applications received for the Community Grant stream requesting a total amount of \$59,504. This included six applications that were deemed to be ineligible under the guidelines for various reasons.
- 2.13. The applications were diverse and there was strong community benefit acknowledged by the panel for several programs / projects that are not recommended for funding. The panel is supportive of some of these applicants being contacted by Council officers to provide advice on how their applications could be strengthened in order to apply in the next round.
 - 2.13.1. The applications were requesting a total of \$59,504. The allocated budget for this round was \$34,600. The panel recommended funding for seven projects. This equates to a 64 per cent success rate when the ineligible applications are excluded.
 - 2.13.2. There were several applications received in the Creative Hobart and Event Grant rounds that had high community benefit and were strongly aligned with the Social Inclusion criteria, as well as with the Creative Hobart or Events criteria.
 - 2.13.2.1. Three applications were subsequently assessed by the Community Assessment Panel and were recommended for joint funding in conjunction with the Creative Hobart medium grant stream.
 - 2.13.2.2. An application under the Creative Hobart medium grant stream was also considered to be more relevant in the Community Grant stream and this was assessed by the panel and recommended for partial funding.

- 2.13.2.3. An application from the Malaysian Student Festival for an Event Grant was considered to be more appropriate for a Community Grant and this is recommended for funding through the Community Grant stream.

Creative Hobart Grants Applications

- 2.14. There were 17 applications received for Creative Hobart Grants requesting a total of \$141,184. Of these applications, four were deemed ineligible.

- 2.14.1. The breakdown of the eligible applications received for Creative Hobart project grants were:

- (i) Twelve medium grant applications requesting a total amount of \$112,726. The allocated budget for this round was \$35,142 which permitted the panel to recommend only two grants for full funding and three grants for co-funding. This included one grant that is recommended to be partially funded to 50 per cent of the requested amount. This success rate equates to 31 per cent of eligible applications.
- (ii) One application that was unsuccessful in the Creative Hobart round was subsequently recommended for partial funding thorough the Community Grant stream.
- (iii) One small grant application was received requesting a total amount of \$1,258. The allocated budget for this round permitted the panel to recommend this grant for funding.
- (iv) The assessment panel discussed the high standard of applications received in the medium round in particular. At least three other applications rated very highly and would have been funded if the budget were larger. The quantum of this funding pool will be considered as part of the review of the grants process early in 2016.

Event Grants Applications

- 2.15. There were 12 applications received for Event Grants requesting a total of \$103,766. This included an application for \$7,573 which was deemed ineligible, and another for \$2,500 which was more strongly aligned with the Community Grants stream and was assessed in this area.
- 2.16. The ten eligible applications requested a total of \$93,693 from a pool of \$50,000 for this round.

- 2.17. Applications were submitted for a diverse range of events with six of the ten eligible applications being recommended to receive full or partial funding.

3. PROPOSAL

- 3.1. The projects ***recommended for full funding*** from the February round of the Community Development Grants Program are detailed in ***Table 1 of Attachment A*** to this report. Brief details of the project, the assistance requested and the assistance recommended are included for each application. All applications are listed in rating order, from highest to lowest.
- 3.2. The projects listed in ***Table 2 of Attachment A to this report*** are ***recommended for partial funding***. Brief details of the projects, the assistance requested and details of the assistance recommended are included against each application.
- 3.3. The projects listed in ***Table 3 of Attachment A to this report*** are ***recommended for co-funding from multiple funding streams***. Brief details of the projects, the assistance requested and the assistance recommended are included for each application.
- 3.4. The projects listed in ***Table 4 of Attachment A*** to this report are ***not recommended for funding***. Details of assistance requested is included against each application. All applications are listed in rating order, from highest to lowest.
- 3.5. The value of the recommended projects is \$36,315 for Creative Hobart Medium and Small Grants, \$32,794 for Community Grants and \$50,000 for Event Grants.
- 3.6. All awarded grants will be noted in the Council's Annual Report in accordance with the Council's policy in respect to grants and benefits disclosure.

4. IMPLEMENTATION

- 4.1. All applications were acknowledged.
- 4.2. All applicants will be advised of the Council's decision.
- 4.3. Each successful applicant will be required to formally accept the Council's assistance by signing an agreement which requires an organisation to:
- (i) Agree to the conditions of the assistance;
 - (ii) Provide any documentation necessary for compliance under the Goods and Services Tax (GST);

- (iii) Detail the ways in which it will acknowledge the Council's support; and
- (iv) Provide an acquittal report by the advised deadline.

5. STRATEGIC PLANNING IMPLICATIONS

- 5.1. This item responds to Goals 1 and 4 of the *Capital City Strategic Plan 2015 - 2025*, namely:

Economic Development, Vibrancy and Culture "City growth vibrancy and culture comes when everyone participates in city life"; and

Strong, Safe and Healthy Communities "Our communities are resilient, safe and enjoy healthy lifestyles".
- 5.2. The provision of Community, Creative Hobart and Event grants aligns very strongly with both the *Creative Hobart Strategy* and the *Social Inclusion Strategy 2014 - 2019*.

6. FINANCIAL IMPLICATIONS

- 6.1. Funding Source(s)
 - 6.1.1. There is \$178,000 available in the Creative Hobart Grants allocation of the Cultural Programs activity in the 2015/2016 Annual Plan.
 - 6.1.1.1. Of this amount, \$74,000 is available for Creative Hobart Small and Medium Grants, while \$100,000 is allocated to Major Cultural Organisations Grants and \$4,000 for Quick Response Grants.
 - 6.1.2. There is \$57,000 available in the Community Grants allocation of the Community Planning and Coordination activity in the 2015/2016 Annual Plan which includes \$12,000 for Quick Response Grants.
 - 6.1.3. \$100,000 has been listed for the 2016/2017 budget estimates for Event Grants.
- 6.2. Impact on Current Year Operating Result
 - 6.2.1. 2015/2016 funding for both the Creative Hobart and Community Grants has been approved in both the Community Development Policy Management and the Cultural Programs function areas in the 2015/2016 Annual Plan.
 - 6.2.2. The total grant pool available for the February round is \$121,000.

6.2.3. The total amount of funds recommended for approval through the February grant round is \$119,109.

6.3. Impact on Future Years' Financial Result

6.3.1. The Community Development Grants program will be open every financial year consisting of two rounds. The quantum of funding for future years will be included in a review of the Grants program to be undertaken in mid 2016.

6.3.2. In relation to the Event Grants, the funding for this grant round has been listed for this function as part of the 2016/2017 forward estimates.

6.4. Asset Related Implications

6.4.1. Not applicable.

7. MARKETING AND BRANDING IMPLICATIONS

7.1. The projects recommended have been selected taking into account the widest community benefit through a range of groups. This in turn has the potential to maximise community recognition of the Council's involvement.

8. DELEGATION

8.1. The determination of grants under the Community Development Grants program is delegated to the Council.

9. CONSULTATION

9.1. The Community Activation Coordinator, Cultural Programs Coordinator, Cultural Development Officer, Community Grants and Projects Officer, Cultural Programs Officer, Executive Officer - Community Development and the external panel members have been consulted in the preparation of this report.

10. CONCLUSION

10.1. This report contains recommendations for the second round of the 2015/2016 Community Development Grants program that took place in February 2016.

10.2. A total of 36 eligible applications were received for all grant streams. A total of 21 projects across all of the grants streams are recommended for funding with a total value of \$119,109.

11. RECOMMENDATION

That:

- 11.1. The report (o:\council & committee meetings reports\ccec reports\2016 meetings\11 may\com dev grants program-feb 2016 round-recommendations.docx) be received and noted.*
- 11.2. The Council approve the recommended level of funding to the respective applicants for assistance under the 2015/2016 Community Development Grants Program under the streams of Creative Hobart Community and Event Grants as outlined below:*
 - (i) The projects recommended for full funding from the February round of the Community Development Grants Program as detailed in Table 1 of Attachment A to this report;*
 - (ii) The projects recommended for partial funding from the February round of the Community Development Grants Program as detailed in Table 2 of Attachment A to this report;*
 - (iii) The projects recommended for co-funding from multiple funding streams from the February round of the Community Development Grants Program as detailed in Table 3 of Attachment A to this report; and*
 - (iv) The projects listed in Table 4 of Attachment A to this report are not recommended for funding.*
- 11.3. The value of the recommended projects is \$36,315 for Creative Hobart Medium and Small Grants, \$32,794 for Community Grants and \$50,000 for Event Grants.*
- 11.4. The funding for both the Community and Creative Hobart Grants be attributed to the respective Community Development Policy Management and the Cultural Programs function areas in the 2015/2016 Annual Plan.*
- 11.5. The funding for the Event Grants be attributed to the Major Events and Grant Funding activity in the 2016/2017 budget estimates.*
- 11.6. Applicants be advised accordingly.*

11.7. The total grant provision be recorded in the 'Grants, Assistance and Benefits Provided' section of the City of Hobart's Annual Report.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



(Kimbra Parker)

MANAGER COMMUNITY AND CULTURAL PROGRAMS



(Michael Daly)

MANAGER EVENTS AND SALAMANCA MARKET



(Philip Holliday)

DIRECTOR COMMUNITY DEVELOPMENT

Attachment A: Community Development Grants 2015/2016 Round 2 Funding
Recommendations - Tables 1 - 4 (11)

COMMUNITY DEVELOPMENT GRANT ROUND - FEBRUARY 2016 - SUCCESSFUL APPLICATIONS

Applicant	Grant Round	Amount Requested	Project Description	Recommended / not recommended
Community Grants				
Working It Out	Community Grants	\$3,000	This project involves bringing together youth groups to promote awareness around the need for acceptance and inclusion of Lesbian Gay Bi Trans youth, friends and allies. Locally designed resources will be launched for Wear It Purple Day (26 August) at Waterside Pavilion and later distributed to community groups.	Recommended \$3,000
Celebration of African Australians, Tas	Community Grants	\$3,000	This national awards event aims to identify, honour and celebrate Australians who have contributed in significant ways to the growth, welfare, and success of African communities, culture, arts and other interests of Africans in Australia.	Recommended \$3,000
Hobart Language Day Committee	Community Grants	\$2,989	The Latin American Film Festival promotes knowledge about and visibility of the Latin American culture and community in Hobart; it aims to increase understanding of Latin America as a multicultural continent.	Recommended \$2,989
COTA Tas	Community Grants	\$2,155	COTA Tasmania's project is to raise awareness of World Elder Abuse Awareness Day held on Wednesday 15 June 2016 by lighting the Elizabeth Mall lights in purple and organising a community awareness walk.	Recommended \$2,155

Applicant	Grant Round	Amount Requested	Project Description	Recommended / not recommended
Creek Road Community Garden	Community Grants	\$1,400	Repairs to existing fencing around the community garden.	Recommended \$1,400
Wooden Built Guild of Tas Inc	Community Grants	\$2,750	Proposal to redesign the website to facilitate a broader reach into and responsiveness to community.	Recommended \$2,750
RAAF Assoc, Tas Div	Community Grants	\$3,000	The Association maintains a Museum at its RAAF Memorial Centre, 61 Davey Street. This project will update the displays of significant Tasmanian airmen.	Recommended \$3,000
Malaysian Student Council	Community Grants	\$2,500	Project originally applied to Event Grants, however fulfilled Community Grants guidelines. Jom! Festival aims to introduce, share and celebrate the beauty of Malaysia's culture in Tasmania.	Recommended \$2,500

Applicant	Grant Round	Amount Requested	Project Description	Recommended / not recommended
<i>Creative Hobart Grants</i>				
Second Echo Ensemble	Creative Hobart Grants	\$9,082	Second Echo is an integrated Performance Ensemble featuring performers with a disability. This project is a creative reimagining of the classic "The Rite of Spring" which will have members of the Ensemble embark on their boldest project yet. After 18 months in creative development, "The Rite of Spring" will premiere with six shows at the Salamanca Moves Festival in September 2016.	Recommended \$9,802 (inclusive of in-kind request) Cash = \$7,500 In-kind = \$2,302
Resource Work Cooperative	Creative Hobart Grants	\$14,981	The Assembly of Creative Reuse is a nine-day festival of Sustainable Art Making, hands-on workshops and activities. The project aims to nurture and celebrate creativity, resourcefulness and waste minimisation in the community of Hobart. A new initiative of Resource Work Cooperative, the not-for-profit organisation responsible for running the Tip Shop at the Hobart City Council McRobies Gully Waste Management Facility.	Recommended \$14,981
Friends of the Theatre Royal	Creative Hobart Grants	\$1,258	Since 2012, Friends of the Theatre Royal (FOTR) volunteers have spent many hours cataloguing and recording historic items related to the Theatre held in various archives across the city. This grant allows FOTR to upload this computerised database to a web hosting service which stores information on museum and heritage collections and makes it accessible for online searching, free of charge, worldwide.	Recommended \$1,258

Applicant	Grant Round	Amount Requested	Project Description	Recommended / not recommended
Event Grants				
University of Tasmania (Festival of Bright Ideas)	Event Grants	\$12,000	FOBI is an inclusive community festival that celebrates and showcases the Tasmanian science sector with engaging hands-on activities, displays, workshops, performances, lectures and tours.	Recommended \$12,000 (inclusive of in-kind requests) Cash = \$10,134 In-kind = \$1,866
Breath of Fresh Air (BOFA) Festival	Event Grants	\$5,000	The Innovative Tasmania Awards promote Tasmania's proud record of innovation and focus on fostering a culture of innovation in Tasmania. The awards will encompass nine Innovation Awards and two awards for Innovators and will be held in Hobart.	Recommended \$5,000

TABLE 2

COMMUNITY DEVELOPMENT GRANT ROUND - FEBRUARY 2016 - CO-FUNDED APPLICATIONS

Applicant	Grant Round	Amount Requested	Project Description	Recommended / not recommended
Working it Out	Community Grants and Creative Hobart Grants	\$6,300	This project will work with a number of transgender / Trans, gender diverse and gender non-binary identifying Tasmanians, their partners, families and significant others to capture the lived experiences of the community by developing and releasing an anthology.	Recommended Community \$3,000 Creative Hobart \$3,300
DRILL	Community Grants and Creative Hobart Grants	\$5,000	This work will be DRILL's 2016 Major season, providing dance engagement opportunities for young people in Hobart. The project facilitates professional development for emerging choreographers and continues to provide a safe space for young people that have become part of the DRILL community.	Recommended Community \$3,000 Creative Hobart \$2,000
Kickstart Arts	Community Grants and Creative Hobart Grants	\$15,000	Kickstart Arts in partnership with Oak Tasmania will deliver accessible workshops in dance, music, writing, photography and costumery for people with and without disabilities.	Recommended for partial funding Community \$3,000 Creative Hobart \$4,974

TABLE 3

COMMUNITY DEVELOPMENT GRANT ROUND - FEBRUARY 2016 - PARTIAL FUNDING

Applicant	Grant Round	Amount Requested	Notes	Recommended / not recommended
<i>Community Grants</i>				
QTas Choir	Community Grants	\$6,300	Project originally applied to and unsuccessful in Creative Hobart Grants round, however fulfilled Community Grants guidelines. QTas Choir Inc will steer a mentoring program for emerging or practice-broadening songwriters and composers. The program will foster the skills development of emerging and established Tasmanian songwriters and composers, through the applied process of creating new work with a wellness / resilience theme for eventual performance by QTas Choir.	Recommended \$3,000

Applicant	Grant Round	Amount Requested	Notes	Recommended / not recommended
Event Grants				
Salamanca Arts Centre	Event Grants	\$12,450	<i>SALAMANCA MOVES</i> celebrates dance in all its forms and cultures, embraces risk, supports creativity and celebrates dance and dancer diversity. Leading local, national and international professional dance-makers and dancers will have Tasmania moving.	Recommended \$10,000 (inclusive of in-kind requests) Cash = \$7,550 In-kind = \$2,450
Sustainable Living Tasmania	Event Grants	\$15,850	The Sustainable Living Festival (SLF) celebrates and accelerates sustainable living and inspires people to make a positive difference. By bringing people together in a relaxed atmosphere it allows people to play, learn, share and gain practical skills, enhancing their wellbeing and improving their quality of life. The Festival nurtures our local small businesses and serves as a platform for community groups and sustainable businesses to connect with our community.	Recommended \$10,000 (inclusive of in-kind requests) Cash = \$9,150 In-kind = \$850
Australian Institute of Architects	Event Grants	\$17,000	Open House Hobart takes locals and visitors behind the scenes of the city's built environment. Open House offers more than 40 free experiences including open buildings, walks, talks and tours led by architects, designers, historians and in-the-know locals. The event is about celebrating the city - taking in the incredible views of our extraordinary city from different vantage points around Hobart.	Recommended \$10,000 (inclusive of in-kind requests) Cash = \$7,635 In-kind = \$2,365
Hobart Jazz Club	Event Grants	\$7,000	"HOT AUGUST JAZZ" festival is an annual event in North Hobart. In its twelfth year the festival presents live music in nine venues throughout North Hobart and the CBD and is a showcase for Tasmanian artists.	Recommended \$3,000

TABLE 4

COMMUNITY DEVELOPMENT GRANT ROUND - FEBRUARY 2016 - UNSUCCESSFUL APPLICATIONS

Applicant	Grant Round	Amount Requested	Project Description	Recommended / not recommended
<i>Community Grants</i>				
Campbell Street Primary School Assoc Inc	Community Grants	\$3,000	STEAM is an acronym which stands for Science, Technology, Engineering, Art and Mathematics. The project would involve developing knowledge, understanding, skills and resources among all stakeholders at the school - students, staff, parents and the wider community about STEAM.	Not recommended
The Tasmanian Quilt Expo	Community Grants	\$3,000	The Tasmanian Quilt Expo will have an exhibition of members' quilts including judging, prizes, traders, demonstrations and workshops.	Not recommended
Gibson Unit, St John's Hospital, Calvary Healthcare Tas	Community Grants	\$3,000	Establish a therapeutically designed headwear and cancer resource room aside the chemotherapy unit in the St John's Hospital.	Not recommended
Volunteer Marine Rescue Kingborough	Community Grants	\$2,970	Purchase of volunteer uniforms suitable to the extreme weather conditions that the group respond to in emergency and training exercises.	Not recommended

Applicant	Grant Round	Amount Requested	Project Description	Recommended / not recommended
<i>Creative Hobart Grants</i>				
Constance ARI	Creative Hobart Grants	\$11,946	"Neither here nor there" is a new project for Constance ARI who will invite two artists and one architect from Tasmania and three mainland artists to collaborate and present work within the tunnels under Railway Roundabout in Hobart city. The project responds to public space and engages with audiences outside of a traditional art environment.	Not recommended
Tasmanian Theatre Company	Creative Hobart Grants	\$9,317	The Tasmanian Theatre Company (TTC) is in discussion with a multi award winning playwright to write a play for a specific group of four of Hobart's best professional women actors. The play would be directed by Australian theatre icon and new Hobart resident Pamela Rabe.	Not recommended
Terrapin Puppet Theatre	Creative Hobart Grants	\$12,000	As resident artists at TMAG, Terrapin will develop "The Library", an object theatre performance as part an exhibition titled "Tempest". Terrapin will animate objects from the museum's collection inspired by Prospero's library. The work is for everyone, including children.	Not recommended

Applicant	Grant Round	Amount Requested	Project Description	Recommended / not recommended
Mast Films Pty Ltd	Creative Hobart Grants	\$15,000	“Breeding in Captivity” is a full-length film 100 per cent produced in Hobart. It is a story that plays out the struggle to find the kind of authentic love we aspire towards when we are actually locked between a mountain and a river; neighbours and our imaginations; family commitments and the memory of our dreams. The funds are to complete the editing to have the film festival-ready.	Not recommended
Inscape Incorporated	Creative Hobart Grants	\$7,800	Professional musicians would interact with and perform at the Royal Hobart Hospital (RHH) public and private spaces. Musicians would provide intimate performances at bedsides, pop-up performances in communal spaces and waiting areas, provide musical accompaniment, and create music in response to their experience.	Not recommended
Narryna Heritage Museum	Creative Hobart Grants	\$13,135	The project is an installation work being undertaken as part of the Dark Mofo 2016 program that will present Dr Christina Henri's Roses from the Heart (RftH) project that engaged an international community to create a bonnet to memorialise each of the 25,566 women who came to Australia as a convict. The project will present the bonnets massed on the Narryna forecourt.	Not recommended

Applicant	Grant Round	Amount Requested	Project Description	Recommended / not recommended
Event Grants				
Society Salamanca	Event Grants	\$10,000	The Tasmanian Gin Festival will be the premiere showcase of the burgeoning Tasmanian craft gin movement, allowing local distillers to introduce their unique elixirs to both the local community and visitors to Tasmania.	Not recommended
QTas Choir Inc	Event Grants	\$4,293	QTas choir will present performances showcasing at least five new works which will previously have been generated by emerging and practice-broadening practitioners as part of a composition mentoring project. (It is noted that QTas Choir Inc was successful for partial funding for a project through the Community Grants round.)	Not recommended
Tasmanian eco Film Festival	Event Grants	\$6,100	TeFF is an apolitical, entertaining, educational, environmentally themed film festival. Using the powerful medium of film TeFF will engage audience in important conversations and show them how to make small sustainable changes in their lives to help to care for Tasmania and the world around us.	Not recommended
Robotics Tasmania	Event Grants	\$4,000	The Robocup Junior Tasmania State Finals is a robotics competition for school-aged children, where students compete in any of three challenges: the soccer division, the rescue division or the dance. All three divisions are entered by students all around the state, and is often the culmination of many weeks of planning, construction, programming and team work.	Not recommended

**8. COMMUNITY DEVELOPMENT GRANTS PROGRAM – AMENDMENT TO
EVENT PARTNERSHIPS GUIDELINES – FILE REFS: 15/143; 15/177**

17x's

Report of the Director Community Development of 2 May 2016 and attachment.

DELEGATION: Council

TO : Community, Culture and Events Committee

FROM : Director Community Development

DATE : 2 May 2016

SUBJECT : **COMMUNITY DEVELOPMENT GRANTS PROGRAM –
AMENDMENT TO EVENT PARTNERSHIPS GUIDELINES**

FILE : 15/143; 15/177 :KR:DT (o:\council & committee meetings reports\ccec reports\2016 meetings\11
may\community development grant policy amendments-apr16.doc)

1. INTRODUCTION

- 1.1. This report contains recommendations for the revision of Event Partnerships Guidelines attached to the Council's policy titled *Applications for Grants - Community Development Division*, following the first round of the Event Grants Program, which took place in February 2016.

2. BACKGROUND

- 2.1. At its meeting held on 21 December 2015, the Council endorsed the inclusion of Event Grants to the Community Development Grants Program.
- 2.2. A grant round comprising Creative Hobart, Community and Event Grants was held in February 2016 with the successful grant recommendations due to be presented to the Council on 23 May 2016.
- 2.3. This was the first Grant round to use the SmartyGrants application system.
- 2.4. This Grant round is due for review following approval of the proposed recommendations, however the upcoming Event Partnerships round will open prior to this formal review taking place.
- 2.5. Accordingly, the proposed amendments required include additional items in the Assessment Criteria and Assessment Process, which have been based on learnings from the initial Event Grants process held in April.
- 2.6. It is considered that while generally the processes associated with the first Event Grants round worked well; there were a few areas where amendments to the guidelines are seen as necessary to 'fine tune' the application and assessment process.

- 2.7. Proposed amendments to the Event Partnerships guidelines attached to the Council's policy titled *Applications for Grants - Community Development Division* include updating the Assessment Criteria to include requirements relating to the provision of quantitative information and two additional criteria: Key Personnel and Budget.
- 2.8. Further amendments have been included in the Assessment Process to provide greater clarification around this procedure. All of the abovementioned amendments are shown in revision format as shown in Attachment A to this report.
- 2.9. These changes will allow the assessment panel to apply more rigour around the assessment of the applications for future rounds.
- 2.10. It is intended that a full review of the Community Development Grants Program will still be conducted on the completion of the February 2016 Grant round, and these proposed amendments to the Event Partnerships guidelines will inform this upcoming review.

3. PROPOSAL

- 3.1. It is proposed that the Council endorse the amended Event Partnerships Guidelines as attached to the Council's policy titled *Applications for Grants and Assistance - Community Development Division* as shown as Attachment A to this report.

4. FINANCIAL IMPLICATIONS

- 4.1. Funding Source(s)
 - 4.1.1. Not applicable.
- 4.2. Impact on Current Year Operating Result
 - 4.2.1. Not applicable.
- 4.3. Impact on Future Years' Financial Result
 - 4.3.1. Not applicable.
- 4.4. Asset Related Implications
 - 4.4.1. Not applicable.

5. DELEGATION

- 5.1. This matter is delegated to the Council for consideration.

6. CONSULTATION

- 6.1. The Manager Events and Salamanca Market, Development Officer - Events and Salamanca Market and the Executive Officer - Community Development have been consulted in the preparation of this report.

7. CONCLUSION

- 7.1. This report requests some amendments to the Event Partnerships guidelines as attached to the Council's policy titled *Applications for Grants - Community Development Division* to improve the assessment panel process for applicants for this funding stream.

8. RECOMMENDATION

That:

- 8.1. *The report (o:\council & committee meetings reports\ccec reports\2016 meetings\11 may\community development grant policy amendments-apr16.doc) be received and noted.*
- 8.2. *The Council approve the amended Event Partnerships guidelines as attached to the Council's policy titled 'Applications for Grants - Community Development Division' as outlined in Attachment A to this report.*

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



(Philip Holliday)

DIRECTOR COMMUNITY DEVELOPMENT

Attachment A: Event Partnerships Guidelines, shown in revisions format.



CITY OF HOBART

COMMUNITY DEVELOPMENT GRANTS PROGRAM

EVENT PARTNERSHIPS

GUIDELINES

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Introduction

The City of Hobart Event Partnerships Program provides financial assistance for a range of events which are held in the City of Hobart area and which provide benefits to both the local and wider community.

The City of Hobart supports events which enhance community identity; encourage accessibility and community participation; support and enhance the cultural life of Hobart; celebrate cultural diversity; deliver economic benefits through increased visitation and promotion; and enhance the reputation of the City of Hobart as an attractive tourist destination.

The Event Partnerships Program provides single and multi-year funding for organisations delivering major annual events that enhance the City of Hobart's local, national and international reputation.

Through this program, the City of Hobart is keen to build genuine partnerships with organisations to assist in delivering its vision for Hobart as a vibrant city with a distinctive character. Successful partners will be required to provide meaningful and thorough event related information in their application and post-event as part of their acquittal and as such adequate budget will need to be set aside for event research to enable the provision of this information. As part of the application, organisations will be required to show how they meet the criteria and what outcomes their event will bring to Hobart through this information.

The Event Partnerships program will also allow negotiation, prior to the application, to occur between Council and the applicant regarding outcomes for the City particularly in line with any current focus and strategic direction being undertaken by Council. The City of Hobart aims to build and maintain constructive relationships working closely with successful applicants to foster mutual outcomes and genuine benefits for the City. This funding program is looking to develop real partnerships with event organisations to the benefit of Hobart with the aim to improve community experience and enjoyment, enable events to be staged throughout the City and enhance the quality and variety of events hosted in Hobart.

The Event Partnerships program supports events which enhance the vibrancy of the City and add value to the City of Hobart brand. Events supported in this program will generate significant media outcomes and provide economic benefits and promotional opportunities and draw visitors from the Hobart region, intrastate and interstate.

Strategic Plan and Vision

Our vision for 2025 (from the Capital City [Strategic Plan 2015-2025](#)) is that Hobart will be a city that:

- ✓ Offers opportunities for all ages and a city for life
- ✓ Is recognised for its natural beauty and quality of environment
- ✓ Is well governed at a regional and community level
- ✓ Achieves good quality development and urban management
- ✓ Is highly accessible through efficient transport options
- ✓ Builds strong and healthy communities through diversity, participation and empathy
- ✓ Is dynamic, vibrant and culturally expressive

Event Partnerships Guidelines

These guidelines outline eligibility and assessment criteria and the assessment process for the Event Partnerships program. All applications must comply with these guidelines.

The City of Hobart may elect to target specific outcomes within the assessment criteria and will redistribute assessment weightings accordingly. This will be notified in advance on the Grants website as the 'Key Criteria' for each round. Where there are no Key Criteria, all criteria will be evenly weighted.

How much money is available per financial year?	
\$310,000	
How much money can your organisation apply for?	
Amount	Funding over \$20,000
Availability	One round per year (June)

Who can apply?

Only legally constituted organisations are eligible to apply for support. These include:

- An incorporated Association;
- An incorporated Cooperative;
- A Company – proprietary company or public company incorporated under the Corporations Act 2001;
- An Aboriginal Corporation;
- An organisation established by legislation; and
- Entities that provide outcomes in the City of Hobart municipal area.

What can you apply for?

The City of Hobart provides Event Partnerships for major events held in the City of Hobart municipal area.

Applicants can apply for funding over \$20,000 to support the delivery of major events.

Multi-year Funding

Applications for multi-year funding will be considered for selected major events at the absolute discretion of the Council, taking into consideration other funding arrangements and its long lead planning and programming requirements.

Organisations and groups can apply for only one Event Partnership per project per annum.

Applications for Event Partnerships cannot apply through the Council's other Event Grants funding streams, but can apply for Creative Hobart and Community Grants funding simultaneously and in consecutive rounds, but not for the same project.

For more information and to determine eligibility for other Grants Programs, please refer to the City of Hobart website, <http://www.hobartcity.com.au/grants>.

Who can't apply?

The following are not eligible to apply:

- Individuals;
- Trusts;
- Commonwealth, State and Local Government agencies and bodies (including Government Business Enterprises but excluding Parents and Friends School Associations); and
- Businesses that do not operate or provide services in the City of Hobart municipal area.

How to Apply

All Event Partnership Applications are to be made via the City of Hobart website, <http://www.hobartcity.com.au/grants>. Applications cannot be submitted by mail or email.

If you do not have access to a computer or are unable to complete an application via the website, please email grants@hobartcity.com.au or telephone (03) 6238 2770 and we will be happy to assist you.

When you start your application you will need to register by setting up a username and password. You are able to start and save your application without completing it. We encourage you to save your application as you proceed through the form. You may return to your application to continue working on it and when complete, submit it by following the prompts.

Once the application has been submitted, you should receive acknowledgement of your submission automatically via the online system. If you do not receive an acknowledgement within 24 hours, or if you are having difficulty submitting your application, please email grants@hobartcity.com.au or telephone (03) 6238 2770.

Key Dates for Applications

Applications for Event Partnerships funding will be accepted once a year in June **only** for upcoming events not yet funded.

Submissions for Event Partnerships, including all required supporting documentation, must be submitted before 5pm on the closing date nominated below for each round – where that date falls on a weekend or public holiday, the round will close on the next business day.

Applicants need to ensure that applications are received in the correct round to allow adequate time for processing and delivery of Council benefits prior to the event. Events that commence prior to the round notification date cannot be funded from that round.

Event Partnerships Round 2016

Open to the public:	early June
Grant round closes:	early July
Advice distributed to applicants:	early August

Eligibility

To be eligible to be assessed for an Event Partnership, applicants must fall under one of the groups listed above under [‘Who can apply?’](#). In addition to this, applications for the Event Partnerships funding streams will:

- Improve the quality of life for the City of Hobart by providing access to a range of quality festivals and events;
- Not duplicate or overlap with existing similar activities in the City;
- Have outcomes and deliver the entire event, or a significant portion of the event/program, within the City of Hobart boundaries;
- Support the engagement of local professional contractors including artists and performers in both the preparation and delivery of the event;
- Demonstrate that suitably qualified and experienced people are involved in the project; and
- Have the capacity to successfully manage and administer their proposed project on time and within budget.

Ineligible Applications

Applications will be ineligible if:

- The applicant has not fulfilled the conditions of a previous grant by its due date;
- The application is for funding that will pay for:
 - Ongoing administration or operational costs of the applicant. This includes general expenses for ongoing operation of your organisation/group including such things as permanent core staff costs, administrative and miscellaneous expenses;
 - Remissions of rates;
 - Activities which have already occurred;
 - Retrospective payments or deficit funding;
 - Funding for individuals;
 - Funding of capital works;
 - Funding for the purchase of equipment which is not specifically inherent to the delivery of the festival or event;
 - Projects that have potential to make significant profit and/or where other funding sources are considered to be more appropriate; and

- Funding for core delivery of national conferences or seminars to be staged in Hobart.

Assessment Criteria

Submissions assessed as eligible for support will be evaluated against the following criteria. Projects or activities must meet all of the following assessment criteria, however, meeting all the criteria is not a guarantee of funding. The success of an application is determined by its merits against the evaluation criteria and in competition with other submissions in the Event Partnerships category.

[Applicants are required to provide quantitative information to support any answers provided for the following criteria. The assessment panel will take into consideration this supporting information when making assessment.](#)

1. Community Participation

- a. Supports and enhances the cultural life of Hobart and acknowledges and celebrates its cultural diversity;
- b. Involves local communities, Tasmanian and Hobart based organisations and individuals, including creative and event/festival related professionals and providers, in the development, implementation and delivery of the festival or event; and
- c. Encourages local communities into the City of Hobart area;

2. Vibrancy

- a. Produces innovative, high quality, creative festival and event outcomes; and
- b. Enhances the image of the City both nationally and internationally, as a vibrant place to live, work and visit;

3. Economic Benefit

- a. Delivers measurable economic and media/promotional yield outcomes; and
- b. Drives intrastate, interstate and international visitation including during shoulder and low visitation seasons;

4. Aligns with and supports relevant Council Strategies

- a. Aligns with, and supports relevant Future Directions as outlined in the Capital City [Strategic Plan 2015-2025](#);
- b. Supports and delivers relevant outcome areas of the City of Hobart's cultural strategy – [Creative Hobart](#); and
- c. Supports and delivers relevant outcome areas of the Council's [Economic Development Strategy](#).

5. Key Personnel

The assessment process will include evaluation of the Key Personnel. Your application should demonstrate that suitably qualified and experienced personnel will be involved in the development and delivery of the proposed event.

6. Project Budget

Your application should demonstrate adequate research in relation to the submitted budget including details of expenditure of Grant funds. Clear budget information will allow the assessment panel to understand your project and which parts of it the Council is being asked to support. Please note the expenses that Council will not cover, as listed under Eligibility in these Guidelines.

You must provide a balanced budget, accounting for all expenses and income, including in-kind (free of charge), other sponsorships or grants and the amount you are requesting from the City of Hobart.

Applicants must have provision in their budget for public liability insurance if they do not hold a current policy.

Consideration will also be given to the outcomes of past funding provided by the City of Hobart and funding provided by other tiers of government, ticketed income and private sector investment.

Assessment Process

Assessment Panel

The Assessment Panel will comprise of an external representative and Council officers. The panel will assess each application on its merit, against the assessment criteria and will be scored and assessed according to the criteria.

Through assessment the application may be recommended for partial funding (cash or in-kind). This decision is carefully considered with the view of maintaining the integrity of the proposal.

Any lesser financial assistance by the Council will involve consultation with the applicant at the time of a Grant Offer being made.

As part of the assessment process, the Council may consult with an applicant regarding possible modifications to their proposal which would address more appropriately the Council's strategic objectives.

The City of Hobart reserves the right to reject any application that does not meet the eligibility, qualification and/or evaluation criteria. The City of Hobart also reserves the right to request further information in considering any application. If the Panel requires

additional information in relation to your application, applicants will be contacted by the relevant Council Officer, who may also wish to discuss your application with you.

~~While the same criterion applies to all applications, the weighting given to each varies as outlined in the table below.~~

Recommendations to Council

The Panel will make recommendations to the City of Hobart's Community, Culture and Events Committee as to which applications should receive funding based on the assessment process. The Committee will then approve the recommendations and/or makes amendments to the recommendation that will then go to Council for approval.

It should be noted that the report detailing the recommendations for funding will be on the open agenda of the City of Hobart's Community, Culture and Events Committee. The full application is not available, but brief details of all applications including: applicant name, amount requested, amount recommended for approval (for successful applicants), a brief outline of the project, a brief summary of the feedback from the panel, are available.

The decision of Council regarding funding outcomes is final.

Communication

Applicants will receive automatic notification of receipt of application and notification of the assessment results. All applicants will be advised of the Council decision by email following Council approval (usually 8-9 weeks after the closing date). ~~This is likely to be in early May.~~

Successful Applications

Grant Offer and Grant Agreement

Successful applicants will be sent an Event Partnership Offer.

Inability to comply with the Event Partnership Agreement may result in withdrawal of the Event Partnership Offer.

Event Partnerships will be paid in stages:

- An agreed percentage will be paid on receipt of the signed Event Partnership Agreement, provision of any requested documentation and on receipt of a suitable tax invoice (inclusive of GST where applicable); and
- The balance of the funds will be dispersed following successful delivery of the event or as agreed in the Event Partnership Agreement.

Applicants who do not meet their obligations under the Event Partnership Agreement may not be eligible to apply for future grants.

Acquittal

Successful applicants of the Event Partnerships will be required to acquit their partnership. Organisations that do not satisfactorily acquit their partnership may not be eligible for future funding.

The deadline for acquittal will be outlined in the Event Partnership Agreement.

Acquittal reports for Event Partnerships funding will include:

- A detailed budget acquittal report for the overall event (expenditure and income) showing how the support from the City of Hobart was expended, indicating a profit/loss and if a profit, how this was used;
- An evaluation of the media coverage achieved including local, intrastate, interstate and international electronic and print media outcomes and the estimated value of this. This will include media clippings and images where available;
- Summary of marketing outcomes from the event including social media activity;
- The measurement of economic yield/benefit and community benefit and attendance numbers and employment opportunities generated by the event;
- Number of Tasmanian or Hobart based creative or event related organisations directly engaged, employed or supported in the in the development, implementation and delivery of the festival or event;
- Evidence of alignment with the relevant outcome areas of the City of Hobart strategies;
- Local community support and participation achieved including evidence of community support that might include volunteer participation, donations and philanthropy and social media;
- Evidence of the delivery of the sponsorship outcomes detailed in Schedule B of your Partnership Agreement; and
- Any other data collected by organisers as part of the event evaluation process, including images.

GST and Grants

If your organisation will incur a GST liability as a result of receiving the Event Partnership (which can only occur if your organisation is registered for GST), please submit a tax invoice equal to the amount of the grant plus GST. Otherwise, please submit an invoice equal to the amount of the partnership only.

Recognition of Council Assistance

Successful applicants must acknowledge the Council's assistance for the project. This will be required *at a value proportional to the Event Partnerships offered* but must include at a minimum:

- The City of Hobart logo on any promotional and advertising material, including posters, flyers, newsletters and programs relevant to the event.

Other requirements may include:

- Display of the Council's pull-up banners or other signage at an event or activity (to be provided by the Council);
- Opportunity for the Lord Mayor or nominee to participate in the project at the launch or other media opportunities, if applicable. (Please contact the Council's Principal Advisor Media and Community Relations on telephone (03) 6238 2896); and
- Grantees may be required to provide other benefits back to the City of Hobart in return for funding. These benefits will be negotiated on a case-by-case basis and can be up to the value of the funding provided.

When submitting Event Partnership applications, applicants will need to ensure that all agreed Council benefit deliverables can be provided within an appropriate timeframe prior to the event delivery date.

Please refer to the table at the end of this document for further details of funding acknowledgment.

Further Information and Enquiries

Documents

Copies of all City of Hobart documents referred to above can be found at via hyperlinks in this document or at <http://www.hobartcity.com.au/grants>. All documents that need to be provided by you must be included with your Grant application unless otherwise indicated.

Contact Officer

For further information on administrative issues and assistance to complete the application please contact:

The Council's Development Officer – Events & Salamanca Market, Ms Karyn Rendall on telephone (03) 6238 2132 or via email grants@hobartcity.com.au

City of Hobart support acknowledgements

(Indicative guide only)

Acknowledgement	Quick Response Grants	Event Grants From \$1,000 up to \$20,000	Event Partnerships Over \$20,000
Program – Print			
Flyer			
Poster			
Newsletter – print			
Event ad			
Event banners			
Program – Print and digital			
Website			
E-flyer			
EDM			
Lord Mayors message in program			
Written acknowledgment of CoH support in program			
Media releases – written Acknowledgement and quote from the Lord Mayor			
Launch/Media call – Lord Mayor speaking opportunity at event			
Launch/Media call – Lord Mayor media interview opportunity at event			
Event EDM - CoH acknowledgment			
Social media posts – acknowledgment of CoH support			
Invitations to event for Aldermen			
Invitation to selected festival events for Aldermen			
Invitations to all festival events for Aldermen			
Invitation to hosted event for the Lord Mayor or DLM (nominated elected member if neither LM or DLM is available)			
Other			
Provision of one event image to Council to be used for documentation purposes			
Provision of event images to Council to be used for promotional purposes			
Display of Council banner at event (agreed placement and at specific festival event)			

**9. APPLICATIONS APPROVED UNDER THE DELEGATED AUTHORITY OF
THE DIRECTOR COMMUNITY DEVELOPMENT FOR QUICK RESPONSE
GRANTS - FILE REFS: 15/143; 15/144; 15/145**

X

The Director Community Development submits for information the attached table of Quick Response Applications approved under delegated authority.

DELEGATION: Committee

Recommendation:

That the information be received and noted.

**APPLICATIONS APPROVED UNDER THE DELEGATED AUTHORITY OF
THE DIRECTOR COMMUNITY DEVELOPMENT FOR QUICK RESPONSE
GRANTS - FILE REF: 15/143; 15/144 AND 15/145**

Applicant	Project Description	Grant Stream	Value of Grant	Date of Approval
QTas Choir	<p>Hobart-based QTas choir will perform an entire, unique program of work by Tasmanian and Hobart composers and songwriters, with vibrant, relevant themes from non-violence to nature, from community gardens to the carbon cycle.</p> <p>This project departs from previous concerts which aimed to share aspects of LGBTIQ lived experience; the aim of this concert is to celebrate Tasmanian lived experience, and promote the work of local and Hobart-based songwriters and composers.</p>	Creative	\$1,000	2/5/2016
Loose Canon Chamber Singers	<p>Virtuoso musicians Helen Thomson (soprano / guest musical co-director), Janet Rutherford (viola), Lynette Smith (piano), Tracey Patten (percussion) and Genevieve Stather (clarinet), will present a collaborative program of new Australian music with Loose Canon Chamber Singers, co-directed by Elizabeth Eden, in Hobart on the evening of Saturday 30 July 2016.</p> <p>The program will incorporate two world premieres: Dark River, a song cycle by Hobart composer Ralph Middenway, and Fragments of Prayer, a new piece by emerging composer David Cassat.</p>	Creative	\$1,000	2/5/2016
Lenah Valley RSL	<p>Each year, RSL members attend a local Aged Care Home and conduct an ANZAC Service, on a date as near to ANZAC as possible. This is conducted on a voluntary basis by members of the RSL.</p> <p>The grant will contribute to the purchase of a medallion for each person attending, costs associated with preparing for the day and if funds remained, provision of a morning tea.</p>	Community	\$500	10/4/2016

10. COMMUNITY, CULTURE AND EVENTS COMMITTEE – STATUS REPORT

7x's

A report indicating the status of current decisions is attached for the information of Aldermen.

DELEGATION: Committee

Recommendation:

That the information be received and noted.

COMMUNITY, CULTURE AND EVENTS COMMITTEE - STATUS REPORT

OPEN PORTION OF THE MEETING

November 2014 to April 2016

Ref.	Title	Report / Action	Action Officer	Comments
1	SCHOOL AGE CHILDREN IN THE CITY CENTRE DURING SCHOOL HOURS - UPDATE	Regular reports be provided to the Council in respect to these issues, including feedback on the programs detailed below: <ul style="list-style-type: none"> Colony 47 - Youth Connections Tasmania Police - Operation IQ, Interagency Support Team Department of Education - Youth Arch PLP Hobart PCYC – Street Youth Work Program Mission Australia – U-Turn 	Director Community Development	A report will be provided to the October 2016 meeting.
2	GRAFFITI VANDALISM RESPONSE - UPDATE Council, 24/8/2015, Item 28	That: <ol style="list-style-type: none"> The City continue to deliver and promote the full range of graffiti management activities as contained in the Graffiti Management Plan, including the 1800 WIPEOFF hotline, GIS data collection, public art initiatives including the Urban Art Walls and Community Murals programs, and rapid removal through the Graffiti Management Plan. A 12 month trial subscription to the VandalTrak program be approved and usage of the product be promoted to the wider community through the City's website and Capital City News at a cost of \$2,500, with this being met by the allocation for City Cleansing (Graffiti) in the 2015/2016 Annual Plan. Council officers continue to explore opportunities for the provision of designated art walls in Hobart. Council officers explore opportunities to further promote graffiti management activities with the Mercury Newspaper and Southern Cross Television, particularly with respect to the 1800 WIPEOFF Hotline and other community service programs as outlined in Clauses 2 and 3. 	Director Community Development	Stage 1 of the Urban Art Walls has been completed with Stage 2 underway. A community art project was completed at the reservoir at Wilks Road. The community art wall at Argyle Street North will be repainted with a new design over the next few months. Graffiti fact sheets have been created and are available on the website. An article for the Capital City News is being prepared.

Ref.	Title	Report / Action	Action Officer	Comments
3	BUSKING - SALAMANCA MARKET Council, 27/10/2008, Item 14	That: 1. A further report be provided addressing the issue of classification of face painters. 2. A further report be prepared which canvasses the introduction of appropriate arrangements to accommodate iconic or specialist artists and until such time as the report has been considered, the status quo remain in respect to such performers.	Director Community Development	A number of operational improvements have now been made including improved on-site performance roster signage. Officers discussed current initiatives with the SMSA at their meeting held on 9 March, and a report will be provided to the June committee meeting.
4	TRIAL MOBILE FOOD VENDOR PROGRAM Council, 15/12/2014, Item 32	That once the Trial Hobart Mobile Food Vendor Program has been operational for six months and consultation has taken place with key stakeholders, a further report be provided to the Council.	Director Community Development	A report reviewing the implementation of the program was provided to the February 2016 Governance Committee meeting. A planning application was recommended for approval by the City Planning Committee at its meeting held on 2 May 2016. The Council is yet to make a determination.

Ref.	Title	Report / Action	Action Officer	Comments
5	SALAMANCA MARKET - CASUAL STALLHOLDER LICENCES Council, 11/5/2015, Item 17	That: 1. A trial be conducted to include ten 'replacement' casual stalls in peak season on Gladstone Street between the Abel Tasman Monument and Parliament Lawns between the first Saturday in October 2015 and the first Saturday in May 2016. 2. Officers investigate options for the modification or removal of the planter boxes within the Market area specifically in front of the Supreme Court.	Director Community Development	<p>The casual stallholder process has now concluded and the new pool of casual stallholders has commenced trading.</p> <p>Officers have received advice from the Council's City Planning Division that although they could not definitively confirm the ownership of the planter boxes, they suggested that as they are located on the road reserve and as part of the Local Government (Highways) Act 1982, the Council would have some jurisdiction over their removal.</p> <p>Officers have also contacted the Supreme Court concerning this matter and they have advised that a meeting is to take place shortly to discuss whether the Supreme Court would have any objection or not to the removal of the planter boxes. The Council will be advised of the outcome of this meeting.</p>
6	STREET TEAMS PROJECT - UPDATE Council, 24/8/2015, Item 29	That: 1. The Council continue to work with the Salvation Army Hobart, Tasmania Police and other partner organisations to deliver the Street Teams Project in Hobart, in the Salamanca/Sullivans Cove area for the 2015/2016 financial year, with the scope to continue the initiative beyond that time, subject to a further evaluation report in 12 months. 2. A further report be provided on the feasibility of the continuous monitoring of hot spots within the city at appropriate times, in consultation with Tasmania Police and other councils, with a view to the possibility of alleviating the requirement for security guards.	Director Community Development	<p>Actions are being implemented.</p> <p>A report on the feasibility of continuous monitoring of hot spots in the city will be provided at the appropriate time.</p>

Ref.	Title	Report / Action	Action Officer	Comments
7	PROPOSED COMMUNITY DEVELOPMENT GRANTS PROGRAM Council, 21/9/2015, Item 29	That: 1. The Council approved the Community Development Grants Program that commenced in October 2015, with the exclusion of the Events Grants funding stream. Events funding was approved at the Council meeting on 21 December 2015. 2. The Community Development Grants Program be included in the Council's Long Term Financial Management Plan in future years. 3. The details of the approved Quick Response Grants be reported to each meeting of the Community, Culture and Events Committee. 4. A report detailing recommendations from the assessment panels for each grant round be provided to the Community, Culture and Events Committee for endorsement prior to the Council's final approval. 5. An interim report be provided to the Council with respect to the operation of the new grants program, no later than 6 months after implementation, with a final report to be provided to the Council after 12 months.	Director Community Development	The February round of grants opened on Saturday 20 February and closed on Monday 21 March 2016. A report detailing the recommendation from the assessment panel from the February round is attached to this agenda. Quick Response Grants are reported to each meeting. An interim report reviewing the new grants program will be provided to the Committee in July 2016.

Ref.	Title	Report / Action	Action Officer	Comments
8	HOBART YAIZU SISTER CITY 40 YEAR ANNIVERSARY Council, 25/1/2016, Item 22	That the Council mark the 40 th anniversary of the Hobart-Yaizu Sister City relationship, through opportunities identified through consultation with the Hobart-Yaizu Sister City Committee.	Director Community Development	A report on the specific details of the Aldermanic delegation (including the composition of the Aldermanic representation) to Yaizu is attached to this agenda.
9	DRAFT HOUSING AND HOMELESSNESS STRATEGY 2016 - 2019 Council, 22/2/2016, Item 23	That the Council endorse the draft Housing and Homelessness Strategy 2016 - 2019 marked as Attachment A to item 5 of the Open Community, Culture and Events Committee agenda of 10 February 2016.	Director Community Development	A draft Strategy was endorsed by the Council to go out for community engagement at its meeting held on 22 February 2016. Engagement will commence in May 2016 with a further report to Committee in due course.
10	TASMANIAN COMMUNITY COALITION Council, 26/4/2016, Item 20	That taking account of the statutory, legal and policy considerations as detailed in the report attached to item 5 of the Community, Culture and Events Committee agenda of 18 April 2016; Tasmanian and national local government engagement with the issue of problem gambling; the further information provided; reference to Goal 4 of the Council's Capital City Strategic Plan 2015-2025 and the Council's Social Inclusion Strategy 2014-2019, the Council note its decision of 22 February 2016 to become a member of the Tasmanian Community Coalition.	Director Community Development	A letter has been sent to Brighton Council and Anglicare Tasmania confirming the Council's resolution to join the Community Coalition. The action is complete

Ref.	Title	Report / Action	Action Officer	Comments
11	HOBART TOWN HALL SESQUICENTENARY DESIGN COMPETITION Council, 26/4/2016, Item 22	That: 1. A 'Hobart Town Hall Sesquicentenary Design Competition' be staged in the University of Tasmania's Plimsoll Gallery located at the Tasmanian School of Art, Hunter Street, between 1 December 2016 and 5 February 2017, inclusive. 2. Additional funding of up to \$7,000, be considered as part of the allocation for the Cultural Programs Function in the formulation of the draft 2016/2017 budget to undertake a review of the existing City of Hobart Art Prize model, as endorsed by the Council on 21 March 2016. 8. The owners and management of Hadley's Orient Hotel be formally thanked for their generous offer to use their venue for the proposed exhibition.	Director Community Development	Officers are progressing the matter.

Ref.	Title	Report / Action	Action Officer	Comments
12	ROTARY TASMANIA 2018 CONFERENCE – REQUEST FOR COUNCIL ASSISTANCE Council, 26/4/2016, Item 21	<p>That:</p> <ol style="list-style-type: none"> 1. The Council decline the request for Council's assistance received from Rotary Tasmania towards its forthcoming 2018 conference to host the Paul Harris Fellowship Reception for up to 200 guests, in the Town Hall on Friday 6 April 2018, up to a maximum value of \$6,000, estimated at a cost of \$30 per person. 2. The Council approve the request from Rotary Tasmania to use the Town Hall parking deck on Sunday 8 April 2018, for the purpose of holding a barbeque for approximately 100 conference delegates. <ol style="list-style-type: none"> (i) The General Manager issue appropriate terms and conditions for use of the parking deck. (ii) Rotary Tasmania be required to acknowledge the support of the City of Hobart in promotional material. 	Director Community Development	<p>Clause 1 of the recommendation was deferred by the Council at its 26 April meeting for further consideration by the Community, Culture and Events Committee. A report will be prepared for the June Committee meeting.</p> <p>Clause 2 of the recommendation was adopted by the Council.</p>

11. RESPONSES TO QUESTIONS WITHOUT NOTICE – FILE REF: 13-1-10

The General Manager reports:-

“In accordance with the procedures approved in respect to Questions Without Notice, the following responses to questions taken on notice are provided to the Committee for information.

The Committee is reminded that in accordance with Regulation 29(3) of the Local Government (Meeting Procedures) Regulations 2015, the Chairman is not to allow discussion or debate on either the question or the response.”

11.1 NOTICE OF MOTION – AFL GAMES IN HOBART – INCLUSION ON OPEN AGENDA

Ref. CCEC, 13.1, 9/3/2016

Attachment A 11.1

Memorandum to Aldermen from the Director
Community Development of 19 April 2016.

Recommendation:

That the information be received and noted.



13-1-10

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ccec\2016\qwon ccec 9 march 2016 - afl nom on open agenda - lm.docx)

19 April 2016

**MEMORANDUM: LORD MAYOR
DEPUTY LORD MAYOR
ALDERMEN**

**QUESTION WITHOUT NOTICE – RESPONSE
NOTICE OF MOTION - AFL GAMES IN HOBART - INCLUSION
ON OPEN AGENDA**

Pursuant to Council Policy 2.01, Clause A(10), where a response to a Question without Notice is not able to be provided at a meeting, the question is taken on notice. Upon distribution of the response to all Aldermen, both the Question and the Response is to be listed on the agenda for the next available ordinary meeting of the committee at which it was asked, whereat it will be listed for noting purposes only, with no debate or further questions permitted, as prescribed in the Section 29 of the Local Government (Meeting Procedure) Regulations 2015.

At the Community, Culture and Events Committee meeting held on 9 March 2016 the following question without notice was asked by Lord Mayor Hickey:

Question: Why was item 11, being the Notice of Motion regarding AFL Games in Hobart, included on the open portion of the Community, Culture and Events Committee agenda?

At the meeting the Question was taken on notice. A response is subsequently provided below:

Response:

The Notice of Motion, as follows:

- That:*
1. *An urgent report be prepared to provide options for Council to consider what role the Council will play in the future of AFL games in Hobart.*
 2. *The report address the 2015 IPM Report into the Socio-Economic Value of AFL Games in Hobart and the benefits to the City of Hobart,*

appeared as item 11 on the open portion of the Community, Culture and Events Committee agenda on the basis that its content did not fall within the categories provided under Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015, which outline the reasons for considering a matter in a closed meeting (refer Attachment).

The report on the Socio-Economic Value of AFL Games in Hobart 2015 is also available on the Council's website for the public to view.



(Philip Holliday)

DIRECTOR COMMUNITY DEVELOPMENT



VIEW SUMMARY

The legislation that is being viewed is valid for 6 Jul 2015.

Local Government (Meeting Procedures) Regulations 2015 (S.R. 2015, No. 38)

Requested: 19 Apr 2016

Consolidated: 6 Jul 2015

INFORMATION

Notes: Not specified

Links: Not specified

Table of Amending Instruments: [\(click to view Table of Amendments\)](#)

Responsible Minister and Department: Not specified

15. Closed meetings

(1) At a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in [subregulation \(2\)](#).

(2) A part of a meeting may be closed to the public when any one or more of the following matters are being, or are to be, discussed at the meeting:

(a) personnel matters, including complaints against an employee of the council and industrial relations matters;

(b) information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business;

(c) commercial information of a confidential nature that, if disclosed, is likely to –

(i) prejudice the commercial position of the person who supplied it; or

(ii) confer a commercial advantage on a competitor of the council; or

(iii) reveal a trade secret;

(d) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal;

(e) the security of –

(i) the council, councillors and council staff; or

(ii) the property of the council;

(f) proposals for the council to acquire land or an interest in land or for the disposal of land;

(g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential;

(h) applications by councillors for a leave of absence;

(i) matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;

(j) the personal hardship of any person who is resident in, or is a ratepayer in, the relevant municipal area.

(3) Unless subregulation (4) applies, a council or council committee must not close a part of a meeting when it is –

(a) acting as a planning authority under the Land Use Planning and Approvals Act 1993; or

(b) considering whether or not to grant a permit under that Act; or

(c) considering proposals for the council to deal with public land under section 178 of the Act.

(4) A council or council committee may close a part of a meeting when it is acting or considering as referred to in subregulation (3) if it is to consider any matter relating to –

(a) legal action taken by, or involving, the council; or

(b) possible future legal action that may be taken, or may involve, the council.

(5) If at a meeting a council or council committee closes a part of the meeting, the grounds for the closure are to be recorded in the minutes relating to the part of the meeting that is open to the public.

(6) The chairperson –

(a) is to exclude members of the public from a closed meeting; and

(b) may exclude the general manager from a closed meeting if the matter to be discussed relates to the contract of employment, or the performance, of the general manager; and

(c) may invite any person to remain at the meeting to provide advice or information.

(7) A council, or council committee, by simple majority may re-open a closed meeting to the public.

(8) While in a closed meeting, the council, or council committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.

(9) Subject to the Right to Information Act 2009, any discussions, decisions, reports or documents relating to a closed meeting are to be kept confidential unless the council or council committee, after considering privacy and confidentiality issues, authorises their release to the public.

12. QUESTIONS WITHOUT NOTICE – FILE REF: 13-1-10

Pursuant to Section 29 of the Local Government (Meeting Procedures) Regulations 2015, an Alderman may ask a question without notice of the Chairman, another Alderman or the General Manager or the General Manager's representative in accordance with the following procedures endorsed by the Council on 10 December 2012:

1. The chairman will refuse to accept a question without notice if it does not relate to the Terms of Reference of the Council committee at which it is asked.
2. In putting a question without notice, an Alderman must not:
 - (i) offer an argument or opinion; or
 - (ii) draw any inferences or make any imputations – except so far as may be necessary to explain the question.
3. The chairman must not permit any debate of a question without notice or its answer.
4. The chairman, Aldermen, General Manager or General Manager's representative who is asked a question without notice may decline to answer the question, if in the opinion of the intended respondent it is considered inappropriate due to its being unclear, insulting or improper.
5. The chairman may require an Alderman to put a question without notice, to be put in writing.
6. Where a question without notice is asked at a meeting, both the question and the response will be recorded in the minutes of the meeting.
7. Where a response is not able to be provided at the meeting in relation to a question without notice, the question will be taken on notice and
 - (i) the minutes of the meeting at which the question is put will record the question and the fact that it has been taken on notice.
 - (ii) a written response will be provided to all Aldermen, at the appropriate time.
 - (iii) upon the answer to the question being circulated to Aldermen, both the Question and the Answer will be listed on the agenda for the next available ordinary meeting of the committee at which it was asked, whereat it be listed for noting purposes only, with no debate or further questions permitted, as prescribed in Section 29(3) of the Local Government (Meeting Procedures) Regulations 2015.

**13. CLOSED PORTION OF THE COMMUNITY, CULTURE AND EVENTS
COMMITTEE MEETING**

The following items were discussed:-

- Item No. 1. Minutes of the Closed Portion of the Community, Culture and Events Committee meeting held on 13 April 2016
- Item No. 2. Consideration of Supplementary Items to the Agenda
- Item No. 3. Indications of Pecuniary and Conflicts of Interest
- Item No. 4. Event Direction - File Ref: 13-46-1
LG(MP)R 15(2)(c)
- Item No. 5. Event Direction - File Ref: 13-25-3
LG(MP)R 15(2)(c)
- Item No. 6. Community, Culture and Events Committee – Status Report
- Item No. 7. Questions Without Notice – File Ref: 13-1-10